

## **Stonington Harbor Management Commission**

**February 14, 2022**

### **Minutes by Caleb Rose Acting Secretary**

**1. Call to order:**

Chairman Spalding called the meeting to order at 7:02

Attending: Chairman Jay Spalding, Vice Chairman Jesse Diggs (by phone) Treasurer Sherm Crites, Commissioners Tori Gimple, Bruce McKinnon, Caleb Rose, Edward Smith, Joseph Williams, Harbor master Eric Donch, and Deputy harbormaster Charles Estabrooks

**2. Minutes**

The minutes of the December meeting were reviewed Commissioner McKinnon made a motion to approve the minutes for the December 2021. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.

**Action item 1 Closed (See December 2021 Minutes)**

**Action item 2 Closed (See December 2021 Minutes)**

**Action item 3 Closed (See December 2021 Minutes)**

**Action item 4 Chairman Spalding will oversee reposting of Mooring fee list to Town Website.**

**3. Public comment**

There was none.

**4. Correspondence**

In jurisdiction

- i. 196 Water St. Shoreline protection maintenance plan was reviewed, Commissioner Diggs made a motion to approve the plan. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.

Out of Jurisdiction

- i. 52 Cove Rd. no comment or motion made

**5. Treasurer's report**

The financial report for December 2021 and January 2022 was reviewed and attached to these minutes. The Harbor Commission proposed a new budget plan for 2022 and will submit it to the town and borough for review

Commissioner Smith made a motion to approve the treasurers report as submitted. Commissioner McKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

**6. Harbor master's report**

Commission discussed procedure for reinstatement on waiting list. The Harbormasters report for February 2022 was reviewed and attached to these minutes. Commissioner McKinnon made a motion to approve the Harbormasters report as submitted. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.

**7. Old Business**

Online Mooring update renewal issues solution is hopefully forthcoming soon.  
Harbormaster boat replacement, new boat is still projected for June Delivery.

**8. New Business**

Commissioner Williams acknowledged Sandy Bragdon, who passed last week, as a great contributor to sailing and many other areas in Stonington Harbor.  
Newsletter assignments were given to all commissioners.

**Action item 1: Commissioner Degler will establish a timeline for the due dates for articles to be included in the newsletter.**

**9. Adjournment**

Meeting was adjourned at 8:54PM

Approved: Jay Spalding Date: 14 Mar 2022  
*Jay Spalding- Chairman SHMC*

## Treasurer's report

Report Date 1/10/2022

	Plan	Oct	Nov	Dec	YTD	Probable
<b><u>Funds Generated:</u></b>						
Balance Brought Forward:	10,799	2,006.11	288.75	(7,461.25)	10,798.62	10,798.62
Paid Moorings: Com/Pvt/Spc:	128/275/14		0/4/0	0/2/0	128/276/15	128/276/15
Moorings Fees:	26,830		200.00	100.00	27,500.00	27,500.00
Wait List Fees:	0	250.00	2,550.00	925.00	4,225.00	4,225.00
Miscellaneous Income:	200				500.00	500.00
<b>Total Generated Funds:</b>	<b>37,829</b>	<b>2,256.11</b>	<b>3,038.75</b>	<b>(6,436.25)</b>	<b>43,023.62</b>	<b>43,023.62</b>

### **Operating Expense:**

#### **Moorings Admin:**

Mailings:	300	162.00			162.00	162.00
Telephone:					30.48	30.48
Online Mooring	5,000	1,089.20		285.28	6,543.36	6,543.36
Miscellaneous:		591.45			5,641.57	5,641.57
<b>Sub-Total:</b>	<b>5,300</b>	<b>1,842.65</b>	<b>0.00</b>	<b>285.28</b>	<b>12,377.41</b>	<b>12,377.41</b>

#### **Boat:**

Fuel & Oil:	200	124.71			447.32	447.32
Commissioning:	2,500				2,656.00	2,656.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	1,000				0.00	0.00
Equipment:	250			65.00	1,006.48	1,006.48
<b>Sub-Total:</b>	<b>3,950</b>	<b>124.71</b>	<b>0.00</b>	<b>65.00</b>	<b>4,109.80</b>	<b>4,109.80</b>

#### **Harbor Maintenance:**

Buoy: Commission/Haul/Store:	6,000				5,898.57	5,898.57
Misc Service/Locker Storage:	500			1,600.00	1,600.00	1,600.00
Adjust Grid Alignment	500				0.00	0.00
Signage:	0				39.66	39.66
<b>Sub-Total:</b>	<b>7,000</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600.00</b>	<b>7,538.23</b>	<b>7,538.23</b>

#### **Dock/Pumpout:**

Dock Eqt./Maintenance:	300				0.00	0.00
Pumpout Eqt./Maintenance:					0.00	0.00
Miscellaneous					0.00	0.00
<b>Sub-Total:</b>	<b>300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

#### **Administrative:**

Supplies:	0			224.94	224.94	224.94
Newsletter:	3,000				2,929.19	2,929.19
Professional Services:	700				1,387.52	1,387.52
<b>Sub-Total:</b>	<b>3,700</b>	<b>0.00</b>	<b>0.00</b>	<b>224.94</b>	<b>4,541.65</b>	<b>4,541.65</b>

<b>Total Operating Expense:</b>	<b>20,250</b>	<b>1,967.36</b>	<b>0.00</b>	<b>2,175.22</b>	<b>28,567.09</b>	<b>28,567.09</b>
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### **Approved Projects/Capital**

New SNW Buoys	10,000				8,610.00	8,610.00
New Anchorage Buoys	5,000				0.00	0.00
New Channel Buoy	5,000				3,958.00	3,958.00
Boat Replacement	32,946		10,500.00		10,500.00	10,500.00
Public Access Improvement	0				0.00	0.00
<b>Approved Projects/Capital</b>	<b>52,946</b>	<b>0.00</b>	<b>10,500.00</b>	<b>0.00</b>	<b>23,068.00</b>	<b>23,068.00</b>

<b>Total Designated Funds</b>	<b>73,196</b>	<b>1,967.36</b>	<b>10,500.00</b>	<b>2,175.22</b>	<b>51,635.09</b>	<b>51,635.09</b>
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<b>Undesignated Funds:</b>	<b>(35,367)</b>	<b>288.75</b>	<b>(7,461.25)</b>	<b>(8,611.47)</b>	<b>(8,611.47)</b>	<b>(8,611.47)</b>
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### **Notes:**

Petty Cash Advance	300					300.00
HM Replacement Boat Reserve	30,000					30,000.00
Public Access Reserve	10,000					10,000.00
Emergency Reserve	10,000					10,000.00

# Treasurer's Report – 2022 budget plan

Report Date 2/14/2022

	Plan	Jan	Feb	Mar	YTD	Probable
<b><u>Funds Generated:</u></b>						
Balance Brought Forward:	41,389	41,388.53			41,388.53	
Paid Moorings: Com/Pvt/Pub:	128/290/15					
Mooring Fees:	27,600				0.00	
Wait List Fees	3,500				0.00	
Miscellaneous Income:	500				0.00	
<b>Total Generated Funds:</b>	<b>72,989</b>	<b>41,388.53</b>	<b>0.00</b>	<b>0.00</b>	<b>41,388.53</b>	<b>0.00</b>
<b><u>Operating Expense:</u></b>						
<b><u>Mooring Admin:</u></b>						
Mailings:	200				0.00	
Telephone:	240				0.00	
Online Mooring	4,600	30			29.60	
Miscellaneous:	100				0.00	
<b>Sub-Total:</b>	<b>5,140</b>	<b>29.60</b>	<b>0.00</b>	<b>0.00</b>	<b>29.60</b>	<b>0.00</b>
<b><u>Boat:</u></b>						
Fuel & Oil:	300				0.00	
Commissioning:	2,500				0.00	
Storage:	500				0.00	
Maintenance/Repairs:	1,000				0.00	
Equipment:	500				0.00	
<b>Sub-Total:</b>	<b>4,800</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Harbor Maintenance:</u></b>						
Buoy: Commission/Haul/Store:	6,000	1,200			1,200.00	
Misc Service/Locker Storage:	800				0.00	
Adjust Grid Alignment	750				0.00	
Signage:	50				0.00	
<b>Sub-Total:</b>	<b>7,600</b>	<b>1,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>0.00</b>
<b><u>Dock/Pumpout:</u></b>						
Dock Eqpt./Maintenance:	500				0.00	
Pumpout Eqpt./Maintenance:	0				0.00	
Miscellaneous	0				0.00	
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Administrative:</u></b>						
Supplies:	250				0.00	
Newsletter:	3,500				0.00	
Professional Services:	250				0.00	
<b>Sub-Total:</b>	<b>4,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Operating Expense:</b>	<b>22,040</b>	<b>1,229.60</b>	<b>0.00</b>	<b>0.00</b>	<b>1,229.60</b>	<b>0.00</b>
<b><u>Approved Projects/Capital</u></b>						
Replacement HM Boat	29,500				0.00	
Public Access Improvement	5,000				0.00	
<b>Approved Projects/Capital</b>	<b>34,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Designated Funds</b>	<b>56,540</b>	<b>1,229.60</b>	<b>0.00</b>	<b>0.00</b>	<b>1,229.60</b>	<b>0.00</b>
<b>Undesignated Funds:</b>	<b>16,449</b>	<b>40,158.93</b>	<b>0.00</b>	<b>0.00</b>	<b>40,158.93</b>	<b>0.00</b>

## **Notes:**

Petty Cash Advance 300

## Harbormaster's report

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### Harbormaster Report

February 14, 2022

New Mooring permits issued: 0

New Mooring assignments in the works: 0-2-1

Deposits to SHMC account since last report: \$ 0

Moorings being given up (this month): 0

(2021 = \$ 31,005) 2022 YTD = \$0

Mooring renewals sent out 1/30/22

283 renewals sent out

0 approved

100 under review

183 Not returned yet

No update on Pawcatuck Point "GREEN 21" buoy. Still working with USCG ATON on this issue.

Robert G

Boat hauled 11/24/21. →

Stored at PMW / Don's Dock →

No new update from Rowmarine. Still expect delivery of new vessel in June.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster