

# TOWN OF STONINGTON, CONNECTICUT



## **ADOPTED BUDGET**

**For the Fiscal Year July 1, 2013 – June 30, 2014**

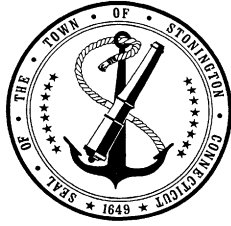
**The following was adopted by referendum vote on April 30, 2013**

**TOWN OF STONINGTON  
TABLE OF CONTENTS  
2013-2014 ADOPTED BUDGET**

	<b><u>PAGE</u></b>
<b>BUDGET MESSAGE</b>	
<b><u>INTRODUCTION</u></b>	
Budget Calendar	1
Town Information & Demographics	2
Building Permits	8
Top Ten Taxpayers	9
Principal Officials	10
Revenue/Expenditure Pie Charts	11
Fund Balance History	13
Mill Rate Impact Summary	14
Mill Rate Calculation	15
Revenue Summary	16
Expenditure Summary	19
<b><u>FIRST SELECTMAN</u></b>	21
Office of Selectman	24
Programs & Agencies	24
Waterfront Commission	25
Pawcatuck River Harbor Management	25
Shellfish Commission	25
Economic Development Commission	25
Emergency Management	26
Elections	26
Town Clerk	27
Town Meeting & Referenda	27
Payments to Other Civil Divisions	27
<b><u>DEPARTMENT OF ADMINISTRATIVE SERVICES</u></b>	28
Administrative Services	29
Information Systems	30
Human Resources	30
Health Officer, Sanitarian & EMS	31
Community Development	31

**TOWN OF STONINGTON  
TABLE OF CONTENTS  
2013-2014 ADOPTED BUDGET**

	<b><u>PAGE</u></b>
<b><u>DEPARTMENT OF FINANCE</u></b>	32
Finance Office	36
Assessor's Office	36
Board of Assessment Appeals	37
Treasurer	37
Tax Collector	37
Board of Finance	37
Risk Management	38
<b>DEBT SERVICE</b>	39
<b><u>DEPARTMENT OF PLANNING</u></b>	41
Planning and Land Use	42
Planning & Zoning Commission	43
Zoning Board of Appeals	43
Conservation Commission	43
Inland Wetlands Commission	43
<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>	
Highway	44
Solid Waste	47
Engineering Services/ Building Operations	49
Building Official	52
Water Pollution Control Authority (WPCA)	54
<b>DEPARTMENT OF POLICE SERVICES</b>	56
<b><u>DEPARTMENT OF HUMAN SERVICES</u></b>	60
Human Services	61
Commission on Aging	62
Recreation	62
Housing Authority	62
Libraries	63
Outside Agencies	63
Ambulances	63
<b>BOARD OF EDUCATION</b>	64
<b>CAPITAL IMPROVEMENT PROGRAM (CIP)</b>	78



# TOWN OF STONINGTON

SELECTMAN'S OFFICE  
EDWARD HABEREK, JR.  
FIRST SELECTMAN

152 Elm Street • Stonington, Connecticut 06378  
(860) 535-5050 • Fax (860) 535-1046

## ***Budget Message***

Dear Board of Finance:

In accordance with Chapter IX, Section 9-1 of the Town's Charter, it is my honor to present the 2013-2014 First Selectman's Budget for the Town of Stonington. This year, my budget retains an adequate, steady level of service to the citizens of the community. This is a substantial achievement in a tough time of economic uncertainty. The **General Government** expenditures only increased \$251,938 or 1.10%. Staffing and funding for departmental line items remain relatively "flat".

This budget is constructed within a framework that balances internal needs with community expectations and economic conditions. The economic circumstances will call for continued attention to the budget remaining nimble and flexible with the ability to adjust to conditions, combined with steady focus on "big-picture" objectives. This will be required as we navigate the uncharted tides of 2013-14.

With the challenges that faced us in 2012 we were able to create a number of opportunities and continue completing a number of projects and achievements. Such accomplishments include:

### **Completing Town Projects including:**

- Bonded \$3.5 million dollar Roads Improvement Project
- Bonded \$2.7 million dollar Athletic Fields Renovation Project

### **Implemented and completed Highway Projects and Initiatives including:**

- Dealt with Hurricane Sandy and Blizzard Nemo
- Increased miles of new paving
- Repaved Taugwonk Rd with State Grant
- Completed Renee Dr. project
- Continued routine Downtown maintenance and upkeep
- Various drainage areas reconstructed

**Commenced Internal Town Government Initiatives including:**

- Virtually No-Increase Budgets for last three years
- Stonington had lowest mill-rate in Southeastern CT. *pre-revaluation*
- Completed collaboration with Board of Education on maintenance of Recreation/Athletic Fields in the Town
- Reconfigured Human Services Dept. management and programming
- Renovating Town Hall offices and interior
- Collaboration with Board of Education on services and projects

**Other Accomplishments**

- Continued - “Distressed Building Ordinance” with success in several Pawcatuck properties
- Implemented Town of Stonington Prescription Card
- Continued for second year “Donahue Park Concert Series”
- Obtained \$500,000 grant for Edith K Richmond Homes renovation
- Completed Anguilla Brook - Rutan Dam removal with help of Nature Conservancy/Army Corps./Avalonia Land Conservancy
- Continued Economic Development initiatives including brochure “Start a Business in Stonington”, Non-Profit Economic Impact Study, and several potential new businesses

The proposed budget continues to meet the goals I have initiated. Those goals include:

- Preserve and enhance our sense of community.
- Use the Town resources efficiently to ensure long-term financial stability.
- Continue to plan for, improve and maintain the Town’s infrastructure.
- Provide a stable level of service and programs
- Assure a safe and healthy community.
- Invest in the Town’s future, consistent with adopted plans.
- Continue to promote the Town of Stonington to attract economic development
- Encourage Stonington as a regional leader in collaborative efforts with other agencies and organizations
- Provide and support a highly qualified and motivated Town work force.

I would like to express my appreciation to my department heads and other key staff for their help this year. I appreciate and respect their commitment to the Town. I would also like to thank the members of our community and Boards and Commissions. Their input was an informative and important part of the process. This budget addresses the current needs of the Town of Stonington and also positions us to boldly move forward to the future.

Sincerely,

Edward Haberek Jr.  
First Selectman

**TOWN OF STONINGTON  
BUDGET CALENDAR  
2013-2014 FISCAL YEAR**

<b>November 2012</b>	Budget packets to submitting departments.
<b>January 4, 2013</b>	Itemization of Expenditures, Budget Commentary and Professional Services are sent to Finance Office.
<b>January 11, 2013</b>	Departmental Budget Requests are compiled by the Finance Office and sent to the First Selectman
<b>January 2013</b>	First Selectman will meet with Department Heads to review submitted budgets. First Selectman forwards his budget to the Board of Finance.
<b>February 2013 - March 2013</b>	Board of Finance review of Departmental Budgets.
<b>No later than March 1, 2013</b>	Board of Education Budget to First Selectman and Board of Finance.
<b>March 2013 - April 2013</b>	Board of Finance finalizes its recommended budget for Public Hearing.
<b>April 8, 2013</b> (Not later than the 1 <sup>st</sup> Monday in May)	Board of Finance must hold a Public Hearing on the Budget
<b>April 22, 2013</b> (No later than the 3 <sup>rd</sup> Monday in May)	Annual Town Meeting on the Budget must be held

## **THE TOWN OF STONINGTON**

The Town of Stonington is located in the southeastern corner of Connecticut, bordering Rhode Island to the east, Long Island Sound to the south, Groton, Ledyard and North Stonington to the west and north. Fishers Island and Long Island can be seen to the southwest and Block Island to the southeast. The rocky shoreline has many peninsulas, islands, coves and marshes.

Stonington boasts a rare and attractive combination of seaside and semi-rural working and living sites. The Town is within two hours or less of major research and transportation centers in Boston, Providence, New Haven, Hartford and New York. Access via I-95 is minutes away. Major airports are located nearby in Groton, Hartford, Springfield, Providence and Boston. Amtrak trains are located in the Village of Mystic located within the Town of Stonington, New London and Westerly, Rhode Island.

The Town of Stonington, covering 42.7 square miles in New London County, was settled in 1649. The 2010 census population totals 18,293, with 10% residing in the Borough. Two other concentrated areas are the Pawcatuck and Mystic sections of the Town, which have 40% and 20%, respectively, of the Town's population.

The Borough of Stonington, the oldest borough in Connecticut, was incorporated in 1801. Steeped in the history of its past as a whaling port and home of the last remaining commercial fishing fleet in the State, it includes a number of large, well maintained homes of former mariners including Nathaniel Palmer.

Pawcatuck has continued its proud heritage as the home of industrial leaders such as Davis Standard Corporation, the premier supplier of plastic extrusion systems, and Yardney Technical Products, which produces batteries involved in the Trident Submarine Program, the exploration of space and the electric automobile industry.

Mystic was developed around the shipbuilding industry. Today Mystic boasts three distinct visiting areas. Historic Downtown Mystic is rich with diverse specialty shops, Mystic Seaport, and the Museum of America and the Sea, which provides an inside, look at New England's maritime heritage. Olde Mystic Village has over sixty shops set in a New England style village and Mystic Marine Life Aquarium. Old Mystic is the original community at the head of the Mystic River and Foxwoods Resort Casino is fifteen minutes north of Mystic.

### **Organization of the Government**

The Town adopted a charter, its first, on November 7, 1989, which calls for a Town Meeting form of government. The Town Meeting acts as the legislative body. The three-member Board of Selectmen acts as the governing body for most matters with certain boards and agencies having jurisdiction over specific areas such as the Board of Finance, Water Pollution Control Authority, Board of Education, Planning and Zoning Commission and Zoning Board of Appeals. The First Selectman is the Chief Executive Officer, with an appointed Director of Administrative Services to maintain continuity of government services.

The financial administrator of the Town is the Director of Finance. The Director of Finance administers and accounts for all Town funds. The Town provides a full range of services including public safety, street maintenance and sanitation, health and human services, public parks and recreation, library, education, culture, public improvements, planning and zoning, water, sewer and general administrative services.

The Town is divided into five voting districts, and Town elections are held biennially in odd-numbered years.

### **Accounting System**

The Town's accounting system is organized and operated on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds utilized by the Town are as follows: general, special revenue, capital projects, internal service, enterprise, and trust and agency. The type and number of individual funds is determined by GAAP and sound financial administration. The general fund operations are maintained on a modified accrual basis, with revenue being recognized as it becomes both measurable and available and expenditures being generally recognized when the services or goods are received and liabilities incurred. Accounting records for the Town's internal service, enterprise and nonexpendable trust funds are on the accrual basis of accounting.

The Town maintains a system of internal accounting controls to provide reasonable assurance that the books and records reflect authorized transactions of the Town. Internal accounting controls involve activities that relate to authorizing, processing, recording and reporting transactions, and include controls such as the division of key duties and responsibilities among different employees and the existence and implementation of standardized operating procedures.

Controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use; and (2) the reliability and accuracy of financial statements. The concept of reasonable assurance recognizes that the cost of internal control should not exceed the benefits likely to be derived, and that the evaluation of cost and benefits requires estimates and judgments by management. The Town believes that its internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

### **Budgetary Control**

No later than the fifteenth day of March, the First Selectman shall present to the Board of Finance and the Board of Selectmen an itemized annual operating budget, including the Board of Education budget. The Board of Finance shall hold one (1) or more public hearings no later than the first Monday of May. The Board of Finance shall have the authority to increase or decrease the budget submitted by the First Selectman. Within fifteen (15) days after holding the final such public hearing, the Board of Finance shall approve an operating budget and file the same with the Town Clerk for submission to the Annual Town Budget Meeting, which is to be held no later than the third Monday in May. If the budget has not been submitted or petitioned to a Referendum, the budget as presented may be adopted by a majority vote of those present and voting thereon. Upon approval of the Budget by vote of the Town Meeting or Referendum, said budget shall be deemed to constitute the appropriation to each Department, or sub-Department thereof, and to each Office, Board, Agency and Commission of the Town. Additional appropriations may be made during the year by the Board of Finance in an amount not to exceed \$20,000 in any one line item, or accumulative approval of additional appropriations above 0.5% of the current annual budget.

Budgetary control is maintained by an encumbrance system. All purchases require a purchase requisition and a purchase order. Funds are recorded as encumbered when the purchase order is issued and expenditures are recorded when the Town issues a check or incurs liability. All unencumbered appropriations lapse at year end; except in the Capital Projects Funds where appropriations are continued until completion of the projects. Budgetary control in the Capital Projects Funds is achieved by the constraints imposed by the project's authorization or grant awards related to these funds.

**TOWN OF STONINGTON  
ECONOMIC AND DEMOGRAPHIC INFORMATION**

**POPULATION AND DENSITY**

<i>Year</i>	<i>Actual Population</i>	<i>% Increase</i>	<i>Density</i>	<i>State of Connecticut</i>	<i>% Increase</i>
1960	13,969	-	446	2,535,234	-
1970	15,940	14.11	509	3,032,217	19.60
1980	16,220	1.76	518	3,107,576	2.49
1990	16,919	4.31	541	3,287,116	5.78
2000	17,906	5.83	572	3,405,565	3.60
2010	18,545	3.57	592	3,574,097	4.95

*Source: U.S. Census Bureau, 2010 Census*

**AGE DISTRIBUTION OF THE POPULATION**

<i>Age</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Under 5 years	771	4.20	202,106	5.70
5 - 9 years	1,049	5.70	222,571	6.20
10 - 14 years	1,177	6.30	240,265	6.70
15 - 19 years	1,054	5.70	250,834	7.00
20 - 24 years	772	4.20	227,898	6.40
25 - 34 years	1,493	8.10	420,377	11.80
35 - 44 years	2,358	12.70	484,438	13.60
45 - 54 years	3,214	17.30	575,597	16.10
55 - 59 years	1,487	8.00	240,157	6.70
60 - 64 years	1,379	7.40	203,295	5.70
65 - 74 years	1,858	10.00	254,944	7.10
75 - 84 years	1,298	7.00	166,717	4.70
85 years and over	635	3.40	84,898	2.40
<b>Total</b>	<b>18,545</b>	<b>100.0</b>	<b>3,574,097</b>	<b>100.0</b>
Median Age (Years)	46.8		40.0	

*Source: U.S. Census Bureau, 2010 Census.*

## INCOME DISTRIBUTION

<i>Income</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Families</i>	<i>Percent</i>	<i>Families</i>	<i>Percent</i>
Less than \$10,000	213	4.10%	28,077	5.41%
\$10,000 to \$14,999	26	.05%	18,909	4.08%
\$15,000 to \$24,999	177	3.40%	46,077	4.14%
\$25,000 to \$34,999	217	4.20%	56,404	4.14%
\$35,000 to \$49,999	508	9.70%	89,046	3.97%
\$50,000 to \$74,999	906	17.30%	149,535	3.94%
\$75,000 to \$99,999	787	15.10%	138,055	3.86%
\$100,000 to \$149,999	1,163	22.30%	190,736	4.08%
\$150,000 to \$199,999	506	9.70%	87,410	3.62%
\$200,000 or more	719	13.80%	104,575	8.09%
<b>Total.....</b>	<b>5,222</b>	<b>100.00%</b>	<b>908,824</b>	<b>100%</b>

*Source: U.S. Census Bureau, 2010 American Community Survey*

## INCOME LEVELS

	<i><u>Town of Stonington</u></i>	<i><u>State of Connecticut</u></i>
Per Capita Income, 2011	\$43,505	\$37,627
Per Capita Income, 2010	\$42,184	\$36,775
Per Capita Income, 2000	\$29,653	\$35,078
Per Capita Income, 1990	\$20,808	\$28,766
Median Family Income, 2011	\$92,262	\$86,395
Median Family Income, 2010	\$86,029	\$84,170
Percent Below Poverty, 2011	5.10%	9.5%
Percent Below Poverty, 2010	5.30%	9.2%

*Source: U.S. Department of Commerce, Bureau of Census, 2000*

*U.S. Census Bureau, 2010 American Community Survey*

*Source: U.S. Census Bureau, 2007 - 2011 American Community Survey<sup>5</sup>  
year Estimates*

**EDUCATIONAL ATTAINMENT**  
Years of School Completed Age 25 and Over

	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number<sup>1</sup></i>	<i>Percent</i>	<i>Number<sup>1</sup></i>	<i>Percent</i>
Less than 9th grade	280	2.1%	111,783	4.6%
9th to 12th grade, no diploma	516	3.9%	164,150	6.8%
High School graduate (includes equivalency)	3,624	27.0%	678,997	28.1%
Some college, no degree	2,028	15.1%	420,489	17.4%
Associate degree	953	7.1%	176,481	7.3%
Bachelor's degree	3,202	23.9%	486,109	20.2%
Graduate or professional degree	2,808	20.9%	375,913	15.6%
<b>Total</b>	<b>13,411</b>	<b>100%</b>	<b>2,413,922</b>	<b>100%</b>
Total high school graduate or higher (%)	94.1%		88.6%	
Total bachelor's degree or higher (%)	44.8%		35.7%	

Source :U.S. Census Bureau, 2007 - 2011 American Community Survey5 year Estimates

**AGE DISTRIBUTION OF HOUSING**

<i>Year Built</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
2005 or later	227	2.5%	36,322	2.4%
2000 to 2004	474	5.2%	61,357	4.1%
1990 to 1999	734	8.1%	109,329	7.4%
1980 to 1989	1,413	15.6%	191,545	12.9%
1970 to 1979	1,065	11.8%	202,757	13.7%
1960 to 1969	940	10.4%	200,353	13.5%
1950 to 1959	757	8.4%	227,735	15.4%
1940 to 1949	349	3.9%	107,185	7.2%
1939 or earlier	3,092	34.2%	346,215	23.4%
<b>Total Housing Units, 2011</b>	<b>9,051</b>	<b>100%</b>	<b>1,482,798</b>	<b>100%</b>

Percent Owner Occupied, 2011                      71.6%                      68.9%

Source:  
Source :U.S. Census Bureau, 2007 - 2011 American Community Survey5 year Estimates

## HOUSING INVENTORY

<i>Type</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
1-unit, detached	6,110	67.5%	879,393	59.3%
1-unit, attached	254	2.8%	77,315	5.2%
2 units	721	8.0%	119,320	8.0%
3 or 4 units	994	11.0%	131,827	8.9%
5 to 9 units	207	2.3%	80,575	5.4%
10 to 19 units	107	1.2%	55,647	3.8%
20 or more units	362	4.0%	125,667	8.5%
Mobile home	261	2.9%	12,642	0.9%
Boat, RV, van, etc	35	0.3%	412	0.0%
<b>Total Inventory</b>	<b>9,051</b>	<b>100%</b>	<b>1,482,798</b>	<b>100%</b>

Source:

Source :U.S. Census Bureau, 2007 - 2011 American  
Community Survey5 year Estimates

## OWNER-OCCUPIED HOUSING VALUES

<i>Specified Owner-Occupied Units</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Less than \$50,000	263	4.7%	15,295	1.6%
\$50,000 to \$99,999	135	2.4%	19,347	2.1%
\$100,000 to \$149,999	37	.7%	56,379	6.0%
\$150,000 to \$199,999	331	5.9%	123,823	13.2%
\$200,000 to \$299,999	1,587	28.4%	271,204	28.9%
\$300,000 to \$499,999	1,661	29.8%	275,823	29.4%
\$500,000 to \$999,999	1,212	21.7%	129,633	13.8%
\$1,000,000 or more	355	6.4%	45,835	5.0%
<b>Total</b>	<b>5,581</b>	<b>100%</b>	<b>937,339</b>	<b>100%</b>

### **Median Sales Price**

\$343,100

\$293,100

Source:

Source :U.S. Census Bureau, 2007 - 2011 American Community Survey5  
year Estimates

**TOWN OF STONINGTON**  
**BUILDING PERMITS**  
**1997 - 2012**

Fiscal Year	Residential		Commercial		Industrial		Total	
	No.	Value	No.	Value	No.	Value	No.	Value
<b>2012</b>	<b>483</b>	<b>\$ 20,789,608.00</b>	<b>75</b>	<b>\$ 3,525,869.00</b>	<b>6</b>	<b>\$ 3,088,740.00</b>	<b>564</b>	<b>\$ 27,404,217.00</b>
2011	470	\$ 13,419,687.00	81	\$ 4,827,452.00	6	\$ 2,361,671.00	557	\$ 20,608,810.00
2010	458	\$ 19,446,637.00	61	\$ 2,538,975.00	3	\$ 57,500.00	522	\$ 22,043,112.00
2009	403	\$ 10,803,781.00	57	\$ 4,988,722.00	1	\$ 8,000.00	461	\$ 15,800,503.00
2008	490	\$ 37,575,985.00	76	\$ 17,849,322.00	1	\$ 50,000.00	567	\$ 55,475,307.00
2007	554	\$ 41,683,835.00	46	\$ 18,657,243.00	0	\$ -	600	\$ 60,341,078.00
2006	617	\$ 38,404,873.00	59	\$ 5,204,938.00	0	\$ -	676	\$ 43,609,811.00
2005	551	\$ 31,951,250.00	55	\$ 6,552,778.00	0	\$ -	606	\$ 38,504,028.00
2004	512	\$ 27,725,619.00	64	\$ 70,858,942.00	1	\$ 35,000.00	577	\$ 98,619,561.00
2003	456	\$ 21,650,712.00	68	\$ 6,625,024.00	0	\$ -	524	\$ 28,275,736.00
2002	444	\$ 23,770,424.00	71	\$ 8,413,133.00	2	\$ 124,000.00	517	\$ 32,307,557.00
2001	368	\$ 18,045,613.00	67	\$ 5,598,180.00	8	\$ 3,700,000.00	443	\$ 27,343,793.00
2000	419	\$ 21,049,786.00	71	\$ 7,906,886.00	2	\$ 693,000.00	492	\$ 29,649,672.00
1999	445	\$ 21,330,250.00	75	\$ 7,829,042.00	3	\$ 2,403,000.00	523	\$ 31,562,292.00
1998	420	\$ 17,040,086.00	68	\$ 37,489,285.00	6	\$ 3,437,750.00	494	\$ 57,967,121.00
1997	350	\$ 14,183,751.00	83	\$ 7,126,327.00	2	\$ 1,025,000.00	435	\$ 22,335,078.00

Source: Town Building Department

**TOWN OF STONINGTON**

**TOP TEN TAXPAYERS**

**OCTOBER 1, 2012 GRAND LIST**

	<u>NET ASSESSMENT</u>
1. LCS-WESTMINSTER PARTNERSHIP I LLP (Stone Ridge)	29,270,959
2. CONNECTICUT LIGHT & POWER CO.	28,727,338
3. AQUARION WATER CO OF CT	14,345,502
4. DAVIS STANDARD LLC	13,801,000
5. VIII-HII-WHITEHALL MANSION AVENUE LLC (Residence Inn)	11,558,032
6. MASHANTUCKET PEQUOT TRIBE	10,526,915
7. MALL INC (Olde Mistick Village)	9,778,783
8. RLJ II – HH MYSTIC LLC (Mystic Hilton)	9,689,537
9. SMV MYSTIC LLC	7,639,200
10. YANKEE GAS SERVICES CO	6,940,277

**Source: Town Assessor**

**TOWN OF STONINGTON  
LIST OF PRINCIPAL OFFICIALS**

**BOARD OF SELECTMEN**

Edward Haberek, Jr., First Selectman  
George Crouse  
Glee McAnanly

**BOARD OF EDUCATION**

Gail MacDonald, Chairperson  
Kevin Bornstein  
Deborah Downie  
Craig Esposito  
Faith Leitner  
Alisa C. Morrison  
Frank Todisco

**FINANCE DEPARTMENT**

Maryanna Stevens, CPA, Director of Finance  
Marsha Standish, Assessor  
Gisela Harma, Tax Collector \*  
Martha Booker, Treasurer \*

**TOWN DEPARTMENTS**

Vincent Pacileo, III, Director of Administrative Services  
J. Darren Stewart, Chief of Police  
Joseph J. Bragaw, Public Works Director  
Vacant, Director of Planning  
Thomas Gilligan, Director - Water Pollution Control Authority  
Wayne Greene, Building Official  
John Phetteplace, Solid Waste Manager  
Cynthia Ladwig, Town Clerk \*  
Lawrence Sullivan, Town Engineer  
Dr. Van W. Riley, Superintendent of Schools  
Bill King, School Operations Manager  
Judith Samokar, School Finance Manager

**BOARD OF FINANCE**

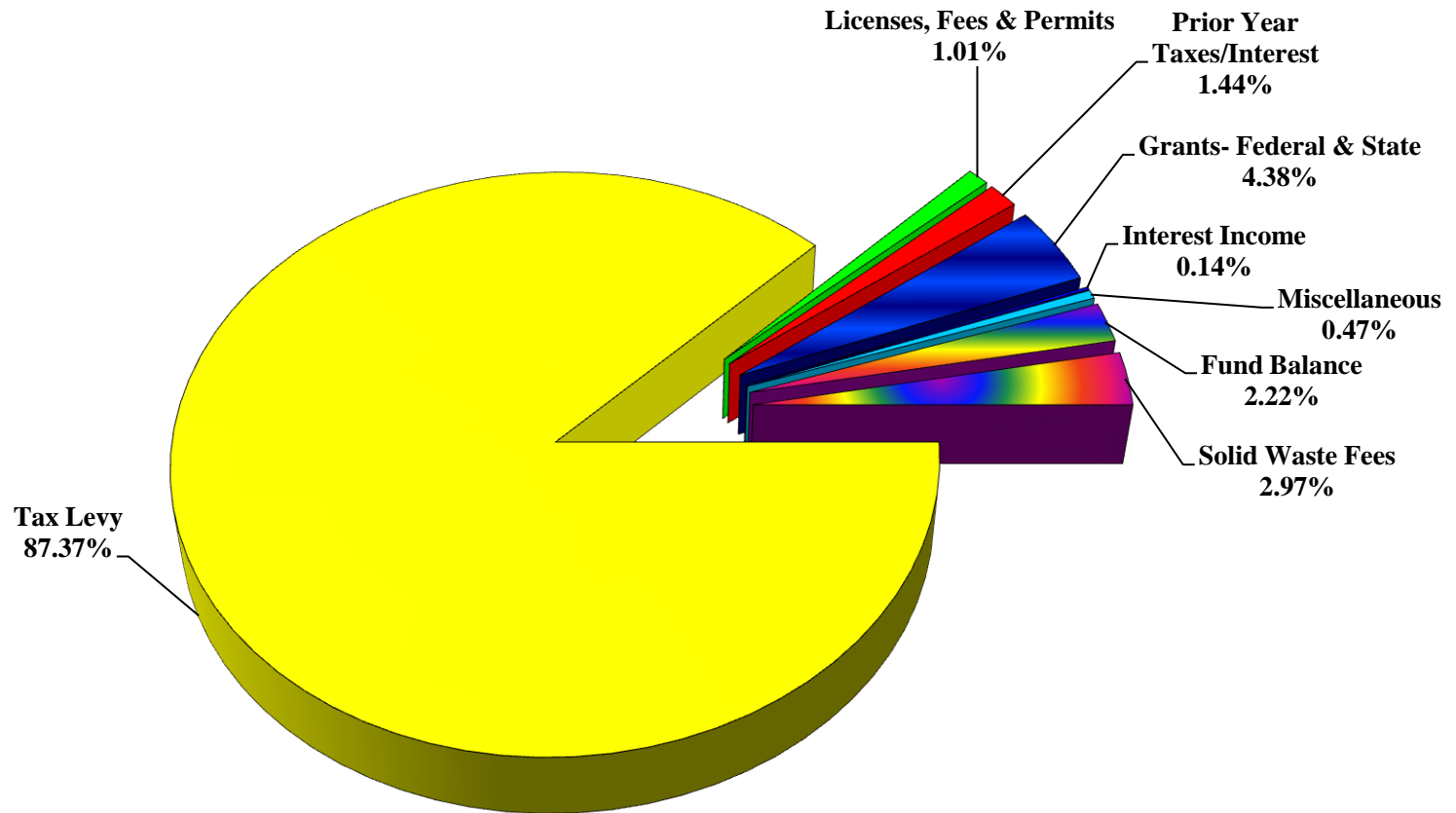
Glenn Frishman, Chair  
John O'Brien, Secretary  
Bryan Bentz  
Sandy Grimes  
June Strunk  
Dudley Wheeler

**TOWN ATTORNEY**

Thomas J. Londregan - General Counsel

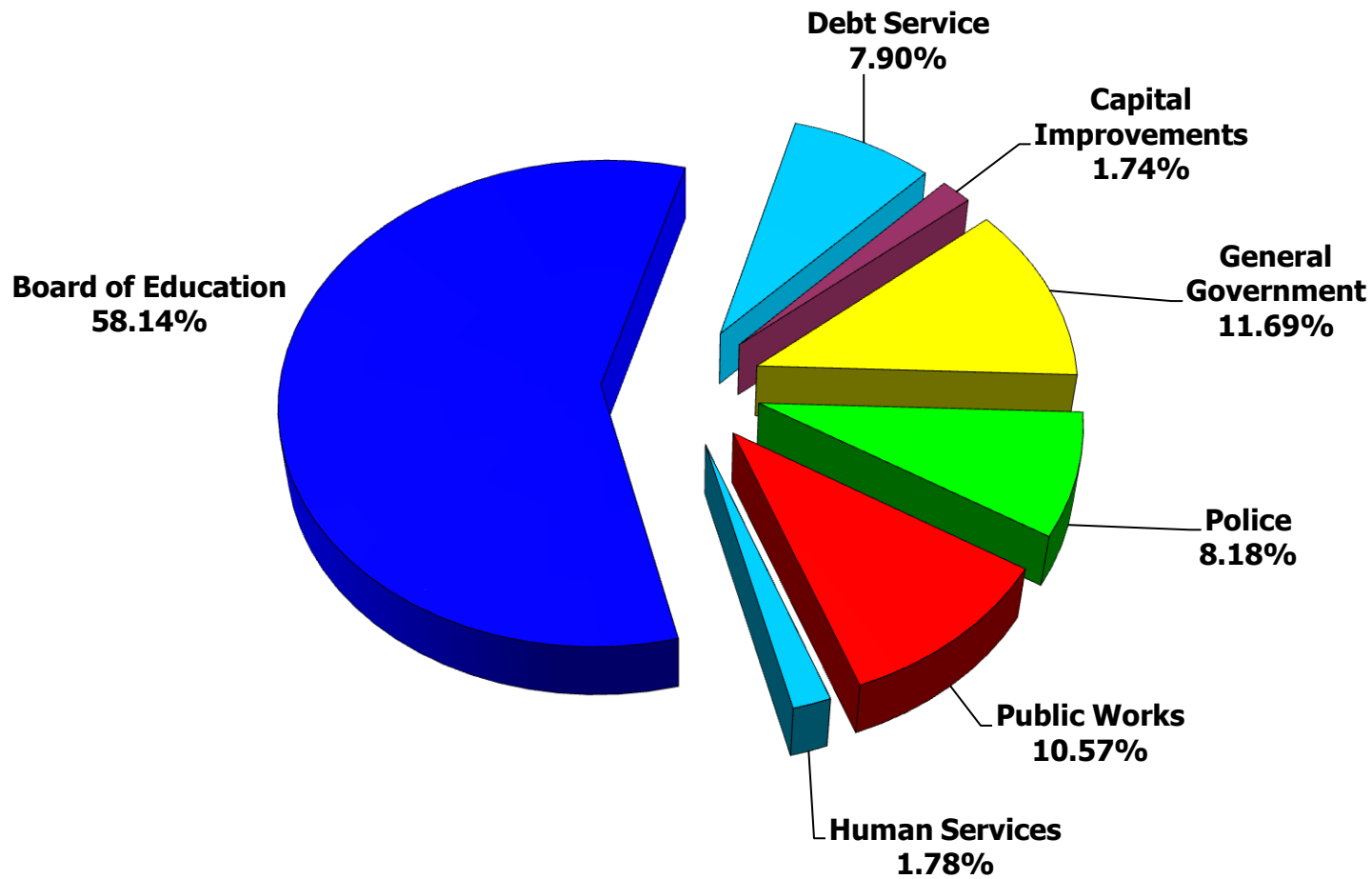
**\*Denotes Elected Official/Position**

# Town of Stonington 2013-14 Adopted Revenue



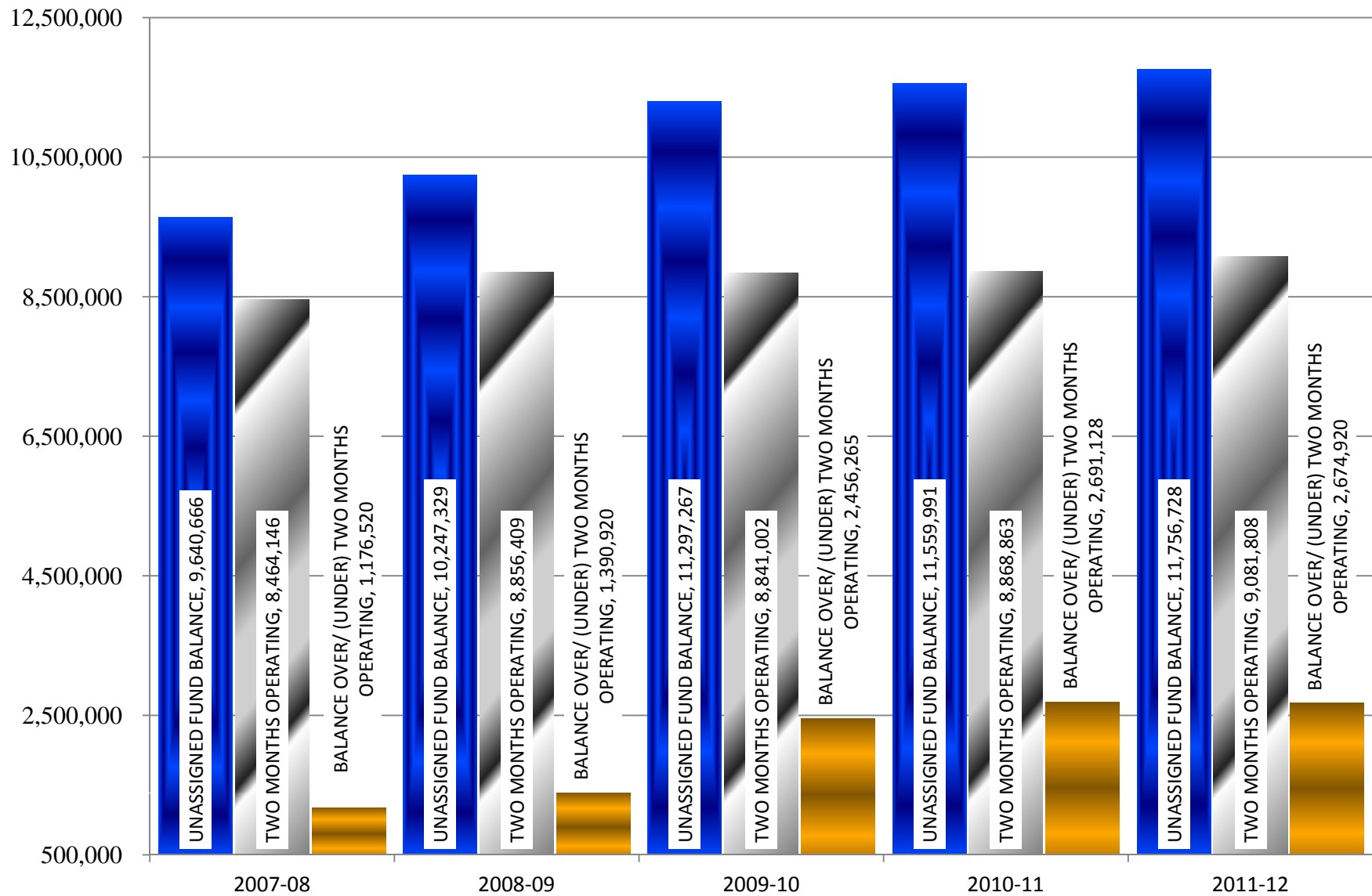
# Town of Stonington

## 2013-14 Adopted Expenditures



# Town of Stonington

## Unassigned Fund Balance History



**TOWN OF STONINGTON  
MILL RATE IMPACT SUMMARY  
2013-14 ADOPTED BUDGET**

	General Government	Education	Debt Service	Capital Improvements	Total
<b>PROPOSED EXPENDITURES</b>	<b>18,690,869</b>	<b>33,733,623</b>	<b>4,569,159</b>	<b>944,012</b>	<b>57,937,663</b>
<b>PERCENTAGE OF TOTAL BUDGET</b>	<b>32.26%</b>	<b>58.22%</b>	<b>7.89%</b>	<b>1.63%</b>	<b>100.00%</b>
<b>REVENUES</b>					
Revenues - Other than taxes	5,132,356	2,226,571	40,000	0	7,398,927
Taxes to be Raised	13,558,513	31,507,052	4,529,159	944,012	50,538,736
<b>TOTAL</b>	<b>18,690,869</b>	<b>33,733,623</b>	<b>4,569,159</b>	<b>944,012</b>	<b>57,937,663</b>
<b>MILL RATE COMPUTATION</b>					
Net Grand List - 10/01/12					2,594,564,311
Average Rate of Collections					98.00%
Grand List adjusted for % of Collections					2,542,673,025
<b>ADOPTED MILL RATE-2013-14</b>	<b>5.33</b>	<b>12.39</b>	<b>1.78</b>	<b>0.38</b>	<b>19.88</b>
<b>ADOPTED MILL RATE- 2012-13</b>	<b>4.28</b>	<b>9.84</b>	<b>1.49</b>	<b>0.28</b>	<b>15.89</b>
<b>INCREASE/(DECREASE) OVER PRIOR YEAR</b>	<b>1.05</b>	<b>2.55</b>	<b>0.29</b>	<b>0.10</b>	<b>3.99</b>

**TOWN OF STONINGTON  
MILL RATE CALCULATION  
2013-14 ADOPTED BUDGET**

Net Grand List - 10/01/2012	2,594,564,311
Average Rate of Collections	<u>98%</u>
Net Grand List - Adj. For Rate of Collections	<u>2,542,673,025</u>
Value of a Mill	<u>2,542,673</u>

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**Mill Rate Calculation**

Adopted BOF Expenditures	57,937,663
Revenue Other Than Taxes	<u>7,398,927</u>
Amount to Be Raised by Taxes	<u>50,538,736</u>
Adopted Mill Rate - 2013-14	<u>19.88</u>
Adopted Mill Rate - 2012-13	<u>15.89</u>

**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2013-2014 ADOPTED BUDGET**

REVENUE SOURCE	2011-2012 ADOPTED BUDGET	2011-2012 REVISED BUDGET	2011-2012 ACTUAL	2012-2013 ADOPTED BUDGET	2013-2014 ADOPTED BUDGET
<b>TAXES</b>					
Current Levy	48,566,330	48,566,330	48,650,215	49,645,240	50,538,736
Prior Years	350,000	350,000	520,707	350,000	400,000
Motor Vehicle Supplement	160,000	160,000	204,719	170,000	185,000
Interest & Lien Fees	220,000	220,000	291,446	227,000	250,000
<b>TOTALS</b>	<b>49,296,330</b>	<b>49,296,330</b>	<b>49,667,087</b>	<b>50,392,240</b>	<b>51,373,736</b>
<b>LICENSES AND PERMITS</b>					
Building Permits	110,000	110,000	244,472	245,000	150,000
Business Licenses	15,000	15,000	15,572	15,000	15,000
Conveyance Tax	150,000	150,000	252,142	175,000	185,000
Town Clerk's Fees	150,000	150,000	183,171	150,000	160,000
Miscellaneous Permits	2,500	2,500	3,575	2,500	2,900
Alarm Registrations	6,500	6,500	6,620	6,500	6,500
Inland Wetland Permits	1,000	1,000	3,750	1,000	2,500
P&Z and Zoning Board Fees	60,000	60,000	85,681	70,000	60,000
<b>TOTALS</b>	<b>495,000</b>	<b>495,000</b>	<b>794,983</b>	<b>665,000</b>	<b>581,900</b>
<b>FINES AND FORFEITS</b>					
Parking Fines	9,000	9,000	6,675	7,200	4,000
Alarm Penalties	2,200	2,200	3,425	2,200	2,700
<b>TOTALS</b>	<b>11,200</b>	<b>11,200</b>	<b>10,100</b>	<b>9,400</b>	<b>6,700</b>
<b>REVENUES - USE OF TOWN MONEY</b>					
Interest Income	50,000	50,000	92,217	80,000	80,000
Rentals	42,000	42,000	58,506	50,000	52,800
Loan Repayment - SNEFLA	12,500	12,500	12,500	12,500	12,500
<b>TOTALS</b>	<b>104,500</b>	<b>104,500</b>	<b>163,223</b>	<b>142,500</b>	<b>145,300</b>
<b>STATE GRANTS FOR EDUCATION</b>					
Education Cost Sharing Grant (includes ARRA)	2,061,204	2,061,204	2,057,251	2,079,926	2,129,110
Transportation	39,520	39,520	81,465	39,893	0
Magnet School Transportation Grant.					60,000
Non-Public Services	3,763	3,763	4,572	4,771	2,813
Non-Public Health Services	9,042	9,042	7,520	7,520	9,000
<b>TOTALS</b>	<b>2,113,529</b>	<b>2,113,529</b>	<b>2,150,808</b>	<b>2,132,110</b>	<b>2,200,923</b>

**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2013-2014 ADOPTED BUDGET**

REVENUE SOURCE	2011-2012 ADOPTED BUDGET	2011-2012 REVISED BUDGET	2011-2012 ACTUAL	2012-2013 ADOPTED BUDGET	2013-2014 ADOPTED BUDGET
<b>STATE GRANTS FOR REIMBURSEMENT ON</b>					
Reimbursement Disabled	1,600	1,600	1,688	1,650	1,550
Veteran's Exemption	16,200	16,200	15,734	15,700	15,500
Tax Relief for Elderly	129,500	129,500	132,860	131,000	123,000
PILOT - State Owned Property	22,204	22,204	22,213	22,178	0
Mashantucket Pequot Grant	33,960	33,960	39,466	39,893	5,071
Municipal Revenue Sharing	0	0		80,000	0
Municipal Revenue Adjustment					81,560
<b>TOTALS</b>	<b>203,464</b>	<b>203,464</b>	<b>211,961</b>	<b>290,421</b>	<b>226,681</b>
<b>STATE GRANTS FOR OTHER PURPOSES</b>					
Parking Ticket Surcharge	11,000	11,000	10,911	11,000	11,000
Youth Services	19,275	19,275	19,284	19,275	19,275
Civil Preparedness	7,500	7,500	7,335	7,500	8,000
Telephone Line Access	70,000	70,000	74,277	70,000	67,600
<b>TOTALS</b>	<b>107,775</b>	<b>107,775</b>	<b>111,807</b>	<b>107,775</b>	<b>105,875</b>
<b>SOLID WASTE DISPOSAL FEES</b>					
Solid Waste Disposal Fees	1,625,000	1,625,000	1,454,340	1,625,000	1,450,000
SCRRRA Transportation	92,000	92,000	95,264	92,000	93,500
Landfill Recycling	42,000	42,000	123,459	62,000	60,000
Landfill Tipping Fees	110,000	110,000	132,216	110,000	115,000
<b>TOTALS</b>	<b>1,869,000</b>	<b>1,869,000</b>	<b>1,805,279</b>	<b>1,889,000</b>	<b>1,718,500</b>
<b>MISCELLANEOUS REVENUE - EDUCATION</b>					
Building Rental/Miscellaneous	800	800	2,587	500	500
Medicaid Reimbursement	18,000	18,000	3,763	10,000	0
Board of Education - Activity Fees	15,500	15,500	0	0	0
Tuition - Other Schools	26,500	26,500	25,148	25,000	25,148
<b>TOTALS</b>	<b>60,800</b>	<b>60,800</b>	<b>31,498</b>	<b>35,500</b>	<b>25,648</b>

**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2013-2014 ADOPTED BUDGET**

REVENUE SOURCE	2011-2012 ADOPTED BUDGET	2011-2012 REVISED BUDGET	2011-2012 ACTUAL	2012-2013 ADOPTED BUDGET	2013-2014 ADOPTED BUDGET
<b>MISCELLANEOUS REVENUE -POLICE DEPT</b>					
Vehicle Use - Outside Jobs	32,000	32,000	56,131	32,000	32,000
Administrative Fee/Miscellaneous Fees	10,000	10,000	11,428	10,000	10,000
<b>TOTALS</b>	<b>42,000</b>	<b>42,000</b>	<b>67,559</b>	<b>42,000</b>	<b>42,000</b>
<b>MISCELLANEOUS REVENUE</b>					
Miscellaneous	15,000	15,000	540,183	17,250	18,000
Accident Reports	1,400	1,400	1,337	1,400	1,400
Data Processing Revenue	22,000	22,000	15,682	15,000	23,000
In Lieu of Taxes - Housing Authority	13,000	13,000	10,407	13,500	10,400
Mystic WWTP Debt Service Offset	18,800	18,800	18,629	18,600	18,600
GIS Revenue	1,000	1,000	1,150	1,000	1,000
Unliquidated Prior Year Encumbrances	4,000	4,000	13,621	4,000	8,000
Benefit Assessments (combined)	55,000	55,000	0	45,000	45,000
Utility Billing Revenue	12,000	12,000	12,000	12,000	12,000
Fund Balance	830,300	849,800	0	900,000	1,373,000
<b>TOTALS</b>	<b>972,500</b>	<b>992,000</b>	<b>613,009</b>	<b>1,027,750</b>	<b>1,510,400</b>
<b>GRAND TOTAL - REVENUES</b>	<b>55,276,098</b>	<b>55,295,598</b>	<b>55,627,314</b>	<b>56,733,696</b>	<b>57,937,663</b>

**TOWN OF STONINGTON**  
**GENERAL FUND EXPENDITURES - SUMMARY**  
**2013-2014 ADOPTED BUDGET**

	2011-2012 ADOPTED BUDGET	2011-2012 REVISED BUDGET	2011-2012 ACTUAL EXPENDED	2012-2013 ADOPTED BUDGET	2013-2014 ADOPTED BUDGET
<b>DEPARTMENT OF FIRST SELECTMAN</b>					
Office of Selectman	309,612	340,512	340,020	304,696	304,196
Programs & Agencies	52,453	52,453	51,886	53,625	54,821
Waterfront Commission	1,075	1,075	847	1,075	1,075
Pawcatuck River	2,895	2,895	180	2,895	2,895
Shellfish Commission	50	50	0	50	50
Economic Development Commission	4,650	4,650	4,149	4,650	4,650
Emergency Management	24,006	24,006	23,908	24,383	24,383
Elections	123,853	113,853	93,460	130,960	130,109
Town Clerk	211,040	202,370	198,771	216,727	216,846
Town Meeting & Referenda	3,200	3,200	3,142	3,200	3,200
Payments to Other Civil Divisions	167,581	167,581	167,581	153,473	221,747
<b>TOTAL - FIRST SELECTMAN</b>	<b>900,415</b>	<b>912,645</b>	<b>883,944</b>	<b>895,734</b>	<b>963,972</b>
<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>					
Administrative Services	331,101	328,641	323,030	301,398	301,748
Information Services	194,627	198,745	198,552	254,716	262,459
Human Resources	3,023,419	2,965,959	2,958,346	2,931,853	3,211,725
Health Officer & Sanitation ( <i>Ambulances moved to Human Serv</i> )	94,143	94,143	92,209	96,828	96,878
Community Development	27,049	27,310	27,310	27,835	27,835
<b>TOTAL - ADMINISTRATIVE SERVICES</b>	<b>3,670,339</b>	<b>3,614,798</b>	<b>3,599,447</b>	<b>3,612,630</b>	<b>3,900,645</b>
<b>DEPARTMENT OF FINANCE</b>					
Finance Office	368,720	372,359	371,685	381,770	386,900
Assessor's Office	256,643	258,973	257,678	268,332	268,693
Board of Assessment Appeals	2,325	2,325	1,953	4,035	3,200
Treasurer	3,742	3,742	3,638	3,847	3,847
Tax Collector	177,463	179,657	176,227	187,327	191,551
Board of Finance	162,000	162,000	161,114	155,500	155,500
Risk Management	524,501	524,501	517,351	529,559	579,559
<b>TOTAL - FINANCE</b>	<b>1,495,394</b>	<b>1,503,557</b>	<b>1,489,646</b>	<b>1,530,370</b>	<b>1,589,250</b>
<b>DEBT SERVICE</b>	<b>4,405,254</b>	<b>4,053,104</b>	<b>4,047,095</b>	<b>4,694,175</b>	<b>4,569,159</b>
<b>DEPARTMENT OF PLANNING</b>					
Planning and Land Use	329,577	266,707	255,245	287,847	288,431
Boards and Commissions	49,950	49,950	38,745	49,950	49,950
<b>TOTAL - PLANNING</b>	<b>379,527</b>	<b>316,657</b>	<b>293,990</b>	<b>337,797</b>	<b>338,381</b>

**TOWN OF STONINGTON**  
**GENERAL FUND EXPENDITURES - SUMMARY**  
**2013-2014 ADOPTED BUDGET**

	2011-2012 ADOPTED BUDGET	2011-2012 REVISED BUDGET	2011-2012 ACTUAL EXPENDED	2012-2013 ADOPTED BUDGET	2013-2014 ADOPTED BUDGET
<b>DEPARTMENT OF PUBLIC WORKS</b>					
Public Works - Highway	2,146,752	3,047,335	3,031,532	2,195,029	2,325,856
Solid Waste	2,683,186	2,347,801	2,302,701	2,652,315	2,511,629
Engineering Services	114,305	114,888	113,894	98,524	99,974
Building Operations	642,363	642,363	621,778	665,312	657,975
Building Official	108,558	109,141	105,698	149,946	135,156
Water Pollution Control Agency (WPCA)	371,291	373,039	369,928	385,012	385,102
<b>TOTAL - PUBLIC WORKS</b>	<b>6,066,455</b>	<b>6,634,567</b>	<b>6,545,531</b>	<b>6,146,138</b>	<b>6,115,692</b>
<b>DEPARTMENT OF POLICE SERVICES</b>	<b>4,551,893</b>	<b>4,404,893</b>	<b>4,266,815</b>	<b>4,682,170</b>	<b>4,734,095</b>
<b>DEPARTMENT OF HUMAN SERVICES</b>					
Human Services	394,389	395,445	392,428	407,788	346,172
Commission on Aging	4,800	4,800	4,786	4,800	4,800
Recreation	93,627	113,127	112,897	96,349	95,323
Housing Authority	700	700	400	700	700
Libraries	269,810	269,810	269,810	284,810	284,810
Outside Agencies	205,029	205,029	202,779	205,029	227,029
Ambulances	45,000	45,000	45,000	60,000	90,000
<b>TOTAL - HUMAN SERVICES</b>	<b>1,013,355</b>	<b>1,033,911</b>	<b>1,028,100</b>	<b>1,059,476</b>	<b>1,048,834</b>
<b>TOTAL - GENERAL GOVERNMENT</b>	<b>22,482,632</b>	<b>22,474,132</b>	<b>22,154,568</b>	<b>22,958,490</b>	<b>23,260,028</b>
<b>BOARD OF EDUCATION</b>	<b>31,900,913</b>	<b>31,900,913</b>	<b>31,900,755</b>	<b>32,906,600</b>	<b>33,733,623</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>892,553</b>	<b>920,553</b>	<b>920,553</b>	<b>868,606</b>	<b>944,012</b>
<b>GRAND TOTAL</b>	<b>55,276,098</b>	<b>55,295,598</b>	<b>54,975,876</b>	<b>56,733,696</b>	<b>57,937,663</b>
<b>SUMMARY</b>					
General Operations	18,077,378	18,421,028	18,107,473	18,264,315	18,690,869
Education	31,900,913	31,900,913	31,900,755	32,906,600	33,733,623
Debt Service	4,405,254	4,053,104	4,047,095	4,694,175	4,569,159
Capital Improvements	892,553	920,553	920,553	868,606	944,012
<b>Grand Total</b>	<b>55,276,098</b>	<b>55,295,598</b>	<b>54,975,876</b>	<b>56,733,696</b>	<b>57,937,663</b>

## **OFFICE OF THE FIRST SELECTMAN WATERFRONT COMMISSION**

### **FUNCTION DESCRIPTION:**

Manage and oversee Town owned waterfront property for residents of Town. This includes Town dock, Stonington Small Boat Association, Donahue Park, right of ways, boat launches and any other landside waterfront property.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Managed resident issues with Passive Recreation Open Space area at Town dock used as dog park.

Worked closely with SNEFLA and SSBA.

Maintained safe, clean environment at Donahue Park.

### **OBJECTIVES FOR THE COMING YEAR:**

Address structural and electrical issues at Town dock with Director Bragaw.

## **SHELLFISH COMMISSION**

### **FUNCTION DESCRIPTION:**

Shellfish Commission

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The revenue from the sale of shellfishing and scallop permits will allow the Stonington Shellfish Commission to maintain its financial self-sufficiency for the 2013-2014 budget year. The sales of recreational clamming permits during CY2012 were lower than historical levels. This was due to several rainfall events that forced lengthy shellfish-ground closures in June and over the July 4<sup>th</sup> holiday. The scallop population in Stonington waters improved over last year, so our scallop permit sales have increased significantly.

Currently, there are four active aquaculture license agreements in Town of Stonington waters.

### **OBJECTIVES FOR THE COMING YEAR:**

The Commission does not expect any significant changes from the current recreational operations. Where possible, we plan to continue our work with commercial organizations to enhance the shellfish populations and recreational shellfishing opportunities.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

No budget changes are expected. We do not expect to require professional services during the 2013-2014 budget year.

## **OFFICE OF THE FIRST SELECTMAN ELECTIONS**

### **FUNCTION DESCRIPTION:**

The Registrars are charged with maintaining voter lists through voter canvass, obituaries, voter cancellations, interstate cancellations, and the Connecticut Voter Registration System (CVRS). Registrars conduct referenda, primaries, elections, and conduct poll worker training. We maintain and test all voting equipment and register new voters through voter registration drives, DMV, SOTS office. Registrars are currently updating and correcting all voter registration cards that came in from the Presidential election. It is also the Registrars' ongoing responsibility to keep informed of all current elections laws.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

A voter canvass by mail was completed in May that helped ensure the accuracy of the voter list. We attended one registrar conference held by ROVAC and several county registrars meetings. We conducted three referenda, two primaries and the Presidential Election. Prior to the Presidential election, we conducted 3 poll worker trainings, one in conjunction with the Town Clerk.

### **OBJECTIVES FOR THE COMING YEAR:**

Continuously maintain and update voter registration lists and files. Continue to learn new functions of CVRS to maximize data needs; also, continue to learn the new town hall software and shareware systems. Continue to learn about new and existing election laws. Do a new voter mailing canvass as per CT State Statute. Attend county meetings and State conventions to update our knowledge base. Continue to learn more about the new optical scanning machines through use and training. Try to enlist more poll workers so that we have ongoing lists of people to call. Shred all documents in storage that we are legally allowed to shred. Lastly, we plan to be fully prepared for any referenda, primaries and elections that will occur.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

Because of new legislation that will be enacted July 2013 – Election Day registration (EDR), we will need to increase the number of hours our assistants work in the office, and we will need to hire more office workers on the days of election to answer phones and work on the computers. We will need to order more and different ballots because of EDR and a new or used scanner to accommodate the needs that EDR will impose upon our office. The printers in the Registrar's office constantly need maintenance. We need reliable equipment to perform the mandated functions of our office. Because we processed more than 200 new voters during the Presidential election, we need more filing space. So, to that end, we've added \$1150 to our budget for two printers and a file cabinet. We've reduced our advertising costs by \$1000.

**OFFICE OF THE FIRST SELECTMAN  
TOWN CLERK**

**FUNCTION DESCRIPTION:**

Recording and reporting of land records and vital statistics, absentee ballot administration, and the issuance of various permits and licenses. Also, clerks Annual and Special Town Meetings.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

In FY 2011-2012 the office recorded and process 5,669 land records and map documents. In the current FY 2012-2013 we have processed from July-December 3,078 documents. In comparison to the same time period in FY 2011-2012 it is an increase of 596 documents.

Conveyance tax revenue continues to increase, from July-December 2012 the office collected \$178,679.07 compared to the same period in 2011 the office collected \$93,041.26, an increase in revenue by \$85,637.81.

The on-line land records portal continues to be a huge success which was implemented in June of 2010. In FY 2011-2012 we collected \$5,530 in copy fees through the on-line land records portal which is an increase in revenue by \$2,106 from the prior fiscal year.

The office contracted with Dupont Systems to purchase a new vital statistics shelving systems using the Historic Preservation Document grant money.

**OBJECTIVES FOR THE COMING YEAR:**

The office will continue day to day operations, with no major initiatives for the coming year.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No major budget changes.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF FIRST SELECTMAN</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>OFFICE OF SELECTMAN</b>					
First Selectman	90,038	90,038	89,953	92,650	92,650
Second Selectman	5,854	5,854	5,848	6,023	6,023
Third Selectman	5,854	5,854	5,848	6,023	6,023
Town Attorney	50,000	50,000	50,000	50,000	50,000
<b>Total - Salaries</b>	<b>151,746</b>	<b>151,746</b>	<b>151,649</b>	<b>154,696</b>	<b>154,696</b>
Expenses (First Selectman)	6,000	6,000	6,000	6,000	6,000
Examination of Indices	2,500	2,500	2,500	2,500	2,500
Mosquito Abatement	30,000	30,000	30,000	30,000	30,000
Legal Services & Courts	80,000	59,000	58,666	80,000	80,000
Tree Trimming & Lighting	5,000	400	400	5,000	5,000
<b>Total - Expenses</b>	<b>123,500</b>	<b>97,900</b>	<b>97,566</b>	<b>123,500</b>	<b>123,500</b>
Town Wide	20,000	76,500	82,679	20,000	20,000
Administrative Services ( <i>Moved to Dept of Admin Services</i> )	7,500	7,500	1,260	0	0
Economic Development Commission	6,866	6,866	6,866	6,500	6,000
<b>Total - Technical &amp; Professional Services</b>	<b>34,366</b>	<b>90,866</b>	<b>90,805</b>	<b>26,500</b>	<b>26,000</b>
<b>TOTAL - OFFICE OF THE FIRST SELECTMAN</b>	<b>309,612</b>	<b>340,512</b>	<b>340,020</b>	<b>304,696</b>	<b>304,196</b>
<b>PROGRAMS AND AGENCIES</b>					
S.E.A.T.	4,717	4,717	4,717	4,906	5,102
SECTER	5,952	5,952	5,952	5,952	5,952
CT. Conference of Municipalities	11,913	11,913	11,913	12,143	12,143
Southeastern CT Council of Governments	8,437	8,437	8,437	9,689	9,689
Mystic River Park-Public Restrooms	10,609	10,609	10,609	10,609	10,609
CT Council of Small Towns	1,025	1,025	1,025	1,025	1,025
Westerly Pops Concert	2,500	2,500	2,500	2,500	3,500
Affordable Housing Committee	100	100	0	500	500
Chamber Activities	1,000	1,000	432	0	0
Probate Court	6,200	6,200	6,301	6,301	6,301
<b>TOTAL - PROGRAMS AND AGENCIES</b>	<b>52,453</b>	<b>52,453</b>	<b>51,886</b>	<b>53,625</b>	<b>54,821</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF FIRST SELECTMAN</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>WATERFRONT COMMISSION</b>					
<b>Clerical Services</b>	<b>900</b>	<b>900</b>	<b>750</b>	<b>900</b>	<b>900</b>
Postage	75	75	75	75	75
Consumable Supplies	25	25	22	25	25
Miscellaneous	75	75	0	75	75
<b>Total - Expenses</b>	<b>175</b>	<b>175</b>	<b>97</b>	<b>175</b>	<b>175</b>
<b>TOTAL - WATERFRONT COMMISSION</b>	<b>1,075</b>	<b>1,075</b>	<b>847</b>	<b>1,075</b>	<b>1,075</b>
<b>PAWCATUCK RIVER HARBOR MGT</b>					
<b>Clerical Services</b>	<b>990</b>	<b>990</b>	<b>180</b>	<b>990</b>	<b>990</b>
Postage	200	200	0	200	200
Advertising	500	500	0	500	500
Consumable Supplies	400	400	0	400	400
Reproduction & Printing	500	500	0	500	500
Miscellaneous	305	305	0	305	305
<b>Total - Expenses</b>	<b>1,905</b>	<b>1,905</b>	<b>0</b>	<b>1,905</b>	<b>1,905</b>
<b>TOTAL PAWCATUCK RIVER HARBOR MGT.</b>	<b>2,895</b>	<b>2,895</b>	<b>180</b>	<b>2,895</b>	<b>2,895</b>
<b>SHELLFISH COMMISSION</b>					
Expenses	50	50	0	50	50
<b>TOTAL SHELLFISH COMMISSION</b>	<b>50</b>	<b>50</b>	<b>0</b>	<b>50</b>	<b>50</b>
<b>ECONOMIC DEVELOPMENT COMMISSION</b>					
Postage	200	200	0	200	200
Advertising	2,500	2,500	4,014	2,500	2,500
Consumable Supplies	1,000	1,000	135	150	150
Trade Shows	500	500	0	0	0
Travel	450	450	0	500	500
Professional Associations				1,300	1,300
<b>Total - Expenses</b>	<b>4,650</b>	<b>4,650</b>	<b>4,149</b>	<b>4,650</b>	<b>4,650</b>
<b>TOTAL- ECONOMIC DEVELOPMENT COMMISSION</b>	<b>4,650</b>	<b>4,650</b>	<b>4,149</b>	<b>4,650</b>	<b>4,650</b>
<b>TOTAL - COMMISSIONS</b>	<b>8,670</b>	<b>8,670</b>	<b>5,176</b>	<b>8,670</b>	<b>8,670</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF FIRST SELECTMAN</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>EMERGENCY MANAGEMENT</b>					
Emergency Management Tactical Operations Director	11,358	11,358	11,358	11,687	11,687
Clerical Services	1,645	1,645	1,645	1,693	1,693
<b>Total - Salaries</b>	<b>13,003</b>	<b>13,003</b>	<b>13,003</b>	<b>13,380</b>	<b>13,380</b>
Consumable Supplies	250	250	0	250	250
Equipment	500	363	0	500	500
Development of Emergency Plan	1	1	0	1	1
Miscellaneous	100	100	675	100	100
Furniture & Equipment	750	750	0	750	750
<b>Total - Expenses</b>	<b>1,601</b>	<b>1,464</b>	<b>675</b>	<b>1,601</b>	<b>1,601</b>
Generator Maintenance	1	1	0	1	1
Water Testing	400	400	0	400	400
Communications	1	1	0	1	1
Mass Notification System Maintenance	9,000	9,137	10,230	9,000	9,000
<b>Total - Services</b>	<b>9,402</b>	<b>9,539</b>	<b>10,230</b>	<b>9,402</b>	<b>9,402</b>
<b>TOTAL - EMERGENCY MANAGEMENT</b>	<b>24,006</b>	<b>24,006</b>	<b>23,908</b>	<b>24,383</b>	<b>24,383</b>
<b>ELECTIONS</b>					
Registrars Salaries	31,253	31,253	31,223	32,160	32,159
Referenda/Election Personnel Salaries	57,000	47,000	46,079	60,000	60,000
<b>Total - Salaries</b>	<b>88,253</b>	<b>78,253</b>	<b>77,302</b>	<b>92,160</b>	<b>92,159</b>
Postage	5,000	5,000	1,228	5,000	5,000
Advertising	5,000	5,000	5,417	5,000	4,000
Consumable Supplies	2,000	2,000	178	2,000	2,000
Telephone	4,000	4,000	2,376	4,000	4,000
Equipment	3,000	3,000	869	3,000	2,000
Reproduction & Printing	500	500	99	500	500
Professional Associations & Publications	600	600	230	600	600
Voting Canvas	500	500	355	500	500
Miscellaneous (increase in cost of battery back-up)	1,000	1,000	38	1,000	1,000
Ballot Printing / Programming	10,000	10,000	5,341	15,000	15,000
Facility Rental	1,800	1,800	0	0	0
Furniture & Equipment					1,150
<b>Total - Expenses</b>	<b>33,400</b>	<b>33,400</b>	<b>16,131</b>	<b>36,600</b>	<b>35,750</b>
Voting Machine (Optical Scan Machine Maintenance)	2,200	2,200	27	2,200	2,200
<b>Total - Services</b>	<b>2,200</b>	<b>2,200</b>	<b>27</b>	<b>2,200</b>	<b>2,200</b>
<b>TOTAL - ELECTIONS</b>	<b>123,853</b>	<b>113,853</b>	<b>93,460</b>	<b>130,960</b>	<b>130,109</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF FIRST SELECTMAN</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>TOWN CLERK</b>					
Salary of Town Clerk	63,839	63,839	63,778	65,690	65,690
Clerical Salaries	83,720	86,050	85,969	88,561	88,561
Longevity	2,880	2,880	2,880	3,000	3,120
<b>Total - Salaries</b>	<b>150,439</b>	<b>152,769</b>	<b>152,627</b>	<b>157,251</b>	<b>157,371</b>
Postage	2,500	2,500	1,000	2,000	2,000
Advertising	5,500	5,500	6,633	6,000	6,000
Consumable Supplies	3,500	3,500	3,580	3,000	3,000
Telephone	500	500	448	375	375
Equipment	5,000	5,000	2,803	4,500	4,500
Professional Associations & Publications	150	150	125	150	150
Furniture & Equipment	1	1	0	1	0
Training & Education	1,000	1,000	570	1,000	1,000
<b>Total - Expenses</b>	<b>18,151</b>	<b>18,151</b>	<b>15,159</b>	<b>17,026</b>	<b>17,025</b>
Land Records & Data Processing	42,000	31,000	30,558	42,000	42,000
Vital Statistics	450	450	427	450	450
<b>Total - Services</b>	<b>42,450</b>	<b>31,450</b>	<b>30,985</b>	<b>42,450</b>	<b>42,450</b>
<b>TOTAL - TOWN CLERK</b>	<b>211,040</b>	<b>202,370</b>	<b>198,771</b>	<b>216,727</b>	<b>216,846</b>
<b>TOWN MEETING &amp; REFERENDA</b>					
Town Meeting Personnel	200	200	0	200	200
Advertising	3,000	3,000	3,142	3,000	3,000
<b>TOTAL - TOWN MEETING &amp; REFERENDA</b>	<b>3,200</b>	<b>3,200</b>	<b>3,142</b>	<b>3,200</b>	<b>3,200</b>
<b>PAYMENTS TO OTHER CIVIL DIVISIONS</b>					
Borough of Stonington	167,581	167,581	167,581	153,473	221,747
<b>TOTAL - FIRST SELECTMAN</b>	<b>900,415</b>	<b>912,645</b>	<b>883,944</b>	<b>895,734</b>	<b>963,972</b>

## **DEPARTMENT OF ADMINISTRATIVE SERVICES**

### **FUNCTION DESCRIPTION:**

We are responsible for the Town's Human Resources Administration (Human Resources, Labor Relations, Employee Benefits), Information Technology, Community Development Program, Health Sanitarian, and the Capital Improvement Plan. In addition, we provide administrative support for the Office of the First Selectman and partner with the Human Services organization and the Stonington Police Department to deliver consistent, professional strategic and operational support.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

#### **Administration**

Administration includes expenses for the operations and activities within the Selectman's, Community Development and Administrative Services offices. The expenses for the day-to-day activities of these functions remain consolidated under the Department of Administrative Services expense line item. Compensation for the support staff includes the Administrative Services and Selectman's offices.

#### **Information Technology**

The Information Technology (IT) organization provides support for the Town Hall, Human Services, and Stonington Police Department in an expanding IT infrastructure. The department completed the installation of high speed optic cable between all locations. It will continue the Town Hall Data Center virtualization and desktop computer refresh during 2013. Professional development included training on VMware systems management, server, and data backup and disaster recovery operations.

#### **Community Development/Special Projects**

Community Development/Special Projects team continues to coordinate and administer a number of grant funded projects as well as projects funded from other sources. The Town was successful in obtaining an extension and re-direction of the use of funds for a legacy grant which will now be used for road milling and paving. Improvements to the Edythe K. Richmond have commenced and are expected to be completed in 2013.

#### **Health/Sanitarian and Emergency Medical Services**

The Town opted to not join the Ledge Light Health District. The organization is staffed with a part-time Director of Health who is responsible for the oversight of activities mandated by the CT Public Health Code and other regulatory requirements and a Sanitarian who performs routine inspections at food service establishments, public schools, cosmetology shops, day care centers, and campgrounds. Hurricane Sandy required an immediate and extraordinary response.

### **OBJECTIVES FOR THE COMING YEAR:**

The focus of the Department of Administrative Services in the upcoming year will continue to identify opportunities for efficiencies while updating and driving consistent practices across the organization. We will strive to successfully complete negotiations for all collective bargaining agreements. Additionally, we will continue monitoring the effects of the Affordable Care Act and respond accordingly.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

Salary movement is determined by negotiated settlements. Health Insurance expense is up slightly driven by increased rates from our insurance carrier while the change in the Pension Plan contribution is determined by our actuarial consultant.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>ADMINISTRATION</b>					
Director of Administrative Services	80,698	80,698	80,622	83,038	83,038
Administrative Support Staff	196,823	197,988	197,714	156,540	156,540
Longevity	2,710	2,710	2,710	2,970	3,320
<b>Total - Salaries</b>	<b>280,231</b>	<b>281,396</b>	<b>281,046</b>	<b>242,548</b>	<b>242,898</b>
Postage	1,000	1,000	984	1,000	1,000
Advertising	14,000	10,375	7,682	14,000	14,000
Consumable Supplies	1,400	1,400	1,534	1,400	1,400
Reproduction & Printing	800	800	613	800	700
Telephone	150	150	216	150	250
Equipment	5,400	5,400	4,414	5,400	5,400
Professional Associations & Publications	4,000	4,000	1,883	4,000	4,000
Seminars & Programs (Training & Education)	750	750	0	750	750
Database Expenses	6,670	6,670	10,108	6,900	6,900
Miscellaneous	700	700	407	700	700
Furniture & Equipment	1,500	1,500	1,500	1,500	1,500
Training & Education	2,000	2,000	100	2,250	2,250
<b>Total - Expenses</b>	<b>38,370</b>	<b>34,745</b>	<b>29,441</b>	<b>38,850</b>	<b>38,850</b>
Admin Services - Professional & Technical Services	0	0	0	7,500	7,500
<b>Total - Technical &amp; Professional Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,500</b>	<b>7,500</b>
Memorial Observances	7,500	7,500	7,543	7,500	7,500
Columbus Day Observances	5,000	5,000	5,000	5,000	5,000
<b>Total - Services</b>	<b>12,500</b>	<b>12,500</b>	<b>12,543</b>	<b>12,500</b>	<b>12,500</b>
<b>TOTAL - ADMINISTRATION</b>	<b>331,101</b>	<b>328,641</b>	<b>323,030</b>	<b>301,398</b>	<b>301,748</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>INFORMATION SYSTEMS</b>					
IT Manager	69,062	69,062	68,884	74,617	78,349
Technology Support Specialist	0	0	0	51,209	53,020
Longevity	150	150	150	200	250
<b>Total - Salaries</b>	<b>69,212</b>	<b>69,212</b>	<b>69,034</b>	<b>126,026</b>	<b>131,619</b>
Postage	300	300	107	300	300
Consumable Supplies	1,500	1,500	1,500	1,500	1,500
Reproduction & Printing	50	50	50	50	50
Telephone	1,500	1,500	1,331	1,500	1,500
Professional Associations & Publications	250	250	250	250	250
Equipment & Licensing	30,040	33,665	33,847	30,040	30,040
Internet Hosting Expense	4,225	4,225	4,390	4,500	4,500
Miscellaneous	50	50	50	50	50
Training & Education	2,000	2,045	2,045	3,000	3,000
<b>Total - Expenses</b>	<b>39,915</b>	<b>43,585</b>	<b>43,570</b>	<b>41,190</b>	<b>41,190</b>
Telecommunications	53,000	53,173	53,173	53,000	53,150
Technical Assistance	5,000	5,000	5,000	5,000	5,000
<b>Total - Services</b>	<b>58,000</b>	<b>58,173</b>	<b>58,173</b>	<b>58,000</b>	<b>58,150</b>
<b>Geographic Information System (GIS) Expenses</b>	<b>27,500</b>	<b>27,775</b>	<b>27,775</b>	<b>29,500</b>	<b>31,500</b>
<b>TOTAL - INFORMATION SYSTEMS</b>	<b>194,627</b>	<b>198,745</b>	<b>198,552</b>	<b>254,716</b>	<b>262,459</b>
<b>HUMAN RESOURCES</b>					
Employee Training & Education	8,750	8,257	6,100	9,500	9,500
Labor Negotiations	50,000	30,294	54,528	150,000	375,000
Pension Plan	591,101	591,101	591,101	603,000	597,000
Social Security	431,869	399,869	399,592	441,900	441,900
Unemployment	40,000	35,000	16,157	40,000	40,000
Heart & Hypertension	33,652	33,652	33,781	34,856	35,610
Employee Assistance Program	2,200	2,200	580	2,750	2,750
Employee Screening	700	700	210	700	700
Additional Manpower	5,000	4,739	1,592	5,000	5,000
Employee Travel Expense	23,000	23,000	17,035	23,000	23,000
Accrued Leave Pay-out	20,000	20,000	20,000	20,000	20,000
Retiree Health Care	55,000	55,000	54,914	60,000	68,000
Health Insurance	1,519,647	1,519,647	1,519,732	1,519,647	1,574,765
Life Insurance	20,000	20,000	20,524	21,500	18,500
Pension Plan - funding contribution	222,500	222,500	222,500	0	0
<b>TOTAL- HUMAN RESOURCES</b>	<b>3,023,419</b>	<b>2,965,959</b>	<b>2,958,346</b>	<b>2,931,853</b>	<b>3,211,725</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>HEALTH OFFICER &amp; SANITATION</b>					
Health Officer Salaries	23,353	23,353	23,331	24,030	24,030
Sanitarian Salaries	67,515	67,617	67,616	69,473	69,473
Longevity	300	300	300	350	400
<b>Total - Salaries</b>	<b>91,168</b>	<b>91,270</b>	<b>91,247</b>	<b>93,853</b>	<b>93,903</b>
Sanitarian Expenses	1,575	1,473	562	1,575	1,575
Clothing Allowance	400	400	400	400	400
Furniture & Equipment	500	500	0	500	500
Training & Education	500	500	0	500	500
<b>Total - Expenses</b>	<b>2,975</b>	<b>2,873</b>	<b>962</b>	<b>2,975</b>	<b>2,975</b>
<b>TOTAL - HEALTH OFFICER &amp; SANITATION</b>	<b>94,143</b>	<b>94,143</b>	<b>92,209</b>	<b>96,828</b>	<b>96,878</b>
<b>COMMUNITY DEVELOPMENT</b>					
Clerical Salaries	27,049	27,310	27,310	27,835	27,835
<b>TOTAL - COMMUNITY DEVELOPMENT</b>	<b>27,049</b>	<b>27,310</b>	<b>27,310</b>	<b>27,835</b>	<b>27,835</b>
<b>TOTAL - ADMINISTRATIVE SERVICES</b>	<b>3,670,339</b>	<b>3,614,798</b>	<b>3,599,447</b>	<b>3,612,630</b>	<b>3,900,645</b>

**DEPARTMENT OF FINANCE  
FINANCE OFFICE / RISK MANAGEMENT**

**FUNCTION DESCRIPTION**

The Finance Office is responsible for managing the Town's financial operations in accordance with established fiscal policies (GAAP, GASB, CT State Statutes and Town Charter). Primary responsibilities include budget preparation and administration, accounts payable, payroll processing, purchasing, accounting, financial reporting, revenue collection, grant administration, cash management and investments, and debt management. The Finance Office provides support to, and advises the Board of Finance in its role as the Town's budgetary and financial oversight authority and assists the First Selectman in the preparation of the recommended annual budget.

**Risk Management:**

Identify Town wide loss exposures. Perform risk assessments. Evaluate and recommend strategies to avoid, mitigate and/or transfer risk. Develop/recommend risk management policies. Administer the Town's insurance program including Workers Compensation; Liability, Auto and Property (LAP) as well as Specialty Coverage. Oversee Town wide safety program/policies and Executive Safety Committee. Coordinate management and litigation of claims.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Upgraded MUNIS Town's financial accounting software
- Worked with FEMA to obtain reimbursement for expenditures incurred during Hurricane Sandy

**OBJECTIVES FOR THE COMING YEAR:**

- RFP for Banking Services
- Continue improving the budget development process and budget document, including performance measurements
- Review and monitor current debt repayment schedules and exercise refunding options depending on favorable market conditions and structures
- Maintain or improve the Town's current bond rating (Moody's Aa1)
- Complete a policies and procedures manual to document accounting procedures that are consistent with generally accepted accounting principles

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- This budget includes funding for GASB 45 in the amount of \$90,000, our required annual contribution as calculated by our actuary.

GASB 45 is an accounting standard requiring municipalities to properly record the present value of Other Post Employment Benefits (OPEB).

- Property and Liability Insurance increased \$50,000 to account for a rate increase of 15% in our Workers' Compensation premiums as well as increases in various other policies such as the Docks and Wharfs coverage and Underground Storage Tanks.

**DEPARTMENT OF FINANCE  
ASSESSOR'S OFFICE**

**FUNCTION DESCRIPTION:**

The assessor is the governmental official responsible for establishing the value of property for ad valorem tax purposes; for discovering, listing and valuing all taxable and tax-exempt properties; and to insure that the individual property owner's value is proper so that the owner pays no more than their fair share of the property tax. In the performance of these duties, assurance is made that no property escapes the assessment process or is under assessed and that no property owner received unauthorized preferential treatment. Revaluations are completed every five years in conformity with the Connecticut General Statutes and Revaluation Performance Standards. Development and updating of information is conducted on an ongoing basis, including modernization of computerized records of real estate, personal property and motor vehicles. Duties are performed in compliance with State of Connecticut mandated General Statues.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

**2007, 08, 09, 10, 11 Court Appeals**

2007: 26 property owners; 46 properties; 20 withdrawn; 23 settled; 2 court decision; (1 pending); 2008: 4 property owners; 49 properties; 48 settled; (1 pending); 2009: 3 property owners; 3 properties; 3 settled; 2010: 1 property owner; 1 withdrawn; 2011: 4 property owners; 5 properties, (5 pending)

**Permits and Certificates of Occupancies** - Processed 962 permits, and miscellaneous inspections

- 407 additions, modifications, and new construction
- 167 sheds, decks, pools, docks, and garages
- 425 fireplaces/liners, demolitions, re-shingle/re-roofing, septic, and miscellaneous permits

**OBJECTIVES FOR THE COMING YEAR:**

**2012 Revaluation** - Monitoring of the revaluation project continues to be a high priority. Data Collection and review has been completed and revaluation notices will be mailed the week of January 7, 2013, followed by informal hearings and the mailing of notices with the results of the hearings.

**Court cases** - Continue court case preparation and litigation

**Mapping and/or GIS** - Continue annual maintenance of the GIS mapping updates.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

**Consumable Supplies** - This is a self-sustaining account. During the assessment year July through June 2011-12, copies of GIS products, \$393.00 fees for property records cards, reports, and miscellaneous copies, \$2404.80 for a total of \$2,797.80. The Assessor's Office continues to have a substantial request for copies of computer records, property summary cards and GIS maps.

**Database Expense, Reproduction & Printing, Publications, Legal Ads** - New on-line data access with the Department of Motor Vehicles annual fee \$250. Vision agreement continues to cover the public terminals located in the Planning & Zoning Office and the Building Office. Increase due to printing revaluation reports and property record cards. Increase cost in required pricing publications and legal advertisements.

**DEPARTMENT OF FINANCE  
BOARD OF ASSESSMENT APPEALS**

**FUNCTION DESCRIPTION:**

Meet during the Months of March/April and September for purpose of hearing assessment appeals.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

2012 Appeals for 2011 Grand List

During the months of March the Board of Assessment Appeals heard (38) appeals and as a result of such appeals granted (14) reductions, (0) increase and (26) denials that resulted in an adjustment to the Grand List in the amount of a reduction of \$315,234. A second session of the Board of Assessment Appeals was held during the month of September for the sole purpose of hearing appeals on motor vehicles. Two appeals were heard and granted at the September session for a reduction of \$4,790.

**OBJECTIVES FOR THE COMING YEAR:**

The Board of Assessment Appeals is required to carry out its duties in accordance with the Connecticut General Statutes.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

Expenditures are anticipated to decrease following the 2012 revaluation as a result of reduced number of appeals.

**DEPARTMENT OF FINANCE  
TAX COLLECTOR'S OFFICE**

**FUNCTION DESCRIPTION:**

Tax Collections

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Despite the sluggish economy we have been able to keep the collection rate reasonably close to prior years. Because the courts have been slow in completing foreclosure actions, this year we will be doing a tax sale in February 2013. Tax sales are completed more quickly and do not require approval by the court.

Motor vehicle collections have been steady but have required much more delinquent billing than in the past as people juggle their existing funds. The more reminders they get the more likely they are to pay.

We have also tried to be proactive in suggesting people bring in affidavits to the assessor's office so that personal property bills can be removed if they are no longer in business and to assure that bills are sent to people who are actually still in business. When doing jeopardy billing we are now required by law to notify the First Selectman's office before a jeopardy bill is sent. A form has been developed to accomplish this in the most efficient manner possible.

**OBJECTIVES FOR THE COMING YEAR:**

I continue to work as co-chair of the legislative committee for the Connecticut Tax Collectors' Association. We are attempting to update tax collection statutes to fit with what collectors throughout the state actually do. There continues to be reference in the statutes to outdated things like carbon paper copies and "lists" of accounts which we actually no longer have, for example. There are also some wording changes that need clarification so that all collectors are interpreting things the same way. Hopefully these updates will help offices operate more efficiently in the future. We will be present as a committee this year at the legislative session to attempt to pass our "package" of changes.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

The office was in need of a new copier so this year we will have a leased copier which will increase our budget slightly. The old copier was at least 20 years old so it needed to be replaced.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>FINANCE DEPARTMENT</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>FINANCE OFFICE</b>					
Director of Finance	99,904	99,904	99,810	102,801	102,801
Senior Accountant	75,668	75,668	75,594	77,863	77,863
Clerical Salaries	131,640	135,279	135,030	139,256	139,256
Longevity	3,960	3,960	4,020	4,400	4,780
<b>Total - Salaries</b>	<b>311,172</b>	<b>314,811</b>	<b>314,454</b>	<b>324,320</b>	<b>324,700</b>
Postage	2,600	2,600	2,542	2,600	2,700
Consumable Supplies	2,500	2,500	3,356	2,800	3,000
Reproduction & Printing	700	700	695	700	700
Telephone	150	150	154	150	150
Professional Associations & Publications *	800	800	835	700	2,000
Payroll Services	27,298	27,626	30,037	29,000	31,500
Equipment & Software Support	20,000	20,000	16,756	18,000	18,500
Training & Education	400	400	290	400	350
<b>Total - Expenses</b>	<b>54,448</b>	<b>54,776</b>	<b>54,665</b>	<b>54,350</b>	<b>58,900</b>
Finance - Dunbar Armored Truck	3,100	2,772	2,566	3,100	3,300
<b>Total - Technical &amp; Professional Services</b>	<b>3,100</b>	<b>2,772</b>	<b>2,566</b>	<b>3,100</b>	<b>3,300</b>
<b>TOTAL - FINANCE OFFICE</b>	<b>368,720</b>	<b>372,359</b>	<b>371,685</b>	<b>381,770</b>	<b>386,900</b>
<b>ASSESSOR'S OFFICE</b>					
Salary of Assessor	79,652	79,652	79,574	81,962	81,962
Assistant Assessor	59,425	59,425	59,367	61,148	61,148
Clerical Salaries	83,720	86,050	86,050	88,561	88,561
Longevity	4,820	4,820	4,820	4,990	5,490
<b>Total - Salaries</b>	<b>227,617</b>	<b>229,947</b>	<b>229,811</b>	<b>236,661</b>	<b>237,161</b>
Postage	1,564	1,564	2,064	2,100	2,300
Consumable Supplies	1,950	1,950	1,765	1,950	2,500
Reproduction & Printing	1,700	1,700	1,835	1,700	1,700
Telephone	1,490	1,490	83	1,490	250
Equipment	425	425	425	450	450
Professional Associations & Publications	2,035	2,035	2,103	2,035	2,200
Database Expense	13,760	13,760	13,600	15,415	14,560
Miscellaneous	1,401	1,062	953	1,401	1,401
<i>Clothing Allowance</i>					400
Furniture & Equipment	1	1	0	0	1
Training & Education	1,500	1,839	1,839	1,930	2,570
<b>Total - Expenses</b>	<b>25,826</b>	<b>25,826</b>	<b>24,667</b>	<b>28,471</b>	<b>28,332</b>
Special Audit Personal Property	3,200	3,200	3,200	3,200	3,200
<b>Total - Services</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
<b>TOTAL - ASSESSOR'S OFFICE</b>	<b>256,643</b>	<b>258,973</b>	<b>257,678</b>	<b>268,332</b>	<b>268,693</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>FINANCE DEPARTMENT</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>BOARD OF ASSESSMENT APPEALS</b>	<b>2,325</b>	<b>2,325</b>	<b>1,953</b>	<b>4,035</b>	<b>3,200</b>
<b>OFFICE OF THE TREASURER</b>					
Salary of Treasurer	3,642	3,642	3,638	3,747	3,747
Expenses	100	100	0	100	100
<b>TOTAL- TREASURER</b>	<b>3,742</b>	<b>3,742</b>	<b>3,638</b>	<b>3,847</b>	<b>3,847</b>
<b>OFFICE OF THE TAX COLLECTOR</b>					
Salary of Tax Collector	63,839	63,839	63,778	65,690	65,690
Clerical Salaries	81,172	83,366	80,960	86,402	89,561
Longevity	400	400	400	600	800
<b>Total - Salaries</b>	<b>145,411</b>	<b>147,605</b>	<b>145,138</b>	<b>152,692</b>	<b>156,051</b>
Postage	13,250	13,250	13,202	13,500	13,500
Advertising	1,500	1,500	1,401	1,500	1,500
Consumable Supplies	1,200	1,200	1,254	1,200	1,200
Reproduction & Printing	6,500	6,500	6,150	6,600	6,600
Telephone	250	250	81	250	200
Equipment	4,250	4,250	4,195	450	750
Professional Associations & Publications	150	150	125	150	150
Miscellaneous	100	100	0	100	100
Equipment & Software Support				5,950	6,350
Training & Education	550	550	378	500	500
<b>Total - Expenses</b>	<b>27,750</b>	<b>27,750</b>	<b>26,786</b>	<b>30,200</b>	<b>30,850</b>
DMV - Delinquent Reporting	4,302	4,302	4,303	4,435	4,650
<b>Total - Services</b>	<b>4,302</b>	<b>4,302</b>	<b>4,303</b>	<b>4,435</b>	<b>4,650</b>
<b>TOTAL - TAX COLLECTOR</b>	<b>177,463</b>	<b>179,657</b>	<b>176,227</b>	<b>187,327</b>	<b>191,551</b>
<b>BOARD OF FINANCE</b>					
Clerical Salaries	2,000	2,000	1,400	2,000	2,000
<b>Total - Salaries</b>	<b>2,000</b>	<b>2,000</b>	<b>1,400</b>	<b>2,000</b>	<b>2,000</b>
Advertising	1,000	1,000	475	1,500	1,500
<b>Total - Expenses</b>	<b>1,000</b>	<b>1,000</b>	<b>475</b>	<b>1,500</b>	<b>1,500</b>
Professional Services	2,000	2,000	2,239	2,000	2,000
Accounting & Auditing	62,000	62,000	62,000	55,000	55,000
Special Audit	5,000	5,000	5,000	5,000	5,000
GASB 45	90,000	90,000	90,000	90,000	90,000
<b>Total - Services</b>	<b>159,000</b>	<b>159,000</b>	<b>159,239</b>	<b>152,000</b>	<b>152,000</b>
<b>TOTAL - BOARD OF FINANCE</b>	<b>162,000</b>	<b>162,000</b>	<b>161,114</b>	<b>155,500</b>	<b>155,500</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>FINANCE DEPARTMENT</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>RISK MANAGEMENT</b>					
Risk Management - Stipend	2,000	2,000	2,000	2,058	2,058
Property & Liability Insurance	510,000	510,000	505,171	515,000	565,000
Claims & Damages	10,000	10,000	8,878	10,000	10,000
Dog Damages	1	1	0	1	1
Safety Program	2,500	2,500	1,302	2,500	2,500
<b>TOTAL - RISK MANAGEMENT</b>	<b>524,501</b>	<b>524,501</b>	<b>517,351</b>	<b>529,559</b>	<b>579,559</b>
<b>TOTAL FINANCE DEPARTMENT</b>	<b>1,495,394</b>	<b>1,503,557</b>	<b>1,489,646</b>	<b>1,530,370</b>	<b>1,589,250</b>

## DEBT SERVICE PRINCIPAL AND INTEREST

### FUNCTION DESCRIPTION

Debt Service provides funding for the redemption of principal and interest obligations of the Town.

The use of General Obligation Bonds allows the cost of capital projects to be spread out over a period of time, usually 20 years, so that the entire cost does not impact the taxpayers in one year.

In November 2010, voters approved \$18,325,000 for WPCA renovations. In March 2012, the Town issued \$12,000,000 of the \$18,325,000 approved by voters in November 2010. On October 17, 2012, voters approved \$3,500,000 for road improvements and \$2,700,000 for Athletic Field and Facilities Improvements. Bonds for the \$2,700,000 for Athletic Fields and a portion of the remaining \$6,325,000 for WPCA renovations are expected to be issued in the 4<sup>th</sup> quarter of the 2012-13 fiscal year.

### SCHEDULE OF DEBT SERVICE MATURITY

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013-14	3,334,382	1,228,775	4,563,157
2014-15	3,140,866	1,120,878	4,261,744
2015-16	3,092,380	1,023,642	4,116,022
2016-17	3,083,910	918,574	4,002,484
2017-18	2,885,000	824,506	3,709,506
2018-19	2,715,000	717,256	3,432,256
2019-20	2,700,000	603,756	3,303,756
2020-21	2,195,000	490,706	2,685,706
2021-22	2,090,000	411,007	2,501,007
2022-23	2,090,000	333,407	2,423,407
2023-24	2,085,000	255,907	2,340,907
2024-25	1,840,000	194,257	2,034,257
2025-26	1,255,000	154,529	1,409,529
2026-27	770,000	125,125	895,125
2027-28	600,000	103,500	703,500
2028-29	600,000	84,000	684,000
2029-30	600,000	63,000	663,000
2030-31	600,000	42,000	642,000
2031-32	600,000	21,000	621,000
	<b>36,276,538</b>	<b>8,715,825</b>	<b>44,992,363</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>FINANCE DEPARTMENT</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>DEBT SERVICE</b>					
<b>Interest Payments:</b>					
Series 1992 G.O. Sewer Bonds (Phase V)	31,433	31,433	31,432	0	0
Series 1998 Clean Water Fund (Mystic)	9,019	9,019	9,019	7,516	6,013
Series 2000 Clean Water Fund (Mystic)	9,001	9,001	9,001	7,574	6,119
Series 2003 G.O. Bonds (High School Ren)	127,094	70,424	70,422	4,641	0
Series 2004 G.O. Bonds (High School Ren/Sewer)	356,530	211,990	211,990	39,050	12,425
Series 2005 G.O. Bonds (High School Ren)	284,375	173,125	173,125	44,250	26,750
Series 2007 G.O. Bonds	132,077	92,387	92,382	37,163	22,088
Series 2009 - Refunding	193,225	193,225	193,225	177,825	162,825
Series 2012 Refunding	0	0	0	608,229	592,056
Series 2012 G.O. Bonds (WPCA)	0	0	0	419,000	400,500
<b>Total - Interest payments</b>	<b>1,142,754</b>	<b>790,604</b>	<b>790,596</b>	<b>1,345,248</b>	<b>1,228,776</b>
<b>Principal Payments:</b>					
Series 1992 G.O. Sewer Bonds (Phase V)	495,000	495,000	495,000	0	0
Series 1998 Clean Water Fund (Mystic)	75,155	75,155	75,154	75,155	75,155
Series 2000 Clean Water Fund (Mystic)	71,345	71,345	71,345	72,772	74,228
Series 2003 G.O. Bonds (High School Ren)	275,000	275,000	275,000	275,000	0
Series 2004 G.O. Bonds (High School Ren/Sewer)	710,000	710,000	710,000	710,000	710,000
Series 2005 G.O. Bonds (High School Ren)	500,000	500,000	500,000	500,000	500,000
Series 2007 G.O. Bonds	360,000	360,000	360,000	360,000	360,000
Series 2009 - Refunding	770,000	770,000	770,000	750,000	720,000
Series 2012 Refunding	0	0		0	295,000
Series 2012 G.O. Bonds (WPCA)	0	0		600,000	600,000
<b>Total - Principal Payments</b>	<b>3,256,500</b>	<b>3,256,500</b>	<b>3,256,499</b>	<b>3,342,927</b>	<b>3,334,383</b>
<b>Bonding Costs</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>6,000</b>	<b>6,000</b>
<b>TOTAL - DEBT SERVICE</b>	<b>4,405,254</b>	<b>4,053,104</b>	<b>4,047,095</b>	<b>4,694,175</b>	<b>4,569,159</b>

## **DEPARTMENT OF PLANNING AND LAND USE**

### **FUNCTION DESCRIPTION:**

The Department of Planning manages Stonington's land use decision-making and permitting process. The Department provides staff support for several commissions including the Planning & Zoning Commission, Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Plan of Conservation and Development Implementation and Steering Committees, and the Architectural Design Review Board. The Department is also involved with long-range planning initiatives such as the Plan of Conservation and Development and often administers special grant-related projects. The Department's other main responsibility is enforcement of the Town's Zoning and Inland Wetlands regulations.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Department continues to provide guidance to several land use commissions for high profile land use applications. The Department provides support for PZC initiated zoning regulation amendments including a large-scale revision of the Zoning and Subdivision Regulations to implement the Town's "Technical Standards for Land Development and Road Construction" document which has been developed to provide clear and up to date guidelines for construction activities in Town. The Department took in 80 commission applications and 275 Zoning Permits in the calendar year 2012.

### **OBJECTIVES FOR THE COMING YEAR:**

One of the Department's main objectives for the year is to work on revising the Town's Plan of Conservation and Development with the PZC and its POCD Subcommittee. State law requires that this update be completed by 2014. Other objectives include working with the PZC to finalize implementation of the Technical Standards for Land Development and Road Construction, working to review land use regulations and procedures to clarify and/or streamline the application review process, and continuation of improved customer service.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

The department's budget remains largely unchanged. The furniture line item is intended to purchase necessary file cabinets and/or storage units.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PLANNING</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>PLANNING OFFICE</b>					
Director of Planning	87,052	18,349	18,268	39,576	40,000
Planner	70,939	70,939	70,870	72,997	72,997
Zoning Enforcement Officer	31,194	32,213	32,212	32,098	32,098
Land Use Enforcement Officer	25,292	25,292	25,287	26,025	26,025
Clerical Salaries	83,720	87,534	87,534	88,561	88,561
Clerical Meetings	5,500	5,500	4,400	5,500	5,500
Longevity	2,180	3,180	3,180	2,390	2,350
<b>Total - Salaries</b>	<b>305,877</b>	<b>243,007</b>	<b>241,751</b>	<b>267,147</b>	<b>267,531</b>
Consumable Supplies	2,500	2,500	1,589	2,500	2,500
Reproduction and Printing	5,000	5,000	861	5,000	5,000
Telephone	500	500	66	500	500
Equipment Maintenance	3,000	3,000	2,525	3,000	3,000
Professional Associations & Publications	1,200	1,200	1,456	1,200	1,200
<i>Clothing Allowance</i>					200
Furniture & Equipment	1,000	1,000	0	1,000	1,000
Training & Education	2,500	2,500	130	2,500	2,500
<b>Total - Expenses</b>	<b>15,700</b>	<b>15,700</b>	<b>6,627</b>	<b>15,700</b>	<b>15,900</b>
Professional Services	5,000	5,000	3,867	5,000	5,000
FEMA CRS Community Outreach	3,000	3,000	3,000	0	0
<b>Total - Services</b>	<b>8,000</b>	<b>8,000</b>	<b>6,867</b>	<b>5,000</b>	<b>5,000</b>
<b>TOTAL - PLANNING OFFICE</b>	<b>329,577</b>	<b>266,707</b>	<b>255,245</b>	<b>287,847</b>	<b>288,431</b>
<b>TOTAL BOARDS AND COMMISSIONS <sup>1</sup></b>	<b>49,950</b>	<b>49,950</b>	<b>38,745</b>	<b>49,950</b>	<b>49,950</b>
<b>TOTAL - OFFICE OF PLANNING &amp; LAND USE</b>	<b>379,527</b>	<b>316,657</b>	<b>293,990</b>	<b>337,797</b>	<b>338,381</b>
<sup>1</sup> The detail for these line items follows on the next page					

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PLANNING</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>BOARDS AND COMMISSIONS</b>					
<b>PLANNING &amp; ZONING COMMISSION</b>					
Postage	7,500	7,500	2,000	7,500	7,500
Advertising & Court Steno	20,000	20,000	17,787	20,000	20,000
<b>TOTAL - PLANNING &amp; ZONING COMMISSION</b>	<b>27,500</b>	<b>27,500</b>	<b>19,787</b>	<b>27,500</b>	<b>27,500</b>
<b>ZONING BOARD OF APPEALS</b>					
Postage	1,450	1,450	750	1,450	1,450
Advertising	11,000	11,000	9,572	11,000	11,000
<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>12,450</b>	<b>12,450</b>	<b>10,322</b>	<b>12,450</b>	<b>12,450</b>
<b>CONSERVATION COMMISSION</b>					
Professional Assoc. & Publications	600	600	1,386	600	600
Barn Island Field Trips	3,500	3,500	2,707	3,500	3,500
<b>TOTAL CONSERVATION COMMISSION</b>	<b>4,100</b>	<b>4,100</b>	<b>4,093</b>	<b>4,100</b>	<b>4,100</b>
<b>INLAND WETLANDS COMMISSION</b>					
Postage	900	900	200	900	900
Advertising	5,000	5,000	4,343	5,000	5,000
<b>TOTAL - INLAND WETLANDS COMMISSION</b>	<b>5,900</b>	<b>5,900</b>	<b>4,543</b>	<b>5,900</b>	<b>5,900</b>
<b>TOTAL BOARDS AND COMMISSIONS</b>	<b>49,950</b>	<b>49,950</b>	<b>38,745</b>	<b>49,950</b>	<b>49,950</b>

## **DEPARTMENT OF PUBLIC WORKS HIGHWAY**

### **FUNCTION DESCRIPTION:**

The Highway Department's mission is to maintain and enhance to the best of our ability our communities' infrastructure assets including the road network, sidewalks, roadway signs, stormwater management systems, parks, fields and some of the historic cemeteries throughout our beautiful Town. An important part of our job is to clear the roadways during and after winter snow storms and to respond to natural and/or man-made disasters when called upon by the First Selectman. The Department strives to utilize technology and equipment as well as trained personnel to achieve our goals and objectives so that we can proudly serve the residents of Stonington.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Highway Department continues to carry out paving, drainage and sidewalk repair and/or replacement projects each construction season from mid March to early December. Some of the specific projects that the Department was involved in over the past year include the following;

- PAVING - reclaiming Greenhaven Rd from Rt 1 to the RR tracks, reconstructing Renee Dr and the lower portion of Borodell Ave and paving Findlay Way, McGrath Ct and a portion of Riverbend Dr in Mystic
- DRAINAGE - We made drainage improvements at the following locations; Elaine St, L'Hirondelle, Hewitt Rd, Knight St and Field St
- SIDEWALKS – We replaced sidewalks that were in poor condition on Stillman and Morton Ave in Pawcatuck and Cottrell St in Mystic
- NATURAL DISASTERS – This is the fourth year in a row that we responded to either a hurricane or a 100 year rain event. These events can put us in clean up mode anywhere from 3-6 weeks depending on the event. We were opening up roads and cleaning up tree debris and brush for approximately 5 weeks after Hurricane Sandy in late October.

### **OBJECTIVES FOR THE COMING YEAR:**

The Department is going to be extremely busy in the coming year as we prepare for our four year road paving project that was approved by the Town in the fall of 2012. In the first year of this program, we plan on replacing sidewalks and drainage structures in advance of road paving in the Summer. We have also taken on the added responsibility of maintaining many of the athletic fields at the Spellman Complex. The Public Works Department will also be responsible for the design and construction of the new all weather field on the Palmer Field complex just south of the High School. Additionally, we will continue to focus on keeping the Pawcatuck and Mystic Downtown's clean while also cutting roadside grass, cutting the grass at the other schools in Town, replacing road signage throughout Town, painting all stop bars and crosswalks, installing drainage where needed, addressing resident complaints as they arise and performing all of the other tasks that are asked of us.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

- We are proposing an \$8k decrease in the diesel line item to reflect an 11% decrease in fuel costs for next year over this past fiscal year.
- There are four new line items that are being added to our budget for Field Maintenance to cover the costs of the new responsibilities that we will have for maintaining many of the Spellman Complex athletic fields. The Annual Fertilization program will involve an outside contractor fertilizing and aerating the athletic fields on a regular schedule. The seasonal help line item includes the hiring of 3 employees from July 1 to the end of October and then rehiring 3 employees from the beginning of March until June 30<sup>th</sup> to cut the grass, stripe the fields and perform all of the responsibilities as required by the new Field Maintenance Memorandum of Understanding. The materials line item covers the cost of speedi-dry for the infield, line paint and any other misc tools and materials necessary to properly perform these responsibilities. The last line item will cover the costs for sprinkler winterization/spring opening and misc repairs that will be needed for these facilities.
- Besides salary figures and the new Field Maintenance responsibilities, the Highway budget is down 0.9% from FY12-13.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>HIGHWAY</b>					
Public Works Director	94,600	94,600	94,511	97,344	97,344
Highway Supervisor	73,032	73,032	70,680	75,150	75,150
Regular Salaries	1,016,195	991,234	990,198	1,034,576	1,039,417
Clerical Salaries	20,930	21,513	21,508	22,140	22,140
Longevity	18,570	18,570	18,570	17,700	18,850
<b>Total - Salaries</b>	<b>1,223,327</b>	<b>1,198,949</b>	<b>1,195,467</b>	<b>1,246,910</b>	<b>1,252,901</b>
Postage	750	750	749	750	750
Consumable Supplies	2,325	2,325	2,068	2,325	2,325
Telephone	1,000	1,000	460	500	500
Hardware	13,000	13,000	12,490	13,000	13,000
Miscellaneous	1,250	1,250	1,168	1,350	1,350
Clothing Allowance	9,600	9,600	9,600	9,600	9,600
Training & Education	2,500	2,500	3,000	4,500	3,500
<b>Total - Expenses</b>	<b>30,425</b>	<b>30,425</b>	<b>29,535</b>	<b>32,025</b>	<b>31,025</b>
Safety & Protective	13,000	13,000	14,124	14,000	14,000
Land Damage	700	700	1,889	1,600	1,600
Sidewalk Repairs	60,000	82,670	82,670	60,000	60,000
Street Signs	8,500	8,500	8,701	8,500	8,500
Tree Trimming	12,500	12,500	12,500	14,000	14,000
Tree Removal	12,000	12,000	19,056	15,000	15,000
Highway Equipment	12,250	17,652	20,084	12,250	12,250
Road Maintenance	10,000	10,000	8,736	10,000	10,000
Material Disposal	10,000	10,000	1,925	20,000	20,000
Cemetery Upkeep	3,000	3,000	1,971	1,000	1,000
Catch Basin Cleaning	17,000	17,000	17,364	17,000	19,000
Garage Diagnostic Equip & Tool	2,000	2,000	1,914	4,000	3,000
Leaf Program	10,000	10,000	5,837	2,500	2,500
<b>Total - Services</b>	<b>170,950</b>	<b>199,022</b>	<b>196,771</b>	<b>179,850</b>	<b>180,850</b>
Unleaded Gasoline	6,500	6,500	15,228	7,670	7,670
Diesel Fuel	66,800	66,800	50,226	78,824	70,700
Oil & Lubrication	4,500	4,500	3,949	5,500	5,500
Repairs & Maintenance (Gas System)	2,000	2,000	1,237	2,000	2,000
<b>Total - Gas and Oil</b>	<b>79,800</b>	<b>79,800</b>	<b>70,640</b>	<b>93,994</b>	<b>85,870</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>Repairs &amp; Maintenance</b>	<b>110,000</b>	<b>116,027</b>	<b>116,008</b>	<b>110,000</b>	<b>110,000</b>
Miscellaneous	1,250	1,250	1,632	1,250	1,250
Bituminous Concrete	30,000	30,000	30,000	30,000	30,000
Drainage Materials	12,000	12,000	12,128	12,000	12,000
Sand/Gravel & Loom	25,600	25,600	25,071	25,600	25,600
Lumber	7,500	7,500	7,147	7,500	7,500
Pavement Treatments	319,000	1,281,230	1,281,602	200,000	195,000
<b>Total - Materials</b>	<b>395,350</b>	<b>1,357,580</b>	<b>1,357,580</b>	<b>276,350</b>	<b>271,350</b>
<i>Annual Fertilization program</i>					50,000
<i>Seasonal Help</i>					56,960
<i>Materials, Equipment, Maintenance</i>					11,000
<i>Field work</i>					20,000
<b>Total - Field Maintenance</b>					<b>137,960</b>
Snow Removal Labor	120,000	53,856	53,856	120,000	120,000
Materials	12,000	9,944	9,943	131,000	131,000
Meal Allowance	4,900	1,732	1,732	4,900	4,900
<b>Total - Snow Removal Expense</b>	<b>136,900</b>	<b>65,532</b>	<b>65,531</b>	<b>255,900</b>	<b>255,900</b>
<b>TOTAL HIGHWAY</b>	<b>2,146,752</b>	<b>3,047,335</b>	<b>3,031,532</b>	<b>2,195,029</b>	<b>2,325,856</b>

## **DEPARTMENT OF PUBLIC WORKS SOLID WASTE DEPARTMENT**

### **FUNCTION DESCRIPTION:**

The Solid Waste Office is responsible for the operation of the Transfer Station, oversight of the Commercial and Residential Municipal Solid Waste Collection Programs, Recycling Collection and Education Programs and Stonington's representative on the Southeastern Connecticut Regional Resources Recovery Authority (SCRRRA).

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Processed approximately 700 tons of tropical storm debris. Amnesty period lasted from October 30<sup>th</sup> thru November 19<sup>th</sup> 2012. Fees waived totaled \$41,730.
- Purchased new CAT 924K Loader for Transfer Station.
- Outstanding bid for new Roll-Off vehicle due February 2013.
- Entered into new contract for Stonington "yellow bags".
- Second year of Willimantic Waste Commercial Contract with 1.6% increase.
- Participated in the Governors Working Group on Solid Waste establishing a framework for future waste disposal and recycling needs.
- Entered into a contract extension with the SCRRRA through 2015.

### **OBJECTIVES FOR THE COMING YEAR:**

- Begin negotiations for new contract with SCRRRA for long term waste disposal. Continue with a regional approach for waste disposal.
- Reduce tipping fee from \$60 per ton to \$58 per ton.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

- The purchase of a new loader and roll-off Vehicle allow us to reduce the Parts and Labor line items.
- A slight increase in the cost of "yellow bags" reflect an increase in the SCRRRA Receptacle cost line item.
- A decrease in the Commercial Collection Account reflects last year's contract renewal which was greater than 20%
- A reduction in the tipping fee from \$60 to \$58 allows us to reduce the line item and still account for an expected increase in tonnage.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>OFFICE OF SOLID WASTE</b>					
Salary of Recycling/Solid Waste Manager	74,873	74,873	74,796	77,044	77,044
General Labor	326,848	326,848	322,169	337,786	338,600
Clerical Salaries	41,860	43,025	43,002	44,281	44,281
Longevity	4,700	4,700	4,700	5,050	5,800
<b>Total - Salaries</b>	<b>448,281</b>	<b>449,446</b>	<b>444,667</b>	<b>464,161</b>	<b>465,725</b>
Postage	2,500	2,500	2,500	2,800	2,800
Advertising	800	800	0	800	800
Consumable Supplies	750	750	826	750	1,000
Reproduction & Printing	1,000	1,000	59	1,000	1,000
Equipment	100	100	0	100	100
Professional Associations & Publications	100	100	100	100	100
Clothing Allowance	3,150	3,150	3,100	3,100	3,100
Training & Education	1	1	0	1	1
Unleaded Gasoline	6,000	6,000	4,942	5,500	5,500
Diesel Fuel	9,500	9,500	7,963	11,000	11,000
Road Maintenance	2,000	2,000	375	2,000	2,000
Utilities	6,500	6,500	4,867	6,500	6,500
General Operations	62,000	50,000	49,012	52,000	51,000
Parts & Labor	28,000	28,000	23,729	25,000	25,000
Leased Property	1	1	0	0	0
Grading & Seeding	500	500	0	500	500
Water Testing & Monitoring	30,000	30,000	21,415	30,000	28,000
Cap Maintenance	5,000	5,000	1,986	5,000	5,000
Disposal Fees (SCRRRA)	780,000	718,100	718,100	800,000	748,000
Residential Collection (SCRRRA)	470,000	455,900	455,863	470,000	470,000
Commercial Collection & Rentals (SCRRRA)	690,000	458,600	458,581	640,000	550,000
SCRRRA Consulting	1	1	0	1	1
SCRRRA Contribution	1	1	0	1	1
Diesel Fuel (SCRRRA Transportation)	22,000	22,000	15,033	22,000	22,000
Repairs & Maintenance (SCRRRA Transportation)	15,000	15,000	6,859	10,000	7,500
SCRRRA Receptacle Costs	100,000	82,850	82,724	100,000	105,000
Furniture & Equipment	1	1	0	1	1
<b>Total - Expenses</b>	<b>2,234,905</b>	<b>1,898,355</b>	<b>1,858,034</b>	<b>2,188,154</b>	<b>2,045,904</b>
<b>TOTAL - SOLID WASTE</b>	<b>2,683,186</b>	<b>2,347,801</b>	<b>2,302,701</b>	<b>2,652,315</b>	<b>2,511,629</b>

## **DEPARTMENT OF PUBLIC WORKS ENGINEERING & BUILDING OPERATIONS**

### **FUNCTION DESCRIPTION:**

The responsibility of general government building operations resides with the Public Works Director. Some of the responsibilities of the Town Engineer include providing technical support to the Land Use Commissions and to other Town Boards and Departments, working as the flood plain manager for the Town, assisting the Director with Phase 2 storm water compliance and for project development and oversight of municipal projects.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Over the past year, the Town Engineer was involved in the following;

- Reviewing development and bonding applications for the P&Z and the IW&W Commissions.
- Designing drainage and roadway improvements for Greenhaven Rd, Renee Dr, Borodell Ave and other various locations
- Overseeing the construction of the Taugwonk Road rehabilitation Project
- Assisted the Director with asset management inspections of roads and sidewalks

### **OBJECTIVES FOR THE COMING YEAR:**

In the coming year, the Town Engineer will be involved in the following;

- Designing and overseeing the natural grass field work at the Spellman Complex
- Assisting with design and implementation of numerous drainage and roadway projects that the Highway Department plans on doing as part of our four year road paving project
- Continue to review development and bonding applications for the P&Z and the IW&W Commissions.
- Work with residents and FEMA with regards to flood management issues
- Assist the Director with inventorying and assessing assets within the town ROW such as pavement, sidewalks, trees, guide rail, etc.
- Continue to work towards compliance with the Phase 2 DEP regulations with regards to storm water management

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

#### **Engineering**

There are no real changes to the Engineering Budget.

#### **Facilities**

- There is a small increase in OT needed under the Building Maintainer's line item to provide vacation coverage
- There are only minor changes proposed to the Building Operations Budget. Overall, the Building Operations Budget is showing a decrease of 0.7% not including salary line items.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>ENGINEERING SERVICES</b>					
Town Engineer	79,955	79,955	79,877	82,274	82,274
<i>Flood Plain Manager</i>					1,000
Clerical Services	20,930	21,513	21,565	0	0
Longevity	920	920	920	250	300
<b>Total - Salaries</b>	<b>101,805</b>	<b>102,388</b>	<b>102,362</b>	<b>82,524</b>	<b>83,574</b>
Phase II Storm water Requirements	1,000	1,000	187	1,000	1,000
Community Rating System Requirements	0	0	0	3,500	3,500
Office Expenses	2,500	2,500	2,355	2,500	2,500
<i>Clothing Expense</i>					400
<b>Total - Expenses</b>	<b>3,500</b>	<b>3,500</b>	<b>2,542</b>	<b>7,000</b>	<b>7,400</b>
Professional Services	9,000	9,000	8,990	9,000	9,000
<b>Total - Services</b>	<b>9,000</b>	<b>9,000</b>	<b>8,990</b>	<b>9,000</b>	<b>9,000</b>
<b>TOTAL - ENGINEERING SERVICES</b>	<b>114,305</b>	<b>114,888</b>	<b>113,894</b>	<b>98,524</b>	<b>99,974</b>
<b>OPERATIONS &amp; MAINTENANCE OF TOWN BUILDINGS AND PROPERTY</b>					
Janitorial/Maintenance Salary	50,472	50,472	50,472	53,271	53,084
Longevity	250	250	250	300	350
<b>Total - Salaries</b>	<b>50,722</b>	<b>50,722</b>	<b>50,722</b>	<b>53,571</b>	<b>53,434</b>
<b>Miscellaneous</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>2,000</b>
Town Hall	11,500	11,500	7,865	13,570	13,570
Highway Garage #1	18,000	18,000	12,464	21,240	19,500
4th District Hall	1,750	1,750	1,027	1,750	2,000
Police Station	25,400	13,212	12,145	22,400	20,400
Human Services Building	8,500	8,500	4,579	8,000	7,000
<b>Total - Heating Oil</b>	<b>65,150</b>	<b>52,962</b>	<b>38,080</b>	<b>66,960</b>	<b>62,470</b>
Town Hall	41,000	36,486	36,485	41,000	41,000
Highway Garage #1	16,200	13,160	13,160	16,200	16,200
4th District Hall	750	750	560	750	750
Police Station	71,000	62,594	62,242	70,000	70,000
Human Services Building	15,000	15,000	13,709	16,000	16,000
<b>Total - Electricity</b>	<b>143,950</b>	<b>127,990</b>	<b>126,156</b>	<b>143,950</b>	<b>143,950</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
Town Hall	2,000	2,000	2,078	2,200	2,200
4th District Hall	300	300	226	300	300
Picnic Grounds	1	1	0	1	1
Police Station	2,200	2,200	2,033	2,000	2,400
Human Services Building	200	200	95	200	400
Pawcatuck Park	1,200	1,200	482	1,200	700
<b>Total - Water</b>	<b>5,901</b>	<b>5,901</b>	<b>4,914</b>	<b>5,901</b>	<b>6,001</b>
Town Hall	1,000	812	805	1,000	1,000
4th District Hall	70	70	70	70	70
Police Station	950	950	512	950	950
Human Services Building	370	370	181	160	350
<b>Total - Sewer Use</b>	<b>2,390</b>	<b>2,202</b>	<b>1,568</b>	<b>2,180</b>	<b>2,370</b>
<b>Total - General Operations</b>	<b>217,391</b>	<b>189,055</b>	<b>170,718</b>	<b>218,991</b>	<b>216,791</b>
Town Hall	42,000	42,000	32,147	42,000	37,000
Highway Garage #1	18,000	24,143	24,242	28,000	23,000
4th District Hall	750	750	526	750	750
Human Services Building	18,000	26,718	26,662	18,000	22,000
Picnic Grounds	7,700	7,700	10,985	3,700	3,700
Pawcatuck Dike	17,300	21,332	21,332	28,800	23,800
Pawcatuck Neighborhood Center	12,500	17,148	18,246	13,500	14,500
DEP Compliance - Town Wide	5,000	5,000	5,635	5,000	6,000
Playgrounds & Parks	5,000	5,188	7,957	5,000	7,000
Animal Control Facility	1,000	1,000	1,000	1,000	1,000
Town Dock Facility	5,000	23,447	23,447	5,000	7,000
<b>Total - General Maintenance</b>	<b>132,250</b>	<b>174,426</b>	<b>172,179</b>	<b>150,750</b>	<b>145,750</b>
<b>Street Lighting</b>	<b>242,000</b>	<b>228,160</b>	<b>228,159</b>	<b>242,000</b>	<b>242,000</b>
<b>TOTAL - BUILDING OPERATIONS</b>	<b>642,363</b>	<b>642,363</b>	<b>621,778</b>	<b>665,312</b>	<b>657,975</b>

## **DEPARTMENT OF PUBLIC WORKS BUILDING OFFICIAL'S OFFICE**

### **FUNCTION DESCRIPTION:**

The Building Official's Office enforces the provisions of the State Building Code as they apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of every building or structure and the Public Health Code for new or repair of subsurface septic disposal systems.

- Review plans and specifications for compliance with the State Building Code and FEMA Regulations
- Issues Building Permits for construction and collects fees for same
- Conducts inspections of work in progress for construction activities
- Actively participates in professional continuing education programs
- Cites Code violations and assists in prosecution of violators
- Reviews plans and inspects septic systems for compliance with Public Health Code

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Permits for new single family residences more than doubled from the previous fiscal year. Additions and alterations were consistent with previous years. Inspections of permitted work also increased from the previous year which is reflective of the increase in permits.

Scanning of building permit files from 1990 to present continues and is approximately 92% complete. We are also scanning earlier permits as we pull them out to provide requested information to residents.

Changes in FEMA Regulations relative to substantial improvements to properties in flood zones required more review to insure compliance.

### **OBJECTIVES FOR THE COMING YEAR:**

Continue to work with design professionals, trades people and homeowners to help them better understand the requirements of the recently adopted 2009 Energy Code (IECC) and the changes to FEMA maps and flood zones. The State of Connecticut is in the process of adopting a more recent version of the International Building Codes. The Building Official must become knowledgeable of the changes and then inform trades people, home owners and design professionals of the changes.

Continue with scanning Building Department files and plans. Catalog/organize building plans that must be kept for the life of the structure.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

Requesting the Technical Assistance budget amount remain for the upcoming fiscal year as the project that the part time assistance for inspection coverage was needed is anticipated to begin this fiscal year.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>BUILDING OFFICIAL</b>					
Building Official	76,107	76,601	76,600	78,314	78,314
Clerical *	20,930	21,562	21,561	44,281	44,281
Longevity	1,120	1,120	1,120	1,950	2,160
<b>Total - Salaries</b>	<b>98,157</b>	<b>99,283</b>	<b>99,281</b>	<b>124,545</b>	<b>124,755</b>
Postage	500	500	500	500	500
Consumable Supplies	700	700	213	700	700
Reproduction & Printing	1,000	1,000	250	1,000	1,000
Telephone	300	300	72	300	300
Equipment	4,000	4,000	3,252	4,000	4,000
Professional Association & Publications	2,000	1,457	773	2,000	2,000
Clothing Allowance	400	400	400	400	400
Training & Education	500	500	80	500	500
Furniture & Equipment	1	1	0	1	1
<b>Expenses</b>	<b>9,401</b>	<b>8,858</b>	<b>5,540</b>	<b>9,401</b>	<b>9,401</b>
Technical Assistance	1,000	1,000	877	16,000	1,000
<b>Total - Services</b>	<b>1,000</b>	<b>1,000</b>	<b>877</b>	<b>16,000</b>	<b>1,000</b>
<b>TOTAL - BUILDING OFFICIAL</b>	<b>108,558</b>	<b>109,141</b>	<b>105,698</b>	<b>149,946</b>	<b>135,156</b>

**DEPARTMENT OF PUBLIC WORKS  
WATER POLLUTION CONTROL AUTHORITY (WPCA)**

**FUNCTION DESCRIPTION:**

The Salaries and Expense portions of this budget provide for Water Pollution Control administrative functions including sewer use billing and collection. The Director's salary is derived from the Sewer Use Fund

A Sewer Use Fund provides for operating and maintaining the sewer collection and treatment systems. Operations (Town Share) supplements revenue received from sewer use fees to operate the Fund. Approximately 88% of operating expenses in FY 2011-12, were derived from user fees compared to 83% in FY 2010-11, and 91% in FY 2009-10.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Implementation of the \$18,325,000 design-build rehabilitation of the Mystic treatment facility, along with process upgrades at the Pawcatuck and Stonington Borough facilities began in the 2<sup>nd</sup> Quarter of 2012. In order to maintain treatment compliance through the complexities of the rehabilitation activities, a phased construction program is expected to run through the 4<sup>th</sup> Quarter of 2014.

The wastewater treatment and collection facilities continue to be operated under a contract with United Water Services. The contract is in effect through November 2014.

**OBJECTIVES FOR THE COMING YEAR:**

The WPCA's first priority is compliant operation of the wastewater treatment facilities through the execution of the design-build facilities upgrade contract. Contractors and treatment plant operators will be challenged to maintain compliance with the plants' discharge permits while construction proceeds.

Continue to integrate sanitary sewer system mapping and records with the Town GIS.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

There is little change in the proposed WPCA budget from last year. While the cost of operations has somewhat stabilized due to low inflation, the continuing downward trend in sewer use affects revenue and therefore the balance between income and expense in the Sewer Use Fund.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>WATER POLLUTION CONTROL AUTHORITY</b>					
Clerical	63,290	65,038	64,502	66,921	66,921
Longevity	2,400	2,400	2,400	2,490	2,580
<b>Total Salaries</b>	<b>65,690</b>	<b>67,438</b>	<b>66,902</b>	<b>69,411</b>	<b>69,501</b>
Postage	5,500	5,500	5,500	5,500	5,500
Advertising	1	1	0	1	1
Consumable Supplies	2,500	2,500	2,321	2,500	2,500
Reproduction & Printing	2,500	2,500	921	2,500	2,500
Telephone	100	100	84	100	100
Equipment (Software Maintenance)	5,000	5,000	4,200	5,000	5,000
Furniture & Equipment	0	0	0	0	0
<b>Total - Expenses</b>	<b>15,601</b>	<b>15,601</b>	<b>13,026</b>	<b>15,601</b>	<b>15,601</b>
<b>Operations (Town Share)</b>	<b>290,000</b>	<b>290,000</b>	<b>290,000</b>	<b>300,000</b>	<b>300,000</b>
<b>TOTAL - WPCA</b>	<b>371,291</b>	<b>373,039</b>	<b>369,928</b>	<b>385,012</b>	<b>385,102</b>

## DEPARTMENT OF POLICE SERVICES

### **FUNCTION DESCRIPTION:**

The Stonington Police Department's function is to serve and protect the public in the Town of Stonington. We respond to a variety of calls that consist of criminal complaints, medical calls, burglar alarms, motor vehicle accidents and a number of miscellaneous calls. In addition, the Department enforces motor vehicle and criminal laws and Town ordinances. The Department provides boating safety and has oversight of the Animal Control Division. We also provide educational programs in the schools and to the public.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

We work closely with the schools in presenting the DARE Program and an exciting safety program to all grades.

- Continued to work closely with the Town of Stonington Human Services Department and the Prevention Council.
- Successful implementation of school safety program.
- Continued efforts with the "Positive Ticket" Program and interaction with the youth including a distracted driving program.
- Completed upgrade to our Records Management System including a paging program.
- Successful Community Alert program in place
- Purchase of accident and crime scene reconstruction technology.
- Implementation of a License Plate Reader (LPR) program.
- Continue to complete all the necessary training for personnel as required by the police academy.
- Assigned an officer to State's Attorney's Cold Case Squad.
- K-9 Team continued success
- Numerous officers recognized at the State and Local level for life-saving efforts

### **OBJECTIVES FOR THE COMING YEAR:**

- Continue to be pro-active in motor vehicle enforcement.
- Continue to assign officers and dispatchers to specialized training.
- Assign an additional officer to the Detective Division as available for Cold Case.
- Continue to work with the schools and community groups on law enforcement issues such as school safety and the Prevention Council.
- Continue conversion to IMC Records Management System to include NCIS LYNX continued collaboration as well as AVL.
- Continue to examine and upgrade dispatching services.
- Update and examine our five-year strategic plan for the police department.
- Conduct additional leadership training for supervisors.
- Continue to build on our Chaplain program.
- Continue to train for critical incidents issues, including active shooter scenarios.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- 1) Request for small increases in overtime/training accounts to reflect salary increases.
- 2) Request for increase in training line item as Connecticut Police Academy will be charging \$1500.00 for new candidates and fees for in-service training.
- 3) Request for increases in lines to address cost of living increases such as boating safety expenses, telecommunications and building maintenance
- 4) Request to increase line items for CSO's to increase number to four (4) for the summer as well as an increase in line for Reserves. This reflects the increase in demand for police services for special events.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>POLICE DEPARTMENT</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>POLICE SERVICES</b>					
Salary of Chief	99,604	99,604	99,481	102,337	102,337
Salary of Captain	93,298	93,298	93,182	95,854	95,854
Salary of Lieutenants	161,832	161,832	160,486	165,745	165,745
Salary of Sergeants	439,334	439,334	437,923	450,447	451,181
Salary of Regular Officers	1,694,877	1,596,377	1,556,657	1,717,130	1,729,671
Janitorial/Maintenance Salary	68,726	68,726	68,152	70,692	70,682
Boating Safety Personnel	12,000	12,000	11,212	12,000	12,000
Training Personnel Services	72,000	72,000	67,312	74,000	76,500
Communication Spec.-Salaries	335,594	292,594	291,677	374,567	360,215
Communication Spec.-Overtime	19,000	19,000	18,152	19,000	19,600
Communication Spec.-Uniforms	3,600	3,600	3,150	3,600	3,600
Community Service Officers	19,000	25,000	19,900	19,000	26,000
Special Officers	14,000	16,500	13,188	14,000	20,000
Police Commission Clerical	4,500	4,500	1,475	4,000	2,000
School Crossing Guards	44,153	44,153	39,830	44,000	44,000
Animal Control Salaries	51,488	51,488	51,085	53,004	53,004
<i>School Safety Personnel</i>					1
Clerical Salaries	120,047	120,047	119,794	123,523	118,875
Regular Overtime- Officers	135,000	135,000	128,536	139,000	143,500
Paid Holidays	121,000	121,000	115,291	122,701	141,820
Longevity	39,880	39,880	35,440	38,110	38,350
<b>Total - Salaries</b>	<b>3,548,933</b>	<b>3,415,933</b>	<b>3,331,923</b>	<b>3,642,710</b>	<b>3,674,935</b>
Postage	3,000	3,000	1,971	2,500	1,700
Advertising	1,500	1,500	1,619	1,500	1,500
Consumable Supplies	16,000	16,000	11,929	16,000	15,000
Reproduction & Printing	5,000	5,000	4,579	5,000	5,000
Equipment	12,000	12,000	11,475	12,000	12,000
Professional Associations & Publications	1,500	1,500	1,442	1,500	1,500
Miscellaneous	7,000	7,000	6,410	7,000	7,000
<b>Total - Expenses</b>	<b>46,000</b>	<b>46,000</b>	<b>39,425</b>	<b>45,500</b>	<b>43,700</b>
Canine Expenses	5,000	5,000	1,867	5,000	4,500
Service Officer's Equipment	1,500	1,500	1,129	1,500	1,500
Boating Safety Expenses	8,500	8,500	8,092	8,500	9,000
Building Maintenance	19,000	19,000	18,466	24,000	24,000
Maintenance/Operation of Radios	6,500	6,500	4,262	6,500	6,500
Traffic Signs & Signals	42,000	42,000	41,204	44,000	44,000
Law Enforcement Council	12,130	12,130	12,130	12,130	12,130
Drug Program	5,500	5,500	5,454	5,500	5,500
<b>Total - Services</b>	<b>100,130</b>	<b>100,130</b>	<b>92,604</b>	<b>107,130</b>	<b>107,130</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>POLICE DEPARTMENT</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
Regular Officers	24,000	24,000	22,771	24,000	24,000
Special Officers	1,000	1,000	222	1,000	1,000
Outfitting New Officers	5,500	5,500	5,149	5,500	5,000
<b>Uniforms - Regular Officers</b>	<b>30,500</b>	<b>30,500</b>	<b>28,142</b>	<b>30,500</b>	<b>30,000</b>
Furniture & Equipment	3,000	3,000	2,899	3,000	3,000
Telecommunications	89,000	89,000	84,391	89,000	90,000
Retirement Fund	550,000	550,000	531,307	555,000	585,000
Physicals	5,500	5,500	7,019	5,500	7,000
Educational Incentive	6,000	6,000	354	6,000	3,000
<b>Total - Headquarters' Expense</b>	<b>653,500</b>	<b>653,500</b>	<b>625,970</b>	<b>658,500</b>	<b>688,000</b>
Postage	180	180	180	180	180
Advertising	1,000	1,000	183	1,000	1,000
Consumable Supplies	300	300	0	300	300
Miscellaneous	750	750	724	750	750
<b>Total - Police Commission Expense</b>	<b>2,230</b>	<b>2,230</b>	<b>1,087</b>	<b>2,230</b>	<b>2,230</b>
Consumable Supplies	5,500	5,500	5,241	5,500	5,500
Miscellaneous	1,000	1,000	1,000	1,000	1,000
Training	14,000	14,000	14,092	18,000	18,000
<b>Total - Regular &amp; Reserve Training Exp</b>	<b>20,500</b>	<b>20,500</b>	<b>20,333</b>	<b>24,500</b>	<b>24,500</b>
Telephone	600	600	538	600	600
Clothing Allowance	1,000	1,000	600	1,000	1,000
Professional Services				3,500	3,500
Building Maintenance				2,500	2,500
<b>Total - Animal Control Expenses</b>	<b>1,600</b>	<b>1,600</b>	<b>1,138</b>	<b>7,600</b>	<b>7,600</b>
Equipment (Emergency Vehicles)	6,000	6,000	5,592	6,000	6,000
Unleaded Gasoline	94,000	94,000	87,995	109,000	101,500
Oil & Lubrication	3,000	3,000	1,480	3,000	3,000
Parts & Labor	39,000	25,000	24,691	39,000	39,000
Tires	6,500	6,500	6,435	6,500	6,500
<b>Total - Maint. &amp; Operation of Vehicles</b>	<b>148,500</b>	<b>134,500</b>	<b>126,193</b>	<b>163,500</b>	<b>156,000</b>
<b>TOTAL POLICE SERVICES</b>	<b>4,551,893</b>	<b>4,404,893</b>	<b>4,266,815</b>	<b>4,682,170</b>	<b>4,734,095</b>

## **DEPARTMENT OF HUMAN SERVICES**

### **FUNCTION DESCRIPTION:**

The mission of the Human Services Department is to enhance the quality of life for Stonington residents from all age groups and economic backgrounds by advocating for their basic needs and promoting self-sufficiency. The Department is comprised of four divisions: Social Services; Recreation; Youth and Family Services; and Senior Services. The divisions are interdependent in order to effectively utilize departmental wide resources to best serve our residents. The core values of the Department are: trust; caring; commitment; and excellence.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- A total of 9,069 free meals, averaging 197 meals per day, including brown bag breakfasts and hot tray lunches, were served to youth this summer through the USDA Summer Food Service grant administered by the Youth & Family Services Division (YF&S). A total of 51,100 meals have been served since 2004.
- Between August-December 2012, a total of 270 Energy Assistance applications were processed by the Department, totaling over \$160K in grant funds for Stonington households.
- Stonington Summer Camp, a joint effort with the Recreation and Youth & Family Services divisions, served 182 youth in 2012.
- The Recreation Division's program revenue provided the opportunity to enhance the Spellman Recreation Complex Tennis Courts.
- Since its formal inception in August 2000 to November 2012, more than \$5.1 million dollars in grant and donated funds have been secured by the Human Services Department.
- Utilizing grant and private donations, in partnership with the Stonington Public Schools, the Department brought *Rachel's Challenge Year 2* into the high school, middle schools and community. *Rachel's Challenge* is a highly acclaimed nonprofit organization that addresses all forms of bullying and prejudice by promoting the creation of a climate of compassion within our communities. Rachel Scott, the first student killed at Columbine High School, inspired the program. Rachel believed that one act of kindness could start a chain reaction.

### **OBJECTIVES FOR THE COMING YEAR:**

- Continue to pursue on-line program registration and payment capabilities.
- The Department hopes to incorporate *Rachel's Challenge* into the larger Stonington community.
- In partnership with the Board of Education, provide opportunities for residents to utilize the all-weather (turf) field – scheduled to break ground May 2013.
- Continue to pursue grants/donations and implement self sustaining programming.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

There are no other major budget changes.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF HUMAN SERVICES</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>OFFICE OF HUMAN SERVICES</b>					
Human Services Director	77,205	77,205	77,133	79,444	
Social Services Administrator	59,817	59,817	59,758	61,551	61,551
Youth & Family Services Administrator	55,563	55,563	55,509	57,174	68,250
Human Services Program Coordinator	33,270	33,270	33,489	37,653	39,621
Youth Services Program Coordinator	16,415	16,415	16,414	16,891	16,891
Counseling Services	36,000	36,000	35,412	36,000	36,000
Clerical	57,768	58,824	57,453	60,525	65,029
Longevity	1,900	1,900	1,900	2,100	2,380
<b>Total - Salaries</b>	<b>337,938</b>	<b>338,994</b>	<b>337,068</b>	<b>351,338</b>	<b>289,722</b>
Postage	1,500	1,500	1,500	1,500	1,500
Consumable Supplies	2,500	2,500	2,500	2,500	2,500
Telephone	3,500	3,500	3,414	3,500	3,500
Equipment and Repairs	2,700	2,700	2,700	2,700	2,700
Reproduction and Printing	3,750	3,750	3,750	3,750	3,750
Professional Associations & Publications	1,500	1,500	1,500	1,500	1,500
Youth & Family Services Program Expenses	7,800	7,800	7,702	7,800	7,800
General Assistance	30,000	30,000	29,094	30,000	30,000
Miscellaneous	500	500	500	500	500
Furniture & Equipment	1,700	1,700	1,700	1,700	1,700
Training & Education	1,000	1,000	1,000	1,000	1,000
<b>Total - Expenses</b>	<b>56,450</b>	<b>56,450</b>	<b>55,360</b>	<b>56,450</b>	<b>56,450</b>
Community Safety Program	1	1	0	0	0
<b>Total - Services</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL - OFFICE OF HUMAN SERVICES</b>	<b>394,389</b>	<b>395,445</b>	<b>392,428</b>	<b>407,788</b>	<b>346,172</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF HUMAN SERVICES</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>COMMISSION ON AGING</b>					
Postage	1,500	1,500	1,410	1,500	1,500
Reproduction & Printing	1,100	1,100	1,100	1,100	1,100
Program Expense	2,200	2,200	2,276	2,200	2,200
<b>Total - Expenses</b>	<b>4,800</b>	<b>4,800</b>	<b>4,786</b>	<b>4,800</b>	<b>4,800</b>
<b>TOTAL - COMMISSION ON AGING</b>	<b>4,800</b>	<b>4,800</b>	<b>4,786</b>	<b>4,800</b>	<b>4,800</b>
<b>RECREATION</b>					
Salary of Director	52,426	52,426	52,506	54,314	54,314
Other Salaries	14,507	14,507	14,507	14,928	0
Officials & Instructors	7,594	7,565	7,255	7,807	21,659
Longevity				200	250
<b>Total - Salaries</b>	<b>74,527</b>	<b>74,498</b>	<b>74,268</b>	<b>77,249</b>	<b>76,223</b>
Consumable Supplies	2,550	2,550	2,502	2,550	2,550
Telephone	600	600	0	600	600
Program Expense	4,200	4,200	4,745	3,450	3,450
Equipment & Trophies	1,600	1,600	2,027	1,600	1,600
Parts & Labor	7,750	27,279	27,300	7,750	7,750
Utilities	1,500	1,500	1,500	2,250	2,250
Professional Association/Training	900	900	555	900	900
<b>Total - Expenses</b>	<b>19,100</b>	<b>38,629</b>	<b>38,629</b>	<b>19,100</b>	<b>19,100</b>
<b>TOTAL - RECREATION</b>	<b>93,627</b>	<b>113,127</b>	<b>112,897</b>	<b>96,349</b>	<b>95,323</b>
<b>TOTAL HUMAN SERVICES</b>	<b>492,816</b>	<b>513,372</b>	<b>510,111</b>	<b>508,937</b>	<b>446,295</b>
<b>HOUSING AUTHORITY</b>					
Clerical (Housing Authority)	700	700	400	700	700
<b>TOTAL - HOUSING AUTHORITY</b>	<b>700</b>	<b>700</b>	<b>400</b>	<b>700</b>	<b>700</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>DEPARTMENT OF HUMAN SERVICES</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
<b>LIBRARIES</b>					
Westerly Public Library	86,810	86,810	86,810	86,810	86,810
Stonington Free Library	115,000	115,000	115,000	125,000	125,000
Mystic & Noank Library	65,000	65,000	65,000	70,000	70,000
Stonington Historical Society	3,000	3,000	3,000	3,000	3,000
<b>TOTAL - LIBRARIES</b>	<b>269,810</b>	<b>269,810</b>	<b>269,810</b>	<b>284,810</b>	<b>284,810</b>
<b>OUTSIDE AGENCIES</b>					
Public Health & Nursing	23,028	23,028	23,028	23,028	23,028
Pawcatuck Neighborhood Center	118,000	118,000	118,000	118,000	140,000
Como Senior Citizens Center	40,501	40,501	40,501	40,501	40,501
Mystic Area Shelter & Hospitality	4,000	4,000	4,000	4,000	4,000
Westerly Area Rest and Meals	6,000	6,000	6,000	6,000	6,000
Westerly Adult Day Services, Inc.	7,500	7,500	7,500	7,500	7,500
Big Brothers/Big Sisters	1,500	1,500	750	1,500	1,500
Community Vocational Services	1,500	1,500	0	1,500	1,500
T.V.C.C.A.	1,000	1,000	1,000	1,000	1,000
Stonington Prevention Council	500	500	500	500	500
New London Homeless Hospitality Center	1,500	1,500	1,500	1,500	1,500
Sexual Assault Crisis Center of Eastern CT	0	0	0	0	0
<b>TOTAL - OUTSIDE AGENCIES</b>	<b>205,029</b>	<b>205,029</b>	<b>202,779</b>	<b>205,029</b>	<b>227,029</b>
<b>AMBULANCES</b>	<i>Previously in Dept of Administrative Services</i>				
Stonington Ambulance	15,000	15,000	15,000	20,000	30,000
Mystic River Ambulance	15,000	15,000	15,000	20,000	30,000
Westerly Ambulance	15,000	15,000	15,000	20,000	30,000
<b>TOTAL - AMBULANCES</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>60,000</b>	<b>90,000</b>
<b>TOTAL DEPARTMENT OF HUMAN SERVICES</b>	<b>1,013,355</b>	<b>1,033,911</b>	<b>1,028,100</b>	<b>1,059,476</b>	<b>1,048,834</b>

## **EDUCATION**

The following is a summary of expenditures for the 2013-14 fiscal year as submitted by the Education Department. Any questions regarding the Education portion of this budget should be directed to the Business Office of the Stonington Public Schools.

The detail budget book can be obtained at the Board of Education – Central Office.



<b>Stonington Public Schools</b>						
<b>Administration and Human Resources</b>						
		1 Year Prior Adopted	Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	1/2013 - 6/30/2014	1/2013 - 6/30/2014	
<b>ADMINISTRATION</b>						
51110 BLDG.ADM. SALARY		\$158,980.00	\$158,980.00	\$179,375.00	\$20,395.00	12.83%
51140 BLDG.ADM SECRETARY SAL		\$51,586.00	\$51,586.00	\$52,836.00	\$1,250.00	2.42%
51240 SUB SECRETARY SALARY		\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00%
53190 OTHER PROF/TECH SERVICES		\$89,235.00	\$79,236.00	\$60,500.00	(\$18,736.00)	(21.00%)
53320 IN TOWN TRAVEL		\$0.00	\$0.00	\$2,641.00	\$2,641.00	100.00%
54300 REPAIRS/MAINTENANCE		\$500.00	\$0.00	\$500.00	\$500.00	100.00%
54400 RENTALS		\$400.00	\$400.00	\$400.00	\$0.00	0.00%
55300 COMMUNICATION		\$3,000.00	\$3,000.00	\$3,500.00	\$500.00	16.67%
55400 ADVERTISING		\$9,500.00	\$9,500.00	\$9,500.00	\$0.00	0.00%
55500 PRINT/BIND		\$2,750.00	\$2,750.00	\$2,750.00	\$0.00	0.00%
55600 TUITION		\$314,350.00	\$314,350.00	\$362,641.00	\$48,291.00	15.36%
55800 CONFERENCES		\$1,850.00	\$1,850.00	\$20,785.00	\$18,935.00	1023.51%
56100 NON-INSTRUCTIONAL SUPPLIES		\$4,240.00	\$4,240.00	\$4,240.00	\$0.00	0.00%
56600 PROF MATERIAL		\$125.00	\$125.00	\$0.00	(\$125.00)	(100.00%)
58100 DUES/FEES		\$18,650.00	\$18,650.00	\$20,369.00	\$1,719.00	9.22%
<b>TOTAL ADMINISTRATION</b>		<b>\$657,666.00</b>	<b>\$647,167.00</b>	<b>\$722,537.00</b>	<b>\$75,370.00</b>	<b>11.46%</b>
<b>HUMAN RESOURCES</b>						
52100 HEALTH INS		\$3,820,315.00	\$3,820,315.00	\$4,034,153.00	\$213,838.00	5.60%
52110 FLEXIBLE SPENDING PLAN		\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	0.00%
52140 EMPLOYEE LIFE INSURANCE		\$34,100.00	\$34,100.00	\$30,000.00	(\$4,100.00)	(12.02%)
52150 EMPLOYEE LDI		\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%
52210 TOWN RETIREMENT PLAN		\$443,688.00	\$443,688.00	\$473,021.00	\$29,333.00	6.61%
52230 FICA		\$207,716.00	\$207,716.00	\$209,882.00	\$2,166.00	1.04%
52240 MEDICARE		\$264,602.00	\$264,602.00	\$264,478.00	(\$124.00)	(0.05%)
52310 W.C.		\$100,000.00	\$100,000.00	\$113,670.00	\$13,670.00	13.67%
52320 UNEMPLOYMENT		\$79,750.00	\$79,750.00	\$79,750.00	\$0.00	0.00%
52400 COURSE CREDIT		\$30,224.00	\$30,224.00	\$27,200.00	(\$3,024.00)	(10.01%)
52500 RETIREMENT		\$185,000.00	\$185,000.00	\$185,000.00	\$0.00	0.00%
<b>TOTAL HUMAN RESOURCES</b>		<b>\$5,199,395.00</b>	<b>\$5,199,395.00</b>	<b>\$5,451,154.00</b>	<b>\$251,759.00</b>	<b>4.84%</b>
<b>TOTAL ADMIN &amp; HR</b>		<b>\$5,857,061.00</b>	<b>\$5,846,562.00</b>	<b>\$6,173,691.00</b>	<b>\$327,129.00</b>	<b>5.59%</b>

<b>Stonington Public Schools</b>						
<b>Business/Fiscal</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG.ADM. SALARY		\$71,823.00	\$71,823.00	\$73,619.00	\$1,796.00	2.50 %
51140 BLDG.ADM SECRETARY SAL		\$129,088.00	\$129,088.00	\$132,444.00	\$3,356.00	2.60 %
51150 MAINT/CUST SALARY		\$14,254.00	\$14,254.00	\$14,609.00	\$355.00	2.49 %
51240 SUB SECRETARY SALARY		\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	0.00 %
53190 OTHER PROF/TECH SERVICES		\$62,070.00	\$62,070.00	\$68,000.00	\$5,930.00	9.55 %
53320 IN TOWN TRAVEL		\$200.00	\$200.00	\$100.00	(\$100.00)	(50.00 %)
54300 REPAIRS/MAINTENANCE		\$500.00	\$0.00	\$500.00	\$500.00	100.00 %
55100 REGULAR BUS TRANSPORTATION		\$1,167,327.00	\$1,207,327.00	\$1,245,976.00	\$38,649.00	3.31 %
55300 COMMUNICATION		\$3,000.00	\$3,000.00	\$3,500.00	\$500.00	16.67 %
55400 ADVERTISING		\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00 %
55500 PRINT/BIND		\$250.00	\$250.00	\$250.00	\$0.00	0.00 %
55800 CONFERENCES		\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00 %
56100 NON-INSTRUCTIONAL SUPPLIES		\$10,914.00	\$9,664.00	\$6,000.00	(\$3,664.00)	(33.57 %)
56200 TRANSPORTATION FUEL		\$224,768.00	\$224,768.00	\$183,902.00	(\$40,866.00)	(18.18 %)
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL		\$2,500.00	\$2,500.00	\$5,000.00	\$2,500.00	100.00 %
58100 DUES/FEES		\$650.00	\$650.00	\$725.00	\$75.00	11.54 %
TOTAL BUSINESS/FISCAL		\$1,695,644.00	\$1,733,894.00	\$1,742,925.00	\$9,031.00	0.53 %
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<b>Stonington Public Schools</b>						
<b>Special Services (including Special Education)</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG.ADM. SALARY		\$116,175.00	\$116,175.00	\$119,088.00	\$2,913.00	2.51%
51130 TEACHER SALARY		\$3,266,011.00	\$3,266,011.00	\$3,450,316.00	\$184,305.00	5.64%
51140 BLDG.ADM SECRETARY SAL		\$90,178.00	\$90,178.00	\$93,309.00	\$3,131.00	3.47%
51160 NURSE SALARY		\$310,837.00	\$310,837.00	\$334,813.00	\$23,976.00	7.71%
51170 AIDE SALARY		\$1,119,464.00	\$1,119,464.00	\$1,112,367.00	(\$7,097.00)	(0.63%)
51180 OT/PT		\$181,692.00	\$181,692.00	\$184,923.00	\$3,231.00	1.78%
51230 TEMP INSTR TEACHER		\$8,500.00	\$8,500.00	\$15,000.00	\$6,500.00	76.47%
51240 SUB SECRETARY SALARY		\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
51260 SS HEALTH SRVS PT/SUB NURSE		\$104,912.00	\$104,912.00	\$107,444.00	\$2,532.00	2.41%
51270 TEMP INSTR AIDE		\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	0.00%
51330 ADDED TEACHER SALARY		\$46,300.00	\$46,300.00	\$50,000.00	\$3,700.00	7.99%
51530 TUTOR		\$88,408.00	\$88,408.00	\$87,199.00	(\$1,209.00)	(1.37%)
53130 PROF/TECH		\$191,096.00	\$191,096.00	\$191,096.00	\$0.00	0.00%
53190 OTHER PROF/TECH SERVICES		\$55,914.00	\$55,914.00	\$55,914.00	\$0.00	0.00%
53320 IN TOWN TRAVEL		\$5,658.00	\$5,658.00	\$5,658.00	\$0.00	0.00%
54300 REPAIRS/MAINTENANCE		\$9,074.00	\$10,362.00	\$6,722.00	(\$3,640.00)	(40.11%)
55110 SE SPEC.NEEDS SYS. TRANSPORTAT		\$762,569.00	\$762,569.00	\$800,017.00	\$37,448.00	4.91%
55300 COMMUNICATION		\$2,198.00	\$1,565.00	\$2,198.00	\$633.00	28.80%
55500 PRINT/BIND		\$1,474.00	\$1,474.00	\$1,474.00	\$0.00	0.00%
55600 TUITION		\$1,849,341.00	\$1,849,341.00	\$1,847,504.00	(\$1,837.00)	(0.10%)
55800 CONFERENCES		\$11,119.00	\$11,119.00	\$9,519.00	(\$1,600.00)	(14.39%)
56100 NON-INSTRUCTIONAL SUPPLIES		\$22,704.00	\$22,704.00	\$22,704.00	\$0.00	0.00%
56110 INSTRUCTIONAL SUPPLIES		\$16,051.00	\$15,746.00	\$14,403.00	(\$1,343.00)	(8.37%)
56200 TRANSPORTATION FUEL		\$5,493.00	\$5,493.00	\$5,493.00	\$0.00	0.00%
56350 BID SUPPLIES		\$1,955.00	\$1,955.00	\$1,955.00	\$0.00	0.00%
56400 CLASSROOM BOOKS		\$4,917.00	\$4,567.00	\$4,917.00	\$350.00	7.12%
56600 PROF MATERIAL		\$2,069.00	\$2,069.00	\$2,069.00	\$0.00	0.00%
57000 NEW EQUIP INSTRUCTIONAL		\$29,772.00	\$29,772.00	\$21,772.00	(\$8,000.00)	(26.87%)
57100 NEW EQUIP NON INSTRUCTIONAL		\$1,261.00	\$1,261.00	\$1,261.00	\$0.00	0.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL		\$1,715.00	\$1,715.00	\$1,715.00	\$0.00	0.00%
58100 DUES/FEES		\$976.00	\$976.00	\$976.00	\$0.00	0.00%
TOTAL SPECIAL SERVICES & SPED		\$8,339,833.00	\$8,339,833.00	\$8,583,826.00	\$243,993.00	2.93%

<b>Stonington Public Schools</b>						
<b>TECHNOLOGY</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
<b>51180 TECHNOLOGY SALARIES</b>		<b>\$254,775.00</b>	<b>\$254,775.00</b>	<b>\$285,664.00</b>	<b>\$30,889.00</b>	<b>12.12%</b>
<b>51330 ADDED TEACHER SALARY</b>		<b>\$4,824.00</b>	<b>\$4,824.00</b>	<b>\$4,824.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>53190 OTHER PROF/TECH SERVICES</b>		<b>\$28,277.00</b>	<b>\$38,276.00</b>	<b>\$35,000.00</b>	<b>(\$3,276.00)</b>	<b>(11.59%)</b>
<b>53320 IN TOWN TRAVEL</b>		<b>\$5,933.00</b>	<b>\$5,933.00</b>	<b>\$6,200.00</b>	<b>\$267.00</b>	<b>4.50%</b>
<b>54300 REPAIRS/MAINTENANCE</b>		<b>\$17,000.00</b>	<b>\$24,000.00</b>	<b>\$25,000.00</b>	<b>\$1,000.00</b>	<b>5.88%</b>
<b>55300 COMMUNICATION</b>		<b>\$57,556.00</b>	<b>\$57,556.00</b>	<b>\$60,156.00</b>	<b>\$2,600.00</b>	<b>4.52%</b>
<b>56120 CA DISTRICT TECH SUPPLIES</b>		<b>\$650.00</b>	<b>\$650.00</b>	<b>\$650.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>57200 REPLACEMENT EQUIP INSTRUCTIONAL</b>		<b>\$25,121.00</b>	<b>\$25,121.00</b>	<b>\$28,500.00</b>	<b>\$3,379.00</b>	<b>13.45%</b>
<b>58100 DUES/FEES</b>		<b>\$6,840.00</b>	<b>\$6,840.00</b>	<b>\$840.00</b>	<b>(\$6,000.00)</b>	<b>(87.72%)</b>
<b>58120 CURRICULUM DISTRICT TECH/LIC.</b>		<b>\$86,018.00</b>	<b>\$95,018.00</b>	<b>\$93,881.00</b>	<b>(\$1,137.00)</b>	<b>(1.32%)</b>
<b>TOTAL TECHNOLOGY</b>		<b>\$486,994.00</b>	<b>\$512,993.00</b>	<b>\$540,715.00</b>	<b>\$27,722.00</b>	<b>5.69%</b>

<b>Stonington Public Schools</b>						
<b>Maintenance and Operations</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG. ADM. SALARY		\$73,923.00	\$73,923.00	\$75,771.00	\$1,848.00	2.50%
51150 MAINT/CUST SALARY		\$1,220,735.00	\$1,220,735.00	\$1,250,996.00	\$30,261.00	2.48%
51250 SUB MAINT/CUST SALARY		\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	0.00%
53190 OTHER PROF/TECH SERVICES		\$11,680.00	\$11,680.00	\$12,030.00	\$350.00	3.00%
53910 POLICE SERVICES		\$32,301.00	\$32,301.00	\$33,270.00	\$969.00	3.00%
54100 PUBLIC UTILITY		\$878,081.00	\$838,081.00	\$837,143.00	(\$938.00)	(0.11%)
54300 REPAIRS/MAINTENANCE		\$327,718.00	\$321,968.00	\$316,484.00	(\$5,484.00)	(1.67%)
54400 RENTALS		\$54,000.00	\$54,000.00	\$63,210.00	\$9,210.00	17.06%
55200 PROPERTY/ LIABILITY INS		\$234,352.00	\$234,352.00	\$221,330.00	(\$13,022.00)	(5.56%)
55300 COMMUNICATION		\$27,555.00	\$27,555.00	\$28,160.00	\$605.00	2.20%
55800 CONFERENCES		\$510.00	\$510.00	\$525.00	\$15.00	2.94%
56150 MAINTENANCE SUPPLIES		\$189,918.00	\$189,918.00	\$193,205.00	\$3,287.00	1.73%
56200 TRANSPORTATION FUEL		\$15,150.00	\$15,150.00	\$15,605.00	\$455.00	3.00%
56250 HEAT ENERGY		\$330,222.00	\$330,222.00	\$330,222.00	\$0.00	0.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL		\$1,020.00	\$1,020.00	\$1,050.00	\$30.00	2.94%
58100 DUES/FEES		\$1,020.00	\$1,020.00	\$1,050.00	\$30.00	2.94%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		<b>\$3,458,185.00</b>	<b>\$3,412,435.00</b>	<b>\$3,440,051.00</b>	<b>\$27,616.00</b>	<b>0.80%</b>

<b>Stonington Public Schools</b>						
<b>DEANS MILL SCHOOL</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG.ADM. SALARY		\$155,866.00	\$155,866.00	\$171,913.00	\$16,047.00	10.30%
51130 TEACHER SALARY		\$1,632,023.00	\$1,632,023.00	\$1,681,583.00	\$49,560.00	3.04%
51140 BLDG.ADM SECRETARY SAL		\$66,795.00	\$66,795.00	\$67,540.00	\$745.00	1.12%
51170 AIDE SALARY		\$80,050.00	\$80,050.00	\$101,688.00	\$21,638.00	27.03%
51230 TEMP INSTR TEACHER		\$50,000.00	\$50,000.00	\$55,000.00	\$5,000.00	10.00%
51240 SUB SECRETARY SALARY		\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00%
51270 TEMP INSTR AIDE		\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
53110 STUDENT ENRICHMENT		\$2,750.00	\$2,750.00	\$3,500.00	\$750.00	27.27%
53120 PROF DEV INSTR CONSULANT		\$1,500.00	\$1,500.00	\$0.00	(\$1,500.00)	(100.00%)
53190 OTHER PROF/TECH SERVICES		\$500.00	\$500.00	\$0.00	(\$500.00)	(100.00%)
53320 IN TOWN TRAVEL		\$600.00	\$600.00	\$250.00	(\$350.00)	(58.33%)
53910 POLICE SERVICES		\$960.00	\$960.00	\$0.00	(\$960.00)	(100.00%)
54300 REPAIRS/MAINTENANCE		\$150.00	\$150.00	\$150.00	\$0.00	0.00%
55300 COMMUNICATION		\$2,500.00	\$2,500.00	\$2,000.00	(\$500.00)	(20.00%)
55500 PRINT/BIND		\$2,600.00	\$2,600.00	\$2,000.00	(\$600.00)	(23.08%)
55800 CONFERENCES		\$6,075.00	\$4,075.00	\$1,500.00	(\$2,575.00)	(42.39%)
56100 NON-INSTRUCTIONAL SUPPLIES		\$11,100.00	\$10,100.00	\$4,000.00	(\$6,100.00)	(54.95%)
56110 INSTRUCTIONAL SUPPLIES		\$17,032.00	\$17,032.00	\$8,750.00	(\$8,282.00)	(48.63%)
56350 BID SUPPLIES		\$18,542.00	\$18,542.00	\$14,630.00	(\$3,912.00)	(21.10%)
56400 CLASSROOM BOOKS		\$5,500.00	\$5,500.00	\$6,000.00	\$500.00	9.09%
56500 LIB/MEDIA BOOKS		\$3,250.00	\$3,250.00	\$2,500.00	(\$750.00)	(23.08%)
56550 MEDIA SUPPLIES		\$3,250.00	\$3,250.00	\$1,000.00	(\$2,250.00)	(69.23%)
56600 PROF MATERIAL		\$400.00	\$400.00	\$250.00	(\$150.00)	(37.50%)
57000 NEW EQUIP INSTRUCTIONAL		\$2,618.00	\$2,618.00	\$24,000.00	\$21,382.00	816.73%
57200 REPLACEMENT EQUIP INSTRUCTIONAL		\$950.00	\$950.00	\$700.00	(\$250.00)	(26.32%)
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL		\$950.00	\$950.00	\$700.00	(\$250.00)	(26.32%)
58100 DUES/FEES		\$400.00	\$400.00	\$250.00	(\$150.00)	(37.50%)
TOTAL DEANS MILL SCHOOL		\$2,069,861.00	\$2,066,861.00	\$2,153,404.00	\$86,543.00	4.18%

<b>Stonington Public Schools</b>						
<b>WEST BROAD / WEST VINE STREET SCHOOL</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG.ADM. SALARY		\$196,202.00	\$196,202.00	\$225,575.00	\$29,373.00	14.97%
51130 TEACHER SALARY		\$1,523,137.00	\$1,523,137.00	\$1,612,999.00	\$89,862.00	5.90%
51140 BLDG.ADM SECRETARY SAL		\$70,779.00	\$70,779.00	\$74,720.00	\$3,941.00	5.57%
51170 AIDE SALARY		\$114,817.00	\$114,817.00	\$142,265.00	\$27,448.00	23.91%
51230 TEMP INSTR TEACHER		\$46,000.00	\$46,000.00	\$55,000.00	\$9,000.00	19.57%
51240 SUB SECRETARY SALARY		\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
51270 TEMP INSTR AIDE		\$500.00	\$500.00	\$500.00	\$0.00	0.00%
53110 STUDENT ENRICHMENT		\$6,000.00	\$6,000.00	\$3,500.00	(\$2,500.00)	(41.67%)
53120 PROF DEV INSTR CONSULANT		\$539.00	\$539.00	\$0.00	(\$539.00)	(100.00%)
53320 IN TOWN TRAVEL		\$1,432.00	\$1,432.00	\$400.00	(\$1,032.00)	(72.07%)
54300 REPAIRS/MAINTENANCE		\$840.00	\$840.00	\$0.00	(\$840.00)	(100.00%)
54400 RENTALS		\$940.00	\$940.00	\$0.00	(\$940.00)	(100.00%)
55300 COMMUNICATION		\$1,818.00	\$1,818.00	\$1,500.00	(\$318.00)	(17.49%)
55500 PRINT/BIND		\$2,050.00	\$2,050.00	\$1,000.00	(\$1,050.00)	(51.22%)
55800 CONFERENCES		\$5,331.00	\$3,331.00	\$500.00	(\$2,831.00)	(53.10%)
56100 NON-INSTRUCTIONAL SUPPLIES		\$10,553.00	\$9,553.00	\$7,500.00	(\$2,053.00)	(19.45%)
56110 INSTRUCTIONAL SUPPLIES		\$18,524.00	\$18,524.00	\$7,188.00	(\$11,336.00)	(61.20%)
56350 BID SUPPLIES		\$18,000.00	\$18,000.00	\$15,308.00	(\$2,692.00)	(14.96%)
56400 CLASSROOM BOOKS		\$7,000.00	\$7,000.00	\$600.00	(\$6,400.00)	(91.43%)
56500 LIB/MEDIA BOOKS		\$3,750.00	\$3,750.00	\$800.00	(\$2,950.00)	(78.67%)
56550 MEDIA SUPPLIES		\$4,550.00	\$4,550.00	\$5,511.00	\$961.00	21.12%
56600 PROF MATERIAL		\$3,430.00	\$3,430.00	\$0.00	(\$3,430.00)	(100.00%)
57000 NEW EQUIP INSTRUCTIONAL		\$2,017.00	\$2,017.00	\$22,500.00	\$20,483.00	1015.52%
57100 NEW EQUIP NON INSTRUCTIONAL		\$1,688.00	\$1,688.00	\$500.00	(\$1,188.00)	(70.38%)
57200 REPLACEMENT EQUIP INSTRUCTIONAL		\$2,496.00	\$2,496.00	\$500.00	(\$1,996.00)	(79.97%)
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL		\$500.00	\$500.00	\$500.00	\$0.00	0.00%
58100 DUES/FEES		\$963.00	\$963.00	\$813.00	(\$150.00)	(15.58%)
TOTAL WEST VINE/WEST BROAD		\$2,045,856.00	\$2,042,856.00	\$2,181,679.00	\$138,823.00	6.79%

<b>Stonington Public Schools</b>						
<b>MYSTIC MIDDLE SCHOOL</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG.ADM. SALARY		\$161,627.00	\$161,627.00	\$180,550.00	\$18,923.00	11.71%
51130 TEACHER SALARY		\$2,052,508.00	\$2,052,508.00	\$2,061,209.00	\$8,701.00	0.42%
51140 BLDG.ADM SECRETARY SAL		\$71,895.00	\$71,895.00	\$73,680.00	\$1,785.00	2.48%
51170 AIDE SALARY		\$41,104.00	\$41,104.00	\$55,264.00	\$14,160.00	34.45%
51230 TEMP INSTR TEACHER		\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00%
51240 SUB SECRETARY SALARY		\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
51270 TEMP INSTR AIDE		\$250.00	\$250.00	\$250.00	\$0.00	0.00%
51330 ADDED TEACHER SALARY		\$27,076.00	\$27,076.00	\$28,546.00	\$1,470.00	5.43%
53120 PROF DEV INSTR CONSULANT		\$3,500.00	\$3,500.00	\$0.00	(\$3,500.00)	(100.00%)
53320 IN TOWN TRAVEL		\$1,391.00	\$1,391.00	\$0.00	(\$1,391.00)	(100.00%)
53900 REFEREES		\$1,706.00	\$1,706.00	\$1,706.00	\$0.00	0.00%
54300 REPAIRS/MAINTENANCE		\$5,500.00	\$5,250.00	\$1,750.00	(\$3,500.00)	(63.64%)
54400 RENTALS		\$0.00	\$0.00	\$400.00	\$400.00	--
55120 FIELD TRIPS		\$4,326.00	\$4,326.00	\$3,764.00	(\$562.00)	(12.99%)
55300 COMMUNICATION		\$2,150.00	\$2,150.00	\$2,000.00	(\$150.00)	(6.98%)
55500 PRINT/BIND		\$4,200.00	\$4,200.00	\$3,800.00	(\$400.00)	(9.52%)
55800 CONFERENCES		\$4,500.00	\$4,500.00	\$1,000.00	(\$3,500.00)	(77.78%)
56100 NON-INSTRUCTIONAL SUPPLIES		\$11,568.00	\$9,568.00	\$6,650.00	(\$2,918.00)	(25.22%)
56110 INSTRUCTIONAL SUPPLIES		\$21,100.00	\$21,100.00	\$11,030.00	(\$10,070.00)	(47.73%)
56350 BID SUPPLIES		\$14,500.00	\$14,500.00	\$14,045.00	(\$455.00)	(3.14%)
56400 CLASSROOM BOOKS		\$12,650.00	\$12,650.00	\$5,900.00	(\$6,750.00)	(53.36%)
56500 LIB/MEDIA BOOKS		\$0.00	\$0.00	\$2,000.00	\$2,000.00	--
56600 PROF MATERIAL		\$1,100.00	\$1,100.00	\$400.00	(\$700.00)	(63.64%)
57000 NEW EQUIP INSTRUCTIONAL		\$106.00	\$106.00	\$0.00	(\$106.00)	(100.00%)
57200 REPLACEMENT EQUIP INSTRUCTIONAL		\$782.00	\$782.00	\$500.00	(\$282.00)	(36.06%)
58100 DUES/FEES		\$5,250.00	\$4,250.00	\$4,135.00	(\$115.00)	(2.19%)
<b>TOTAL MYSTIC MIDDLE SCHOOL</b>		<b>\$2,499,789.00</b>	<b>\$2,496,539.00</b>	<b>\$2,509,579.00</b>	<b>\$13,040.00</b>	<b>0.52%</b>

<b>Stonington Public Schools</b>						
<b>PAWCATUCK MIDDLE SCHOOL</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG.ADM. SALARY		\$161,627.00	\$161,627.00	\$180,550.00	\$18,923.00	11.71 %
51130 TEACHER SALARY		\$1,675,904.00	\$1,675,904.00	\$1,595,820.00	(\$80,084.00)	(4.78 %)
51140 BLDG.ADM SECRETARY SAL		\$45,428.00	\$45,428.00	\$46,550.00	\$1,122.00	2.47 %
51170 AIDE SALARY		\$33,539.00	\$33,539.00	\$34,927.00	\$1,388.00	4.14 %
51230 TEMP INSTR TEACHER		\$50,000.00	\$50,000.00	\$55,000.00	\$5,000.00	10.00 %
51240 SUB SECRETARY SALARY		\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00 %
51330 ADDED TEACHER SALARY		\$27,036.00	\$27,036.00	\$28,506.00	\$1,470.00	5.44 %
53110 STUDENT ENRICHMENT		\$1,000.00	\$1,000.00	\$1,200.00	\$200.00	20.00 %
53120 PROF DEV INSTR CONSULTANT		\$4,500.00	\$4,500.00	\$0.00	(\$4,500.00)	(100.00 %)
53320 IN TOWN TRAVEL		\$800.00	\$800.00	\$800.00	\$0.00	0.00 %
53900 REFEREES		\$2,200.00	\$2,200.00	\$2,260.00	\$60.00	2.73 %
54300 REPAIRS/MAINTENANCE		\$1,600.00	\$1,100.00	\$1,850.00	\$750.00	46.88 %
54400 RENTALS		\$1,113.00	\$1,113.00	\$1,120.00	\$7.00	0.63 %
55120 FIELD TRIPS		\$3,050.00	\$3,050.00	\$3,550.00	\$500.00	16.39 %
55300 COMMUNICATION		\$2,200.00	\$2,200.00	\$2,700.00	\$500.00	22.73 %
55500 PRINT/BIND		\$4,100.00	\$4,100.00	\$4,500.00	\$400.00	9.76 %
55800 CONFERENCES		\$5,500.00	\$5,500.00	\$0.00	(\$5,500.00)	(100.00 %)
56100 NON-INSTRUCTIONAL SUPPLIES		\$7,750.00	\$6,750.00	\$2,000.00	(\$4,750.00)	(61.29 %)
56110 INSTRUCTIONAL SUPPLIES		\$12,900.00	\$12,900.00	\$12,740.00	(\$160.00)	(1.24 %)
56350 BID SUPPLIES		\$11,000.00	\$11,000.00	\$9,900.00	(\$1,100.00)	(10.00 %)
56400 CLASSROOM BOOKS		\$6,675.00	\$6,675.00	\$0.00	(\$6,675.00)	(100.00 %)
56500 LIB/MEDIA BOOKS		\$1,500.00	\$1,500.00	\$0.00	(\$1,500.00)	(100.00 %)
56550 MEDIA SUPPLIES		\$500.00	\$500.00	\$500.00	\$0.00	0.00 %
56600 PROF MATERIAL		\$1,200.00	\$1,200.00	\$0.00	(\$1,200.00)	(100.00 %)
57000 NEW EQUIP INSTRUCTIONAL		\$2,100.00	\$2,100.00	\$24,160.00	\$22,060.00	1050.48 %
57200 REPLACEMENT EQUIP INSTRUCTIONAL		\$0.00	\$0.00	\$1,000.00	\$1,000.00	---
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL		\$800.00	\$800.00	\$1,600.00	\$800.00	100.00 %
58100 DUES/FEES		\$7,030.00	\$6,030.00	\$5,650.00	(\$380.00)	(5.41 %)
TOTAL PAWCATUCK MIDDLE SCHOOL		\$2,072,052.00	\$2,069,552.00	\$2,017,883.00	(\$51,669.00)	(2.49 %)

<b>Stonington Public Schools</b>						
<b>Stonington High School</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Inc/Dec
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
51110 BLDG.ADM. SALARY		\$247,628.00	\$247,628.00	\$258,819.00	\$11,191.00	4.52%
51130 TEACHER SALARY		\$4,004,726.00	\$4,004,726.00	\$4,022,652.00	\$17,926.00	0.45%
51140 BLDG.ADM SECRETARY SAL		\$150,561.00	\$150,561.00	\$154,424.00	\$3,863.00	2.57%
51170 AIDE SALARY		\$146,795.00	\$146,795.00	\$170,445.00	\$23,650.00	16.11%
51230 TEMP INSTR TEACHER		\$66,220.00	\$66,220.00	\$70,000.00	\$3,780.00	5.71%
51240 SUB SECRETARY SALARY		\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00%
51270 TEMP INSTR AIDE		\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	0.00%
51330 ADDED TEACHER SALARY		\$45,997.00	\$45,997.00	\$49,363.00	\$3,366.00	7.32%
51530 TUTOR		\$8,792.00	\$8,792.00	\$4,261.00	(\$4,531.00)	(51.54%)
53110 STUDENT ENRICHMENT		\$5,300.00	\$5,300.00	\$1,500.00	(\$3,800.00)	(71.70%)
53120 PROF DEV INSTR CONSULTANT		\$1,000.00	\$1,000.00	\$725.00	(\$275.00)	(27.50%)
53190 OTHER PROF/TECH SERVICES		\$18,000.00	\$18,000.00	\$20,000.00	\$2,000.00	11.11%
53320 IN TOWN TRAVEL		\$1,350.00	\$1,350.00	\$300.00	(\$1,050.00)	(77.78%)
53910 POLICE SERVICES		\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
54300 REPAIRS/MAINTENANCE		\$7,100.00	\$7,100.00	\$6,100.00	(\$1,000.00)	(14.08%)
54400 RENTALS		\$21,526.00	\$21,526.00	\$4,800.00	(\$16,726.00)	(77.70%)
55120 FIELD TRIPS		\$10,750.00	\$10,750.00	\$6,800.00	(\$3,950.00)	(36.74%)
55300 COMMUNICATION		\$8,000.00	\$8,000.00	\$7,000.00	(\$1,000.00)	(12.50%)
55500 PRINT/BIND		\$11,500.00	\$11,500.00	\$6,500.00	(\$5,000.00)	(43.48%)
55800 CONFERENCES		\$13,000.00	\$13,000.00	\$0.00	(\$13,000.00)	(100.00%)
56100 NON-INSTRUCTIONAL SUPPLIES		\$17,380.00	\$17,380.00	\$14,900.00	(\$2,480.00)	(14.27%)
56110 INSTRUCTIONAL SUPPLIES		\$63,433.00	\$63,433.00	\$38,800.00	(\$24,633.00)	(38.83%)
56350 BID SUPPLIES		\$21,000.00	\$21,000.00	\$18,000.00	(\$3,000.00)	(14.29%)
56400 CLASSROOM BOOKS		\$31,000.00	\$31,000.00	\$0.00	(\$31,000.00)	(100.00%)
56500 LIB/MEDIA BOOKS		\$8,000.00	\$8,000.00	\$0.00	(\$8,000.00)	(100.00%)
56600 PROF MATERIAL		\$1,500.00	\$1,500.00	\$1,000.00	(\$500.00)	(33.33%)
57200 REPLACEMENT EQUIP INSTRUCTIONAL		\$7,000.00	\$7,000.00	\$5,000.00	(\$2,000.00)	(28.57%)
58100 DUES/FEES		\$34,092.00	\$34,092.00	\$57,075.00	\$22,983.00	67.41%
TOTAL STONINGTON HIGH SCHOOL		\$4,961,400.00	\$4,961,400.00	\$4,928,214.00	(\$33,186.00)	(0.67%)

<b>Stonington Public Schools</b>						
<b>SHS Athletics</b>						
		1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	Increase/Decrease
Account Number / Description		7/1/2012 - 6/30/2013	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	
<b>51200 OTHER SALARY</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>---</b>
<b>51330 ADDED TEACHER SALARY</b>		<b>\$179,867.00</b>	<b>\$179,867.00</b>	<b>\$193,504.00</b>	<b>\$13,637.00</b>	<b>7.58%</b>
<b>53130 PROF/TECH</b>		<b>\$7,508.00</b>	<b>\$7,508.00</b>	<b>\$9,000.00</b>	<b>\$1,492.00</b>	<b>19.87%</b>
<b>53320 IN TOWN TRAVEL</b>		<b>\$400.00</b>	<b>\$400.00</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>53900 REFEREES</b>		<b>\$24,860.00</b>	<b>\$24,860.00</b>	<b>\$34,286.00</b>	<b>\$9,426.00</b>	<b>37.92%</b>
<b>53910 POLICE SERVICES</b>		<b>\$4,500.00</b>	<b>\$4,500.00</b>	<b>\$8,900.00</b>	<b>\$4,400.00</b>	<b>97.78%</b>
<b>54300 REPAIRS/MAINTENANCE</b>		<b>\$10,500.00</b>	<b>\$10,500.00</b>	<b>\$10,500.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>54400 RENTALS</b>		<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>55120 FIELD TRIPS</b>		<b>\$36,005.00</b>	<b>\$36,005.00</b>	<b>\$52,549.00</b>	<b>\$16,544.00</b>	<b>45.95%</b>
<b>55200 PROPERTY/ LIABILITY INS</b>		<b>\$11,670.00</b>	<b>\$11,670.00</b>	<b>\$11,670.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>55800 CONFERENCES</b>		<b>\$1,875.00</b>	<b>\$1,875.00</b>	<b>\$1,875.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>56100 NON-INSTRUCTIONAL SUPPLIES</b>		<b>\$17,640.00</b>	<b>\$17,640.00</b>	<b>\$17,640.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>57200 REPLACEMENT EQUIP INSTRUCTIONAL</b>		<b>\$9,000.00</b>	<b>\$9,000.00</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>57300 REPLACEMENT EQUIP NON INSTRUCTIONAL</b>		<b>\$2,346.00</b>	<b>\$2,346.00</b>	<b>\$2,346.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>58100 DUES/FEES</b>		<b>\$5,735.00</b>	<b>\$5,485.00</b>	<b>\$6,130.00</b>	<b>\$645.00</b>	<b>11.25%</b>
<b>TOTAL SHS ATHLETICS</b>		<b>\$313,406.00</b>	<b>\$313,156.00</b>	<b>\$364,300.00</b>	<b>\$51,144.00</b>	<b>16.32%</b>

## CAPITAL IMPROVEMENT PROGRAM

### **FUNCTION DESCRIPTION**

To account for major projects undertaken by the Town that are greater than \$10,000 and generally not recurring. The Long-Range Capital Improvements Committee reviews the requests made by departments and makes recommendations to the Board of Selectmen for their consideration. The Board of Selectmen then reviews the requests and recommends to the Board of Finance requests with a priority of A, B or C.

The priorities are defined as follows:

- A. Committed:** Projects which the Town has already agreed to undertake
- B. Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services
- C. Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services
- D. Acceptable:** Projects which are fully planned, but implementation can wait until funds are available
- E. Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred

The Long-Range Capital Improvements Committee is appointed by the Board of Selectmen and consists of nine (9) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments: Board of Selectmen, Board of Police Commissioners, Board of Education, Board of Finance, Planning and Zoning Commission, Administrative Officer, Director of Finance, Director of Public Works, Director of Water Pollution Control Authority, Director of Planning, Chief of Police, Director of Human Services, Solid Waste Manager, Town Engineer, Information Technology Manager.

The members of the Long-Range Capital Improvements Committee are as follows:

Edward Haberek, Jr.	First Selectman
Vincent Pacileo	Director of Administrative Services
Maryanna Stevens	Director of Finance
J. Darren Stewart	Chief of Police
Joseph Bragaw	Director of Public Works
Thomas Gilligan	Director, WPCA
John Phetteplace	Solid Waste Management
Lawrence Sullivan	Town Engineer
Roger Kizer	IT Manager
June Strunk	Member, Board of Finance
Scott Bates	Chairman, Board of Police Commissioners
Bill King	Board of Education Operations Manager
Robert Marseglia	Chairman, Planning & Zoning Commission

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2013-2014 ADOPTED BUDGET**

<b>CAPITAL IMPROVEMENTS</b>	<b>2011-2012 ADOPTED BUDGET</b>	<b>2011-2012 REVISED BUDGET</b>	<b>2011-2012 ACTUAL EXPENDED</b>	<b>2012-2013 ADOPTED BUDGET</b>	<b>2013-2014 ADOPTED BUDGET</b>
Capital Improvements Appropriation	892,553	920,553	920,553	868,606	944,012
<b>TOTAL</b>	<b>892,553</b>	<b>920,553</b>	<b>920,553</b>	<b>868,606</b>	<b>944,012</b>

**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE**  
**2013-2014 PROPOSED BUDGET**

Expenditure Classification	Dept	CIP Comm	BOS Priority	ADOPTED 2012-13	PROPOSED 2013-14	PROPOSED 2014-15	PROPOSED 2015-16	PROPOSED 2016-17	PROPOSED 2017-18
<b>GENERAL OPERATIONS</b>									
Townwide Computer Upgrade	A	A	A	65,000	65,000	65,000	65,000	65,000	65,000
Ortho Photography	A	A	A	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOTAL GENERAL OPERATIONS</b>				<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b>POLICE SERVICES</b>									
New Police Cars	A	A	A	64,000	90,000	152,000	157,000	159,000	162,000
Defibrillator replacement	A	B	B	0	11,000	0	0	0	0
Technology Upgrade / Communication Equipment Upgrade	A	A	A	20,000	10,000	20,000	20,000	20,000	20,000
Mobile Data Terminal Upgrade ( MDT Laptops)	B	B	B	1	0	0	0	0	0
Scene Reconstruction Software	P/Y			10,000					
Marine Police Boat	P/Y			1					
IP Security Camera Project	A	A		0	0	15,000	0	0	0
Bulletproof Vest Replacement	A	B		0	0	25,000	0	0	0
<b>TOTAL POLICE SERVICES</b>				<b>94,002</b>	<b>111,000</b>	<b>212,000</b>	<b>177,000</b>	<b>179,000</b>	<b>182,000</b>
<b>PLANNING AND ZONING DEPARTMENT</b>									
Plan of Conservation and Development update	P/Y	A	A	10,000	0				
<b>TOTAL PLANNING AND ZONING</b>				<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FINANCE DEPARTMENT</b>									
Town Revaluation	A	A	A	75,000	70,000	70,000	70,000	70,000	70,000
Electronic Requisition/Document Imaging - MUNIS	P/Y			12,500					
<b>TOTAL FINANCE DEPARTMENT</b>				<b>87,500</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<b>PUBLIC WORKS: HIGHWAY</b>									
LOCIP- Municipal Complex	A	A	A	110,000	143,938	114,000	114,000	114,000	114,000
6 yr. Purchase Commitment	A	A	A	47,600	47,600	47,600	47,600	47,600	0
Repair Meadow Ave drainage	A	A	A	40,000	35,000	35,000			
Drainage Town wide	B	B	B	25,000	25,000	25,000	25,000	25,000	25,000
Reclaim & Pave Hewitt Rd	B	A	A	50,000	25,000	125,000	100,000	100,000	100,000
Roadway Safety-Guide Rail	B	A	A	20,000	20,000	20,000	20,000	20,000	20,000
Repair Drainage at Charles St. in Lords Point	B	B	B	0	1				
Install Drainage at Farmholme Rd	C	C	B	0	45,000				
Repair Drainage at Church St. Mystic	B				1				
Purchase Backhoe	C	C	C	0	1				
Replace Foreman Truck (P2)	P/Y			45,000					
5 Year Management Plan	P/Y			1					
<b>TOTAL PUBLIC WORKS: HIGHWAY</b>				<b>337,601</b>	<b>341,541</b>	<b>366,600</b>	<b>306,600</b>	<b>306,600</b>	<b>259,000</b>

**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE**  
**2013-2014 PROPOSED BUDGET**

Expenditure Classification	Dept	CIP Comm	BOS Priority	ADOPTED 2012-13	PROPOSED 2013-14	PROPOSED 2014-15	PROPOSED 2015-16	PROPOSED 2016-17	PROPOSED 2017-18
<b>PUBLIC WORKS: GENERAL/TOWN FACILITIES</b>									
Paint PNC	P/Y			10,000	0				
<b>TOTAL PUBLIC WORKS: GENERAL/TOWN FACILITIES</b>				<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL GENERAL GOVERNMENT</b>				<b>619,103</b>	<b>602,541</b>	<b>728,600</b>	<b>633,600</b>	<b>635,600</b>	<b>591,000</b>
<b>STONINGTON PUBLIC SCHOOLS</b>									
Roof Repairs District Wide	P/Y			10,000	12,000	12,000	12,000	12,000	12,000
Portable Classrooms	P/Y			9,000					
1 Additional Modular - WVS	P/Y			3,535					
Technology Infrastructure (Partial lease) District wide	P/Y			30,000	44,000	44,000	44,000	44,000	44,000
BOE Computer Lease - HP INC -Lease	P/Y			36,331	45,000	45,000	45,000	45,000	45,000
BOE Computer Lease - APPLE INC -Lease	P/Y			61,636	130,000	65,000	65,000	65,000	65,000
District Phone System Upgrade	P/Y			60,000	60,000	60,000	60,000	60,000	60,000
Maintenance Van Replacement	P/Y			30,000					
Well Drilling MMS Fields	P/Y			17,000					
Roof-Top Unit Shaft Replacement - SHS	B			0	12,000	0	0	0	0
Scrape & Paint ceiling of MMS Gym	P/Y			20,000	15,000	0	0	0	0
Energy Mgmt. System Upgrades	B			0	24,000	0	0	0	0
Transportation Depot Relocation	B			0	126,500	0	0	0	0
Elevator Shaft Replacement (Lined Shaft) PMS	P/Y			1	1	0	0	0	0
Classroom Blind/Shade Replacement - District	B			0	1	10,000	10,000	10,000	10,000
Student Information System	B			0	0	0	0	0	0
Major Equipment Replacement-Property Maint.	P/Y			18,000	1	10,000	10,000	10,000	10,000
Tiling/Carpeting	B			0	15,000	10,000	10,000	10,000	10,000
Asbestos Abatement & Tiling rooms - DMS WBS	P/Y			30,000	25,000	15,000	15,000	15,000	15,000
Pavement Crack Sealing and Coating	P/Y			34,000	0	37,000	29,000	36,500	50,000
Classroom Furniture	C			0	12,000	10,000	10,000	10,000	10,000
<b>TOTAL PUBLIC SCHOOLS</b>				<b>359,503</b>	<b>520,503</b>	<b>318,000</b>	<b>310,000</b>	<b>317,500</b>	<b>331,000</b>
<b>TOTAL REQUESTS</b>				<b>978,606</b>	<b>1,123,044</b>	<b>1,046,600</b>	<b>943,600</b>	<b>953,100</b>	<b>922,000</b>
<b>REVENUE</b>									
<b>GRANTS FEDERAL:</b>									
BULLET PROOF VEST GRANT				0	0	12,500	0	0	0
<b>GRANTS - STATE:</b>									
LOCIP				110,000	143,938	114,000	114,000	114,000	114,000
LOCIP SURCHARGE - RECORDING FEES					35,094				
<b>TOTAL REVENUE</b>				<b>110,000</b>	<b>179,032</b>	<b>126,500</b>	<b>114,000</b>	<b>114,000</b>	<b>114,000</b>
<b>TOTAL RECOMMENDED TOWN CIP APPROPRIATION</b>				<b>868,606</b>	<b>944,012</b>	<b>920,100</b>	<b>829,600</b>	<b>839,100</b>	<b>808,000</b>