



Stonington Harbor Management Commission

April 11, 2016

Draft Minutes (B. MacKinnon, Acting Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:05 PM. Attending were Chairman Spalding, Commissioners Anderson, Crites, Diggs, Johnstone, MacKinnon, O'Neill, Smith, and Harbormaster Donch. Absent: Assistant Harbormaster Esterbrooks and Commissioner Rose.

2. Minutes:

The Minutes of the March 14, 2016 meeting were reviewed. Acceptance as submitted was moved by Mr. Crites, seconded by Mr. Smith, and approved unanimously.

3. Correspondence:

A. In Jurisdiction:

1. NESS permit to modify docks on the south of the NESS property was discussed. Mr. Diggs moved it be accepted, Mr. Smith seconded and the motion passed unanimously.
2. The Wadawanuck Yacht Club dock reconstruction was discussed. Mr. O'Neill moved to accept, Mr. Smith seconded and the motion passed unanimously.
3. A permit to reconstruct a pier, float and seawall at 15 Front St. was discussed. Mr. Diggs moved the project be approved, Mr. Smith seconded and the motion passed unanimously.

- i. Out of Jurisdiction: There was no out of jurisdiction correspondence.

5. Treasurer's Report:

The Financial Report for March, 2016 is attached. It was reviewed.

Acceptance of the Treasurer's Report was moved by Mr. Anderson, seconded by Mr. Smith and approved unanimously.

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STONINGTON, CT
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CYNTHIA LAOWIG
TOWN CLERK

6. Harbormaster's Report:

The Report for March, 2016 is attached and was discussed.

Acceptance of the Report was moved by Mr. Johnstone, seconded by Mr. Smith and approved unanimously.

7. Old Business:

A. Rebuilding Old Stonington Town Wharf:

The project still awaits title legislation.

B. Municipal Dock Extension:

Mr. Diggs reported that the initial deposit of \$10,000.00 was sent to the contractor, Gwenmor Marine and projects a finish date by the end of May, 2016

C. Moorings held by out of town yacht clubs was discussed. A decision as to whether they should be permitted was tabled until a later date.

D. Online Moorings, LLC presented a webinar attended by Mr. Spalding, Mr. Diggs, Mr. Crites and Harbormaster Donch. Online Moorings LLC presented a Memorandum of Understanding outlining their services. After a discussion of how their services might be used the Commission decided to postpone a decision until after the current task of issuing new moorings to waiting list applicants has been completed and the waiting list is updated.

8. New Business:

It was noted that there is a vacancy on the Commission for a commissioner from the Town of Stonington.

9. Public Comment:

There was no public comment

10. Adjournment:

Mr. Anderson moved that the meeting be adjourned. Mr. Smith seconded and the motion approved unanimously. The meeting was adjourned at 9:08 pm.

Approved: _____ Date: _____
Jay Spalding - Chair SHMC

Attachment A: Treasurer's report

Report Date 4/11/2016						
	Plan	Jan	Feb	Mar	YTD	Probable
Funds Generated:						
Balance Brought Forward:	17,896	17,895.74	13,382.86	12,037.75	17,895.74	17,895.74
Paid Moorings: Com/Pvt/Pub:	128/223/7	0/0/0		5/94/0	5/94/0	128/223/7
Moorings Fees:	24,090	0.00		5,200.00	5,200.00	24,090.00
Miscellaneous Income:	100	0.00		100.00	100.00	100.00
Total Generated Funds:	42,086	17,895.74	13,382.86	17,337.75	23,195.74	42,085.74
Operating Expense:						
Moorings Admin:						
Mailings:	250				0.00	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100				0.00	100.00
Sub-Total:	350	0.00	0.00	0.00	0.00	500.00
Boat:						
Fuel & Oil:	300				0.00	300.00
Commissioning:	1,500			633.00	633.00	650.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500				0.00	300.00
Equipment:	500				0.00	250.00
Sub-Total:	2,800	0.00	0.00	633.00	633.00	1,500.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	3,000	866.00			866.00	1,600.00
Misc Service/Locker Storage:	540				0.00	540.00
Signage:	0				0.00	0.00
Sub-Total:	3,540	866.00	0.00	0.00	866.00	2,140.00
Dock/Pumpout:						
Dock Eopt./Maintenance:	500				0.00	500.00
Pumpout Eopt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
Administrative:						
Supplies:	0				0.00	0.00
Newsletter:	1,300				0.00	0.00
Professional Services:	0				0.00	0.00
Sub-Total:	1,300	0.00	0.00	0.00	0.00	0.00
Total Operating Expense:	8,490	866.00	0.00	633.00	1,499.00	4,640.00
Approved Projects/Capital						
Moorings Field Grid Project:	1,000	770.00			770.00	1,000.00
Anchorage/Channel Buoys Project:	0	2,876.88			2,876.88	2,876.88
Town Pier/Breakwater Project:	0				0.00	0.00
Pumpout Pier Extension Project:	32,000		1,345.11	10,000.00	11,345.11	33,000.00
Total Project/Capital	33,000	3,646.88	1,345.11	10,000.00	14,991.99	36,876.88
Total Designated Funds	41,490	4,512.88	1,345.11	10,633.00	16,490.99	41,516.88
Undesignated Funds:	596	13,382.86	12,037.75	6,704.75	6,704.75	588.86
Notes:						
Petty Cash Advance - 300	April	Harbormaster	458.94			
Harbor Boat Reserve - 740		Fee Deposit:	3,800.00			

Attachment B: Harbormaster's report

To follow...