



Stonington Harbor Management Commission
August 8, 2022
Minutes by (Melanie Degler, Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM.

Attending: Chairman Jay Spalding, Treasurer Sherm Crites, Secretary Melanie Degler, Vice Chairman Jesse Diggs, Commissioners Tori Gimple, Bruce MacKinnon, Stathis Manousos, Caleb Rose, Ed Smith, Joseph Williams, and Harbormaster Eric Donch

Not in Attendance:

Guests: n/a

2. Minutes:

The Minutes of the June and July 2022 meetings were reviewed. Chairman Spalding will add Secretary Degler to the attending list for the July meeting. Commissioner Smith made a motion to approve the June and July 2022 Minutes. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

Action Items Remaining Open: None

3. Public Comment:

- Mr. Paul Goetz, owner of Stonington Marina was present and stated he is interested in clean water efforts for Wequetequock Cove. The Commission suggested he contact CUSH and DEEP for their input and review.

4. Correspondence:

In Jurisdiction: Received from Cardinal Cove inspection report for Larkin mooring.

ACTION ITEM #2: Secretary Degler will contact Stan Cardinal and request all future inspection reports be emailed to her directly so she can enter the Online Mooring system for Cardinal Cove commercial moorings.

Out of Jurisdiction: None

5. Harbor Management Plan Annual Review:

The latest draft was reviewed. Commissioners submitted their comments to Commissioner Smith to update the draft copy to then submit to Chairman Spalding for final review and forwarding to DEEP for their final review.

6. Treasurer's Report:

The Financial Report for August 2022 was reviewed and attached to these minutes. Dodson Boatyard invoice for navigation markers was reviewed for payment.

Commissioner MacKinnon made a motion to approve the Treasurer's Report as presented. Commissioner Rose seconded the motion. No further discussion occurred, all in favor, motion approved.

7. Harbormaster's Report:

The Harbormaster's Report for August 2022 was reviewed and attached to these minutes. Commissioner Smith made a motion to approve the Harbormaster's Report as presented. Vice Chairman Diggs seconded the motion. No further discussion, all in favor, motion approved.

8. Old Business:

1. **Online Mooring Update** - Secretary Degler gave an update on her work with Online Moorings (OLM).
 - a. **Waitlist is now at 135 with a 9yr wait.**
 - b. Currently there are (6) deferrals to 2023.

- c. (1) Deferral applicant changed the vessel on his application, and he was assigned to a recent mooring that was given up with usable mooring gear.
- d. Spoke with Steve Kingsland with Dodson Boatyard to review his list of abandoned/non-used moorings he services.
- e. (5) new Waitlist applications were added in July.
- f. (47-Q) has not been used due for a few years due to the passing of the assigned applicant and the HM authorized Don's Dock to remove the gear and bill the Commission.
- g. Secretary Degler will be compiling a list in late September, from all Harbor mooring surveys, of moorings that were not used during the season and then review with the HM. From this review, a list will be developed of the assigned moorings that should be revoked. This list will then be reviewed/discussed at a future Commission meeting to confirm those to be revoked and then re-assigned in the spring to Waitlist Applicants.

2. Deputy Harbormaster Search:

- a. The email with hiring instructions from Kim Czapla from DEEP was reviewed.
- b. All Commissioners will review all resumes received for this position at a future meeting.
- c. Secretary Degler and Treasurer Crites both expressed their interest in being members of the interview team for this position.

ACTION ITEM #3: Secretary Degler will obtain a role profile of duties for the Deputy Harbormaster position within the State of CT.

ACTION ITEM #4: Chairman Spalding will contact Town Selectman's Office for the procedure to advertise this position.

9. New Business:

- Secretary Degler requested a ladder or safety ring be added to the transient dinghy dock by Stonington Commons due to safety concerns of someone falling from a dinghy while accessing the dock.

ACTION ITEM #4: Commissioner Williams will contact Jessica Fogg with Stonington Commons to install a ladder and a safety ring on the dock.

- Commissioner MacKinnon noted there have been several speeding vessels coming from the north end of the Harbor from the Wad Club, Don's Dock, and Cardinal Cove Marina areas.

ACTION ITEM #5: Harbormaster Donch will monitor the north end of the Harbor over the next few weeks to address any speeders.

10. Adjournment: Chairman Spalding adjourned the meeting at 8:24 pm.

Approved: 
Jay Spalding- Chairman SHMC

Date: 12 Sept 2022

Attachments:

- Treasurer's Report
- Harbormaster's Report

Treasurer's Report

Report Date 8/08/2022						
	Plan	May	Jun	Jul	YTD	Probable
<u>Funds Generated:</u>						
Balance Brought Forward:	41,389	42,152.76	54,518.94	50,245.08	41,388.53	41,388.53
Paid Moorings: Com/Pvt/Spc:	128/290/15	112/51/8	0/0/0	0/35/3	128/250/14	128/290/14
Mooring Fees	27,600	17,240.00		1,760.00	27,200.00	28,500.00
Wait List Fees	3,500			25.00	200.00	4,000.00
Miscellaneous Income:	500				0.00	500.00
Total Generated Funds:	72,989	59,392.76	54,518.94	52,030.08	68,788.53	74,388.53
<u>Operating Expense:</u>						
<u>Mooring Admin:</u>						
Mailings:	200				202.00	220.00
Telephone:	240				0.00	240.00
Online Mooring	4,600		1,311.71	22.36	3,611.66	4,600.00
Miscellaneous:	100			114.00	135.17	150.00
Sub-Total:	5,140	0.00	1,311.71	136.36	3,948.83	5,210.00
<u>Boat:</u>						
Fuel & Oil:	300		90.18	96.15	186.33	300.00
Commissioning:	2,500				1,630.00	3,000.00
Storage:	500				0.00	500.00
Maintenance/Repairs:	1,000		16.11		95.49	1,000.00
Equipment:	500				1,073.50	4,000.00
Sub-Total:	4,800	0.00	106.29	96.15	2,985.32	8,800.00
<u>Harbor Maintenance:</u>						
Buoy: Commission/Haul/Store:	6,000		2,855.86		4,382.99	6,000.00
Misc Service/Locker Storage:	800				560.00	720.00
Adjust Grid Alignment	750			512.00	752.00	750.00
Signage:	50				0.00	0.00
Sub-Total:	7,600	0.00	2,855.86	512.00	5,694.99	7,470.00
<u>Dock/Pumpout:</u>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
<u>Administrative:</u>						
Supplies:	250			22.50	22.50	250.00
Newsletter:	3,500	4,873.82			4,873.82	5,000.00
Professional Services:	250				0.00	0.00
Sub-Total:	4,000	4,873.82	0.00	22.50	4,896.32	5,250.00
Total Operating Expense:	22,040	4,873.82	4,273.86	767.01	17,525.46	27,230.00
<u>Approved Projects/Capital</u>						
Replacement HM Boat	29,500			10,500.00	10,500.00	29,500.00
Public Access Improvement	5,000				0.00	0.00
Approved Projects/Capital	34,500	0.00	0.00	10,500.00	10,500.00	29,500.00
Total Designated Funds	56,540	4,873.82	4,273.86	11,267.01	28,025.46	56,730.00
<u>Undesignated Funds:</u>	16,449	54,518.94	50,245.08	40,763.07	40,763.07	17,658.53
<u>Notes:</u>						
Petty Cash Advance	300					

Harbormaster's Report

Harbormaster Report

August 8, 2022

New Mooring permits issued: 0 Moorings given up (YTD): 17
New Mooring assignments in the works: 0
Deposits to SHMC account since last report: \$150 2022 YTD = \$26,215

Red/Green channel markers have been installed in upper harbor

Special Olympics CT will hold annual sailing regatta in Stonington Harbor Sept 10. This event has been shortened to a one day event.

Responded to 2 Marine Group call outs this month

8/4 missing diver off Stonington outer breakwater – recovered safe

8/7 missing swimmer off Groton Long Point / Noank area – recovered safe

USCG Temporary buoy between “G 5” and “G 7” along Sandy point channel . No Update

SNW buoys installed around Sandy Point. No update from CT DEEP about permit approval signatures.

Robert G

Installed Radar failed on 7/24. Dockside electronics was contacted and had failure diagnosed by 7/25. Repair would be \$1050. New, upgraded radar \$2200. New radar ordered with concurrence of SHMC Chair and Vice-chair. Installed 8/1. Total invoice \$3007.80 (parts and labor)

Visited Rowmarine on July 14. Hull, Stringers and gunwales are assembled. House was under construction. Delivered second installment payment. Expected delivery is late August.

Raymarine AIS700 plus Shakespeare 5250 antenna ordered from West Marine. On backorder – expected in August – no update

Respectfully Submitted,

Eric Donch
Stonington Harbormaster