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CYNTHIA LAOWIG
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Stonington Harbor Management Commission

November 10, 2014

Draft Minutes (Bruce MacKinnon, Acting Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Diggs, MacKinnon, O'Neill, Johnstone, Tacy, Motherway, and Harbormaster Donch. Commissioners Rose, Crites, Smith and Assistant Harbormaster Estabrooks were absent.

2. Minutes:

The draft minutes of the September 8, 2014 were reviewed and no changes were required. Commissioner MacKinnon moved the minutes be approved as submitted, Commissioner O'Neill seconded and the minutes were approved unanimously.

3. Correspondence:

A. In Jurisdiction:

- a. Chairman Spalding reported that a permit had been granted by DEEP for a project in Wequetequock Cove. A question was raised as to whether the Cove north of the railroad bridge is in the jurisdiction of SHMC. Chairman Spalding referred to the Management Plan, p.22 which specifies the entire Cove, including properties north of the railroad bridge as under the SHMC jurisdiction. Since a permit had already been granted, no action was necessary.
- b. Mr. Keith Nielson, Docko Corp., presented a proposal for a fixed dock, ramp and float on the east shore of Stonington Harbor, at 13 Front St. The property abuts property owned by the Town of Stonington. Commissioner Diggs raised questions regarding the placement of the dock close to the Town property in shallower water, the length of the fixed dock (greater than 40 feet), and the larger than recommended float size. Commissioner Tacy questioned the difficulty that would be presented by locating the pier close to the Town owned seawall. The Commission's concerns were discussed with Mr. Nielson and alternative placement, length and orientation were suggested by the Commission. Commissioner Diggs suggested that most of the Commission's concerns could be addressed by moving the fixed dock to the north, still within the property riparian zone.

Mr. Nielson agreed to reconsider the plan. He will contact representatives from the Town of Stonington to inform them of the project. Chairman

Spalding will contact the Town Attorney regarding riparian rights and the Waterfront Commission which oversees the use of the abutting town property and the seawall.

Commissioner Tacy moved that discussion of the application be tabled until the other parties are contacted, and changes made. Commissioner Johnstone seconded and the motion passed unanimously.

B. Out of Jurisdiction: None

4. Treasurer's Report:

The treasurer's report was reviewed (see Attachment A). Harbormaster Donch noted a discrepancy between the amount he recorded as deposited from mooring fees (\$25,850) and the amount on the treasurer's report (\$25,380). He will review the deposits with Commissioner Crites to correct the discrepancy.

Commissioner Motherway moved approval, Commissioner Diggs seconded and the treasurer's report was approved unanimously.

5. Harbormaster's Report:

The Harbormaster's report is attached.

Mr. Donch also discussed the dredging procedure of the channel around Sandy Point. He noted that a portion of the beach grass at the western end of Sandy Point will be removed in the process. The grass removal is approved by the environmental and wildlife agencies and will in fact ensure the health of the endangered birds living in that area. The natural topography of the island must be reestablished after the channel is dredged. The SNW sign has been removed from Sandy Point for the winter.

Mr. Donch noted that the harbor grid project is expected to be nearly complete by Spring, 2015.

Harbormaster Donch has been in contact with the West Mystic resident who complained about the breakwater horn. The Coast Guard has been notified but the situation has not been addressed yet.

Mr. Donch and Commissioner Diggs worked to eliminate a large floating tree that presented a hazard to navigation. The tree was towed and beached but after beaching, it disappeared.

Commissioner Johnstone moved approval, Commissioner Diggs seconded and the Harbormaster's report was unanimously approved.

6. Old Business:

- A. Town of Stonington POCD: There has been no communication from the Town POCD.
- B. Rebuilding Old Stonington Town Wharf: Mr. Tacy reported that a grant has been appropriated from the State of Connecticut for preliminary engineering of reconstruction of the "Old Town Wharf".
- C. Tracking project COP and other permits: Updated with permits received.

7. New Business:

Extension of the Harbormaster's Dock to accommodate the Police boat, Shellfish Commission boat, Harbormaster and Pumpout boats was discussed. Mr. Diggs will contact the Police Department to determine if they are in favor of docking the boat there.

8. Public Comment:

There was no public comment

9. Adjournment:

Commissioner Tacy moved that the meeting be adjourned, Commissioner Johnstone seconded and the meeting adjourned at 8:05PM

Approved: _____ Date: _____
Jay Spalding - Chair SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: treasurer's report

Report Date: 11/01/2014						
	Plan	Aug	Sep	Oct	YTD	Probable
Funds Generated:						
Balance Brought Forward:	8,704.04	17,202.34	17,202.34	15,951.43	8,704.04	8,704.04
Paid Moorings: Com/Pw/Pub:	128/259/4	0/0/0	0/0/0	0/19/0	128/250/4	128/250/4
Moorings Fees:	25,830.00			950.00	25,380.00	25,380.00
Miscellaneous Income:	20.00				105.00	105.00
Total Generated Funds:	34,554.04	17,202.34	17,202.34	16,901.43	34,189.04	34,189.04
Operating Expense:						
Moorings Admin:						
Mailings:	500.00		192.00		297.89	500.00
Telephone:	450.00				0.00	450.00
Computer Sftwr:	200.00		149.79		149.79	150.00
Miscellaneous:	100.00				914.50	1,000.00
Sub-Total:	1,250.00	0.00	341.79	0.00	1,352.18	2,100.00
Boat:						
Fuel & Oil:	300.00		280.41		290.41	300.00
Commissioning:	1,000.00				645.00	1,000.00
Storage:	750.00				0.00	750.00
Maintenance/Repairs:	750.00		258.21		645.21	750.00
Equipment:	250.00				0.00	0.00
Sub-Total:	3,050.00	0.00	548.62	0.00	1,580.62	2,800.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	2,000.00				1,874.79	2,000.00
Misc Service/Locker Storage:	500.00				0.00	500.00
Signage:	100.00				0.00	0.00
Sub-Total:	2,600.00	0.00	0.00	0.00	1,874.79	2,500.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	500.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	100.00				0.00	0.00
Sub-Total:	600.00	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0.00				0.00	0.00
Newsletter:	750.00				1,267.85	1,300.00
Professional Services:	0.00				0.00	0.00
Sub-Total:	750.00	0.00	0.00	0.00	1,267.85	1,300.00
Total Operating Expense:	8,250.00	0.00	890.41	0.00	6,085.44	8,700.00
Approved Projects/Capital						
New Boat Reserve:	5,000.00				0.00	5,000.00
New SNW Buoys (2):	2,000.00				1,292.00	1,300.00
Moorings Field Grid Alignment:	1,000.00		360.50		778.50	1,000.00
Town Pier/Breakwater Analysis:	500.00				131.67	130.00
Pumpout Pier Ext/Design/Permit:	2,000.00				0.00	2,000.00
Hydrographic Survey Project:	10,000.00				9,000.00	9,000.00
Sonar - Robert G:	1,500.00				0.00	0.00
Radar - Robert G:	1,500.00				0.00	0.00
Total Project/Capital	23,500.00	0.00	360.50	0.00	11,202.17	18,430.00
Total Designated Funds	31,750.00	0.00	1,250.91	0.00	17,287.61	27,130.00
Undesignated Funds:	2,804.04	17,202.34	15,951.43	16,901.43	16,901.43	7,059.04
Notes:						
Petty Cash Advance - 300.00	November:	100.00				
Harbor Boat Reserve - 640.00						

Attachment B: Harbormaster's report

Harbormaster Report
November 10, 2014

New Mooring permits issued: 0 Moorings being given up (this month): 0
New Mooring assignments offered: 2
Deposits to SHMC account since last report: \$ 800 2014 YTD = \$25,850

Boat usage report (as requested):

September - 34 hrs on water (28 engine hrs)
October - 10 hrs on water (9 engine hrs)
November - 14 hrs on water (9 engine hrs)

Dredging around Sandy Point: Dredging began 11/6. They are working East to West. Working 24/7 they expect the job to take approx 6 weeks to complete dredging, 8 weeks to complete grading of materials on the island.

Dodson Boat Yard and Don's Dock will make a push to complete the grid this winter / next spring.

Wait list renewal has still not been sent out. I hope to get this done in time to have return date of December 31.

Robert G

I would like to leave the boat in the water fairly late this season to see how the gridding project and dredging progresses this fall.

Respectfully Submitted

Eric Donch
Stonington Harbormaster