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Stonington Harbor Management Commission

December 14, 2015
Draft Minutes (Bruce Anderson Acting Secretary)

1. Call to Order:

Acting Chairman Diggs called the meeting to order at 7:00 PM. Attending were, Commissioners Anderson, Diggs, MacKinnon, O'Neill, Johnstone, Tacy, Rose, Smith, and Harbormaster Donch and Assistant Harbormaster Estabrooks. Absent: Chairman Spalding, Commissioner Crites

In attendance: First Selectmen Rob Simmons

2. Minutes:

The Minutes of November 9th, 2015 meeting were reviewed. No amendments were required. Acceptance as submitted was moved by Mr. Tracy, seconded by Mr. MacKinnon, and approved unanimously.

3. Correspondence:

There were no correspondences received during the month of November by the SHMC in either In Jurisdiction, or Out of Jurisdiction.

5. Treasurer's Report:

The Financial Report for (November 2015) is attached.

Mr. Diggs read the prepared report submitted by Mr. Crites who was absent: With the exception of three bills being paid in December, and reflected in the Probable column, the financial year is likely over. We will end it with $18,000 in the bank. To which we will add $24,000 in 2016 permit fees. There will be enough to cover $32,000 to finish the new dock and $8,000 for normal operating expense.

Acceptance of the Treasurer's Report was moved by Mr. Smith, seconded by Mr. Tracy and approved unanimously.

6. Harbormaster's Report:

The Report for (November 2015) is attached. Mr. Donch outlined the information in his report offering detail to the recent dredging behind Sandy Point carried out by the Army Corps of Engineers. The final survey of the work performed is due, at which point Mr.

Donch will report to the Coast Guard. Acceptance of the Report was moved by Mr. O'Neill, seconded by Mr. Smith and approved unanimously.

7. Old Business:

A. HM Dock upgrade: Mr. Diggs reported: In accordance with the recommendation presented in November, Gwenmor Marine was selected to build and install the entire dock, ramp and piling system in the amount of $31.1K, pending DEEP approval of the dock permit. A letter of intent with Gwenmor was signed on 11/16/2015. DEEP has accepted our reply to questions asked last month. They are currently drafting the Notice of Tentative Determination of Approval and will be contacting two (2) adjacent property owners in December as part of the 45-day public comment period. Upon DEEP approval, a $10K deposit will be required and Gwenmor would then start assembling the components. It is anticipated that the May 1st completion date could still be met.

B. Rebuilding Old Stonington Town Wharf update: Mr. Tracy reported that he had discussed the issue of transference of Title by Congress with Senator Andy Maynard but no action has been taken. Mr. Simmons offered to assist, and asked that all relevant information be passed on to him so that he could approach other State Legislators.

8. New Business: There was no new business.

9. Public Comment: First Selectmen Simmons offered his thanks to the Harbor Master and the Commissioners for their time and work. He also outlined the importance of Stonington Harbor as a valuable resource to both the public and private sector of the local economy.

10. Adjournment:

Mr. Smith moved that the meeting be adjourned. Mr. Rose seconded and the motion approved unanimously. The meeting was adjourned at 7:45 pm.

Approved:_____ Date:_____

Jay Spalding - Chair SHMC

Attachments:

A. Treasurer's Report:
B. Harbormaster's Report

Attachment A:

Report Date 12/01/2015

	Plan	Sep	Oct	Nov	YTD	Probable
Funds Generated:						
Balance Brought Forward:	12,065.73	18,884.79	18,884.79	18,884.79	12,065.73	12,065.73
Paid Moorings: Com/Pvt/Pub:	128/250/4	0/0/0	0/0/0	0/0/0	128/223/7	128/223/7
Mooring Fees:	25,380.00	0.00	0.00	0.00	24,090.00	24,090.00
Miscellaneous Income:	100.00				100.00	100.00
Total Generated Funds:	37,545.73	18,884.79	18,884.79	18,884.79	36,255.73	36,255.73
Operating Expense:						
Mooring Admin:						
Mailings:	500.00				170.18	170.18
Telephone:	0.00				0.00	0.00
Computer Sftwr:	50.00				0.00	0.00
Miscellaneous:	100.00				466.12	466.12
Sub-Total:	650.00	0.00	0.00	0.00	636.30	636.30
Boat:						
Fuel & Oil:	500.00				47.12	256.62
Commissioning:	1,500.00				1,720.00	1,720.00
Storage:	750.00				0.00	0.00
Maintenance/Repairs:	500.00				15.88	370.53
Equipment:	250.00				722.73	722.73
Sub-Total:	3,500.00	0.00	0.00	0.00	2,505.53	3,069.88
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	1,500.00				379.80	379.80
Misc Service/Locker Storage:	1,400.00				1,035.00	1,260.00
Signage:	0.00				16.63	16.63
Sub-Total:	2,900.00	0.00	0.00	0.00	1,431.43	1,656.43
Dock/Pumpout:						
Dock Eqpt./Maintenance:	0.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	0.00				0.00	0.00
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0.00				0.00	0.00
Newsletter:	1,200.00				1,290.57	1,290.57
Professional Services:	0.00				0.00	0.00
Sub-Total:	1,200.00	0.00	0.00	0.00	1,290.57	1,290.57
Total Operating Expense:	8,250.00	0.00	0.00	0.00	5,864.13	6,653.18
Approved Projects/Capital						
New Anchorage Buoys (4):	3,000.00				3,472.51	3,472.51
Mooring Field Grid Alignment:	1,000.00				1,028.20	1,028.20
Town Pier/Breakwater Analysis	0.00				0.00	0.00
Pumpout Pier Ext/Design/Permit:	10,000.00				7,006.10	7,006.10
Radar - Robert G	0.00				0.00	0.00
Total Project/Capital	14,000.00	0.00	0.00	0.00	11,506.81	11,506.81
Total Designated Funds	22,250.00	0.00	0.00	0.00	17,370.94	18,159.99
Undesignated Funds:	15,295.73	18,884.79	18,884.79	18,884.79	18,884.79	18,095.74

Notes:

Petty Cash Advance - 300.00	December	Gas	209.50
Boat Reserve Cash - 740.00		Wes Stor	225.00
		Port Supply	354.55

Attachment B:

Harbormaster Report
December 14, 2015

New Mooring permits issued: 0 Moorings being given up (this month): 2
New Mooring assignments in the works: 11
Deposits to SHMC account since last report: $ 0 2015 YTD = $23700

Army Corps of Engineers Dredging vessels arrived 11/23 and 11/27. Dredging began 11/28 and work daily until 12/10. The large rock that was hit by two sailboats on Memorial day weekend was removed. It was a 22 ton rock. Other large rocks and hardpan that could not be removed last year by the pump dredge were removed. Final survey results are not available yet. There is one known large rock behind the "7" can that could not be removed. It is at a depth of 7' at low tide.

11/30/15 Sandy Point "SNW" sign removed.

12/10/15 A 22' O'day sailboat that had been aground on Sandy Point was reported adrift off Palmer Neck (Barn Island boat ramp area). I towed the vessel to "Stonington Marina" docks. Stonington PD contacted the owner and he has been directed to remove the vessel

12/13/15 Verified all "SNW" buoys and "Transient Anchorage" buoys have been removed.

Robert G

Boat was hauled 12/13/15 and is at PMW for winterizing. Once winterized I will store it at my house for the winter.

96 hours logged on the engine for 2015 season. Total on engine 279 hrs.

Respectfully Submitted

Eric Donch
Stonington Harbormaster