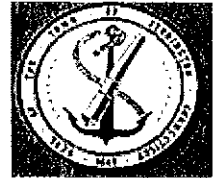




Stonington Harbor Management Commission

September 9, 2019

Minutes by *(Melanie Degler, Secretary)*



1. Call to Order:

Chairman Spalding called the meeting to order at 7:02 PM.

Attending: Chairman Spalding, Vice Chairman Diggs, Secretary Degler, Treasurer Crites, Commissioners Anderson, Johnston, MacKinnon, O'Neill, and Assistant Harbormaster Estabrooks

Absent: Commissioners Rose, Smith and Harbormaster Donch

2. Minutes:

The Minutes of the August 12, 2019 meeting were reviewed.

Acceptance of the August minutes were so moved by Commissioner Anderson, seconded by Commissioner MacKinnon and the motion was approved unanimously.

The following ACTION ITEMS remain open:

ACTION ITEM #1: Harbormaster Donch has an appointment with Michael Peyton, CT DEEP, to review the permits for the four channel buoys located in the north area of the harbor and Mr. Peyton will then submit the paperwork for completion by the Federal Agency. *Pending response from Mr. Peyton.*

ACTION ITEM #2: Harbormaster Donch will send his working Grid Worksheet to all Commissioners for reference only *(as it is a working document)*.

ACTION ITEM #3: Secretary Degler will contact the Stonington Town Clerk's office to discuss having the 2017, 2018 and 2019 SHMC Newsletters posted on the Town website (previously sent via email to the Town IT department for posting).

ACTION ITEM #4: Treasurer Crites will pursue invoicing the Stonington Harbor Yacht Club and the Wadawanuck Club for their unpaid mooring balances.

3. Public Comment: There was none.

4. Correspondence:

In Jurisdiction:

- The Fullerton and O'Callahan Dock Projects were TABLED to the next meeting to ensure a representative from Docko attends the meeting and answers questions the Commission has related to both projects.

Acceptance to Table the review of the two projects was so moved by Treasurer Crites, seconded by Commissioner O'Neill and the motion was approved unanimously.

ACTION ITEM #5: Chairman Spalding will notify Docko to be present at the next meeting to discuss both applications and neighbors comments related to both projects.

ACTION ITEM #6: Vice Chairman Diggs will discuss both of the proposed applications with representatives from Walkers Dock.

Out of Jurisdiction: There was none.

5. Treasurer's Report

The Financial Report for August 2019 was reviewed and attached to these minutes.

Acceptance of the Treasurer's Report was so moved by Commissioner Johnstone, seconded by Commissioner MacKinnon and the motion was approved unanimously.

6. Harbormaster's Report

The Harbormaster's Report was TABLED to the next meeting.

7. New Business:

- Commissioner Johnstone resigned from the Commission due to his upcoming move from Stonington Borough no longer allowing him to represent this area of Town on the Commission.
- A Special Meeting of the SHM Commission will be held on Monday, October 7, 2019 at 7pm and the location will be determined.

ACTION #7: Treasurer Crites, Secretary Degler and Commissioner O'Neill will contact the next fifteen (15) names on the Mooring Waiting List for possible moorings for the 2020 boating season.

8. Old Business:

- A. Stonington Harbor Breakwater Renovation
 - Commissioner O'Neill provided another update and his latest detailed report is attached to these minutes.
- B. SHMP Revision Status – no change at this time.

9. Adjournment:

Vice Chairman Diggs so moved for the meeting to be adjourned, Commissioner MacKinnon seconded, and the motion was approved unanimously. The meeting was adjourned at 8:42 PM.

Approved: Jay Spalding Date: 10/7/2019
Jay Spalding - Chairman SHMC

Attachments:

- Treasurer's Report
- Stonington Harbor Breakwater Renovation Report

Treasurer's Report

Report Date 9/9/2019

	Plan	Jun	Jul	Aug	YTD	Probable
<u>Funds Generated:</u>						
Balance Brought Forward:	31,161	46,689.87	43,956.86	43,956.86	31,160.52	31,160.52
Paid Moorings: Com/Pw/Pub:	128/253/13	0/17/0	0/0/0	0/10/6	128/245/6	128/253/13
Moorings Fees:	25,710	850.00		620.00	25,170.00	25,710.00
Miscellaneous Income:	100				100.00	100.00
Total Generated Funds:	56,971	47,539.87	43,956.86	44,576.86	56,430.52	56,970.52
<u>Operating Expense:</u>						
<u>Moorings Admin:</u>						
Mailings:	400				405.19	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	400	0.00	0.00	0.00	405.19	400.00
<u>Boat:</u>						
Fuel & Oil:	250				0.00	250.00
Commissioning:	2,000			279.83	279.83	2,000.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	250			79.77	79.77	250.00
Equipment:	500				118.32	500.00
Sub-Total:	3,000	0.00	0.00	359.60	477.92	3,000.00
<u>Harbor Maintenance:</u>						
Buoy: Commission/Haul/Store:	4,000	3,583.01			3,583.01	4,000.00
Misc Service/Locker Storage:	1,000				800.00	800.00
Grid Maintenance:	540				0.00	540.00
Signage:	0				0.00	0.00
Sub-Total:	5,540	3,583.01	0.00	0.00	4,383.01	5,340.00
<u>Dock/Pumpout:</u>						
Dock Eqpt./Maintenance:	0				0.00	0.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	0	0.00	0.00	0.00	0.00	0.00
<u>Administrative:</u>						
Supplies:	0				0.00	0.00
Newsletter:	1,800				2,825.63	2,900.00
Professional Services:	0				0.00	0.00
Sub-Total:	1,800	0.00	0.00	0.00	2,825.63	2,900.00
Total Operating Expense:	10,740	3,583.01	0.00	359.60	8,091.75	11,640.00
<u>Approved Projects/Capital</u>						
New SNW Buoys	5,000				0.00	0.00
New Anchor/Channel Buoys	4,000				0.00	4,000.00
SNW Added Enforcement	0				0.00	0.00
Radar	4,000				4,121.51	4,500.00
Replacement HM Boat Reserve	20,000			20,000.00	20,000.00	20,000.00
Public Access Improvement Study	2,000				0.00	2,000.00
Total Project/Capital	35,000	0.00	0.00	20,000.00	24,121.51	30,500.00
Total Designated Funds	45,740	3,583.01	0.00	20,359.60	32,213.26	42,140.00
<u>Undesignated Funds:</u>	11,231	43,956.86	43,956.86	24,217.26	24,217.26	14,830.52

Notes:

Petty Cash Advance - 300 August:

Breakwater Project Brief - September 9, 2019 SHMC Meeting

Stantec submitted an eight page report that addresses the Task 1 & 2 portions of their initial contract. The Task 3 Alternatives Analysis will be submitted later this month. Task 1.1 developed a fifty year sea level rise value of .96 feet over the North American Vertical Datum of 1988 (NAVD88) based on the US Army Corps of Engineers Intermediate projection. This value was chosen since there are no structures or critical infrastructure on the breakwater and thus occasional overtopping is acceptable.

Task 1.2 is a wind, fetch and wave height analysis both for current conditions and predicted sea level rise values. These were calculated for a two, ten, twenty-five, fifty and one-hundred year storm probabilities. For the fifty year period, a wind speed of 70.7 mph and a storm surge value of 7.8' are predicted. Task 1.3 determined the wave run-up elevations and a value of 10.0 feet is predicted for a fifty-year storm.

Task 2.1 determined the wave height, loading and recommended rock sizes. For a fifty-year storm, the predicted significant wave height is 6.46 feet with a 4.95 second period. The recommended armor stone layer should consist of two layers of rock with a mean diameter of 3.25 feet and a mean weight of 2.75 tons.

The remaining design tasks will consist of the final drawings, the specifications, and the construction estimates. In addition, Stantec would assist with the public outreach presentation and would submit any permit changes. The CT Port Authority extended the expiration of the grant funds to 31 December 2019 and therefore the remaining work will have to be awarded by the Town and completed before this date.

Sherm and I attended the Public Outreach presentation on the South Pier Project on August 29. Stantec provided the results of their underwater survey and the repair options for the pier. The presentation was well received by Town and Borough officials, the public and by the representatives of the Southern New England Fisherman and Lobsterman's Association (SNEFLA).

Submitted by
Paul O'Neill SHMC