

16 APR 13 PM 2:01

CYNTHIA LADWIG  
TOWN CLERK

Town of Stonington  
K-12 School Building Committee  
Special Meeting Minutes  
Thursday, April 7, 2016  
6:00pm  
Central Office, Old Mystic, CT  
Page | 1

**Members Present:** Rob Marseglia, Chairman; Julie Holland, Secretary; Mike Fauerbach, Rob Sundman; Kate Rotella, and Wendy Wilbert

**Alternates Present:** Dan Oliverio

**Late Arrivals:** Deborah Downie, 6:55pm; June Strunk 7:11pm

**Members Absent:** George Crouse and Kathy Sanford

**Recording Secretary:** Sandy Tissiere

**Guests and Citizens:** Van Riley, Superintendent, Stonington Public Schools; Jim Sullivan, Director of Finance, Town of Stonington; Jim Barrett, DRA; Chuck Warrington, Colliers; Peter Manning, Gilbane; Kathy Irvine, Assistant Principal, West Vine Street, West Broad Street Schools; and interested citizens

1. **Call to Order**

Chairman Marseglia called the meeting to order at 6:05pm.

2. **Approval of outstanding minutes**

The minutes for approval are Thursday, March 17, 2016; Monday, March 21, 2016 – 5:30pm; Monday, March 21, 2016 – 7:00pm and Monday, April 4, 2016. Mr. Fauerbach suggested the following amendment to the March 21, 2016, 7:30pm minutes: Under item #2, to change the line that reads, "Once grant money is approved..." to "Once an appropriate account has been established with funds from the bond".

The following motion was made by Julie Holland and seconded by Rob Sundman:

**Motion:** To accept the minutes of March 17, March 21, 5:30pm and April 4, 2016 as presented and the minutes of March 21, 2016, 7:00pm as amended.

All: Aye

3. **Review and Possible Award of Geotechnical Program Proposals**

The following motion was made by Kate Rotella and seconded by Julie Holland:

**Motion:** To enter into executive session at 6:07pm to review the Geotechnical Program Proposals inviting Van Riley, Jim Sullivan, Jim Barrett, Chuck Warrington, Peter Manning, Kathy Irvine, Dan Oliverio and Sandy Tissiere as guests.

All: Aye

The following motion was made by Julie Holland and seconded by Rob Sundman

**Motion:** To exit executive session at 6:39pm

All: Aye

The following motion was made by Mike Fauerbach and seconded by Rob Sundman:

**Motion:** To move forward with GNCB Consulting Engineers, PC to provide Geotechnical services contingent upon confirmation of scope services and ability to provide insurance by Colliers.

All: Aye

4. **Announcement of New Members**

Chairman Marseglia said alternates for the committee had been advertised, however, with the resignation of Bill Sternberg, a permanent position became available. Wendy Wilbert was assigned to fill the permanent position and Dan Oliverio was assigned as an alternate. Mike Fauerbach told the committee that he had enjoyed the time he had spent being a member of the Building Committee but, now with his obligations as a member of the Board of Finance, he had to resign. Chairman Marseglia

**Town of Stonington  
K-12 School Building Committee  
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Page | 2**

accepted his resignation and thanked him for all his work on the committee. He also recognized Bill Sternberg and all the amount of work he did in the founding of the committee.

**5. Construction Manager Update**

Chairman Marseglia reported that all copies of the construction manager contract were signed off and distributed.

**6. Public Comments**

Mr. Luke Manzella spoke on behalf of his parents who live on Liberty Street. He expressed concerns regarding the plans for parking next to the Fiore property. He thinks parking should be located behind the school. Mr. Tom Fiore said he was less than thrilled of the amount of green space being paved. He questioned the minimal amount of parking spaces needed. He spoke of how other schools provided fields for overflow parking for events. He believes the less pavement the better. Mr. Fiore added there was room for curb side parking on West Vine Street for event parking as well.

**7. Owner's Representative Report**

**a. Approve Plans, Specifications and Cost Estimate for Pawcatuck Middle School**

Chuck Warrington reported the design team is done and the building officials had signed off on it. The next step is to go back to the State for permission to bid. There were a detailed and lengthy discussion around the plans, specifications and estimate. Mr. Warrington also spoke of the cost comparisons from Gilbane and DRA in relation to the budget.

The following motion was made by Julie Holland and seconded by Kate Rotella:

**Motion:** To approve the plans in the Pawcatuck Middle School roofing project #137-0049RR dated March 3, 2016, professional cost estimate dated April 6, 2016 and authorize the Building Committee Chairman to sign off on form SCG-042.

All: Aye

**b. Legislative Relief Letter**

Chuck Warrington explained the need for the legislative relief letter and the parameters for requesting legislative relief. The letter is ready to be sent to the First Selectman Rob Simmons for editing, his signature and submission to the State. Kate Rotella invited Diana Urban, Connecticut State Representative, to attend the May 10, K-12 School Building Committee meeting to discuss the list of eligible and ineligible cost reimbursements.

The following motion was made by Rob Sundman and seconded by Julie Holland:

**Motion:** To send the legislative relief letter to the First Selectman's office for final edits and approval.

All: Aye

**c. Review and approval of DRA proposal for monitoring test pits**

Chuck Warrington explained, in addition to geotechnical borings, test pits need to be done. DRA is requesting \$1,850.00 to have Milone and MacBroom perform related engineering services simultaneously with the geotechnical borings (Attachment #1).

**Town of Stonington  
K-12 School Building Committee  
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The following motion was made by Kate Rotella and seconded by Deborah Downie:  
**Motion:** To approve DRA to contract with Milone and MacBroom for test pit monitoring for Deans Mill School and West Vine Street School for the amount of \$2,127.50.  
All: Aye

**d. Approval of Invoices**

Chuck Warrington distributed invoice copies for the committee's approval (Attachment #2).

The first invoices discussed were West Vine Street School.  
The following motion was made by Rob Sundman and seconded by Kate Rotella:  
**Motion:** To approve DRA Invoice #1 for \$20,118.75, DRA Invoice #2 for 24,712.50 and USI insurance coverage, half for both schools, Invoice# 1831674 for \$2,500.00.

Second, Deans Mill School invoices were reviewed.  
The following motion was made by Rob Sundman and seconded by Julie Holland:  
**Motion:** To approve Deans Mill School DRA Invoice #1 for \$21,851.25, DRA Invoice #2 for \$28,177.50, FEDEX Invoice #3 for \$21.75 and USI insurance coverage, half for both schools, Invoice#1831674 for \$2,500.00.  
All: Aye

Mr. Warrington discussed cost coverage of the form SCG-058 with the committee.

The following motion was made by Mike Fauerbach and seconded by Julie Holland:  
**Motion:** To approve the SCG-053 charges from Milone and MacBroom for \$17,020 which is an increase of \$2,020 over the \$15,000 budget for all three projects.

Rob Marseglia – Aye  
Mike Fauerbach – Aye  
Kate Rotella – Aye  
Wendy Wilbert – Aye  
Abstention: June Strunk  
Julie Holland – Aye  
Rob Sundman – Aye  
Deborah Downie – Aye

Lastly, the Pawcatuck Middle School invoices were reviewed.  
The following motion was made by Rob Sundman and seconded by Julie Holland  
**Motion:** To approve Allied Restoration Number Invoice #8678 for \$1,800.00, DRA Invoice #1 for the full amount of \$17,020.00 and DRA Invoice #2 for \$48,150.00.  
All: Aye

**e. Contract Update**

Shipman and Goodwin, LLP reviewed the Colliers contract. The edits and insurance have been blended and are in the final stages. Chairman Marseglia will schedule a contract subcommittee meeting to finalize it and have it ready for the committee for approval.

**8. Architects Report**

Jim Barrett presented the updated calendar and discussed the timeline. He updated the committee that schematic design would be done by the end of May. To complete the schematic design, DRA needs to

**Town of Stonington  
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know what kind of cooling system will be used in the buildings. He introduced Doug LaJoie, Vice President, of Consulting Engineering Systems, who presented a PowerPoint presentation of cooling systems. Mr. LaJoie presented and explained the different options for the projects. The committee asked about geothermal as an option. Mr. LaJoie and Mr. Barrett discussed with the committee the cost of geothermal systems. Also, Mr. LaJoie explained the systems presented could work in conjunction with geothermal. By consensus, the committee decided to move forward with the Variable Refrigerant Flow System.

Chairman Marseglia revisited how the band and choral programs were going to both be implemented in one space when the elementary schools would include fifth grade. Van Riley and Deborah Downie explained when the Educational Specifications were created by the Board of Education, they considered all educational needs. Also, Dr. Riley assured Mr. Marseglia the administrator and team meetings have included music teachers and this has not been an issue.

Dr. Riley spoke of 4<sup>th</sup> grade students from Deans Mill School who attended a Board of Education meeting to present their concerns for the need of playground equipment for students with disabilities. He distributed copies of their presentation to the committee (Attachment #3). Dr. Riley told the students he would share their concerns with the K-12 Building Committee to include in consideration of new playground equipment.

**9. New Business**

- a. K-12 Building Committee Alternates - tabled
- b. Process for Architect/SPS Admin meetings - tabled
- c. Process for fund expenditure authorization - tabled
- d. Process for accounting of fund expenditures - tabled
- e. Process for document review - tabled

**10. Public Comments Relative to Tonight's meeting**

Mr. Fiore added there are ten available parking spaces across the street from West Vine Street School and asked if these spaces were taken in consideration of inclusion of the 140 parking spaces designed for the school?

**11. Adjourn**

The following motion was made by Kate Rotella and seconded by Julie Holland:

**Motion:** To adjourn the meeting at 10:08pm.

All: Aye

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Julie Holland, Secretary

Engineering, Planning,  
Landscape Architecture  
and Environmental Science

ATTACHMENT #1



**MILONE & MACBROOM®**

March 24, 2016

Mr. Anwar Hossain, AIA  
Drummey Rosanne Anderson, Inc.  
225 Oakland Street, Suite 205  
South Windsor, CT 06074

**RE: Proposed Contract Amendment  
Test Pits  
Deans Mill and West Vine Elementary Schools  
Stonington, Connecticut  
MMI #3057-76-0  
MMI #3057-77-0**

Dear Anwar:

We are pleased to present herein our proposed contract amendment for engineering services related to proposed test pits at the above-referenced schools in Stonington, Connecticut. As we near completion of Schematic Design, we now have approved conceptual site plans that depict general site elements such as parking, circulation, recreation areas, and locations for stormwater management areas. In addition to deep borings (to be performed by a geotechnical engineer), there is a need to perform additional subsurface investigations that can be achieved through the excavation of test pits (to a depth of 6' to 8'). The purpose of the test pits is to gain an understanding of the subsurface soil conditions relative to the following: depth of topsoil; depth to ledge (if present); depth to water table or the presence of mottling, which indicates seasonal high ground water; and visual soil characteristics (sand, silt, and clay). Additionally, soil samples are taken at different depths in order to run permeability tests (rate of infiltration). This provides necessary information for the design of the new stormwater management system and provides supporting documentation for the Connecticut Department of Energy & Environmental Protection (DEEP) Stormwater Discharge Permit.

We understand that the town Department of Public Works (DPW) has agreed to perform these excavations using town-owned equipment at no cost to the project. Milone & MacBroom, Inc. (MMI) will assist in the preparation of a test pit map for issuance to the design team and the town DPW. A representative from MMI will be present to observe and record the findings and extract the soil samples for testing. We have budgeted for an engineer for a single day in the field to perform this task. The permeability testing will be performed using the Falling Head Permeability Method in our in-house laboratory. Upon completion of the testing, MMI will prepare test pit and permeability logs.

We will perform the above tasks for a lump sum fee of \$1,850 (including direct reimbursable expenses limited to mileage).

Our services will be provided under the standard terms and agreement of our original subconsultant agreement with Drummey Rosanne Anderson, Inc.

Milone & MacBroom, Inc., 99 Realty Drive, Cheshire, Connecticut 06410 (203) 271-1773 Fax (203) 272-9733  
[www.miloneandmacbroom.com](http://www.miloneandmacbroom.com)

Connecticut • Maine • Massachusetts • New York • South Carolina • Vermont

Mr. Anwar Hossain  
March 24, 2016  
Page 2

The original and one copy of this proposal are enclosed. If it satisfactorily sets forth your understanding of the arrangement between us, please sign one copy in the space provided and return it to us for our files.

We appreciate the opportunity to be of service and look forward to a successful project.

Very truly yours,

MILONE & MACBROOM, INC.



David W. Dickson, L.A., Associate  
Senior Project Manager, Landscape Architecture

Enclosure

3057-76-0 and 3057-77-0-mr2416-prop

The above contract amendment is understood and accepted:

By \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
(Print name and title)

# ATTACHMENT #2



Stonington K-12 Building Committee  
 Rob Marseglia, Chairman  
 Robert Sundman  
 Julie Holland  
 George Crout  
 Deborah Downie  
 June Strunk  
 Kathy Sanford  
 Michael Fauerbach

## Stonington West Vine Street School State Project No.: 137-0048 Invoice Approval Cover Sheet

Building Committee Date: 4/7/16

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

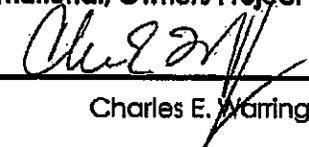
20,118.75  
 per 4/7/16

INVOICES			
Company	Invoice No.	Date	Amount
DRA	1	2/10/2016	\$ 13,488.75
DRA	2	3/1/2016	\$ 24,712.50
USI (Owner's Insurance)	1831674	3/16/2016	\$ 2,500.00

Approvals:  
 Stonington K-12 Building Committee

(One of two chairs required to sign)	 Robert Marseglia, Chairperson	4/7/16 Date
		Date
Finance Subcommittee (One of three members required to sign)		Date
		Date
		Date
		Date

Colliers International, Owners Project Manager

  
 Charles E. Warrington, Jr., P.E., Sr. Project Manager

4/7/16  
 Date



**D·R·A**

APPROVED FOR PAYMENT

*Cheri Caty*

Date: 4/6/16

Colliers

Budget  
Block: \_\_\_\_\_

Drumey  
Rosane  
Anderson  
Inc.

Studio 205  
225 Oakland Road  
South Windsor, CT  
06074

Planning  
Architecture  
Interior Design

860.644.8300  
860.644.8301 Fax  
info@draws.com  
www.DRAarchitects.c

email:  
website:

**Invoice**

Robert Marseglia  
Stonington Town Hall  
152 Elm Street  
Stonington, CT 06378

February 10, 2016  
Project No: 16002.00  
Invoice No: 0000001

Project-Stonington CT-West Vine School

Professional Services from January 01, 2016 to January 31, 2016  
Fee

Billing Phase	Fee	Percent Complete	Earned
Schematic Design Phase	247,125.00	5.00	12,356.25
Design Development Phase	411,875.00	0.00	0.00
Construction Documents Phase	576,625.00	0.00	0.00
Bidding or Negotiation Phase	82,375.00	0.00	0.00
Construction Phase	296,550.00	0.00	0.00
Commissioning/Occupancy/Closeout	32,950.00	0.00	0.00
Total Fee	1,647,500.00		12,356.25
	Previous Fee Billing		0.00
	Current Fee Billing		12,356.25
	<b>Total Fee</b>		<b>12,356.25 V.A2</b>
<b>Consultants</b>			
Milone and MacBroom			6,750.00
<b>Total Consultants</b>		<b>1.15 times</b>	<b>6,750.00</b>
			<b>7,762.50 V.A3f</b>
		<b>Total this Invoice</b>	<b>\$20,118.75</b>

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

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Project	16002.00	Stonington CT-West Vine School	Invoice 0000001
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## Billing Backup

Drummev Rosane Anderson, Inc

Invoice 0000001

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Project	16002.00	Stonington CT-West Vine School
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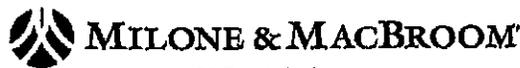
### Consultants

#### SURVEY CONSULTANTS

AP 134455	1/15/2016	Milone and MacBroom / Stonington CT-West Vine School	6,750.00		
	<b>Total Consultants</b>		<b>1.15 times</b>	<b>6,750.00</b>	<b>7,762.50</b>
			<b>Total this Project</b>		<b>\$7,762.50</b>

JB

**Invoice**



99 Realty Drive  
Cheshire, CT 06410  
(203) 271-1773 Fax: (203) 272-9733

Jim Barrett  
Drumney, Rosane, Anderson, Inc.  
235 Bear Hill Road  
4th Floor  
Waltham, MA 02451

December 08, 2015  
Invoice No: 74357

Project Manager David Dickson

Project 3057-77 West Vine School - Stonington, CT

Professional Services for the Period: November 01, 2015 to November 30, 2015

Billing Group -01 Application Assistance - SCG - 053

Services Rendered: Written approval granted from Jim Barrett via e-mail (copy enclosed) - Work includes Phase-1 environmental site assessment and compilation of all data and mapping required for Form SCG-053.

Total Fee	5,800.00		
Percent Complete	100.00	Total Earned	5,800.00
		Previous Fee Billing	0.00
		Current Fee Billing	5,800.00
		<b>Total Fee</b>	<b>5,800.00</b>
		<b>Billing Group Total</b>	<b>\$5,800.00</b>

Billing Group	-02	Wetlands Delineation/Report	
Total Fee	950.00		
Percent Complete	100.00	Total Earned	950.00
		Previous Fee Billing	0.00
		Current Fee Billing	950.00
		<b>Total Fee</b>	<b>950.00</b>
		<b>Billing Group Total</b>	<b>\$950.00</b>

**Total Project Invoice Amount \$6,750.00**

11/5/16 - \$15,000 approved SCG efforts by DRA. Approved all invoices. BC meeting approval for additional \$17,020 for efforts associated with the SCG-053 for all 3 schools. Above the original \$15,000, delta of \$2,020.

**D·R·A**

APPROVED FOR PAYMENT

*Chou Catif*

Date: 4/6/16

Colliers Budget Block: V.A2

Drumme  
Rosane  
Anderson  
Inc.

Studio 205  
225 Oakland Road  
South Windsor, CT  
06074

Planning  
Architecture  
Interior Design

860.644.8300  
860.644.8301 Fax  
Info@draws.com  
www.DRAarchitects.cc

email:  
website:

**Invoice**

Robert Marseglia  
Stonington Town Hall  
152 Elm Street  
Stonington, CT 06378

March 01, 2016  
Project No: 16002.00  
Invoice No: 0000002

Project-Stonington CT-West Vine School

**Professional Services from February 01, 2016 to February 29, 2016**

**Fee**

Billng Phase	Fee	Percent Complete	Earned
Schematic Design Phase	247,125.00	15.00	37,068.75
Design Development Phase	411,875.00	0.00	0.00
Construction Documents Phase	576,625.00	0.00	0.00
Bidding or Negotiation Phase	82,375.00	0.00	0.00
Construction Phase	296,550.00	0.00	0.00
Commissioning/Occupancy/Closeout	32,950.00	0.00	0.00
Total Fee	1,647,500.00		37,068.75
		Previous Fee Billing	12,356.25
		Current Fee Billing	24,712.50
<b>Total Fee</b>			<b>24,712.50</b>
		<b>Total this Invoice</b>	<b>\$24,712.50</b>

**Outstanding Invoices**

Number	Date	Balance
1	2/10/2016	20,118.75
<b>Total</b>		<b>20,118.75</b>

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.



USI Insurance Services, LLC

Accounting Service Center

P.O. Box 62937

Virginia Beach, VA 23466

USI Insurance Services LLC

PO Box 62937 \* Virginia Beach, VA 23466

NEW ENGLAND REGION

Regional Email - NGClient.AR@usi.biz

1-855-874-0004

----- STATEMENT -----

Town & Board of Education of Stonington  
152 Elm Street  
Stonington, CT 06378

Statement Date  
Bill To Code  
Producer(s)  
Total Balance

03/15/16  
TOWNSTON  
CJWCH  
\$5,000.00

Page: 1

Inv. No.	Eff. Date	Policy No.	Description	Amount
1831674	03/11/16	CONSULTINGFE	<p>USI Insurance Services. *New - Commercial Lines Fee For services provided to date and through completion of West Vine and Deans Mill School Building Projects</p> <p>APPROVED FOR PAYMENT</p> <p><i>Cheryl [Signature]</i></p> <p>Date: 4/6/16</p> <p> Budget: V.B1 Block:</p> <p>Half of invoice expensed to Deans Mill and half to West Vine Street School.</p>	5,000.00
<b>Total Balance</b>				<b>5,000.00</b>



Stonington K-12 Building Committee  
 Rob Marseglia, Chairman  
 Robert Sundman  
 Julie Holland  
 George Crouse  
 Deborah Downie  
 June Strunk  
 Kathy Sanford  
 Michael Fouarbach

**Stonington Deans Mill School**  
 State Project No.: 137-0047  
 Invoice Approval Cover Sheet

Building Committee Date: 4/7/16

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

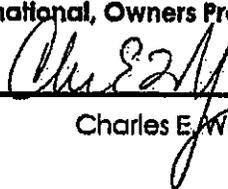
21,951.25  
 Rev 4/7/16

INVOICES			
Company	Invoice No.	Date	Amount
DRA	1	2/10/2016	\$ <del>45,181.25</del>
DRA	2	3/1/2016	\$ 28,177.50
Fed EX	5-312-00529	2/8/2016	\$ 21.75
USI (Owner's Insurance)	1831674	3/16/2016	\$ 2,500.00

Approvals:  
 Stonington K-12 Building Committee

(One of two chairs required to sign)	 Robert Marseglia, Chairperson	4/7/16 Date
		Date
Finance Subcommittee (One of three members required to sign)		Date
		Date
		Date

Colliers International, Owners Project Manager

  
 \_\_\_\_\_ 4/7/16  
 Charles E. Warrington, Jr., P.E., Sr. Project Manager Date



**D·R·A**

APPROVED FOR PAYMENT

*Cheryl Colby*

Date: 4/6/16

Drumme  
Rosane  
Anderson  
Inc.

Studio 205  
225 Oakland Road  
South Windsor, CT  
06074

Planning  
Architecture  
Interior Design

860.644.8300  
860.644.8301 Fax  
info@draws.com  
www.DRAarchitects.co

email:  
website:

**Invoice**

**Colliers**  
INTERNATIONAL

Budget  
Block: V.A2

Robert Marseglia  
Stonington Town Hall  
152 Elm Street  
Stonington, CT 06378

February 10, 2016  
Project No:16001.00  
Invoice No: 0000001

Project-Stonington CT-Deans Mill School

**Professional Services from January 01, 2016 to January 31, 2016**

**Fee**

Billing Phase	Fee	Percent Complete	Earned
Schematic Design Phase	281,775.00	5.00	14,088.75
Design Development Phase	469,625.00	0.00	0.00
Construction Documents Phase	657,475.00	0.00	0.00
Bidding or Negotiation Phase	93,925.00	0.00	0.00
Construction Phase	338,130.00	0.00	0.00
Commissioning/Occupancy/Closeout	37,570.00	0.00	0.00
<b>Total Fee</b>	<b>1,878,500.00</b>		<b>14,088.75</b>
		Previous Fee Billing	0.00
		Current Fee Billing	14,088.75
<b>Total Fee</b>			<b>14,088.75 V.A2</b>

**Consultants**

Milone and MacBroom			6,750.00
<b>Total Consultants</b>		1.15 times	6,750.00
		<b>Total this Invoice</b>	<b>7,762.50 V.A3f</b>
			<b>\$21,851.25</b>

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

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Project	16001.00	Stonington CT-Deans Mill School	Invoice 0000001
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## Billing Backup

Drummey Rosane Anderson, Inc

Invoice 0000001

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Project	16001.00	Stonington CT-Deans Mill School
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### Consultants

#### SURVEY CONSULTANTS

AP	134456	1/15/2016	Milone and MacBroom / Stonington CT-Deans Mill School	6,750.00		
		<b>Total Consultants</b>		<b>1.15 times</b>	<b>6,750.00</b>	<b>7,762.50</b>
				<b>Total this Project</b>		<b>\$7,762.50</b>

**D·R·A**

APPROVED FOR PAYMENT

*Chou*

Date: 3/14/16

**Invoice**



Budget Block: IV.A2

Drumrey  
Rosane  
Anderson  
Inc.

Studio 205  
225 Oakland Road  
South Windsor, CT  
06074

Planning  
Architecture  
Interior Design

860.644.8300  
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info@draws.com  
www.DRAarchitects.c

email:  
website:

Robert Marseglia  
Stonington Town Hall  
152 Elm Street  
Stonington, CT 06378

March 01, 2016  
Project No: 16001.00  
Invoice No: 0000002

Project-Stonington CT-Deans Mill School

**Professional Services from February 01, 2016 to February 29, 2016**

**Fee**

Billing Phase	Fee	Percent Complete	Earned
Schematic Design Phase	281,775.00	15.00	42,266.25
Design Development Phase	469,625.00	0.00	0.00
Construction Documents Phase	657,475.00	0.00	0.00
Bidding or Negotiation Phase	93,925.00	0.00	0.00
Construction Phase	338,130.00	0.00	0.00
Commissioning/Occupancy/Closeout	37,570.00	0.00	0.00
Total Fee	1,878,500.00		42,266.25
		Previous Fee Billing	14,088.75
		Current Fee Billing	28,177.50
<b>Total Fee</b>			<b>28,177.50</b>
		<b>Total this Invoice</b>	<b>\$28,177.50</b>

**Outstanding Invoices**

Number	Date	Balance
1	2/10/2016	21,851.25
<b>Total</b>		<b>21,851.25</b>

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

**FedEx Express Shipment Detail By Payor Type (Original)**

Fuel Surcharge - FedEx has applied a fuel surcharge of 2.25% to this shipment.  
Distance Based Pricing, Zone 2

<b>Automation</b> USAB	<b>Sender</b> JAMES SULLIVAN TOWN OF STONINGTON 152 ELM ST STONINGTON CT 06378-1180 US	<b>Recipient</b> JEROME MIHM CT DOH 605 HUDSON ST HARTFORD CT 06106 US
<b>Tracking ID</b> 805564208358		
<b>Service Type</b> FedEx Standard Overnight		
<b>Package Type</b> FedEx Envelope		
<b>Zone</b> 02		
<b>Packages</b> 1		
<b>Rated Weight</b> N/A		
<b>Delivered</b> Jan 12, 2016 10:18		
<b>Svc Area</b> A1	<b>Transportation Charge</b>	21.27
<b>Signed by</b> P.BELASKI	<b>Fuel Surcharge</b>	0.48
<b>FedEx Use</b> 001195278/0000200/	<b>Total Charge</b>	<b>USD \$21.75</b>

21002-82710

Fuel Surcharge - FedEx has applied a fuel surcharge of 2.25% to this shipment.  
Distance Based Pricing, Zone 2

<b>Automation</b> USAB	<b>Sender</b> JAMES SULLIVAN TOWN OF STONINGTON 152 ELM ST STONINGTON CT 06378-1180 US	<b>Recipient</b> JIM BARRETT DRUMMEY RESORE ANDERSON INC DR 225 OAKLAND DR STE 205 SOUTH WINDSOR CT 06074 US
<b>Tracking ID</b> 805564208358		
<b>Service Type</b> FedEx Standard Overnight		
<b>Package Type</b> FedEx Envelope		
<b>Zone</b> 02		
<b>Packages</b> 1		
<b>Rated Weight</b> N/A		
<b>Delivered</b> Jan 15, 2016 12:02		
<b>Svc Area</b> A1	<b>Transportation Charge</b>	21.27
<b>Signed by</b> S.MORRIS	<b>Fuel Surcharge</b>	0.48
<b>FedEx Use</b> 001481938/0000200/	<b>Total Charge</b>	<b>USD \$21.75</b>

405001-81166

Fuel Surcharge - FedEx has applied a fuel surcharge of 2.25% to this shipment.  
Distance Based Pricing, Zone 2  
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as FedEx Pak.

APPROVED FOR PAYMENT

*Chaucaif*

<b>Automation</b> USAB	<b>Sender</b> REGISTRARS OF VOLERS TOWN OF STONINGTON 152 ELM ST STONINGTON CT 06378-1180 US	<b>Recipient</b> PAUL LHS ASSOCIATES 10 MENOR PKWY UNIT B SALEM NH 03079 US
<b>Tracking ID</b> 871806780332		
<b>Service Type</b> FedEx Priority Overnight		
<b>Package Type</b> FedEx Pak		
<b>Zone</b> 02		
<b>Packages</b> 1		
<b>Rated Weight</b> 2.0 lbs, 0.9 kgs		
<b>Declared Value</b> USD 500.00	<b>Transportation Charge</b>	26.43
<b>Delivered</b> Jan 29, 2016 09:24	<b>Fuel Surcharge</b>	0.68
<b>Svc Area</b> A1	<b>Declared Value Charge</b>	5.00
<b>Signed by</b> N.NICOLE	<b>Courier Pickup Charge</b>	4.00
<b>FedEx Use</b> 002857678/0001488/	<b>Total Charge</b>	<b>USD \$36.11</b>

Date: 4/6/16

**Colliers** Budget Block: V.B11

Fuel Surcharge - FedEx has applied a fuel surcharge of 0.75% to this shipment.  
Distance Based Pricing, Zone 2  
Package Delivered to Recipient Address - Release Authorized

<b>Automation</b> USAB	<b>Sender</b> BARBARA MCKRELL TOWN OF STONINGTON 152 ELM ST STONINGTON CT 06378-1180 US	<b>Recipient</b> MEGAN BAUER BINDLEY PROGRAM MANAGERS 30A VREELAND RD STE 120 FLORHAM PARK NJ 07932 US
<b>Tracking ID</b> 809602319646		
<b>Service Type</b> FedEx First Overnight		
<b>Package Type</b> FedEx Envelope		
<b>Zone</b> 02		
<b>Packages</b> 1		
<b>Rated Weight</b> N/A		

Continued on next page



USI Insurance Services, LLC

Accounting Service Center

P.O. Box 62937

Virginia Beach, VA 23466

USI Insurance Services LLC

PO Box 62937 \* Virginia Beach, VA 23466

NEW ENGLAND REGION

Regional Email - NGClient.AR@usi.biz

1-855-874-0004

----- STATEMENT -----

Town & Board of Education of Stonington  
152 Elm Street  
Stonington, CT 06378

Statement Date  
Bill To Code  
Producer(s)  
Total Balance

03/15/16  
TOWNSTON  
CJWCH  
\$5,000.00

Page: 1

Inv. No.	Eff. Date	Policy No.	Description of Item	Amount
1831674	03/11/16	CONSULTINGFE	<p>USI Insurance Services. *New - Commercial Lines Fee For services provided to date and through completion of West Vine and Deans Mill School Building Projects</p> <p>APPROVED FOR PAYMENT</p> <p><i>Cheryl E. Wolf</i></p> <p>Date: 4/6/16</p> <p> Budget Block: V.B1</p> <p>Half of invoice expensed to Deans Mill and half to West Vine Street School.</p>	5,000.00
<b>Total Balance</b>				<b>5,000.00</b>



Stonington K-12 Building Committee  
 Rob Marsegla, Chairman  
 Robert Sundman  
 Julie Holland  
 George Crouse  
 Deborah Downie  
 June Strunk  
 Kathy Sanford  
 Michael Fauerbach

**Pawcatuck Middle School**  
 Invoice Approval Cover Sheet

Building Committee Date: 4/7/16

8,717.50  
 RM  
 5/2/16

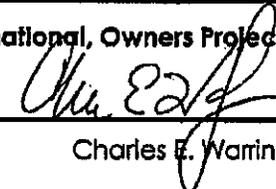
(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

INVOICES			
Company	Invoice No.	Date	Amount
Allied Restoration	8678	3/18/2016	\$ 1,800.00
DRA	1	2/10/2016	\$ <del>7,222.50</del>
DRA	2	3/1/2016	\$ 48,150.00

Approvals:  
 Stonington K-12 Building Committee

(One of two chairs required to sign)	 Robert Marsegla, Chairperson	4/7/16 Date
		Date
Finance Subcommittee (One of three members required to sign)		Date
		Date
		Date

Colliers International, Owners Project Manager

  
 \_\_\_\_\_  
 Charles E. Warrington, Jr., P.E., Sr. Project Manager

4/8/16  
 \_\_\_\_\_  
 Date



ALLIED RESTORATION CORPORATION  
162 GOVERNOR STREET  
EAST HARTFORD, CT 06128-0335  
860-291-8833

03155

TOWN OF STONINGTON K-12  
BUILDING COMMITTEE  
152 ELM STREET  
STONINGTON CT 06378

40 FIELD STREET  
PAWCATUCK, CT 06379

JOB NO.	CUST ORDER	TERMS	INVOICE NUMBER	DATE
1603-000		NET 15	08678	5/18/16

BILLING @ 100% COMPLETE.  
TEST CUTS PERFORMED.  
~~ALL APPLICABLE CONNECTICUT SALES & USE TAX ARE~~  
INCLUDED. ( TAX EXEMPT )

**REQUISITION# 001**

AMOUNT THIS REQUISITION	1,800.00
ORIGINAL CONTRACT SUM	1,800.00
NET CHANGE BY CHANGE ORDERS	.00
CONTRACT SUM TO DATE	1,800.00
<hr/>	
TOTAL COMPLETED & STORED TO DATE	1,800.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT	.00
CURRENT PAYMENT DUE	1,800.00

APPROVED FOR PAYMENT

*Cheri Catf*

Date: 4/6/16



Budget Block: V.B11

# D·R·A

APPROVED FOR PAYMENT

*Chad Catof*  
4/5/16

Date: \_\_\_\_\_



Budget Block: V.A2

Drumme  
Rosane  
Anderson  
Inc.

Studio 206  
225 Oakland Road  
South Windsor, CT  
06074

Planning  
Architecture  
Interior Design

860.644.8300  
860.644.8301 Fax  
info@draws.com  
www.DRAarchitects.co

email:  
website:

**Invoice**

Robert Marseglia  
Stonington Town Hall  
152 Elm Street  
Stonington, CT 06378

February 10, 2016  
Project No: 16003.00  
Invoice No: 0000001

Project-Stonington CT-Pawcatuck School

**Professional Services from January 01, 2016 to January 31, 2016**

**Fee**

Billing Phase	Fee	Percent Complete	Earned
Schematic Design Phase	14,445.00	50.00	7,222.50
Design Development Phase	24,075.00	0.00	0.00
Construction Documents Phase	33,705.00	0.00	0.00
Bidding or Negotiation Phase	4,815.00	0.00	0.00
Construction Phase	17,334.00	0.00	0.00
Commissioning/Occupancy/Closeout	1,926.00	0.00	0.00
Total Fee	96,300.00		7,222.50
		Previous Fee Billing	0.00
		Current Fee Billing	7,222.50
	<b>Total Fee</b>		<b>7,222.50</b>

**Consultants**

Milone and MacBroom			1,300.00
<b>Total Consultants</b>	<b>1.15 times</b>		<b>1,300.00</b>
	<b>Total this Invoice</b>		<b>\$8,717.50</b>

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

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Project	16003.00	Stonington CT-Pawcatuck School	Invoice	000001
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## Billing Backup

Drummey Rosane Anderson, Inc

Invoice 000001

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Project	16003.00	Stonington CT-Pawcatuck School
---------	----------	--------------------------------

### Consultants

#### SURVEY CONSULTANTS

AP	134454	1/15/2016	Milone and MacBroom / Stonington CT-Pawcatuck School	1,300.00	
		<b>Total Consultants</b>	<b>1.15 times</b>	<b>1,300.00</b>	<b>1,495.00</b>
			<b>Total this Project</b>		<b>\$1,495.00</b>

JB

**Invoice**



**MILONE & MACBROOM**

99 Realty Drive  
Cheshire, CT 06410  
(203) 271-1773 Fax: (203) 272-9733

Drumney, Rosane, Anderson, Inc.  
235 Bear Hill Road  
4th Floor  
Waltham, MA 02451

December 08, 2015  
Invoice No: 74356

Project Manager David Dickson

Project 3057-78 Pawcatuck Middle School (Stonington)  
Professional Services for the Period: November 01, 2015 to November 30, 2015

Billing Group -01 Application Assistance - SCG-053

Total Fee	1,300.00		
Percent Complete	100.00	Total Earned	1,300.00
		Previous Fee Billing	0.00
		Current Fee Billing	1,300.00
		<b>Total Fee</b>	<b>1,300.00</b>
		<b>Billing Group Total</b>	<b>\$1,300.00</b>
		<b>Total Project Invoice Amount</b>	<b>\$1,300.00</b>

Was this approved by building committee? Yes on 4/7/16. Motion to approved total of \$17,020 for efforts associated with the SCG-053 for all 3 schools. Above the original \$15,000, delta of \$2,020.

**D·R·A**

APPROVED FOR PAYMENT

*Chou C. of*

Date: 4/6/16



Budget Block: V.A2

Drumey  
Rosane  
Anderson  
Inc.

Studio 205  
225 Oakland Road  
South Windsor, CT  
06074

Planning  
Architecture  
Interior Design

email:  
website:

860.644.8300  
860.644.8301 Fax  
info@draws.com  
www.DRAarchitects.cc

**Invoice**

Robert Marseglia  
Stonington Town Hall  
152 Elm Street  
Stonington, CT 06378

March 01, 2016  
Project No: 16003.00  
Invoice No: 0000002

Project-Stonington CT-Pawcatuok School

**Professional Services from February 01, 2016 to February 29, 2016**

Fee

Billing Phase	Fee	Percent Complete	Earned
Schematic Design Phase	14,445.00	100.00	14,445.00
Design Development Phase	24,075.00	100.00	24,075.00
Construction Documents Phase	33,705.00	50.00	16,852.50
Bidding or Negotiation Phase	4,815.00	0.00	0.00
Construction Phase	17,334.00	0.00	0.00
Commissioning/Occupancy/Closeout	1,926.00	0.00	0.00
<b>Total Fee</b>	<b>96,300.00</b>		<b>55,372.50</b>
		Previous Fee Billing	7,222.50
		Current Fee Billing	48,150.00
	<b>Total Fee</b>		<b>48,150.00</b>
		<b>Total this Invoice</b>	<b>\$48,150.00</b>

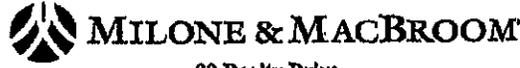
**Outstanding Invoices**

Number	Date	Balance
1	2/10/2016	8,717.50
<b>Total</b>		<b>8,717.50</b>

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

JS

**Invoice**



99 Realty Drive  
Cheshire, CT 06410  
(203) 271-1773 Fax: (203) 272-9733

Was this fee approved as  
11/5/16 - \$15,000 approved  
SCG efforts by DRA.  
Approved all invoices.  
BC meeting approval for  
additional \$17,020 for  
efforts associated with the  
SCG-053 for all 3 schools.  
Above the original \$15,000,  
delta of \$2,020 extra work  
by the BC? Yes.

Jim Barrett  
Drumme, Rosane, Anderson, Inc.  
235 Bear Hill Road  
4th Floor  
Waltham, MA 02451

December 08, 2015  
Invoice No: 74360

Project Manager David Dickson

Project 3057-76 Deans Mill Elementary School - Stonington, CT

Professional Services for the Period: November 01, 2015 to November 30, 2015

Billing Group -01 Application Assistance - SCG - 053

Services Rendered: Written approval granted from Jim Barrett via e-mail (copy enclosed). Work includes Phase I environmental site assessment and compilation of all data and mapping required for Form SCG-053.

Total Fee	5,800.00		
Percent Complete	100.00	Total Earned	5,800.00
		Previous Fee Billing	0.00
		Current Fee Billing	5,800.00
		Total Fee	5,800.00
		<b>Billing Group Total</b>	<b>\$5,800.00</b>

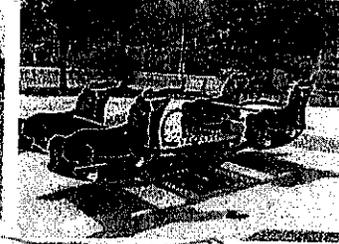
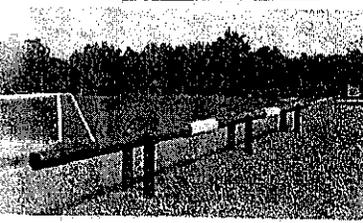
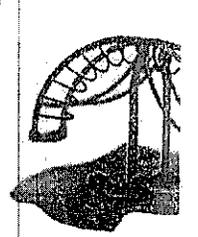
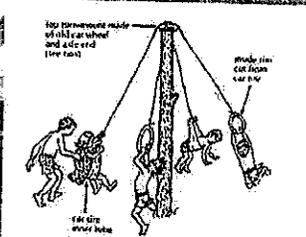
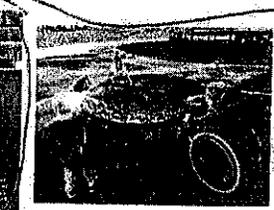
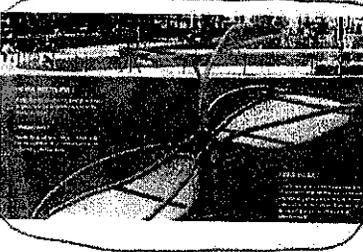
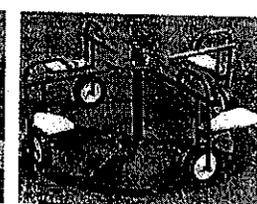
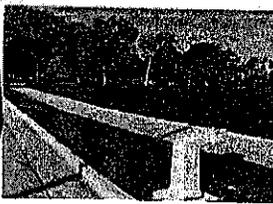
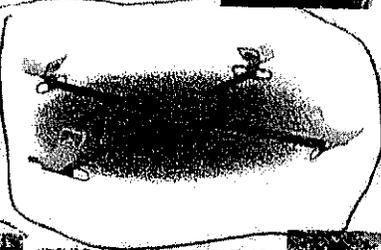
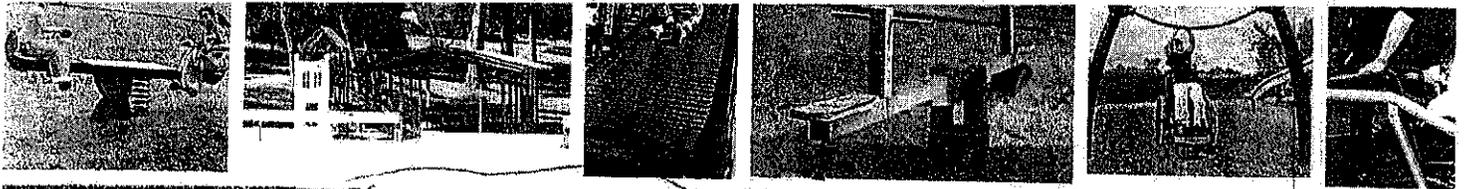
Billing Group	-02	Wetlands Delineation/Report	
Total Fee	950.00		
Percent Complete	100.00	Total Earned	950.00
		Previous Fee Billing	0.00
		Current Fee Billing	950.00
		Total Fee	950.00
		<b>Billing Group Total</b>	<b>\$950.00</b>

**Total Project Invoice Amount \$6,750.00**

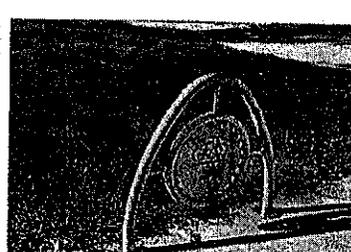
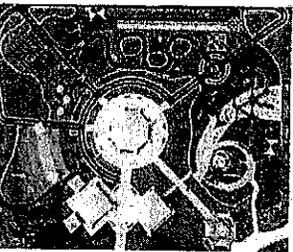
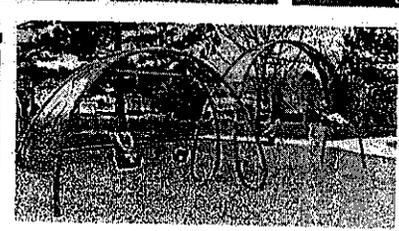
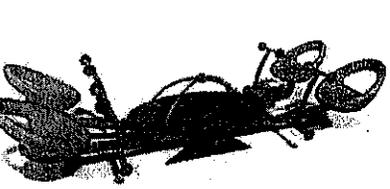
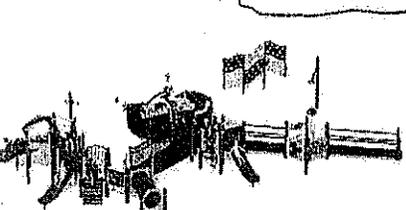
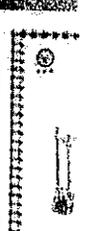
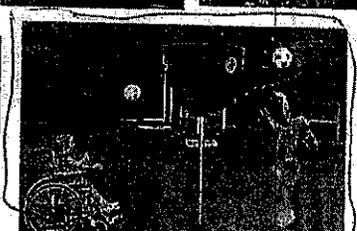
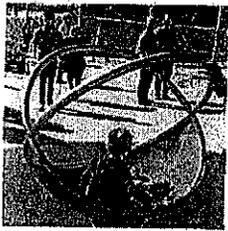
# **Deans Mill School**

## **Playground**

## **Equipment**



Color	Grey	Blue
Material	Steel	Aluminum
Weight	150 lbs	200 lbs
Dimensions	48" x 24" x 48"	48" x 24" x 48"
Age Group	3-6	3-6
Location	Indoor	Outdoor
Price	\$150	\$200
Lead Time	4-6 weeks	4-6 weeks
Warranty	1 year	1 year
Manufacturer	ABC	ABC

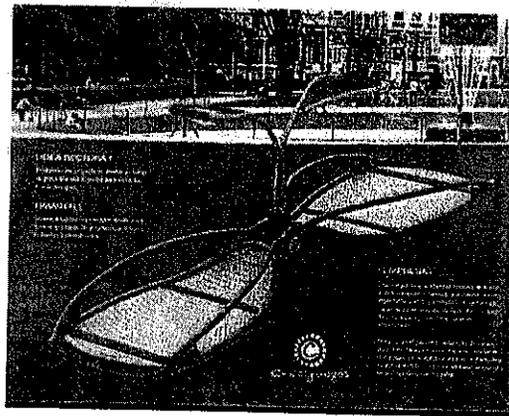
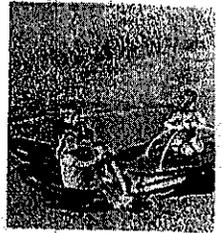
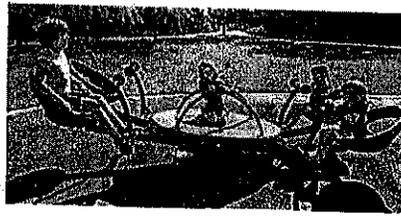
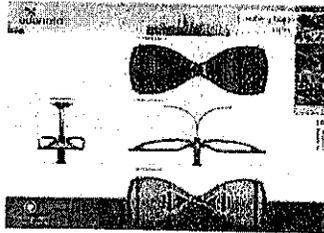
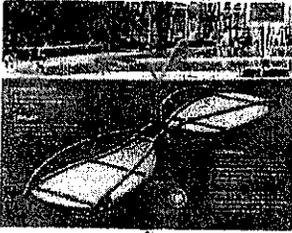


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