

**TOWN OF STONINGTON
JOB DESCRIPTION**

SEASONAL LABORER

NATURE OF WORK: The seasonal laborer performs semi-skilled and non-skilled work involving a variety of tasks relating to the maintenance and repair of Town roads, grounds, and recreational facilities. This position requires independent judgment, initiative, maturity, observation and communication skills, and accuracy.

SUPERVISION RECEIVED: The seasonal laborer receives regular work assignments and direction from the Highway Supervisor and or his/her designee.

SUPERVISION EXERCISED: The seasonal laborer has no supervisory responsibilities.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Performs a variety of unskilled and semi-skilled tasks as laborer including, but not limited to, acting as groundskeeper, i.e., rakes grass and leaves, seeds and cares for lawn; cuts grass with push mowers and/or tractors, weeds and brush by hand or power equipment; prunes or trims trees, shrubs, hedges and bushes; and gathers and removes litter.

Operates basic hand tools, power tools and equipment, i.e., chainsaws, power saws, leaf vacuum, brush cutters, etc.

Performs field line painting and prepares athletic fields for competitions and practices.

Cleans all vehicles and equipment as required.

Apply field turf products to help maintain good turf conditions as needed.

Performs general work assignments and reports work accomplished to his/her immediate supervisor.

Must be able to work a flexible schedule

Regular attendance is a requirement of this position.

*******The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.*******

OTHER JOB FUNCTIONS:

Performs related duties and responsibilities as required.

QUALIFICATIONS PROFILE:

Knowledge, Skills and Ability

Some knowledge of the equipment, materials, methods, and techniques used in landscaping, maintaining parks, fields and grounds or the ability to acquire such knowledge in a reasonable period of time.

Ability to read English and to comprehend procedures, policies, documents and directives that are necessary to the safe performance of the job.

Ability to follow oral instructions and to organize and express thoughts and ideas by way of oral communication.

Ability to carry out assigned projects to their completion.

Ability to work independently in a responsible manner utilizing independent judgment.

Ability to tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is or will be a problem.

Ability to establish and maintain effective and courteous working relationships with the general public, supervisors, co-workers, and with people from other departments and agencies.

Education, Experience and Training

Experience in the field of field maintenance preferred.

Criminal background and driving record checks required prior to employment.

Means of transportation.

PHYSICAL DEMANDS:

Considerable physical strength and stamina.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function.

While performing the duties of this job, the employee is constantly required to: speak; hear; stand; walk. The employee is frequently required to bend; reach; use hands, fingers, wrists for repetitive motion; handle/feel objects. The employee must occasionally climb; balance; squat or kneel; stoop or crouch; sit; get in and out of vehicles; drive; tolerate exposure to weather, and environmental allergens.

While performing the duties of this job, the employee frequently works near moving mechanical parts and in precarious places; is frequently exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, wet and/or humid conditions, risk of electrical shock and vibration. The employee constantly works in outside weather conditions.

The noise level in the work environment ranges from moderately loud to loud.

The employee must be free from mental and/or physical disorders which would interfere with performance of duties as described, and have the ability to maintain his/her composure with the public and co-workers in everyday, stressful and emergency situations. The employee must be able to respond to difficult situations, ease tensions, and address disturbances.

LICENSE OR CERTIFICATE:

Motor Vehicle Operator's License required.

*******This job description does not constitute an employment agreement or contract between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The numbers shown in the Examples of Essential Functions and Qualifications Profile are meant only for reference and do not represent any order of magnitude *******