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CYNTHIA LADWIG
TOWN CLERK



Stonington Harbor Management Commission

May 11, 2015

Draft Minutes (S. Crites, Acting Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Diggs, MacKinnon, O'Neill, Johnstone, Tacy, Rose, Crites, Smith and Harbormaster Donch. Assistant Harbormaster Estabrooks was absent.

2. Minutes:

The Minutes of the April 13, 2015 meeting were reviewed. Acceptance as submitted was moved by Mr. Smith, seconded by Mr. MacKinnon, and approved unanimously.

3. Correspondence:

A. In Jurisdiction:

i. NESS submitted a plan for modification of several docks covered by a previously approved permit. After discussion it was agreed the modifications were acceptable, and that no further action was required as silence was deemed approval.

ii. 10 Water St, Kimmerle – New Dock permit request had not been received or reviewed by many Commissioners, therefore consideration was deferred until the June meeting.

B. Out of Jurisdiction: several permit requests for the Mystic HMC were received and not taken up.

4. Treasurer's Report:

The Financial Report for April is attached. It was reviewed. Acceptance of the Treasurer's Report was moved by Mr. Tacy, seconded by Mr. Smith and approved unanimously.

5. Harbormaster's Report:

The Report for May is attached and was discussed. A total of 211 Private Mooring

Renewals have been identified, of which 197 have been approved, and 14 pending. Another 33 are expected, but not yet in. The HM estimates 20 – 30 new moorings might be offered over the summer. No action has been taken on Waiting List maintenance, but it is on the calendar.

The Abandoned Boat statute has been rewritten making it much easier and faster to take and dispose of an abandoned boat.

The HM completed the Eastern CT Harbormaster training class.

Acceptance of the Report was moved by Mr. Smith, seconded by Mr. Johnstone and approved unanimously.

6. Old Business:

A. HM dock upgrade: DEEP has the permit request under consideration.

B. Rebuilding Old Stonington Town Wharf: Docko's survey has helped clarify the scope of work needed. Fine tuning is ongoing, and the Task Force will meet on May 13 for a progress-review meeting with DEEP. Docko is beginning to prepare permit applications to be filed with DEEP, ACOE, etc.

C. The Newsletter: Finished, printed and in the mail. Additional copies will be distributed around town as in past years. Judged another "great job" by everyone who has seen it.

7. New Business:

Bruce Anderson has applied for the Town Commissioner position vacated by Mr. Motherway, and was introduced to the Commission. Assuming approval by the Town we will welcome him at the June meeting. There was no other new business.

8. Public Comment:

There was no public comment.

9. Adjournment:

Mr. Tacy moved that the meeting be adjourned. Mr. Smith seconded and the motion was approved unanimously. The meeting was adjourned at 8:13 pm.

Attachments:

A. Treasurer's Report:

<i>Report Date 4/01/2015</i>						
	Plan	Feb	Mar	Apr	YTD	Probable
<u>Funds Generated:</u>						
Balance Brought Forward:	7,065.73	10,709.48	7,677.47	6,688.45	12,065.73	7,065.73
Paid Moorings: Com/Pvt/Pub:	128/250/4	0/0/0	0/0/0	128/176/0	128/176/0	128/250/4
Moorings Fees:	25,380.00			21,600.00	21,600.00	25,380.00
Miscellaneous Income:	100.00					100.00
Total Generated Funds:	32,545.73	10,709.48	7,677.47	28,288.45	33,665.73	32,545.73
<u>Operating Expense:</u>						
<u>Moorings Admin:</u>						
Mailings:	500.00	170.18			170.18	500.00
Telephone:	0.00				0.00	0.00
Computer Stwr:	50.00				0.00	50.00
Miscellaneous:	100.00	287.10	179.02		466.12	500.00
Sub-Total:	650.00	457.28	179.02	0.00	636.30	1,050.00
<u>Boat:</u>						
Fuel & Oil:	500.00				0.00	500.00
Commissioning:	1,500.00				415.00	1,500.00
Storage:	750.00				0.00	750.00
Maintenance/Repairs:	500.00	15.98			15.98	500.00
Equipment:	250.00				0.00	250.00
Sub-Total:	3,500.00	15.98	0.00	0.00	430.98	3,500.00
<u>Harbor Maintenance:</u>						
Buoy: Commission/Haul/Store:	1,500.00				0.00	1,500.00
Misc Service/Locker Storage:	1,400.00		810.00		810.00	1,400.00
Signage:	0.00				0.00	0.00
Sub-Total:	2,900.00	0.00	810.00	0.00	810.00	2,900.00
<u>Dock/Pumpout:</u>						
Dock Eqpt./Maintenance:	0.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	0.00				0.00	0.00
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
<u>Administrative:</u>						
Supplies:	0.00				0.00	0.00
Newsletter:	1,200.00				0.00	1,200.00
Professional Services:	0.00				0.00	0.00
Sub-Total:	1,200.00	0.00	0.00	0.00	0.00	1,200.00
Total Operating Expense:	8,250.00	473.26	989.02	0.00	1,877.28	8,650.00
<u>Approved Projects/Capital</u>						
*New Boat Reserve:	5,000.00				0.00	5,000.00
New Anchorage Buoys (4):	3,000.00				0.00	3,000.00
Moorings Field Grid Alignment:	1,000.00			566.50	566.50	1,000.00
Town Pier/Breakwater Analysis:	0.00				0.00	0.00
Pumpout Pier Ext/Design/Permit:	10,000.00	2,558.75			3,500.00	10,000.00
Radar - Robert G:	0.00				0.00	0.00
Total Project/Capital	19,000.00	2,558.75	0.00	566.50	4,066.50	19,000.00
Total Designated Funds	27,250.00	3,032.01	989.02	566.50	5,943.78	27,650.00
Undesignated Funds:	5,295.73	7,677.47	6,688.45	27,721.95	27,721.95	4,895.73
<u>Notes:</u>						
Petty Cash Advance - 300.00	March:					
Boat Reserve Cash - 640.00						
*Boat Reserve Accrual - 10,000.00						

B. Harbormaster's Report:

Harbormaster Report

May 11, 2015

New Mooring permits issued: 0 Moorings being given up (this month): 3
New Mooring assignments offered: 1
Deposits to SHMC account since last report: \$ 22,500 2015 YTD = \$22,500

Mooring renewals:

- Approved 197
- Non-Received 33
- Pending 14

I completed Search and Rescue training at USCG Station New London April. This will enable USCG to call upon Stonington Harbormaster as an official participant in SAR cases.

Eastern CT Harbormasters training classes completed May 6.

One outcome of the HM training is all HM's agreed to wear PFD's while underway. I will need to purchase a "type V" (inflatable) PFD. (\$200- \$300)

USCG recommended we all wear personal location beacons while on the water. (\$250-\$375)

Should be carrying orange life ring with strobe onboard. (\$170 - \$180) (plus holder)

Robert G

Boat is at my house for final outfitting.
Expect to launch end of this week.

Respectfully Submitted

Eric Donch
Stonington Harbormaster