Stonington Harbor Management Commission

December 8, 2014
Draft Minutes
(David L. Motherway, Acting Secretary)

1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Diggs, O'Neill, Johnstone, Tacy, Motherway, Rose, Smith, and Harbormaster Donch and Assistant Harbormaster Estabrooks. Absent: Commissioners MacKinnon and Crites.

2. Minutes:

The Minutes of the November 10, 2014 meeting were reviewed. Acceptance as submitted was moved by Mr. Smith, seconded by Mr. Tacy, and approved unanimously.

3. Correspondence:

A. In Jurisdiction:

i. Stonington Harbor Yacht Club (SHYC) Special Purpose Mooring (SPM) Request

The commission had been in receipt of a formal request from SHYC to obtain eight SPMs for their use in the upcoming season. The request was drafted by Mr. J. Christopher Sinnett , their Fleet Captain. Mr. Richard Cole of SHYC, with the support of Mr. Sinnett, articulated the needs expressed in the written request. Their request was comprehensive and described the various on and off water programs in effect at SHYC and documented the support provided to non-SHYC members through these programs.

The Commissioners explained that assignment of any SPMs could only be made after concluding its' annual process for assignment of private moorings. Any possible assignment of SPMs to any entity would not meet any requirement for early season usage. Complicating this issue is the existence of a very large waiting list for private moorings and the fact that the first criterion for any SPM approval is "mooring availability". The discussion concluded with the Commission recognizing a need for a more comprehensive methodology for use in approval/assignment of SPMs. Mr. Diggs made a motion that no decision be made on the SHYC request at this time and that a working group be assembled to develop a more comprehensive policy on the annual allocation of SPMs, reporting those results as part of the February, 2014 meeting agenda. The motion

was seconded by Mr. Smith. The motion carried with Mr. Tacy abstaining. The working group will consist of Messrs. Diggs, Johnstone, Smith and Rose.

ii. Van Der Velde consultation proposal to improve seawall protecting property at 55 Church Street, Stonington, CT. Application of "Armor Stone" to shore up existing wall exposed to wave action.

Limited discussion ensued resulting in a motion to approve by Mr. Tacy, seconded by Mr. O'Neill and unanimously approved.

B. Out of Jurisdiction:
No Action

5. Treasurer's Report:

The Financial Report for November is attached. It was submitted via email by Mr. Crites who was not in attendance.

Acceptance of the Treasurer's Report was moved by Mr. Diggs, seconded by Mr. Tacy and approved unanimously.

6. Harbormaster's Report:

The Report for November is attached and was discussed. The report was augmented in that Commissioner Diggs and Harbormaster Donch jointly conducted a patrol documenting a sunken power boat to the north and east of Elihu Island east shore.This site presents a potential hazard to Navigation and will be "marked" appropriately by the Harbormaster before next boating season. Acceptance of the Report was moved by Mr. Smith, seconded by Mr. Johnstone and approved unanimously.

7. Old Business:

A. Town of Stonington POCD
No activity reported

B. Rebuilding Old Stonington Town Wharf
Mr. Tacy reported that a Request for Proposal will be out this month for work at the Old Stonington Town Wharf.

C. Tracking project COP and other permits: No activity reported

8. New Business:

A. Dock Upgrade
Mr. Diggs led a discussion regarding possible improvements to the dock that currently supports the Harbormaster and the Pumpout Boats to expand its use by the Police Department and the Shellfish Commission boats. He provided a conceptual design of upgraded wharfing and support systems i.e., freshwater supply, security lighting, additional dock section including mooring whips. He will pursue getting Docko, Inc. to develop a COP so we can review a working design for possible implementation by early summer. The Stonington Police Department and the Shellfish Commission are both on board for this project.

B. Newsletter
It is the time for submittal of articles of interest for inclusion into a spring/summer SHMC Newsletter. Discussion took place citing potential topics for this project. Last year's effort resulted in a highly acclaimed product and we would welcome a repeat. Chairman Spalding assisted by Commissioner Diggs will accept articles of interest via email.

9. Public Comment:

Mr. Greg Rowley had questions on how to obtain a mooring site near Walker's Dock. Harbormaster Donch will help him out.

10. Adjournment:

Mr. Smith moved that the meeting be adjourned. Mr. Rose seconded and the motion approved unanimously. The meeting was adjourned at 8:45 pm.

Approved:_____ Date:_____
Jay Spalding - Chair SHMC

Attachments:

A. Treasurer's Report:
B. Harbormaster's Report

Attachment A: treasurer's report

Report Date: 12/01/2014	Plan	Sep	Oct	Nov	YTD	Probable
Funds Generated:						
Balance Brought Forward:	8,704.04	17,202.34	15,951.43	16,901.43	8,704.04	8,704.04
Paid Moorings: Com/Pvt/Pub:	128/259/4	0/0/0	0/19/0	0/0/0	128/250/4	128/250/4
Mooring Fees:	25,830.00		950.00		25,380.00	25,380.00
Miscellaneous Income:	20.00				105.00	105.00
Total Generated Funds:	34,554.04	17,202.34	16,901.43	16,901.43	34,189.04	34,189.04
Operating Expense:						
Mooring Admin:						
Mailings:	500.00	192.00			297.89	500.00
Telephone:	450.00				0.00	0.00
Computer Sftwr:	200.00	149.79			149.79	150.00
Miscellaneous:	100.00				914.50	1,000.00
Sub-Total:	1,250.00	341.79	0.00	0.00	1,362.18	1,650.00
Boat:						
Fuel & Oil:	300.00	290.41			290.41	300.00
Commissioning:	1,000.00				645.00	1,000.00
Storage:	750.00				0.00	750.00
Maintenance/Repairs:	750.00				387.00	750.00
Equipment:	250.00	258.21		145.59	403.80	500.00
Sub-Total:	3,050.00	548.62	0.00	145.59	1,726.21	3,300.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	2,000.00				1,874.79	2,000.00
Misc Service/Locker Storage:	500.00				0.00	500.00
Signage:	100.00				0.00	0.00
Sub-Total:	2,600.00	0.00	0.00	0.00	1,874.79	2,500.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	500.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous	100.00				0.00	0.00
Sub-Total:	600.00	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0.00				0.00	0.00
Newsletter:	750.00				1,267.85	1,300.00
Professional Services:	0.00				0.00	0.00
Sub-Total:	750.00	0.00	0.00	0.00	1,267.85	1,300.00
Total Operating Expense:	8,250.00	890.41	0.00	145.59	6,231.03	8,750.00
Approved Projects/Capital						
New Boat Reserve:	5,000.00				0.00	5,000.00
New SNW Buoys (2):	2,000.00				1,292.00	1,300.00
Mooring Field Grid Allignment:	1,000.00	360.50		254.50	1,033.00	1,200.00
Town Pier/Breakwater Analysis	500.00				131.67	130.00
Pumpout Pier ExtDesign/Permit:	2,000.00				0.00	2,000.00
Hydrographic Survey Project:	10,000.00				9,000.00	9,000.00
Sonar - *Robert G*	1,500.00				0.00	0.00
Radar - *Robert G*	1,500.00				0.00	0.00
Total Project/Capital	23,500.00	360.50	0.00	254.50	11,456.67	18,630.00
Total Designated Funds	31,750.00	1,250.91	0.00	400.09	17,687.70	27,380.00
Undesignated Funds:	2,804.04	15,951.43	16,901.43	16,501.34	16,501.34	6,809.04
Notes:						
Petty Cash Advance - 300.00	December:					
Harbor Boat Reserve - 640.00						

Attachment B: Harbormaster's report

To be attached…

RECEIVED FOR RECORD
STONINGTON, CT.

14 DEC 15 PM 3:39

CYNTHIA LADWIG
TOWN CLERK