



**Stonington Harbor Management Commission  
November 9, 2015  
Draft Minutes (Edward Smith Acting Secretary)  
Stonington Police Department**



**1. Call to Order:**

The meeting was brought to order at 7:00 PM by Chairman Jay Spalding. Those present and representing a quorum were Messrs. Spalding, Diggs, O'Neill, Rose, Smith and Tacy. Also present: Assistant Harbormaster Mr. Estabrooks. Absent: Messrs. Anderson, Crites, Johnstone, MacKinnon, and Harbormaster Donch.

**2. Minutes:**

The Minutes of the October 13, 2015 meeting were reviewed. Changes were proposed to correct an error in the ramp width for the Harbormaster Boat Dock project and the Treasurer's report to delete the word "locked" relative to the reserve for boat replacement. Acceptance as so revised was moved by Mr. O'Neill, seconded by Mr. Diggs, and approved unanimously.

**3. Special purpose mooring reports:**

Stonington Harbor Yacht Club (SHYC) Fleet Captain Chris Sinnett provided information regarding public access to Stonington Harbor through the use of the special purpose moorings that were assigned to SHYC during the 2015 season. (See Attachment A).

**4. Correspondence**

Three in jurisdiction applications were received. Approval was required on two applications.

147 Wamphassuc Pt.- Approval was moved by Mr. O'Neill seconded by Mr. Tacy, and approved unanimously.

262 Wamphassuc Pt. Approval was moved by Mr. Smith, seconded by Mr. Diggs, and approved unanimously.

No action was required on the 302 Osbrook Pt. application.

RECEIVED FOR RECORD  
STONINGTON, CT.  
15 NOV 16 AM 8:42  
CYNTHIA LADWIG  
TOWN CLERK

**5 Treasurer's Report:**

Mr. Crites distributed the October financial report via e-mail (See Attachment B). In a separate e-mail submittal, Mr. Crites stated that there were no receipts or expenditures posted in October. End of month cash in bank was \$18,884.79. The forecast for the year end Probable is \$6,285.73, after estimated remaining receipts and expenses as well as an accumulated \$10,000 replacement boat "set aside". This replacement boat "set aside" funds will be re-allocated to the HM dock

extension project for 2016 since the current boat and motor should last many years and the accumulation of replacement funds can start after the HM dock project is complete. This reallocation was discussed, a motion made by Mr. Diggs, seconded by Mr. Tacy and approved unanimously.

**6. Harbormaster's Report:**

No Harbormaster's report was submitted. The plan to offer new moorings through commissioners performing the initial contact with those on the Waiting List, as identified by the Harbor Master, received a favorable response. Chris Sinnett stated that the SHYC was negotiating for indoor storage of their Ideal 18's at the New London/Groton Airport and suggested that as potential winter storage of the Robert G.

**7. Harbormaster Boat Dock project:**

Mr. Diggs responded to several questions posed by DEEP regarding the permit. One was a clarification of the ramp dimensions, the others pertained to existing permits that have no bearing on our project. The response to the DEEP questions was submitted last week. Mr. Diggs then reported on the HM Dock Extension bid evaluation process and provided a detailed analysis of the five (5) bids received relative to the evaluation criteria. The bid evaluations and recommendation was reviewed by all commissioners. A motion to select the recommended contractor was moved by Mr. Tacy, seconded by Mr. Rose, and approved unanimously.

**8. Rebuild Old Stonington Town Wharf:**

No news on status of Title legislation

**9. Public Comment:**

No public comment was proposed.

**10. Adjournment:**

No other business being before the Commission, at 8:12 PM Mr. Tacy moved adjournment, seconded by Mr. O'Neill. This was unanimously approved.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Jay Spalding - Chair SHMC

**Attachment A: SHYC Letter dated 11/9/2015:**



**Stonington Harbor Yacht Club, P.O. Box 87, Stonington, CT 06378**

November 9, 2015

Stonington Harbor Management Commission  
152 Elm Street  
PO Box 352  
Stonington, CT 06378

Commissioners,

The following information is provided regarding public access to Stonington Harbor through the use of sailboats moored on three Special Purpose Moorings, that were assigned to the Stonington Harbor Yacht Club (SHYC) during the 2015 sailing season. "Public use" of the boats on these Special Purpose Moorings constitutes use by persons, children or adults, who were not members of SHYC at the time they used the boats. The boats on the moorings were Ideal 18 sailboats that are owned by SHYC.

The cumulative number of individual public use events of the Ideal 18s for the 2015 sailing season was 243 events. This compares to 189 events during the 2014 season, and represents a 28.6% increase in public use from 2014 to 2015.

The breakdown of public use is as follows:

- \* Monday evening Ideal 18 Family Sailing Program: 46 individual uses
- \* Tuesday evening Special Olympics practice: 128 individual uses
- \* Thursday evening Ladies Sailing Program: 25 individual uses
- \* Special Olympics Regatta, Sept 12-13, 2015: 44 individual uses

*[Records were kept by SHYC for Monday & Thursday evenings, and by Eileen Cicchese of Groton Parks & Rec for Special Olympics participation]*

It is worth noting that there were three Special Olympics practices on Tuesdays (Jul 21, Sep 1, Sep 8) that were canceled due to weather or scheduling issues on the part of the athletes, but that the boats on the special Purpose Moorings were reserved and ready to be used. Had the boats been used on those dates, the total number of uses would have increased to 291 events, a 53.9% increase over the 2014 season.

It is also worth noting that SHYC is attempting hire a Waterfront Programs Director for the 2016 season, who will work to expand all on-water programs, including public use of the Ideal 18 fleet.

The Stonington Harbor Yacht Club looks forward to maintaining and growing our participation as a member of the Stonington community.

Regards,

Chris Sennett  
Fleet Captain  
Stonington Harbor Yacht Club

## Attachment B: Treasurer's report

Report Date 10/01/2015	Plan	Jul	Aug	Sep	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	7,065.73	22,730.60	19,757.30	18,884.79	12,065.73	7,065.73
Paid Moorings: Com/Pvt/Pub:	128/250/4	0/0/3	0/29/4	0/0/0	128/223/7	128/225/7
Mooring Fees:	25,380.00	60.00	1,530.00	0.00	24,090.00	24,190.00
Miscellaneous Income:	100.00				100.00	100.00
<b>Total Generated Funds:</b>	<b>32,545.73</b>	<b>22,790.60</b>	<b>21,287.30</b>	<b>18,884.79</b>	<b>36,255.73</b>	<b>31,355.73</b>
<b>Operating Expense:</b>						
<b>Mooring Admin:</b>						
Mailings:	500.00				170.18	200.00
Telephone:	0.00				0.00	0.00
Computer Sftware:	50.00				0.00	0.00
Miscellaneous:	100.00				466.12	500.00
<b>Sub-Total:</b>	<b>650.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>636.30</b>	<b>700.00</b>
<b>Boat:</b>						
Fuel & Oil:	500.00				47.12	250.00
Commissioning:	1,500.00				1,720.00	2,250.00
Storage:	750.00				0.00	750.00
Maintenance/Repairs:	500.00				15.98	100.00
Equipment:	250.00	120.00			722.73	800.00
<b>Sub-Total:</b>	<b>3,500.00</b>	<b>120.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,505.83</b>	<b>4,150.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	1,500.00	352.00			379.80	1,500.00
Misc Service/Locker Storage:	1,400.00	225.00			1,035.00	1,400.00
Signage:	0.00				16.63	20.00
<b>Sub-Total:</b>	<b>2,900.00</b>	<b>577.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,431.43</b>	<b>2,920.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	0.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	0.00				0.00	0.00
<b>Sub-Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Administrative:</b>						
Supplies:	0.00				0.00	0.00
New sletter:	1,200.00				1,290.57	1,300.00
Professional Services:	0.00				0.00	0.00
<b>Sub-Total:</b>	<b>1,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,290.57</b>	<b>1,300.00</b>
<b>Total Operating Expense:</b>	<b>8,250.00</b>	<b>697.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,864.13</b>	<b>9,070.00</b>
<b>Approved Projects/Capital</b>						
*New Boat Reserve:	5,000.00				0.00	5,000.00
New Anchorage Buoys (4):	3,000.00		2,072.51		3,472.51	3,500.00
Mooring Field Grid Alignment:	1,000.00	410.20			1,028.20	1,250.00
Tow n Pier/Breakwater Analysis:	0.00				0.00	0.00
Pumpout Pier ExtDesign/Permit:	10,000.00	1,926.10	330.00		7,006.10	7,000.00
Radar - Robert G:	0.00				0.00	0.00
<b>Total Project/Capital</b>	<b>19,000.00</b>	<b>2,336.30</b>	<b>2,402.51</b>	<b>0.00</b>	<b>11,506.81</b>	<b>16,750.00</b>
<b>Total Designated Funds</b>	<b>27,250.00</b>	<b>3,033.30</b>	<b>2,402.51</b>	<b>0.00</b>	<b>17,370.94</b>	<b>25,820.00</b>
<b>Undesignated Funds:</b>	<b>5,295.73</b>	<b>19,757.30</b>	<b>18,884.79</b>	<b>18,884.79</b>	<b>18,884.79</b>	<b>5,535.73</b>
<b>Notes:</b>						
Petty Cash Advance - 300.00	October:					
Boat Reserve Cash - 740.00						
*Boat Reserve Accrual - 10,000.00						