

**Stonington Harbor Management Commission  
March 14, 2016  
Minutes (Rodney Johnstone, Acting Secretary)**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Anderson, Crites, Diggs, Johnstone, MacKinnon, O'Neill, Smith, Tacy, and Harbormaster Donch and Assistant Harbormaster Estabrooks. Absent: Commissioner Rose .

**2. Minutes:**

The Minutes of the February 8, 2016 meeting were reviewed. Acceptance as submitted was moved by Mr. O'Neill, seconded by Mr. Smith, and approved unanimously.

**3. Special Purpose Mooring Requests**

a. A motion by Mr. Diggs (seconded by Mr. Smith) to issue to Stonington Harbor Yacht Club three 2016 Special Mooring Permits on the grid, and one 2016 Special Mooring Permit for off-grid anchoring of a small float near the Wamphassuc Point shore was approved unanimously.

b. A motion by Mr. Crites (seconded by Mr. MacKinnon) to issue to New England Science and Sailing five 2016 Special Mooring Permits was approved unanimously.

**4. Treasurer's Report:**

The Financial Report for February 2016 is attached. It was reviewed.

Acceptance of the Treasurer's Report was moved by Mr. MacKinnon , seconded by Mr. Anderson and approved unanimously.

**5. Transfer of Funds**

A motion by Mr. Crites (seconded by Mr. Smith) to transfer \$740 from the Harbor Boat Account (219090 22900) to Miscellaneous Program Income account (21900 ?????), close the Cash Reserved for Harbor Boat account, and deposit all future income not derived from mooring permit fees into the Miscellaneous Program Income account was approved unanimously.

**6. Harbormaster's Report:**

The Report for February 2016 is attached and was discussed.

Acceptance of the Report was moved by Mr. Anderson, seconded by Mr. Smith and approved unanimously.

**7. Old Business:**

Mr. Diggs reported that the Application for a Permit to extend the Harbor Master dock has been approved by DEEP.

**8. New Business**

No new business was discussed.

**9. Public Comment:**

There was no public comment

**10. Adjournment:**

Mr. Smith moved that the meeting be adjourned. Mr. Diggs seconded and the motion approved unanimously. The meeting was adjourned at 10:00 pm.

Approved: Jay Spalding Date: 11 April 2016  
Jay Spalding - Chair SHMC

**Attachments:**

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's Report:

Report Date 3/01/2016	Plan	Jan	Feb	Mar	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	18,096	18,095.74	13,582.86		18,095.74	18,095.74
Paid Moorings: Com/Pvt/Pub:	128/223/7	0/0/0			0/0/0	128/223/7
Mooring Fees:	24,090	0.00			0.00	24,090.00
Miscellaneous Income:	100	0.00			0.00	100.00
<b>Total Generated Funds:</b>	<b>42,286</b>	<b>18,095.74</b>	<b>13,582.86</b>	<b>0.00</b>	<b>18,095.74</b>	<b>42,285.74</b>
<b>Operating Expense:</b>						
<b>Mooring Admin:</b>						
Mallings:	250				0.00	250.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100				0.00	100.00
<b>Sub-Total:</b>	<b>350</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350.00</b>
<b>Boat:</b>						
Fuel & Oil:	300				0.00	300.00
Commissioning:	1,500				0.00	750.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500				0.00	300.00
Equipment:	500				0.00	250.00
<b>Sub-Total:</b>	<b>2,800</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	3,000	866.00			866.00	1,600.00
Misc Service/Locker Storage:	540				0.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>3,540</b>	<b>866.00</b>	<b>0.00</b>	<b>0.00</b>	<b>866.00</b>	<b>2,140.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
New sletter:	1,300				0.00	1,300.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>1,300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>
<b>Total Operating Expense:</b>	<b>8,490</b>	<b>866.00</b>	<b>0.00</b>	<b>0.00</b>	<b>866.00</b>	<b>5,890.00</b>
<b>Approved Projects/Capital</b>						
Mooring Field Grid Project:	1,000	770.00			770.00	1,000.00
Anchorage/Channel Buoys Project:	0	2,876.88			2,876.88	2,876.88
Tow n Pier/Breakwater Project:	0				0.00	0.00
Pumpout Pier Extension Project:	32,000		1,345.11		1,345.11	33,000.00
<b>Total Project/Capital</b>	<b>33,000</b>	<b>3,646.88</b>	<b>1,345.11</b>	<b>0.00</b>	<b>4,991.99</b>	<b>36,876.88</b>
<b>Total Designated Funds</b>	<b>41,490</b>	<b>4,512.88</b>	<b>1,345.11</b>	<b>0.00</b>	<b>5,857.99</b>	<b>42,766.88</b>
<b>Undesignated Funds:</b>	<b>796</b>	<b>13,582.86</b>	<b>12,237.75</b>	<b>0.00</b>	<b>12,237.75</b>	<b>(481.14)</b>
<b>Notes:</b>						
Petty Cash Advance - 300	March	Gwenmor	10,000.00			
Harbor Boat Reserve - 740		PMW	633.00			
		Fee Deposit	2,850.00			

Attachment B: Harbormaster's report

**Harbormaster Report**  
March 14, 2016

New Mooring permits issued: 0                      Moorings being given up (this month): 2  
New Mooring assignments in the works: 22  
Deposits to SHMC account since last report: \$ 5300      2016 YTD=\$ 5300

Mooring renewal status:

254 Renewals Mailed  
    3 Commercial  
    252 Private

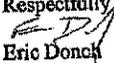
95 Approved (1 Commercial \$500)  
29 Pending  
130 Not Received

Working with Jesse and Rod to get new mooring locations filled. 22 New moorings have been offered.

Robert G.

Boat was hauled 12/13/15.

Boat is stored at my house.

Respectfully Submitted,  
  
Eric Donoh  
Stonington Harbormaster