

**Town of Stonington
K-12 School Building Committee
Special Meeting Minutes
Monday, July 25, 2016
11:00am
West Vine Street School,
Pawcatuck, CT
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TOWN CLERK

Members Present: Julie Holland, Secretary; June Strunk, Rob Sundman, Kathy Sanford and Bob Mitchell

Members Absent: Rob Marseglia, Chairman; Kate Rotella, Vice Chairwoman; George Crouse, Deborah Downie, Wendy Wilbert and Dan Oliverio

Recording Secretary: June Strunk

Guests and Citizens: Bill King, Director of Operations and Facilities; Scott Pellman, Colliers; Anwar Hossain, DRA; Stephen Muckle, CES Engineers; Kevin Burns, Pawcatuck Fire Chief and Tom Fiore, Pawcatuck resident

1. Call to Order

Julie Holland called the meeting to order at 11:15 a.m.
Introductions were made by Ms. Holland.

2. DRA Discussion

Anwar Hossain led the discussion on the following topics:

- **IT/Computers**
Jason Jones, Technology Director, Stonington Public Schools, joined the meeting to discuss IT/Computer needs related to school security. Mr. Jones explained all the buildings will be wireless. Classroom technology will be the same across the district. Mr. Jones will confer with Mr. Muckle on technology needs of the district in reference to security.
- **School Security**
Stephen Muckle explained there are state guidelines pertaining to school security systems. The group discussed the different levels of security required. Mr. Muckle told the committee protocols needed to be established to develop a security system. The use of security cameras: where to be placed and what type was discussed.

Mr. Muckle explained various details of a school security system. Mr. Hossain asked the committee what was the extent of their expectations were for a safety in the schools.
- **Update on HVAC system design**
Anwar Hossain discussed the HVAC system design explaining how the system works. The variable refrigerant flow will be the system used. The gyms will have a separate dedicated system.
- **Discussion on finalizing gymnasium occupancy**
Based on the size of the gymnasium, the maximum capacity of the gyms can be 900 people calculated using 5 square foot per person. However, in the event of an emergency, the main exit doors and corridors are adequate for a maximum capacity of 650 people at 7 square feet per person. Keven Burns stated that he is required to approve a space based on maximum capacity. In order to approve a room for capacity less than what code allows for the size of

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the room, the state would have to grant a waiver. Mr. Burns will contact the state fire marshal and inquire if the state will allow such a waiver. If the state will allow a waiver, a policy statement from the superintendent and administration stating that the maximum occupancy will never exceed 650 people will be needed. The waiver will also determine the size of the HVAC units needed to cool the gyms. The goal is to cool to the maximum capacity anticipated by usage, which is 650 people, not the maximum capacity based on the size of the gyms, which is 900 people.

If the state does not allow a waiver, either the size of the gymnasiums will need to be reduced or the exit corridors enlarged.

Kevin Burns expected to be able to get an answer from the state within the next two days.

3. Adjourn

The following motion was made by Julie Holland and seconded by Kathy Sanford:

Motion: To adjourn the meeting at 1:03pm.

All: Aye

Julie Holland, Secretary