



Stonington Harbor Management Commission

August 10, 2015

Draft Minutes (Paul O'Neill, Acting Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:02 PM. Attending were Chairman Spalding, Commissioners Anderson, Diggs, MacKinnon, O'Neill, Rose, and Harbormaster Donch. Absent: Commissioners Crites, Johnstone, Smith, Tacy and Assistant Harbormaster Estabrooks.

2. Minutes:

The Minutes of the July 13, 2015 meeting were reviewed. Acceptance as submitted was moved by Mr. Diggs, seconded by Mr. Anderson, and approved unanimously.

3. Correspondence:

A. In Jurisdiction:

- a. A proposal for a new fixed dock with float at 13 Front St. was discussed. This item had been tabled at the July meeting pending neighbor comment. Mr. Keith Nielson from Docko, Inc. represented the applicant and he reviewed the design parameters of the proposal. Access for seawall repair by the Town of Stonington was discussed. The concerns of the Fisher family, the adjoining property owners to the north, were presented. Mr. O'Neill moved to approve the proposal as submitted, Mr. Anderson seconded and approval was unanimous.
- b. A proposal for a fixed dock at 10 Water St. was discussed. This had been tabled at the July meeting pending notification of neighbors. Neighbors to the north and south were notified and approve of the project. Mr. Diggs moved to approve, Mr. Anderson seconded and the motion passed unanimously.
- c. A proposal for a new fixed dock at 28 Water St. was discussed. Mr. Randy Bean, the property owner, discussed the project and his contacts with the adjoining neighbors. No neighbor comments were received and Mr. Diggs moved to table discussion pending formal notifications and receipt of comments. Mr. Rose seconded and approval was unanimous.
- d. An application for a Certificate of Permission was received for culvert

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CYNTHIA LADWIG
TOWN CLERK

maintenance at Barn Island, no approval is required.

- e. A copy of the Certification of Notice for the new Harbormaster dock was received.

B. Out of Jurisdiction:

- a. Received copy of Vargas COP.

5. Treasurer's Report:

The Financial Report for August is attached. It was reviewed.

Acceptance of the Treasurer's Report was moved by Mr. MacKinnon, seconded by Mr. Anderson and approved unanimously.

6. Harbormaster's Report:

The Report for July is attached and was discussed.

Acceptance of the Report was moved by Mr. Diggs, seconded by Mr. Andersen and approved unanimously.

7. Old Business:

- A. Harbormaster Dock Upgrade:
Received documentation of Docko submittal to DEEP.
- B. Rebuilding Old Stonington Town Wharf:
Awaiting Title transfer legislation.

8. New Business:

A. Harbor Management Plan Maintenance:
No changes were recommended. The HM plan requires an annual review with a public workshop. This will take place at the September meeting. There was no new business.

9. Public Comment:

There was no public comment

10. Adjournment:

Mr. Anderson moved that the meeting be adjourned. Mr. MacKinnon seconded and the motion was approved unanimously. The meeting was adjourned at 9:26 pm.

Approved: _____ Date: _____
Jay Spalding - Chair SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's report

Report Date 8/01/2015						
	Plan	May	Jun	Jul	YTD	Probable
Funds Generated:						
Balance Brought Forward:	7,065.73	27,721.95	25,965.45	22,730.80	12,065.73	7,065.73
Paid Moorings: Com/Pw/Pub:	128/250/4	0/18/0	0/0/0	0/0/3	128/194/3	128/250/7
Moorings Fees:	25,380.00	900.00	0.00	60.00	22,560.00	25,440.00
Miscellaneous Income:	100.00	100.00			100.00	100.00
Total Generated Funds:	32,545.73	28,721.95	25,965.45	22,790.60	34,725.73	32,605.73
Operating Expense:						
Moorings Admin:						
Mailings:	500.00				170.18	500.00
Telephone:	0.00				0.00	0.00
Computer Sftwr:	50.00				0.00	0.00
Miscellaneous:	100.00				466.12	500.00
Sub-Total:	650.00	0.00	0.00	0.00	636.30	1,000.00
Boat:						
Fuel & Oil:	500.00		47.12		47.12	500.00
Commissioning:	1,500.00	1,305.00			1,720.00	2,250.00
Storage:	750.00				0.00	750.00
Maintenance/Repairs:	500.00				15.98	500.00
Equipment:	250.00		602.73	120.00	722.73	850.00
Sub-Total:	3,500.00	1,305.00	649.85	120.00	2,505.83	4,850.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	1,500.00		27.80	352.00	379.80	1,500.00
Misc Service/Locker Storage:	1,400.00			225.00	1,035.00	1,400.00
Signage:	0.00		16.63		16.63	20.00
Sub-Total:	2,900.00	0.00	44.43	577.00	1,431.43	2,920.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	0.00				0.00	0.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	0.00				0.00	0.00
Sub-Total:	0.00	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0.00				0.00	0.00
Newsletter:	1,200.00		1,290.57		1,290.57	1,300.00
Professional Services:	0.00				0.00	0.00
Sub-Total:	1,200.00	0.00	1,290.57	0.00	1,290.57	1,300.00
Total Operating Expense:	8,250.00	1,305.00	1,984.85	697.00	5,864.13	10,070.00
Approved Projects/Capital						
*New Boat Reserve:	5,000.00				0.00	5,000.00
New Anchorage Buoys (4):	3,000.00	1,400.00			1,400.00	1,400.00
Moorings Field Grid Alignment:	1,000.00	51.50		410.20	1,028.20	1,250.00
Town Pier/Breakwater Analysis:	0.00				0.00	0.00
Pumpout Pier ExtDesign/Permit:	10,000.00		1,250.00	1,926.10	6,676.10	7,000.00
Radar - Robert G:	0.00				0.00	0.00
Total Project/Capital	19,000.00	1,451.50	1,250.00	2,336.30	9,104.30	14,650.00
Total Designated Funds	27,250.00	2,756.50	3,234.85	3,033.30	14,968.43	24,720.00
Undesignated Funds:	5,295.73	25,965.45	22,730.60	19,757.30	19,757.30	7,885.73
Notes:						
Petty Cash Advance - 300.00	August:	Docko - 330				
Boat Reserve Cash - 740.00						
*Boat Reserve Accrual - 10,000.00						

Attachment B: Harbormaster's report

To follow...