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June 1, 2016

The Board of Finance held a regular meeting on this date in the meeting room of the Stonington Police Department. Members present were Bryan Bentz; Chairman, June D. Strunk; Secretary, Dudley Wheeler, and Tim O'Brien. Director of Finance James Sullivan, IT Department Manager Roger Kizer and Head of Department of Assessment Marsha Standish were also present.

Mr. Bentz called the meeting to order at 7:15 pm.

**Comments from the Public-**There were none.

**Previous Minutes-** Mrs. Strunk made a motion to approve all previous minutes, and Mr. O'Brien seconded. Mr. Wheeler abstained from voting on the April 6 minutes.

**Mil Rate-** Mrs. Strunk made a motion to set the mil rate for the 2016-2017 budget at 22.31%. Mr. Wheeler seconded, and voting was unanimous.

**Transfer of Funds-** Ms. Standish explained that she would like to transfer $134.93 from the Department of Assessment budget to the Department of Appeals to cover the clerical salary. Mr. O'Brien made a motion to approve, Mrs. Strunk seconded, and voting was unanimous.

**Bid Waiver-** Mr. Kizer explained the need to upgrade the computers in the Town Hall, Police Department and Highway Department. He has gotten favorable references from the Town of Waterford and Selectwoman Kate Rotella regarding using Digital Back Office as a vendor. He explained his reasoning for the version of Windows he is purchasing, and stated that there will be a department to department roll out as opposed to changing every office's computers at once. Discussion ensued. Mr. O'Brien made a motion to approve, Mr. Wheeler seconded, and voting was unanimous.

**Correspondence** -*Grand List Assessment Appeals*-Ms. Standish reiterated that one of the reasons that the Grand list was down was because of the vehicles that cannot be located.

**Liaison Reports**- Mr. O'Brien stated that Retirement Board did a 6 month review recently and everything is in good order. Discussion ensued.

**K-12 Liaison Reports**-Mrs. Strunk said that the K-12 project is in a good spot right now. She stated that designs are complete enough to get a rough estimate on the buildings and that they are on budget. She noted that the architects got very good estimates which contributed to this.

Mrs. Strunk discussed the need of the Pawcatuck Neighborhood Center for a generator. She asked what would happen if the money allocated for one in CIP did not get spent by June 30. Mr. Sullivan responded that money in CIP lasts for three years.

With no further business before the Board, Mr. Wheeler made a motion to adjourn and Mrs. Strunk seconded. The meeting was adjourned at 7:46 pm.

Respectfully Submitted,

June D. Strunk

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