

**2014 Plan of Conservation and Development Subcommittee
Regular Meeting Minutes
January 6, 2014**

The 2014 Plan of Conservation and Development Subcommittee of the Planning and Zoning Commission held its January 6, 2014 Regular Meeting at 7:00PM at the Stonington Police Station Meeting Room – 173 S. Broad St, Pawcatuck. Attending were members Wendy Bury, Walter Grant, Sara Lathrop, Bill Lyman and Robert Mohr. Member Bob Birmingham was absent. Town Planner Keith A. Brynes was also in attendance.

The meeting was called to order by Chairman Lathrop at 7:04PM.

Ms. Bury motioned to approve the minutes of the 12/2/13 meeting with the correction of the date in the 1st paragraph; seconded by Mr. Lyman. The motion was approved 5-0.

Old Business:

Ms. Bury and Mr. Brynes summarized discussions with Glenn Chalder of Planimetrics who is working on the draft of the plan. Mr. Chalder recommended leaving some time to tweak the plan prior to a public informational meeting.

New Business:

Discussion of public input process for forthcoming draft plan

Mr. Brynes summarized the Subcommittee's upcoming schedule as discussed at the prior meeting. Consensus was that suggested that the Subcommittee should quickly review the draft plan from Planimetrics at its 2/3 meeting prior to sending it to the Planning and Zoning Commission. Over the next month staff will create a spreadsheet of the draft plan's recommendations and responsible parties. The spreadsheet will be organized by responsible parties to help solicit input from stakeholders responsible for implementation. The spreadsheet will likely need to be updated as the draft is revised. Staff may modify responsible parties from those initially proposed in the chapter outlines.

The Subcommittee discussed having a joint special meeting with the Planning and Zoning Commission on Tuesday 2/11 to review the draft plan. The plan would be sent to PZC members approximately a week before the joint meeting after the Subcommittee reviews it on 2/3. The purpose of the joint meeting is to get PZC's input on the general direction of the plan prior to scheduling a public informational meeting. Ms. Bury will draft a review sheet to help organize PZC comments and discussion at the joint meeting. The current table of contents including general goals for each chapter will be provided to PZC at their 1/7/14 meeting. After PZC's review in February the draft plan will be sent to various commission chairs and stakeholders responsible for implementation for their input.

The Subcommittee discussed the timeframes required under state law. Due to the time consuming notification requirements to CTDEEP and other agencies for the final draft plan, the

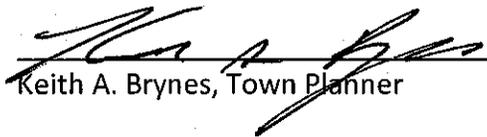
POCD will not be adopted by PZC prior to the end of June 2014 (10 years from adoption of the previous plan).

Discussion of meeting schedule

The next Subcommittee meeting will be Monday 2/3/14 when the draft plan is due to be reviewed. PZC member, Curtis Lynch, recommended sending the draft plan to neighboring towns and Stonington Borough for input.

Ms. Bury motioned to adjourn the meeting; seconded by Ms. Lathrop. The motion was unanimously approved. The meeting was adjourned at 8:35PM.

Respectfully submitted,



Keith A. Brynes, Town Planner