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Town of Stonington
K-12 Building Committee
Special Meeting Minutes
Thursday, September 4, 2014
7:00 pm
SPS Central Office, Old Mystic, CT

Members Present: Rob Marseglia, Chairman, Julie Holland, Secretary, Bill Sternberg, June Strunk, Kathy Sanford, and George Crouse

Members Absent: Deborah Downie,

Recording Secretary: Sandy Tissiere

Guests and Citizens: none

1. **Call to Order**
   Rob Marseglia, Chairman, called the meeting to order at 7:14pm.

2. **Approval of Minutes from August 28, 2014**
   The following motion was made by George Crouse and seconded by Bill Sternberg:
   Motion: To approve the minutes from August 28, 2014 with the following amendments:
   To change the wording of the motion to move into Executive session to read: "To move into Executive Session at 7:25 pm to open the proposal packages (proprietary materials) and conduct a preliminary assessment of the documents in order to understand the scope of the evaluation task so that the committee could prepare a schedule for conducting the evaluation, inviting Sandy Tissiere, Recording Secretary, for recording purposes". Also, under the timeline, September 2 should have been September 4, 2014.
   Rob Marseglia: Aye
   Julie Holland: Aye
   Bill Sternberg: Aye
   George Crouse: Aye
   June Strunk: Abstained
   Kathy Sanford: Abstained

3. **Discuss Architect Proposals**
4. **Selection of Architects to be interviewed**
   The following motion was made by Bill Sternberg and seconded by Julie Holland:
   Motion: To enter into Executive Session at 7:22pm to discuss architect proposals for selection of candidates to be interviewed inviting Sandy Tissiere, Recording Secretary for note taking.
   All: Aye

   The following motion was made by George Crouse and seconded by Bill Sternberg:
   Motion: To invite Paul Sartor to join the Executive Session at 8:00pm to share his knowledge and experience of school building projects.
   All: Aye

   The following motion was made by George Crouse and seconded by June Struck:
   Motion: To end Executive Session at 9:02pm.
   All: Aye

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5. **Vote on Architects to be interviewed**

The following motion was made by George Crouse and seconded by Kathy Sanford
Motion: To interview the following architect candidates:

1. Friar Associates
2. Sylver/Petrucelli and Associates
3. Quisenberry Arcari
4. Drummey Rosane Anderson, Inc.
5. Fletcher Thompson

All: Aye

A subcommittee will meet on Tuesday, September 9, 2014, at 7:00pm at the SPS Central Office, to finalize the list of generic interview questions and create questions specific to each interview candidate. Interviews will be scheduled by Rob Marseglia for Wednesday, September 17 and Thursday, September 18, 2014 starting at 5:00pm at a location to be determined. Mr. Marseglia will also generate the letter to candidates not chosen.

6. **Adjournment**

The following motion was made by Bill Sternberg and seconded by George Crouse:
Motion: To adjourn the meeting at 9:11pm
All: Aye

Julie Holland, Secretary

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