

**Town of Stonington  
K-12 Building Committee  
Meeting Minutes  
Monday, July 27, 2015  
7:00pm  
Central Office, Old Mystic, CT  
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**Members present:** Rob Marseglia, Chairman; Bill Sternberg, Vice Chairman; George Crouse, Rob Sundman, June Strunk, Kathy Sanford and Mike Fauerbach

**Members Absent:** Deborah Downie and Julie Holland, Secretary

**Recording Secretary:** Sandy Tissiere

**Guests and Citizens:** Bill King, Stonington Public Schools Business Manager; Jim Sullivan, Stonington Finance Director; Alicia Dawe, Principal, West Vine Street/West Broad Street Campuses; and Tom Flore

**1. Call to Order**

Chairman Marseglia called the meeting to order at 7:04pm.

**2. Approval of Minutes**

The following motion was made by Bill Sternberg and seconded by George Crouse:

**Motion:** To approve the minutes from July 13, 2015.

**All:** Aye

**3. Report on Application Status**

Mr. King reported he received information from the State the Deans Mill School roof project will remain a separate grant and not be incorporated with the current Deans Mill School renovation project. However, whatever part of the roof that is demolished will not be reimbursable. He has been working with Michelle Dixon, Bob Ficeto and Tom Reault, Office of School Facilities (Grant Process). The committee requested Mr. King set up a meeting with them in September to finalize what is needed for the grant submission to the legislature asking them who should be in attendance.

**4. Report on Finance Matters**

Mr. Sullivan was asked if he and Ms. Savitsky had researched getting prep work done for the Elementary Schools Modernization Project prior to grant approval. Mr. Sullivan has contacted the DRA clients provided by Mr. Barrett. They all reported favorable results except for one that was prohibited by town charter. The type of processes that could be started such as hiring a construction manager, prep work, site testing and the costs of the design phase were discussed. The committee could request the money be borrowed from the town's general fund to be reimbursed when the bonding process starts. The consensus of the committee was this was the way to proceed.

**5. Contract Status and RFQ Discussions**

The DRA contract was discussed. There was confusion around the grant application process and the committee discussed DRA's role in how and why this happened such as unknown circumstances and changes in the State Office of School Facilities. There was a discussion around names of attorneys who specialize in school construction contracts.

Mr. Sternberg distributed a rough draft of the Construction Manager RFQ for Committee review. The Committee will review the draft and changes will be discussed at a Special Meeting on Monday, August 3, 2015. The roles of a Contract Manager and Owner's Representative were discussed. Mr. Crouse suggested a list of different services that could manage the financial side of the project be compiled to determine what was actually necessary to avoid overlapping.

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6. **New Business**

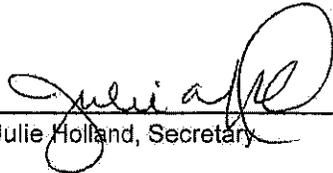
Regarding a grant for renovation for PMS in 1988, Mr. King said there was still an outstanding audit. He will contact the State regarding this issue.

7. **Adjourn**

The following motion was made by Mike Fauerbach and seconded by Bill Sternberg:

**Motion:** To adjourn the meeting at 8:17pm.

**All:** Aye

  
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Julie Holland, Secretary