

**STONINGTON, CONNECTICUT
REQUEST FOR QUALIFICATIONS FOR
AUDITING SERVICES RFQ No. 2017-0004
Addendum No. 1 – Questions and Answers From
Potential Proposers – April 3, 2017**

The Town of Stonington, on behalf of the Stonington Board of Finance is issuing this Addendum to address questions and inquiries submitted by potential proposers. Please note that the proposal time and date has not changed.

Questions:

1. Provision IV.B. states that a firm must have audited at least one Connecticut municipality with a population of at least 18,000 in order to qualify during the fiscal year ended June 30, 2016, if a firm doesn't meet that requirement, but is qualified to practice in CT and has been awarded a State of Connecticut contract for accounting and auditing services would the Town accept a proposal from that Firm?
 - *The Town will accept any and all proposals submitted in a timely fashion, and all proposals will be evaluated based on the original criteria in the RFQ. However, I will draw your attentions to Provision VII.E. of the RFQ which states, “**The Town of Stonington reserves the right without prejudice to reject any or all proposals or parts thereof for any reason, to negotiate changes to proposal terms and to waive minor inconsistencies with the request for proposal.**”*
2. How long have your current auditors been doing the audit?
 - *Our current auditors have performed out audit for the last six years beginning fiscal year 10/11 and ending fiscal year 15/16.*
3. Why are you changing auditors?
 - *The Board of Finance wants a fresh set of eyes to review our financial reporting.*
4. What is the budget for the specified services?
 - *\$59,000.00*

5. What were the total fees for the last audit?
 - \$59,000.00
6. Were other services performed? What were they and what were the approximate fees?
 - *The only other services performed were the Federal and State Single audits which were included in the \$59,000.00 fee.*
7. How many auditors were on site and for how long?
 - *The number of auditors on site varied depending on the phase of the audit, anywhere between one and three at any point in time. I would estimate, and this is more a guess than an estimate, that the total was three bodies for four weeks.*
8. Are there any significant changes in your finances this year from last?
 - *Yes, we had an initial \$17,200,000 bond issuance in 16/17 to fund two school renovation projects.*
9. Are there any significant changes in your finance department from last year?
 - *No changes to staffing or other changes to department.*
10. Are there any significant changes in your finances and finance department expected at this time or in the next five years?
 - *Yes, we will have two more bond issuances of roughly \$17,000,000, one in each of the two succeeding years, and perhaps a \$20,000,000 BAN in year two, to further fund the two school renovation projects. I expect the capital project fund containing these two projects to be a major fund for the 16/17 fiscal year audit, it was not a major fund for the 15/16 fiscal year.*
11. Can you provide a copy of the most recent independent auditors report and a copy of the most recent governance letter?
 - *Yes, each of these will be posted as Addendums #'s 2 & 3, respectively.*