



Stonington Harbor Management Commission

June 12, 2023

Minutes by Stathis Manousos



1. Call to Order: Chairman Spalding called the meeting to order at 7:00 p.m.

Attending: Chairman Jay Spalding, Treasurer Sherm Crites, Vice Chairman Jesse Diggs, Commissioners Stathis Manousos, Bruce MacKinnon, Caleb Rose, Joseph Williams, and Harbormaster Eric Donch

Not in Attendance: Edward Smith, Melanie Degler, Tori Gimple, Recording Secretary Katrina Bercaw

Guests: Ethan Palmer

2. Minutes:

The Minutes of the May 8, 2023 meeting were reviewed. Commissioner Crites made a motion to approve the minutes. Commissioner MacKinnon seconded the motion. After review of the action items, no further discussion occurred, all in favor, motion approved.

Action Items remaining open:

ACTION ITEM #1: Harbormaster Donch is awaiting a return call from DEEP to discuss potential future commercial moorings.

ACTION ITEM #2: Chairman Spalding will contact the Stonington PZC as well as the Town attorney regarding Lockwood Marina's history with the Town.

ACTION ITEM #3: Chairman Spalding will contact DEEP to advise them that there may be updates to the Stonington Harbor Management Plan.

ACTION ITEM #4: East Side Inner Breakwater Project - Commissioner Gimple will continue to follow up on her request for a meeting as no reply has been received

3. Public Comment:

No public comments were made.

4. Correspondence:

A. In Jurisdiction:

- a. Email – Harbormaster responded to email from David Shepherd and will contact him to discuss alternatives.

B. Out of Jurisdiction: None

5. Treasurer's Report: Treasurer Crites

Treasurer's Report was reviewed. Commissioner McKinnon made a motion to approve the Treasurer's Report as presented. Commissioner Rose seconded the motion. No further discussion, all in favor, motion was approved.

6. Harbormaster's Report:

The Harbormaster's June 2023 Report was reviewed and attached to these minutes. Commissioner Diggs made a motion to approve the Harbormaster's Report as presented. Commissioner Williams seconded the motion. No further discussion, all in favor, motion was approved.

7. Online Mooring Update: Harbor Master Donch relayed Commissioner Degler's report, which is attached.

- 307 approved private moorings have been paid.
- 93 on Waitlist
- 14 on Waitlist Hold
- 4 new waitlist applications
- 4 outstanding renewals pending review
- 2 potential relocations

8. Old Business:

A. Deputy Harbormaster Letter Prep – Chair to prepare official correspondence to Governor's office

B. East Side Inner Breakwater Project Update - Commissioner Gimple – no update

10. New Business: Commissioner McKinnon suggested inspecting Slow No Wake buoys at end of season for any necessary repairs

11. Adjournment: Chairman Spalding adjourned the meeting at 7:55 p.m.

Approved: Jay Spalding

Date: 10 July 2023

Attachments:

- Treasurer's Report
- Harbormaster's Report
- OLM Report

Treasurer's Report

Report Date 6/10/2023						
	Plan	Mar	Apr	May	YTD	Probable
<u>Funds Generated:</u>						
Balance Brought Forward:	32,022	18,448.95	33,163.82	29,765.49	32,022.38	32,022.38
Paid Moorings: Com/Pvt/Pub:	128/280/15	5/160/5		123/140/9	128/303/14	128/280/15
Mooring Fees:	47,400	16,750.00		32,650.00	49,650.00	47,400.00
Wait List Fees:	2,675	125.00		450.00	625.00	2,675.00
Miscellaneous Income:	0	100.00			100.00	100.00
Total Generated Funds:	82,097	35,423.95	33,163.82	62,865.49	82,397.38	82,197.38
<u>Operating Expense:</u>						
Mooring Admin:						
Mailings:	200				0.00	200.00
Telephone:	0				0.00	0.00
Online Mooring	5,250	1,692.96	2,055.02		3,779.76	5,250.00
Miscellaneous:	200				0.00	200.00
Sub-Total:	5,650	1,692.96	2,055.02	0.00	3,779.76	5,650.00
Boat:						
Fuel & Oil:	800				0.00	800.00
Commissioning:	3,000				625.00	3,000.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500				0.00	500.00
Equipment:	500				1,092.54	500.00
Sub-Total:	4,800	0.00	0.00	0.00	1,717.54	4,800.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	7,500			1,100.00	1,100.00	7,500.00
Misc Service/Locker/PO Box:	1,000	317.17	85.00		402.17	1,000.00
Adjust Grid Alignment	1,000				0.00	1,000.00
Signage:	100				0.00	100.00
Sub-Total:	9,600	317.17	85.00	1,100.00	1,502.17	9,600.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous	0				0.00	0.00
Sub-Total:	500.00	0.00	0.00	0.00	0.00	500.00
Administrative:						
Supplies:	250				53.16	250.00
Newsletter:	5,200			4,772.34	4,772.34	5,200.00
Professional Services:	1,500	250.00	125.00		500.00	1,500.00
Sub-Total:	6,950	250.00	125.00	4,772.34	5,325.50	6,950.00
Total Operating Expense:	27,500	2,260.13	2,265.02	5,872.34	12,324.97	27,500.00
<u>Approved Projects/Capital</u>						
Replacement HM Boat	17,000		1,133.31	5,490.30	18,569.56	17,000.00
Public Access/Insurance Reserve	20,000				0.00	20,000.00
Approved Projects/Capital	37,000	0.00	1,133.31	5,490.30	18,569.56	37,000.00
Total Designated Funds	64,500	2,260.13	3,398.33	11,362.64	30,894.53	64,500.00
<u>Undesignated Funds:</u>	17,597	33,163.82	29,765.49	51,502.85	51,502.85	17,697.38
<u>Notes:</u>						
Petty Cash Advance	300					

Harbormaster's Report

Harbormaster Report

June 11, 2023

Deposits to SHMC account since last report: \$20,010 2023 YTD=\$50,375

Sandy Point shoaling, no updates from USCG or ACOE. Depths as low as 5' at low tide recorded. SPD is writing Incident reports for each time they respond.

Old "Green 21" buoy. USCG ATON group will be picking up the buoy 6/19 unless we decide to use it. We could buy a matching Red and use them as the harbor inner channel markers. Smaller buoys may make more sense.

Working with all Stonington Harbormasters and SPD to establish a procedure to address vessels that are abandoned or need to be removed. In parallel, DEEP is working to establish state guidelines for the same.

There will be an emergency response drill in the vicinity of Stonington Harbor at approx 6 pm on 6/22. The drill is being set up by North Stonington Fire Dept.

Harbormaster Boat

Launched May 26.

Initial issue with boat trim being down by bow. Dave Vargas came and looked at boat. We agreed best correction was to move batteries aft. Work is complete, boat is now self bailing at rest.

Working with JP to determine best propeller for new setup.

Issue with paperwork for old boat resolved. RI would not accept Title and Bill of Sale for Dave Vargas to register. I registered boat in my name at CT DMV May 18 then transferred to Dave in RI.

Respectfully Submitted,

Eric Donch
Stonington Harbormaster

OLM Report



Jay Spalding <jspalding19@gmail.com>


OLM Report for June 2023

Melanie S. Degler <mdegler16@gmail.com>
To: harbormaster <harbormaster@usa.com>
Cc: Jay Spalding <jspalding19@gmail.com>

Mon, Jun 12, 2023 at 6



[All](#) [Mooring Permit](#) [One Year Special Purpose Permit](#) [Commercial Mooring](#)

Mooring Permit  [Calendar](#) [Add](#)

Status	Count	Flags	Count	Wait List	Count	Wait
Approved	307	Renewal Issues	5	Mooring Wait List	108	8 years
Wait Listed	93	Potential Moves	2			
Wait List Hold	14					
Renewal Under Review	4					
Application Under Review	1					
Wait List Application Under Review	1					
Vessel Change Under Review	1					
Application Incomplete	1					

- (4) Waitlist Applications since last meeting.
- (1) Vessel Change for a 62' sailboat pending discussion w/HM since over limit for Harbor.
- (1) New Waitlist Application to be rejected and fee refunded after call to applicant since vessel is 65' and over the limit for Harbor. Will call the individual next week when back from vacation.
- (1) New Mooring Assignment moved to Deferred since the deal fell through for a new vessel.
- (1) New Mooring Assignment has not completed application and has not returned telephone calls or emails. Will make one more call and if no response, will remove the offer and place the individual in the cancelled category due to no response.
- Mr. Joseph Larkin finally paid the additional \$50 mooring fee for this year after calls from HM, but he was told he cannot use his mooring until he had Don's Dock complete his overdue inspection and paid his fees to DD in advance. DD is aware and will notify HM once Mr. Larkin has completed.
- (1) New Assignment given for an individual who was missed from original VL in 2019 who never returned calls/emails and individual ended up back in #1 position and HM and I felt appropriate to give the assignment. Previous VL fees back to 2019 were waived. Commissioner Degler had the applicant pay for \$50 VL application fee and \$100 new assignment fee. The individual was very grateful!
- Added a new Potential Move Flag category and currently have (2) on the list.
- Issue with Dodson Commercial Mooring count since system had added four of Don's Dock commercial moorings. I corrected the system and Dodson's has paid their full fee for this year.
- Commissioner Surveys are to begin this month and emailed only to Commissioner Degler who will compile one "Issues" list for HM to address. L year's form is to again be used this season and previously sent to all Commissioners in May.

Respectfully Submitted,
[Melanie S. Degler](#)
SHMC Commissioner and Mooring Administrator