



**Stonington harbor Management commission**

**January 12, 2015**

**Draft minutes (C. Rose Acting secretary)**



**1. Call to order:**

Chairman Spalding called the meeting to order at 7:00 PM at the Stonington Police Headquarters meeting room. Attending were Chairman Spalding, Commissioner: Diggs, Motherway, O'Neill, Mckinnon, Johnstone, Tacy, Rose, Smith Harbormaster Donch and Assistant Harbormaster Estabrooks.

**2. Minutes:**

The minutes of the December 8 were read. Mr. Diggs moved to accept them as read. Mr. McKinnon seconded and they were unanimously approved by all commissioners

**3. NESS Update:**

A motion to move a NESS update by Spike Lobdell to the beginning of the meeting was called by Mr. Motherway and seconded by Mr. Smith and then approved unanimously by all the commissioners See attached forms from Mr Lobdell (attachments forthcoming)

**4. USCG Notice to mariners regarding the Stonington outer breakwater sound signal.**

Many members of the community came to voice their opinions and ideas about the sound signal at the breakwater. All seemed in favor of having the signal continued. After many comments the decision was made to survey the members of the public present for whether they would like the signal to be continuous or radio signal activated. The majority of the public seemed to be in favor of having the signal be continuous with only one person raising their hand to have the signal be VHF activated. At the conclusion of the discussion commissioner Johnstone moved that the commission would write a letter stating that the harbor commission would recommend that the signal be made to work continuously. Mr Smith seconded and the commission approved unanimously.

**5. Correspondence:**

**a. In jurisdiction**

A plan for construction at the property of 13 front street was sent to the commission. A discussion of the plan came to the conclusion that the plan as filed did not conform to the commissions wharfing out plan. A motion to check the second box on the response sheet and reject the plan as presented due to its not adhering to the wharfing out plan of the SHMC was moved by commissioner Johnstone and seconded by commissioner Smith and approved unanimously by the commission.

RECEIVED FOR RECORD  
STONINGTON, CT  
15 JAN 20 PM 1:24  
CYNTHIA LAOWIG  
TOWN CLERK

**b. Out of jurisdiction**

There was no out of jurisdiction correspondence

**6. Treasurer's report**

A motion to accept the report as given was proposed by Commissioner Smith and seconded by commissioner Diggs. The motion was unanimously approved. The treasurer's report is attached.

**7. Harbormaster's Report**

Harbormaster Donch read his report, see attached report.

Commissioner Diggs moved to accept the Harbormasters report. Commissioner Smith seconded. The motion was unanimously approved.

**8. Old business**

- a. Commissioner Diggs made a short presentation about changes to the plan for the new Harbor Masters dock. The plan for the dock will need to be drawn up by an engineering firm. See attached report for specifics of upgrade. Commissioner Diggs asked for \$10,500.00 to be used to make plans and obtain permits for the new dock. Commissioner Crites moved that the commission approve the \$10,500.00 Commissioner Smith seconded, the motion was unanimously approved. Commissioner Crites also moved that the commission approve the changes to the original plan Commissioner Tacy seconded and the motion was unanimously approved.
- b. Commissioner Tacy presented on the Rebuild Old Stonington town wharf. Still waiting for DEP approval of plan
- c. News letter assignments were given for the news letter to come out later this year.
- d. Changes to the administrative procedures for Special purpose moorings were discussed and will be forth coming as soon as all edits are finished.

**9. Public comment**

No public comment was received.

**10. Adjournment**

Mr. Smith moved to adjourn. Mr. Crites seconded. The meeting adjourned at 9:30pm.

Report Date 1/01/2015						
	Plan	Oct	Nov	Dec	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	8,704.04	15,951.43	16,901.43	16,646.93	8,704.04	8,704.04
Paid Moorings: Com/Pw/Pub:	128/259/4	0/19/0	0/0/0	0/0/0	128/250/4	128/250/4
Moorings Fees:	25,830.00	950.00			25,380.00	25,380.00
Miscellaneous Income:	20.00				105.00	105.00
<b>Total Generated Funds:</b>	<b>34,554.04</b>	<b>16,901.43</b>	<b>16,901.43</b>	<b>16,646.93</b>	<b>34,189.04</b>	<b>34,189.04</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	500.00			302.65	600.64	600.54
Telephone:	450.00				0.00	0.00
Computer Sftwr:	200.00				149.79	149.79
Miscellaneous:	100.00				914.50	914.50
<b>Sub-Total:</b>	<b>1,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>302.65</b>	<b>1,664.83</b>	<b>1,664.83</b>
<b>Boat:</b>						
Fuel & Oil:	300.00			214.01	504.42	504.42
Commissioning:	1,000.00				645.00	645.00
Storage:	750.00			750.00	750.00	750.00
Maintenance/Repairs:	750.00				387.00	387.00
Equipment:	250.00			145.59	403.80	403.80
<b>Sub-Total:</b>	<b>3,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,109.60</b>	<b>2,690.22</b>	<b>2,690.22</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	2,000.00			1,087.95	2,982.74	2,982.74
Misc Service/Locker Storage:	500.00				0.00	0.00
Signage:	100.00				0.00	0.00
<b>Sub-Total:</b>	<b>2,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,087.95</b>	<b>2,982.74</b>	<b>2,982.74</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	500.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	100.00				0.00	0.00
<b>Sub-Total:</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Administrative:</b>						
Supplies:	0.00				0.00	0.00
Newsletter:	750.00				1,267.85	1,267.85
Professional Services:	0.00				0.00	0.00
<b>Sub-Total:</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,267.85</b>	<b>1,267.85</b>
<b>Total Operating Expense:</b>	<b>8,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.20</b>	<b>8,585.64</b>	<b>8,585.64</b>
<b>Approved Projects/Capital</b>						
New Boat Reserve:	5,000.00				0.00	5,000.00
New SNW Buoys (2):	2,000.00				1,292.00	1,292.00
Moorings Field Grid Allignment:	1,000.00		254.50	2,081.00	3,114.00	3,114.00
Town Pier/Breakwater Analysis:	500.00				131.67	131.67
Pumpout Pier ExtDesign/Permit:	2,000.00				0.00	0.00
Hydrographic Survey Project:	10,000.00				9,000.00	9,000.00
Sonar - Robert G:	1,500.00				0.00	0.00
Radar - Robert G:	1,500.00				0.00	0.00
<b>Total Project/Capital</b>	<b>23,500.00</b>	<b>0.00</b>	<b>254.50</b>	<b>2,081.00</b>	<b>13,537.67</b>	<b>18,537.67</b>
<b>Total Designated Funds</b>	<b>31,750.00</b>	<b>0.00</b>	<b>254.50</b>	<b>4,581.20</b>	<b>22,123.31</b>	<b>27,123.31</b>
<b>Undesignated Funds:</b>	<b>2,804.04</b>	<b>16,901.43</b>	<b>16,646.93</b>	<b>12,065.73</b>	<b>12,065.73</b>	<b>7,065.73</b>
<b>Notes:</b>						
Petty Cash Advance - 300.00	January:	415.00				
Harbor Boat Reserve - 640.00						