



Stonington Harbor Management Commission

June 13, 2016

Draft Minutes (C. Rose, Acting Secretary)



1. Call to Order:

Chairman Spaulding called the meeting to order at 7:00 PM at the Stonington Police Headquarters meeting room. Attending were Chairman Spaulding, Commissioner: Diggs, O'Neill, MacKinnon, Rose, Smith, Anderson, Harbormaster Donch and Assistant Harbormaster Estabrooks. Commissioners Johnstone and Crites did not attend.

2. Minutes:

The minutes of the May meeting were read. Mr. O'Neill moved to accept them as read. Mr. MacKinnon seconded and they were unanimously approved by all commissioners

3. Police Capt Todd Olson thanked the commission for being included in the planning and use of the new dock. He offered continued support from the PD as updates and maintenance are required.

4. Correspondence:

A. In Jurisdiction:

- i. An application for changes at 225 Wamphassuc Rd in the form of moving some rocks to clear some space for a boat. The motion to approve was made by Mr. O'Neill, was seconded by Mr., Diggs and was unanimously approved.

B. Out of Jurisdiction: There was no out of jurisdiction correspondence.

5. Treasurer's Report:

See attached

The motion to approve was made by Mr. Smith, was seconded by Mr. McKinnon and was unanimously approved.

6. Harbormaster's Report:

See attached report.

Mr. Anderson moved to accept the Harbormasters report. Mr. Smith seconded. The

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motion was unanimously approved.

Harbor master Donch asked that all commissioners start doing monthly mooring survey reports starting in July and added that a June Report would be helpful but not necessary.

7. Old Business:

A. Municipal Dock Extension:

Mr. Diggs commented on the status of the HM dock extension. The work has been completed, and the dock is in use.

B. Rebuilding Old Stonington Town Wharf:

The project still awaits title legislation.

C. Westerly Harbor Management plan

The Chair will correspond with Westerly.

8. New Business:

It was noted that there is still a vacancy on the Commission for a commissioner from the Town of Stonington.

9. Public Comment:

There was no public comment

10. Adjournment:

Mr. Smith moved to adjourn. Mr. MacKinnon seconded. The meeting adjourned at 7:40PM.

Approved: _____ Date: _____
Jay Spalding - Chair SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's report

Report Date 6/08/2016	Plan	Mar	Apr	May	YTD	Probable
Funds Generated:						
Balance Brought Forward:	17,896	12,037.75	6,704.75	10,045.81	17,895.74	17,895.74
Paid Moorings: Com/Pw/Pub:	128/223/7	5/94/0	11/54/0	112/71/0	128/219/0	128/233/7
Moorings Fees:	24,090	5,200.00	3,800.00	14,750.00	23,750.00	24,690.00
Miscellaneous Income:	100	100.00	0.00	0.00	100.00	100.00
Total Generated Funds:	42,086	17,337.75	10,504.75	24,795.81	41,745.74	42,585.74
Operating Expense:						
Mooring Admin:						
Mailings:	250		352.94		352.94	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100		106.00		106.00	106.00
Sub-Total:	350	0.00	458.94	0.00	458.94	506.00
Boat:						
Fuel & Oil:	300				0.00	300.00
Commissioning:	1,500	633.00			633.00	650.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500				0.00	300.00
Equipment:	500				0.00	250.00
Sub-Total:	2,800	633.00	0.00	0.00	633.00	1,500.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	3,000			359.00	1,225.00	1,600.00
Misc Service/Locker Storage:	540				0.00	540.00
Signage:	0				0.00	0.00
Sub-Total:	3,540	0.00	0.00	359.00	1,225.00	2,140.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
Administrative:						
Supplies:	0				0.00	0.00
Newsletter:	1,300				0.00	0.00
Professional Services:	0				0.00	0.00
Sub-Total:	1,300	0.00	0.00	0.00	0.00	0.00
Total Operating Expense:	8,490	633.00	458.94	359.00	2,316.94	4,646.00
Approved Projects/Capital						
Moorings Field Grid Project:	1,000				770.00	1,000.00
Anchorage/Channel Buoys Project:	0				2,878.88	2,878.88
Town Pier/Breakwater Project:	0				0.00	0.00
Pumpout Pier Extension Project:	32,000	10,000.00			11,345.11	33,000.00
Total Project/Capital	33,000	10,000.00	0.00	0.00	14,991.99	36,878.88
Total Designated Funds	41,490	10,633.00	458.94	359.00	17,308.93	41,522.88
Undesignated Funds:	596	6,704.75	10,045.81	24,436.81	24,436.81	1,062.86
Notes:						
Petty Cash Advance - 300	April	June:				

Attachment B: Harbormaster's report

To follow....