



**Stonington Harbor Management Commission  
Monthly Meeting  
July 11, 2016  
Minutes (Edward Smith, Acting Secretary)**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Anderson, Diggs, O'Neill, Johnstone, Rose, Crites, Smith, and Harbormaster Donch and Assistant Harbormaster Estabrooks. Absent: Commissioner MacKinnon.

**2. Minutes:**

The Minutes of the June 13, 2016 meeting were reviewed. Acceptance as submitted, with the addition of the Harbormaster Report, was moved by Mr. Anderson, seconded by Mr. Crites, and approved unanimously.

**3. Correspondence:**

A. In Jurisdiction:

Attorney Mark R. Kepple representing William and Malayna Bomster, submitted a letter referencing the Off lease dog area access via HM Dock access. The situation was briefly discussed. Mr. Smith noted that there was no official proposal submitted so no action could be taken on the matter. The Stonington Harbor Management Plan, Art. 3 Sec. 8 Coordination with Town, Borough, and State Agencies states: "Pursuant to Sec. 22a-113p of the Connecticut General Statutes, any Town or Borough commission or board that is considering a proposal that affects the real property on, in or contiguous to the waters within the jurisdiction of the Commission shall notify the Commission in writing within 15 days of receipt of the proposal and at least thirty-five days prior to the taking official action on the proposal. At the request of this Commission, a copy of the proposal under consideration shall be forwarded to this Commission for review and a recommendation."

A letter describing an "On the water incident" was received from Gary A. Gerstein of 80 Water St, Stonington, CT. Richard M Farmer, Chair of the New England Science and Sailing (NESS) Safety and Security Committee, requested a meeting at Mr. Gerstein's earliest convenience to discuss a safety protocol that, if followed, would minimize or prevent the likelihood of any further safety incidents. A letter from NESS was sent to Mr. Gerstein on June 30<sup>th</sup>.

Notice of tentative Determination Section 401 Water Quality Certification Notice of federal Coastal Consistency Review was received from Connecticut Department of Energy and Environmental Protection. No action was required

Aquaculture FCC Application, Wequetequock Cove and Fishers Island Sound. The DEEP letter of June 16, 2016 includes the following:

Please note that the cages or bags shall not be placed in any area of submerged aquatic vegetation (SAV).

Additionally, prior to the initial installation of the cages/bags, the Permittee shall contact the Stonington Harbormaster and Stonington Harbor Management Commission and make them aware of the final cage and bag locations.

Further, the DEEP/Boating Division may require that the location of such cages/bags/gear be marked by informational buoys at the extreme ends or around the area's perimeter, at no greater than 300' intervals. As such, a marker permit application from the Department of Energy & Environmental Protection's Navigation Safety/Boating Access Unit may be needed. Please contact Mike Payton at 860-434-8638 or by email at [Mike.Payton@ct.gov](mailto:Mike.Payton@ct.gov) for specific information. Please also refer to the DEEP website for additional information: [http://www.ct.gov/deep/lib/deep/boating/boating\\_forms/markerregulatory.pdf](http://www.ct.gov/deep/lib/deep/boating/boating_forms/markerregulatory.pdf).

**B. Out of Jurisdiction:**

65 Cutler St "parking expansion was presented but not discussed since it was out of jurisdiction.

**5. Treasurer's Report:**

The attached Financial Report for June was reviewed.

Acceptance of the Treasurer's Report was moved by Mr. Smith, seconded by Mr. Rose and approved unanimously.

**6. Harbormaster's Report:**

The Report for June was verbally provided and was discussed. A copy is attached

Acceptance of the Report was moved by Mr. Johnstone, seconded by Mr. Crites and approved unanimously.

**7. Old Business:**

A. Rebuilding Old Stonington Town Wharf:

The project still awaits title legislation.

B. Westerly Harbor Management Plan:

The Chairman provided comments. An online form has been established for public comment at the Town of Westerly web site.

C. Waiting List Update :

Two Commissioners completed their assigned waiting list update. Other methods for updating the list including an email form letter were discussed.

**8. New Business:**

There was no new business.

**9. Public Comment:**

There was no public comment

**10. Adjournment:**

Mr. Anderson moved that the meeting be adjourned. Mr. O'Neill seconded and the motion approved unanimously. The meeting was adjourned at 8:50 pm.

Approved: Jay Spalding Date: 8/15/2016  
Jay Spalding - Chair SHMC

**Attachments:**

- A. Treasurer's Report:
- B. Harbormaster's Report – to follow

Attachment A: treasurer's report

Report Date 7/11/2016	Plan	Apr	May	Jun	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	17,896	6,704.75	10,045.81	24,436.81	17,895.74	17,895.74
Paid Moorings: Com/Pw/Pub:	128/223/7	11/54/0	112/71/0	0/0/0	128/219/0	128/233/7
Moorings Fees:	24,090	3,800.00	14,750.00	0.00	23,750.00	24,580.00
Miscellaneous Income:	100	0.00	0.00	0.00	100.00	100.00
<b>Total Generated Funds:</b>	<b>42,086</b>	<b>10,504.75</b>	<b>24,795.81</b>	<b>24,436.81</b>	<b>41,745.74</b>	<b>42,585.74</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	250	352.94			352.94	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100	106.00			106.00	106.00
<b>Sub-Total:</b>	<b>350</b>	<b>458.94</b>	<b>0.00</b>	<b>0.00</b>	<b>458.94</b>	<b>506.00</b>
<b>Boat:</b>						
Fuel & Oil:	300				0.00	300.00
Commissioning:	1,500				633.00	650.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500				0.00	300.00
Equipment:	500				0.00	250.00
<b>Sub-Total:</b>	<b>2,800</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>633.00</b>	<b>1,500.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	3,000		359.00		1,225.00	1,600.00
Misc Service/Locker Storage:	540				0.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>3,540</b>	<b>0.00</b>	<b>359.00</b>	<b>0.00</b>	<b>1,225.00</b>	<b>2,140.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	1,300				0.00	0.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>1,300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Operating Expense:</b>	<b>8,490</b>	<b>458.94</b>	<b>359.00</b>	<b>0.00</b>	<b>2,316.94</b>	<b>4,646.00</b>
<b>Approved Projects/Capital</b>						
Moorings Field Grid Project:	1,000				770.00	1,000.00
Anchorage/Channel Buoys Project:	0				2,876.88	2,876.88
Town Pier/Breakwater Project:	0				0.00	0.00
Pumpout Pier Extension Project:	32,000				11,345.11	32,500.00
<b>Total Project/Capital</b>	<b>33,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,991.99</b>	<b>36,376.88</b>
<b>Total Designated Funds</b>	<b>41,490</b>	<b>458.94</b>	<b>359.00</b>	<b>0.00</b>	<b>17,308.93</b>	<b>41,022.88</b>
<b>Undesignated Funds:</b>	<b>596</b>	<b>10,045.81</b>	<b>24,436.81</b>	<b>24,436.81</b>	<b>24,436.81</b>	<b>1,562.86</b>
<b>Notes:</b>						
Petty Cash Advance - 300	July:	21,100.00				

Attachment B: Harbormaster's report

**Harbormaster Report**

July 11, 2016

New Mooring permits issued: 3                      Moorings being given up (this month): 1  
New Mooring assignments in the works: 11  
Deposits to SHMC account since last report: \$ 0      2016 YTD=\$ 23,850

Mooring renewal status:

New mooring locations:  
15 Permits Issued  
16 Not provided to HM yet

New Dock is installed and in use.

"No Trespassing" signage installed at dock.  
"Police Boat Only" and "Harbormaster Boat Only" signs installed  
SPD Boat is at the new dock.

SPD is going to work with sewage treatment plant to try to get a temporary water supply to the dock.

Robert G

Boat is in the water at new dock.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster