

TOWN OF STONINGTON, CONNECTICUT



ADOPTED BUDGET For the Fiscal Year July 1, 2014 – June 30, 2015

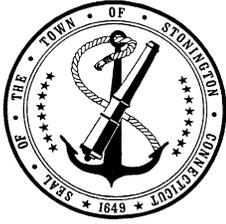
The following was adopted by referendum vote on May 6, 2014

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2014-2015 ADOPTED BUDGET**

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TOWN OF STONINGTON

SELECTMAN'S OFFICE
EDWARD HABEREK, JR.
FIRST SELECTMAN

152 Elm Street • Stonington, Connecticut 06378
(860) 535-5050 • Fax (860) 535-1046

Budget Message

Dear Board of Finance:

In accordance with Chapter IX, Section 9-1 of the Town's Charter, it is my honor to present the 2014-2015 First Selectman's Budget for the Town of Stonington. This year, my budget retains an adequate, steady level of service to the citizens of the community. This is a substantial achievement in a tough time of economic uncertainty.

In 2013-14, my proposal to the Board of Finance represented a 2.70% increase over the previous year's budget. This year's Proposed 2014-2015 First Selectman's Operating Budget represents a only a 2.04% increase over the 2013-14 Adopted Budget. The increase proposed this year is .66% **less** or \$112,365 less than the increase I presented to the Board of Finance last year. I have kept spending in check to reflect the continued difficult economic times that many are facing. We have been innovative and resourceful in continuing to deliver exemplary town services during this fiscally prudent environment.

We remain to have very fluid times in our economy in Southeastern Connecticut. The Connecticut legislature's nonpartisan Office of Fiscal Analysis predicts that starting in fiscal year 2015 there will be a \$1.1 billion deficit based on current spending levels as of this writing. They also predicted deficits ranging from \$1.1 billion to \$1.4 billion in the three following fiscal years. (CTNewsJunkie.com 01/21/14)
This situation is of great concern going forward.

This budget is constructed within a framework that balances internal needs with community expectations and economic conditions. The economic circumstances will call for continued attention to the budget remaining nimble and flexible with the ability to adjust to conditions, combined with steady focus on "big-picture" objectives.

With the challenges that faced us in 2013 we were able to create a number of opportunities and continue completing a number of projects and achievements. Such accomplishments include:

Completing Town Projects including:

- Bonded \$3.5 million dollar Roads Improvement Project
- Bonded \$2.7 million dollar Athletic Fields Renovation Project

Implemented and completed Highway Projects and Initiatives including:

- Increased miles of new paving and new sidewalks
- Continued routine Downtown maintenance and upkeep
- Maintained and managed Athletic Fields for first year
- Various drainage areas reconstructed

Commenced Internal Town Government Initiatives including:

- Revamping Town of Stonington website
- Implemented fiber network with town government
- Renovating Town Hall offices and interior

Other Accomplishments

- Virtually No-Increase Budgets for last four years
- Stonington providing lowest mill-rate in Southeastern CT. *pre-revaluation*
- Continued - “Distressed Building Ordinance” with success in several Pawcatuck properties
- Continued for third year “Donahue Park Concert Series”
- Completed \$500,000 grant project for Edith K Richmond Homes renovation
- Welcomed several new businesses to the town

I would like to express my appreciation to my department heads and other key staff for their help this year. I appreciate and respect their commitment to the Town. I would also like to thank the members of our community and Boards and Commissions. Their input was an informative and important part of the process. This budget addresses the current needs of the Town of Stonington and also positions us to boldly move forward to the future.

Sincerely,

Edward Haberek Jr.
First Selectman

**TOWN OF STONINGTON
BUDGET CALENDAR
2014-2015 FISCAL YEAR**

| | |
|---|---|
| November 2013 | Budget packets to submitting departments. |
| December 27, 2013 | Itemization of Expenditures, Budget Commentary and Professional Services are sent to Finance Office. |
| January 10, 2014 | Departmental Budget Requests are compiled by the Finance Office and sent to the First Selectman |
| January 2014 | First Selectman will meet with Department Heads to review submitted budgets. First Selectman forwards his budget to the Board of Finance. |
| February 2014 - March 2014 | Board of Finance review of Departmental Budgets. |
| No later than March 1, 2014 | Board of Education Budget to First Selectman and Board of Finance. |
| March 2014 - April 2014 | Board of Finance finalizes its recommended budget for Public Hearing. |
| April 10, 2014 (Not later than the 1 st Monday in May) | Board of Finance must hold a Public Hearing on the Budget |
| April 28, 2014 (No later than the 3 rd Monday in May) | Annual Town Meeting on the Budget must be held |

THE TOWN OF STONINGTON

The Town of Stonington is located in the southeastern corner of Connecticut, bordering Rhode Island to the east, Long Island Sound to the south, Groton, Ledyard and North Stonington to the west and north. Fishers Island and Long Island can be seen to the southwest and Block Island to the southeast. The rocky shoreline has many peninsulas, islands, coves and marshes.

Stonington boasts a rare and attractive combination of seaside and semi-rural working and living sites. The Town is within two hours or less of major research and transportation centers in Boston, Providence, New Haven, Hartford and New York. Access via I-95 is minutes away. Major airports are located nearby in Groton, Hartford, Springfield, Providence and Boston. Amtrak trains are located in the Village of Mystic located within the Town of Stonington, New London and Westerly, Rhode Island.

The Town of Stonington, covering 42.7 square miles in New London County, was settled in 1649. The 2010 census population totals 18,293, with 10% residing in the Borough. Two other concentrated areas are the Pawcatuck and Mystic sections of the Town, which have 40% and 20%, respectively, of the Town's population.

The Borough of Stonington, the oldest borough in Connecticut, was incorporated in 1801. Steeped in the history of its past as a whaling port and home of the last remaining commercial fishing fleet in the State, it includes a number of large, well maintained homes of former mariners including Nathaniel Palmer.

Pawcatuck has continued its proud heritage as the home of industrial leaders such as Davis Standard Corporation, the premier supplier of plastic extrusion systems, and Yardney Technical Products, which produces batteries involved in the Trident Submarine Program, the exploration of space and the electric automobile industry.

Mystic was developed around the shipbuilding industry. Today Mystic boasts three distinct visiting areas. Historic Downtown Mystic is rich with diverse specialty shops, Mystic Seaport, and the Museum of America and the Sea, which provides an inside, look at New England's maritime heritage. Olde Mystic Village has over sixty shops set in a New England style village and Mystic Marine Life Aquarium. Old Mystic is the original community at the head of the Mystic River and Foxwoods Resort Casino is fifteen minutes north of Mystic.

Organization of the Government

The Town adopted a charter, its first, on November 7, 1989, which calls for a Town Meeting form of government. The Town Meeting acts as the legislative body. The three-member Board of Selectmen acts as the governing body for most matters with certain boards and agencies having jurisdiction over specific areas such as the Board of Finance, Water Pollution Control Authority, Board of Education, Planning and Zoning Commission and Zoning Board of Appeals. The First Selectman is the Chief Executive Officer, with an appointed Director of Administrative Services to maintain continuity of government services.

The financial administrator of the Town is the Director of Finance. The Director of Finance administers and accounts for all Town funds. The Town provides a full range of services including public safety, street maintenance and sanitation, health and human services, public parks and recreation, library, education, culture, public improvements, planning and zoning, water, sewer and general administrative services.

The Town is divided into five voting districts, and Town elections are held biennially in odd-numbered years.

Accounting System

The Town's accounting system is organized and operated on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds utilized by the Town are as follows: general, special revenue, capital projects, internal service, enterprise, and trust and agency. The type and number of individual funds is determined by GAAP and sound financial administration. The general fund operations are maintained on a modified accrual basis, with revenue being recognized as it becomes both measurable and available and expenditures being generally recognized when the services or goods are received and liabilities incurred. Accounting records for the Town's internal service, enterprise and nonexpendable trust funds are on the accrual basis of accounting.

The Town maintains a system of internal accounting controls to provide reasonable assurance that the books and records reflect authorized transactions of the Town. Internal accounting controls involve activities that relate to authorizing, processing, recording and reporting transactions, and include controls such as the division of key duties and responsibilities among different employees and the existence and implementation of standardized operating procedures.

Controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use; and (2) the reliability and accuracy of financial statements. The concept of reasonable assurance recognizes that the cost of internal control should not exceed the benefits likely to be derived, and that the evaluation of cost and benefits requires estimates and judgments by management. The Town believes that its internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Budgetary Control

No later than the fifteenth day of March, the First Selectman shall present to the Board of Finance and the Board of Selectmen an itemized annual operating budget, including the Board of Education budget. The Board of Finance shall hold one (1) or more public hearings no later than the first Monday of May. The Board of Finance shall have the authority to increase or decrease the budget submitted by the First Selectman. Within fifteen (15) days after holding the final such public hearing, the Board of Finance shall approve an operating budget and file the same with the Town Clerk for submission to the Annual Town Budget Meeting, which is to be held no later than the third Monday in May. If the budget has not been submitted or petitioned to a Referendum, the budget as presented may be adopted by a majority vote of those present and voting thereon. Upon approval of the Budget by vote of the Town Meeting or Referendum, said budget shall be deemed to constitute the appropriation to each Department, or sub-Department thereof, and to each Office, Board, Agency and Commission of the Town. Additional appropriations may be made during the year by the Board of Finance in an amount not to exceed \$20,000 in any one line item, or accumulative approval of additional appropriations above 0.5% of the current annual budget.

Budgetary control is maintained by an encumbrance system. All purchases require a purchase requisition and a purchase order. Funds are recorded as encumbered when the purchase order is issued and expenditures are recorded when the Town issues a check or incurs liability. All unencumbered appropriations lapse at year end; except in the Capital Projects Funds where appropriations are continued until completion of the projects. Budgetary control in the Capital Projects Funds is achieved by the constraints imposed by the project's authorization or grant awards related to these funds.

**TOWN OF STONINGTON
ECONOMIC AND DEMOGRAPHIC INFORMATION**

POPULATION AND DENSITY

| <i>Year</i> | <i>Actual Population</i> | <i>% Increase/ (Decrease)</i> | <i>Density</i> | <i>State of Connecticut</i> | <i>% Increase</i> |
|-------------|------------------------------|---------------------------------------|----------------|---------------------------------|-------------------|
| 1960 | 13,969 | - | 446 | 2,535,234 | - |
| 1970 | 15,940 | 14.11% | 509 | 3,032,217 | 19.60% |
| 1980 | 16,220 | 1.76% | 518 | 3,107,576 | 2.49% |
| 1990 | 16,919 | 4.31% | 541 | 3,287,116 | 5.78% |
| 2000 | 17,906 | 5.83% | 572 | 3,405,565 | 3.60% |
| 2010 | 18,545 | 3.57% | 592 | 3,574,097 | 4.95% |
| 2012 | 18,528 | (.09%) | 592 | 3,572,213 | (.05%) |

*Source: U.S. Census Bureau, 2010 Census
2008-2012 American Community Survey 5 year Estimates*

AGE DISTRIBUTION OF THE POPULATION

| <i>Age</i> | <i>Town of Stonington</i> | | <i>State of Connecticut</i> | |
|--------------------|---------------------------|----------------|-----------------------------|----------------|
| | <i>Number</i> | <i>Percent</i> | <i>Number</i> | <i>Percent</i> |
| Under 5 years | 940 | 5.07% | 200,031 | 5.60% |
| 5 - 9 years | 987 | 5.33% | 221,806 | 6.21% |
| 10 - 14 years | 1,147 | 6.19% | 238,955 | 6.69% |
| 15 - 19 years | 1,129 | 6.09% | 254,462 | 7.12% |
| 20 - 24 years | 887 | 4.79% | 225,619 | 6.32% |
| 25 - 34 years | 1,687 | 9.11% | 421,617 | 11.80% |
| 35 - 44 years | 2,245 | 12.12% | 485,127 | 13.58% |
| 45 - 54 years | 3,098 | 16.72% | 570,253 | 15.96% |
| 55 - 59 years | 1,380 | 7.45% | 238,882 | 6.69% |
| 60 - 64 years | 1,508 | 8.14% | 205,639 | 5.76% |
| 65 - 74 years | 1,880 | 10.15% | 258,464 | 7.24% |
| 75 - 84 years | 1,135 | 6.12% | 166,552 | 4.66% |
| 85 years and over | 505 | 2.72% | 84,806 | 2.37% |
| Total | 18,528 | 100.00% | 3,572,213 | 100.00% |
| Median Age (Years) | 45.7 | | 40.0 | |

Source: 2008-2012 American Community Survey 5 year Estimates.

INCOME DISTRIBUTION

| <i>Income</i> | <i>Town of Stonington</i> | | <i>State of Connecticut</i> | |
|------------------------|---------------------------|----------------|-----------------------------|----------------|
| | <i>Families</i> | <i>Percent</i> | <i>Families</i> | <i>Percent</i> |
| Less than \$10,000 | 80 | 1.57% | 29,554 | 3.26% |
| \$10,000 to \$14,999 | 106 | 2.08% | 19,067 | 2.10% |
| \$15,000 to \$24,999 | 173 | 3.39% | 46,703 | 5.15% |
| \$25,000 to \$34,999 | 238 | 4.66% | 56,959 | 6.28% |
| \$35,000 to \$49,999 | 419 | 8.20% | 86,314 | 9.51% |
| \$50,000 to \$74,999 | 766 | 15.00% | 145,557 | 16.04% |
| \$75,000 to \$99,999 | 725 | 14.20% | 135,431 | 14.92% |
| \$100,000 to \$149,999 | 1,292 | 25.30% | 190,762 | 21.02% |
| \$150,000 to \$199,999 | 569 | 11.14% | 89,839 | 9.90% |
| \$200,000 or more | 739 | 14.47% | 107,414 | 11.82% |
| Total..... | 5,107 | 100.00% | 907,600 | 100.00% |

Source: 2008-2012 American Community Survey 5 year Estimates.

INCOME LEVELS

| | <i>Town of Stonington</i> | <i>State of Connecticut</i> |
|------------------------------------|---------------------------|-----------------------------|
| Per Capita Income, 2012 | \$44,483 | \$37,807 |
| Per Capita Income, 2011 | \$43,505 | \$37,627 |
| Per Capita Income, 2010 | \$42,184 | \$36,775 |
| Per Capita Income, 2000 | \$29,653 | \$35,078 |
| Per Capita Income, 1990 | \$20,808 | \$28,766 |
| Median Family Income, 2012 | \$100,727 | \$87,182 |
| Median Family Income, 2011 | \$92,262 | \$86,395 |
| Median Family Income, 2010 | \$86,029 | \$84,170 |
| Percent Below Poverty, 2012 | 4.80% | 10.00% |
| Percent Below Poverty, 2011 | 5.10% | 9.50% |
| Percent Below Poverty, 2010 | 5.30% | 9.20% |

Source: U.S. Department of Commerce, Bureau of Census, 2000

U.S. Census Bureau, 2010 American Community Survey

Source: U.S. Census Bureau, 2007 – 2011 & 2008-2012 American Community Survey 5 year Estimates

EDUCATIONAL ATTAINMENT
Years of School Completed Age 25 and Over

| | <i>Town of Stonington</i> | | <i>State of Connecticut</i> | |
|---|---------------------------|-----------------|-----------------------------|----------------|
| | <i>Number¹</i> | <i>Percent</i> | <i>Number¹</i> | <i>Percent</i> |
| Less than 9th grade | 243 | 1.81% | 109,654 | 4.51% |
| 9th to 12th grade, no diploma | 512 | 3.81% | 158,280 | 6.51% |
| High School graduate (includes equivalency) | 3,643 | 27.11% | 678,587 | 27.91% |
| Some college, no degree | 1,963 | 14.61% | 428,159 | 17.61% |
| Associate degree | 1,011 | 7.52% | 177,974 | 7.32% |
| Bachelor's degree | 3,268 | 24.32% | 494,048 | 20.32% |
| Graduate or professional degree | 2,798 | 20.82% | 384,638 | 15.82% |
| Total | 13,438 | 100% .00 | 2,431,340 | 100.00% |
| Total high school graduate or higher (%) | 94.40% | | 89.00% | |
| Total bachelor's degree or higher (%) | 45.10% | | 36.20% | |

Source: 2008-2012 American Community Survey 5 year Estimates.

AGE DISTRIBUTION OF HOUSING

| <i>Year Built</i> | <i>Town of Stonington</i> | | <i>State of Connecticut</i> | |
|----------------------------------|---------------------------|----------------|-----------------------------|----------------|
| | <i>Units</i> | <i>Percent</i> | <i>Units</i> | <i>Percent</i> |
| 2010 or later | 8 | 0.09% | 2,422 | 0.16% |
| 2000 to 2009 | 685 | 7.56% | 99,443 | 6.69% |
| 1990 to 1999 | 755 | 8.33% | 110,651 | 7.45% |
| 1980 to 1989 | 1,329 | 14.67% | 193,255 | 13.01% |
| 1970 to 1979 | 1,073 | 11.84% | 202,110 | 13.61% |
| 1960 to 1969 | 797 | 8.79% | 200,398 | 13.49% |
| 1950 to 1959 | 820 | 9.05% | 228,672 | 15.39% |
| 1940 to 1949 | 378 | 4.17% | 105,863 | 7.13% |
| 1939 or earlier | 3,217 | 35.50% | 342,631 | 23.07% |
| Total Housing Units, 2012 | 9,062 | 100.00% | 1,485,445 | 100.00% |
| Percent Owner Occupied, 2012 | 70.70% | | 68.30% | |

Source:
Source: 2008-2012 American Community Survey 5 year
Estimates.

HOUSING INVENTORY

| <i>Type</i> | <i>Town of Stonington</i> | | <i>State of Connecticut</i> | |
|------------------------|---------------------------|----------------|-----------------------------|----------------|
| | <i>Units</i> | <i>Percent</i> | <i>Units</i> | <i>Percent</i> |
| 1-unit, detached | 6,087 | 67.17% | 880,924 | 59.30% |
| 1-unit, attached | 268 | 2.96% | 78,601 | 5.29% |
| 2 units | 754 | 8.32% | 120,152 | 8.09% |
| 3 or 4 units | 987 | 10.89% | 131,758 | 8.87% |
| 5 to 9 units | 194 | 2.14% | 80,889 | 5.45% |
| 10 to 19 units | 115 | 1.27% | 55,759 | 3.75% |
| 20 or more units | 368 | 4.06% | 124,657 | 8.39% |
| Mobile home | 267 | 2.95% | 12,289 | 0.83% |
| Boat, RV, van, etc | 22 | 0.24% | 416 | 0.03% |
| Total Inventory | 9,062 | 100.00% | 1,485,445 | 100.00% |

Source: 2008-2012 American Community Survey 5 year Estimates.

OWNER-OCCUPIED HOUSING VALUES

| <i>Specified Owner-Occupied Units</i> | <i>Town of Stonington</i> | | <i>State of Connecticut</i> | |
|---------------------------------------|---------------------------|----------------|-----------------------------|----------------|
| | <i>Number</i> | <i>Percent</i> | <i>Number</i> | <i>Percent</i> |
| Less than \$50,000 | 271 | 5.00% | 17,515 | 1.88% |
| \$50,000 to \$99,999 | 78 | 1.44% | 21,595 | 2.32% |
| \$100,000 to \$149,999 | 82 | 1.51% | 60,303 | 6.49% |
| \$150,000 to \$199,999 | 315 | 5.81% | 129,791 | 13.96% |
| \$200,000 to \$299,999 | 1,374 | 25.34% | 272,261 | 29.29% |
| \$300,000 to \$499,999 | 1,769 | 32.63% | 262,321 | 28.22% |
| \$500,000 to \$999,999 | 1,093 | 20.16% | 121,757 | 13.10% |
| \$1,000,000 or more | 440 | 8.12% | 44,017 | 4.74% |
| Total | 5,422 | 100.00% | 929,560 | 100.00% |
| Median Value | \$352,800 | | \$285,900 | |

Source: 2008-2012 American Community Survey 5 year Estimates.

**TOWN OF STONINGTON
BUILDING PERMITS
1999 – 2013**

| Fiscal Year | Residential | | Commercial/Industrial | | Other | | Total | |
|-------------|-------------|----------------------|-----------------------|--------------------|----------|--------------|-------|----------------------|
| | No. | Value | No. | Value | No. | Value | No. | Value |
| 2013 | 475 | \$ 17,896,723 | 76 | \$4,970,919 | 0 | - | | \$ 22,867,642 |
| 2012 | 483 | \$ 20,789,608 | 81 | \$ 6,614,614 | 0 | - | 564 | \$ 27,404,217 |
| 2011 | 470 | \$ 13,419,687 | 81 | \$ 4,827,452 | 6 | \$ 2,361,671 | 557 | \$ 20,608,810 |
| 2010 | 458 | \$ 19,446,637 | 61 | \$ 2,538,975 | 3 | \$ 57,500 | 522 | \$ 22,043,112 |
| 2009 | 403 | \$ 10,803,781 | 57 | \$ 4,988,722 | 1 | \$ 8,000 | 461 | \$ 15,800,503 |
| 2008 | 490 | \$ 37,575,985 | 76 | \$ 17,849,322 | 1 | \$ 50,000 | 567 | \$ 55,475,307 |
| 2007 | 554 | \$ 41,683,835 | 46 | \$ 18,657,243 | 0 | - | 600 | \$ 60,341,078 |
| 2006 | 617 | \$ 38,404,873 | 59 | \$ 5,204,938 | 0 | - | 676 | \$ 43,609,811 |
| 2005 | 551 | \$ 31,951,250 | 55 | \$ 6,552,778 | 0 | - | 606 | \$ 38,504,028 |
| 2004 | 512 | \$ 27,725,619 | 64 | \$ 70,858,942 | 1 | \$ 35,000 | 577 | \$ 98,619,561 |
| 2003 | 456 | \$ 21,650,712 | 68 | \$ 6,625,024 | 0 | - | 524 | \$ 28,275,736 |
| 2002 | 444 | \$ 23,770,424 | 71 | \$ 8,413,133 | 2 | \$ 124,000 | 517 | \$ 32,307,557 |
| 2001 | 368 | \$ 18,045,613 | 67 | \$ 5,598,180 | 8 | \$ 3,700,000 | 443 | \$ 27,343,793 |
| 2000 | 419 | \$ 21,049,786 | 71 | \$ 7,906,886 | 2 | \$ 693,000 | 492 | \$ 29,649,672 |
| 1999 | 445 | \$ 21,330,250 | 75 | \$ 7,829,042 | 3 | \$ 2,403,000 | 523 | \$ 31,562,292 |

Source: Town Building Department



TOWN OF STONINGTON

ASSESSOR'S OFFICE

152 Elm Street • Stonington, Connecticut 06378

(860) 535-5098 • Fax (860) 535-5052

TOP TEN TAXPAYERS

OCTOBER 1, 2013 GRAND LIST

| | <u>NET ASSESSMENT</u> |
|---|-----------------------|
| 1. CONNECTICUT LIGHT & POWER CO. | 30,120,609 |
| 2. LCS-WESTMINSTER PARTNERSHIP I LLP (Stone Ridge) | 29,237,309 |
| 3. AQUARION WATER CO OF CT | 15,713,230 |
| 4. MASHANTUCKET PEQUOT TRIBE | 10,494,063 |
| 5. VIII-HII-WHITEHALL MANSION AVENUE LLC (Residence Inn) | 10,345,081 |
| 6. MALL INC (Olde Mistick Village) | 9,810,358 |
| 7. RLJ II – HH MYSTIC LLC (Mystic Hilton) | 9,082,260 |
| 8. DAVIS STANDARD LLC | 8,384,963 |
| 9. SMV MYSTIC LLC | 7,639,200 |
| 10. YANKEE GAS SERVICES CO | 6,993,102 |

**TOWN OF STONINGTON
LIST OF PRINCIPAL OFFICIALS**

BOARD OF SELECTMEN

Edward Haberek, Jr., First Selectman
George Crouse
Glee McAnanly

BOARD OF EDUCATION

Frank Todisco, Chairperson
Deborah Downie, Secretary
Craig Esposito
Faith Leitner
Alexa Garvey
Alisa C. Morrison
Terry Stefanski

FINANCE DEPARTMENT

Maryanna Stevens, CPA, Director of Finance
Marsha Standish, Assessor
Gisela Harma, Tax Collector *
Paul Cravinho, Treasurer *

TOWN DEPARTMENTS

Vincent Pacileo, III, Director of Administrative Services
J. Darren Stewart, Chief of Police
Barbara McKrell, Public Works Director
Vacant, Director of Planning
Thomas Gilligan, Director - Water Pollution Control Authority
Wayne Greene, Building Official
John Phetteplace, Solid Waste Manager
Cynthia Ladwig, Town Clerk *
Vacant, Town Engineer
Dr. Van W. Riley, Superintendent of Schools
Bill King, Business Manager

BOARD OF FINANCE

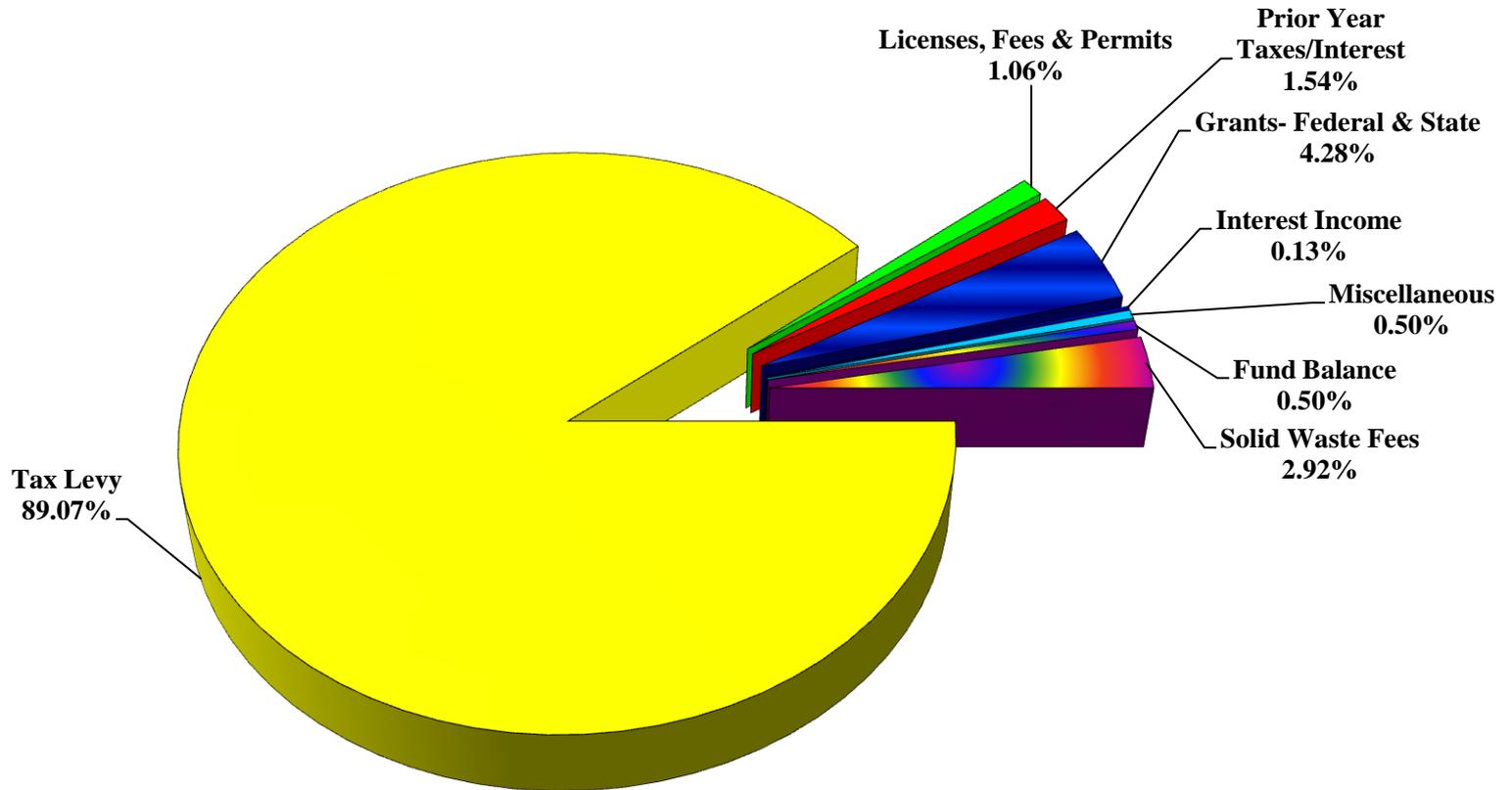
John O'Brien, Chair
Glenn Frishman, Secretary
Bryan Bentz
Sandy Grimes
June Strunk
Dudley Wheeler

TOWN ATTORNEY

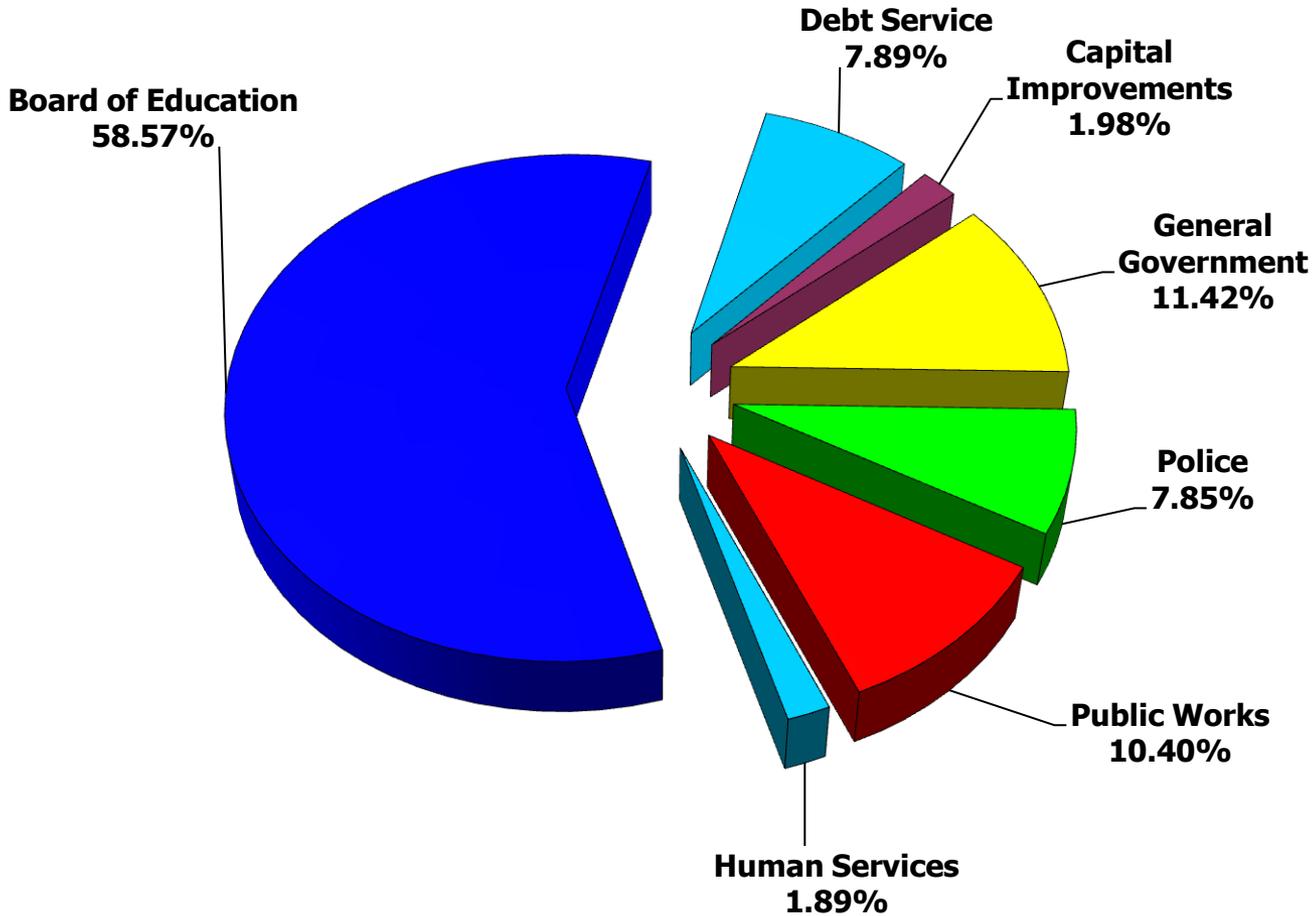
Thomas J. Londregan - General Counsel

***Denotes Elected Official/Position**

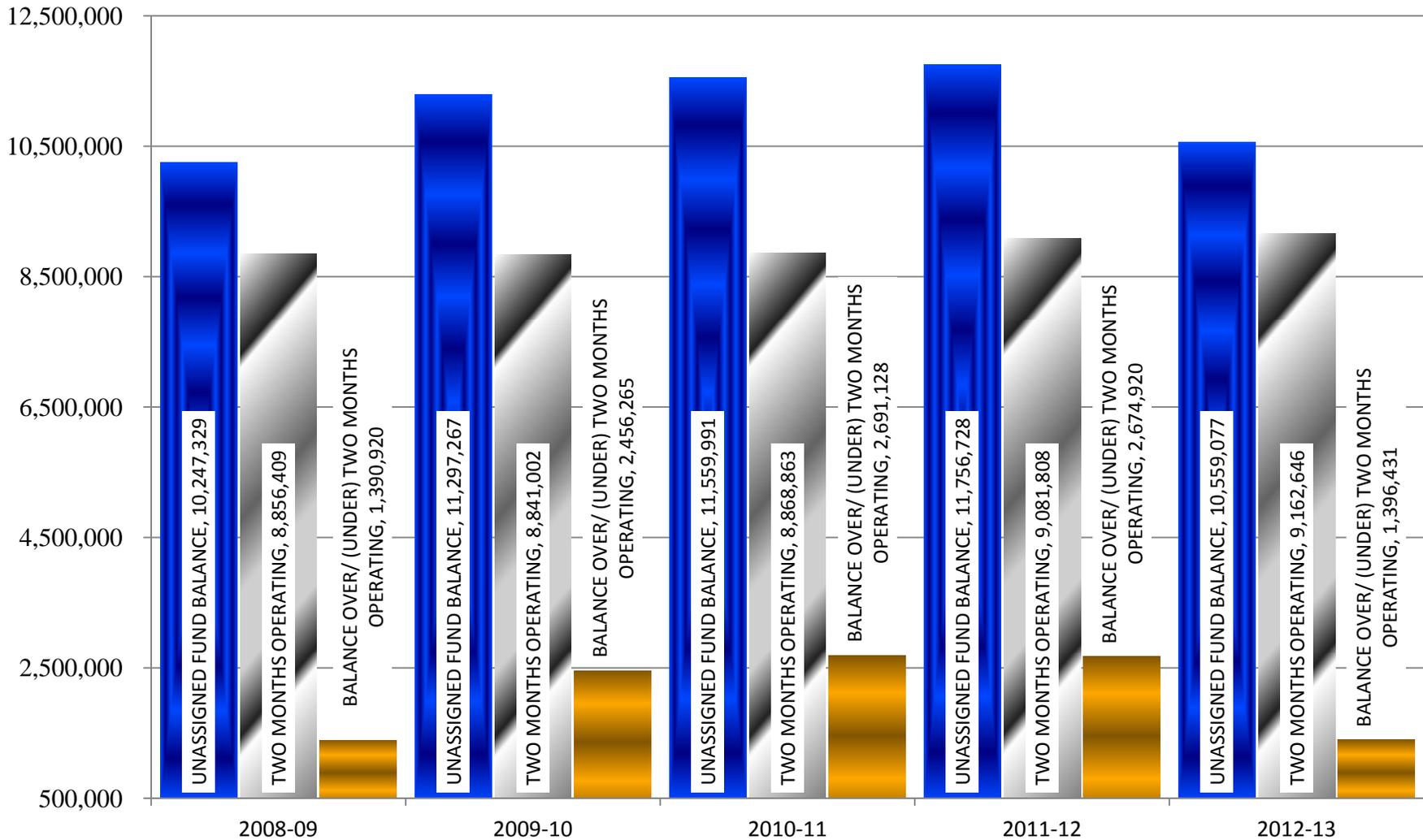
Town of Stonington 2014-15 Adopted Revenue



Town of Stonington 2014-15 Adopted Expenditures

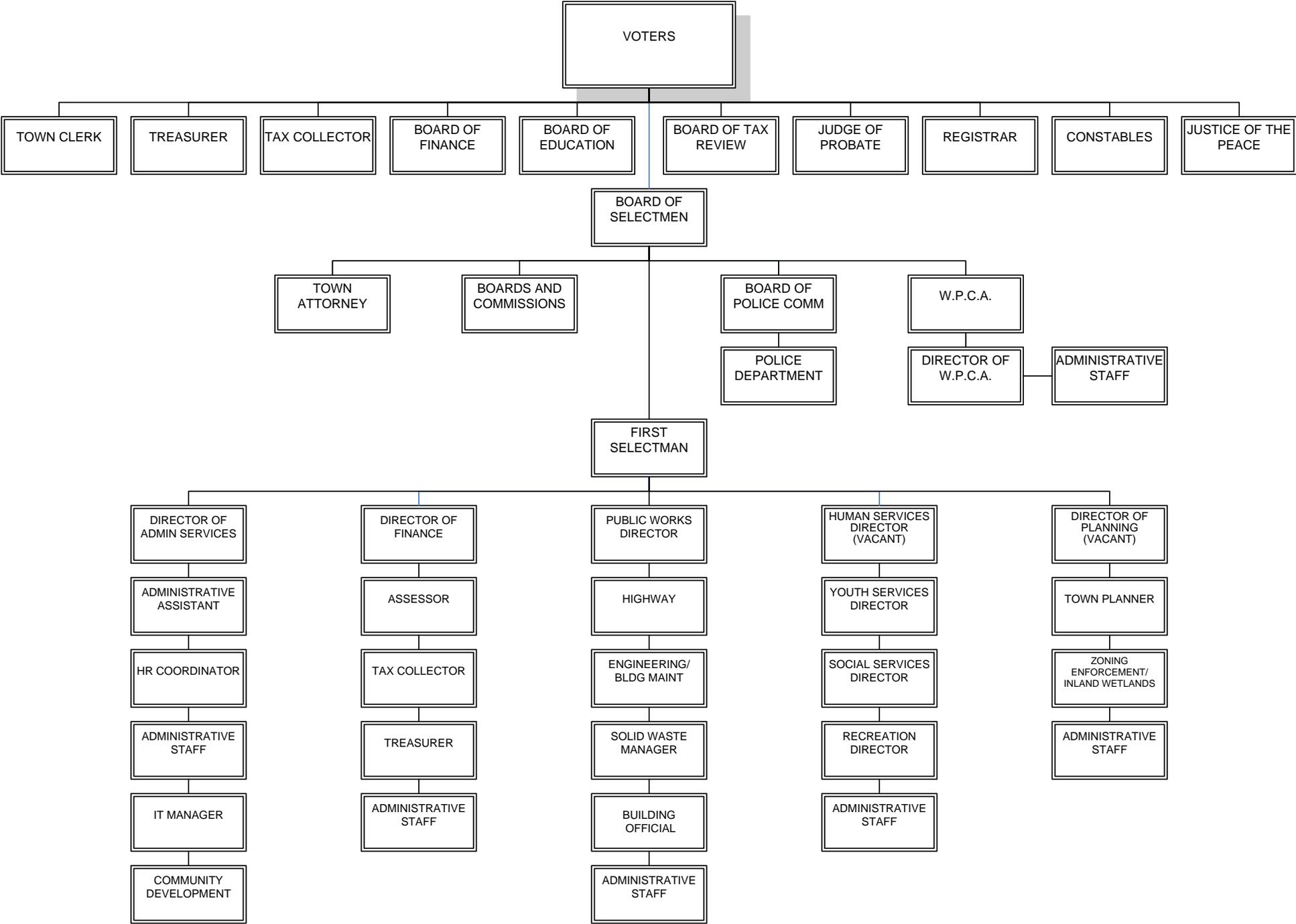


Town of Stonington Unassigned Fund Balance History



NOTE: 2012-13 UNASSIGNED FUND BALANCE HAS BEEN REDUCED TO REFLECT THE \$1,200,000 APPROPRIATION OF FUND BALANCE APPROVED AT TOWN MEETING FOR REPLACEMENT AND REPAIRS OF ROOF AT DEANS MILL SCHOOL

TOWN OF STONINGTON ORGANIZATION CHART



**TOWN OF STONINGTON
MILL RATE IMPACT SUMMARY
2014-15 ADOPTED BUDGET**

| | General Government | Education | Debt Service | Capital Improvements | Total |
|--|-----------------------|-------------------|------------------|-------------------------|-------------------|
| ADOPTED EXPENDITURES | 18,473,234 | 34,272,784 | 4,618,210 | 1,156,434 | 58,520,662 |
| PERCENTAGE OF TOTAL BUDGET | 31.57% | 58.57% | 7.89% | 1.98% | 100.00% |
| REVENUES AND OTHER FUNDING SOURCES | | | | | |
| Revenues - Other than taxes | 3,913,284 | 2,147,505 | 45,000 | 0 | 6,105,789 |
| Use of Fund Balance | 290,500 | 0 | 0 | 0 | 290,500 |
| Taxes to be Raised | 14,269,450 | 32,125,279 | 4,573,210 | 1,156,434 | 52,124,373 |
| TOTAL | 18,473,234 | 34,272,784 | 4,618,210 | 1,156,434 | 58,520,662 |
| MILL RATE COMPUTATION | | | | | |
| Net Grand List - 10/01/13 | | | | | 2,602,877,040 |
| Average Rate of Collections | | | | | 98.00% |
| Grand List adjusted for % of Collections | | | | | 2,550,819,499 |
| ADOPTED MILL RATE-2014-15 | 5.59 | 12.59 | 1.80 | 0.45 | 20.43 |
| ADOPTED MILL RATE- 2013-14 | 5.33 | 12.39 | 1.78 | 0.38 | 19.88 |
| INCREASE/(DECREASE) OVER PRIOR YEAR | 0.26 | 0.20 | 0.02 | 0.07 | 0.55 |

**TOWN OF STONINGTON
MILL RATE CALCULATION
2014-15 ADOPTED BUDGET**

| | |
|---|----------------------|
| Net Grand List - 10/01/2013 | 2,602,877,040 |
| Average Rate of Collections | <u>98%</u> |
| Net Grand List - Adj. For Rate of Collections | <u>2,550,819,499</u> |
| Value of a Mill | <u>2,550,819</u> |
| <hr/> | |
| <u>Mill Rate Calculation</u> | |
| Adopted Expenditures | 58,520,662 |
| Revenue Other Than Taxes | 6,105,789 |
| Use of Fund Balance | <u>290,500</u> |
| Amount to Be Raised by Taxes | <u>52,124,373</u> |
| Adopted Mill Rate - 2014-15 | <u>20.43</u> |
| Adopted Mill Rate - 2013-14 | <u>19.88</u> |

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2014-2015 ADOPTED BUDGET**

| REVENUE SOURCE | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL | 2013-2014 ADOPTED BUDGET | 2014-2015 ADOPTED BUDGET |
|--|--------------------------------|--------------------------------|---------------------|--------------------------------|--------------------------------|
| TAXES | | | | | |
| Current Levy | 49,645,240 | 49,645,240 | 49,764,623 | 50,538,736 | 52,124,373 |
| Prior Years | 350,000 | 350,000 | 427,523 | 400,000 | 425,000 |
| Motor Vehicle Supplement | 170,000 | 170,000 | 213,329 | 185,000 | 200,000 |
| Interest & Lien Fees | 227,000 | 227,000 | 320,966 | 250,000 | 275,000 |
| TOTALS | 50,392,240 | 50,392,240 | 50,726,441 | 51,373,736 | 53,024,373 |
| LICENSES AND PERMITS | | | | | |
| Building Permits | 245,000 | 245,000 | 199,124 | 150,000 | 175,000 |
| Business Licenses | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Conveyance Tax | 175,000 | 175,000 | 298,075 | 185,000 | 200,000 |
| Town Clerk's Fees | 150,000 | 150,000 | 207,679 | 160,000 | 150,000 |
| Miscellaneous Permits | 2,500 | 2,500 | 3,565 | 2,900 | 3,000 |
| Alarm Registrations | 6,500 | 6,500 | 6,460 | 6,500 | 6,500 |
| Inland Wetland Permits | 1,000 | 1,000 | 3,113 | 2,500 | 2,500 |
| P&Z and Zoning Board Fees | 70,000 | 70,000 | 59,778 | 60,000 | 60,000 |
| TOTALS | 665,000 | 665,000 | 792,794 | 581,900 | 612,000 |
| FINES AND FORFEITS | | | | | |
| Parking Fines | 7,200 | 7,200 | 3,425 | 4,000 | 4,000 |
| Alarm Penalties | 2,200 | 2,200 | 4,012 | 2,700 | 3,000 |
| TOTALS | 9,400 | 9,400 | 7,437 | 6,700 | 7,000 |
| REVENUES - USE OF TOWN MONEY | | | | | |
| Interest Income | 80,000 | 80,000 | 103,358 | 80,000 | 80,000 |
| Rentals | 50,000 | 50,000 | 51,362 | 52,800 | 54,800 |
| Loan Repayment - SNEFLA | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| TOTALS | 142,500 | 142,500 | 167,220 | 145,300 | 147,300 |
| STATE GRANTS FOR EDUCATION | | | | | |
| Magnet School Transportation | | | | 60,000 | 0 |
| Education Cost Sharing Grant (includes ARRA) | 2,079,926 | 2,079,926 | 2,069,038 | 2,129,110 | 2,079,928 |
| Transportation | 39,893 | 39,893 | 94,546 | 0 | 25,263 |
| Non-Public Services | 4,771 | 4,771 | 3,172 | 2,813 | 2,814 |
| Non-Public Health Services | 7,520 | 7,520 | 9,163 | 9,000 | 10,000 |
| TOTALS | 2,132,110 | 2,132,110 | 2,175,919 | 2,200,923 | 2,118,005 |

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2014-2015 ADOPTED BUDGET**

| REVENUE SOURCE | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL | 2013-2014 ADOPTED BUDGET | 2014-2015 ADOPTED BUDGET |
|---|--------------------------------|--------------------------------|---------------------|--------------------------------|--------------------------------|
| STATE GRANTS FOR REIMBURSEMENT ON REVENUE LOSS | | | | | |
| Reimbursement Disabled | 1,650 | 1,650 | 1,576 | 1,550 | 1,700 |
| Veteran's Exemption | 15,700 | 15,700 | 15,535 | 15,500 | 16,000 |
| Tax Relief for Elderly | 131,000 | 131,000 | 123,254 | 123,000 | 124,000 |
| PILOT - State Owned Property | 22,178 | 22,178 | 21,519 | | 20,500 |
| Mashantucket Pequot Grant | 39,893 | 39,893 | 38,077 | 5,071 | 38,547 |
| Municipal Revenue Sharing | 80,000 | 80,000 | 198,653 | | 94,362 |
| Municipal Aid Adjustment | 0 | 0 | 0 | 81,560 | 0 |
| TOTALS | 290,421 | 290,421 | 398,614 | 226,681 | 295,109 |
| STATE GRANTS FOR OTHER PURPOSES | | | | | |
| Parking Ticket Surcharge | 11,000 | 11,000 | 12,450 | 11,000 | 11,000 |
| Youth Services | 19,275 | 19,275 | 19,281 | 19,275 | 19,275 |
| Civil Preparedness | 7,500 | 7,500 | 10,457 | 8,000 | 8,000 |
| Telephone Line Access | 70,000 | 70,000 | 66,932 | 67,600 | 54,000 |
| TOTALS | 107,775 | 107,775 | 109,120 | 105,875 | 92,275 |
| SOLID WASTE DISPOSAL FEES | | | | | |
| Solid Waste Disposal Fees | 1,625,000 | 1,625,000 | 1,454,229 | 1,450,000 | 1,450,000 |
| SCRRA Transportation | 92,000 | 92,000 | 93,633 | 93,500 | 93,000 |
| Landfill Recycling | 62,000 | 62,000 | 68,781 | 60,000 | 45,000 |
| Landfill Tipping Fees | 110,000 | 110,000 | 136,297 | 115,000 | 120,000 |
| TOTALS | 1,889,000 | 1,889,000 | 1,752,940 | 1,718,500 | 1,708,000 |
| MISCELLANEOUS REVENUE - EDUCATION | | | | | |
| Building Rental/Miscellaneous | 500 | 500 | 800 | 500 | 500 |
| Medicaid Reimbursement | 10,000 | 10,000 | 64 | 0 | 0 |
| Tuition - Other Schools | 25,000 | 25,000 | 66,244 | 25,148 | 29,000 |
| TOTALS | 35,500 | 35,500 | 67,108 | 25,648 | 29,500 |

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2014-2015 ADOPTED BUDGET**

| REVENUE SOURCE | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL | 2013-2014 ADOPTED BUDGET | 2014-2015 ADOPTED BUDGET |
|---|--------------------------------|--------------------------------|---------------------|--------------------------------|--------------------------------|
| MISCELLANEOUS REVENUE -POLICE DEPT | | | | | |
| Vehicle Use - Outside Jobs | 32,000 | 32,000 | 92,194 | 32,000 | 47,500 |
| Administrative Fee/Miscellaneous Fees | 10,000 | 10,000 | 14,990 | 10,000 | 11,500 |
| TOTALS | 42,000 | 42,000 | 107,184 | 42,000 | 59,000 |
| MISCELLANEOUS REVENUE | | | | | |
| Miscellaneous | 17,250 | 17,250 | 50,819 | 18,000 | 18,000 |
| Accident Reports | 1,400 | 1,400 | 1,101 | 1,400 | 1,000 |
| Data Processing Revenue | 15,000 | 15,000 | 23,717 | 23,000 | 23,000 |
| In Lieu of Taxes - Housing Authority | 13,500 | 13,500 | 16,485 | 10,400 | 11,000 |
| Mystic WWTP Debt Service Offset | 18,600 | 18,600 | 18,586 | 18,600 | 18,600 |
| GIS Revenue | 1,000 | 1,000 | 1,192 | 1,000 | 1,000 |
| Unliquidated Prior Year Encumbrances | 4,000 | 4,000 | 40,439 | 8,000 | 8,000 |
| Benefit Assessments (combined) | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| Utility Billing Revenue | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| TOTALS | 127,750 | 127,750 | 209,339 | 137,400 | 137,600 |
| OTHER FUNDING SOURCES | | | | | |
| Use of Fund Balance | 900,000 | 989,807 | 0 | 1,373,000 | 290,500 |
| TOTALS | 900,000 | 989,807 | 0 | 1,373,000 | 290,500 |
| GRAND TOTAL - REVENUES AND OTHER FUNDING | 56,733,696 | 56,823,503 | 56,514,116 | 57,937,663 | 58,520,662 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2014-2015 ADOPTED BUDGET**

| | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| DEPARTMENT OF FIRST SELECTMAN | | | | | | |
| Office of Selectman | 304,696 | 278,093 | 270,119 | 304,196 | 306,709 | 289,709 |
| Programs & Agencies | 53,625 | 64,099 | 63,488 | 54,821 | 54,821 | 55,511 |
| Waterfront Commission | 1,075 | 1,075 | 825 | 1,075 | 1,075 | 1,075 |
| Pawcatuck River | 2,895 | 2,895 | 0 | 2,895 | 2,895 | 2,580 |
| Shellfish Commission | 50 | 50 | 0 | 50 | 50 | 50 |
| Economic Development Commission | 4,650 | 4,650 | 1,610 | 4,650 | 4,650 | 3,070 |
| Emergency Management | 24,383 | 24,383 | 23,118 | 24,383 | 24,704 | 25,033 |
| Elections | 130,960 | 130,960 | 95,950 | 130,109 | 130,881 | 129,147 |
| Town Clerk | 216,727 | 216,186 | 210,024 | 216,846 | 220,534 | 219,763 |
| Town Meeting & Referenda | 3,200 | 3,741 | 3,741 | 3,200 | 3,200 | 1,490 |
| Payments to Other Civil Divisions | 153,473 | 153,473 | 153,473 | 221,747 | 221,747 | 175,700 |
| TOTAL - FIRST SELECTMAN | 895,734 | 879,605 | 822,348 | 963,972 | 971,266 | 903,128 |
| DEPARTMENT OF ADMINISTRATIVE SERVICES | | | | | | |
| Administrative Services | 301,398 | 301,398 | 289,697 | 301,748 | 307,491 | 307,297 |
| Information Services | 254,716 | 254,716 | 251,520 | 262,459 | 265,715 | 282,551 |
| Human Resources | 2,931,853 | 2,879,742 | 2,848,261 | 3,211,725 | 3,138,558 | 3,130,755 |
| Health Officer & Sanitation (<i>Ambulances moved to Human Serv</i>) | 96,828 | 96,828 | 95,529 | 96,878 | 99,122 | 101,469 |
| Community Development | 27,835 | 27,946 | 27,945 | 27,835 | 28,501 | 1 |
| TOTAL - ADMINISTRATIVE SERVICES | 3,612,630 | 3,560,630 | 3,512,952 | 3,900,645 | 3,839,387 | 3,822,073 |
| DEPARTMENT OF FINANCE | | | | | | |
| Finance Office | 381,770 | 381,770 | 377,483 | 386,900 | 394,530 | 401,264 |
| Assessor's Office | 268,332 | 268,332 | 264,962 | 268,693 | 272,127 | 273,874 |
| Board of Assessment Appeals | 4,035 | 4,035 | 2,966 | 3,200 | 3,200 | 6,635 |
| Treasurer | 3,847 | 3,847 | 3,743 | 3,847 | 3,937 | 4,029 |
| Tax Collector | 187,327 | 187,327 | 185,106 | 191,551 | 195,239 | 199,902 |
| Board of Finance | 155,500 | 155,500 | 153,180 | 155,500 | 155,500 | 154,770 |
| Risk Management | 529,559 | 591,759 | 591,670 | 579,559 | 579,608 | 638,001 |
| TOTAL - FINANCE | 1,530,370 | 1,592,570 | 1,579,110 | 1,589,250 | 1,604,141 | 1,678,475 |
| DEBT SERVICE | 4,694,175 | 4,694,175 | 4,689,081 | 4,569,159 | 4,569,159 | 4,618,210 |
| DEPARTMENT OF PLANNING | | | | | | |
| Planning and Land Use | 287,847 | 287,847 | 238,113 | 288,431 | 292,918 | 255,639 |
| Boards and Commissions | 49,950 | 49,950 | 29,187 | 49,950 | 49,950 | 26,858 |
| TOTAL - PLANNING | 337,797 | 337,797 | 267,300 | 338,381 | 342,868 | 282,497 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2014-2015 ADOPTED BUDGET**

| | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------------------------------|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| DEPARTMENT OF PUBLIC WORKS | | | | | | |
| Public Works - Highway | 2,195,029 | 2,200,958 | 2,197,564 | 2,325,856 | 2,328,733 | 2,324,980 |
| Solid Waste | 2,652,315 | 2,641,528 | 2,349,026 | 2,511,629 | 2,522,934 | 2,460,188 |
| Engineering Services | 98,524 | 98,524 | 98,201 | 99,974 | 101,948 | 102,671 |
| Building Operations | 665,312 | 676,099 | 673,845 | 657,975 | 659,182 | 651,589 |
| Building Official | 149,946 | 149,946 | 133,496 | 135,156 | 138,090 | 160,227 |
| Water Pollution Control Agency (WPCA) | 385,012 | 385,012 | 381,834 | 385,102 | 386,685 | 387,413 |
| TOTAL - PUBLIC WORKS | 6,146,138 | 6,152,067 | 5,833,966 | 6,115,692 | 6,137,572 | 6,087,068 |
| DEPARTMENT OF POLICE SERVICES | 4,682,170 | 4,632,350 | 4,409,745 | 4,734,095 | 4,742,291 | 4,591,761 |
| DEPARTMENT OF HUMAN SERVICES | | | | | | |
| Human Services | 407,788 | 407,788 | 362,341 | 346,172 | 349,379 | 356,882 |
| Commission on Aging | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| Recreation | 96,349 | 96,349 | 92,531 | 95,323 | 96,626 | 97,511 |
| Housing Authority | 700 | 700 | 600 | 700 | 700 | 700 |
| Libraries | 284,810 | 284,810 | 284,810 | 284,810 | 284,810 | 304,810 |
| Outside Agencies | 205,029 | 205,029 | 205,029 | 227,029 | 227,029 | 250,529 |
| Ambulances | 60,000 | 60,000 | 60,000 | 90,000 | 90,000 | 93,000 |
| TOTAL - HUMAN SERVICES | 1,059,476 | 1,059,476 | 1,010,111 | 1,048,834 | 1,053,344 | 1,108,232 |
| TOTAL - GENERAL GOVERNMENT | 22,958,490 | 22,908,670 | 22,124,613 | 23,260,028 | 23,260,028 | 23,091,444 |
| BOARD OF EDUCATION | 32,906,600 | 32,954,600 | 32,953,922 | 33,733,623 | 33,733,623 | 34,272,784 |
| CAPITAL IMPROVEMENTS | 868,606 | 960,233 | 960,233 | 944,012 | 944,012 | 1,156,434 |
| GRAND TOTAL | 56,733,696 | 56,823,503 | 56,038,768 | 57,937,663 | 57,937,663 | 58,520,662 |
| SUMMARY | | | | | | |
| General Operations | 18,264,315 | 18,214,495 | 17,435,532 | 18,690,869 | 18,690,869 | 18,473,234 |
| Education | 32,906,600 | 32,954,600 | 32,953,922 | 33,733,623 | 33,733,623 | 34,272,784 |
| Debt Service | 4,694,175 | 4,694,175 | 4,689,081 | 4,569,159 | 4,569,159 | 4,618,210 |
| Capital Improvements | 868,606 | 960,233 | 960,233 | 944,012 | 944,012 | 1,156,434 |
| Grand Total | 56,733,696 | 56,823,503 | 56,038,768 | 57,937,663 | 57,937,663 | 58,520,662 |

**OFFICE OF THE FIRST SELECTMAN
SHELLFISH COMMISSION**

FUNCTION DESCRIPTION:

Shellfish Commission

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The revenue from the sale of shell fishing and scallop permits will allow the Stonington Shellfish Commission to maintain its financial self-sufficiency for the 2014-2015 budget year. The sales of recreational clamming permits during CY2013 were lower than historical levels. This was due to several rainfall events that forced lengthy shellfish-ground closures in the early part of the shell fishing season. The scallop population in Stonington waters improved over last year, so our scallop sales have increased significantly.

OBJECTIVES FOR THE COMING YEAR:

The Shellfish Commission has raised the 2014 shell fishing permit fees to offset increased cost of boat operations and warden patrol hours. This is the first permit fee increase since 2008. Otherwise, the Commission does not expect any significant changes from the current recreational operations. Where possible, we plan to continue our work with commercial organizations to enhance the shellfish populations and recreational shell fishing opportunities in Town of Stonington waters.

MAJOR BUDGET CHANGES AND COMMENTARY:

No budget changes are expected. We do not expect to require professional services during the 2014-2015 budget year.

OFFICE OF THE FIRST SELECTMAN ELECTIONS

FUNCTION DESCRIPTION:

The Registrars are charged with maintaining voter lists through voter canvass, obituaries, voter cancellations, interstate cancellations, and the Connecticut Voter Registration System (CVRS). Registrars conduct referenda, primaries, elections, and conduct poll worker training. We maintain and test all voting equipment and register new voters through voter registration drives, DMV, SOTS office. It is also the Registrars' ongoing responsibility to keep informed of all elections laws as they are ever changing.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

A voter canvass by mail was completed in May that helped ensure the accuracy of the voter list. We attended one registrar conference held by ROVAC and several county registrars meetings. We conducted one referendum, the Borough election, and the November Municipal Election. Prior to the Municipal election, we conducted poll worker training. Election Day Registration (EDR) was enacted this year and we registered new voters all day during the municipal election. We also piloted a new computerized elections program for the State in which all moderators entered the results at their respective polling places. We held two moderator training sessions in conjunction with the pilot program.

OBJECTIVES FOR THE COMING YEAR:

Continuously maintain and update voter registration lists and files. Continue to learn new functions of CVRS to maximize data needs; also, continue to learn the new town hall software and shareware systems. Continue to learn about new and existing election laws. Do a new voter mailing canvass as per CT State Statute. Attend county meetings and State conventions to update our knowledge base. Continue to learn more about the new optical scanning machines through use and training. Continue piloting the computerized elections program. Try to enlist more poll workers so that we have ongoing lists of people to call. Shred all documents in storage that we are legally allowed to shred. Lastly, we plan to be fully prepared for any referenda, primaries and elections that will occur.

MAJOR BUDGET CHANGES AND COMMENTARY:

Due to EDR we will need to hire more assistants to work in the office during the August primary and the November election. We will also need to order more and different ballots for EDR and possibly order new memory cards as well. We need to budget an additional \$2200 for the annual maintenance plan option for eleven voting machines. The State has informed us that they will no longer pay for maintenance. Lastly, we've increased the poll workers' budget by \$3,000 to account for possible August congressional and gubernatorial primaries and the November federal election.

**OFFICE OF THE FIRST SELECTMAN
TOWN CLERK**

FUNCTION DESCRIPTION:

Recording and reporting of land records and vital statistics, absentee ballot administration, and the issuance of various permits and licenses. Also, clerks Annual and Special Town Meetings.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Conveyance tax revenue continues to increase. The office collected in FY 2012-2013, \$293,480, which is an increase of \$41,339 over the previous fiscal year. We have collected so far for the first half of FY 2013-2014, \$156,047.12.

The on-line land records portal continues to be a huge success. We collected \$10,090 in FY 2012-2013, which is an increase of \$4,164 over the previous fiscal year.

I again have contracted with Adkin's of New Britain, CT to continue to back scan our land records. These records will then be searchable on line through the portal system.

The office will begin to accept electronic recordings in January 2014. This is an additional way for the public to record land record documents with Town Clerk offices.

OBJECTIVES FOR THE COMING YEAR:

The office will continue day to day operations, with no major initiatives for the coming year.

MAJOR BUDGET CHANGES AND COMMENTARY:

No major budget changes.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF FIRST SELECTMAN | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|--|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | OFFICE OF SELECTMAN | | | | | | |
| 1 | First Selectman | 92,650 | 92,650 | 92,549 | 92,650 | 94,873 | 94,873 |
| 2 | Second Selectman | 6,023 | 6,023 | 6,017 | 6,023 | 6,168 | 6,168 |
| 3 | Third Selectman | 6,023 | 6,023 | 6,017 | 6,023 | 6,168 | 6,168 |
| 4 | Town Attorney | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| | Total - Salaries | 154,696 | 154,696 | 154,583 | 154,696 | 157,209 | 157,209 |
| 5 | Expenses (First Selectman) | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 0 |
| 6 | Examination of Indices | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 7 | Mosquito Abatement | 30,000 | 30,000 | 29,998 | 30,000 | 30,000 | 30,000 |
| 8 | Legal Services & Courts | 80,000 | 53,397 | 48,272 | 80,000 | 80,000 | 80,000 |
| 9 | Tree Trimming & Lighting | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 0 |
| | Total - Expenses | 123,500 | 96,897 | 91,770 | 123,500 | 123,500 | 112,500 |
| 10 | Town Wide | 20,000 | 20,000 | 17,007 | 20,000 | 20,000 | 20,000 |
| 11 | Economic Development Commission | 6,500 | 6,500 | 6,759 | 6,000 | 6,000 | 0 |
| | Total - Technical & Professional Services | 26,500 | 26,500 | 23,766 | 26,000 | 26,000 | 20,000 |
| | TOTAL - OFFICE OF THE FIRST SELECTMAN | 304,696 | 278,093 | 270,119 | 304,196 | 306,709 | 289,709 |
| | PROGRAMS AND AGENCIES | | | | | | |
| 12 | S.E.A.T. | 4,906 | 4,906 | 4,906 | 5,102 | 5,102 | 5,078 |
| 13 | SECTER | 5,952 | 5,952 | 5,952 | 5,952 | 5,952 | 6,166 |
| 14 | CT. Conference of Municipalities | 12,143 | 12,143 | 12,032 | 12,143 | 12,143 | 12,143 |
| 15 | Southeastern CT Council of Governments | 9,689 | 9,689 | 9,689 | 9,689 | 9,689 | 9,689 |
| 16 | Mystic River Park-Public Restrooms | 10,609 | 10,609 | 10,609 | 10,609 | 10,609 | 10,609 |
| 17 | CT Council of Small Towns | 1,025 | 1,025 | 1,025 | 1,025 | 1,025 | 1,025 |
| 18 | Westerly Pops Concert | 2,500 | 2,500 | 2,500 | 3,500 | 3,500 | 3,500 |
| 19 | Affordable Housing Committee | 500 | 500 | 0 | 500 | 500 | 750 |
| 20 | Probate Court | 6,301 | 16,775 | 16,775 | 6,301 | 6,301 | 6,301 |
| 21 | The Colonial Theater | 0 | 0 | 0 | 0 | 0 | 250 |
| | TOTAL - PROGRAMS AND AGENCIES | 53,625 | 64,099 | 63,488 | 54,821 | 54,821 | 55,511 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF FIRST SELECTMAN | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|---|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | WATERFRONT COMMISSION | | | | | | |
| 22 | Clerical Services | 900 | 900 | 675 | 900 | 900 | 900 |
| 23 | Postage | 75 | 75 | 75 | 75 | 75 | 75 |
| 24 | Consumable Supplies | 25 | 25 | 0 | 25 | 25 | 25 |
| 25 | Miscellaneous | 75 | 75 | 75 | 75 | 75 | 75 |
| | Total - Expenses | 175 | 175 | 150 | 175 | 175 | 175 |
| | TOTAL - WATERFRONT COMMISSION | 1,075 | 1,075 | 825 | 1,075 | 1,075 | 1,075 |
| | PAWCATUCK RIVER HARBOR MGT | | | | | | |
| 26 | Clerical Services | 990 | 990 | 0 | 990 | 990 | 990 |
| 27 | Postage | 200 | 200 | 0 | 200 | 200 | 200 |
| 28 | Advertising | 500 | 500 | 0 | 500 | 500 | 185 |
| 29 | Consumable Supplies | 400 | 400 | 0 | 400 | 400 | 400 |
| 30 | Reproduction & Printing | 500 | 500 | 0 | 500 | 500 | 500 |
| 31 | Miscellaneous | 305 | 305 | 0 | 305 | 305 | 305 |
| | Total - Expenses | 1,905 | 1,905 | 0 | 1,905 | 1,905 | 1,590 |
| | TOTAL PAWCATUCK RIVER HARBOR MGT. | 2,895 | 2,895 | 0 | 2,895 | 2,895 | 2,580 |
| | SHELLFISH COMMISSION | | | | | | |
| 32 | Expenses | 50 | 50 | 0 | 50 | 50 | 50 |
| | TOTAL SHELLFISH COMMISSION | 50 | 50 | 0 | 50 | 50 | 50 |
| | ECONOMIC DEVELOPMENT COMMISSION | | | | | | |
| 33 | Postage | 200 | 200 | 0 | 200 | 200 | 200 |
| 34 | Advertising | 2,500 | 2,500 | 1,610 | 2,500 | 2,500 | 920 |
| 35 | Consumable Supplies | 150 | 150 | 0 | 150 | 150 | 150 |
| 36 | Travel | 500 | 500 | 0 | 500 | 500 | 500 |
| 37 | Professional Associations | 1,300 | 1,300 | 0 | 1,300 | 1,300 | 1,300 |
| | Total - Expenses | 4,650 | 4,650 | 1,610 | 4,650 | 4,650 | 3,070 |
| | TOTAL- ECONOMIC DEVELOPMENT COMMISSION | 4,650 | 4,650 | 1,610 | 4,650 | 4,650 | 3,070 |
| | TOTAL - COMMISSIONS | 8,670 | 8,670 | 2,435 | 8,670 | 8,670 | 6,775 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF FIRST SELECTMAN | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|---|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | EMERGENCY MANAGEMENT | | | | | | |
| 38 | Emergency Management Tactical Operations Director | 11,687 | 11,687 | 11,687 | 11,687 | 11,968 | 12,255 |
| 39 | Clerical Services | 1,693 | 1,693 | 1,692 | 1,693 | 1,733 | 1,775 |
| | Total - Salaries | 13,380 | 13,380 | 13,379 | 13,380 | 13,701 | 14,030 |
| 40 | Consumable Supplies | 250 | 250 | 317 | 250 | 250 | 250 |
| 41 | Equipment | 500 | 500 | 459 | 500 | 500 | 4,500 |
| 42 | Development of Emergency Plan | 1 | 1 | 0 | 1 | 1 | 1 |
| 43 | Miscellaneous | 100 | 100 | 91 | 100 | 100 | 100 |
| 44 | Furniture & Equipment | 750 | 750 | 0 | 750 | 750 | 750 |
| | Total - Expenses | 1,601 | 1,601 | 867 | 1,601 | 1,601 | 5,601 |
| 45 | Generator Maintenance | 1 | 1 | 0 | 1 | 1 | 1 |
| 46 | Water Testing | 400 | 400 | 0 | 400 | 400 | 400 |
| 47 | Communications | 1 | 1 | 0 | 1 | 1 | 1 |
| 48 | Mass Notification System Maintenance | 9,000 | 9,000 | 8872 | 9,000 | 9,000 | 5,000 |
| | Total - Services | 9,402 | 9,402 | 8,872 | 9,402 | 9,402 | 5,402 |
| | TOTAL - EMERGENCY MANAGEMENT | 24,383 | 24,383 | 23,118 | 24,383 | 24,704 | 25,033 |
| | ELECTIONS | | | | | | |
| 49 | Registrars Salaries | 32,160 | 32,160 | 32,125 | 32,159 | 32,931 | 33,722 |
| 50 | Referenda/Election Personnel Salaries | 60,000 | 60,000 | 44,053 | 60,000 | 60,000 | 60,000 |
| | Total - Salaries | 92,160 | 92,160 | 76,178 | 92,159 | 92,931 | 93,722 |
| 51 | Postage | 5,000 | 5,000 | 2,303 | 5,000 | 5,000 | 5,000 |
| 52 | Advertising | 5,000 | 5,000 | 479 | 4,000 | 4,000 | 1,475 |
| 53 | Consumable Supplies | 2,000 | 2,000 | 287 | 2,000 | 2,000 | 2,000 |
| 54 | Telephone | 4,000 | 4,000 | 3,097 | 4,000 | 4,000 | 4,000 |
| 55 | Equipment | 3,000 | 3,000 | 4,655 | 2,000 | 2,000 | 2,000 |
| 56 | Reproduction & Printing | 500 | 500 | 335 | 500 | 500 | 500 |
| 57 | Professional Associations & Publications | 600 | 600 | 110 | 600 | 600 | 600 |
| 58 | Voting Canvas | 500 | 500 | 109 | 500 | 500 | 500 |
| 59 | Miscellaneous (increase in cost of battery back-up) | 1,000 | 1,000 | 1,011 | 1,000 | 1,000 | 1,000 |
| 60 | Ballot Printing / Programming | 15,000 | 15,000 | 7,386 | 15,000 | 15,000 | 15,000 |
| 61 | Furniture & Equipment | | | 0 | 1,150 | 1,150 | 1,150 |
| | Total - Expenses | 36,600 | 36,600 | 19,772 | 35,750 | 35,750 | 33,225 |
| 62 | Voting Machine (Optical Scan Machine Maintenance) | 2,200 | 2,200 | 0 | 2,200 | 2,200 | 2,200 |
| | Total - Services | 2,200 | 2,200 | 0 | 2,200 | 2,200 | 2,200 |
| | TOTAL - ELECTIONS | 130,960 | 130,960 | 95,950 | 130,109 | 130,881 | 129,147 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF FIRST SELECTMAN | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|---|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | TOWN CLERK | | | | | | |
| 63 | Salary of Town Clerk | 65,690 | 65,690 | 65,619 | 65,690 | 67,267 | 68,881 |
| 64 | Clerical Salaries | 88,561 | 88,889 | 88,889 | 88,561 | 90,672 | 92,856 |
| 65 | Longevity | 3,000 | 3,000 | 3,000 | 3,120 | 3,120 | 3,240 |
| | Total - Salaries | 157,251 | 157,579 | 157,508 | 157,371 | 161,059 | 164,977 |
| 66 | Postage | 2,000 | 2,000 | 1,500 | 2,000 | 2,000 | 1,500 |
| 67 | Advertising | 6,000 | 14,750 | 17,365 | 6,000 | 6,000 | 2,211 |
| 68 | Consumable Supplies | 3,000 | 3,000 | 2,774 | 3,000 | 3,000 | 3,000 |
| 69 | Telephone | 375 | 375 | 436 | 375 | 375 | 475 |
| 70 | Equipment | 4,500 | 4,500 | 3,031 | 4,500 | 4,500 | 4,000 |
| 71 | Professional Associations & Publications | 150 | 150 | 100 | 150 | 150 | 150 |
| 72 | Furniture & Equipment | 1 | 1 | 0 | 0 | 0 | 0 |
| 73 | Training & Education | 1,000 | 1,000 | 555 | 1,000 | 1,000 | 1,000 |
| | Total - Expenses | 17,026 | 25,776 | 25,761 | 17,025 | 17,025 | 12,336 |
| 74 | Land Records & Data Processing | 42,000 | 32,381 | 26,319 | 42,000 | 42,000 | 42,000 |
| 75 | Vital Statistics | 450 | 450 | 436 | 450 | 450 | 450 |
| | Total - Services | 42,450 | 32,831 | 26,755 | 42,450 | 42,450 | 42,450 |
| | TOTAL - TOWN CLERK | 216,727 | 216,186 | 210,024 | 216,846 | 220,534 | 219,763 |
| | TOWN MEETING & REFERENDA | | | | | | |
| 76 | Town Meeting Personnel | 200 | 200 | 0 | 200 | 200 | 200 |
| 77 | Advertising | 3,000 | 3,541 | 3,741 | 3,000 | 3,000 | 1,290 |
| | TOTAL - TOWN MEETING & REFERENDA | 3,200 | 3,741 | 3,741 | 3,200 | 3,200 | 1,490 |
| | PAYMENTS TO OTHER CIVIL DIVISIONS | | | | | | |
| 78 | Borough of Stonington | 153,473 | 153,473 | 153,473 | 221,747 | 221,747 | 175,700 |
| | TOTAL - FIRST SELECTMAN | 895,734 | 879,605 | 822,348 | 963,972 | 971,266 | 903,128 |

DEPARTMENT OF ADMINISTRATIVE SERVICES

FUNCTION DESCRIPTION:

We are responsible for the Town's Human Resources Administration (Human Resources, Labor Relations, and Employee Benefits), Information Technology, Community Development Projects, Health Officer and Sanitarian, and the Capital Improvement Plan. Additionally, we provide administrative support for the Office of the First Selectman and partner with the Human Services organization and the Stonington Police Department to deliver professional, strategic, and operational support.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Administration

Administration includes the operations and activities within the Selectman's, Community Development, and Administrative Services offices. Agreements were ratified with two labor unions and we are optimistic for completing those that remain outstanding.

Information Technology

The Information Technology (IT) organization provides support for Town Hall, Human Services, and Stonington Police Department (SPD) in an expanding IT infrastructure. We completed the virtualization and split of the Data Center to a co-located model between Town Hall and SPD. The virtual server back-up solution allowing quicker restoration capabilities was completed as well.

Community Development

Community Development/Special Projects team continues to coordinate and administer grant funded projects including those funded from other sources. Improvements to Edythe K. Richmond continued while funds from a legacy grant were used for road milling.

Health Officer and Sanitarian

In addition to the Town Sanitarian, this organization is staffed with a part-time Director of Health who oversees activities mandated by the CT Public Health code and other regulatory agencies. The Sanitarian performs inspections at primarily food service establishments and public schools. Temporary events such as festivals, fairs, and farmer markets increased furthering the inspection discipline.

OBJECTIVES FOR THE COMING YEAR:

The focus of the Department of Administrative Services in the upcoming year will continue to identify opportunities for more efficient and streamlined practices while monitoring the changes in the regulatory and legislative environment.

MAJOR BUDGET CHANGES AND COMMENTARY:

Salary movement is determined by negotiated agreements. Health Insurance is higher driven by the effects of the Affordable Care Act combined with increased rates. The change in the Pension Plan contribution is determined by our actuarial consultant.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF ADMINISTRATIVE SERVICES | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|--|---|---|--|---|---|---|
| | ADMINISTRATION | | | | | | |
| 1 | Director of Administrative Services | 83,038 | 83,038 | 82,948 | 83,038 | 85,031 | 87,500 |
| 2 | Administrative Support Staff | 156,540 | 156,540 | 156,539 | 156,540 | 160,290 | 166,141 |
| 3 | Longevity | 2,970 | 2,970 | 2,970 | 3,320 | 3,320 | 3,640 |
| | Total - Salaries | 242,548 | 242,548 | 242,457 | 242,898 | 248,641 | 257,281 |
| 4 | Postage | 1,000 | 1,000 | 762 | 1,000 | 1,000 | 1,000 |
| 5 | Advertising | 14,000 | 14,000 | 11,984 | 14,000 | 14,000 | 5,166 |
| 6 | Consumable Supplies | 1,400 | 1,400 | 2,418 | 1,400 | 1,400 | 1,400 |
| 7 | Reproduction & Printing | 800 | 800 | 445 | 700 | 700 | 700 |
| 8 | Telephone | 150 | 150 | 187 | 250 | 250 | 250 |
| 9 | Equipment | 5,400 | 5,400 | 3,571 | 5,400 | 5,400 | 5,400 |
| 10 | Professional Associations & Publications | 4,000 | 4,000 | 3,160 | 4,000 | 4,000 | 4,000 |
| 11 | Seminars & Programs (Training & Education) | 750 | 750 | 0 | 750 | 750 | 750 |
| 12 | Database Expenses | 6,900 | 6,900 | 6,538 | 6,900 | 6,900 | 6,900 |
| 13 | Miscellaneous | 700 | 700 | 232 | 700 | 700 | 700 |
| 14 | Furniture & Equipment | 1,500 | 1,500 | 1,338 | 1,500 | 1,500 | 1,500 |
| 15 | Training & Education | 2,250 | 2,250 | 1,170 | 2,250 | 2,250 | 2,250 |
| | Total - Expenses | 38,850 | 38,850 | 31,805 | 38,850 | 38,850 | 30,016 |
| 16 | Admin Services - Professional & Technical Services | 7,500 | 7,500 | 3,885 | 7,500 | 7,500 | 7,500 |
| | Total - Technical & Professional Services | 7,500 | 7,500 | 3,885 | 7,500 | 7,500 | 7,500 |
| 17 | Memorial Observances | 7,500 | 7,500 | 6,550 | 7,500 | 7,500 | 7,500 |
| 18 | Columbus Day Observances | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | Total - Services | 12,500 | 12,500 | 11,550 | 12,500 | 12,500 | 12,500 |
| | TOTAL - ADMINISTRATION | 301,398 | 301,398 | 289,697 | 301,748 | 307,491 | 307,297 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF ADMINISTRATIVE SERVICES | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|---|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | INFORMATION SYSTEMS | | | | | | |
| 19 | IT Manager | 74,617 | 74,617 | 74,576 | 78,349 | 80,332 | 82,260 |
| 20 | Technology Support Specialist | 51,209 | 51,209 | 50,894 | 53,020 | 54,293 | 56,953 |
| 21 | Longevity | 200 | 200 | 200 | 250 | 250 | 450 |
| | Total - Salaries | 126,026 | 126,026 | 125,670 | 131,619 | 134,875 | 139,663 |
| 22 | Postage | 300 | 300 | 640 | 300 | 300 | 300 |
| 23 | Consumable Supplies | 1,500 | 1,500 | 1,108 | 1,500 | 1,500 | 1,500 |
| 24 | Reproduction & Printing | 50 | 50 | 0 | 50 | 50 | 50 |
| 25 | Telephone | 1,500 | 1,500 | 1,315 | 1,500 | 1,500 | 1,500 |
| 26 | Professional Associations & Publications | 250 | 250 | 215 | 250 | 250 | 250 |
| 27 | Equipment & Licensing | 30,040 | 30,040 | 29,495 | 30,040 | 30,040 | 30,040 |
| 28 | Internet Hosting Expense | 4,500 | 4,500 | 4,390 | 4,500 | 4,500 | 7,500 |
| 29 | Miscellaneous | 50 | 50 | 50 | 50 | 50 | 50 |
| 30 | Training & Education | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | Total - Expenses | 41,190 | 41,190 | 40,213 | 41,190 | 41,190 | 44,190 |
| 31 | Telecommunications | 53,000 | 53,000 | 52,777 | 53,150 | 53,150 | 62,198 |
| 32 | Technical Assistance | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | Total - Services | 58,000 | 58,000 | 57,777 | 58,150 | 58,150 | 67,198 |
| 33 | Geographic Information System (GIS) Expenses | 29,500 | 29,500 | 27,860 | 31,500 | 31,500 | 31,500 |
| | TOTAL - INFORMATION SYSTEMS | 254,716 | 254,716 | 251,520 | 262,459 | 265,715 | 282,551 |
| | HUMAN RESOURCES | | | | | | |
| 34 | Employee Training & Education | 9,500 | 9,500 | 1,881 | 9,500 | 9,500 | 9,500 |
| 35 | Labor Negotiations | 150,000 | 150,000 | 150,000 | 375,000 | 288,163 | 287,000 |
| 36 | Pension Plan | 603,000 | 603,000 | 603,000 | 597,000 | 605,429 | 576,016 |
| 37 | Social Security | 441,900 | 414,900 | 414,814 | 441,900 | 447,141 | 442,996 |
| 38 | Unemployment | 40,000 | 15,000 | 5,270 | 40,000 | 40,000 | 30,000 |
| 39 | Heart & Hypertension | 34,856 | 34,856 | 34,662 | 35,610 | 35,610 | 35,610 |
| 40 | Employee Assistance Program | 2,750 | 2,750 | 1,850 | 2,750 | 2,750 | 2,750 |
| 41 | Employee Screening | 700 | 700 | 600 | 700 | 700 | 1,500 |
| 42 | Additional Manpower | 5,000 | 4,889 | 2,060 | 5,000 | 5,000 | 5,000 |
| 43 | Employee Travel Expense | 23,000 | 23,000 | 15,480 | 23,000 | 23,000 | 26,000 |
| 44 | Accrued Leave Pay-out | 20,000 | 20,000 | 19,399 | 20,000 | 20,000 | 20,000 |
| 45 | Retiree Health Care | 60,000 | 60,000 | 59,947 | 68,000 | 68,000 | 74,878 |
| 46 | Health Insurance | 1,519,647 | 1,519,647 | 1,519,647 | 1,574,765 | 1,574,765 | 1,595,505 |
| 47 | Life Insurance | 21,500 | 21,500 | 19,651 | 18,500 | 18,500 | 21,000 |
| 48 | RX Eyewear Reimbursement | 0 | 0 | 0 | 0 | 0 | 3,000 |
| | TOTAL- HUMAN RESOURCES | 2,931,853 | 2,879,742 | 2,848,261 | 3,211,725 | 3,138,558 | 3,130,755 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF ADMINISTRATIVE SERVICES | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|--|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | HEALTH OFFICER & SANITATION | | | | | | |
| 49 | Health Officer Salaries | 24,030 | 24,030 | 24,004 | 24,030 | 24,607 | 25,197 |
| 50 | Sanitarian Salaries | 69,473 | 69,496 | 69,522 | 69,473 | 71,140 | 72,847 |
| 51 | Longevity | 350 | 350 | 350 | 400 | 400 | 450 |
| | Total - Salaries | 93,853 | 93,876 | 93,876 | 93,903 | 96,147 | 98,494 |
| 52 | Sanitarian Expenses | 1,575 | 1,552 | 954 | 1,575 | 1,575 | 1,575 |
| 53 | Clothing Allowance | 400 | 400 | 400 | 400 | 400 | 400 |
| 54 | Furniture & Equipment | 500 | 500 | 0 | 500 | 500 | 500 |
| 55 | Training & Education | 500 | 500 | 299 | 500 | 500 | 500 |
| | Total - Expenses | 2,975 | 2,952 | 1,653 | 2,975 | 2,975 | 2,975 |
| | TOTAL - HEALTH OFFICER & SANITATION | 96,828 | 96,828 | 95,529 | 96,878 | 99,122 | 101,469 |
| | COMMUNITY DEVELOPMENT | | | | | | |
| 56 | Clerical Salaries | 27,835 | 27,946 | 27,945 | 27,835 | 28,501 | 1 |
| | TOTAL - COMMUNITY DEVELOPMENT | 27,835 | 27,946 | 27,945 | 27,835 | 28,501 | 1 |
| | TOTAL - ADMINISTRATIVE SERVICES | 3,612,630 | 3,560,630 | 3,512,952 | 3,900,645 | 3,839,387 | 3,822,073 |

**DEPARTMENT OF FINANCE
FINANCE OFFICE/RISK MANAGEMENT**

FUNCTION DESCRIPTION

The Finance Office is responsible for managing the Town's financial operations in accordance with established fiscal policies (GAAP, GASB, CT State Statutes and Town Charter). Primary responsibilities include budget preparation and administration, accounts payable, payroll processing, purchasing, accounting, financial reporting, revenue collection, grant administration, cash management and investments, and debt management. The Finance Office provides support to, and advises the Board of Finance in its role as the Town's budgetary and financial oversight authority and assists the First Selectman in the preparation of the recommended annual budget.

Risk Management:

Identify Town wide loss exposures. Perform risk assessments. Evaluate and recommend strategies to avoid, mitigate and/or transfer risk. Develop/recommend risk management policies. Administer the Town's insurance program including Workers Compensation; Liability, Auto and Property (LAP) as well as Specialty Coverage. Oversee Town wide safety program/policies and Executive Safety Committee. Coordinate management and litigation of claims.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Worked with FEMA to obtain reimbursement for expenditures incurred during February Blizzard
- Issued Bonds and Notes in August 2013 for renovations to the WPCA facility, Fields and Road Improvements

OBJECTIVES FOR THE COMING YEAR:

- RFP for Banking Services
- Review and monitor current debt repayment schedules and exercise refunding options depending on favorable market conditions and structures
- Maintain or improve the Town's current bond rating (Moody's Aa1)
- Revitalize and set goals for the Safety Committee

MAJOR BUDGET CHANGES AND COMMENTARY:

- Property and Liability Insurance increased \$56,000 to account for a rate increase of 15% in our Workers' Compensation premiums, heart and hypertension claims and various other policies such as the Docks and Wharfs coverage and Underground Storage Tanks.

**DEPARTMENT OF FINANCE
ASSESSOR'S OFFICE**

FUNCTION DESCRIPTION:

The assessor is the governmental official responsible for establishing the value of property for ad valorem tax purposes; for discovering, listing and valuing all taxable and tax-exempt properties; and to insure that the individual property owner's value is proper so that the owner pays no more than their fair share of the property tax. In the performance of these duties, assurance is made that no property escapes the assessment process or is under assessed and that no property owner received unauthorized preferential treatment. Revaluations are completed every five years in conformity with the Connecticut General Statutes and Revaluation Performance Standards. Development and updating of information is conducted on an ongoing basis, including modernization of computerized records of real estate, personal property and motor vehicles. Duties are performed in compliance with State of Connecticut mandated General Statutes.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

2011, 2012 Court Appeals

2011: 4 property owners; 5 properties, (2 withdrew, 1 stipulated, 1 judgment for non-suit granted, 1 pending)

2012: 7 property owners; 8 properties, (7 pending, 1 stipulation)

Permits and Certificates of Occupancies—Processed 1,015 permits, and miscellaneous inspections

- 401 additions, modifications, and new construction
- 142 sheds, decks, pools, docks, and garages
- 472 fireplaces/liners, demolitions, re-shingle/re-roofing, septic, and miscellaneous permits

OBJECTIVES FOR THE COMING YEAR:

2011 and 2012 Court cases - Continue court case preparation and litigation

Mapping and/or GIS - Continue annual maintenance of the GIS mapping updates.

MAJOR BUDGET CHANGES AND COMMENTARY:

Consumable Supplies

This is a self-sustaining account. During the assessment year July through June 2012-13, copies of GIS products, \$277.00 fees for property records cards, reports, and miscellaneous copies, \$2,825.95 for a total of \$3,052.95. The Assessor's Office continues to have a substantial request for copies of computer records, property summary cards and GIS maps.

Database Expense, Reproduction & Printing, Publications, Legal Ads

Increase in the equipment line for the replacement of an aging copier that is serviced frequently and in which parts are no longer available, to a leased copier. Vision agreement continues to cover the public terminals located in the Planning & Zoning Office and the Building Office. Increase cost in required pricing publications, legal advertisements and fees.

Reserve Fund for Capital and Non-recurring Expenditures (Revaluation)

I request that the reserve fund allocation remain at the same level to cover the cost of the State-mandated revaluation.

**DEPARTMENT OF FINANCE
BOARD OF ASSESSMENT APPEALS**

FUNCTION DESCRIPTION:

Meet during the Months of March/April and September for purpose of hearing assessment appeals.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

2013 Appeals for 2012 Grand List

During the month of April the Board of Assessment Appeals heard (75) appeals and as a result of such appeals granted (42) reductions, (0) increase and (33) denials that resulted in an adjustment to the Grand List in the amount of a reduction of \$1,319,975. A second session of the Board of Assessment Appeals was held during the month of September for the sole purpose of hearing appeals on motor vehicles. Four appeals were heard and granted at the September session for a reduction of \$8,940.

OBJECTIVES FOR THE COMING YEAR:

The Board of Assessment Appeals is required to carry out its duties in accordance with the Connecticut General Statutes.

MAJOR BUDGET CHANGES AND COMMENTARY:

Expenditures are anticipated to increase in 2014 as a result of projected appeals for the 2013 Grand List and increased clerical salary.

**DEPARTMENT OF FINANCE
TAX COLLECTOR'S OFFICE**

FUNCTION DESCRIPTION:

Tax Collector

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Despite the sluggish economy we have been able to keep the collection rate reasonably close to prior years. We still have one hotel in bankruptcy which has hampered the prior year collection for that property. This year we will be doing a tax sale again in February 2014. Tax sales are completed more quickly and do not require approval by the court as do foreclosures.

This legislative session we successfully passed PA 13-276. This is the most comprehensive overhaul of Connecticut's municipal revenue collection statutes in decades and went into effect October 1, 2013. We have made the necessary software changes to comply with the changes to the statutes and continue to monitor its function to make sure all laws are enforced as now required.

OBJECTIVES FOR THE COMING YEAR:

I continue to work as co-chair of the legislative committee for the Connecticut Tax Collectors' Association. As such, I sit as a member of the House's M.O.R.E. Commission – the subcommittee dealing with taxation issues. Currently we are looking at alternative funding sources to alleviate the burden of property taxes. Focus in the past was in eliminating or equalizing the motor vehicle tax in Connecticut. However, the focus has now become finding alternate revenue sources.

MAJOR BUDGET CHANGES AND COMMENTARY:

The major changes to the budget are increases in postage, mailing costs, and software cost.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | FINANCE DEPARTMENT | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|--|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | FINANCE OFFICE | | | | | | |
| 1 | Director of Finance | 102,801 | 102,801 | 102,690 | 102,801 | 105,268 | 107,795 |
| 2 | Senior Accountant | 77,863 | 77,863 | 77,778 | 77,863 | 79,732 | 81,645 |
| 3 | Clerical Salaries | 139,256 | 139,256 | 138,061 | 139,256 | 142,550 | 145,954 |
| 4 | Longevity | 4,400 | 4,400 | 4,400 | 4,780 | 4,780 | 5,070 |
| | Total - Salaries | 324,320 | 324,320 | 322,929 | 324,700 | 332,330 | 340,464 |
| 5 | Postage | 2,600 | 2,600 | 2,519 | 2,700 | 2,700 | 2,700 |
| 6 | Consumable Supplies | 2,800 | 2,800 | 3,158 | 3,000 | 3,000 | 3,000 |
| 7 | Reproduction & Printing | 700 | 700 | 592 | 700 | 700 | 700 |
| 8 | Telephone | 150 | 150 | 97 | 150 | 150 | 150 |
| 9 | Professional Associations & Publications * | 700 | 700 | 805 | 2,000 | 2,000 | 2,000 |
| 10 | Payroll Services | 29,000 | 29,000 | 28,211 | 31,500 | 31,500 | 30,000 |
| 11 | Equipment & Software Support | 18,000 | 18,000 | 16,451 | 18,500 | 18,500 | 18,500 |
| 12 | Training & Education | 400 | 400 | 120 | 350 | 350 | 250 |
| | Total - Expenses | 54,350 | 54,350 | 51,953 | 58,900 | 58,900 | 57,300 |
| 13 | Finance - Dunbar Armored Truck | 3,100 | 3,100 | 2,601 | 3,300 | 3,300 | 3,500 |
| | Total - Technical & Professional Services | 3,100 | 3,100 | 2,601 | 3,300 | 3,300 | 3,500 |
| | TOTAL - FINANCE OFFICE | 381,770 | 381,770 | 377,483 | 386,900 | 394,530 | 401,264 |
| | <i>* Professional Assoc & Publications increased due to expense moved to Finance = Capitol Region Purchasing Council \$1,260</i> | | | | | | |
| | ASSESSOR'S OFFICE | | | | | | |
| 14 | Salary of Assessor | 81,962 | 81,962 | 81,872 | 81,962 | 83,928 | 85,943 |
| 15 | Assistant Assessor | 61,148 | 61,148 | 61,082 | 61,148 | 62,616 | 64,118 |
| 16 | Clerical Salaries | 88,561 | 88,561 | 88,495 | 88,561 | 88,561 | 87,992 |
| 17 | Longevity | 4,990 | 4,990 | 5,160 | 5,490 | 5,490 | 3,560 |
| | Total - Salaries | 236,661 | 236,661 | 236,609 | 237,161 | 240,595 | 241,613 |
| 18 | Postage | 2,100 | 2,100 | 2,100 | 2,300 | 2,300 | 2,300 |
| 19 | Consumable Supplies | 1,950 | 1,950 | 1,924 | 2,500 | 2,500 | 2,500 |
| 20 | Reproduction & Printing | 1,700 | 1,700 | 2,035 | 1,700 | 1,700 | 1,700 |
| 21 | Telephone | 1,490 | 1,490 | 82 | 250 | 250 | 250 |
| 22 | Equipment | 450 | 450 | 425 | 450 | 450 | 1,250 |
| 23 | Professional Associations & Publications | 2,035 | 2,035 | 2,080 | 2,200 | 2,200 | 2,400 |
| 24 | Database Expense | 15,415 | 15,415 | 14,115 | 14,560 | 14,560 | 14,850 |
| 25 | Miscellaneous | 1,401 | 1,401 | 1,006 | 1,401 | 1,401 | 1,400 |
| 26 | Clothing Allowance | | | 400 | 400 | 400 | 400 |
| 27 | Furniture & Equipment | 0 | 0 | 0 | 1 | 1 | 1 |
| 28 | Training & Education | 1,930 | 1,930 | 1,786 | 2,570 | 2,570 | 2,010 |
| | Total - Expenses | 28,471 | 28,471 | 25,953 | 28,332 | 28,332 | 29,061 |
| 29 | Special Audit Personal Property | 3,200 | 3,200 | 2,400 | 3,200 | 3,200 | 3,200 |
| | Total - Services | 3,200 | 3,200 | 2,400 | 3,200 | 3,200 | 3,200 |
| | TOTAL - ASSESSOR'S OFFICE | 268,332 | 268,332 | 264,962 | 268,693 | 272,127 | 273,874 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | FINANCE DEPARTMENT | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|-----------|--|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 30 | BOARD OF ASSESSMENT APPEALS | 4,035 | 4,035 | 2,966 | 3,200 | 3,200 | 6,635 |
| | OFFICE OF THE TREASURER | | | | | | |
| 31 | Salary of Treasurer | 3,747 | 3,747 | 3,743 | 3,747 | 3,837 | 3,929 |
| 32 | Expenses | 100 | 100 | 0 | 100 | 100 | 100 |
| | TOTAL - TREASURER | 3,847 | 3,847 | 3,743 | 3,847 | 3,937 | 4,029 |
| | OFFICE OF THE TAX COLLECTOR | | | | | | |
| 33 | Salary of Tax Collector | 65,690 | 65,690 | 65,619 | 65,690 | 67,267 | 68,881 |
| 34 | Clerical Salaries | 86,402 | 86,402 | 85,844 | 89,561 | 91,672 | 93,856 |
| 35 | Longevity | 600 | 600 | 600 | 800 | 800 | 910 |
| | Total - Salaries | 152,692 | 152,692 | 152,063 | 156,051 | 159,739 | 163,647 |
| 36 | Postage | 13,500 | 13,500 | 13,434 | 13,500 | 13,500 | 14,500 |
| 37 | Advertising | 1,500 | 1,500 | 1,099 | 1,500 | 1,500 | 555 |
| 38 | Consumable Supplies | 1,200 | 1,200 | 753 | 1,200 | 1,200 | 1,250 |
| 39 | Reproduction & Printing | 6,600 | 6,600 | 6,032 | 6,600 | 6,600 | 6,800 |
| 40 | Telephone | 250 | 250 | 80 | 200 | 200 | 200 |
| 41 | Equipment | 450 | 450 | 945 | 750 | 750 | 750 |
| 42 | Professional Associations & Publications | 150 | 150 | 125 | 150 | 150 | 150 |
| 43 | Miscellaneous | 100 | 100 | 0 | 100 | 100 | 100 |
| 44 | Equipment & Software Support | 5,950 | 5,950 | 5,950 | 6,350 | 6,350 | 6,500 |
| 45 | Training & Education | 500 | 500 | 383 | 500 | 500 | 600 |
| | Total - Expenses | 30,200 | 30,200 | 28,801 | 30,850 | 30,850 | 31,405 |
| 46 | DMV - Delinquent Reporting | 4,435 | 4,435 | 4,242 | 4,650 | 4,650 | 4,850 |
| | Total - Services | 4,435 | 4,435 | 4,242 | 4,650 | 4,650 | 4,850 |
| | TOTAL - TAX COLLECTOR | 187,327 | 187,327 | 185,106 | 191,551 | 195,239 | 199,902 |
| | BOARD OF FINANCE | | | | | | |
| 47 | Clerical Salaries | 2,000 | 2,200 | 2,200 | 2,000 | 2,000 | 2,200 |
| | Total - Salaries | 2,000 | 2,200 | 2,200 | 2,000 | 2,000 | 2,200 |
| 48 | Advertising | 1,500 | 1,300 | 901 | 1,500 | 1,500 | 370 |
| 49 | Consumable Supplies | 0 | 0 | 0 | 0 | 0 | 200 |
| | Total - Expenses | 1,500 | 1,300 | 901 | 1,500 | 1,500 | 570 |
| 50 | Professional Services | 2,000 | 2,000 | 79 | 2,000 | 2,000 | 2,000 |
| 51 | Accounting & Auditing | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| 52 | Special Audit | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 53 | GASB 45 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| | Total - Services | 152,000 | 152,000 | 150,079 | 152,000 | 152,000 | 152,000 |
| | TOTAL - BOARD OF FINANCE | 155,500 | 155,500 | 153,180 | 155,500 | 155,500 | 154,770 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | FINANCE DEPARTMENT | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|---------------------------------|---|---|--|---|---|---|
| | RISK MANAGEMENT | | | | | | |
| 54 | Risk Management - Stipend | 2,058 | 2,058 | 2,058 | 2,058 | 2,107 | 6,000 |
| 55 | Property & Liability Insurance | 515,000 | 577,200 | 579,970 | 565,000 | 565,000 | 621,000 |
| 56 | Claims & Damages | 10,000 | 10,000 | 9,642 | 10,000 | 10,000 | 10,000 |
| 57 | Dog Damages | 1 | 1 | 0 | 1 | 1 | 1 |
| 58 | Safety Program | 2,500 | 2,500 | 0 | 2,500 | 2,500 | 1,000 |
| | TOTAL - RISK MANAGEMENT | 529,559 | 591,759 | 591,670 | 579,559 | 579,608 | 638,001 |
| | TOTAL FINANCE DEPARTMENT | 1,530,370 | 1,592,570 | 1,579,110 | 1,589,250 | 1,604,141 | 1,678,475 |

DEBT SERVICE PRINCIPAL AND INTEREST

FUNCTION DESCRIPTION

Debt Service provides funding for the redemption of principal and interest obligations of the Town.

The use of General Obligation Bonds allows the cost of capital projects to be spread out over a period of time, usually 20 years, so that the entire cost does not impact the taxpayers in one year. Bond Anticipation Notes (BANs) are short-term (1 year or less) bonds issued in advance of a bond issue.

In November 2010, voters approved \$18,325,000 for WPCA renovations. In March 2012, the Town issued \$12,000,000 of the \$18,325,000 approved by voters in November 2010. On October 17, 2012, voters approved \$3,500,000 for road improvements and \$2,700,000 for Athletic Field and Facilities Improvements. In August 2013, the Town issued \$4,285,000 in General Obligation Bonds; (GOB) \$2,700,000 for Athletic Fields and the remaining \$1,585,000 represents a portion of the \$3,500,000 approved for road improvements. In addition to the GOB bonds, the Town also issued Bond Anticipation Notes in the amount of \$6,585,000 for WPCA renovations (\$5,000,000) and Road Improvements (\$1,585,000). BANs were issued instead of bonds due to the uncertainty of the time line for the two projects.

| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|----------------|-----------------------------|----------------------------|-----------------------------|
| 2014-15 | 3,355,866.04 | 1,261,340.01 | 4,617,206.05 |
| 2015-16 | 3,307,380.27 | 1,158,728.95 | 4,466,109.22 |
| 2016-17 | 3,298,909.99 | 1,048,286.77 | 4,347,196.76 |
| 2017-18 | 3,100,000.00 | 948,306.26 | 4,048,306.26 |
| 2018-19 | 2,930,000.00 | 834,606.26 | 3,764,606.26 |
| 2019-20 | 2,915,000.00 | 714,656.26 | 3,629,656.26 |
| 2020-21 | 2,410,000.00 | 595,156.26 | 3,005,156.26 |
| 2021-22 | 2,305,000.00 | 509,006.26 | 2,814,006.26 |
| 2022-23 | 2,305,000.00 | 424,956.26 | 2,729,956.26 |
| 2023-24 | 2,300,000.00 | 341,006.26 | 2,641,006.26 |
| 2024-25 | 2,055,000.00 | 272,771.89 | 2,327,771.89 |
| 2025-26 | 1,470,000.00 | 226,056.26 | 1,696,056.26 |
| 2026-27 | 985,000.00 | 189,262.50 | 1,174,262.50 |
| 2027-28 | 815,000.00 | 159,843.75 | 974,843.75 |
| 2028-29 | 815,000.00 | 132,012.50 | 947,012.50 |
| 2029-30 | 815,000.00 | 102,412.50 | 917,412.50 |
| 2030-31 | 815,000.00 | 72,812.50 | 887,812.50 |
| 2031-32 | 810,000.00 | 43,181.25 | 853,181.25 |
| 2032-33 | 210,000.00 | 13,387.50 | 223,387.50 |
| 2033-34 | 210,000.00 | 4,462.50 | 214,462.50 |
| | <u>37,227,156.30</u> | <u>9,052,252.70</u> | <u>46,279,409.00</u> |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | FINANCE DEPARTMENT | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|--|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | DEBT SERVICE | | | | | | |
| | Interest Payments: | | | | | | |
| 1 | Series 1998 Clean Water Fund (Mystic) | 7,516 | 7,516 | 7,515 | 6,013 | 6,013 | 4,510 |
| 2 | Series 2000 Clean Water Fund (Mystic) | 7,574 | 7,574 | 7,574 | 6,119 | 6,119 | 4,634 |
| 3 | Series 2003 G.O. Bonds (High School Ren) | 4,641 | 4,641 | 4,641 | 0 | 0 | 0 |
| 4 | Series 2004 G.O. Bonds (High School Ren/Sewer) | 39,050 | 39,050 | 39,050 | 12,425 | 12,425 | 0 |
| 5 | Series 2005 G.O. Bonds (High School Ren) | 44,250 | 44,375 | 44,375 | 26,750 | 26,750 | 9,000 |
| 6 | Series 2007 G.O. Bonds | 37,163 | 37,163 | 37,163 | 22,088 | 22,088 | 10,829 |
| 7 | Series 2009 - Refunding | 177,825 | 177,825 | 177,825 | 162,825 | 162,825 | 141,225 |
| 8 | Series 2012 Refunding | 608,229 | 608,229 | 608,229 | 592,056 | 592,056 | 574,182 |
| 9 | Series 2012 G.O. Bonds (WPCA) | 419,000 | 419,784 | 419,783 | 400,500 | 400,500 | 376,500 |
| 10 | Series 2013 G.O. Bonds | 0 | 0 | 0 | 0 | 0 | 140,463 |
| | Total - Interest payments | 1,345,248 | 1,346,157 | 1,346,155 | 1,228,776 | 1,228,776 | 1,261,343 |
| | Principal Payments: | | | | | | |
| 11 | Series 1998 Clean Water Fund (Mystic) | 75,155 | 75,155 | 75,154 | 75,155 | 75,155 | 75,155 |
| 12 | Series 2000 Clean Water Fund (Mystic) | 72,772 | 72,772 | 72,772 | 74,228 | 74,228 | 75,712 |
| 13 | Series 2003 G.O. Bonds (High School Ren) | 275,000 | 275,000 | 275,000 | 0 | 0 | 0 |
| 14 | Series 2004 G.O. Bonds (High School Ren/Sewer) | 710,000 | 710,000 | 710,000 | 710,000 | 710,000 | 0 |
| 15 | Series 2005 G.O. Bonds (High School Ren) | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 |
| 16 | Series 2007 G.O. Bonds | 360,000 | 360,000 | 360,000 | 360,000 | 360,000 | 175,000 |
| 17 | Series 2009 - Refunding | 750,000 | 750,000 | 750,000 | 720,000 | 720,000 | 720,000 |
| 18 | Series 2012 Refunding | 0 | 0 | 600,000 | 295,000 | 295,000 | 995,000 |
| 19 | Series 2012 G.O. Bonds (WPCA) | 600,000 | 600,000 | | 600,000 | 600,000 | 600,000 |
| 20 | Series 2013 G.O. Bonds | 0 | 0 | 0 | 0 | 0 | 215,000 |
| | Total - Principal Payments | 3,342,927 | 3,342,927 | 3,342,926 | 3,334,383 | 3,334,383 | 3,355,867 |
| 21 | Bonding Costs | 6,000 | 5,091 | 0 | 6,000 | 6,000 | 1,000 |
| | TOTAL - DEBT SERVICE | 4,694,175 | 4,694,175 | 4,689,081 | 4,569,159 | 4,569,159 | 4,618,210 |

DEPARTMENT OF PLANNING AND LAND USE

FUNCTION DESCRIPTION:

The Department of Planning manages Stonington's land use decision-making and permitting process. The Department provides staff support for several commissions including the Planning & Zoning Commission, Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Plan of Conservation and Development Implementation and Steering Committees, and the Architectural Design Review Board. The Department is also involved with long-range planning initiatives such as the Plan of Conservation and Development and often administers special grant-related projects. The Department's other main responsibility is enforcement of the Town's zoning and inland wetlands regulations.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Department continues to provide guidance to several land use commissions for high profile land use applications. The Department provides support for PZC initiated zoning regulation amendments including a large-scale revision of the Zoning and Subdivision Regulations to implement the Town's "Technical Standards for Land Development and Road Construction" document which has been developed to provide clear and up to date guidelines for construction activities in Town. The Department took in 64 commission applications and 264 Zoning Permits & Zoning Compliance Requests in the calendar year 2013. The Director of Planning position continues to be unfilled.

OBJECTIVES FOR THE COMING YEAR:

One of the Department's main objectives for the year is to work on revising the Town's Plan of Conservation and Development with the PZC and its POCD Subcommittee. State law requires that this update be completed by 2014. Other objectives include working with the PZC to finalize implementation of the Technical Standards for Land Development and Road Construction, working to review land use regulations and procedures to clarify and/or streamline the application review process, and continuation of improved customer service.

MAJOR BUDGET CHANGES AND COMMENTARY:

Budget items remain largely unchanged. The Department's Furniture line item is intended to purchase necessary file cabinets and/or storage units.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PLANNING | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|---|---|---|--|---|---|---|
| | PLANNING OFFICE | | | | | | |
| 1 | Director of Planning | 39,576 | 39,576 | 2,000 | 40,000 | 40,000 | 1 |
| 2 | Planner | 72,997 | 72,997 | 72,918 | 72,997 | 74,748 | 76,542 |
| 3 | Zoning Enforcement Officer | 32,098 | 32,098 | 30,233 | 32,098 | 32,098 | 28,941 |
| 4 | Land Use Enforcement Officer | 26,025 | 26,025 | 26,326 | 26,025 | 26,650 | 27,289 |
| 5 | Clerical Salaries | 88,561 | 88,561 | 90,097 | 88,561 | 90,672 | 92,856 |
| 6 | Clerical Meetings | 5,500 | 5,500 | 4,000 | 5,500 | 5,500 | 5,500 |
| 7 | Longevity | 2,390 | 2,390 | 2,190 | 2,350 | 2,350 | 2,610 |
| | Total - Salaries | 267,147 | 267,147 | 227,764 | 267,531 | 272,018 | 233,739 |
| 8 | Consumable Supplies | 2,500 | 2,500 | 716 | 2,500 | 2,500 | 2,500 |
| 9 | Reproduction and Printing | 5,000 | 5,000 | 2,063 | 5,000 | 5,000 | 5,000 |
| 10 | Telephone | 500 | 500 | 79 | 500 | 500 | 500 |
| 11 | Equipment Maintenance | 3,000 | 3,000 | 2,542 | 3,000 | 3,000 | 3,000 |
| 12 | Professional Associations & Publications | 1,200 | 1,200 | 1,006 | 1,200 | 1,200 | 1,200 |
| 13 | Clothing Allowance | | | 200 | 200 | 200 | 200 |
| 14 | Furniture & Equipment | 1,000 | 1,000 | 0 | 1,000 | 1,000 | 2,000 |
| 15 | Training & Education | 2,500 | 2,500 | 655 | 2,500 | 2,500 | 2,500 |
| | Total - Expenses | 15,700 | 15,700 | 7,261 | 15,900 | 15,900 | 16,900 |
| 16 | Professional Services | 5,000 | 5,000 | 3,088 | 5,000 | 5,000 | 5,000 |
| | Total - Services | 5,000 | 5,000 | 3,088 | 5,000 | 5,000 | 5,000 |
| | TOTAL - PLANNING OFFICE | 287,847 | 287,847 | 238,113 | 288,431 | 292,918 | 255,639 |
| | TOTAL BOARDS AND COMMISSIONS ¹ | 49,950 | 49,950 | 29,187 | 49,950 | 49,950 | 26,858 |
| | TOTAL - OFFICE OF PLANNING & LAND USE | 337,797 | 337,797 | 267,300 | 338,381 | 342,868 | 282,497 |
| | ¹ The detail for these line items follows on the next page | | | | | | |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PLANNING | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|---|---|---|--|---|---|---|
| | BOARDS AND COMMISSIONS | | | | | | |
| | PLANNING & ZONING COMMISSION | | | | | | |
| 17 | Postage | 7,500 | 7,500 | 0 | 7,500 | 7,500 | 7,500 |
| 18 | Advertising & Court Steno | 20,000 | 20,000 | 15,028 | 20,000 | 20,000 | 7,007 |
| | TOTAL - PLANNING & ZONING COMMISSION | 27,500 | 27,500 | 15,028 | 27,500 | 27,500 | 14,507 |
| | ZONING BOARD OF APPEALS | | | | | | |
| 19 | Postage | 1,450 | 1,450 | 0 | 1,450 | 1,450 | 1,450 |
| 20 | Advertising | 11,000 | 11,000 | 6,530 | 11,000 | 11,000 | 4,056 |
| | TOTAL ZONING BOARD OF APPEALS | 12,450 | 12,450 | 6,530 | 12,450 | 12,450 | 5,506 |
| | CONSERVATION COMMISSION | | | | | | |
| 21 | Professional Assoc. & Publications | 600 | 600 | 572 | 600 | 600 | 600 |
| 22 | Barn Island Field Trips | 3,500 | 3,500 | 3,002 | 3,500 | 3,500 | 3,500 |
| | TOTAL CONSERVATION COMMISSION | 4,100 | 4,100 | 3,574 | 4,100 | 4,100 | 4,100 |
| | INLAND WETLANDS COMMISSION | | | | | | |
| 23 | Postage | 900 | 900 | 324 | 900 | 900 | 900 |
| 24 | Advertising | 5,000 | 5,000 | 3,731 | 5,000 | 5,000 | 1,845 |
| | TOTAL - INLAND WETLANDS COMMISSION | 5,900 | 5,900 | 4,055 | 5,900 | 5,900 | 2,745 |
| | TOTAL BOARDS AND COMMISSIONS | 49,950 | 49,950 | 29,187 | 49,950 | 49,950 | 26,858 |

DEPARTMENT OF PUBLIC WORKS HIGHWAY

FUNCTION DESCRIPTION:

The mission of the Highway Department is to serve the community of Stonington by providing a safe, sustainable environment and enhance quality of life through improvements to and maintenance of public infrastructure, including 106 miles of road system, 32 miles of sidewalks, roadway signs, storm water drainage systems, parks, athletic turf fields and some historic cemeteries. The Department provides direct services to the community when conducting snow removal during winter storm events, emergency response, and resolving diverse issues along the road right of way. Highway strives to foster an innovative, efficient workforce while providing superior service to the community and external agencies.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Highway Department will execute paving, drainage and sidewalk repair and/or improvement projects during the construction season. Some of the specific projects that the Department assisted in the implementation over the past year include;

- Paving, drainage and sidewalk improvements in the following locations: Masons Island Rd, Holmes St, Cottrell St, Borodell Ave, Lantern Hill Rd, Stillman Ave, Lester Ave, Chase St, Elm St, and Taugwonk Rd.
- Construction support and maintenance of Stonington High School athletic fields including installation of the new all weather field, and three natural turf fields (softball, field hockey and soccer). Field maintenance includes coring, aeration, fertilization, grass cutting, and game preparation (lining and raking).
- Acceptance of two new subdivisions, Jacobs Way in Mystic and Grandview Gardens in Pawcatuck.
- Responded to 17 winter storm events during a difficult winter storm season.

OBJECTIVES FOR THE COMING YEAR:

The Department will have a demanding year as we continue the road bond paving project that was approved by the Town in the fall of 2012. In the first year of this program, we completed over a million dollars of road related improvements. We are creating a plan with the goal of maximum execution of miles while balancing costs. We have also taken on the added responsibility of maintaining many of the athletic fields at the Spellman Complex. The Public Works Department will also be initiating the construction of the last natural turf field at Stonington High School. Additionally, we will continue to focus on keeping the Pawcatuck and Mystic Downtown's clean while also cutting roadside grass, cutting the grass at the other schools in Town, replacing road signage throughout Town, painting all stop bars and crosswalks, installing drainage where needed, addressing resident concerns as they arise and performing all of the other tasks that are asked of us.

MAJOR BUDGET CHANGES AND COMMENTARY:

- We are proposing a \$7,330 increase in the unleaded gasoline line item to reflect an increase in fuel costs for next year over this past fiscal year.
- We are proposing a \$10,000 increase in tree trimming to allow us to proactively manage potential impacts during storm events.
- The Highway budget is up 0.9% from FY13-14.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PUBLIC WORKS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|------------------------------------|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | HIGHWAY | | | | | | |
| 1 | Public Works Director | 97,344 | 97,344 | 97,238 | 97,344 | 97,344 | 92,160 |
| 2 | Highway Supervisor | 75,150 | 72,894 | 72,894 | 75,150 | 76,953 | 78,800 |
| 3 | Regular Salaries | 1,034,576 | 1,004,784 | 1,004,784 | 1,039,417 | 1,039,417 | 1,042,821 |
| 4 | Clerical Salaries | 22,140 | 22,140 | 22,144 | 22,140 | 23,214 | 23,214 |
| 5 | Longevity | 17,700 | 17,700 | 17,700 | 18,850 | 18,850 | 22,400 |
| | Total - Salaries | 1,246,910 | 1,214,862 | 1,214,760 | 1,252,901 | 1,255,778 | 1,259,395 |
| 6 | Postage | 750 | 750 | 749 | 750 | 750 | 750 |
| 7 | Consumable Supplies | 2,325 | 2,325 | 2,701 | 2,325 | 2,325 | 2,325 |
| 8 | Telephone | 500 | 500 | 445 | 500 | 500 | 500 |
| 9 | Hardware | 13,000 | 13,000 | 12,914 | 13,000 | 13,000 | 13,000 |
| 10 | Miscellaneous | 1,350 | 1,350 | 1,043 | 1,350 | 1,350 | 1,350 |
| 11 | Clothing Allowance | 9,600 | 9,600 | 9,531 | 9,600 | 9,600 | 9,600 |
| 12 | Training & Education | 4,500 | 4,500 | 3,883 | 3,500 | 3,500 | 3,500 |
| | Total - Expenses | 32,025 | 32,025 | 31,266 | 31,025 | 31,025 | 31,025 |
| 13 | Safety & Protective | 14,000 | 14,000 | 13,971 | 14,000 | 14,000 | 14,000 |
| 14 | Land Damage | 1,600 | 5,998 | 5,998 | 1,600 | 1,600 | 1,600 |
| 15 | Sidewalk Repairs | 60,000 | 61,327 | 60,354 | 60,000 | 60,000 | 60,000 |
| 16 | Street Signs | 8,500 | 8,500 | 9,368 | 8,500 | 8,500 | 8,500 |
| 17 | Tree Trimming | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 | 24,000 |
| 18 | Tree Removal | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 19 | Highway Equipment | 12,250 | 27,117 | 27,116 | 12,250 | 12,250 | 12,250 |
| 20 | Road Maintenance | 10,000 | 11,531 | 10,000 | 10,000 | 10,000 | 10,000 |
| 21 | Material Disposal | 20,000 | 20,000 | 23,475 | 20,000 | 20,000 | 20,000 |
| 22 | Cemetery Upkeep | 1,000 | 1,000 | 718 | 1,000 | 1,000 | 1,000 |
| 23 | Catch Basin Cleaning | 17,000 | 17,000 | 17,000 | 19,000 | 19,000 | 19,000 |
| 24 | Garage Diagnostic Equip & Tool | 4,000 | 4,000 | 4,000 | 3,000 | 3,000 | 3,000 |
| 25 | Leaf Program | 2,500 | 2,500 | 0 | 2,500 | 2,500 | 2,500 |
| | Total - Services | 179,850 | 201,973 | 201,000 | 180,850 | 180,850 | 190,850 |
| 26 | Unleaded Gasoline | 7,670 | 7,670 | 2,403 | 7,670 | 7,670 | 15,000 |
| 27 | Diesel Fuel | 78,824 | 78,824 | 81,901 | 70,700 | 70,700 | 69,000 |
| 28 | Oil & Lubrication | 5,500 | 5,500 | 5,237 | 5,500 | 5,500 | 5,500 |
| 29 | Repairs & Maintenance (Gas System) | 2,000 | 2,000 | 2,895 | 2,000 | 2,000 | 4,000 |
| | Total - Gas and Oil | 93,994 | 93,994 | 92,436 | 85,870 | 85,870 | 93,500 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PUBLIC WORKS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|-------------------------------------|---|---|--|---|---|---|
| 30 | Repairs & Maintenance | 110,000 | 111,364 | 111,363 | 110,000 | 110,000 | 110,000 |
| 31 | Miscellaneous | 1,250 | 1,250 | -84 | 1,250 | 1,250 | 1,250 |
| 32 | Bituminous Concrete | 30,000 | 30,000 | 30,281 | 30,000 | 30,000 | 30,000 |
| 33 | Drainage Materials | 12,000 | 12,000 | 15,440 | 12,000 | 12,000 | 12,000 |
| 34 | Sand/Gravel & Loom | 25,600 | 25,600 | 18,417 | 25,600 | 25,600 | 25,600 |
| 35 | Lumber | 7,500 | 7,500 | 6,530 | 7,500 | 7,500 | 7,500 |
| 36 | Pavement Treatments | 200,000 | 214,007 | 219,772 | 195,000 | 195,000 | 195,000 |
| | Total - Materials | 276,350 | 290,357 | 290,356 | 271,350 | 271,350 | 271,350 |
| 37 | Annual Fertilization program | | | | 50,000 | 50,000 | 50,000 |
| 38 | Seasonal Help | | | | 56,960 | 56,960 | 31,960 |
| 39 | Materials, Equipment, Maintenance | | | | 11,000 | 11,000 | 11,000 |
| 40 | Field work | | | | 20,000 | 20,000 | 20,000 |
| | Total - Field Maintenance | | | | 137,960 | 137,960 | 112,960 |
| 41 | Snow Removal Labor | 120,000 | 120,483 | 123,004 | 120,000 | 120,000 | 120,000 |
| 42 | Materials | 131,000 | 131,000 | 128,839 | 131,000 | 131,000 | 131,000 |
| 43 | Meal Allowance | 4,900 | 4,900 | 4,540 | 4,900 | 4,900 | 4,900 |
| | Total - Snow Removal Expense | 255,900 | 256,383 | 256,383 | 255,900 | 255,900 | 255,900 |
| | TOTAL HIGHWAY | 2,195,029 | 2,200,958 | 2,197,564 | 2,325,856 | 2,328,733 | 2,324,980 |

**DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DEPARTMENT**

FUNCTION DESCRIPTION:

The Solid Waste Office is responsible for the operation of the Transfer Station, oversight of the Commercial and Residential Municipal Solid Waste Collection Programs, Recycling Collection and Education Programs and Stonington's representative on the Southeastern Connecticut Regional Resources Recovery Authority (SCRRA).

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Purchased new Roll-Off Truck.
- Entered into contract extension with Covanta through February 2017.
- Third year of Willimantic Waste Contract with a 1.4 % CPI increase.
- Began contract negotiations with SCRRA / Covanta for **long term** waste disposal contract in Preston.
- Reduced tipping fee from \$60 to \$58.
- Installed generator at the Transfer Station to allow use of gate house/scale during power outages.

OBJECTIVES FOR THE COMING YEAR:

- Continue negotiations with SCRRA/Covanta for **long term** waste disposal contract in Preston.
- Continue \$58 /ton tip fee, the lowest contract rate in Ct.
- Bid yellow bag contract for October 2014
- Extend Willimantic Waste Contract thru 2015

MAJOR BUDGET CHANGES AND COMMENTARY:

- A reduction in Tipping Fee as well as a slight reduction in tonnage allows for a small reduction in this line item.
- A CPI increase is reflected in the slight increase in Residential Collection.
- Parts and Labor increase reflects the previous year's costs.
- Commercial Collection remains the same even with a 1.4% CPI increase. This will still allow for some program expansion.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PUBLIC WORKS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|--|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | OFFICE OF SOLID WASTE | | | | | | |
| 1 | Salary of Recycling/Solid Waste Manager | 77,044 | 77,044 | 76,960 | 77,044 | 78,894 | 80,787 |
| 2 | General Labor | 337,786 | 337,786 | 325,301 | 338,600 | 347,000 | 341,414 |
| 3 | Clerical Salaries | 44,281 | 44,281 | 44,257 | 44,281 | 45,336 | 46,428 |
| 4 | Longevity | 5,050 | 5,050 | 5,290 | 5,800 | 5,800 | 5,160 |
| | Total - Salaries | 464,161 | 464,161 | 451,808 | 465,725 | 477,030 | 473,789 |
| 5 | Postage | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 |
| 6 | Advertising | 800 | 910 | 910 | 800 | 800 | 295 |
| 7 | Consumable Supplies | 750 | 750 | 943 | 1,000 | 1,000 | 1,000 |
| 8 | Reproduction & Printing | 1,000 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 9 | Equipment | 100 | 100 | 0 | 100 | 100 | 100 |
| 10 | Professional Associations & Publications | 100 | 100 | 75 | 100 | 100 | 100 |
| 11 | Clothing Allowance | 3,100 | 3,100 | 3,100 | 3,100 | 3,100 | 3,100 |
| 12 | Training & Education | 1 | 1 | 0 | 1 | 1 | 1 |
| 13 | Unleaded Gasoline | 5,500 | 5,500 | 6,922 | 5,500 | 5,500 | 5,500 |
| 14 | Diesel Fuel | 11,000 | 11,000 | 9,822 | 11,000 | 11,000 | 11,000 |
| 15 | Road Maintenance | 2,000 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 16 | Utilities | 6,500 | 6,500 | 4,997 | 6,500 | 6,500 | 6,500 |
| 17 | General Operations | 52,000 | 50,390 | 44,959 | 51,000 | 51,000 | 51,000 |
| 18 | Parts & Labor | 25,000 | 35,000 | 30,705 | 25,000 | 25,000 | 30,000 |
| 19 | Grading & Seeding | 500 | 500 | 0 | 500 | 500 | 500 |
| 20 | Water Testing & Monitoring | 30,000 | 30,000 | 23,005 | 28,000 | 28,000 | 28,000 |
| 21 | Cap Maintenance | 5,000 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 22 | Disposal Fees (SCRRA) | 800,000 | 800,000 | 700,910 | 748,000 | 748,000 | 700,000 |
| 23 | Residential Collection (SCRRA) | 470,000 | 470,000 | 463,476 | 470,000 | 470,000 | 479,000 |
| 24 | Commercial Collection & Rentals (SCRRA) | 640,000 | 619,213 | 484,027 | 550,000 | 550,000 | 525,000 |
| 25 | SCRRA Consulting | 1 | 1 | 0 | 1 | 1 | 1 |
| 26 | SCRRA Contribution | 1 | 1 | 0 | 1 | 1 | 1 |
| 27 | Diesel Fuel (SCRRA Transportation) | 22,000 | 22,000 | 21,615 | 22,000 | 22,000 | 22,000 |
| 28 | Repairs & Maintenance (SCRRA Transportation) | 10,000 | 11,500 | 9,352 | 7,500 | 7,500 | 7,500 |
| 29 | SCRRA Receptacle Costs | 100,000 | 100,000 | 89,600 | 105,000 | 105,000 | 105,000 |
| 30 | Furniture & Equipment | 1 | 1 | 0 | 1 | 1 | 1 |
| | Total - Expenses | 2,188,154 | 2,177,367 | 1,897,218 | 2,045,904 | 2,045,904 | 1,986,399 |
| | TOTAL - SOLID WASTE | 2,652,315 | 2,641,528 | 2,349,026 | 2,511,629 | 2,522,934 | 2,460,188 |

**DEPARTMENT OF PUBLIC WORKS
ENGINEERING & BUILDING OPERATIONS**

FUNCTION DESCRIPTION:

The responsibility of general government building operations resides with the Public Works Director. Some of the responsibilities of the Town Engineer include providing technical support to the Land Use Commissions and to other Town Boards and Departments, working as the flood plain manager for the Town, assisting the Director with Phase 2 storm water compliance and for project development and oversight of municipal projects.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Over the past year, the Town Engineer was involved in the following;

- Reviewing development and bonding applications for the P&Z and the IW&W Commissions.
- Designing drainage and roadway improvements for the Road Bond Paving Project.
- Assisting with the design and construction of the Stonington High School/Spellman Complex Athletic fields.
- Execution of Capital Improvement Projects.

OBJECTIVES FOR THE COMING YEAR:

In the coming year, the Town Engineer will be involved in the following;

- Assisting with design and implementation of numerous drainage and roadway projects that the Highway Department plans on doing as part of roads bond paving project.
- Continue to review development and bonding applications for the P&Z and the IW&W Commissions.
- Work with residents and FEMA with regards to flood management issues
- Assist the Director with inventorying and assessing assets within the town ROW such as pavement, sidewalks, trees, guide rail, etc.
- Continue to work towards compliance with the Phase 2 DEP regulations with regards to storm water management

MAJOR BUDGET CHANGES AND COMMENTARY:

Engineering

Line Item for Flood Plain Manager was increased by \$2,500 this year.

Facilities

There were not real changes to the Facilities Maintenance Budget this year.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PUBLIC WORKS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|--|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | ENGINEERING SERVICES | | | | | | |
| 1 | Town Engineer | 82,274 | 82,593 | 82,592 | 82,274 | 84,248 | 86,270 |
| 2 | Flood Plain Manager | | | | 1,000 | 1,000 | 1 |
| 3 | Longevity | 250 | 250 | 250 | 300 | 300 | 0 |
| | Total - Salaries | 82,524 | 82,843 | 82,842 | 83,574 | 85,548 | 86,271 |
| 4 | Phase II Storm water Requirements | 1,000 | 1,000 | 687 | 1,000 | 1,000 | 1,000 |
| 5 | Community Rating System Requirements | 3,500 | 3,181 | 2,678 | 3,500 | 3,500 | 3,500 |
| 6 | Office Expenses | 2,500 | 2,500 | 2,335 | 2,500 | 2,500 | 2,500 |
| 7 | Clothing Expense | | | 400 | 400 | 400 | 400 |
| | Total - Expenses | 7,000 | 6,681 | 6,100 | 7,400 | 7,400 | 7,400 |
| 8 | Professional Services | 9,000 | 9,000 | 9,259 | 9,000 | 9,000 | 9,000 |
| | Total - Services | 9,000 | 9,000 | 9,259 | 9,000 | 9,000 | 9,000 |
| | TOTAL - ENGINEERING SERVICES | 98,524 | 98,524 | 98,201 | 99,974 | 101,948 | 102,671 |
| | OPERATIONS & MAINTENANCE OF TOWN BUILDINGS AND PROPERTY | | | | | | |
| 9 | Janitorial/Maintenance Salary | 53,271 | 53,271 | 52,132 | 53,084 | 54,291 | 55,518 |
| 10 | Longevity | 300 | 300 | 300 | 350 | 350 | 400 |
| | Total - Salaries | 53,571 | 53,571 | 52,432 | 53,434 | 54,641 | 55,918 |
| 11 | Miscellaneous | 0 | 0 | | 2,000 | 2,000 | 2,000 |
| 12 | Town Hall | 13,570 | 8,588 | 8,588 | 13,570 | 13,570 | 10,000 |
| 13 | Highway Garage #1 | 21,240 | 17,737 | 17,737 | 19,500 | 19,500 | 15,000 |
| 14 | 4th District Hall | 1,750 | 1,750 | 1,982 | 2,000 | 2,000 | 1,700 |
| 15 | Police Station | 22,400 | 13,847 | 13,846 | 20,400 | 20,400 | 20,400 |
| 16 | Human Services Building | 8,000 | 4,955 | 4,955 | 7,000 | 7,000 | 7,000 |
| | Total - Heating Oil | 66,960 | 46,877 | 47,108 | 62,470 | 62,470 | 54,100 |
| 17 | Town Hall | 41,000 | 30,609 | 30,608 | 41,000 | 41,000 | 41,000 |
| 18 | Highway Garage #1 | 16,200 | 12,735 | 12,735 | 16,200 | 16,200 | 16,200 |
| 19 | 4th District Hall | 750 | 750 | 526 | 750 | 750 | 750 |
| 20 | Police Station | 70,000 | 63,965 | 63,964 | 70,000 | 70,000 | 70,000 |
| 21 | Human Services Building | 16,000 | 13,455 | 13,455 | 16,000 | 16,000 | 16,000 |
| | Total - Electricity | 143,950 | 121,514 | 121,288 | 143,950 | 143,950 | 143,950 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PUBLIC WORKS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|------------------------------------|---|---|--|---|---|---|
| 22 | Town Hall | 2,200 | 2,200 | 2,219 | 2,200 | 2,200 | 2,200 |
| 23 | 4th District Hall | 300 | 300 | 235 | 300 | 300 | 300 |
| 24 | Picnic Grounds | 1 | 1 | 0 | 1 | 1 | 1 |
| 25 | Police Station | 2,000 | 2,655 | 2,655 | 2,400 | 2,400 | 2,400 |
| 26 | Human Services Building | 200 | 414 | 585 | 400 | 400 | 400 |
| 27 | Pawcatuck Park | 1,200 | 1,200 | 1,076 | 700 | 700 | 700 |
| | Total - Water | 5,901 | 6,770 | 6,770 | 6,001 | 6,001 | 6,001 |
| 28 | Town Hall | 1,000 | 1,000 | 818 | 1,000 | 1,000 | 1,000 |
| 29 | 4th District Hall | 70 | 70 | 70 | 70 | 70 | 70 |
| 30 | Police Station | 950 | 950 | 980 | 950 | 950 | 950 |
| 31 | Human Services Building | 160 | 527 | 678 | 350 | 350 | 350 |
| | Total - Sewer Use | 2,180 | 2,547 | 2,546 | 2,370 | 2,370 | 2,370 |
| | Total - General Operations | 218,991 | 177,708 | 177,712 | 216,791 | 216,791 | 208,421 |
| 32 | Town Hall | 42,000 | 42,000 | 37,438 | 37,000 | 37,000 | 37,000 |
| 33 | Highway Garage #1 | 28,000 | 28,000 | 29,573 | 23,000 | 23,000 | 23,000 |
| 34 | 4th District Hall | 750 | 750 | 2,080 | 750 | 750 | 750 |
| 35 | Human Services Building | 18,000 | 18,000 | 13,761 | 22,000 | 22,000 | 22,000 |
| 36 | Picnic Grounds | 3,700 | 3,700 | 11,851 | 3,700 | 3,700 | 3,700 |
| 37 | Pawcatuck Dike | 28,800 | 28,800 | 18,266 | 23,800 | 23,800 | 23,800 |
| 38 | Pawcatuck Neighborhood Center | 13,500 | 13,500 | 10,935 | 14,500 | 14,500 | 14,500 |
| 39 | DEP Compliance - Town Wide | 5,000 | 5,000 | 4,925 | 6,000 | 6,000 | 6,000 |
| 40 | Playgrounds & Parks | 5,000 | 8,963 | 19,598 | 7,000 | 7,000 | 7,000 |
| 41 | Animal Control Facility | 1,000 | 1,000 | 169 | 1,000 | 1,000 | 500 |
| 42 | Town Dock Facility | 5,000 | 72,247 | 72,246 | 7,000 | 7,000 | 7,000 |
| | Total - General Maintenance | 150,750 | 221,960 | 220,842 | 145,750 | 145,750 | 145,250 |
| 43 | Street Lighting | 242,000 | 222,860 | 222,859 | 242,000 | 242,000 | 242,000 |
| | TOTAL - BUILDING OPERATIONS | 665,312 | 676,099 | 673,845 | 657,975 | 659,182 | 651,589 |

**DEPARTMENT OF PUBLIC WORKS
BUILDING OFFICIAL'S OFFICE**

FUNCTION DESCRIPTION:

The Building Official's Office enforces the provisions of the State Building Code as they apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of every building or structure and the Public Health Code for new or repair of subsurface septic disposal systems.

- Review plans and specifications for compliance with the State Building Code and FEMA Regulations
- Issues Building Permits for construction and collects fees for same
- Conducts inspections of work in progress for construction activities
- Actively participates in professional continuing education programs
- Cites Code violations and assists in prosecution of violators
- Reviews plans and inspects septic systems for compliance with Public Health Code

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Permits activity has increased for both new single family residences and additions and alterations to residential and commercial buildings. Inspections of permitted work also increased from the previous year which is reflective of the increase in permits. A marked increase in the number of electrical and plumbing/gas permits is directly related to installation of whole house generators in residential buildings throughout town.

Scanning of building permit files from 1990 to present continues and is approximately 94% complete. We are also scanning earlier permits as we pull them out to provide requested information to residents.

Changes in FEMA Regulations relative to substantial improvements to properties in flood zones required more review to insure compliance.

OBJECTIVES FOR THE COMING YEAR:

The main objective for the upcoming year is obtaining a thorough knowledge of the changes to the State residential building codes which will take affect early in the year of 2014. Then informing trades people, home owners and design professionals of the changes. This new Code will require a more in depth plan review and additional inspections for such things as energy efficiency.

Continue to work with design professionals, trades people and homeowners to help them better understand the requirements of the newly adopted Building Code changes, the 2009 Energy Code (IECC) and the changes to FEMA maps and flood zones.

Continue with scanning Building Department files and plans. Catalog/organize building plans that must be kept for the life of the structure.

MAJOR BUDGET CHANGES AND COMMENTARY:

The Building Department is requesting an increase in the Technical Assistance budget amount for the upcoming fiscal year for a part time inspector. The work load at the present time is at the maximum level for one inspector and an additional inspector will be needed to handle the increase in inspections for the Mystic Senior Living project located at 45 Clara Drive. That project consists of 245 senior living units equal in size to the Stoneridge complex is in the final design phase and will be submitting plans soon for a spring time starting date.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PUBLIC WORKS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|---|---|---|--|---|---|---|
| | BUILDING OFFICIAL | | | | | | |
| 1 | Building Official | 78,314 | 81,535 | 81,534 | 78,314 | 80,193 | 82,118 |
| 2 | Clerical | 44,281 | 44,543 | 44,543 | 44,281 | 45,336 | 46,428 |
| 3 | Longevity | 1,950 | 1,950 | 1,950 | 2,160 | 2,160 | 2,280 |
| | Total - Salaries | 124,545 | 128,028 | 128,027 | 124,755 | 127,689 | 130,826 |
| 4 | Postage | 500 | 500 | 500 | 500 | 500 | 500 |
| 5 | Consumable Supplies | 700 | 700 | 474 | 700 | 700 | 700 |
| 6 | Reproduction & Printing | 1,000 | 1,000 | 208 | 1,000 | 1,000 | 1,000 |
| 7 | Telephone | 300 | 300 | 83 | 300 | 300 | 300 |
| 8 | Equipment | 4,000 | 4,000 | 2,653 | 4,000 | 4,000 | 4,000 |
| 9 | Professional Association & Publications | 2,000 | 2,000 | 1,056 | 2,000 | 2,000 | 2,000 |
| 10 | Clothing Allowance | 400 | 400 | 400 | 400 | 400 | 400 |
| 11 | Training & Education | 500 | 500 | 95 | 500 | 500 | 500 |
| 12 | Furniture & Equipment | 1 | 1 | 0 | 1 | 1 | 1 |
| | Expenses | 9,401 | 9,401 | 5,469 | 9,401 | 9,401 | 9,401 |
| 13 | Technical Assistance | 16,000 | 12,517 | 0 | 1,000 | 1,000 | 20,000 |
| | Total - Services | 16,000 | 12,517 | 0 | 1,000 | 1,000 | 20,000 |
| | TOTAL - BUILDING OFFICIAL | 149,946 | 149,946 | 133,496 | 135,156 | 138,090 | 160,227 |

**DEPARTMENT OF PUBLIC WORKS
WATER POLLUTION CONTROL AUTHORITY (WPCA)**

FUNCTION DESCRIPTION:

The Salaries and Expense portions of this budget provide for Water Pollution Control administrative functions including sewer use billing and collection. The Director's salary is derived from the Sewer Use Fund

A Sewer Use Fund provides for operating and maintaining the sewer collection and treatment systems. Operations (Town Share) supplements revenue received from sewer use fees to operate the Fund. Approximately 86% of operating expenses in FY 2012-13 were derived from user fees compared to 88% in FY 2011-12 and 83% in 2010-11.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Implementation of the \$ 18,325,000 design-build rehabilitation of the Mystic treatment facility, along with process upgrades at the Pawcatuck and Stonington Borough facilities began in the 2nd Quarter of 2012. In order to maintain plant operations and treatment compliance through the complexities of the rehabilitation activities, a phased construction program is expected to run through the 4th Quarter of 2014.

The wastewater treatment and collection facilities continue to be operated under a contract with United Water Services. The current contract term is in effect through November 2014.

OBJECTIVES FOR THE COMING YEAR:

The WPCA's first priority is compliant operation of the wastewater treatment facilities through execution of the design-build upgrade. The WPCA, it's Design-Build Contractor (CDM Smith), and it's Contract Operator (United Water) will be challenged to maintain compliance with the plants' discharge permits during construction.

Development of digital record files of WPCA treatment facilities and sewer collection system assets to improve operations, maintenance and emergency response.

MAJOR BUDGET CHANGES AND COMMENTARY:

There is little change in the proposed WPCA budget from last year. While the cost of operations has somewhat stabilized due to low inflation and stabilized electricity cost, there is a continuing downward trend in sewer use which affects revenue and resulting balance between income and expense in the Sewer Use Fund.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF PUBLIC WORKS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|--|---|---|--|---|---|---|
| | WATER POLLUTION CONTROL AUTHORITY | | | | | | |
| 1 | Clerical | 66,921 | 66,921 | 66,406 | 66,921 | 68,504 | 69,642 |
| 2 | Longevity | 2,490 | 2,490 | 2,490 | 2,580 | 2,580 | 2,670 |
| | Total Salaries | 69,411 | 69,411 | 68,896 | 69,501 | 71,084 | 72,312 |
| 3 | Postage | 5,500 | 5,500 | 5,519 | 5,500 | 5,500 | 6,000 |
| 4 | Advertising | 1 | 1 | 358 | 1 | 1 | 1 |
| 5 | Consumable Supplies | 2,500 | 2,500 | 1,073 | 2,500 | 2,500 | 2,500 |
| 6 | Reproduction & Printing | 2,500 | 2,500 | 1,440 | 2,500 | 2,500 | 1,500 |
| 7 | Telephone | 100 | 100 | 73 | 100 | 100 | 100 |
| 8 | Equipment (Software Maintenance) | 5,000 | 5,000 | 4,475 | 5,000 | 5,000 | 5,000 |
| | Total - Expenses | 15,601 | 15,601 | 12,938 | 15,601 | 15,601 | 15,101 |
| 9 | Operations (Town Share) | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| | TOTAL - WPCA | 385,012 | 385,012 | 381,834 | 385,102 | 386,685 | 387,413 |

DEPARTMENT OF POLICE SERVICES

FUNCTION DESCRIPTION:

The Stonington Police Department's function is to serve and protect the public in the Town of Stonington. We respond to a variety of calls that consist of criminal complaints, medical calls, burglar alarms, motor vehicle accidents and a number of miscellaneous calls. In addition, the Department enforces motor vehicle and criminal laws and Town ordinances. The Department provides boating safety and has control of the Animal Control Division. We also provide educational programs in the schools and to the public.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Department continues to work closely with the schools in a variety of ways. This includes safety visits in response to the Sandy Hook tragedy, the DARE Program and an exciting safety program to all grades in the school system.

- Collaboration and teamwork with all schools in response to the Sandy Hook tragedy.
- Successful award of Federal grant for the purchase and build of a new police boat.
- Continue to work closely with the Town of Stonington Human Services Department, the Prevention Council, DCF worker assigned to Stonington.
- Successful implementation of school safety program.
- Successful Community Alert program in place
- Grant purchase and implementation of a License Plate Reader (LPR) program.
- Continue to complete all the necessary training for personnel as required by the police academy.
- Assigned an officer to State's Attorney's Cold Case Squad.
- K-9 Team continued success and transition to new handler/K-9

For FY2012-2013 the Department investigated 2,000 criminal incidents, made 542 criminal arrests, and investigated 661 motor vehicle accidents. A total 854 motor vehicle summons were issued for various violations and made 67 DWI arrests. The Department responded to 11,183 miscellaneous calls which 1,900 were medical calls and 932 were security alarm calls. A total of approximately 1483 motor vehicle stops were made in accordance with the State of Connecticut profiling law.

OBJECTIVES FOR THE COMING YEAR:

- Continue to be pro-active in motor vehicle enforcement.
- Continue to assign officers and dispatchers to specialized training.
- Assign an additional officer to the Detective Division as available for Cold Case.
- Continue to work with the schools and community groups on law enforcement issues such as school safety initiatives.
- Stay abreast on the proposed developments that will increase the workload of the police department.

- Continue work on technology issues such as our IMC Records Management System to include NCIS LYNX continued collaboration as well as AVL.
- Complete all the mandatory training for police personnel.
- Continue to examine and upgrade dispatching services as needed.
- Update and examine our five-year strategic plan for the police department.
- Conduct additional leadership training for supervisors.
- Continue to train for critical incidents issues, including active shooter scenarios.

MAJOR BUDGET CHANGES AND COMMENTARY:

- 1) Request for small increases in overtime/training/boating personnel accounts to reflect salary increases.
- 2) Request for increases in lines to address cost increases such as boating safety expenses, telecommunications and uniforms. Some of this is increases in service contracts or required.
- 3) Request for funding in the school safety line item of \$15,000 to continue officer presence in the schools during the school year.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | POLICE DEPARTMENT | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|--|---|---|--|---|---|---|
| | POLICE SERVICES | | | | | | |
| 1 | Salary of Chief | 102,337 | 102,337 | 102,232 | 102,337 | 104,745 | 107,211 |
| 2 | Salary of Captain | 95,854 | 95,854 | 95,756 | 95,854 | 98,106 | 100,413 |
| 3 | Salary of Lieutenants | 165,745 | 165,745 | 164,936 | 165,745 | 165,745 | 166,620 |
| 4 | Salary of Sergeants | 450,447 | 450,447 | 449,631 | 451,181 | 451,181 | 449,821 |
| 5 | Salary of Regular Officers | 1,717,130 | 1,717,130 | 1,598,215 | 1,729,671 | 1,729,671 | 1,680,863 |
| 6 | Janitorial/Maintenance Salary | 70,692 | 70,692 | 66,771 | 70,682 | 72,325 | 74,020 |
| 7 | Boating Safety Personnel | 12,000 | 12,000 | 10,072 | 12,000 | 12,000 | 14,000 |
| 8 | Training Personnel Services | 74,000 | 74,000 | 41,161 | 76,500 | 76,500 | 80,000 |
| 9 | Communication Spec.-Salaries | 374,567 | 324,747 | 320,071 | 360,215 | 360,215 | 321,617 |
| 10 | Communication Spec.-Overtime | 19,000 | 19,000 | 14,474 | 19,600 | 19,600 | 20,200 |
| 11 | Communication Spec.-Uniforms | 3,600 | 3,600 | 3,150 | 3,600 | 3,600 | 3,600 |
| 12 | Community Service Officers | 19,000 | 19,000 | 18,656 | 26,000 | 26,000 | 26,000 |
| 13 | Special Officers | 14,000 | 14,000 | 25,635 | 20,000 | 20,000 | 20,000 |
| 14 | Police Commission Clerical | 4,000 | 4,000 | 1,500 | 2,000 | 2,000 | 2,000 |
| 15 | School Crossing Guards | 44,000 | 44,000 | 40,493 | 44,000 | 44,000 | 44,000 |
| 16 | Animal Control Salaries | 53,004 | 53,004 | 46,362 | 53,004 | 53,004 | 56,911 |
| 17 | School Safety Personnel | 0 | 0 | 0 | 1 | 1 | 15,000 |
| 18 | Clerical Salaries | 123,523 | 123,523 | 111,439 | 118,875 | 120,768 | 126,712 |
| 19 | Regular Overtime- Officers | 139,000 | 139,000 | 138,291 | 143,500 | 143,500 | 146,944 |
| 20 | Paid Holidays | 122,701 | 122,701 | 118,530 | 141,820 | 141,820 | 141,823 |
| 21 | Longevity | 38,110 | 38,110 | 36,130 | 38,350 | 38,350 | 37,600 |
| | Total - Salaries | 3,642,710 | 3,592,890 | 3,403,505 | 3,674,935 | 3,683,131 | 3,635,355 |
| 22 | Postage | 2,500 | 2,500 | 2,093 | 1,700 | 1,700 | 1,700 |
| 23 | Advertising | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 555 |
| 24 | Consumable Supplies | 16,000 | 16,000 | 14,155 | 15,000 | 15,000 | 15,000 |
| 25 | Reproduction & Printing | 5,000 | 5,000 | 4,467 | 5,000 | 5,000 | 5,000 |
| 26 | Equipment | 12,000 | 12,000 | 10,424 | 12,000 | 12,000 | 12,000 |
| 27 | Professional Associations & Publications | 1,500 | 1,500 | 1,453 | 1,500 | 1,500 | 1,500 |
| 28 | Miscellaneous | 7,000 | 7,000 | 8,427 | 7,000 | 7,000 | 7,000 |
| | Total - Expenses | 45,500 | 45,500 | 42,519 | 43,700 | 43,700 | 42,755 |
| 29 | Canine Expenses | 5,000 | 5,000 | 4,967 | 4,500 | 4,500 | 5,000 |
| 30 | Service Officer's Equipment | 1,500 | 1,500 | 1,446 | 1,500 | 1,500 | 1,500 |
| 31 | Boating Safety Expenses | 8,500 | 8,500 | 4,568 | 9,000 | 9,000 | 13,000 |
| 32 | Building Maintenance | 24,000 | 24,000 | 25,959 | 24,000 | 24,000 | 24,000 |
| 33 | Maintenance/Operation of Radios | 6,500 | 6,500 | 4,287 | 6,500 | 6,500 | 6,500 |
| 34 | Traffic Signs & Signals | 44,000 | 44,000 | 41,994 | 44,000 | 44,000 | 44,000 |
| 35 | Law Enforcement Council | 12,130 | 12,130 | 12,130 | 12,130 | 12,130 | 12,433 |
| 36 | Drug Program | 5,500 | 5,500 | 5,499 | 5,500 | 5,500 | 5,500 |
| | Total - Services | 107,130 | 107,130 | 100,850 | 107,130 | 107,130 | 111,933 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | POLICE DEPARTMENT | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|---|---|---|--|---|---|---|
| | | | | | | | |
| 37 | Regular Officers | 24,000 | 24,000 | 24,282 | 24,000 | 24,000 | 25,000 |
| 38 | Special Officers | 1,000 | 1,000 | 381 | 1,000 | 1,000 | 1,000 |
| 39 | Outfitting New Officers | 5,500 | 5,500 | 5,271 | 5,000 | 5,000 | 6,000 |
| | Uniforms - Regular Officers | 30,500 | 30,500 | 29,934 | 30,000 | 30,000 | 32,000 |
| | | | | | | | |
| 40 | Furniture & Equipment | 3,000 | 3,000 | 3,004 | 3,000 | 3,000 | 3,000 |
| 41 | Telecommunications | 89,000 | 89,000 | 87,599 | 90,000 | 90,000 | 95,000 |
| 42 | Retirement Fund | 555,000 | 555,000 | 545,986 | 585,000 | 585,000 | 471,018 |
| 43 | Physicals | 5,500 | 5,500 | 6,072 | 7,000 | 7,000 | 7,000 |
| 44 | Educational Incentive | 6,000 | 6,000 | 0 | 3,000 | 3,000 | 3,000 |
| | Total - Headquarters' Expense | 658,500 | 658,500 | 642,661 | 688,000 | 688,000 | 579,018 |
| | | | | | | | |
| 45 | Postage | 180 | 180 | 180 | 180 | 180 | 180 |
| 46 | Advertising | 1,000 | 1,000 | 951 | 1,000 | 1,000 | 370 |
| 47 | Consumable Supplies | 300 | 300 | 0 | 300 | 300 | 300 |
| 48 | Miscellaneous | 750 | 750 | 753 | 750 | 750 | 750 |
| | Total - Police Commission Expense | 2,230 | 2,230 | 1,884 | 2,230 | 2,230 | 1,600 |
| | | | | | | | |
| 49 | Consumable Supplies | 5,500 | 5,500 | 3,895 | 5,500 | 5,500 | 6,500 |
| 50 | Miscellaneous | 1,000 | 1,000 | 275 | 1,000 | 1,000 | 1,000 |
| 51 | Training | 18,000 | 18,000 | 16,145 | 18,000 | 18,000 | 18,000 |
| | Total - Regular & Reserve Training Exp | 24,500 | 24,500 | 20,315 | 24,500 | 24,500 | 25,500 |
| | | | | | | | |
| 52 | Telephone | 600 | 600 | 502 | 600 | 600 | 600 |
| 53 | Clothing Allowance | 1,000 | 1,000 | 600 | 1,000 | 1,000 | 1,000 |
| 54 | Professional Services | 3,500 | 3,500 | 3,408 | 3,500 | 3,500 | 3,500 |
| 55 | Building Maintenance | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| | Total - Animal Control Expenses | 7,600 | 7,600 | 7,010 | 7,600 | 7,600 | 7,600 |
| | | | | | | | |
| 56 | Equipment (Emergency Vehicles) | 6,000 | 6,000 | 8,238 | 6,000 | 6,000 | 6,000 |
| 57 | Unleaded Gasoline | 109,000 | 109,000 | 114,699 | 101,500 | 101,500 | 101,500 |
| 58 | Oil & Lubrication | 3,000 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 59 | Parts & Labor | 39,000 | 39,000 | 31,676 | 39,000 | 39,000 | 39,000 |
| 60 | Tires | 6,500 | 6,500 | 6,454 | 6,500 | 6,500 | 6,500 |
| | Total - Maint. & Operation of Vehicles | 163,500 | 163,500 | 161,067 | 156,000 | 156,000 | 156,000 |
| | | | | | | | |
| | TOTAL POLICE SERVICES | 4,682,170 | 4,632,350 | 4,409,745 | 4,734,095 | 4,742,291 | 4,591,761 |

DEPARTMENT OF HUMAN SERVICES

FUNCTION DESCRIPTION:

The mission of the Human Services Department is to enhance the quality of life for Stonington residents from all age groups and economic backgrounds by advocating for their basic needs and promoting self-sufficiency. The Department is comprised of four divisions: Social Services; Recreation; Youth and Family Services; and Senior Services. The divisions are interdependent in order to effectively utilize departmental wide resources to best serve our residents. The core values of the Department are: trust; caring; commitment; and excellence.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- A total of 9,380 free meals, averaging 223 meals per day, including brown bag breakfasts and hot tray lunches, were served to youth this summer through the USDA Summer Food Service grant administered by the Youth & Family Services Division. A total of 60,480 meals have been served since 2004.
- Between August-December 2013, a total of 278 Energy Assistance applications were processed by the Department.
- Stonington Summer Camp, a joint effort with the Recreation and Youth & Family Services divisions, served 176 youth in 2013.
- The Recreation Division provided opportunities to community youth sports groups to utilize Town fields, including the new all-weather turf field which became available at the end of August 2013.
- As of October 1st, 2013, per CT State law, the Social Services Division has been appointed the Town contact for Veteran's Benefits, responsible for coordinating services for all Stonington veterans and their dependents.
- The 2013 Lunch & Learn series hosted 50 senior citizens each month throughout the year (excluding summer) at varying local venues. The 90-minute programs features lunch followed by brief presentations on assorted topics of interest.

OBJECTIVES FOR THE COMING YEAR:

- Create new and enhance existing Recreation programs by offering and promoting access to all Town fields.
- Provide assistance to residents enrolling in Affordable Healthcare Act programs and continue to provide elderly residents with Medicare counseling, reviewing their options for insurance with a certified, on-site CHOICES counselor.
- Continue to pursue on-line program registration and payment capabilities.
- Continue to offer supportive programming opportunities, such as free budget counseling, which assist residents in securing stability and regaining self-sufficiency.
- Continue to pursue grants/donations and implement self sustaining programming.

MAJOR BUDGET CHANGES AND COMMENTARY:

There are no other major budget changes.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF HUMAN SERVICES | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|--|---|---|--|---|---|---|
| | OFFICE OF HUMAN SERVICES | | | | | | |
| 1 | Human Services Director | 79,444 | 79,444 | 35,304 | 0 | 0 | 0 |
| 2 | Social Services Administrator | 61,551 | 61,551 | 61,948 | 61,551 | 63,029 | 64,541 |
| 3 | Youth & Family Services Administrator | 57,174 | 57,174 | 59,768 | 68,250 | 68,250 | 70,529 |
| 4 | Human Services Program Coordinator | 37,653 | 37,653 | 37,671 | 39,621 | 39,621 | 41,532 |
| 5 | Youth Services Program Coordinator | 16,891 | 16,891 | 15,638 | 16,891 | 16,891 | 16,900 |
| 6 | Counseling Services | 36,000 | 36,000 | 35,420 | 36,000 | 36,000 | 36,000 |
| 7 | Clerical | 60,525 | 60,525 | 58,936 | 65,029 | 66,758 | 70,780 |
| 8 | Longevity | 2,100 | 2,100 | 2,470 | 2,380 | 2,380 | 2,350 |
| | Total - Salaries | 351,338 | 351,338 | 307,155 | 289,722 | 292,929 | 302,632 |
| | | | | | | | |
| 9 | Postage | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 10 | Consumable Supplies | 2,500 | 2,500 | 2,457 | 2,500 | 2,500 | 1,500 |
| 11 | Telephone | 3,500 | 3,500 | 2,912 | 3,500 | 3,500 | 3,000 |
| 12 | Equipment and Repairs | 2,700 | 2,700 | 2,590 | 2,700 | 2,700 | 3,700 |
| 13 | Reproduction and Printing | 3,750 | 3,750 | 3,969 | 3,750 | 3,750 | 3,750 |
| 14 | Professional Associations & Publications | 1,500 | 1,500 | 1,559 | 1,500 | 1,500 | 1,100 |
| 15 | Youth & Family Services Program Expenses | 7,800 | 7,800 | 7,954 | 7,800 | 7,800 | 7,000 |
| 16 | General Assistance | 30,000 | 30,000 | 28,893 | 30,000 | 30,000 | 30,000 |
| 17 | Miscellaneous | 500 | 500 | 652 | 500 | 500 | 0 |
| 18 | Furniture & Equipment | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 |
| 19 | Training & Education | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | Total - Expenses | 56,450 | 56,450 | 55,186 | 56,450 | 56,450 | 54,250 |
| | | | | | | | |
| | TOTAL - OFFICE OF HUMAN SERVICES | 407,788 | 407,788 | 362,341 | 346,172 | 349,379 | 356,882 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF HUMAN SERVICES | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|--------|------------------------------------|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | COMMISSION ON AGING | | | | | | |
| 20 | Postage | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 21 | Reproduction & Printing | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 |
| 22 | Program Expense | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 |
| | Total - Expenses | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| | TOTAL - COMMISSION ON AGING | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| | RECREATION | | | | | | |
| 23 | Salary of Director | 54,314 | 54,314 | 54,255 | 54,314 | 55,617 | 56,952 |
| 24 | Other Salaries | 14,928 | 14,928 | 11,740 | 0 | 0 | |
| 25 | Officials & Instructors | 7,807 | 7,807 | 7,467 | 21,659 | 21,659 | 21,659 |
| 26 | Longevity | 200 | 200 | 0 | 250 | 250 | 300 |
| | Total - Salaries | 77,249 | 77,249 | 73,462 | 76,223 | 77,526 | 78,911 |
| 27 | Consumable Supplies | 2,550 | 2,550 | 2,729 | 2,550 | 2,550 | 3,050 |
| 28 | Telephone | 600 | 600 | 0 | 600 | 600 | 200 |
| 29 | Program Expense | 3,450 | 3,450 | 5,193 | 3,450 | 3,450 | 5,000 |
| 30 | Equipment & Trophies | 1,600 | 1,600 | 4,328 | 1,600 | 1,600 | 3,200 |
| 31 | Parts & Labor | 7,750 | 7,750 | 4,695 | 7,750 | 7,750 | 4,500 |
| 32 | Utilities | 2,250 | 2,250 | 1,539 | 2,250 | 2,250 | 2,250 |
| 33 | Professional Association/Training | 900 | 900 | 585 | 900 | 900 | 400 |
| | Total - Expenses | 19,100 | 19,100 | 19,069 | 19,100 | 19,100 | 18,600 |
| | TOTAL - RECREATION | 96,349 | 96,349 | 92,531 | 95,323 | 96,626 | 97,511 |
| | TOTAL HUMAN SERVICES | 508,937 | 508,937 | 459,672 | 446,295 | 450,805 | 459,193 |
| | HOUSING AUTHORITY | | | | | | |
| 34 | Clerical (Housing Authority) | 700 | 700 | 600 | 700 | 700 | 700 |
| | TOTAL - HOUSING AUTHORITY | 700 | 700 | 600 | 700 | 700 | 700 |

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| LINE # | DEPARTMENT OF HUMAN SERVICES | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|---------------|--|---|---|--|---|---|---|
| | LIBRARIES | | | | | | |
| 35 | Westerly Public Library | 86,810 | 86,810 | 86,810 | 86,810 | 86,810 | 91,810 |
| 36 | Stonington Free Library | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 135,000 |
| 37 | Mystic & Noank Library | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 75,000 |
| 38 | Stonington Historical Society | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | TOTAL - LIBRARIES | 284,810 | 284,810 | 284,810 | 284,810 | 284,810 | 304,810 |
| | OUTSIDE AGENCIES | | | | | | |
| 39 | Public Health & Nursing | 23,028 | 23,028 | 23,028 | 23,028 | 23,028 | 23,028 |
| 40 | Pawcatuck Neighborhood Center | 118,000 | 118,000 | 118,000 | 140,000 | 140,000 | 165,000 |
| 41 | Stonington Como Center | 40,501 | 40,501 | 40,501 | 40,501 | 40,501 | 40,501 |
| 42 | Mystic Area Shelter & Hospitality (M.A.S.H) | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 43 | Westerly Area Rest and Meals (WARM) | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 44 | Westerly Adult Day Services, Inc. | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 45 | Big Brothers/Big Sisters | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 0 |
| 46 | Community Vocational Services (Olean Center) | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 47 | T.V.C.C.A. | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 48 | Stonington Prevention Council | 500 | 500 | 500 | 500 | 500 | 500 |
| 49 | New London Homeless Hospitality Center | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 50 | Sexual Assault Crisis Center | 0 | 0 | 0 | 0 | 0 | 0 |
| | TOTAL - OUTSIDE AGENCIES | 205,029 | 205,029 | 205,029 | 227,029 | 227,029 | 250,529 |
| | AMBULANCES | | | | | | |
| 51 | Stonington Ambulance | 20,000 | 20,000 | 20,000 | 30,000 | 30,000 | 31,000 |
| 52 | Mystic River Ambulance | 20,000 | 20,000 | 20,000 | 30,000 | 30,000 | 31,000 |
| 53 | Westerly Ambulance | 20,000 | 20,000 | 20,000 | 30,000 | 30,000 | 31,000 |
| | TOTAL - AMBULANCES | 60,000 | 60,000 | 60,000 | 90,000 | 90,000 | 93,000 |
| | TOTAL DEPARTMENT OF HUMAN SERVICES | 1,059,476 | 1,059,476 | 1,010,111 | 1,048,834 | 1,053,344 | 1,108,232 |

EDUCATION

The following is a summary of expenditures for the 2014-2015 fiscal year as submitted by the Board of Education Department. Any questions regarding the Education portion of this budget should be directed to Bill King, Business Manager Stonington Public Schools. He can be reached at 860-572-0506.

The detail budget book can be obtained at the Board of Education – Central Office.

Stonington Public Schools

EDUCATION DEPARTMENT SUMMARY

| Account Number / Description | 1 Year Prior Adopted 7/1/2013 - 6/30/2014 | 1 Year Prior Revised 7/1/2013 - 6/30/2014 | Budget Total 7/1/2014 - 6/30/2015 | Budget Difference 7/1/2014 - 6/30/2015 | % Difference |
|---|--|--|--------------------------------------|---|-----------------|
| <u>REVENUES</u> | | | | | |
| 41701 GATES RECIEPTS | (\$15,000.00) | (\$15,000.00) | (\$15,000.00) | \$0.00 | 0.00% |
| 41740 FEE REVENUE | (\$12,000.00) | (\$12,000.00) | (\$12,000.00) | \$0.00 | 0.00% |
| 41790 ADVERTISING REVENUES | (\$18,000.00) | (\$18,000.00) | \$0.00 | \$18,000.00 | (100.00%) |
| VARIOUS GRANT REVENUES | (\$1,228,491.00) | (\$58,666.00) | \$0.00 | \$58,666.00 | (100.00%) |
| TOTAL EDUCATION DEPT. REVENUES | (\$1,273,491.00) | (\$103,666.00) | (\$27,000.00) | \$76,666.00 | (73.95%) |
| <u>EXPENDITURES</u> | | | | | |
| ADMINISTRATION | \$719,798.00 | \$719,798.00 | \$772,196.45 | \$52,398.45 | 7.28% |
| HUMAN RESOURCES | \$5,451,154.00 | \$5,451,154.00 | \$5,708,803.82 | \$257,649.82 | 4.73% |
| BUSINESS FISCAL | \$1,798,696.00 | \$1,798,696.00 | \$1,850,817.83 | \$52,121.83 | 2.90% |
| CURRICULUM AND INSTRUCTION | \$545,356.00 | \$545,356.00 | \$646,156.38 | \$100,800.38 | 18.48% |
| SPECIAL SERVICES (INCLUDING SPECIAL ED) | \$7,347,985.00 | \$7,347,985.00 | \$7,406,619.62 | \$58,634.62 | 0.80% |
| TECHNOLOGY | \$540,715.00 | \$540,715.00 | \$577,098.00 | \$36,383.00 | 6.73% |
| MAINTENANCE AND OPERATIONS | \$3,497,707.00 | \$3,364,280.00 | \$3,610,927.00 | \$246,647.00 | 7.33% |
| DEANS MILL SCHOOL | \$2,139,597.00 | \$2,139,597.00 | \$2,271,871.72 | \$132,274.72 | 6.18% |
| WEST BROAD/WEST VINE STREET SCHOOLS | \$2,171,423.00 | \$2,171,423.00 | \$2,057,561.96 | (\$113,861.04) | (5.24%) |
| MYSTIC MIDDLE SCHOOL | \$2,481,308.00 | \$2,481,308.00 | \$2,544,366.10 | \$63,058.10 | 2.54% |
| PAWCATUCK MIDDLE SCHOOL | \$1,997,883.00 | \$1,997,883.00 | \$1,932,190.12 | (\$65,692.88) | (3.29%) |
| STONINGTON HIGH SCHOOL | \$4,912,394.00 | \$4,912,394.00 | \$4,977,772.06 | \$65,378.06 | 1.33% |
| STONINGTON HIGH SCHOOL ATHLETICS | \$366,700.00 | \$366,700.00 | \$401,616.00 | \$34,916.00 | 9.52% |
| TOTAL EDUCATION DEPT. NET EXPENDITURES | \$33,970,716.00 | \$33,837,289.00 | \$34,757,997.06 | \$920,708.06 | 2.72% |
| SUBTOTAL EDUCATION DEPT. NET BUDGET | \$32,697,225.00 | \$33,733,623.00 | \$34,730,997.06 | \$997,374.06 | 2.96% |
| LESS BOARD OF FINANCE REDUCTION 3/19/14 | | | (\$663,213.00) | (\$663,213.00) | |
| ADD BOARD OF FINANCE ADDITIONAL FUNDS | | | \$270,000.00 | \$270,000.00 | |
| LESS MAGNET SCHOOL TRANSPORTATION EXPENDITURE TRANSFERRED TO STATE GRANT FUND | | | (\$65,000.00) | (\$65,000.00) | |
| GRAND TOTAL EDUCATION DEPT. NET BUDGET | \$32,697,225.00 | \$33,733,623.00 | \$34,272,784.06 | \$539,161.06 | 1.60% |

Stonington Public Schools

BUSINESS FISCAL

| | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|-----------------------------------|-----------------------|-----------------------|-----------------------|----------------------|--------------|
| Account Number / Description | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG.ADM. SALARY | \$149,390.00 | \$149,390.00 | \$99,475.00 | (\$49,915.00) | (33.41%) |
| 51140 BLDG.ADM SECRETARY SAL | \$132,444.00 | \$132,444.00 | \$181,268.83 | \$48,824.83 | 36.86% |
| 51150 MAINT/CUST SALARY | \$14,609.00 | \$14,609.00 | \$14,975.00 | \$366.00 | 2.51% |
| 51240 SUB SECRETARY SALARY | \$2,800.00 | \$2,800.00 | \$2,800.00 | \$0.00 | 0.00% |
| 53190 OTHER PROF/TECH SERVICES | \$68,000.00 | \$68,000.00 | \$71,250.00 | \$3,250.00 | 4.78% |
| 53320 IN TOWN TRAVEL | \$100.00 | \$100.00 | \$100.00 | \$0.00 | 0.00% |
| 54300 REPAIRS/MAINTENANCE | \$500.00 | \$500.00 | \$500.00 | \$0.00 | 0.00% |
| 55100 REGULAR BUS TRANSPORTATION | \$1,227,976.00 | \$1,227,976.00 | \$1,252,399.00 | \$24,423.00 | 1.99% |
| 55300 COMMUNICATION | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$0.00 | 0.00% |
| 55400 ADVERTISING | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$0.00 | 0.00% |
| 55500 PRINT/BIND | \$250.00 | \$250.00 | \$250.00 | \$0.00 | 0.00% |
| 55800 CONFERENCES | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$0.00 | 0.00% |
| 56200 TRANSPORTATION FUEL | \$183,902.00 | \$183,902.00 | \$209,025.00 | \$25,123.00 | 13.66% |
| 57300 REPLACEMENT EQUIP NON INSTR | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$0.00 | 0.00% |
| 58100 DUES/FEES | \$725.00 | \$725.00 | \$775.00 | \$50.00 | 6.90% |
| GRAND TOTAL | \$1,798,696.00 | \$1,798,696.00 | \$1,850,817.83 | \$52,121.83 | 2.90% |

Stonington Public Schools

CURRICULUM AND INSTRUCTION

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|---------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG.ADM. SALARY | \$139,327.00 | \$139,327.00 | \$142,827.00 | \$3,500.00 | 2.51% |
| 51140 BLDG.ADM SECRETARY SAL | \$38,785.00 | \$38,785.00 | \$39,740.38 | \$955.38 | 2.46% |
| 51330 ADDED TEACHER SALARY | \$55,760.00 | \$55,760.00 | \$67,300.00 | \$11,540.00 | 20.70% |
| 53120 PROF DEV INSTR CONSULANT | \$37,586.00 | \$37,277.41 | \$23,000.00 | (\$14,277.41) | (37.99%) |
| 53190 OTHER PROF/TECH SERVICES | \$8,280.00 | \$8,280.00 | \$0.00 | (\$8,280.00) | (100.00%) |
| 53320 IN TOWN TRAVEL | \$527.00 | \$835.59 | \$2,700.00 | \$1,864.41 | 353.78% |
| 55500 PRINT/BIND | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | |
| 55800 CONFERENCES | \$9,293.00 | \$9,293.00 | \$30,265.00 | \$20,972.00 | 225.68% |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$5,456.00 | \$5,456.00 | \$6,000.00 | \$544.00 | 9.97% |
| 56110 INSTRUCTIONAL SUPPLIES | \$85,016.00 | \$82,274.02 | \$145,085.00 | \$62,810.98 | 73.88% |
| 56400 CLASSROOM BOOKS | \$121,785.00 | \$124,526.98 | \$150,800.00 | \$26,273.02 | 21.57% |
| 56550 MEDIA SUPPLIES | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$0.00 | 0.00% |
| 56600 PROF MATERIAL | \$3,851.00 | \$3,851.00 | \$3,700.00 | (\$151.00) | (3.92%) |
| 57000 NEW EQUIP INSTRUCTIONAL | \$24,509.00 | \$24,509.00 | \$0.00 | (\$24,509.00) | (100.00%) |
| 57300 REPLACEMENT EQUIP NON INSTR | \$0.00 | \$0.00 | \$400.00 | \$400.00 | |
| 58100 DUES/FEES | \$3,181.00 | \$3,181.00 | \$21,339.00 | \$18,158.00 | 570.83% |
| GRAND TOTAL | \$545,356.00 | \$545,356.00 | \$646,156.38 | \$100,800.38 | 18.48% |

Stonington Public Schools

OPERATIONS/MAINTENANCE

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|-----------------------------------|-----------------------|-----------------------|-----------------------|----------------------|--------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG. ADM .SALARY | \$75,771.00 | \$75,771.00 | \$0.00 | (\$75,771.00) | (100.00%) |
| 51150 MAINT/CUST SALARY | \$1,250,996.00 | \$1,250,996.00 | \$1,298,453.00 | \$47,457.00 | 3.79% |
| 51250 SUB MAINT/CUST SALARY | \$60,000.00 | \$60,000.00 | \$60,000.00 | \$0.00 | 0.00% |
| 53190 OTHER PROF/TECH SERVICES | \$12,030.00 | \$12,030.00 | \$12,630.00 | \$600.00 | 4.99% |
| 53910 POLICE SERVICES | \$33,270.00 | \$33,270.00 | \$34,269.00 | \$999.00 | 3.00% |
| 54100 PUBLIC UTILITY | \$837,143.00 | \$837,143.00 | \$927,415.00 | \$90,272.00 | 10.78% |
| 54300 REPAIRS/MAINTENANCE | \$316,484.00 | \$316,484.00 | \$339,238.00 | \$22,754.00 | 7.19% |
| 54400 RENTALS | \$63,210.00 | \$63,210.00 | \$72,725.00 | \$9,515.00 | 15.05% |
| 55200 PROPERTY/ LIABILITY INS | \$221,330.00 | \$221,330.00 | \$221,500.00 | \$170.00 | 0.08% |
| 55300 COMMUNICATION | \$85,816.00 | \$28,160.00 | \$23,520.00 | (\$4,640.00) | (16.48%) |
| 55800 CONFERENCES | \$525.00 | \$525.00 | \$550.00 | \$25.00 | 4.76% |
| 56150 MAINTENANCE SUPPLIES | \$193,205.00 | \$193,205.00 | \$209,078.00 | \$15,873.00 | 8.22% |
| 56200 TRANSPORTATION FUEL | \$15,605.00 | \$15,605.00 | \$16,385.00 | \$780.00 | 5.00% |
| 56250 HEAT ENERGY | \$330,222.00 | \$330,222.00 | \$392,964.00 | \$62,742.00 | 19.00% |
| 57300 REPLACEMENT EQUIP NON INSTR | \$1,050.00 | \$1,050.00 | \$1,100.00 | \$50.00 | 4.76% |
| 58100 DUES/FEES | \$1,050.00 | \$1,050.00 | \$1,100.00 | \$50.00 | 4.76% |
| GRAND TOTAL | \$3,497,707.00 | \$3,440,051.00 | \$3,610,927.00 | \$170,876.00 | 4.97% |

Stonington Public Schools

SPECIAL EDUCATION / SPECIAL SVCS

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|--------------------------------------|-----------------------|-----------------------|-----------------------|----------------------|--------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG.ADM. SALARY | \$93,067.00 | \$93,067.00 | \$97,048.00 | \$3,981.00 | 4.28% |
| 51130 TEACHER SALARY | \$3,088,367.00 | \$3,088,367.00 | \$3,139,484.40 | \$51,117.40 | 1.66% |
| 51140 BLDG.ADM SECRETARY SAL | \$72,273.00 | \$72,273.00 | \$70,558.22 | (\$1,714.78) | (2.37%) |
| 51160 NURSE SALARY | \$334,813.00 | \$334,813.00 | \$340,909.00 | \$6,096.00 | 1.82% |
| 51170 AIDE SALARY | \$1,112,367.00 | \$1,112,367.00 | \$1,034,102.00 | (\$78,265.00) | (7.04%) |
| 51180 NON-CERTIFIED PROFESSIONALS | \$165,442.00 | \$165,442.00 | \$168,105.00 | \$2,663.00 | 1.61% |
| 51230 TEMP INSTR TEACHER | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$0.00 | 0.00% |
| 51240 SUB SECRETARY SALARY | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$0.00 | 0.00% |
| 51260 SS HEALTH SRVS PT/SUB NURSE | \$107,444.00 | \$109,944.00 | \$116,073.00 | \$6,129.00 | 5.57% |
| 51270 TEMP INSTR AIDE | \$30,000.00 | \$30,000.00 | \$30,525.00 | \$525.00 | 1.75% |
| 51330 ADDED TEACHER SALARY | \$50,000.00 | \$50,000.00 | \$51,250.00 | \$1,250.00 | 2.50% |
| 51530 TUTOR | \$87,199.00 | \$87,199.00 | \$85,126.00 | (\$2,073.00) | (2.38%) |
| 52100 HEALTH INS | (\$40,000.00) | (\$40,000.00) | (\$40,000.00) | \$0.00 | 0.00% |
| 53110 STUDENT ENRICHMENT | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 | |
| 53130 PROF/TECH | \$191,096.00 | \$192,735.00 | \$187,096.00 | (\$5,639.00) | (2.95%) |
| 53190 OTHER PROF/TECH SERVICES | \$55,914.00 | \$55,914.00 | \$55,914.00 | \$0.00 | 0.00% |
| 53320 IN TOWN TRAVEL | \$5,658.00 | \$5,658.00 | \$5,658.00 | \$0.00 | 0.00% |
| 54300 REPAIRS/MAINTENANCE | \$6,722.00 | \$6,722.00 | \$8,222.00 | \$1,500.00 | 22.31% |
| 55110 SE SPEC.NEEDS SYS. TRANSPORTAT | \$649,148.00 | \$649,148.00 | \$668,211.00 | \$19,063.00 | 2.94% |
| 55120 FIELD TRIPS | \$0.00 | \$0.00 | \$500.00 | \$500.00 | |
| 55300 COMMUNICATION | \$2,198.00 | \$2,198.00 | \$2,198.00 | \$0.00 | 0.00% |
| 55500 PRINT/BIND | \$1,474.00 | \$1,474.00 | \$1,474.00 | \$0.00 | 0.00% |
| 55600 TUITION | \$1,231,019.00 | \$1,231,019.00 | \$1,288,723.00 | \$57,704.00 | 4.69% |
| 55800 CONFERENCES | \$9,519.00 | \$9,519.00 | \$9,519.00 | \$0.00 | 0.00% |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$22,704.00 | \$18,565.00 | \$20,216.00 | \$1,651.00 | 8.89% |
| 56110 INSTRUCTIONAL SUPPLIES | \$14,403.00 | \$14,403.00 | \$14,403.00 | \$0.00 | 0.00% |
| 56200 TRANSPORTATION FUEL | \$5,493.00 | \$5,493.00 | \$0.00 | (\$5,493.00) | (100.00%) |
| 56350 BID SUPPLIES | \$1,955.00 | \$1,955.00 | \$1,955.00 | \$0.00 | 0.00% |
| 56400 CLASSROOM BOOKS | \$4,917.00 | \$4,917.00 | \$4,917.00 | \$0.00 | 0.00% |
| 56600 PROF MATERIAL | \$2,069.00 | \$2,069.00 | \$0.00 | (\$2,069.00) | (100.00%) |
| 57000 NEW EQUIP INSTRUCTIONAL | \$21,772.00 | \$21,772.00 | \$21,772.00 | \$0.00 | 0.00% |
| 57100 NEW EQUIP NON INSTRUCTIONAL | \$1,261.00 | \$1,261.00 | \$1,261.00 | \$0.00 | 0.00% |
| 57300 REPLACEMENT EQUIP NON INSTR | \$1,715.00 | \$1,715.00 | \$1,715.00 | \$0.00 | 0.00% |
| 58100 DUES/FEES | \$976.00 | \$976.00 | \$185.00 | (\$791.00) | (81.05%) |
| GRAND TOTAL | \$7,347,985.00 | \$7,347,985.00 | \$7,406,619.62 | \$58,634.62 | 0.80% |

Stonington Public Schools

Technology

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51180 NON-CERTIFIED PROFESSIONALS | \$285,664.00 | \$285,664.00 | \$268,220.00 | (\$17,444.00) | (6.11%) |
| 51330 ADDED TEACHER SALARY | \$4,824.00 | \$4,824.00 | \$4,878.00 | \$54.00 | 1.12% |
| 53190 OTHER PROF/TECH SERVICES | \$35,000.00 | \$35,000.00 | \$40,000.00 | \$5,000.00 | 14.29% |
| 53320 IN TOWN TRAVEL | \$6,200.00 | \$6,200.00 | \$5,500.00 | (\$700.00) | (11.29%) |
| 54300 REPAIRS/MAINTENANCE | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$0.00 | 0.00% |
| 55300 COMMUNICATION | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$0.00 | 0.00% |
| 55300 COMMUNICATION | \$57,656.00 | \$57,656.00 | \$77,200.00 | \$19,544.00 | 33.90% |
| 55800 CONFERENCES | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | |
| 56120 CA DISTRICT TECH SUPPLIES | \$650.00 | \$650.00 | \$650.00 | \$0.00 | 0.00% |
| 57200 REPLACEMENT EQUIP INSTRUCTIONAL | \$28,500.00 | \$28,500.00 | \$38,750.00 | \$10,250.00 | 35.96% |
| 57300 REPLACEMENT EQUIP NON INSTR | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 | |
| 58100 DUES/FEES | \$840.00 | \$840.00 | \$3,000.00 | \$2,160.00 | 257.14% |
| 58120 CURRICULUM DISTRICT TECH/LIC. | \$93,881.00 | \$93,881.00 | \$103,900.00 | \$10,019.00 | 10.67% |
| GRAND TOTAL | \$540,715.00 | \$540,715.00 | \$577,098.00 | \$36,383.00 | 6.73% |

Stonington Public Schools

Deans Mill School

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|---|-----------------------|-----------------------|-----------------------|----------------------|--------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG.ADM. SALARY | \$171,913.00 | \$171,913.00 | \$195,749.00 | \$23,836.00 | 13.87% |
| 51130 TEACHER SALARY | \$1,687,489.00 | \$1,687,489.00 | \$1,825,660.50 | \$138,171.50 | 8.19% |
| 51140 BLDG.ADM SECRETARY SAL | \$67,540.00 | \$67,540.00 | \$70,384.22 | \$2,844.22 | 4.21% |
| 51170 AIDE SALARY | \$101,688.00 | \$101,688.00 | \$76,458.00 | (\$25,230.00) | (24.81%) |
| 51230 TEMP INSTR TEACHER | \$55,000.00 | \$55,000.00 | \$55,000.00 | \$0.00 | 0.00% |
| 51240 SUB SECRETARY SALARY | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 51270 TEMP INSTR AIDE | \$1,000.00 | \$1,000.00 | \$1,100.00 | \$100.00 | 10.00% |
| 53110 STUDENT ENRICHMENT | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$0.00 | 0.00% |
| 53320 IN TOWN TRAVEL | \$250.00 | \$250.00 | \$0.00 | (\$250.00) | (100.00%) |
| 54300 REPAIRS/MAINTENANCE | \$150.00 | \$150.00 | \$200.00 | \$50.00 | 33.33% |
| 55300 COMMUNICATION | \$2,000.00 | \$2,000.00 | \$2,500.00 | \$500.00 | 25.00% |
| 55500 PRINT/BIND | \$2,000.00 | \$2,000.00 | \$2,500.00 | \$500.00 | 25.00% |
| 55800 CONFERENCES | \$1,500.00 | \$1,500.00 | \$0.00 | (\$1,500.00) | (100.00%) |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$4,000.00 | \$4,000.00 | \$5,000.00 | \$1,000.00 | 25.00% |
| 56110 INSTRUCTIONAL SUPPLIES | \$8,750.00 | \$8,750.00 | \$2,500.00 | (\$6,250.00) | (71.43%) |
| 56350 BID SUPPLIES | \$14,630.00 | \$14,630.00 | \$15,820.00 | \$1,190.00 | 8.13% |
| 56400 CLASSROOM BOOKS | \$6,000.00 | \$6,000.00 | \$5,000.00 | (\$1,000.00) | (16.67%) |
| 56500 LIB/MEDIA BOOKS | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$0.00 | 0.00% |
| 56550 MEDIA SUPPLIES | \$1,000.00 | \$1,000.00 | \$1,500.00 | \$500.00 | 50.00% |
| 56600 PROF MATERIAL | \$250.00 | \$250.00 | \$250.00 | \$0.00 | 0.00% |
| 57000 NEW EQUIP INSTRUCTIONAL | \$5,787.00 | \$5,787.00 | \$2,000.00 | (\$3,787.00) | (65.44%) |
| 57100 NEW EQUIP NON INSTRUCTIONAL | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | |
| 57200 REPLACEMENT EQUIP INSTRUCTIONAL | \$700.00 | \$700.00 | \$1,000.00 | \$300.00 | 42.86% |
| 57300 REPLACEMENT EQUIP NON INSTRUCTIONAL | \$700.00 | \$700.00 | \$1,000.00 | \$300.00 | 42.86% |
| 58100 DUES/FEES | \$250.00 | \$250.00 | \$250.00 | \$0.00 | 0.00% |
| GRAND TOTAL | \$2,139,597.00 | \$2,139,597.00 | \$2,271,871.72 | \$132,274.72 | 6.18% |

Stonington Public Schools

West Broad / West Vine Street School

| | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------|
| Account Number / Description | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | % Difference |
| 51110 BLDG.ADM. SALARY | \$225,575.00 | \$225,575.00 | \$231,175.00 | \$5,600.00 | 2.48% |
| 51130 TEACHER SALARY | \$704,488.00 | \$704,488.00 | \$647,291.10 | (\$57,196.90) | (8.12%) |
| 51130 TEACHER SALARY | \$908,511.00 | \$908,511.00 | \$925,183.50 | \$16,672.50 | 1.84% |
| 51140 BLDG.ADM SECRETARY SAL | \$37,260.00 | \$37,260.00 | \$34,838.69 | (\$2,421.31) | (6.50%) |
| 51140 BLDG.ADM SECRETARY SAL | \$37,460.00 | \$37,460.00 | \$38,430.67 | \$970.67 | 2.59% |
| 51170 AIDE SALARY | \$37,472.00 | \$37,472.00 | \$26,978.00 | (\$10,494.00) | (28.00%) |
| 51170 AIDE SALARY | \$104,793.00 | \$104,793.00 | \$52,625.00 | (\$52,168.00) | (49.78%) |
| 51230 TEMP INSTR TEACHER | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$0.00 | 0.00% |
| 51230 TEMP INSTR TEACHER | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$0.00 | 0.00% |
| 51240 SUB SECRETARY SALARY | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 51240 SUB SECRETARY SALARY | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 51270 TEMP INSTR AIDE | \$500.00 | \$500.00 | \$600.00 | \$100.00 | 20.00% |
| 53110 STUDENT ENRICHMENT | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$0.00 | 0.00% |
| 53320 IN TOWN TRAVEL | \$400.00 | \$400.00 | \$0.00 | (\$400.00) | (100.00%) |
| 55300 COMMUNICATION | \$1,500.00 | \$1,500.00 | \$2,000.00 | \$500.00 | 33.33% |
| 55500 PRINT/BIND | \$1,000.00 | \$1,000.00 | \$2,500.00 | \$1,500.00 | 150.00% |
| 55800 CONFERENCES | \$500.00 | \$500.00 | \$0.00 | (\$500.00) | (100.00%) |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$7,500.00 | \$7,500.00 | \$5,000.00 | (\$2,500.00) | (33.33%) |
| 56110 INSTRUCTIONAL SUPPLIES | \$7,188.00 | \$7,188.00 | \$2,500.00 | (\$4,688.00) | (65.22%) |
| 56350 BID SUPPLIES | \$15,308.00 | \$15,308.00 | \$14,740.00 | (\$568.00) | (3.71%) |
| 56400 CLASSROOM BOOKS | \$600.00 | \$600.00 | \$5,000.00 | \$4,400.00 | 733.33% |
| 56500 LIB/MEDIA BOOKS | \$800.00 | \$800.00 | \$1,500.00 | \$700.00 | 87.50% |
| 56550 MEDIA SUPPLIES | \$5,511.00 | \$5,511.00 | \$1,500.00 | (\$4,011.00) | (72.78%) |
| 56600 PROF MATERIAL | \$0.00 | \$0.00 | \$250.00 | \$250.00 | |
| 57000 NEW EQUIP INSTRUCTIONAL | \$12,244.00 | \$12,244.00 | \$2,000.00 | (\$10,244.00) | (83.67%) |
| 57100 NEW EQUIP NON INSTRUCTIONAL | \$500.00 | \$500.00 | \$900.00 | \$400.00 | 80.00% |
| 57200 REPLACEMENT EQUIP INSTR | \$500.00 | \$500.00 | \$900.00 | \$400.00 | 80.00% |
| 57300 REPLACEMENT EQUIP NON INSTR | \$500.00 | \$500.00 | \$900.00 | \$400.00 | 80.00% |
| 58100 DUES/FEES | \$813.00 | \$813.00 | \$250.00 | (\$563.00) | (69.25%) |
| GRAND TOTAL | \$2,171,423.00 | \$2,171,423.00 | \$2,057,561.96 | (\$113,861.04) | (5.24%) |

Stonington Public Schools

Mystic Middle School

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|---------------------------------------|-----------------------|-----------------------|-----------------------|----------------------|--------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG.ADM. SALARY | \$180,550.00 | \$180,550.00 | \$242,218.00 | \$61,668.00 | 34.16% |
| 51130 TEACHER SALARY | \$2,032,139.00 | \$2,032,139.00 | \$2,042,238.00 | \$10,099.00 | 0.50% |
| 51140 BLDG.ADM SECRETARY SAL | \$73,680.00 | \$73,680.00 | \$75,464.35 | \$1,784.35 | 2.42% |
| 51170 AIDE SALARY | \$55,264.00 | \$55,264.00 | \$41,325.00 | (\$13,939.00) | (25.22%) |
| 51230 TEMP INSTR TEACHER | \$50,000.00 | \$50,000.00 | \$47,500.00 | (\$2,500.00) | (5.00%) |
| 51240 SUB SECRETARY SALARY | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 51270 TEMP INSTR AIDE | \$250.00 | \$250.00 | \$300.00 | \$50.00 | 20.00% |
| 51330 ADDED TEACHER SALARY | \$29,345.00 | \$29,345.00 | \$30,170.75 | \$825.75 | 2.81% |
| 53110 STUDENT ENRICHMENT | \$0.00 | \$0.00 | \$3,400.00 | \$3,400.00 | 0.00% |
| 53900 REFEREES | \$1,706.00 | \$1,706.00 | \$1,690.00 | (\$16.00) | (0.94%) |
| 54300 REPAIRS/MAINTENANCE | \$1,750.00 | \$1,750.00 | \$1,850.00 | \$100.00 | 5.71% |
| 54400 RENTALS | \$400.00 | \$400.00 | \$400.00 | \$0.00 | 0.00% |
| 55120 FIELD TRIPS | \$3,764.00 | \$3,764.00 | \$4,708.00 | \$944.00 | 25.08% |
| 55300 COMMUNICATION | \$2,000.00 | \$2,000.00 | \$2,500.00 | \$500.00 | 25.00% |
| 55500 PRINT/BIND | \$3,800.00 | \$3,800.00 | \$3,800.00 | \$0.00 | 0.00% |
| 55800 CONFERENCES | \$1,000.00 | \$1,000.00 | \$800.00 | (\$200.00) | (20.00%) |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$6,650.00 | \$6,650.00 | \$5,450.00 | (\$1,200.00) | (18.05%) |
| 56110 INSTRUCTIONAL SUPPLIES | \$11,030.00 | \$11,030.00 | \$11,200.00 | \$170.00 | 1.54% |
| 56350 BID SUPPLIES | \$14,045.00 | \$14,045.00 | \$14,492.00 | \$447.00 | 3.18% |
| 56400 CLASSROOM BOOKS | \$5,900.00 | \$5,900.00 | \$4,500.00 | (\$1,400.00) | 23.73% |
| 56500 LIB/MEDIA BOOKS | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$0.00 | 0.00% |
| 56600 PROF MATERIAL | \$400.00 | \$400.00 | \$400.00 | \$0.00 | 0.00% |
| 57000 NEW EQUIP INSTRUCTIONAL | \$0.00 | \$0.00 | \$2,200.00 | \$2,200.00 | 0.00% |
| 57200 REPLACEMENT EQUIP INSTRUCTIONAL | \$500.00 | \$500.00 | \$650.00 | \$150.00 | 30.00% |
| 58100 DUES/FEES | \$4,135.00 | \$4,135.00 | \$4,110.00 | (\$25.00) | (0.60%) |
| GRAND TOTAL | \$2,481,308.00 | \$2,481,308.00 | \$2,544,366.10 | \$63,058.10 | 2.54% |

Stonington Public Schools

Pawcatuck Middle School

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|-----------------------------------|-----------------------|-----------------------|-----------------------|----------------------|----------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG.ADM. SALARY | \$180,550.00 | \$180,550.00 | \$199,983.00 | \$19,433.00 | 10.76% |
| 51130 TEACHER SALARY | \$1,595,820.00 | \$1,595,820.00 | \$1,502,799.20 | (\$93,020.80) | (5.83%) |
| 51140 BLDG.ADM SECRETARY SAL | \$46,550.00 | \$46,550.00 | \$50,603.17 | \$4,053.17 | 8.71% |
| 51170 AIDE SALARY | \$34,927.00 | \$34,927.00 | \$41,886.00 | \$6,959.00 | 19.92% |
| 51230 TEMP INSTR TEACHER | \$55,000.00 | \$55,000.00 | \$52,500.00 | (\$2,500.00) | (4.55%) |
| 51240 SUB SECRETARY SALARY | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 51330 ADDED TEACHER SALARY | \$28,506.00 | \$28,506.00 | \$28,487.75 | (\$18.25) | (0.06%) |
| 53110 STUDENT ENRICHMENT | \$1,200.00 | \$1,200.00 | \$4,600.00 | \$3,400.00 | 283.33% |
| 53320 IN TOWN TRAVEL | \$800.00 | \$800.00 | \$0.00 | (\$800.00) | (100.00%) |
| 53900 REFEREES | \$2,260.00 | \$2,260.00 | \$2,340.00 | \$80.00 | 3.54% |
| 54300 REPAIRS/MAINTENANCE | \$1,850.00 | \$1,850.00 | \$1,700.00 | (\$150.00) | (8.11%) |
| 54400 RENTALS | \$1,120.00 | \$1,120.00 | \$1,120.00 | \$0.00 | 0.00% |
| 55120 FIELD TRIPS | \$3,550.00 | \$3,550.00 | \$3,750.00 | \$200.00 | 5.63% |
| 55300 COMMUNICATION | \$2,700.00 | \$2,700.00 | \$2,700.00 | \$0.00 | 0.00% |
| 55500 PRINT/BIND | \$4,500.00 | \$4,500.00 | \$5,500.00 | \$1,000.00 | 22.22% |
| 55800 CONFERENCES | \$0.00 | \$0.00 | \$1,100.00 | \$1,100.00 | |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$2,000.00 | \$2,000.00 | \$1,000.00 | (\$1,000.00) | (50.00%) |
| 56110 INSTRUCTIONAL SUPPLIES | \$12,740.00 | \$12,740.00 | \$11,186.00 | (\$1,554.00) | (12.20%) |
| 56350 BID SUPPLIES | \$9,900.00 | \$9,900.00 | \$9,250.00 | (\$650.00) | (6.57%) |
| 56550 MEDIA SUPPLIES | \$500.00 | \$500.00 | \$500.00 | \$0.00 | 0.00% |
| 56600 PROF MATERIAL | \$0.00 | \$0.00 | \$300.00 | \$300.00 | |
| 57000 NEW EQUIP INSTRUCTIONAL | \$4,160.00 | \$4,160.00 | \$2,300.00 | (\$1,860.00) | (44.71%) |
| 57200 REPLACEMENT EQUIP INSTR | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 57300 REPLACEMENT EQUIP NON INSTR | \$1,600.00 | \$1,600.00 | \$1,200.00 | (\$400.00) | (25.00%) |
| 58100 DUES/FEES | \$5,650.00 | \$5,650.00 | \$5,385.00 | (\$265.00) | (4.69%) |
| GRAND TOTAL | \$1,997,883.00 | \$1,997,883.00 | \$1,932,190.12 | (\$65,692.88) | (3.29%) |

Stonington Public Schools

Stonington High School

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|----------------------------------|-----------------------|-----------------------|-----------------------|----------------------|--------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51110 BLDG.ADM. SALARY | \$256,319.00 | \$256,319.00 | \$295,091.00 | \$38,772.00 | 15.13% |
| 51130 TEACHER SALARY | \$4,012,832.00 | \$4,012,832.00 | \$4,086,268.20 | \$73,436.20 | 1.83% |
| 51140 BLDG.ADM SECRETARY SAL | \$154,424.00 | \$154,424.00 | \$159,395.36 | \$4,971.36 | 3.22% |
| 51170 AIDE SALARY | \$170,445.00 | \$170,445.00 | \$151,023.00 | (\$19,422.00) | (11.39%) |
| 51230 TEMP INSTR TEACHER | \$70,000.00 | \$70,000.00 | \$65,000.00 | (\$5,000.00) | (7.14%) |
| 51240 SUB SECRETARY SALARY | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$0.00 | 0.00% |
| 51270 TEMP INSTR AIDE | \$1,250.00 | \$1,250.00 | \$1,300.00 | \$50.00 | 4.00% |
| 51330 ADDED TEACHER SALARY | \$49,363.00 | \$49,363.00 | \$59,402.50 | \$10,039.50 | 20.34% |
| 51530 TUTOR | \$4,261.00 | \$4,261.00 | \$8,792.00 | \$4,531.00 | 106.34% |
| 53110 STUDENT ENRICHMENT | \$1,500.00 | \$1,500.00 | \$7,000.00 | \$5,500.00 | 366.67% |
| 53120 PROF DEV INSTR CONSULANT | \$725.00 | \$725.00 | \$800.00 | \$75.00 | 10.34% |
| 53190 OTHER PROF/TECH SERVICES | \$20,000.00 | \$20,000.00 | \$20,000.00 | \$0.00 | 0.00% |
| 53320 IN TOWN TRAVEL | \$300.00 | \$300.00 | \$300.00 | \$0.00 | 0.00% |
| 53910 POLICE SERVICES | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | 0.00% |
| 54300 REPAIRS/MAINTENANCE | \$6,100.00 | \$6,100.00 | \$6,100.00 | \$0.00 | 0.00% |
| 54400 RENTALS | \$4,800.00 | \$4,800.00 | \$4,800.00 | \$0.00 | 0.00% |
| 55120 FIELD TRIPS | \$6,800.00 | \$6,800.00 | \$7,900.00 | \$1,100.00 | 16.92% |
| 55300 COMMUNICATION | \$7,000.00 | \$7,000.00 | \$7,000.00 | \$0.00 | 0.00% |
| 55500 PRINT/BIND | \$6,500.00 | \$6,500.00 | \$7,500.00 | \$1,000.00 | 15.38% |
| 55800 CONFERENCES | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$14,900.00 | \$14,900.00 | \$7,000.00 | (\$7,900.00) | (53.02%) |
| 56110 INSTRUCTIONAL SUPPLIES | \$34,800.00 | \$34,800.00 | \$19,500.00 | (\$15,300.00) | (43.97%) |
| 56350 BID SUPPLIES | \$18,000.00 | \$18,000.00 | \$15,000.00 | (\$3,000.00) | (16.67%) |
| 56600 PROF MATERIAL | \$1,000.00 | \$1,000.00 | \$1,500.00 | \$500.00 | 50.00% |
| 57200 REPLACEMENT EQUIP INSTR | \$5,000.00 | \$5,000.00 | \$14,890.00 | \$9,890.00 | 197.80% |
| 58100 DUES/FEES | \$57,075.00 | \$57,075.00 | \$22,210.00 | (\$34,865.00) | (61.09%) |
| GRAND TOTAL | \$4,908,394.00 | \$4,908,394.00 | \$4,977,772.06 | \$69,378.06 | 1.41% |

Stonington Public Schools

Stonington High School - Athletics

| Account Number / Description | 1 Year Prior Adopted | 1 Year Prior Revised | Budget Total | Budget Difference | % Difference |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| | 7/1/2013 - 6/30/2014 | 7/1/2013 - 6/30/2014 | 7/1/2014 - 6/30/2015 | 7/1/2014 - 6/30/2015 | |
| 51200 OTHER SALARY | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$0.00 | 0.00% |
| 51330 ADDED TEACHER SALARY | \$193,504.00 | \$193,504.00 | \$199,124.00 | \$5,620.00 | 2.90% |
| 53130 PROF/TECH | \$9,000.00 | \$9,000.00 | \$9,000.00 | \$0.00 | 0.00% |
| 53320 IN TOWN TRAVEL | \$400.00 | \$400.00 | \$600.00 | \$200.00 | 50.00% |
| 53900 REFEREES | \$34,286.00 | \$34,286.00 | \$35,054.00 | \$768.00 | 2.24% |
| 53910 POLICE SERVICES | \$8,900.00 | \$8,900.00 | \$11,050.00 | \$2,150.00 | 24.16% |
| 54300 REPAIRS/MAINTENANCE | \$10,500.00 | \$10,500.00 | \$10,500.00 | \$0.00 | 0.00% |
| 54400 RENTALS | \$1,500.00 | \$1,500.00 | \$1,500.00 | \$0.00 | 0.00% |
| 55120 FIELD TRIPS | \$53,509.00 | \$53,509.00 | \$56,459.00 | \$2,950.00 | 5.51% |
| 55200 PROPERTY/ LIABILITY INS | \$11,670.00 | \$11,670.00 | \$12,708.00 | \$1,038.00 | 8.89% |
| 55800 CONFERENCES | \$1,875.00 | \$1,875.00 | \$1,950.00 | \$75.00 | 4.00% |
| 56100 NON-INSTRUCTIONAL SUPPLIES | \$19,080.00 | \$19,080.00 | \$21,300.00 | \$2,220.00 | 11.64% |
| 57200 REPLACEMENT EQUIP INSTR | \$9,000.00 | \$9,000.00 | \$12,000.00 | \$3,000.00 | 33.33% |
| 57300 REPLACEMENT EQUIP NON INSTR | \$2,346.00 | \$2,346.00 | \$19,241.00 | \$16,895.00 | 720.16% |
| 58100 DUES/FEES | \$6,130.00 | \$6,130.00 | \$6,130.00 | \$0.00 | 0.00% |
| GRAND TOTAL | \$366,700.00 | \$366,700.00 | \$401,616.00 | \$34,916.00 | 9.52% |

RESOLUTION CREATING A LONG-RANGE CAPITAL IMPROVEMENTS COMMITTEE

The Board of Selectmen shall appoint a Long-Range Capital Improvements Committee consisting of nine (9) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments.

1. Board of Selectmen
2. Board of Education
3. Board of Finance
4. Planning and Zoning Commission
5. Administrative Officer
6. Finance Officer
7. Highway Superintendent
8. Director of Water Pollution Control Authority
9. Town Planner
10. Department of Police Services *
11. Director of Human Services **
12. Solid Waste Manager **
13. Town Engineer **
14. Information Technology Director **

Said committee shall review all proposed capital expenditures submitted for Town Meeting approval as part of the Annual Budget or as special appropriations and shall report its findings to the Board of Selectmen based on the following considerations:

- The extent to which the proposed expenditure is needed;
- What alternatives to proceeding with the proposed expenditure exist;
- The soundness of the proposal in terms of need to be fulfilled; and
- The likely consequences of the cost of the proposed expenditures on the Town's financial position and mill rate.

Said committee shall have such powers and duties necessary to perform such functions as the Board of Selectmen may prescribe.

The committee's report to the Board of Selectmen shall be deemed advisory in nature and shall be a matter of public record.

On or before October 15th of each year, the Board of Selectmen shall submit to the Board of Finance a Capital Improvements Program (CIP) outlining its annual CIP budget goals and objectives for the General Fund for the Town of Stonington for the ensuing year.

Upon receipt and consideration of the Board of Selectmen's CIP report, the Board of Finance shall incorporate the CIP in its Annual Budget Public Hearing.

Adopted at a meeting of the Board of Selectmen on March 9, 1988

* Amended at a meeting of the Board of Selectmen held on August 25, 2000.

** Amended at a meeting of the Board of Selectmen held on October 13, 2004.

**TOWN OF STONINGTON
CAPITAL IMPROVEMENT PROGRAM POLICY**

Policy Statement #1

On May 26, 1988, the Board of Selectmen adopted the following policy defining Capital Improvements:

Capital Improvements are major projects undertaken by the Town with a cost of \$10,000.** or more that are generally not recurring. Capital projects include:

1. All projects requiring debt obligation or borrowing.
2. Any acquisition or lease of land and/or buildings.
3. Purchase or lease of major equipment and vehicles valued in excess of \$10,000.*
4. Construction of new buildings, facilities, or infrastructures including engineering, design and other pre-construction costs with an estimated cost in excess of \$10,000**. Major equipment or furnishings required for new buildings or projects.
5. Major physical building improvements that are not routine expenses with a life expectancy greater than ten (10) years and that substantially enhance the value of a structure.

The Board of Selectmen will make final determination of any project to be included in the Capital Improvement Program except those that directly relate to the Board of Education.

Policy Statement #2

The Town of Stonington will make all capital improvements in accordance with an adopted capital improvement program.

Under extraordinary circumstances, the Town will consider recommending capital nonrecurring expenditures not included in the Annual Capital Budget. Nothing in this provision is intended to preclude the ability to fund emergency expenditures as provided in the General Statutes.

Approved by the Board of Selectmen

/s/ Nicholas F. Keple

First Selectman

5/27/88, 5/28/88

Date

*Amended at Board of Selectmen meeting (wording changed) held on October 24, 1990 – see minutes.

**Approved threshold increase from \$5,000 to \$10,000 at Board of Selectmen meeting February 8, 2005; approved by Board of Finance February 1, 2006.

DEFINITION OF ROLES – 5/26/88

1. CIP COMMITTEE

- serves as coordinating unit performing an administrative function for the Board of Selectman
- role is advisory only to the Board of Selectmen
- recommends organizational structure and framework for completing the CIP
- recommends policy statements for effective administration of the CIP
- conducts Workshop Sessions to assist in completing Request Forms
- solicits additional information when necessary
- reviews requests and project priorities
- submits a recommended CIP to the Board of Selectmen
- submits a separate report identifying operating costs associated with CIP projects

2. ROLE OF BOARD OF SELECTMEN:

- reviews organizational structure and framework submitted by the CIP Committee. Amendments to the recommendation of the CIP Committee shall be returned to the Committee for review and comments prior to adoption.
- submits draft organizational structure and framework to the Board of Finance, Board of Education, and Planning and Zoning Commission for review and comments.
- submits approved Capital Improvement Program and Annual Capital Budget to the Board of Finance for the preparation of a Financial Plan and to Planning and Zoning Commission with respect to C.G.S. 8-23 and 8-24 and the Coastal Management Regulations.

3. ROLE OF BOARD OF FINANCE:

- adopts internal financial policies and reserve policies for the effective management of a CIP
- develops a Financial Plan to fund the Board of Selectmen's recommended CIP. The Board of Selectmen shall have the responsibility for revising the CIP to conform with the financial policies established by the Board of Finance.

4. ROLE OF PLANNING AND ZONING COMMISSION:

- reviews the CIP with respect to C.G.S. 8-23 and 8-24 and the Coastal Management Regulations

5. ROLE OF THE TOWN MEETING

- the annual Capital Budget, special appropriations for capital projects or expenditures, and the authorization of the issuance of bonds must be approved by Town Meeting action.

INSTRUCTIONS FOR COMPLETING THE CAPITAL REQUEST FORM --- Revised 9/26/08/Reviewed 10/6/2009

1. **Project Title:** Insert title of proposed project.
2. **Purpose of Project Request Form:** Indicate whether the project is an addition, modification or deletion.
3. **Departmental Priority:** For the purpose of ranking the importance of each item, we offer the following five categories as defined.
 - A. **Committed:** Projects which the Town has already agreed to undertake.
 - B. **Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services.
 - C. **Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services.
 - D. **Acceptable:** Projects which are fully planned, but implementation can wait until funds are available.
 - E. **Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred.
4. **Location:** Designate the location or boundary limits of the proposed project. If a site is required, but has not been selected, this should be indicated; or, if a site is tentative, provide as much accuracy as possible. If not applicable, enter "N/A".
5. **Description and Justification:** Give a narrative explanation of the nature of the project. Indicate whether the project is to replace existing facilities, equipment and land or is an addition involving an increase in operating expenses.

A description of land projects should include dimensions, overall characteristics, unusual conditions, and any other pertinent information not included on the Capital Request Form. A description of construction projects should include any pertinent information not included on the Capital Request Form; and a description of equipment projects should likewise include any pertinent information not included on the Capital Request Form. Indicate the need for the project and what it is expected to accomplish. Describe its relationship to local, regional, state and federal policies and plans, as well as the requesting department's own multi-year plans and program. Explain the priority assigned to this project and the selection of the time period proposed in Item 7.

Attach any pertinent information that is not provided below.
6. **Project Cost:** Please specify the Total Project Cost for the fiscal years listed, as well as any funds appropriated in previous fiscal years not listed. Also, identify funding offsets if applicable. Do not net the funding offsets against the cost of the project. If there is no Project Cost for a FY listed or no Funding Offsets, please indicate 0 on the appropriate line.
7. **Effect on Operating Costs:** If applicable, please provide the effect that this project will have on operating cost. (ie – addition to a school might need additional staffing). Provide supporting documentation on a separate sheet.
8. **Effect on Revenues:** If applicable include an estimate of new revenue that will be generated.
9. **Submitting Authority:** The agency head or other official representative should review, sign and date.

CAPITAL IMPROVEMENT PROGRAM

FUNCTION DESCRIPTION

To account for major projects undertaken by the Town that are greater than \$10,000 and generally not recurring. The Long-Range Capital Improvements Committee reviews the requests made by departments and makes recommendations to the Board of Selectmen for their consideration. The Board of Selectmen then reviews the requests and recommends to the Board of Finance requests with a priority of A, B or C.

The priorities are defined as follows:

- A. Committed:** Projects which the Town has already agreed to undertake
- B. Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services
- C. Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services
- D. Acceptable:** Projects which are fully planned, but implementation can wait until funds are available
- E. Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred

The Long-Range Capital Improvements Committee is appointed by the Board of Selectmen and consists of nine (9) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments: Board of Selectmen, Board of Police Commissioners, Board of Education, Board of Finance, Planning and Zoning Commission, Administrative Officer, Director of Finance, Director of Public Works, Director of Water Pollution Control Authority, Director of Planning, Chief of Police, Director of Human Services, Solid Waste Manager, Town Engineer, Information Technology Manager.

The members of the CIP committee for 2014-15 were:

| | |
|---------------------|---|
| Edward Haberek, Jr. | First Selectman |
| Vincent Pacileo | Director of Administrative Services (Committee Chair) |
| Maryanna Stevens | Director of Finance |
| J. Darren Stewart | Chief of Police |
| Thomas Gilligan | Director, WPCA |
| John Phetteplace | Solid Waste Management |
| Lawrence Sullivan | Town Engineer |
| Roger Kizer | IT Manager |
| June Strunk | Member, Board of Finance |
| Bill King | Board of Education Operations Manager |

**TOWN OF STONINGTON
CAPITAL PROJECT REQUEST FORM**

| | |
|---|--|
| Department & Activity _____ | Date Prepared _____ |
| Contact Person _____ | Phone Number _____ |
| 1. Project Title _____ | 2. Purpose of Project Request (choose one) <input type="checkbox"/> Add a new item to the program. |
| 3. Department Priority _____ | <input type="checkbox"/> Delete an item on the approved CIP |
| 4. Location _____ | <input type="checkbox"/> Modify or move a project on the approved CIP |

5. Full Project Description (include justification & useful life)

| 6. Project Cost | Amount |
|-----------------------------|-------------|
| FUNDED - Prior years | _____ |
| FUNDED - 2013-2014 | _____ |
| FY 2014-2015 | _____ |
| FY 2015-2016 | _____ |
| FY 2016-2017 | _____ |
| FY 2017-2018 | _____ |
| FY 2018-2019 | _____ |
| Total Project Cost | \$ - |
| FUNDING OFFSETS | |
| State/Federal Grants | _____ |
| Other (Specify) | _____ |
| Total Offsets | \$ - |
| Total Cost to Town | \$ - |

| 7. Effect on Operating Costs ¹ | |
|---|-----------|
| Direct Costs | |
| Personnel | No. _____ |
| Contractual | _____ |
| Materials/Supplies | _____ |
| Equipment | _____ |
| Utilities | _____ |
| Other Costs | _____ |
| Total Operating | \$ - |
| Fringe Benefits (TBD by Finance) | |

| 8. Effect on Revenues | |
|--|-------------|
| Est. New Taxes | _____ |
| Est. New User Fees | _____ |
| Est. New Program Fees (detail on a separate sheet) | _____ |
| Total Increase in Revenues | \$ - |

9. Submitting Authority

Submitted by _____ Date _____

Position _____

¹ On a separate sheet, please provide supporting documentation for values included in the Effect on Operating Expenses section.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2014-2015 ADOPTED BUDGET**

| CAPITAL IMPROVEMENTS | 2012-2013 ADOPTED BUDGET | 2012-2013 REVISED BUDGET | 2012-2013 ACTUAL EXPENDED | 2013-2014 ADOPTED BUDGET | 2013-2014 REVISED BUDGET | 2014-2015 ADOPTED BUDGET |
|------------------------------------|---|---|--|---|---|---|
| Capital Improvements Appropriation | 868,606 | 960,233 | 960,233 | 944,012 | 944,012 | 1,156,434 |
| TOTAL | 868,606 | 960,233 | 960,233 | 944,012 | 944,012 | 1,156,434 |

TOWN OF STONINGTON

SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT

KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE

| Expenditure Classification | Dept | CIP Comm | BOS Priority | FUNDED | | | | | |
|---|------|-------------|-----------------|--------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | | | | Fiscal Year 2013-2014 | Fiscal Year 2014-15 | Fiscal Year 2015-16 | Fiscal Year 2016-17 | Fiscal Year 2017-18 | Fiscal Year 2018-19 |
| GENERAL OPERATIONS | | | | | | | | | |
| Townwide Computer Upgrade | A | A | A | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 |
| Ortho Photography | A | A | A | 15,000 | 7,500 | 15,000 | 15,000 | 15,000 | 15,000 |
| TOTAL GENERAL OPERATIONS | | | | 80,000 | 72,500 | 80,000 | 80,000 | 80,000 | 80,000 |
| POLICE SERVICES | | | | | | | | | |
| Fleet Upgrade | A | A | A | 90,000 | 108,000 | 170,000 | 172,000 | 174,000 | 176,000 |
| Defibrillator Replacement | P/Y | | | 11,000 | | | | | |
| Technology Upgrade / Communication Equipment Upgrade | A | A | A | 10,000 | 0 | 20,000 | 20,000 | 20,000 | 20,000 |
| Bulletproof Vest Replacement | A | | B | 0 | 25,000 | 0 | 0 | 0 | 0 |
| Public Information Message Board | B | C | C | 0 | 0 | 0 | 0 | 0 | 0 |
| Parking Expansion at Headquarters | C | C | C | 0 | 0 | 0 | 0 | 0 | 0 |
| MDT Replacement | B | | | 0 | 0 | 17,000 | 0 | 0 | 0 |
| TOTAL POLICE SERVICES | | | | 111,000 | 133,000 | 207,000 | 192,000 | 194,000 | 196,000 |
| PLANNING AND ZONING DEPARTMENT | | | | | | | | | |
| Plan of Conservation and Development update | A | A | A | | 10,000 | | | | |
| TOTAL PLANNING AND ZONING | | | | 0 | 10,000 | 0 | 0 | 0 | 0 |
| FINANCE DEPARTMENT | | | | | | | | | |
| Town Revaluation | A | A | A | 70,000 | 50,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| TOTAL FINANCE DEPARTMENT | | | | 70,000 | 50,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| PUBLIC WORKS: HIGHWAY | | | | | | | | | |
| LOCIP- Municipal Complex | A | A | A | 143,938 | 110,944 | 110,944 | 110,944 | 110,944 | 110,944 |
| 7 yr. Purchase Commitment | A | A | A | 47,600 | 47,600 | 47,600 | 47,600 | 9,300 | 0 |
| Repair Meadow Ave drainage | A | A | A | 35,000 | 50,000 | | | | |
| Drainage Town wide | A | A | A | 25,000 | 25,000 | 12,500 | 12,500 | 12,500 | 12,500 |
| Reclaim & Pave Hewitt Rd | A | A | A | 25,000 | 25,000 | 100,000 | 75,000 | 0 | 0 |
| Roadway Safety-Guide Rail | A | A | A | 20,000 | 30,000 | 30,000 | 30,000 | 0 | 0 |
| Repair Drainage at Charles Street - Lord's Point | P/Y | | | 1 | | | | | |
| Install Drainage Farmholme Road | P/Y | | | 45,000 | | | | | |
| Purchase Backhoe | P/Y | | | 1 | | | | | |
| Repair Drainage at Church St. Mystic | A | B | B | 1 | 160,000 | | | | |
| Equipment - Highway Operations | A | C | C | 0 | 51,800 | 105,000 | 105,000 | 105,000 | 105,000 |
| Artificial Turf replacement | | | B | | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| TOTAL PUBLIC WORKS: HIGHWAY | | | | 341,541 | 530,344 | 436,044 | 411,044 | 267,744 | 258,444 |
| PUBLIC WORKS: SANITATION AND WASTE REMOVAL | | | | | | | | | |
| Ford F250 Pickup Truck | B/C | C | C | 0 | 0 | | | | |
| TOTAL PUBLIC WORKS: SANITATION & WASTE REMOVAL | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL GENERAL GOVERNMENT | | | | 602,541 | 795,844 | 793,044 | 753,044 | 611,744 | 604,444 |

TOWN OF STONINGTON

SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT

KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE

| Expenditure Classification | Dept | CIP Comm | BOS Priority | FUNDED | | | | | | |
|---|------|-------------|-----------------|--------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|----------|
| | | | | Fiscal Year 2013-2014 | Fiscal Year 2014-15 | Fiscal Year 2015-16 | Fiscal Year 2016-17 | Fiscal Year 2017-18 | Fiscal Year 2018-19 | |
| OUTSIDE AGENCIES | | | | | | | | | | |
| K-12 Building Committee - Design Architect | C | B | B | 0 | 50,000 | | | | | |
| Conservation Commission | E | D | D | 0 | 1 | | | | | |
| Stonington Free Library | B | C | C | 0 | 18,000 | | | | | |
| TOTAL OUTSIDE AGENCIES | | | | 0 | 68,001 | 0 | 0 | 0 | 0 | 0 |
| STONINGTON PUBLIC SCHOOLS | | | | | | | | | | |
| BOE Computer Lease - HP INC -Lease | A | | | 45,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| BOE Computer Lease - APPLE INC -Lease | A | | | 130,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| District Phone System Upgrade | A | | | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| Roof Repairs District Wide | A | | | 12,000 | 12,000 | 179,000 | 182,000 | 377,500 | 257,000 | |
| Technology Infrastructure (Partial lease) Districtwide | A | | | 44,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| Install Security Cameras | B | | | 0 | 1 | 0 | 0 | 15,000 | 15,000 | 15,000 |
| Elevator Shaft Replacement (Lined Shaft) PMS | B | | | 1 | 1 | 0 | 0 | 0 | 0 | 0 |
| Pavement Crack Sealing and Coating (WB/Co) | B | | | 0 | 29,000 | 50,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| Roof Ladders and Cables - SHS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Classroom Blind/Shade Replacement - District | B | | | 1 | 1 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Athletic Field Repair - Baseball Turf Repair SHS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Increase Electric Capacity - MMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Increase Electric Capacity - PMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install 38 Code Red buttons(all) & strob lights-DMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install Safety film on glass-1st flr doors and windows -DMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install fencing for broached areas-District | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Replace Fire Alarm System(Comp. w/code buttons)-MMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install 43 Code Red buttons (all)-MMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install Safety film on glass-1st flr doors and windows-MMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install 31 Code Red Buttons (all) & strobe lights - PMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install Safety film on glass-1st flr doors and windows -PMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install strobe lights in areas of assembly - SHS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install 27 Code Red Buttons (all) & strobe lights - WBS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install Safety film on glass-1st flr doors and windows -WBS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Install 6' Fence around rear perimeter -WVS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Replace Side entrance doors (ramp section) - DMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Replace all locksets for consistency - PMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Replace damaged light poles - SHS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Construct wall for access to office only - WVS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Construct wall for access to office only - DMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Replace electrical systems (25%) - DMS | B | | | 0 | 1 | 25,000 | 25,000 | 25,000 | 0 | 0 |
| Kitchen Hot Water systems - DMS | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Repair/Replace Lav partitions - district | B | | | 0 | 1 | 0 | 0 | 0 | 0 | 0 |

TOWN OF STONINGTON

SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT

KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE

| Expenditure Classification | Dept | CIP Comm | BOS Priority | FUNDED | | | | | |
|---|------|----------|--------------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | | | Fiscal Year 2013-2014 | Fiscal Year 2014-15 | Fiscal Year 2015-16 | Fiscal Year 2016-17 | Fiscal Year 2017-18 | Fiscal Year 2018-19 |
| Tiling/Carpeting | B | | | 15,000 | 1 | 75,000 | 75,000 | 75,000 | 52,100 |
| Major Equipment Replacement-Property Maint. | B | | | 1 | 1 | 11,000 | 12,000 | 0 | 12,000 |
| Asbestos Abatement & Tiling rooms - DMS /WBS | B | | | 25,000 | 1 | 15,000 | 15,000 | 15,000 | 15,000 |
| Additional Parking - WVS | C | | | 0 | 0 | 0 | 70,000 | 10,000 | 0 |
| Additional Parking-Lower Area - DMS | C | | | 0 | 0 | 0 | 78,000 | 0 | 0 |
| Additional Parking - MMS | C | | | 0 | 1 | 0 | 55,000 | 0 | 0 |
| Exterior & Interior Lighting - PMS | C | | | 0 | 0 | 10,000 | 0 | 50,000 | 50,000 |
| Addtl Baseboard heat - Science rooms - MMS | C | | | 0 | 0 | 10,000 | 0 | 0 | 0 |
| Replace Maintenance truck - District | C | | | 0 | 0 | 30,000 | 0 | 0 | 30,000 |
| Track Replacment/Repair - SHS | C | | | 0 | 0 | 0 | 0 | 55,000 | 0 |
| Add/Replace Two way radios - District | C | | | 0 | 0 | 10,000 | 0 | 0 | 0 |
| Construct Wall for access to Office only - MMS | C | | | 0 | 0 | 42,000 | 0 | 0 | 0 |
| Construct Wall for access to Office only - PMS | C | | | 0 | 0 | 36,000 | 0 | 0 | 0 |
| Replace Fire Alarm System(Comp. w/code buttons)-SHS | C | | | 0 | 0 | 70,000 | 0 | 0 | 0 |
| Install Code Red buttons - SHS | C | | | 0 | 0 | 65,000 | 0 | 0 | 0 |
| Network Stand alone security system - SHS | C | | | 0 | 0 | 30,000 | 0 | 0 | 0 |
| Construct Wall for access to Office only - WBS | C | | | 0 | 0 | 36,000 | 0 | 0 | 0 |
| Replace Windows - DMS | C | | | 0 | 0 | 0 | 30,000 | 30,000 | 30,000 |
| Replace Printer Badge - District | C | | | 0 | 0 | 0 | 10,000 | 0 | 0 |
| Replace Exterior & Interior Lighting - MMS | C | | | 0 | 0 | 0 | 75,000 | 0 | 25,000 |
| Replace Student lockers in Basement - MMS | C | | | 0 | 1 | 0 | 0 | 0 | 0 |
| Replace Fire Alarm System (Maint. Bldg) - district | C | | | 0 | 0 | 0 | 0 | 0 | 30,000 |
| Replace Plumbing Fixtures - District | C | | | 0 | 0 | 0 | 0 | 0 | 400,000 |
| Replace Removable walls in Gym & Rm 208 - MMS | C | | | 0 | 0 | 16,000 | 0 | 0 | 0 |
| Replace H-Cap lift to Music Room - PMS | C | | | 0 | 0 | 0 | 50,000 | 0 | 0 |
| Classroom Furniture | C | | | 12,000 | 1 | 10,000 | 10,000 | 10,000 | 10,000 |
| Replace aerial lift (Reach Gyms/Auditoriums) - District | C | | | 0 | 0 | 0 | 15,000 | 0 | 0 |
| Projector Screens - Cafeteria Area - SHS | D | | | 0 | 0 | 0 | 20,000 | 0 | 0 |
| Air Conditioning for GYM wing - SHS | D | | | 0 | 0 | 0 | 0 | 120,000 | 0 |
| Roof top Unit shaft replacment - SHS | P/Y | | | 12,000 | 0 | 0 | 0 | 0 | 0 |
| Scrape & Paint ceiling of GYM - MMS | P/Y | | | 15,000 | 0 | 0 | 0 | 0 | 0 |
| Energy Mgmt System upgrades | P/Y | | | 24,000 | 0 | 0 | 0 | 0 | 0 |
| Transportation depot relocation - District | P/Y | | | 126,500 | 0 | 0 | 0 | 0 | 0 |
| TOTAL PUBLIC SCHOOLS | | | | 520,503 | 416,033 | 1,105,000 | 1,147,000 | 1,207,500 | 1,351,100 |
| TOTAL REQUESTS | | | | 1,123,044 | 1,279,878 | 1,898,044 | 1,900,044 | 1,819,244 | 1,955,544 |
| LESS PRIORTIES D & E | | | | | | | | | |
| LESS ANTICIPATED REVENUE | | | | 179,032 | 123,444 | 110,944 | 110,944 | 110,944 | 110,944 |
| TOTAL RECOMMENDED TOWN CIP APPROPRIATION | | | | 944,012 | 1,156,434 | 1,787,100 | 1,789,100 | 1,708,300 | 1,844,600 |