

**Town of Stonington
K-12 Building Committee
Meeting Minutes
Monday, September 14, 2015
7:00pm
Central Office, Old Mystic, CT**

Members present: Rob Marseglia, Chairman; Bill Sternberg, Vice Chairman; Julie Holland, Secretary; Deborah Downie, Kathy Sanford, George Crouse, Rob Sundman and Mike Fauerbach

Members Absent: June Strunk

Recording Secretary: Sandy Tissiére

Guests and Citizens: Jim Sullivan, Town of Stonington Director of Finance; Barbara McKrell, Town of Stonington Director of Public Works; Colliers International; Kathy Irvine, Assistant Principal, West Vine Street/West Broad Street Campuses; and Paul Sartor

1. Call to Order

Chairman Marseglia called the meeting to order at 7:01pm.

2. Approval of Outstanding Minutes

The following motion was made by Julie Holland and seconded by George Crouse:

Motion: To approve the outstanding minutes from 7/27, 8/17, 8/27, 9/2 and 9/8/2015:

All: Aye

3. Discuss "Owner Representatives" services

Jeff Gutsfeld, Marc Sklenka and Charles Warrington from Colliers International introduced themselves and gave a brief introduction of their company (attachment 1). Colliers International services has been hired to assist the Building Committee with the architect's contract and the development of the Construction Manager RFQ/P. Mr. Sklenka led a presentation demonstrating the many services their company offers. He explained how Colliers International would be the liaison between the Building Committee and the architect and construction manager. They would manage the project from start to finish ensuring it stayed on schedule and the finances balanced. After the presentation, the committee discussed with Mr. Sullivan and the Colliers team the RFQ and architect's contract. It was projected both would be ready for committee review at a special meeting scheduled for Tuesday, September 22, 2015.

4. Approve the RFQ for Construction Manager at Risk

Tabled until next week at a special meeting, Tuesday, September 22, 2015.

5. Discuss the Architect Contract

This item was tabled until further notice.

The committee discussed the pros and cons around the Colliers' presentation. Mr. Sartor shared with the committee his experience as the Building Committee Chairman for the Stonington High School project. He gave great detail on the processes and procedures the committee followed with the project. Mr. Sartor explained how the former committee managed the financial side of the project. Chairman Marseglia thanked him for his insight stating the information provided the committee some consideration of thought on how they will proceed.

6. Adjourn

The following motion was made by Rob Marseglia and seconded by Mike Fauerbach:

Motion: To adjourn the meeting at 9:39pm.



Julie Holland, Secretary



Our Services

Owner's Project Management

- Comprehensive Project Management
- Project Feasibility Analysis
- Project Planning & Contracting Services
- Value Engineering
- Construction Quality Control

Strategic Planning for Facilities

- Comprehensive Strategic Planning
- Facility Condition Assessments
- Space Quantification & Utilization Analysis
- Space Modernization Planning
- Building Programming

Commissioning & Retro-Commissioning

- Operations & Maintenance Design Review
- LEED™ Certification Commissioning
- Mechanical Systems Inspection and Testing
- Building Operations Training
- Retro-Commissioning /On-going Commissioning

Energy Management

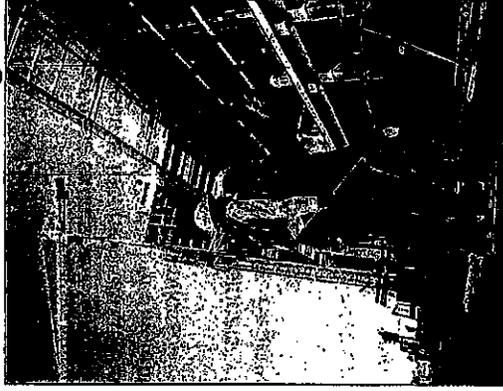
- Comprehensive Energy Management
- Central Plant & Building Optimization
- Energy Audit & Feasibility Studies

The Colliers Difference



- Exclusive Focus on Owner's Project Management Services
- Extensive Connecticut Public School Renovation/Addition Experience
- Understanding of the OSF Process
- Proven Financial Management Systems & Processes
- Schedule Management Expertise
- Team of Construction Quality Control, MEP & Envelope Specialists

Town of Stonington



Stonington Public Schools
Owner's Project Management Services

Company Overview

- Founded in 1996 as Strategic Building Solutions
- Focus upon educational clients
- Services exclusively focused on providing objective technical and management support – Owners, Project Management & Commissioning Services
- Staff of 70+ Professionals – Expertise as Planners, Architects, Engineers, Constructors & Building Operators
- Offices in Connecticut, New York, Massachusetts, Pennsylvania, and Washington, DC
- April of 2015 joined Colliers International as Project Management Northeast



Key Team Members



Jeff Gutfeld
Senior Director, Marketing & Business Development



Marc Skenka, LEED AP
Senior Director, Project Management

- 20+ years of experience providing project management services for construction and renovation projects



Charles Warrington
Senior Project Manager

- 20+ years of experience with focus upon project oversight and inspection, coordination with testing agencies, schedule review, RFIs, change order proposals/submittals, design and specification review
- Project experience includes East Hampton, North Haven, and South Windsor Public Schools, Southwick-Tolland-Granville RSD, and CT DCS

Select Public School Experience

- Achievement First
- Barrington Public Schools
- Bloomfield Public Schools
- Branford Public Schools
- Bridgeport Public Schools
- Bristol Public Schools
- Clinton Public Schools
- East Greenwich Public Schools
- East Hampton Public Schools
- Easthampton Public Schools
- Fairfield Public Schools
- Fishers Island Schools
- Gloucesterbury Public Schools
- Hartford Public Schools
- Holyoke Public Schools
- Madison Public Schools
- Middletown Public Schools
- New Britain Public Schools
- New Haven Public Schools
- Newtown Public Schools
- North Haven Public Schools
- Norwalk Public Schools
- Old Saybrook Public Schools
- Ridgefield Public Schools
- Springfield Public Schools
- Seymour Public Schools
- South Windsor Public Schools
- Southwick-Tolland-Granville RSD
- Sutton Public Schools
- Talento Regional School District
- West Bridgewater Public Schools
- West Haven Public Schools
- West Springfield Public Schools
- Westbrook Public Schools
- Weston Public Schools
- Wilton Public Schools
- Woburn Public Schools
- Woodbridge School District
- Worcester Public Schools

