



Stonington Harbor Management Commission

February 9, 2015

Draft Minutes (Paul O'Neill, Acting Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Diggs, O'Neill, Johnstone, Rose, Crites and Harbormaster Donch and Assistant Harbormaster Estabrooks.

Absent: Commissioner MacKinnon, Tacy, Motherway, and Smith.

2. Minutes:

The Minutes of the January 12, 2015 meeting were reviewed. Acceptance as submitted, with the addition of the Harbormaster report, was moved by Mr. Diggs, seconded by Mr. Crites, and approved unanimously.

3. Correspondence:

A. In Jurisdiction: 13 Front St. Mastrapqua - No revised plan has been submitted by Keith Nielson.

B. Out of Jurisdiction:

5. Treasurer's Report:

The Financial Report for February is attached and was reviewed. The 2015 Financial Plan was reviewed, corrections were made and it will be distributed for review prior to the March meeting. It is also attached. Acceptance of the Treasurer's Report was moved by Mr. Rose, seconded by Mr. Johnstone and approved unanimously.

6. Harbormaster's Report:

The Report for February is attached and was discussed. Acceptance of the Report was moved by Mr. Crites, seconded by Mr. Johnstone and approved unanimously.

RECEIVED FOR RECORD
STONINGTON, CT.
15 FEB 17 AM 8:43
CYNTHIA LADWIG
TOWN CLERK

7. Old Business:

- A. **USCG Project # 01-15-103, Change Stonington Outer Breakwater Fog Signal:**
The proposal to change the fog signal to a radio activated system was discussed. The public comment period ends on February 13, 2015. It is expected that the Coast Guard will reconsider the change based on the overwhelming number of negative responses submitted by the Commission Chair, by the Commissioners, by the Harbormaster and by local boaters.
- B. **Harbormaster Dock Upgrade:** The plan submitted by Docko was reviewed and is being revised. The CT DEEP permit is being drafted. A meeting with DEEP will be held before the permit is submitted. The Stonington Police and the Shellfish Commission were contacted and they support the design.
- C. **Rebuilding Old Stonington Town Wharf:** The committee is drafting a Request for Proposal for design. **D. Newsletter:** The assignments were previously sent by email. Articles are to be submitted by February 28 in order that the newsletter can be published in the middle of April.
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- E. **Special Purpose Moorings:** The Special Purpose (SP) Mooring working group revised the approval guidance that was submitted at the January meeting after determining that the HM Plan provides adequate guidance. Applications for SP Moorings will be accepted up until March 1. The Harbormaster will determine the available spaces for SP Moorings. The applications will be reviewed at the March meeting based on the criteria in the HM Plan. A formal notice informing the public about these procedures will be placed in the local newspapers as soon as possible in February. A motion to approve this plan and timetable was made by Mr. Diggs, seconded by Mr. Crites and was approved unanimously.

8. New Business:

There was no new business.

9. Public Comment:

There was no public comment

10. Adjournment:

Mr. Diggs moved that the meeting be adjourned. Mr. Crites seconded and the motion was approved unanimously. The meeting was adjourned at 8:46 pm.

Approved: _____ Date: _____
Jay Spalding - Chair SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: treasurer's report

Report Date 2/01/2015	Plan	Jan	Feb	Mar	YTD	Probable
Funds Generated:						
Balance Brought Forward:	12,065.73	12,065.73			12,065.73	
Paid Moorings: Com/Pvt/Pub:		0/0/0			0/0/0	
Mooring Fees:						
Miscellaneous Income:						
Total Generated Funds:	12,065.73	12,065.73	0.00	0.00	12,065.73	0.00
Operating Expense:						
Mooring Admin:						
Mailings:					0.00	
Telephone:					0.00	
Computer Stwr:					0.00	
Miscellaneous:					0.00	
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
Boat:						
Fuel & Oil:					0.00	
Commissioning:		415.00			415.00	
Storage:					0.00	
Maintenance/Repairs:					0.00	
Equipment:					0.00	
Sub-Total:	0.00	415.00	0.00	0.00	415.00	0.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:					0.00	
Misc Service/Locker Storage:					0.00	
Signage:					0.00	
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:					0.00	
Pumpout Eqpt./Maintenance:					0.00	
Miscellaneous:					0.00	
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:					0.00	
Newsletter:					0.00	
Professional Services:					0.00	
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expense:	0.00	415.00	0.00	0.00	415.00	0.00
Approved Projects/Capital						
New Boat Reserve:					0.00	
New SNW Buoys (2):					0.00	
Mooring Field Grid Alignment:					0.00	
Town Pier/Breakwater Analysis:					0.00	
Pumpout Pier ExtDesign/Permit:		941.25			941.25	
Hydrographic Survey Project:					0.00	
Sonar - Robert G:					0.00	
Radar - Robert G:					0.00	
Total Project/Capital	0.00	941.25	0.00	0.00	941.25	0.00
Total Designated Funds	0.00	1,356.25	0.00	0.00	1,356.25	0.00
Undesignated Funds:	12,065.73	10,709.48	0.00	0.00	10,709.48	0.00
Notes:						
Petty Cash Advance - 300.00	February:					
Harbor Boat Reserve - 640.00						

Attachment B: Harbormaster's report

Harbormaster Report
February 9, 2015

New Mooring permits issued: 0 Moorings being given up (this month): 0
New Mooring assignments offered: 0
Deposits to SHMC account since last report: \$ 0 2015 YTD = \$0

Reminder to all SHMC: Please respond individually. USCG has proposed to modify the horn on Stonington Outer Breakwater (R "4"). They propose to make the horn "mariner activated" via VHF radio. Deadline for feedback is February 13, 2015

Mooring renewals mailed out February 5th.

Robert G

Boat has been winterized and is in storage in Velvet Mill.

Respectfully Submitted

Eric Donch
Stonington Harbormaster