



## Stonington Harbor Management Commission

May 9, 2016

Minutes (Paul O'Neill, Acting Secretary)



### 1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Anderson, Diggs, MacKinnon, O'Neill, Rose, Smith, Harbormaster Donch and Assistant Harbormaster Estabrooks. Absent: Commissioners Crites and Johnstone.

### 2. Minutes:

The Minutes of the April 11, 2016 meeting were reviewed. It was noted that an appearance and brief statements by Mr. John Hritz were not noted in the minutes. Acceptance as corrected was moved by Mr. Anderson, seconded by Mr. MacKinnon and approved unanimously.

### 3. Correspondence:

#### A. In Jurisdiction:

The agenda lists emails that Mr. John Hritz had sent regarding New England Science and Sailing (NESS) dock changes. Mr. Hritz had sent an email requesting to participate in the meeting by phone however Chairman Spalding replied that the Commission did not wish to add teleconferencing to SHMC meetings. Mr. Hritz provided his comments regarding review of the NESS dock changes by email for consideration. The email stated that the NESS plans do not comply with various points of the Commission's Wharfing Out Policy and asked that the NESS COP approved at the April 2016 meeting be reconsidered.

The Commission reviewed the subject permit per the points Mr. Hritz outlined relative to the Wharfing out policy. The commission noted that the NESS COP involved changes to docks on the south side and that these were approved in writing by NESS neighbors to the south and that the neighbors to the north were not impacted by these changes. It was also noted that the permit includes a minor change to the orientation of two floats on the north side of the NESS pier but that these floats would then be closer to the NESS pier. The Commission did not find a reason to reconsider the NESS COP. It should be noted that the Harbor management Commission does not approve or disapprove permit applications. A review by the local commissions is part of the DEEP permitting process. The Commission finds the submission either consistent or inconsistent with its policies.

**B. Out of Jurisdiction:**

- a. A COP for Latimer Point was received and will be forwarded to the appropriate contact.

**5. Treasurer's Report:**

The Financial Report for May is attached. It was reviewed.

Acceptance of the Treasurer's Report was moved by Mr. Smith; seconded by Mr. Rose and approved unanimously.

**6. Harbormaster's Report:**

The Report for May is attached and was discussed.

Acceptance of the Report was moved by Mr. Smith, seconded by Mr. MacKinnon and approved unanimously.

**7. Old Business:**

- A. Harbormaster Dock Upgrade:  
The float is complete and the ramp is under construction. Installation is expected within two to three weeks and is planned to be completed in one day.
- B. Rebuilding Old Stonington Town Wharf:  
There was no news to report.

**8. New Business:**

- A. Barn Island Wildlife Management Area Report:

The March 2015 report prepared by Connecticut College for DEEP was reviewed by Mr. O'Neill who stated that there were no significant interfaces or conflicts with SHMC.

- B. Westerly Harbor Management Plan:

The plan was discussed by Chairman Spalding who noted that SHMC was listed in error as having jurisdiction in the Pawcatuck River. This comment will be forwarded to the Westerly Harbor Commission.

**9. Public Comment:**

There was no public comment

**10. Adjournment:**

Mr. Smith moved that the meeting be adjourned. Mr. Anderson seconded and the motion was approved unanimously. The meeting was adjourned at 8:00 pm.

Approved: Jay Spalding Date: 6/13/2016  
Jay Spalding - Chair SHMC

**Attachments:**

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: treasurer's report

Report Date 5/08/2016	Plan	Feb	Mar	Apr	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	17,896	13,382.86	12,037.75	6,704.75	17,895.74	17,895.74
Paid Moorings: Com/Pvt/Pub:	128/223/7		5/94/0	11/54/0	16/148/0	128/223/7
Moorings Fees:	24,090		5,200.00	3,800.00	9,000.00	24,090.00
Miscellaneous Income:	100		100.00	0.00	100.00	100.00
<b>Total Generated Funds:</b>	<b>42,086</b>	<b>13,382.86</b>	<b>17,337.75</b>	<b>10,504.75</b>	<b>26,995.74</b>	<b>42,085.74</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	250			352.94	352.94	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100			106.00	106.00	100.00
<b>Sub-Total:</b>	<b>350</b>	<b>0.00</b>	<b>0.00</b>	<b>458.94</b>	<b>458.94</b>	<b>500.00</b>
<b>Boat:</b>						
Fuel & Oil:	300				0.00	300.00
Commissioning:	1,500		633.00		633.00	650.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500				0.00	300.00
Equipment:	500				0.00	250.00
<b>Sub-Total:</b>	<b>2,800</b>	<b>0.00</b>	<b>633.00</b>	<b>0.00</b>	<b>633.00</b>	<b>1,500.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	3,000				866.00	1,600.00
Misc Service/Locker Storage:	540				0.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>3,540</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>866.00</b>	<b>2,140.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	1,300				0.00	0.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>1,300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Operating Expense:</b>	<b>8,490</b>	<b>0.00</b>	<b>633.00</b>	<b>458.94</b>	<b>1,957.94</b>	<b>4,640.00</b>
<b>Approved Projects/Capital</b>						
Moorings Field Grid Project:	1,000				770.00	1,000.00
Anchorage/Channel Buoys Project:	0				2,876.88	2,876.88
Town Pier/Breakwater Project:	0				0.00	0.00
Pumpout Pier Extension Project:	32,000	1,345.11	10,000.00		11,345.11	33,000.00
<b>Total Project/Capital</b>	<b>33,000</b>	<b>1,345.11</b>	<b>10,000.00</b>	<b>0.00</b>	<b>14,991.99</b>	<b>36,876.88</b>
<b>Total Designated Funds</b>	<b>41,490</b>	<b>1,345.11</b>	<b>10,633.00</b>	<b>458.94</b>	<b>16,949.93</b>	<b>41,516.88</b>
<b>Undesignated Funds:</b>	<b>596</b>	<b>12,037.75</b>	<b>6,704.75</b>	<b>10,045.81</b>	<b>10,045.81</b>	<b>568.86</b>
<b>Notes:</b>						
Petty Cash Advance - 300	April:	458.94	May:	Deposit = 14,750		
Harbor Boat Reserve - 740		3,800.00		112/71/0		

Attachment B: Harbormaster's report

**Harbormaster Report**  
May 9, 2016

New Mooring permits issued: 4                      Moorings being given up (this month): 0  
New Mooring assignments in the works: 26  
Deposits to SHMC account since last report: \$ 14,750      2016 YTD=\$ 23,850

Mooring renewal status:

254 Renewals Mailed

211 Approved (3 Commercial \$12,800)  
4 Pending  
15 that I have and need to process  
4 Returned to sender  
23 Not Received

New mooring locations:

4 Permits Issued  
12 Completed Applications, to be added to database (checks deposited)  
14 Not provided to HM yet

New Dock to be installed this month. Latest update: waiting on ramp to be delivered to Gwenmore Marine. Spoke with Mystic Stainless today (5/9). They have the materials, expect to begin ramp construction this week.

Robert G

Boat is stored at my house.

Expect to launch as soon as the new dock is installed.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster