



PERMIT APPLICATION REQUIREMENTS

The Stonington Inland Wetlands and Watercourses Commission conducts regular meetings on the first Thursday of each month, at 7:00 p.m. In addition, special meetings and public hearings are scheduled as needed.

Every application for a permit is reviewed by the Commission. The applicant and/or his/her agent is advised to attend the meetings at which the application is scheduled for review. ***To be heard at a meeting, a complete application package must be submitted no later than four (4) business days prior to the regularly scheduled meeting.***

A complete application package consists of the following materials:

1. **Nine (9) copies** of the completed permit application form, signed and dated by the owner and applicant.
2. **Nine (9) copies** of a site plan depicting the existing and proposed site conditions in relation to wetlands and watercourses. The site plan shall indicate the wetlands and watercourse areas shaded in **BLUE** and a **RED** line indicating the location of the 100 foot Upland Review Area off of the edge of the wetlands and watercourses. The degree and direction of sloping land and existing and proposed drainage features should be **HIGHLIGHTED** as well.
3. **Two (2) copies** of any supporting materials.
4. Names and mailing addresses of abutting property owners within 100 ft. of the property under review. (Notice of Receipt of the application will be mailed to abutting property owners within seven days of the receipt by the Commission.) Applicants will be responsible for notifying abutters of the scheduled public hearing.
5. Appropriate filing fee (See Fee Schedule)
6. The site plan shall be signed by the soil scientist.
7. A **Green** DEP reporting Form must be completed. (Forms are available in the Department of Planning office.)

Permit Application Forms are available in the Department of Planning Office. These forms are also accessible on line at <http://www.stonington-ct.gov>. Copies of the Inland Wetland and Watercourse Commission Regulations and Town Wetland Maps may be purchased for \$4.00.