



Stonington Harbor Management Commission



January 11, 2016
Draft Minutes (Sherman Crites, Acting Secretary)

1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Anderson, MacKinnon, O'Neill, Johnstone, Crites, Smith, and Assistant Harbormaster Estabrooks. Absent: Commissioners Diggs, Rose, Tacy and Harbormaster Donch.

2. Minutes:

The Minutes of the December 14, 2015 meeting were reviewed. Acceptance as submitted was moved by Mr. Smith, seconded by Mr. O'Neill, and approved unanimously.

3. Correspondence:

- A. In Jurisdiction: None.
- B. Out of Jurisdiction: None

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CYNTHIA LADWIG
TOWN CLERK

5. Treasurer's Report:

The Financial Report for December is attached. It was reviewed. In addition a preliminary 2016 financial plan was discussed. Commissioners were concerned that without a significant increase in private mooring permits issued there would be few if any 2016 undesignated funds left after paying for the HM dock upgrade and normal operating expenses.

Acceptance of the Treasurer's Report was moved by Mr. Smith, seconded by Mr. Anderson, and approved unanimously.

6. Harbormaster's Report:

The Report for December is attached and was discussed. Assistant Harbormaster Estabrooks added that approximately 223 mooring renewal will go out in January, and that he was unaware of any action being taken to further implement the "New Moorings offered through commissioners" program established at the October meeting.

That prompted discussion and agreement among Commissioners that the status quo regarding

the issue of mooring permits and mooring management was no longer acceptable. As a result three steps will be taken immediately:

1. Assistant Harbormaster Estabrooks will update the database with all “open” and “commercial” grid locations, along with current “private” grid locations, so Commissioners have a comprehensive and accurate view of the harbor’s grid utilization. The updated database will be made available to all Commissioners.
2. Mr. Smith moved, and Mr. Crites seconded, that a working group consisting of Mr. Johnstone, Mr. Smith and Mr. Diggs meet with Harbormaster Donch for the purpose of immediately implementing the “New Moorings offered through commissioners” program. The motion was approved unanimously.
3. A motion was made by Mr. MacKinnon and seconded by Mr. Smith to request for our February meeting a presentation from Online Moorings, LLC of its program to improve harbor management through computer technology. The motion was approved unanimously.

Acceptance of the Report was moved by Mr. Smith, seconded by Mr. Johnstone and approved unanimously.

7. Old Business:

A. HM dock upgrade

- i. **Permit Status:** “Notice of tentative Determination to Approve” Application 201504904-MG was signed by DEEP and published in The Day on Sunday, December 20th. The 30-day public comment period will expire on January 19, 2016. DEEP will contact SHMC and Docko if any comments are received. So far, none to date.
- ii. **Status contract for HM Dock extension:** Gwenmor Marine was informed of the “Tentative Determine to Approve” by DEEP but they elected to wait until the permit is approved before requesting the \$10K deposit or starting dock construction. Gwenmor states they can still meet the schedule.

A. Rebuilding Old Stonington Town Wharf: Awaiting Congressional action.

8. New Business:

There was no new business.

9. Public Comment:

There was no public comment.

10. Adjournment:

Mr. Smith moved that the meeting be adjourned. Mr. Anderson seconded and the motion approved unanimously. The meeting was adjourned at 8:15 pm.

Approved: _____ Date: _____
Jay Spalding - Chair SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's report

Report Date 1/01/2016	Plan	Oct	Nov	Dec	YTD	Probable
Funds Generated:						
Balance Brought Forward:	12,065.73	18,884.79	18,884.79	18,884.79	12,065.73	12,065.73
Paid Moorings: Com/Pw/Pub:	128/250/4	0/0/0	0/0/0	0/0/0	128/223/7	128/223/7
Moorings Fees:	25,380.00	0.00	0.00	0.00	24,090.00	24,090.00
Miscellaneous Income:	100.00				100.00	100.00
Total Generated Funds:	37,545.73	18,884.79	18,884.79	18,884.79	36,255.73	36,255.73
Operating Expense:						
Moorings Admin:						
Mailings:	500.00				170.18	170.18
Telephone:	0.00				0.00	0.00
Computer Sftwr:	50.00				0.00	0.00
Miscellaneous:	100.00				486.12	486.12
Sub-Total:	650.00	0.00	0.00	0.00	636.30	636.30
Boat:						
Fuel & Oil:	500.00			209.50	256.62	256.62
Commissioning:	1,500.00				1,720.00	1,720.00
Storage:	750.00				0.00	0.00
Maintenance/Repairs:	500.00			354.55	370.53	370.53
Equipment:	250.00				722.73	722.73
Sub-Total:	3,500.00	0.00	0.00	564.05	3,069.88	3,069.88
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	1,500.00				379.80	379.80
Misc Service/Locker Storage:	1,400.00			225.00	1,260.00	1,260.00
Signage:	0.00				16.63	16.63
Sub-Total:	2,900.00	0.00	0.00	225.00	1,656.43	1,656.43
Dock/Pumpout:						
Dock Eqpt./Maintenance:	0.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	0.00				0.00	0.00
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0.00				0.00	0.00
Newsletter:	1,200.00				1,290.57	1,290.57
Professional Services:	0.00				0.00	0.00
Sub-Total:	1,200.00	0.00	0.00	0.00	1,290.57	1,290.57
Total Operating Expense:	8,250.00	0.00	0.00	789.05	6,653.18	6,653.18
Approved Projects/Capital						
New Anchorage Buoys (4):	3,000.00				3,472.51	3,472.51
Moorings Field Grid Alignment:	1,000.00				1,028.20	1,028.20
Town Pier/Breakwater Analysis:	0.00				0.00	0.00
Pumpout Pier Ext/Design/Permit:	10,000.00				7,006.10	7,006.10
Radar - Robert G	0.00				0.00	0.00
Total Project/Capital	14,000.00	0.00	0.00	0.00	11,506.81	11,506.81
Total Designated Funds	22,250.00	0.00	0.00	789.05	18,159.99	18,159.99
Undesignated Funds:	15,295.73	18,884.79	18,884.79	18,095.74	18,095.74	18,095.74
Notes:						
Petty Cash Advance - 300.00						
Boat Reserve Cash - 740.00						

Attachment B: Harbormaster's report

Harbormaster Report
January 11, 2016

New Mooring permits issued: 0 Moorings being given up (this month): 0
New Mooring assignments in the works: 0
Deposits to SHMC account since last report: \$ 0 2015 Total = \$23700 2016 YTD=\$0

The 22' O'day sailboat that had been aground on Sandy Point and was towed to "Stonington Marina" docks was removed by the owner.

Mooring renewals are in process. They will be mailed out by January 31.

Robert G

Boat was hauled 12/13/15 and is at PMW. Winterizing of the engine is complete.

Boat bottom has been washed and painted, ready for 2016 season.

While preparing the bottom for painting water was observed to be "weeping" from the hull.
Waiting for details from PMW/Don's Dock.

Respectfully Submitted

Eric

Donch
ington Harbormaster

Ston