



**Stonington Harbor Management Commission  
Monthly Meeting  
September 12, 2016  
Draft Minutes (Sherman Crites, Acting Secretary)**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Anderson, MacKinnon, O'Neill, Johnstone, Crites, Smith, Diggs, Rose, and Assistant Harbormaster Estabrooks. Absent: Harbormaster Donch.

**2. Minutes:**

The Minutes of the August 15, 2016 meeting were reviewed and amended. Acceptance as amended was moved by Mr. Smith, seconded by Mr. O'Neill, and approved unanimously.

**3. Correspondence:**

- A. In Jurisdiction: None.
- B. Out of Jurisdiction: None

TOWN CLERK  
CYNTHIA LAOWIG  
16 SEP 22 AM 9:06  
RECEIVED FOR RECORD  
STONINGTON, CT

**5. Treasurer's Report:**

The Financial Report for August is attached. It was reviewed. Mr. Crites noted that it was unlikely the number of moorings permitted in 2016 will greatly exceed those actually placed in 2015, and that we will end the year with all bills paid, and a small surplus.

Acceptance of the Treasurer's Report was moved by Mr. Anderson, seconded by Mr. Smith, and approved unanimously.

**6. Harbormaster's Report:**

The Report for August is attached and was discussed. Further discussion included the following:

In order to help prepare the next set of wait listers for a possible mooring in 2017, Mr. Diggs will draft a letter, for review at our next meeting, to be sent immediately thereafter, suggesting "you may be offered a mooring next spring..." to allow for wait lister preparation.

In conjunction with the need to mark and subsequently remove a large rock just off the Sandy Point channel that has become a hazard to navigation, Mr. Johnston again urged the channel be

moved to the eastern end of Sandy Point. There seems to be support for this from boaters on the Pawcatuck River, Westerly and Watch Hill.

How we will conduct the September mandated Wait List update (by post, email, or otherwise) is uncertain and awaits direction from the Harbormaster.

Acceptance of the Report was moved by Mr. Smith, seconded by Mr. Anderson and approved unanimously.

**7. Old Business:**

- A. Rebuilding Old Stonington Town Wharf:  
Awaiting Congressional action.

**8. New Business:**

There was no new business.

**9. Public Comment:**

There was no public comment

**10. Adjournment:**

Mr. Smith moved that the meeting be adjourned. Mr. Johnstone seconded and the motion approved unanimously. The meeting was adjourned at 8:28 pm.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Jay Spalding - Chair SHMC

**Attachments:**

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's Report

Report Date 9/12/2016	Plan	Jun	Jul	Aug	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	17,896	24,436.81	24,436.81	3,336.81	17,895.74	17,895.74
Paid Moorings: Com/Pw/Pub:	128/223/7	0/0/0	0/0/0	0/31/0	128/249/0	128/250/7
Mooring Fees:	24,090	0.00	0.00	1,550.00	25,300.00	25,440.00
Miscellaneous Income:	100	0.00	0.00	0.00	100.00	100.00
<b>Total Generated Funds:</b>	<b>42,086</b>	<b>24,436.81</b>	<b>24,436.81</b>	<b>4,886.81</b>	<b>43,295.74</b>	<b>43,435.74</b>
<b>Operating Expense:</b>						
<b>Mooring Admin:</b>						
Mailings:	250				352.94	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100				106.00	106.00
<b>Sub-Total:</b>	<b>350</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>458.94</b>	<b>506.00</b>
<b>Boat:</b>						
Fuel & Oil:	300				0.00	300.00
Commissioning:	1,500				633.00	650.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500			40.56	40.56	300.00
Equipment:	500				0.00	250.00
<b>Sub-Total:</b>	<b>2,800</b>	<b>0.00</b>	<b>0.00</b>	<b>40.56</b>	<b>673.56</b>	<b>1,500.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	3,000			565.89	1,790.89	1,800.00
Misc Service/Locker Storage:	540				0.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>3,540</b>	<b>0.00</b>	<b>0.00</b>	<b>565.89</b>	<b>1,790.89</b>	<b>2,340.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	1,300				0.00	0.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>1,300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Operating Expense:</b>	<b>8,490</b>	<b>0.00</b>	<b>0.00</b>	<b>606.45</b>	<b>2,923.39</b>	<b>4,846.00</b>
<b>Approved Projects/Capital</b>						
Mooring Field Grid Project:	1,000				770.00	1,000.00
Anchorage/Channel Buoys Project:	0				2,876.88	2,876.88
Town Pier/Breakwater Project:	0				0.00	0.00
Pumpout Pier Extension Project:	32,000		21,100.00		32,445.11	32,445.11
<b>Total Project/Capital</b>	<b>33,000</b>	<b>0.00</b>	<b>21,100.00</b>	<b>0.00</b>	<b>36,091.99</b>	<b>36,321.99</b>
<b>Total Designated Funds</b>	<b>41,490</b>	<b>0.00</b>	<b>21,100.00</b>	<b>606.45</b>	<b>39,015.38</b>	<b>41,167.99</b>
<b>Undesignated Funds:</b>	<b>596</b>	<b>24,436.81</b>	<b>3,336.81</b>	<b>4,280.36</b>	<b>4,280.36</b>	<b>2,267.75</b>
<b>Notes:</b>						
Petty Cash Advance - 300	September	Dodson - 103				

Attachment B: Harbormaster's report

**Harbormaster Report**

September 12, 2016

New Mooring permits issued: 0                      Moorings being given up (this month): 0  
New Mooring assignments in the works: 05  
Deposits to SHMC account since last report: \$ 0      2016 YTD=\$ 25,400

New mooring locations:

4 Not provided to HM yet:

David Sinclair (Johnstone)  
Jon Oldfield (Johnstone)  
Carol Martin (Johnstone)  
William Muir (Johnstone)

Could not locate the rock marker I made last summer. No marker placed on rock outside Sandy Point channel. Still waiting to hear from USCG if they will help in any way.

Will need completed surveys from all summer from each commissioner if SHMC wants to pursue reassigning unused moorings. An end of season synopsis for each area would be very useful.

Robert G

All is well, no issues.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster