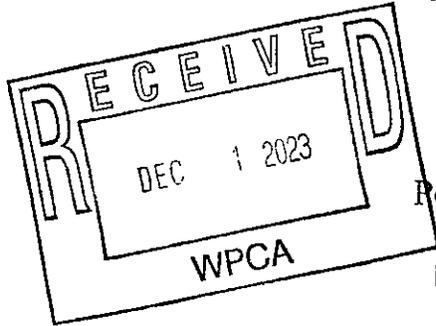




**WATER POLLUTION CONTROL AUTHORITY
TOWN OF STONINGTON**

152 ELM STREET
STONINGTON, CONNECTICUT 06378
860-535-5065 * Fax 860-535-1023



WPCA
September 26, 2023
6:30 P.M.
Police Station Meeting Room
Stonington, CT
Regular Meeting Minutes

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by Chairman Rich Cody.
Members Present: Chuck Sheehan, Lynn Young, James Petrosky, and James Falconieri
Staff: Daniel Smith, Director and Ryan McCammon, Assistant Director

2. **Contract Operations:** Veolia – Discussion/Monthly Report – Veolia Stonington Project Manager Rodrick Ventura and Veolia Area Manager Pete Vetter gave a summary of July and August 2023 operating reports and contract operations. All three facilities continue to operate well within discharge parameters even with a few equipment failures over the last two months. The aeration mixer trial at the Borough appears to be having the desired effect. The ammonia, nitrite, and nitrate numbers are looking really good. Director would like to see another month of data before advising the Board on purchasing the mixers. Pete brought up the condition of some of the pumps throughout the system and a lack of spares. The Director and Pete will work together on a priority list to start replacing the pumps that are beyond their serviceable life and start to build an inventory of spares.
On that note the Director shared 3 quotes with the Board to purchase a trailered diesel powered 6” trash pump. Historically the WPCA has had to rent one when a pump had to be taken out of service. Getting a pump in an emergency is not guaranteed and could take hours. Mr. Petrosky made a motion to purchase the pump from xylem using funds from the bond, Ms. Young seconded, motion passed 5-0
Mr. Sheehan asked about power consumption and requested Veolia get a load profile from Eversource for the WPCFs.

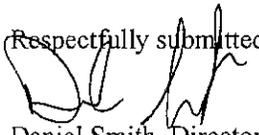
3. **Public Comments:** No public comments

4. **Budget Status:** 2023-2024 budget was reviewed; no questions from the Board regarding budget. 3 months into the fiscal year and the budget is in good shape.

5. **Bills:** No bills to discuss

6. **Projects:**
 - A. CDM Smith: SSES draft report. No update from DEEP
 - B. NWMCC Lining Project: Project completed, no bill has been submitted.

7. **Director's Report:** Nothing more to report. Items were covered during contract operations discussion.
8. **Chairman's Report:** Chairman Cody spoke about the Director's annual evaluation. During the evaluation process, the Directors salary was discussed. After looking into salaries of other Directors with similar systems, Chairman Cody used his authority as Chairman to bring the Directors salary up to an equivalent level. Chairman Cody requested a motion to ratify his decision to raise the Directors salary, effective August 14, 2023 to \$114,000.00 annually. Mr. Sheehan made a motion to ratify Chairman Cody's decision to raise the Directors salary to the discussed amount, Ms. Young 2nd the motion, motion passed 5-0
9. **Minutes:** The meeting minutes for July, 2023 were reviewed. Motion to approve by Ms. Young, seconded by Mr. Falconieri. Motion passed 5-0
10. **Adjournment:** Being no other business, Mr. Cody adjourned the meeting at 7:23 p.m.

Respectfully submitted,

Daniel Smith, Director

SEWER ENTERPRISE FUND

	BUDGET	Budget	ACTIVITY	% BUDGET	difference	Notes
	Acct#	approved	THRU		between	
		FY2023-24	11/21/2023		budgeted +	
					spent	
Operating Revenues:						
User Fees	72000	\$ 3,258,873	\$ 988,391	30.3%	(2,270,482)	
Interest and Liens	72001	\$ 45,000	\$ 18,368	40.8%	(26,632)	
Investment Income	72002	\$ 1	\$ -	0.0%	(1)	
Federal & State	72003	\$ 1	\$ -	0.0%	(1)	
Miscellaneous	72004	\$ 4,500	\$ 310	6.9%	(4,190)	
Connection Permit Fees	72005	\$ 2,500	\$ 1,500	60.0%	(1,000)	
Nitrogen Credits	72010	\$ 754	\$ 754	100.0%	-	
Total:		\$ 3,311,629	\$ 1,009,323	30.5%	(2,302,306)	
Misc Revenue:						
Town Share - Operations	79999	\$ 150,000	\$ 150,000	100.0%	-	
Transfer from 222					-	
Total Revenue		\$ 3,461,629	\$ 1,159,323	33.5%	(2,302,306)	
Operating Expenses:						
Labor Assistant	81999	\$ 77,250	\$ 28,171	36.5%	(49,079)	
Labor Director	82000	\$ 105,000	\$ 40,276	38.4%	(64,724)	
Miscellaneous Labor	82001					
Total Labor:		\$ 182,250	\$ 68,447	37.6%	(113,803)	
Contract Operations:						
Service Fee	82003	\$ 2,782,643	\$ 921,786	33.1%	(1,860,857)	
Electrical overage	82016	\$ 1	\$ -	0.0%	(1)	
MRRA:	82004	\$ 150,000		0.0%	(150,000)	
Equipment:						
UV Light Spare Parts	82017	\$ 30,000		0.0%	(30,000)	
Copier lease/purchase	82021	\$ 2,500	\$ 620	24.8%	(1,880)	
Newspaper Notices	82023	\$ 2,500		0.0%	(2,500)	
Damage Claims	82027	\$ 100	\$ -	0.0%	(100)	
Miscellaneous	82028	\$ 5,000	\$ 550	11.0%	(4,450)	
Landscaping/snow rem	82029	\$ 1	\$ -	0.0%	(1)	
Manholes Set to Grade	82063	\$ 10,500	\$ 5,221	49.7%	(5,279)	
Sewer Inspection & Clean	82064	\$ 20,000		0.0%	(20,000)	
Sewer Repairs	82065	\$ 6,000	\$ -	0.0%	(6,000)	
New Equipment	82070	\$ 1	\$ -	0.0%	(1)	
Bio Mag Purchase:						
Replacement	82073	\$ 22,000		0.0%	(22,000)	
Maintenance/Repairs	82074	\$ 38,000	\$ 6,500	17.1%	(31,500)	
Bioxide odor control diversion	82076	\$ 25,000	\$ -	0.0%	(25,000)	
FOG Software	82078	\$ 2,745		0.0%	(2,745)	
Services:						
Professional Services	82080	\$ 5,800	\$ 516	8.9%	(5,284)	
Engineering	82082	\$ 1	\$ -	0.0%	(1)	
Legal	82084	\$ 2,500	\$ -	0.0%	(2,500)	
Miscellaneous	82086	\$ 10,000	\$ 2,098	21.0%	(7,902)	
Special Projects:						
Hook-up inspections	82091	\$ 1	\$ -	0.0%	(1)	
CBYD Markout	82092	\$ 1		0.0%	(1)	
Other Expense:						
Permits/Fees	82050	\$ 7,200	\$ 7,225	100.3%	25	
Flood Damage	82053	\$ 1	\$ -	0.0%	(1)	
Structure Maintenance	82077	\$ 1	\$ -		(1)	
Total Expense:		\$ 4,417,629	\$ 1,546,323		(2,871,306)	
Total Revenue:		\$ 3,461,629	\$ 1,159,323		(2,302,306)	
Delta:		\$ 156,883	\$ 146,360			
		budgeted	actual			

**SEWER FUNDS
501 AND 222**

As of Nov., 21 2023												
Operating Fund 501												
FY:	FY12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24
July		\$624,133	\$656,984	\$1,044,256	\$843,836	\$727,343	\$882,038	\$573,446	\$208,096		\$672,433	
August	\$462,225	\$589,743	\$574,367	\$695,484	\$613,009	\$668,561	\$934,264	\$737,181				
September	\$388,870	\$771,552	\$744,260	\$628,476	\$485,852	\$832,103	\$897,594	\$825,665	\$148,401	\$504,344	\$806,038	\$823,008
October	\$426,946	\$914,650	\$876,360	\$851,881	\$812,858	\$1,202,350	\$902,380	\$825,665			\$908,742	\$599,869
November	\$362,960	\$792,574	\$767,295	\$746,083	\$870,113	\$1,089,914	\$915,000	\$820,428			\$1,211,520	\$1,003,759
December	\$366,919	\$821,185	\$790,821	\$635,578	\$1,138,877	\$977,478	\$918,608	\$820,428		\$601,130		
January	\$329,667	\$767,707	\$907,793	\$710,068	\$1,231,524	\$974,452	\$1,051,069	\$963,838	\$598,132		\$1,366,816	
February	\$653,013	\$533,614	\$702,390	\$667,946	\$1,026,832	\$861,091	\$829,129				\$1,017,385	
March	\$513,334	\$751,067	\$756,753	\$397,771	\$874,190	\$928,118	\$685,001	\$879,854	\$67,557	\$522,812	\$1,114,847	
April	\$607,895	\$790,148	\$1,157,133	\$695,752	\$1,014,053	\$1,395,474	\$800,908	\$205,593	\$326,413		\$732,178	
May	\$553,344	\$646,987	\$990,770	\$882,872	\$914,164	\$839,474	\$560,669			\$599,834	\$1,210,584	
June	\$753,730	\$733,194	\$868,000	\$753,690	\$1,677,856	\$890,259	\$813,887	\$114,370	\$485,616	\$969,941	\$1,165,060	
SEWER DEVELOPMENT AND MAINTENANCE (222)												
	FY12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24
July	\$383,324	\$512,470	\$593,474	\$738,002	\$952,886	\$1,063,019	\$1,131,994	\$1,810,254	\$1,970,442		\$1,506,054	
August	\$400,166	\$512,459	\$593,718	\$738,205	\$970,108	\$1,068,061	\$1,132,688	\$1,811,748				
September	\$399,995	\$512,417	\$595,719	\$829,937	\$979,645	\$1,075,062	\$1,196,971	\$1,842,288	\$1,971,040	\$1,429,202	\$1,544,942	\$1,649,747
October	\$400,313	\$512,638	\$611,885	\$878,881	\$979,140	\$1,075,204	\$1,196,175	\$1,842,289			\$1,546,442	\$1,649,747
November	\$402,518	\$515,041	\$611,882	\$878,640	\$986,284	\$1,086,376	\$1,196,175	\$1,851,314			\$1,546,442	\$1,858,664
December	\$478,843	\$514,793	\$601,723	\$878,786	\$998,240	\$1,086,376	\$1,208,600	\$1,851,314		\$1,451,731		
January	\$481,238	\$514,802	\$607,698	\$878,935	\$998,409	\$1,086,540	\$1,214,297	\$1,852,336	\$2,021,776		\$1,556,336	
February	\$481,153	\$514,690	\$607,749	\$879,074	\$998,502	\$1,091,231	\$1,299,345				\$1,556,336	
March	\$481,016	\$517,088	\$607,841	\$881,665	\$998,601	\$1,091,345	\$1,299,345	\$1,868,099	\$2,022,718	\$1,465,367	\$1,556,336	
April	\$483,278	\$519,639	\$622,184	\$884,272	\$998,765	\$1,097,444	\$1,351,447	\$1,868,331	\$2,022,718		\$1,570,063	
May	\$483,100	\$527,994	\$686,916	\$884,421	\$1,004,854	\$1,118,714	\$1,384,858			\$1,475,298	\$1,575,103	
June	\$510,064	\$588,712	\$738,002	\$687,187	\$1,005,019	\$1,118,897	\$1,850,967	\$1,902,971	\$1,768,647	\$1,478,754	\$1,606,020	
Billing Schedule Mystic Bills - April and October												
Pawcatuck - December and June												
Stonington Borough - Feb and August												

Rolling balance for accounts 501 and 222