

**Town of Stonington
Economic Development Commission
Special Meeting Minutes
Wednesday July 15, 2015**

Town Human Services Building- 7:00pm

Present: Ed Planeta, Blunt White, Amy Arruda, Suzanne Lane, David Hammond, Rich Balestracci, and Joel Valenti

Absent: None

Town Guests: Rob Simmons, Stuart Schwartzstein, Tomas Gates, and Caroline Ruby

Call to Order: 7:10pm

"Approve June 17th 2015 Minutes"

Motion: Blunt White

Second: Joel Valenti

All in favor

Business:

- ✓ *Plan of Conservation and Development, priorities and follow up.*

"The EDC will send a letter to the POCD Implementation Committee recommending prioritized initiatives."

1. Broadening M1 Zone uses – PZC should actively consider the previously recommended HM manufacturing zone, POCD Initial Task #10.2.10

2. Mystic Aquarium – PZC should actively consider creating a new zone for the Aquarium so it becomes a permitted use on its current site, POCD Initial Task #10.4.5

Motion: Suzanne Lane

Second: David Hammond

All in favor

- ✓ *Follow up Town hiring process for new Director of Planning*

"The EDC will send a letter to the Selectman. In the letter the EDC will recommend that the Selectman discuss/re-evaluate the current Director of Planning job description. The EDC will also recommend that hiring a Director of Planning be added as an initiative on the Selectman's Agenda."

Motion: Blunt White

Second: David Hammond

All in favor

- ✓ *Search for additional members*

Tomas Gates and Caroline Ruby attended the meeting tonight and are considering joining as alternates. Also, Amy has a candidate she will invite to the next meeting who may be interested.

New Business:

- ✓ *EDC presence on town website*

Joel and Blunt will meet with Roger Kizer, the Town of Stonington's IT manager, in order to start updating the webpage.

Adjournment: 9:00 PM

Respectfully submitted by Joel Valenti

*Approved 9/17/2015
Blunt White, EDC chair*

**Economic Development Commission
TOWN OF STONINGTON**

152 Elm Street
Stonington, CT 06378



VIA EMAIL

July 20, 2015

Mr. George Crouse, First Selectman
Town of Stonington
152 Elm Street
Stonington, CT 06378

Re: Follow up to previous EDC letters of May 22 and June 21; new hire - Director of Planning

Dear George,

At a previous Selectmen's meeting, EDC member Amy Arruda was appointed to serve as a member of the Selection and Interview Committee for the new Director of Planning position; EDC and Amy appreciate the opportunity.

Vincent Pacileo's status report on July 15 indicated the pre-screen of applications received from the first advertisement (hard return date of June 30) would be completed by July 27 and that Amy would begin participating in the interview process after that date.

Do you consider the results of the June advertising to have been successful (how many applications were received and how many were qualified)? Have you made a decision on whether the position will be advertised a second time?

In one of our earlier letters EDC questioned the age of the job description used for the job posting. From our perspective it's outdated. Prior to scheduling interviews EDC recommends that you require an update of the job description. The update would also provide an opportunity to firm up the compensation range. Amy is qualified to assist with those details. An increase in her level of participation, in advance of the interviews, would be welcomed.

EDC recommends that you make hiring the new Director of Planning a recurring Selectmen's meeting agenda item until the position has been filled.

Thank you for your consideration.

Sincerely,
Stonington Economic Development Commission
Blunt White
Chair

CC: Fran Hoffman
Curtis Lynch
Town Planning Department
Selectmen's Office