DRAFT

STONINGTON BOARD OF POLICE COMMISSIONERS
REGULAR MEETING
FEBRUARY 12, 2015
5:00 PM AT THE STONINGTON POLICE HEADQUARTERS

MEETING MINUTES

Present: Chair Mel Olsson and Vice-Chair Patrick Moukawsher
Commissioners Harry Holt, Peter Rotella and Raymond Trebisacci
Chief Darren Stewart and Captain Todd Olson

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CYNTHIA LADWIG
TOWN CLERK

1) Call to Order / Pledge of Allegiance
Chair Olsson called the meeting to order at 5:00PM.

2) Remarks of Visitors

Rx Drop Box
Leanne Theodore, Stonington Human Services
Michelle Devine, Executive Director, Southeastern Regional Action Council (SERAC)
In attendance to offer Stonington Police Department a Rx drop box; every Department in county currently has box with exception of Stonington; Rx drop box provides an opportunity for residents to get rid of expired or unneeded Rx medications. The cost of the box will be covered by a grant, as well as stickers/instructions to provide to local pharmacies. Policies & procedures will be covered by Michelle Sylvester, Consumer Protection. Currently other communities collecting approx 20-30lbs of medication per month; all content removed with regular evidence. No concerns noted by communities currently participating, all comments are very positive. No sharps or liquids need to be collected; strictly for medication or medication bottles. The only cost not covered is for the bags that go into bin, and gloves used when emptying.

Ms. Theodore stated that grant opportunities may be available to cover any costs that will be incurred by Stonington Police Department.

Vice-Chair Moukawsher asked who is responsible for emptying the box; does an inventory have to be taken?
Ms. Devine stated that DEA used to do the take backs every six months, and every pill was counted, however DEA has eliminated that process. Now bags are removed by two officers, the bags are weighed & put in the evidence room, then incinerated.

The Commission asked how people are prevented from leaving sharps or liquids. Ms. Devine stated that most rules are adhered to; sharps containers are available if the Department decides to accept them.

Chair Olsson asked where the box needs to be located.
Ms. Devine stated that the box needs to be in a lobby where camera is installed.

2) Remarks of Visitors (cont'd)

Rx Drop Box (cont')
Leanne Theodore, Stonington Human Services
Michelle Devine, Executive Director, Southeastern Regional Action Council (SERAC)
Commissioner Rotella asked if the pill bottles are opened when collected.
Ms. Devine stated that bottles are not opened; two officers are required for accountability purposes; medicine stays in bottle & gloves are worn by both officers; only the bags are removed from the box, taken into evidence, weighed & then incinerated.

Vice-Chair Moukawsher asked what the Department is obligated to under the grant once there is a commitment made to install the box, particularly if it is determined that it is not working out & the Department prefers to remove the box; is the Department required by the grant to have the box installed for a certain amount of time?

Ms. Devine stated that she does not believe the grant has a required commitment once the Department installs the box, but she will confirm with Michelle Sylvester in Consumer Protection.

Chief Stewart stated that he is aware one department did remove the Rx box because of the smell, and he is concerned if this occurs it will have an affect on meeting spaces in the area

Ms. Devine stated that possibly the Rx box was not emptied enough.

Ms. Theodore stated that she did reach out to the local Rite Aid, and currently they are providing weekly referrals to the Westerly Police Department Rx Box, and stated it would be very helpful to have one locally.

Chief Stewart stated that having a Rx drop box will add another job to the Evidence Officer, and odor issue is a concern, however there are not many downsides, and he recommends the Commission approve.

Chief Stewart asked for a model that is of reasonable size.

Commissioner Holt asked if the box is bolted, or if one has ever been stolen.
Ms. Devine stated one has never been stolen.

A motion was made by Commissioner Rotella to approve installation of the Rx drop box at the Chief's discretion. Motion seconded by Commissioner Hold, all in favor, motion approved.

3) Correspondence
None

4) New Business

a. Planning & Zoning Special Use Permit Application: Stonington Vineyards
Happy Smith, Stonington Vineyards
Ms. Smith stated that she is requesting an extension of the 9:00pm noise ordinance imposed by Planning & Zoning; requesting extension to 9:30pm or 10:00pm

- A motion was made by Vice-Chair Moukawsher to refer this application back to Planning & Zoning as the Commission does not see a public safety or traffic issue. Motion seconded by Commissioner Trebisacci, all in favor, motion approved.

b. Planning & Zoning Map Amendment: Jackson Avenue
P&Z to Jackson Avenue
Keith Brynes, Town Planner
Mr. Brynes stated that this is a minor amendment that undoes an error

- A motion was made by Vice-Chair Moukawsher to advise the Planning & Zoning Commission that the Police Commissioners do not see a public safety or traffic issue, and provided the applicant is in compliance with all current ordinances, the Commission reserves comment. Motion seconded by Commissioner Holt, all in favor, motion approved.

5) Old Business

a. Coogan Farm – Planning & Zoning Application
Denison Pequotsepos Nature Center Special Use Permit
Chad Frost, Landscape Architect, Kent & Frost Landscape Architecture
Mr. Frost stated that the DOT came back with 4 stipulations:

1. Installation of stop bars at driveway entrance
2. Radii of driveway needs to allow trucks to move out of the driveway without crossing the center line on Route 27
3. The northern and southern driveways must be separated by 100 feet
4. 475 foot sightlines for both driveways.

- Vice-Chair Moukawsher made a motion to advise the Planning & Zoning Commission that Police Commissioners are satisfied with the plan's revisions, which separate the north and south driveways, improving the sightlines as well as access to and egress from the property. In addition, the Commission recommends that final approval be contingent upon the applicant obtaining all necessary approvals from the State for its use of Route 27. Motion seconded by Commissioner Holt, all in favor, motion approved.

6) Traffic

a. E-Mail Re: Installation of Center Line Rumble Strips
Chief spoke to stated no noise complaints received
Authorize Chief to apply for program; chief will send suggestion for State roads to Commission
A motion was made by Vice-Chair Moukawsher to authorize the Chief to complete application 1703336, to expand the center line rumble strip project to include local roads; Commissioner Rotella amended the motion to give discretion to the Chief to add to the list for State roads. Motion & motion amendment seconded by Commissioner Holt, all in favor, motion approved.

b. Mystic Irish Parade
Chief stated no problems last year; committee wonderful to work with
- Commissioner Rotella made a motion to approve Mystic Irish Parade scheduled for March 22nd, provided all necessary insurance & paperwork is in place, and contingent upon the applicant meeting any additional requirements set forth by the Chief of Police. Motion seconded by Commissioner Trebisacci, all in favor, motion approved.

c. Blessing of the Fleet 5K Race
Melissa Lestinsky & Ann Marie Houle
Route contained to Stonington Borough
- A motion was made by Vice-Chair Moukawsher to approve the Blessing of the Fleet 5K race as a one-time event, provided all necessary insurance and paperwork is in place, the applicant has received all the necessary approvals required by the Borough of Stonington, and contingent upon the applicant agreeing to employ officers of the Town of Stonington, at their own expense, to manage traffic in a manner to be determined by the Chief of Police. Motion seconded by Commissioner Holt, Commissioner Rotella abstained; motion approved.

d. Mystic Half Marathon

7) Approval of Minutes for the January 8, 2015 Regular Meeting

A motion was made by Commissioner Holt to approve the minutes from the January 8, 2015 regular meeting. Motion seconded by Commissioner Trebisacci, all in favor, motion approved.

8) Approval of Minutes for the January 12, 2015 Special Meeting

A motion was made by Commissioner Holt to approve the minutes from the January 12, 2014 special meeting. Motion seconded by Commissioner Trebisacci, Vice-Chair Moukawsher abstained; motion approved.

9) Report of the Chief of Police

a. Budget Report
b. Monthly Report
c. Pawcatuck Statistics
d. Alarm Report
e. Special Event Schedule
f. Appointment of Youth Officer
g. E-Mail Re: Board of Finance Dates
h. Memo Re: Promotions
i. Memos Re: Sergeant Exam Process
j. LINX Audit
k. PSAP Contact Information
l. Letter Re: Connecticut PR-a Collision Reporting Program
m. Letter Re: Alcoholic Liquor Permit Renewals
Chief will send to Town Attorney
n. Letter: RIEMA Frequency Utilization
o. Received $22K JAG Grant
p. Signed MOU re downtown cameras
q. CT Police Chiefs Expo at AquaTurf in Southington April 16th

A motion was made by Commissioner Holt to approve the Report of the Chief. Motion seconded by Vice-Chair Moukawsher, all in favor, motion approved.

10) Consent Agenda

a. Memos Re: Perfect Attendance 2014
b. Memo Re: Thank You – Community Holiday Programs
c. New London County Multidisciplinary Team Interagency Agreement
d. Thank You – Rotary Club of Stonington
e. Memo Re: Salary Survey
f. E-Mail Re: Good Job – reserve Officer Desmond & Officer Emery
g. E-Mail Re: Annual Locker Inspection
h. 2015 Super Bowl Weekend Statistics
i. Propertyroom.com Reimbursement Check
j. Blizzard "Juno" Expenses

A motion was made by Commissioner Holt to approve the Consent Agenda. Motion seconded by Commissioner Trebisacci, all in favor, motion approved.

11) Adjourn

At 7:24PM Commissioner Holt made a motion to adjourn. Motion seconded by Commissioner Trebisacci, all in favor, motion approved.

Respectfully Submitted,

Harry Holt, Secretary