

TOWN OF STONINGTON, CONNECTICUT



ADOPTED BUDGET

For the Fiscal Year July 1, 2011 – June 30, 2012

The following was adopted by referendum vote on May 24, 2011

**TOWN OF STONINGTON
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2011-2012 ADOPTED BUDGET**

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First Selectman's Proposed FYE 2011-12 Budget Message

Dear Honorable Chairman and Members of the Board of Finance:

In accordance with Chapter IX, Section 9-1 of the Town's Charter, it is my honor to present the First Selectman's Proposed FYE 2011-12 Budget for the Town of Stonington.

Historical Perspective

The budget that I present to you today is a reflection of the continued difficult economic environment that we are currently experiencing. Unfortunately, Connecticut is struggling with the second highest state taxes in the nation, second highest property tax per capita in the country, fourth highest state debt per capita, fourth highest gas taxes in the nation and second highest electricity rate.¹

Furthermore, Connecticut and Rhode Island paced New England with the largest one-year increase in average unemployment rates in 2010.²

The current information from the state provides an important illustration of why it is critical for the Town to take a balanced and careful approach to our budget. This budget also delivers Town services to address current demands and is balanced, fiscally prudent and positioned to deal with the continuing economic conditions ahead. Regrettably, this budget has reductions, curtailments and adjustments which fit the times and decreasing service requirements.

Budget Summary

The First Selectman's Proposed FYE 2011-12 budget retains an adequate, steady level of service to the citizens of the community. This is a substantial achievement in a tough time of economic uncertainty. The General Government expenditures decreased \$143,541 or .63%. General Operations Expenditures (*excluding Debt Service*) increased \$35,694 or .20% over 2010-11. Staffing and funding for departmental line items are decreased this year due to decreases in service data.

The capital improvements portion of the budget is derived from the current Capital Improvements Program. This year the Board of Selectmen approved a CIP Program of \$1,346,553. Most projects approved include funded fiscal year 2010-11 projects, but several drainage projects were also funded as a result of the unprecedented rainfall last year. A key to the success of the Capital Improvements Program is the Capital Improvements Committee validation of the expenditure grading system that is applied.

¹ Expansion Magazine, Legislative Research, OLR Research Report Aug 2008

² Hartford Business Journal 03/15/11

Town-Wide Achievements

With the challenges and unprecedented natural disaster last year, we were still able to create a number of opportunities and complete a number of projects and achievements. Such accomplishments include:

- **Continued Infrastructure Projects**
Mystic Phase 1 & 2 Streetscape, Donahue Park
- **Completed a number of Village Projects**
South Pier, Flood Work, SHS sidewalks etc.
- **Other Achievements**
Distressed Buildings Ordinance, Animal Shelter improvements, Economic Dev., etc.

As we move forward in 2011-12, we also are prepared and excited for a number of upcoming projects and initiatives for the Town, such as: Taugwonk Rd. improvements, Boat Pump Out, “Pawcatuck Pride” Revitalization Program, various drainage repair projects, WPCA improvements, and several new Economic Development initiatives.

Summary

This has been an unparalleled year with our March flooding event and continued economic difficulties. Residents, businesses, organizations, and other towns are facing extraordinary difficulties. It is difficult making these cuts and the impact of such decisions will be complex. The economic difficulties, employment trends, state mandates, and geo-political events affect our town and its budget. In the face of these challenging times, the Town of Stonington has many positive attributes. We have defined a clear dedication with talented citizens. The Town has talented and committed volunteers and staff. We have been innovative and worked to adapt to changing conditions, while remaining focused on our continued goals of quality of life, fiscal responsibility, open transparent government and outstanding town services.

In conclusion, I would like to express my appreciation to all department heads and other key staff for their assistance in preparing this budget and the budget document. I appreciate and respect their commitment to the Town and their team approach. I would also like to thank the members of our community who again participated in the budget forums this past December. Their input was an informative and important part of the process. My door is open and I will work hard to further encourage effective, efficient and accessible government with a culture of continuing improvement. This has been a difficult budget year, but I look forward to better and brighter years going forward.

Respectfully submitted,

Edward Haberek Jr.
First Selectman

**TOWN OF STONINGTON
BUDGET CALENDAR
2011-2012 FISCAL YEAR**

November 2010	Budget packets to submitting departments.
January 6, 2011	Itemization of Expenditures, Budget Commentary and Professional Services are sent to Finance Office.
January 14, 2011	Departmental Budget Requests are compiled by the Finance Office and sent to the First Selectman
January 2011	First Selectman will meet with Department Heads to review submitted budgets. First Selectman forwards his budget to the Board of Finance.
February 2011 - March 2011	Board of Finance review of Departmental Budgets.
No later than March 1, 2011	Board of Education Budget to First Selectman and Board of Finance. First Selectman's Recommended Budget to Board of Finance.
March 2011 - April 2011	Board of Finance finalizes its recommended budget for Public Hearing.
Not later than the 1st Monday in May	Board of Finance must hold a Public Hearing on the Budget
No later than the 3rd Monday in May	Annual Town Meeting on the Budget must be held

THE TOWN OF STONINGTON

The Town of Stonington is located in the southeastern corner of Connecticut, bordering Rhode Island to the east, Long Island Sound to the south, Groton, Ledyard and North Stonington to the west and north. Fishers Island and Long Island can be seen to the southwest and Block Island to the southeast. The rocky shoreline has many peninsulas, islands, coves and marshes.

Stonington boasts a rare and attractive combination of seaside and semi-rural working and living sites. The Town is within two hours or less of major research and transportation centers in Boston, Providence, New Haven, Hartford and New York. Access via I-95 is minutes away. Major airports are located nearby in Groton, Hartford, Springfield, Providence and Boston. Amtrak trains are located in the Village of Mystic located within the Town of Stonington, New London and Westerly, Rhode Island.

The Town of Stonington, covering 42.7 square miles in New London County, was settled in 1649. The 2010 census population totals 18,293, with 10% residing in the Borough. Two other concentrated areas are the Pawcatuck and Mystic sections of the Town, which have 40% and 20%, respectively, of the Town's population.

The Borough of Stonington, the oldest borough in Connecticut, was incorporated in 1801. Steeped in the history of its past as a whaling port and home of the last remaining commercial fishing fleet in the State, it includes a number of large, well maintained homes of former mariners including Nathaniel Palmer.

Pawcatuck has continued its proud heritage as the home of industrial leaders such as Davis Standard Corporation, the premier supplier of plastic extrusion systems, and Yardney Technical Products, which produces batteries involved in the Trident Submarine Program, the exploration of space and the electric automobile industry.

Mystic was developed around the shipbuilding industry. Today Mystic boasts three distinct visiting areas. Historic Downtown Mystic is rich with diverse specialty shops, Mystic Seaport, and the Museum of America and the Sea, which provides an inside, look at New England's maritime heritage. Olde Mystic Village has over sixty shops set in a New England style village and Mystic Marine Life Aquarium. Old Mystic is the original community at the head of the Mystic River and Foxwoods Resort Casino is fifteen minutes north of Mystic.

Organization of the Government

The Town adopted a charter, its first, on November 7, 1989, which calls for a Town Meeting form of government. The Town Meeting acts as the legislative body. The three-member Board of Selectmen acts as the governing body for most matters with certain boards and agencies having jurisdiction over specific areas such as the Board of Finance, Water Pollution Control Authority, Board of Education, Planning and Zoning Commission and Zoning Board of Appeals. The First Selectman is the Chief Executive Officer, with an appointed Director of Administrative Services to maintain continuity of government services.

The financial administrator of the Town is the Director of Finance. The Director of Finance administers and accounts for all Town funds. The Town provides a full range of services including public safety, street maintenance and sanitation, health and human services, public parks and recreation, library, education, culture, public improvements, planning and zoning, water, sewer and general administrative services.

The Town is divided into five voting districts, and Town elections are held biennially in odd-numbered years.

Accounting System

The Town's accounting system is organized and operated on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds utilized by the Town are as follows: general, special revenue, capital projects, internal service, enterprise, and trust and agency. The type and number of individual funds is determined by GAAP and sound financial administration. The general fund operations are maintained on a modified accrual basis, with revenue being recognized as it becomes both measurable and available and expenditures being generally recognized when the services or goods are received and liabilities incurred. Accounting records for the Town's internal service, enterprise and nonexpendable trust funds are on the accrual basis of accounting.

The Town maintains a system of internal accounting controls to provide reasonable assurance that the books and records reflect authorized transactions of the Town. Internal accounting controls involve activities that relate to authorizing, processing, recording and reporting transactions, and include controls such as the division of key duties and responsibilities among different employees and the existence and implementation of standardized operating procedures.

Controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use; and (2) the reliability and accuracy of financial statements. The concept of reasonable assurance recognizes that the cost of internal control should not exceed the benefits likely to be derived, and that the evaluation of cost and benefits requires estimates and judgments by management. The Town believes that its internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Budgetary Control

No later than the fifteenth day of March, the First Selectman shall present to the Board of Finance and the Board of Selectmen an itemized annual operating budget, including the Board of Education budget. The Board of Finance shall hold one (1) or more public hearings no later than the first Monday of May. The Board of Finance shall have the authority to increase or decrease the budget submitted by the First Selectman. Within fifteen (15) days after holding the final such public hearing, the Board of Finance shall approve an operating budget and file the same with the Town Clerk for submission to the Annual Town Budget Meeting, which is to be held no later than the third Monday in May. If the budget has not been submitted or petitioned to a Referendum, the budget as presented may be adopted by a majority vote of those present and voting thereon. Upon approval of the Budget by vote of the Town Meeting or Referendum, said budget shall be deemed to constitute the appropriation to each Department, or sub-Department thereof, and to each Office, Board, Agency and Commission of the Town. Additional appropriations may be made during the year by the Board of Finance in an amount not to exceed \$20,000 in any one line item, or accumulative approval of additional appropriations above 0.5% of the current annual budget.

Budgetary control is maintained by an encumbrance system. All purchases require a purchase requisition and a purchase order. Funds are recorded as encumbered when the purchase order is issued and expenditures are recorded when the Town issues a check or incurs liability. All unencumbered appropriations lapse at year end; except in the Capital Projects Funds where appropriations are continued until completion of the projects. Budgetary control in the Capital Projects Funds is achieved by the constraints imposed by the project's authorization or grant awards related to these funds.

BUILDING PERMITS

Fiscal Year	Residential		Commercial		Industrial		Total	
	No.	Value	No.	Value	No.	Value	No.	Value
2010	458	\$ 19,446,637.00	61	\$ 2,538,975.00	3	\$ 57,500.00	522	\$ 22,043,112.00
2009	403	\$ 10,803,781.00	57	\$ 4,988,722.00	1	\$ 8,000.00	461	\$ 15,800,503.00
2008	490	\$ 37,575,985.00	76	\$ 17,849,322.00	1	\$ 50,000.00	567	\$ 55,475,307.00
2007	554	\$ 41,683,835.00	46	\$ 18,657,243.00	0	\$ -	600	\$ 60,341,078.00
2006	617	\$ 38,404,873.00	59	\$ 5,204,938.00	0	\$ -	676	\$ 43,609,811.00
2005	551	\$ 31,951,250.00	55	\$ 6,552,778.00	0	\$ -	606	\$ 38,504,028.00
2004	512	\$ 27,725,619.00	64	\$ 70,858,942.00	1	\$ 35,000.00	577	\$ 98,619,561.00
2003	456	\$ 21,650,712.00	68	\$ 6,625,024.00	0	\$ -	524	\$ 28,275,736.00
2002	444	\$ 23,770,424.00	71	\$ 8,413,133.00	2	\$ 124,000.00	517	\$ 32,307,557.00
2001	368	\$ 18,045,613.00	67	\$ 5,598,180.00	8	\$ 3,700,000.00	443	\$ 27,343,793.00
2000	419	\$ 21,049,786.00	71	\$ 7,906,886.00	2	\$ 693,000.00	492	\$ 29,649,672.00
1999	445	\$ 21,330,250.00	75	\$ 7,829,042.00	3	\$ 2,403,000.00	523	\$ 31,562,292.00
1998	420	\$ 17,040,086.00	68	\$ 37,489,285.00	6	\$ 3,437,750.00	494	\$ 57,967,121.00
1997	350	\$ 14,183,751.00	83	\$ 7,126,327.00	2	\$ 1,025,000.00	435	\$ 22,335,078.00

Note: "Other" Category includes permits for additions and alterations for residential/commercial, permits for garages, swimming pools, signs, churches and clubs.

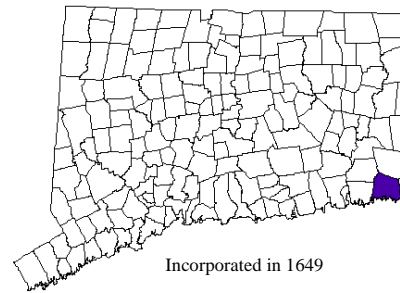
Source: Town Building Department

Stonington, Connecticut

CERC Town Profile 2011

Town Hall
P.O. Box 352
Stonington, CT 06378
(860) 535-5050

Belongs to
New London County
LMA Norwich - New London
Southeast Economic Dev. Region
Southeastern Connecticut Planning Area



Incorporated in 1649

Demographics

<i>Population (2010)</i>	<i>Town</i>	<i>County</i>	<i>State</i>	<i>Race/Ethnicity (2010)</i>	<i>Town</i>	<i>County</i>	<i>State</i>
1990	16,919	254,957	3,287,116	White	16,635	215,952	2,786,761
2000	17,906	259,088	3,405,565	Black	328	14,897	337,299
2010	18,293	262,533	3,511,137	Asian Pacific	563	11,139	128,651
2015	18,226	257,686	3,545,169	Native American	70	1,990	6,418
'10-'15 Growth / Yr	-0.1%	-0.4%	0.2%	Other/Multi-Race	697	18,555	252,008
				Hispanic (any race)	327	16,766	411,629
Land Area (sq. miles)	39	666	5,009	<i>Poverty Rate (2009)</i>	4.8%	6.7%	8.7%
Pop./ Sq. Mile (2010)	473	394	701	<i>Educational Attainment (2010)</i>			
Median Age (2010)	45	40	40	Persons Age 25 or Older	<i>Town</i>	<i>%</i>	<i>State</i>
Households (2010)	8,036	105,052	1,337,758	High School Graduate	3,972	29%	689,864
Med HH Inc. (2010)	\$69,144	\$62,675	\$65,686	Some College	3,341	25%	585,203
				Bachelors or More	5,271	39%	842,517
<i>Age Distribution (2010)</i>							
	<i>0-4</i>	<i>5-17</i>	<i>18-24</i>	<i>25-49</i>	<i>50-64</i>	<i>65+</i>	<i>Total</i>
Male	459 3%	1,342 7%	525 3%	2,884 16%	2,096 11%	1,445 8%	8,751
Female	463 3%	1,318 7%	570 3%	3,128 17%	2,199 12%	1,864 10%	9,542
County Total	15,287 6%	43,111 16%	23,637 9%	92,222 35%	51,768 20%	36,508 14%	262,533
State Total	211,807 6%	586,571 17%	330,532 9%	1,173,203 33%	708,910 20%	500,114 14%	3,511,137

Economics

<i>Business Profile (2005)</i>	<i>% of Total</i>	<i>Top Five Grand List (2009)</i>	<i>Amount</i>	<i>% of Net</i>
<i>Sector</i>	<i>Establishments</i>	<i>Employment</i>		
Agriculture	2.1%	1.8%	LCS-Westminster Partnership	\$45,704,148 1.4%
Const. and Mining	11.0%	5.2%	CT Light & Power Co.	\$17,958,266 0.6%
Manufacturing	6.0%	13.1%	Aquarion Water	\$13,915,096 0.4%
Trans. and Utilities	3.0%	4.2%	RLJ II - HH Mystic LLC	\$13,774,106 0.4%
Trade	27.1%	28.3%	Mall Inc (Old Mistick Village)	\$13,431,280 0.4%
Finance, Ins. and Real Estate	7.5%	4.8%	Net Grand List (2009)	\$3,153,303,296
Services	38.6%	39.0%	<i>Top Five Major Employers (2006)</i>	
Government	4.7%	3.6%	Davis-Standard	Mystic Seaport
			Mashantucket Pequots	Mystic Aquarium
			Town of Stonington	
			<i>Retail Sales (2007)</i>	
			All Outlets	<i>Town</i> <i>State</i>
				\$456,970,334 \$136,936,194,241

Education

<i>2009-2010 School Year</i>	<i>Town</i>	<i>State</i>	<i>Connecticut Mastery Test Percent Above Goal</i>						
Total Town School Enrollment	2,551	552,782		<i>Grade 4</i>	<i>Grade 6</i>	<i>Grade 8</i>			
Most public school students in Stonington attend Stonington School District, which has 2,509 students.				<i>Town</i> <i>State</i>	<i>Town</i> <i>State</i>	<i>Town</i> <i>State</i>			
				Reading	75 61	81 69	80 69		
				Math	72 64	76 69	74 65		
				Writing	74 64	68 62	69 67		
							<i>Average SAT Score</i>		
								<i>Town</i> <i>State</i>	
<i>For more education data please see:</i>	<i>Students per Computer</i>	<i>Town</i> <i>State</i>	<i>Average Class Size</i>						
http://www.state.ct.us/sde/	Elementary:	2.7 4.1	Grade K 17.4	Grade 2 17.7	Reading	533	503		
	Middle:	2.2 2.8	Grade 5 21.9	Grade 7 19.4	Writing	542	506		
	Secondary:	1.8 2.7	High School 26.0	Math	534	508			

Stonington

Connecticut



Government

Government Form: Selectman-Town Meeting

Total Revenue (2009)	\$55,243,319	Total Expenditures (2009)	\$53,794,172	Annual Debt Service (2009)	\$5,425,463
Tax Revenue	\$46,864,073	Education	\$32,561,493	As % of Expenditures	10.1%
Non-tax Revenue	\$8,379,246	Other	\$15,807,216	Eq. Net Grand List (2007)	\$4,425,913,909
Intergovernmental	\$5,143,191	Total Indebtness (2009)	\$38,240,777	Per Capita	\$239,200
Per Capita Tax (2009)	\$2,471	As % of Expenditures	71.1%	As % of State Average	144%
As % of State Average	101.4%	Per Capita	\$2,016	Date of Last Revaluation (2009)	2007
		As % of State Average	95.1%	Moody's Bond Rating (2009)	Aa2
				Actual Mill Rate (2007)	20.87
				Equalized Mill Rate (2007)	9.63
				% of Grand List Com/Ind (2007)	14.0%

Housing/Real Estate

<i>Housing Stock (2009)</i>	Town	County	State	Owner Occupied Dwellings (2000)	5,416	66,548	869,742
Existing Units (total)	9,143	117,950	1,452,007	As % Total Dwellings	63%	60%	63%
% Single Unit	72.3%	69.2%	64.8%	Subsidize Housing (2008)	389	12,075	149,355
New Permits Auth. (2009)	20	427	3,786	<i>Distribution of House Sales (2009)</i>	Town	County	State
As % Existing Units	0.22%	0.36%	0.26%	Number of Sales			
Demolitions (2009)	7	46	1,219	Less than \$100,000	7	55	346
House Sales (2009)	119	1,204	14,696	\$100,000-\$199,999	10	277	3,539
Median Price	\$299,000	\$250,000	\$265,000	\$200,000-\$299,999	44	479	4,847
Built Pre 1950 share (2000)	41.8%	32.7%	31.5%	\$300,000-\$399,999	15	204	2,510
				\$400,000 or More	43	189	3,454

Labor Force

<i>Place of Residence (2009)</i>	Town	County	State	<i>Commuters (2000)</i>			
Labor Force	10,786	150,818	1,889,947	Commuters into Town from:	Town Residents	Commuting to:	
Employed	10,144	139,190	1,734,291	Stonington	2,814	Stonington	2,814
Unemployed	642	11,628	155,656	Groton	1,141	Groton	2,078
Unemployment Rate	6.0%	7.7%	8.2%	Westerly, RI	926	New London	649
<i>Place of Work (2009)</i>				New London	449	Westerly, RI	642
# of Units	753	6,975	104,314	North Stonington	408	Ledyard	598
Total Employment	7,057	126,091	1,615,355	Ledyard	404	Waterford	346
2000-'09 Growth AAGR	-0.3%	0.3%	-0.4%	Norwich	330	Norwich	269
Mfg Employment	n.a.			Hopkinton, RI	243	Montville	246
				Waterford	217	North Stonington	195
				Montville	202	East Lyme	115

Other Information

<i>Banks (2007)</i>	Town	State		<i>Residential Utilities</i>	
	11	1,029		Electric Provider	
<i>Crime Rate (2009)</i>			<i>Distance to Major Cities</i>	Miles	
Per 100,000 Residents	59	298	Hartford	49	Connecticut Light & Power
			Boston	80	(800) 286-2000
<i>Library (2010)</i>	Town		New York City	117	Gas Provider
Total Volumes	35,345		Providence	40	Yankee Gas Company
Circulation Per Capita	3.1				(800) 989-0900
					Water Provider
					CT Water Company/Aquarion Water Compan
					(800) 732-9678
					Cable Provider
					Comcast/Groton-Thames Valley Communicat
					860-445-8116

TOWN OF STONINGTON

TOP TEN TAXPAYERS

OCTOBER 1, 2010 GRAND LIST

	<u>NET ASSESSMENT</u>
1. LCS-WESTMINSTER PARTNERSHIP (Stone Ridge)	\$45,650,389
2. CONNECTICUT LIGHT & POWER	\$24,993,068
3. AQUARION WATER CO OF CT	\$14,381,093
4. MALL INC (Olde Mistick Village)	13,431,790
5. RLJ II – HH MYSTIC LLC (Mystic Hilton)	12,487,733
6. MASHANTUCKET PEQUOT TRIBE (Mashantucket Pequot Gaming Enterprise)	11,180,827
7. WHITEHALL MANSION PARTNERS LLC (Residence Inn)	10,180,048
8. DAVIS STANDARD LLC	9,689,651
9. LIBERTY CROSSING LLC	8,567,396
10. READCO STONINGTON LLC (Stop & Shop)	8,249,576

Source: Town Assessor

**TOWN OF STONINGTON, CONNECTICUT
LIST OF PRINCIPAL OFFICIALS**

BOARD OF SELECTMEN

Edward Haberek, Jr., First Selectman
George Crouse
Glee McAnanly

BOARD OF EDUCATION

Gail MacDonald, Chairperson
Sam Agnello
Kevin Bornstein
Robert Cary, Jr.
Faith Leitner
Alisa Morrison
Douglas Rea

FINANCE DEPARTMENT

Maryanna Stevens, CPA, Director of Finance
Marsha Standish, Assessor
Gisela Harma, Tax Collector *
Martha Booker, Treasurer *

TOWN DEPARTMENTS

Vincent Pacileo, III , Director of Administrative Services
J. Darren Stewart, Chief of Police
Joseph J. Bragaw, Public Works Director
Beth-Ann Stewart, Human Services Director
William Haase, Director of Planning
Harold W. Storrs, Director - Water Pollution Control Authority
Wayne Greene, Building Official
John Phetteplace, Solid Waste Manager
Cynthia Ladwig, Town Clerk *
Lawrence Sullivan, Town Engineer
Leanne Masterjoseph, Superintendent of Schools
Bill King, School Operations Manager
Judith Samokar, School Finance Manager

BOARD OF FINANCE

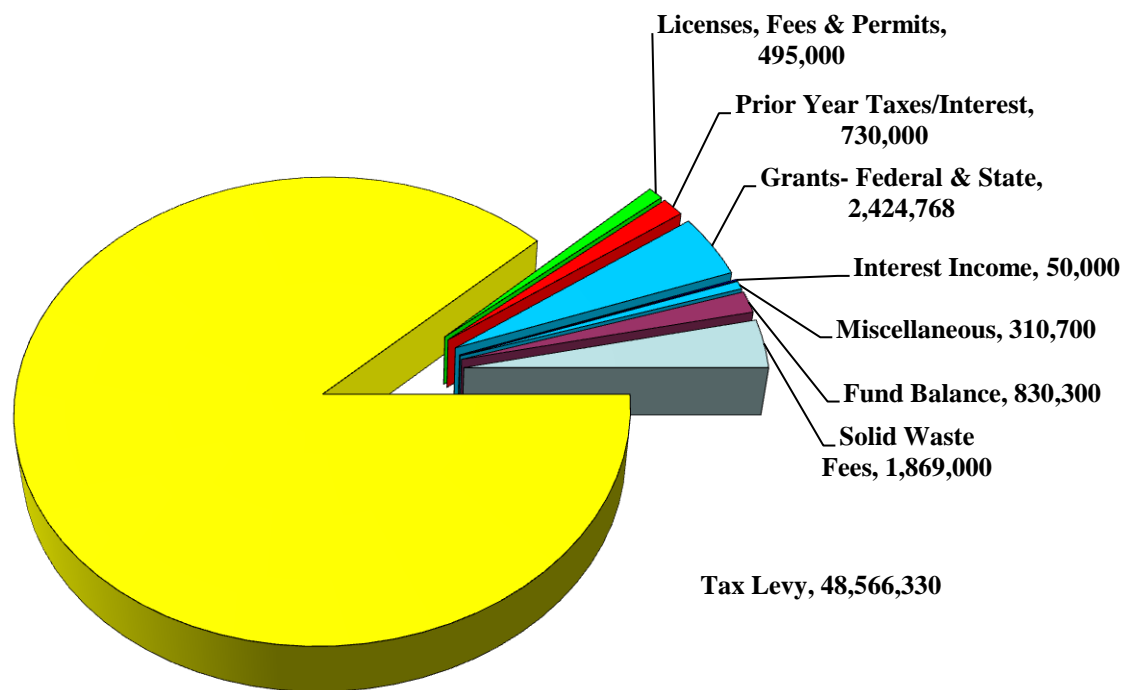
Glenn Frishman, Chair
Andrew Rines, Secretary
Bryan Bentz
Sandy Grimes
John O'Brien
Dudley Wheeler

TOWN ATTORNEY

Thomas J. Londregan - General Counsel

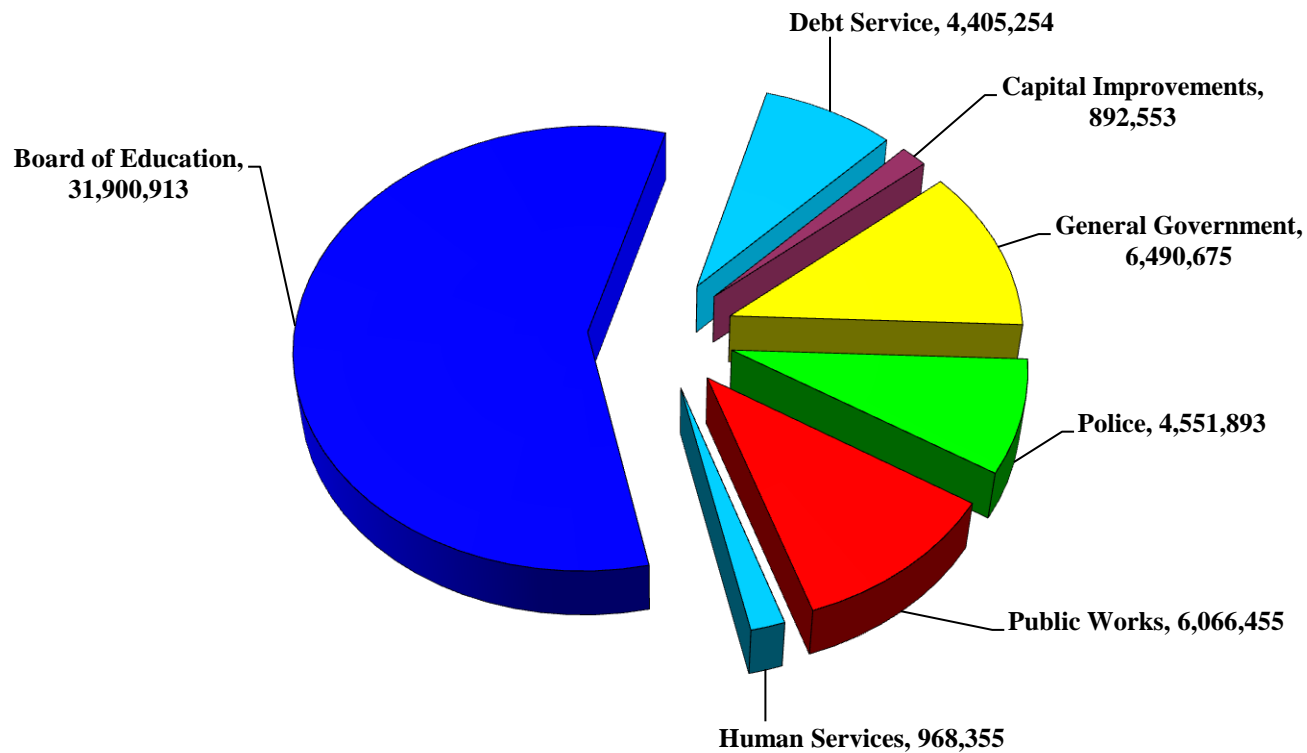
***Denotes Elected Official/Position**

Town of Stonington 2011-12 Adopted Revenue



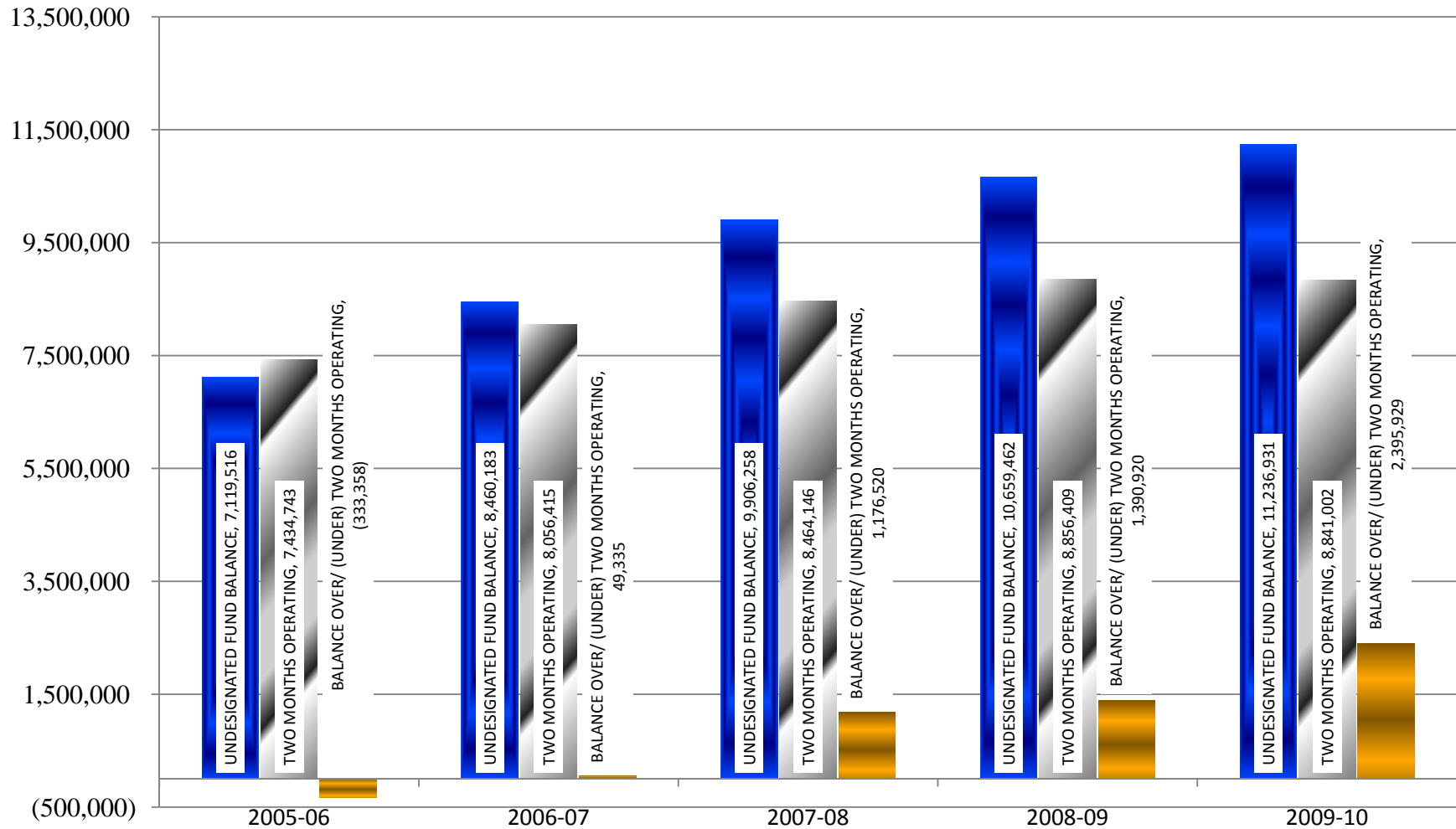
Town of Stonington

2011-12 Adopted Expenditures



Town of Stonington

Fund Balance History – Unreserved/Undesignated



**TOWN OF STONINGTON
MILL RATE IMPACT SUMMARY
2011-12 ADOPTED BUDGET**

	General Government	Education	Debt Service	Capital Improvements	Total
PROPOSED EXPENDITURES	18,077,378	31,900,913	4,405,254	892,553	55,276,098
PERCENTAGE OF TOTAL BUDGET	32.70%	57.71%	7.97%	1.61%	100.00%
REVENUES					
Revenues - Other than taxes	4,535,439	2,174,329	0	0	6,709,768
Taxes to be Raised	13,541,939	29,726,584	4,405,254	892,553	48,566,330
TOTAL	18,077,378	31,900,913	4,405,254	892,553	55,276,098
MILL RATE COMPUTATION					
Net Grand List - 10/01/10					3,171,072,553
Average Rate of Collections					98.00%
Grand List adjusted for % of Collections					3,107,651,102
PROPOSED MILL RATE-2011 - 12	4.36	9.57	1.42	0.29	15.63
ADOPTED MILL RATE- 2010-11	4.25	9.49	1.48	0.21	15.43
INCREASE/(DECREASE) OVER PRIOR YEAR	0.11	0.08	(0.06)	0.08	0.20

**TOWN OF STONINGTON
MILL RATE CALCULATION
2011-12 ADOPTED BUDGET**

Net Grand List - 10/01/2010	3,171,072,553
Average Rate of Collections	<u>98%</u>
Net Grand List - Adj. For Rate of Collections	<u>3,107,651,102</u>
Value of a Mill	<u>3,107,651</u>

Mill Rate Calculation

Proposed BOF Expenditures	55,276,098
Revenue Other Than Taxes	<u>6,709,768</u>
Amount to Be Raised by Taxes	<u>48,566,330</u>
Projected Mill Rate - 2011-12	<u>15.63</u>
Adopted Mill Rate - 2010-11	<u>15.43</u>

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2011-2012 ADOPTED BUDGET**

REVENUE SOURCE	2009-2010 ADOPTED BUDGET	2009-2010 REVISED BUDGET	2009-2010 ACTUAL	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
TAXES					
Current Levy	46,351,391	46,351,391	46,559,223	47,663,378	48,566,330
Prior Years	275,000	275,000	491,963	325,000	350,000
Motor Vehicle Supplement	189,000	189,000	162,141	160,000	160,000
Interest & Lien Fees	150,000	150,000	292,408	200,000	220,000
TOTALS	46,965,391	46,965,391	47,505,735	48,348,378	49,296,330
LICENSES AND PERMITS					
Building Permits	99,000	99,000	181,690	110,000	110,000
Business Licenses	13,000	13,000	16,037	14,000	15,000
Conveyance Tax	115,500	115,500	261,392	120,000	150,000
Town Clerk's Fees	150,000	150,000	168,516	150,000	150,000
Miscellaneous Permits	2,000	2,000	2,668	2,000	2,500
Alarm Registrations	6,500	6,500	6,721	6,500	6,500
Inland Wetland Permits	7,000	7,000	4,291	1,000	1,000
P&Z and Zoning Board Fees	60,000	60,000	69,271	75,000	60,000
TOTALS	453,000	453,000	710,586	478,500	495,000
FINES AND FORFEITS					
Parking Fines	10,000	10,000	7,000	10,000	9,000
Alarm Penalties	4,000	4,000	2,350	2,200	2,200
TOTALS	14,000	14,000	9,350	12,200	11,200
REVENUES - USE OF TOWN MONEY					
Interest Income	190,000	190,000	110,552	100,001	50,000
Rentals	22,000	22,000	27,102	23,000	42,000
Loan Repayment - SNEFLA (formerly Lease -SNEFLA)	12,500	12,500	12,500	12,500	12,500
TOTALS	224,500	224,500	150,154	135,501	104,500
STATE GRANTS FOR EDUCATION					
Education Cost Sharing Grant (includes ARRA)	2,061,204	2,061,204	1,924,536	2,061,204	2,061,204
Blind	18,000	18,000	0	0	0
Transportation	66,817	66,817	91,622	52,091	39,520
Non-Public Services	3,390	3,390	4,230	3,402	3,763
Non-Public Health Services	10,000	10,000	9,352	9,352	9,042
TOTALS	2,159,411	2,159,411	2,029,740	2,126,049	2,113,529

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2011-2012 ADOPTED BUDGET**

REVENUE SOURCE	2009-2010 ADOPTED BUDGET	2009-2010 REVISED BUDGET	2009-2010 ACTUAL	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
STATE GRANTS FOR SCHOOL BUILDING					
Pawcatuck Middle Renovation	168,422	168,422	0	0	0
Pawcatuck Middle Bond Interest Subsidy	6,948	6,948	3,474	0	0
TOTALS	175,370	175,370	3,474	0	0
STATE GRANTS FOR REIMBURSEMENT ON REVENUE LOSS					
Reimbursement Disabled	1,500	1,500	1,616	1,600	1,600
Veteran's Exemption	17,000	17,000	16,281	16,200	16,200
Tax Relief for Elderly	130,000	130,000	129,491	129,500	129,500
PILOT - State Owned Property	25,000	25,000	22,717	20,986	22,204
Boat Tax	85,164	85,164	43,635		0
Mfg. Machinery & Equipment	90,000	90,000	89,725	82,726	0
Mashentucket Pequot Grant	48,349	48,349	35,132	33,124	33,960
TOTALS	397,013	397,013	338,597	284,136	203,464
STATE GRANTS FOR OTHER PURPOSES					
Parking Ticket Surcharge	11,000	11,000	11,959	11,000	11,000
Youth Services	19,275	19,275	19,281	19,275	19,275
Civil Preparedness	5,700	5,700	8,435	6,500	7,500
Telephone Line Access	125,000	125,000	81,244	125,000	70,000
TOTALS	160,975	160,975	120,919	161,775	107,775
SOLID WASTE DISPOSAL FEES					
Solid Waste Disposal Fees	1,625,000	1,625,000	1,673,193	1,625,000	1,625,000
SCRRRA Transportation	97,000	97,000	93,232	82,000	92,000
Landfill Recycling	1,000	1,000	71,129	25,000	42,000
Landfill Tipping Fees	100,000	100,000	132,000	110,000	110,000
TOTALS	1,823,000	1,823,000	1,969,554	1,842,000	1,869,000
MISCELLANEOUS REVENUE -					
Building Rental/Miscellaneous	800	800	1,900	800	800
Medicaid Reimbursement	17,000	17,000	28,375	18,000	18,000
Board of Education - Activity Fees	7,500	7,500	15,740	7,500	15,500
Tuition - Other Schools	20,000	20,000	47,524	23,750	26,500
TOTALS	45,300	45,300	93,539	50,050	60,800

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2011-2012 ADOPTED BUDGET**

REVENUE SOURCE	2009-2010 ADOPTED BUDGET	2009-2010 REVISED BUDGET	2009-2010 ACTUAL	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
MISCELLANEOUS REVENUE -POLICE					
Vehicle Use - Outside Jobs	25,000	25,000	40,690	27,000	32,000
Administrative Fee/Miscellaneous Fees	7,200	7,200	9,803	7,200	10,000
TOTALS	32,200	32,200	50,493	34,200	42,000
MISCELLANEOUS REVENUE					
Miscellaneous	12,000	12,000	386,977	12,000	15,000
Accident Reports	1,400	1,400	1,439	1,400	1,400
Data Processing Revenue	20,000	20,000	22,346	20,000	22,000
In Lieu of Taxes - Housing Authority	10,000	10,000	13,574	10,000	13,000
Mystic WWTP Debt Service Offset	18,800	18,800	18,715	18,800	18,800
GIS Revenue	1,000	1,000	1,090	1,000	1,000
Unliquidated Prior Year Encumbrances			40,388	0	4,000
Benefit Assessments (combined)	100,000	100,000	100,000	100,000	55,000
Utility Billing Revenue	12,000	12,000	12,000	12,000	12,000
Debt Service Offset	904,702	904,702	904,702	500,000	0
Fund Balance	312,129	329,738	0	612,557	830,300
Mill Rate offset - Fund Balance	100,000	100,000	0	0	0
TOTALS	1,492,031	1,509,640	1,501,231	1,287,757	972,500
GRAND TOTAL - REVENUES	53,942,191	53,959,800	54,483,372	54,760,546	55,276,098

TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2011-2012 ADOPTED BUDGET

DEPARTMENT OF FIRST SELECTMAN	2009-2010 ADOPTED BUDGET	2009-2010 REVISED BUDGET	2009-2010 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
FIRST SELECTMAN					
Office of Selectman	316,548	328,613	287,340	321,248	309,612
Programs & Agencies	45,217	45,217	45,215	46,474	52,453
Waterfront Commission	1,085	1,085	822	1,075	1,075
Pawcatuck River	2,895	2,895	770	2,895	2,895
Shellfish Commission	50	50	48	50	50
Economic Development Commission	6,650	6,650	3,420	6,650	4,650
Emergency Management	29,651	29,651	26,332	23,651	24,006
Elections	119,653	87,293	57,464	119,202	123,853
Town Clerk	211,721	211,721	208,746	209,251	211,040
Information Systems	moved to Admin Services				
Town Meeting & Referenda	3,200	3,200	3,059	3,200	3,200
Judge of Probate	6,000	10,000	8,631	3,000	0
Payments to Other Civil Divisions	159,516	159,516	159,516	161,003	167,581
TOTAL - FIRST SELECTMAN	902,186	885,891	801,363	897,699	900,415
DEPARTMENT OF ADMINISTRATIVE SERVICES					
Administrative Services	335,730	335,730	320,457	334,725	331,101
Information Services	212,627	212,627	206,546	212,677	194,627
Human Resources	2,519,854	2,519,854	2,502,984	3,093,455	3,023,419
Health Officer, Sanitation & EMS	166,109	166,109	164,705	166,153	139,143
Risk Management (moved to Finance)					
Community Development	26,252	26,252	26,252	26,252	27,049
TOTAL - ADMINISTRATIVE SERVICES	3,260,572	3,260,572	3,220,944	3,833,262	3,715,339
DEPARTMENT OF FINANCE					
Finance Office	357,499	357,499	355,312	355,659	368,720
Assessor's Office	271,755	250,178	244,825	252,283	256,643
Board of Assessment Appeals	2,057	2,309	2,309	2,800	2,325
Treasurer	3,542	3,542	3,540	3,642	3,742
Tax Collector	178,018	178,018	166,079	174,720	177,463
Board of Finance	163,500	163,500	161,246	165,000	162,000
Risk Management (moved from Admin Services)	539,805	539,805	506,691	539,805	524,501
TOTAL - FINANCE	1,516,176	1,494,851	1,440,002	1,493,909	1,495,394
DEBT SERVICE	5,143,474	5,143,474	5,137,470	4,584,759	4,405,254
DEPARTMENT OF PLANNING					
Planning and Land Use	333,188	342,448	332,157	356,638	329,577
Boards and Commissions	57,250	57,250	40,098	51,150	49,950
TOTAL - PLANNING	390,438	399,698	372,255	407,788	379,527

TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2011-2012 ADOPTED BUDGET

DEPARTMENT OF FIRST SELECTMAN	2009-2010 ADOPTED BUDGET	2009-2010 REVISED BUDGET	2009-2010 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
DEPARTMENT OF PUBLIC WORKS					
Public Works - Highway	2,033,422	2,095,386	2,077,852	2,093,965	2,146,752
Solid Waste	2,769,316	2,753,321	2,466,079	2,719,921	2,683,186
Engineering Services	133,792	133,792	128,349	113,972	114,305
Building Operations	648,127	648,127	572,165	653,177	642,363
Building Official	106,178	106,178	102,564	106,858	108,558
Water Pollution Control Agency (WPCA)	409,712	659,712	656,628	411,202	371,291
TOTAL - PUBLIC WORKS	6,100,547	6,396,516	6,003,637	6,099,095	6,066,455
DEPARTMENT OF POLICE SERVICES	4,150,229	4,099,535	4,003,550	4,352,697	4,551,893
DEPARTMENT OF HUMAN SERVICES					
Human Services	399,915	399,915	382,106	400,091	394,389
Commission on Aging	5,800	5,800	4,350	5,800	4,800
Recreation	93,858	93,858	93,802	95,634	93,627
Housing Authority	600	600	600	600	700
Libraries	269,810	269,810	269,810	269,810	269,810
Outside Agencies	185,029	185,029	185,029	185,029	205,029
TOTAL - HUMAN SERVICES	955,012	955,012	935,697	956,964	968,355
TOTAL - GENERAL GOVERNMENT	22,418,634	22,635,549	21,914,918	22,626,173	22,482,632
BOARD OF EDUCATION	31,149,520	31,149,520	31,123,530	31,474,838	31,900,913
CAPITAL IMPROVEMENTS	374,037	174,731	174,731	659,535	892,553
GRAND TOTAL	53,942,191	53,959,800	53,213,179	54,760,546	55,276,098
SUMMARY					
General Operations	17,275,160	17,492,075	16,777,448	18,041,414	18,077,378
Education	31,149,520	31,149,520	31,123,530	31,474,838	31,900,913
Debt Service	5,143,474	5,143,474	5,137,470	4,584,759	4,405,254
Capital Improvements	374,037	174,731	174,731	659,535	892,553
Grand Total	53,942,191	53,959,800	53,213,179	54,760,546	55,276,098

**OFFICE OF THE FIRST SELECTMAN
SELECTMAN'S OFFICE**

FUNCTION DESCRIPTION:

1. General administration of the affairs of the Town
2. Coordination of Departments, Offices, Boards, Agencies, Commissions and Committees
3. Execution of all Ordinances, Resolutions, Regulations, Policies and other actions of the Board of Selectmen and Town Meeting
4. Approval and execution of contracts on behalf of the Town for any Office, Board, Agency, Commission and Committee
5. Development and presentation of the annual Town budget

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Implemented Anti-Blight Ordinance
- Implemented Town-Based Bidding Preference Ordinance

OFFICE OF THE FIRST SELECTMAN ECONOMIC DEVELOPMENT COMMISSION

FUNCTION DESCRIPTION:

Mission Statement

The Stonington EDC will foster the development of new businesses and the retention of existing businesses in the Town of Stonington. The end benefit of its actions will be to facilitate quality growth in the Town's commercial, industrial and corporate tax base.

In carrying out their duties, members of the EDC will strive to properly balance the town's tax burden between its individual and corporate citizens and will seek to preserve the quality of life in the Town.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

9 regular meetings are scheduled each year. Within the last 12 months EDC has focused on the following:

- 1) Signage Initiative – provide leadership and input to ad hoc Signage Committee which is working with PZC to re write the Town's signage regulations.
- 2) Website – finished economic development website <http://www.stoningtonedc.com/>
- 3) Solutions for Stonington – business outreach and development, assisted the First Selectman in hosting a breakfast meeting attended by over 50 local business owners. EDC is continuing to hold follow up meetings with non profit and manufacturing business owners/segments in a smaller group setting.
- 4) An ad hoc EDC advisory group meets monthly with the First Selectman to assist in the development of economic strategies.
- 5) Members of EDC appeared at public hearings to advocate for businesses when applications were heard by the Planning and Zoning Commission.
- 6) Assistance in the marketing of 3 large, manufacturing and residentially zoned properties currently listed for sale – Pfizer Farm 82 acres, Sea Research Foundation (Aquarium) 26 acres and Coogan Farm 55 acres. The realtors for each property met with EDC during the year and EDC has had follow up discussions to assist the property owners.
- 5) EDC added representation from the Town's two leading tourist business; new commission members Peter Glankoff (VP Sea Research Foundation, Aquarium) and Nat Arata (VP Mystic Seaport). Other new members add valuable skill sets – Dan Barber, a principal in Northeast Property Group, with a strong background in commercial real estate brokerage and Robynne Madison, a manager at Computer Sciences Corporation with a strong background in finance.
- 6) Commenced planning for EDC input into the 2014 Plan of Conservation and Development.

OBJECTIVES FOR THE COMING YEAR:

- 1) Conclude Signage Initiative.
- 2) Begin development of a planning document for the POCD update in 2014. Obtain funding commitments from local business and the CEDF (Community Economic Development Fund) to match a special funding request being made to the Town of Stonington for \$5,000. Total budget for EDC document for the POCD update likely will be about \$20,000 with Town participation capped at \$5,000.
- 3) Improve economic development website.
- 4) Work with the Town officials and the public on economic development projects.
- 5) Work to preserve and increase the availability of industrial and commercial land/buildings in town.

MAJOR BUDGET CHANGES AND COMMENTARY:

No change from prior year in total amount.

OFFICE OF THE FIRST SELECTMAN ELECTIONS

FUNCTION DESCRIPTION:

The Registrars are charged with maintaining voter lists through voter canvass, obituaries, voter cancellations, interstate cancellations, and the Connecticut Voter Registration System (CVRS). Registrars conduct referenda, primaries, elections, and conduct poll worker training. We maintain and test all voting equipment and register new voters through voter registration drives, DMV, SOTS office. Registrars are currently updating and correcting all voter registration cards to ensure accuracy of voter registration lists. It is also the Registrars ongoing responsibility to keep informed of all current elections laws through various trainings offered by the county Registrars' association, the SOTS office, and ROVAC.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

A voter canvass by mail was completed in May that helped make more accurate the voter list. We attended one registrar conference held by ROVAC and three training meetings of county registrars. We conducted 2 referenda, a primary and the November General Election. We utilized our new moderators as best we could given their level of experience, but the general consensus among Registrars is that moderators need more and better training. Prior to the primary and the November election, we met with each of the Moderators and Assistant Registrars in order to ensure that the elections run as smoothly as possible. This was separate from poll worker training.

OBJECTIVES FOR THE COMING YEAR:

Continuously maintain and update voter registration lists and files. Continue to learn new functions of CVRS to maximize data needs; also, continue to learn the new town hall software and shareware systems. Continue to learn about new and existing election laws. Do a new voter mailing canvass as per CT State Statute. We are mandated by the State to attend county meetings and State conventions to update our knowledge base at our own expense. Continue to learn more about the new optical scanning machines through use and training. Try to enlist more poll workers so that we have ongoing lists of people to call. Shred all documents in storage that we are legally allowed to shred. Lobby our State legislators about various issues that affect elections, especially the issue of 100% ballot ordering.

MAJOR BUDGET CHANGES AND COMMENTARY:

Because of unfunded State mandates and new local expenses that we previously did not have, our expenses have increased. First, the Pawcatuck Fire Department has decided to charge the registrars \$300 for every election and referendum held there. We are concerned that Hoxie and Stonington will follow suit. Also, in the past, the State of CT used to pay for IVS lines that we are required by law to have. They also used to pay for batteries and the yearly maintenance of scanners and parts. Not only will the State no longer pay for these services any more, but we also can no longer deal with the company from which the equipment was purchased because the company no longer manufactures the back-up batteries. Also, the new Secretary of State and her deputy are calling for 100% ballot ordering.

**OFFICE OF THE FIRST SELECTMAN
TOWN CLERK'S OFFICE**

FUNCTION DESCRIPTION:

Recording and reporting of land records and vital statistics, absentee ballot administration, and the issuance of various permits and licenses. Also, clerks Annual and Special Town Meetings.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

In FY 2009-2010 the office recorded and processed 5,622 land records and map documents. The conveyance tax continues at the rate of .0025.

Two new services –

Beginning June 2010 land records are now on line through a portal with Cott Systems our land records provider to allow customers for a fee, to print our land record images. Between the period of June – December the office has collected \$1718 through the on-line portal system. Stonington benefits by providing this service at no cost to the Town.

The office is now allowing customers to pay by debit and credit cards through Municipay Nationwide Payment Solutions.

OBJECTIVES FOR THE COMING YEAR:

The Town's Ordinances & Special Acts are being codified by General Code using the Historic Preservation Document money and the project is scheduled for completion by Spring of 2011.

The office will be contracting with Adkin's Printing Co. to finish up the back scanning project of the land records into the indexing system. A grant will be submitted to the State of Connecticut to cover the cost.

MAJOR BUDGET CHANGES AND COMMENTARY:

No major budget changes for this fiscal year.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF FIRST SELECTMAN	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
OFFICE OF SELECTMAN					
First Selectman	87,604	87,604	87,506	87,604	90,038
Second Selectman	5,722	5,722	5,690	5,722	5,854
Third Selectman	5,722	5,722	5,690	5,722	5,854
Town Attorney	45,000	45,000	45,000	50,000	50,000
Total - Salaries	144,048	144,048	143,886	149,048	151,746
Expenses (First Selectman)	6,000	6,000	6,000	6,000	6,000
Examination of Indices	2,500	2,500	2,500	2,500	2,500
Mosquito Abatement	30,000	30,000	30,000	30,000	30,000
Legal Services & Courts	80,000	80,000	40,644	80,000	80,000
Tree Trimming & Lighting	5,000	5,000	3,427	5,000	5,000
Total - Expenses	123,500	123,500	82,571	123,500	123,500
Town Wide	20,000	20,000	19,842	20,000	20,000
Administrative Services	7,500	7,500	7,500	11,700	7,500
Tax Collector	1,000	1,000	1,000	1,000	0
Economic Development Commission	8,000	8,000	8,000	8,000	6,866
Finance	2,500	14,565	14,564	3,000	0
Solid Waste	10,000	10,000	9,977	5,000	0
Total - Technical & Professional Services	49,000	61,065	60,883	48,700	34,366
TOTAL - OFFICE OF THE FIRST SELECTMAN	316,548	328,613	287,340	321,248	309,612
PROGRAMS AND AGENCIES					
S.E.A.T.	4,279	4,279	4,279	4,536	4,717
SECTER	5,952	5,952	5,952	6,452	5,952
CT. Conference of Municipalities	11,913	11,913	11,913	11,913	11,913
Southeastern CT Council of Governments	8,437	8,437	8,437	8,437	8,437
<i>Westerly Pawcatuck Downtown Business Association</i>					0
Wood-Pawcatuck Watershed	1	1	0	1	0
Mystic River Park-Public Restrooms	10,609	10,609	10,609	10,609	10,609
CT Council of Small Towns	1,025	1,025	1,025	1,025	1,025
Westerly Pops Concert	2,000	2,000	2,000	2,500	2,500
Affordable Housing Committee	1	1	0	1	100
Chamber Events	1,000	1,000	1,000	1,000	1,000
<i>National League of Cities</i>					0
<i>ICLEI</i>					0
<i>Probate Court - (see note below)</i>					6,200
TOTAL - PROGRAMS AND AGENCIES	45,217	45,217	45,215	46,474	52,453

NOTE: Probate Court - amount is an estimate pending notification from Regional Probate Office as to a per capita amount

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF FIRST SELECTMAN	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
WATERFRONT COMMISSION					
Clerical Services	900	900	750	900	900
Postage	75	75	0	75	75
Advertising	25	25	0	0	0
Consumable Supplies	60	60	60	25	25
Miscellaneous	25	25	12	75	75
Total - Expenses	185	185	72	175	175
TOTAL - WATERFRONT COMMISSION	1,085	1,085	822	1,075	1,075
PAWCATUCK RIVER HARBOR MGT					
Clerical Services	990	990	540	990	990
Postage	200	200	0	200	200
Advertising	500	500	0	500	500
Consumable Supplies	400	400	230	400	400
Miscellaneous	305	305	0	305	305
Reproduction & Printing	500	500	0	500	500
Total - Expenses	1,905	1,905	230	1,905	1,905
TOTAL PAWCATUCK RIVER HARBOR MGT.	2,895	2,895	770	2,895	2,895
SHELLFISH COMMISSION					
Expenses	50	50	48	50	50
TOTAL SHELLFISH COMMISSION	50	50	48	50	50
ECONOMIC DEVELOPMENT COMMISSION					
Postage	700	700	0	200	200
Advertising	2,000	2,000	265	4,500	2,500
Consumable Supplies	3,000	3,000	1,832	1,000	1,000
Trade Shows	500	500	1,064	500	500
Travel	450	450	259	450	450
Total - Expenses	6,650	6,650	3,420	6,650	4,650
TOTAL - ECONOMIC DEVELOPMENT COMMISSION	6,650	6,650	3,420	6,650	4,650
TOTAL - COMMISSIONS	10,680	10,680	5,060	10,670	8,670

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF FIRST SELECTMAN	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
EMERGENCY MANAGEMENT					
Emergency Management Tactical Operations Director	11,048	11,048	11,048	11,048	11,358
Clerical Services	1,600	1,600	1,600	1,600	1,645
Total - Salaries	12,648	12,648	12,648	12,648	13,003
Consumable Supplies	250	250	0	250	250
Telephone	6,000	6,000	5,125	0	0
Equipment	500	500	0	500	500
Development of Emergency Plan	1	1	0	1	1
Miscellaneous	100	100	0	100	100
Total - Expenses	6,851	6,851	5,125	851	851
Furniture & Equipment	750	750	0	750	750
Generator Maintenance	1	1	0	1	1
Water Testing	400	400	0	400	400
Communications	1	1	0	1	1
Mass Notification System Maintenance	9,000	9,000	8,559	9,000	9,000
Total - Services	10,152	10,152	8,559	10,152	10,152
TOTAL - EMERGENCY MANAGEMENT	29,651	29,651	26,332	23,651	24,006
ELECTIONS					
Registrars Salaries	30,402	30,402	30,378	30,402	31,253
Referenda/Election Personnel Salaries	55,000	22,640	17,195	57,000	57,000
Total - Salaries	85,402	53,042	47,573	87,402	88,253
Postage	4,750	4,750	46	5,000	5,000
Advertising	9,750	9,750	3,886	5,000	5,000
Consumable Supplies	2,000	2,000	292	2,000	2,000
Telephone	3,000	3,000	886	3,000	4,000
Equipment	3,000	3,000	430	2,000	3,000
Reproduction & Printing	500	500	0	500	500
Professional Associations & Publications	849	849	919	600	600
Voting Canvas	1,100	1,100	75	1,000	500
Miscellaneous (increase in cost of battery back-up)	500	500	396	500	1,000
Ballot Printing / Programming (Town now responsible for the payment of the memory cards)	8,800	8,800	2,961	10,000	10,000
<i>Facility Rental (charges incurred for the rental of Pawcatuck Fire Department)</i>					1,800
Total - Expenses	34,249	34,249	9,891	29,600	33,400
State Mandated Inspection	1	1	0	0	0
Voting Machine (<i>Optical Scan Machine Maintenance</i>)	1	1	0	2,200	2,200
Total - Services	2	2	0	2,200	2,200
TOTAL - ELECTIONS	119,653	87,293	57,464	119,202	123,853

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF FIRST SELECTMAN	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
TOWN CLERK					
Salary of Town Clerk	62,100	62,100	62,043	62,100	63,839
Clerical Salaries	84,720	84,720	83,649	83,720	83,720
Longevity	2,640	2,640	2,640	2,760	2,880
Total - Salaries	149,460	149,460	148,332	148,580	150,439
Postage	2,750	2,750	2,750	2,500	2,500
Advertising	7,000	7,000	7,000	5,500	5,500
Consumable Supplies	3,500	3,500	3,107	3,500	3,500
Telephone	500	500	448	500	500
Equipment	5,000	5,000	4,426	5,000	5,000
Professional Associations & Publications	160	160	95	220	150
Total - Expenses	18,910	18,910	17,826	17,220	17,150
Furniture & Equipment	1	1	0	1	1
Training & Education	900	900	769	1,000	1,000
Land Records & Data Processing	42,000	42,000	41,456	42,000	42,000
Vital Statistics	450	450	363	450	450
Total - Services	43,350	43,350	42,588	43,450	43,450
TOTAL - TOWN CLERK	211,721	211,721	208,746	209,251	211,040
TOWN MEETING & REFERENDA					
Town Meeting Personnel	200	200	177	200	200
Advertising	3,000	3,000	2,882	3,000	3,000
TOTAL - TOWN MEETING & REFERENDA	3,200	3,200	3,059	3,200	3,200

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF FIRST SELECTMAN	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
INFORMATION SYSTEMS					
IT Manager	82,737	82,737	82,661	82,737	
Longevity	200	200	200	250	
Total - Salaries	82,937	82,937	82,861	82,987	0
Postage	300	300	168	300	
Consumable Supplies	2,000	2,000	1,574	2,000	
Reproduction & Printing	50	50	0	50	
Telephone	1,500	1,500	1,174	1,500	
Professional Associations & Publications	250	250	0	250	
Equipment & Licensing	30,040	30,040	29,318	30,040	
Internet Hosting Expense	4,000	4,000	4,075	4,000	
Miscellaneous	50	50	0	50	
Total - Expenses	38,190	38,190	36,309	38,190	0
Training & Education	2,000	2,000	0	2,000	
Telecommunications	53,000	53,000	51,549	53,000	
Technical Assistance	5,000	5,000	4,922	5,000	
Total - Services	60,000	60,000	56,471	60,000	0
Geographic Information System (GIS) Expenses	31,500	31,500	30,905	31,500	
TOTAL - INFORMATION SYSTEMS	212,627	212,627	206,546	212,677	0
JUDGE OF PROBATE					
Postage	1,200	1,450	1,449	600	
Consumable Supplies	2,000	2,250	2,038	1,000	
Reproduction & Printing	2,000	5,250	4,181	900	
Telephone	800	1,050	963	500	
Total - Expenses	6,000	10,000	8,631	3,000	0
TOTAL - JUDGE OF PROBATE	6,000	10,000	8,631	3,000	0
PAYMENTS TO OTHER CIVIL DIVISIONS					
Borough of Stonington	159,516	159,516	159,516	161,003	167,581
TOTAL - FIRST SELECTMAN	1,114,813	1,098,518	1,007,909	1,110,376	900,415

DEPARTMENT OF ADMINISTRATIVE SERVICES

FUNCTION DESCRIPTION:

Provide Administrative Support for the Office of the First Selectman. Responsible for Town's Human Resource Administration (Human Resources, Labor Relations, Employee Benefits); Community Development Program; Health, Sanitarian & Emergency Medical Services (budgetary oversight) and the Capital Improvement Plan (CIP). Management of Information Technology which was moved two years ago to report directly to the First Selectman has been moved back to Administrative Services. As part of the transition plan for Director of Administrative Services several areas of responsibility and initiatives have been re-directed to other staff positions. The Risk Management function has been assigned to Maryanna Stevens, Director of Finance along with chairing the Town's Retirement Board. Leadership of the Geographic Information System (GIS) program/team has been transferred to Joe Bragaw, Public Works Director. The Document Imaging Program is now being led by Town Clerk Cindy Ladwig. The Town's web site team is being co-chaired by two support staff, Assistant Assessor Gregory Hayes and Administrative Assistant to the Solid Waste Manager, Deb Harvey. Coordination of the Special Projects Team has been undertaken by the Solid Waste Manager John Phetteplace. This re-distribution of responsibilities should allow the successor Director of Administrative Services to focus on the prime areas of responsibility for this position.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Administration – This includes expenses for the operations and activities within the Selectman's Office and Community Development Office in addition to the Admin Services Office. The expenses for the day to day activities of these functions are consolidated under the Department of Administrative Services Expense line item. In addition, compensation for support staff includes the Administrative Services Office, Selectmen's Office and IT Office.

Human Resources/Labor Relations - Agreements were re-negotiated with the all of the Town's collective bargaining units. These include: Town Hall Clerical Staff; Stonington Public Administrators Association; Highway Department Personnel and Police Union. All agreed to forego cost of living increases in fiscal year 2010-11 and to increase their cost share for medical benefits in the current and future years. This increased sharing of health care costs is a significant factor in containing the projected increase in these costs to the Town for FY 2011-12 to **.29%**. The Passage of national health care reform creates a shifting paradigm for the delivery of medical services. Provisions of this Act will impact the Town and necessitate a long term review of the Town's program.

Information Technology – The resignation of IT Manager Jason Jones necessitated the search for a replacement. After a comprehensive recruitment process and review of candidates, the position was awarded to the existing Technical Support Specialist Roger Kizer. A new hire, Anne-Louise Mazza was selected to fill the role of Technical Support Specialist to replace Roger. By the end of calendar year 2010 the IT Office is now back to full staffing to support the Town's continuously expanding IT infrastructure. A new GIS viewer was launched creating a more robust platform to support existing functions and expand the system's utility for staff as well as the general public

Risk Management - The Town was able to enter a three year rate lock-in with CIRMA thereby avoiding a **rate** increase on its liability, auto and property coverage. Favorable conditions allowed the Town to stabilize premiums for Workers Compensation coverage as well. The Executive Safety Committee was re-energized to focus attention on loss prevention as the most effective means of cost containment. This activity has been transferred to the Director of Finance.

Community Development/Special Projects - The continuing efforts of the Special Projects Team and Community Development Office resulted in the successful culmination of a number of grant projects. A separate report details these accomplishments and the millions of dollars of infrastructure improvements that have benefitted the community. There have been many lessons learned throughout the three and a half years that these efforts have been underway. If the Town is to avoid history repeating itself, attention must be given to institutionalizing the systemic responses to underlying problems leading to the project backlog.

Health/Sanitarian and Emergency Medical Services

This category of funding is for administrative purposes rather than operational control. The part time Director of Health is responsible for over site of activities mandated by the State Health Code and other related statutory requirements. The Sanitarian performs routine compliance inspections at food service establishments, public schools, cosmetology shops, day care centers and public campgrounds. Inspections are also conducted in response to nuisance and housing complaints. Abatement orders remain outstanding for a failing community septic system, lead hazards, asbestos violations and no/heat/cooking gas. The Town's newly adopted blight ordinance elicited 30 complaints requiring inspections. Seasonal bathing water sampling has been discontinued due to the priority of other mandated inspections.

OBJECTIVES FOR THE COMING YEAR:

The principle focus in the upcoming year will be stabilizing the organizational realignment that has been implemented in the transition process for the Director's position. One collective bargaining agreement expires on June 30, 2011. This will require re-negotiation. All other agreements have future expiration dates. Continued focus must be made on the impacts of health care reform. Planning must continue to re-design the current health care model to avoid negative impacts of this reform in future years.

MAJOR BUDGET CHANGES AND COMMENTARY:

Except for the re-alignment of the budgetary chart of accounts by returning the IT Office to the Department of Administrative Services no other significant changes are anticipated. A slight reduction in the rate for contributions into the Town's Pension Plan should help stabilize those costs. Personnel turnover further contributes to stabilizing salary expenses within the Department for 2011-12 as well as the fact that all but one of the bargaining unit agreements are in place. As mentioned above, health care costs have been contained for the upcoming year thanks in large part to the increased contributions by employees at all levels. A request for a part time assistant has been included as requested by the Town's Sanitarian

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF ADMINISTRATIVE SERVICES	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
ADMINISTRATION					
Director of Administrative Services	83,969	83,969	83,893	83,969	80,698
Administrative Support Staff	196,251	196,251	193,321	195,286	196,823
Longevity	4,640	4,640	4,440	4,600	2,710
Total - Salaries	284,860	284,860	281,654	283,855	280,231
Postage	1,000	1,000	672	1,000	1,000
Advertising	14,000	14,000	14,046	14,000	14,000
Consumable Supplies	1,700	1,700	2,481	1,700	1,400
Reproduction & Printing	100	100	631	500	800
Telephone	500	500	130	150	150
Equipment	5,400	5,400	2,815	5,400	5,400
Professional Associations & Publications	4,000	4,000	2,799	4,000	4,000
Seminars & Programs (Training & Education)	750	750	50	750	750
Database Expenses	6,670	6,670	2,405	6,670	6,670
Miscellaneous	750	750	484	700	700
Total - Expenses	34,870	34,870	26,513	34,870	34,870
Memorial Observances	7,500	7,500	5,999	7,500	7,500
Columbus Day Observances	5,000	5,000	5,000	5,000	5,000
Furniture & Equipment	1,500	1,500	1,191	1,500	1,500
Training & Education	2,000	2,000	100	2,000	2,000
Total - Services	16,000	16,000	12,290	16,000	16,000
TOTAL - ADMINISTRATION	335,730	335,730	320,457	334,725	331,101

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF ADMINISTRATIVE SERVICES	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
INFORMATION SYSTEMS					
IT Manager					69,062
Longevity					150
Total - Salaries	0	0	0	0	69,212
Postage					300
Consumable Supplies					1,500
Miscellaneous					50
Reproduction & Printing					50
Telephone					1,500
Equipment & Licensing					30,040
Professional Associations & Publications					250
Internet Hosting Expense					4,225
Total - Expenses	0	0	0	0	37,915
Training & Education					2,000
Telecommunications					53,000
Technical Assistance					5,000
Total - Services	0	0	0	0	60,000
Geographic Information System (GIS) Expenses					27,500
TOTAL - INFORMATION SYSTEMS	0	0	0	0	194,627
HUMAN RESOURCES					
Employee Training & Education	8,762	8,762	8,743	8,762	8,750
Labor Negotiations	25,000	25,000	12,491	50,000	50,000
Pension Plan	529,840	529,840	529,840	618,014	591,101
<i>Pension Plan - funding contribution</i>				300,179	222,500
Social Security	415,725	415,725	393,849	423,833	431,869
Unemployment	10,000	10,000	40,769	10,000	40,000
Heart & Hypertension	33,424	33,424	32,570	33,302	33,652
Employee Assistance Program	2,200	2,200	1,770	2,200	2,200
Employee Screening	700	700	230	700	700
Additional Manpower	5,000	5,000	2,237	5,000	5,000
Employee Travel Expense	28,000	28,000	20,543	28,000	23,000
Accrued Leave Pay-out	20,000	20,000	20,000	20,000	20,000
Retiree Health Care	51,900	51,900	50,715	53,000	55,000
Health Insurance	1,367,403	1,367,403	1,367,403	1,522,465	1,519,647
Life Insurance	21,900	21,900	21,824	18,000	20,000
TOTAL- HUMAN RESOURCES	2,519,854	2,519,854	2,502,984	3,093,455	3,023,419

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF ADMINISTRATIVE SERVICES	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
HEALTH OFFICER, SANITATION & EMS					
Health Officer Salaries	22,717	22,717	22,698	22,717	23,353
Sanitarian Salaries	65,616	65,616	65,552	65,611	67,515
Longevity	200	200	200	250	300
Total - Salaries	88,533	88,533	88,450	88,578	91,168
Sanitarian Expenses	1,575	1,575	1,188	1,575	1,575
Clothing Allowance					400
Furniture & Expenses	500	500	0	500	500
Training & Education	500	500	67	500	500
Total - Expenses	2,575	2,575	1,255	2,575	2,975
Stonington Ambulance	25,000	25,000	25,000	25,000	15,000
Mystic River Ambulance	25,000	25,000	25,000	25,000	15,000
Westerly Ambulance	25,000	25,000	25,000	25,000	15,000
Fire Officers Association	1	1	0	0	0
Total - Services	75,001	75,001	75,000	75,000	45,000
TOTAL-HEALTH OFF, SANITATION & EMS	166,109	166,109	164,705	166,153	139,143
RISK MANAGEMENT					
Risk Management - Stipend	7,304	7,304	7,304	7,304	0
Property & Liability Insurance	520,000	520,000	483,314	520,000	0
Claims & Damages	10,000	10,000	15,030	10,000	0
Dog Damages	1	1	0	1	0
Safety Program	2,500	2,500	1,043	2,500	0
TOTAL - RISK MANAGEMENT	539,805	539,805	506,691	539,805	0
COMMUNITY DEVELOPMENT					
Clerical Salaries	26,252	26,252	26,252	26,252	27,049
TOTAL - COMMUNITY DEVELOPMENT	26,252	26,252	26,252	26,252	27,049
TOTAL - ADMINISTRATIVE SERVICES	3,587,750	3,587,750	3,521,089	4,160,390	3,715,339

**FINANCE DEPARTMENT
FINANCE OFFICE**

FUNCTION DESCRIPTION

The Finance Office is responsible for managing the Town's financial operations in accordance with established fiscal policies (GAAP, GASB, CT State Statutes and Town Charter). Primary responsibilities include budget preparation and administration, accounts payable, payroll processing, purchasing, accounting, financial reporting, revenue collection, grant administration, cash management and investments, and debt management. The Finance Office provides support to, and advises the Board of Finance in its role as the Town's budgetary and financial oversight authority and assists the First Selectman in the preparation of the recommended annual budget.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Expanding electronic time-keeping system
- Complete a policies and procedures manual to document accounting procedures that are consistent with generally accepted accounting principles
- Set up trust to account for Other Post Employment Benefits (OPEB).
- RFP for audit services

OBJECTIVES FOR THE COMING YEAR:

- Begin implementation of Electronic purchase orders – requested in CIP
- RFP for Banking Services
- Continue improving the budget development process and budget document, including performance measurements
- Review and monitor current debt repayment schedules and exercise refunding options depending on favorable market conditions and structures
- Maintain or improve the Town's current bond rating (Moody's Aa1)

MAJOR BUDGET CHANGES AND COMMENTARY:

- This budget includes funding for GASB 45 in the amount of \$90,000, our required annual contribution as calculated by our actuary. The amount of the annual required contribution for 2011-12 is not available.

GASB 45 is an accounting standard requiring municipalities to properly record the present value of Other Post Employment Benefits (OPEB).

FINANCE DEPARTMENT ASSESSOR'S OFFICE

FUNCTION DESCRIPTION:

The assessor is the governmental official responsible for establishing the value of property for ad valorem tax purposes; for discovering, listing and valuing all taxable and tax-exempt properties; and to insure that the individual property owner's value is proper so that the owner pays no more than their fair share of the property tax. In the performance of these duties, assurance is made that no property escapes the assessment process or is under assessed and that no property owner received unauthorized preferential treatment. Revaluations are completed every five years in conformity with the Connecticut General Statutes and Revaluation Performance Standards. Development and updating of information is conducted on an ongoing basis, including modernization of computerized records of real estate, personal property and motor vehicles. Duties are performed in compliance with State of Connecticut mandated General Statutes.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

2007, 08, 09 Court Appeals

- 2007: 27 property owners; 47 properties; 9 withdrawn; 9 settled
- 2008: 3 property owners; 48 properties; 46 settled
- 2009: 2 property owners; 2 properties

Permits and Certificates of Occupancies

Processed 1061 permits, and miscellaneous inspections

- 478 additions, modifications, and new construction
- 159 sheds, decks, pools, and garages
- 424 fireplaces/liners, demolitions, re-shingle/re-roofing, septic, and miscellaneous permits

OBJECTIVES FOR THE COMING YEAR:

2012 Revaluation - Contracting for 2012 Revaluation

Court cases - Continue court case preparation and litigation

Mapping and/or GIS - Continued annual maintenance of the GIS mapping updates.

MAJOR BUDGET CHANGES AND COMMENTARY:

Publications - Fees are increasing between \$5 and \$10 per book on required pricing guides for motor vehicles

Consumable Supplies - This is a self-sustaining account. During the assessment year July through June 2010-11, copies of GIS products, \$588.00 fees for property records cards, reports, and miscellaneous copies, \$3,193.60 for a total of \$3,781.60. The Assessor's Office continues to have a substantial request for copies of computer records, property summary cards and GIS maps.

Database Expense - Vision Appraisal software maintenance fee is increasing in the amount of \$300. This agreement continues to cover the public terminals located in the Planning & Zoning Office and the Building Office. Quality Data software maintenance agreement is estimated to increase 2%.

Reserve Fund for Capital and Non-recurring Expenditures (Revaluation) - I request that the reserve fund allocation remain at the same level to cover the cost of the State-mandated revaluation.

**FINANCE DEPARTMENT
BOARD OF ASSESSMENT APPEALS**

FUNCTION DESCRIPTION:

The Board of appeals is the first level of appeal from the actions of the Assessor. It is a review body, and as such serves independently of the Assessor.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

2010 Appeals for 2009Grand List

During the months of March the Board of Assessment Appeals heard (54) appeals and as a result of such appeals granted (16) reductions, (1) increase and (37) denials that resulted in an adjustment to the Grand List in the amount of a reduction of \$247,715. A second session of the Board of Assessment Appeals was held during the month of September for the sole purpose of hearing appeals on motor vehicles. Six appeals were heard and (6) reductions were made in the amount of \$8,960.

OBJECTIVES FOR THE COMING YEAR:

The Board of Assessment Appeals is required to carry out its duties in accordance with the Connecticut General Statutes.

MAJOR BUDGET CHANGES AND COMMENTARY:

Expenditures are anticipated to decrease by \$478 as a result clerical hourly rates.

**FINANCE DEPARTMENT
TAX COLLECTOR'S OFFICE**

FUNCTION DESCRIPTION:

Tax Collector

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

This year we utilized the DMV Direct online access to motor vehicle files. This has been extremely useful in finding addresses for returned mail. It is especially helpful to be able to look at driver's license files since people are more likely to change their address on the license rather than on their registration. Many taxpayers are not aware that the two DMV systems are not linked so changes must be made to each file separately. We have also been able to access information for the assessor when a car has been sold and registered to another individual in Connecticut.

We have attempted to monitor delinquent accounts closely so that they do not get out of reach for taxpayers having financial difficulties. People are encouraged to make payment arrangements so as not to get too far behind given the 18% statutory interest rate.

OBJECTIVES FOR THE COMING YEAR:

We will continue to monitor accounts closely to keep the collection rate as high as possible. Given the economic climate this will be the key to keeping revenues coming in. We are hoping also to perhaps acquire additional space for our crowded office with the departure of the probate office on the main floor. This may or may not be in the plan for the changes of physical space in the town hall. We have not yet been told of the decision on this issue.

MAJOR BUDGET CHANGES AND COMMENTARY:

There are no major changes in our budget this year.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

FINANCE DEPARTMENT	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
FINANCE OFFICE					
Director of Finance	97,183	97,183	97,094	97,183	99,904
Clerical Salaries	131,640	131,640	130,641	131,640	131,640
Senior Accountant	73,536	73,536	73,469	73,536	75,668
Longevity	3,440	3,440	3,440	3,700	3,960
Total - Salaries	305,799	305,799	304,644	306,059	311,172
Postage	2,500	2,500	2,493	2,600	2,600
Consumable Supplies	3,000	3,000	3,650	2,700	2,500
Reproduction & Printing	1,000	1,000	672	700	700
Telephone	200	200	114	200	150
Professional Associations & Publications	1,500	1,500	877	800	800
Payroll Services	26,500	26,500	27,725	26,000	27,298
Equipment & Software Support	16,000	16,000	14,712	16,000	20,000
Total - Expenses	50,700	50,700	50,243	49,000	54,048
<i>Finance - Dunbar Armored Truck</i>					3,100
Total - Technical & Professional Services	0	0	0	0	3,100
Training & Education	1,000	1,000	425	600	400
Total - Services	1,000	1,000	425	600	400
TOTAL - FINANCE OFFICE	357,499	357,499	355,312	355,659	368,720
ASSESSOR'S OFFICE					
Salary of Assessor	77,407	77,407	75,888	77,406	79,652
Assistant Assessor	57,000	44,683	42,750	57,800	59,425
Clerical Salaries	105,280	96,020	95,934	83,720	83,720
Longevity	4,480	4,480	4,480	4,650	4,820
Total - Salaries	244,167	222,590	219,052	223,576	227,617
Postage	1,564	1,564	1,500	1,564	1,564
Consumable Supplies	1,950	1,950	1,207	1,950	1,950
Reproduction & Printing	1,700	1,700	2,005	1,700	1,700
Telephone	1,490	1,490	77	1,490	1,490
Equipment	375	375	400	425	425
Professional Associations & Publications	1,862	1,862	2,308	2,004	2,035
Database Expense	13,175	13,175	13,175	13,316	13,760
Miscellaneous	1,000	1,000	828	1,401	1,401
Total - Expenses	23,116	23,116	21,500	23,850	24,325
Furniture & Equipment	1	1	0	1	1
Training & Education	1,271	1,271	1,473	1,656	1,500
Special Audit Personal Property	3,200	3,200	2,800	3,200	3,200
Total - Services	4,472	4,472	4,273	4,857	4,701
TOTAL - ASSESSOR'S OFFICE	271,755	250,178	244,825	252,283	256,643

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

FINANCE DEPARTMENT	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
BOARD OF ASSESSMENT APPEALS	2,057	2,309	2,309	2,800	2,325
OFFICE OF THE TREASURER					
Salary of Treasurer	3,542	3,542	3,540	3,542	3,642
Expenses	0	0	0	100	100
TOTAL- TREASURER	3,542	3,542	3,540	3,642	3,742
OFFICE OF THE TAX COLLECTOR					
Salary of Tax Collector	62,100	62,100	62,043	62,100	63,839
Clerical Salaries	84,943	84,943	74,643	81,145	81,172
Longevity	300	300	300	350	400
Total - Salaries	147,343	147,343	136,986	143,595	145,411
Postage	12,500	12,500	12,490	13,000	13,250
Advertising	1,500	1,500	1,279	1,500	1,500
Consumable Supplies	1,150	1,150	1,128	1,150	1,200
Reproduction & Printing	6,500	6,500	6,031	6,500	6,500
Telephone	300	300	70	300	250
Equipment	4,225	4,225	4,030	4,225	4,250
Professional Associations & Publications	200	200	125	150	150
Miscellaneous	100	100	0	100	100
Total - Expenses	26,475	26,475	25,153	26,925	27,200
Training & Education	700	700	481	700	550
DMV - Delinquent Reporting	3,500	3,500	3,459	3,500	4,302
Total - Services	4,200	4,200	3,940	4,200	4,852
TOTAL - TAX COLLECTOR	178,018	178,018	166,079	174,720	177,463
BOARD OF FINANCE					
Clerical Salaries	2,000	1,654	1,400	2,000	2,000
Total - Salaries	2,000	1,654	1,400	2,000	2,000
Advertising	1,000	1,346	1,346	1,000	1,000
Total - Expenses	1,000	1,346	1,346	1,000	1,000
Professional Services	2,000	2,000	0	2,000	2,000
Accounting & Auditing	58,500	58,500	58,500	60,000	62,000
Special Audit	10,000	10,000	10,000	10,000	5,000
GASB 45	90,000	90,000	90,000	90,000	90,000
Total - Services	160,500	160,500	158,500	162,000	159,000
TOTAL - BOARD OF FINANCE	163,500	163,500	161,246	165,000	162,000

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

FINANCE DEPARTMENT	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
RISK MANAGEMENT					
Risk Management - Stipend					2,000
Property & Liability Insurance					510,000
Claims & Damages					10,000
Dog Damages					1
Safety Program					2,500
TOTAL - RISK MANAGEMENT	0	0	0	0	524,501
TOTAL FINANCE DEPARTMENT	976,371	955,046	933,311	954,104	1,495,394

DEBT SERVICE PRINCIPAL AND INTEREST

FUNCTION DESCRIPTION

Debt Service provides funding for the redemption of principal and interest obligations of the Town.

The use of General Obligation Bonds allows the cost of capital projects to be spread out over a period of time, usually 20 years, so that the entire cost does not impact the taxpayers in one year.

Annual debt service payment for 2011-12 is \$4,399,252.19.

SCHEDULE OF DEBT SERVICE MATURITY

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011-12	3,256,499.15	1,142,753.04	4,399,252.19
2012-13	2,742,926.05	1,022,456.17	3,765,382.22
2013-14	2,714,381.49	935,844.52	3,650,226.01
2014-15	2,530,866.04	847,981.88	3,378,847.92
2015-16	2,487,380.27	768,130.19	3,255,510.46
2016-17	2,488,909.99	675,501.76	3,164,411.75
2017-18	2,305,000.00	589,722.50	2,894,722.50
2018-19	2,140,000.00	497,203.75	2,637,203.75
2019-20	2,135,000.00	406,135.00	2,541,135.00
2020-21	1,630,000.00	315,003.75	1,945,003.75
2021-22	1,530,000.00	250,703.75	1,780,703.75
2022-23	1,530,000.00	187,291.25	1,717,291.25
2023-24	1,530,000.00	122,757.50	1,652,757.50
2024-25	1,280,000.00	63,112.50	1,343,112.50
2025-26	670,000.00	21,590.00	691,590.00
2026-27	170,000.00	3,655.00	173,655.00
	<u>31,140,962.99</u>	<u>7,849,842.56</u>	<u>38,990,805.55</u>

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

FINANCE DEPARTMENT	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
DEBT SERVICE					
Interest Payments:					
Series 1991 Clean Water Fund (Lords Pt.)	5,036	5,036	5,035	2,518	0
Series 1992 G.O. Sewer Bonds (Phase V)	94,050	94,050	94,050	62,865	31,433
Series 1998 Clean Water Fund (Mystic)	12,025	12,025	12,025	10,522	9,019
Series 2000 Clean Water Fund (Mystic)	11,772	11,772	11,771	10,399	9,001
Series 2001 G.O. Bonds - Lot A (PS/MMS)	22,001	22,001	22,000	0	0
Series 2001 G.O. Bonds - Lot B (Refund 90)	16,800	16,800	16,800	0	0
Series 2003 G.O. Bonds (High School Ren)	146,344	146,344	146,344	137,063	127,094
Series 2004 G.O. Bonds (High School Ren/Sewer)	393,680	393,680	393,680	378,380	356,530
Series 2005 G.O. Bonds (High School Ren)	330,625	330,625	330,625	305,625	284,375
Series 2007 G.O. Bonds	167,303	167,303	167,303	149,178	132,077
Series 2009 - Refunding	223,225	223,225	223,225	211,225	193,225
Total - Interest payments	1,422,861	1,422,861	1,422,858	1,267,775	1,142,754
Principal Payments:					
Series 1991 Clean Water Fund (Lords Pt.)	125,883	125,883	125,883	125,883	0
Series 1992 G.O. Sewer Bonds (Phase V)	495,000	495,000	495,000	495,000	495,000
Series 1998 Clean Water Fund (Mystic)	75,155	75,155	75,154	75,155	75,155
Series 2000 Clean Water Fund (Mystic)	68,575	68,575	68,575	69,946	71,345
Series 2001 G.O. Bonds - Lot A (PS/MMS)	500,000	500,000	500,000	0	0
Series 2001 G.O. Bonds - Lot B (Refund 90)	400,000	400,000	400,000	0	0
Series 2003 G.O. Bonds (High School Ren)	275,000	275,000	275,000	275,000	275,000
Series 2004 G.O. Bonds (High School Ren/Sewer)	510,000	510,000	510,000	510,000	710,000
Series 2005 G.O. Bonds (High School Ren)	500,000	500,000	500,000	500,000	500,000
Series 2007 G.O. Bonds	365,000	365,000	365,000	360,000	360,000
Series 2009 - Refunding	400,000	400,000	400,000	900,000	770,000
Total - Principal Payments	3,714,613	3,714,613	3,714,612	3,310,984	3,256,500
Bonding Costs	6,000	6,000	0	6,000	6,000
TOTAL - DEBT SERVICE	5,143,474	5,143,474	5,137,470	4,584,759	4,405,254

DEPARTMENT OF PLANNING & LAND USE

FUNCTION DESCRIPTION:

The Department of Planning manages Stonington's land use decision-making and permitting process, and provides staff support for the Planning & Zoning Commission, Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Plan of Conservation & Development Implementation Committee, and the Architectural Design Review Board. The Department also undertakes enforcement actions when zoning or inland wetland regulations are violated. The Planning Director manages a staff of 5 and is responsible for administering nearly \$3,000,000 in federal grants awarded for the Mystic Streetscapes and Mystic Multi-Modal Transportation Study.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Project management for 2 phases of Mystic Streetscapes and Mystic Multi-Modal Transportation Study. Provide guidance to land use commissions for high profile land use applications. Provide support for PZC initiated zoning regulation amendments including a complete revision of Stonington's commercial signage regulations. Ensured successful start-up of Architectural Design Review Board, implementing design review procedures to maintain aesthetics and historic character of the Town. Successfully took over all Floodplain Management functions from DPW.

OBJECTIVES FOR THE COMING YEAR:

Continuation of improved customer service. Work with PZC to review land use regulations to eliminate redundancy and expedite the application review process. Work with DPW Director and Town Engineer to finalize and implement *Technical Standards for Land Development and Road Construction*. Oversee wrap-up of Mystic Streetscapes and the Congressionally-funded \$500K Mystic Transportation Study.

MAJOR BUDGET CHANGES AND COMMENTARY:

1) \$3,000 is again requested for FEMA's Community Outreach (Community Rating System), ensuring that Stonington maintains its current CRS Classification (Class 9), saving Stonington taxpayers in excess of \$75,000 in annual insurance premiums (note: this is not a Floodplain Manager stipend); 2) \$5,000 is added to the Planning Department's Professional Services account, ensuring maintenance of sound and recording systems used for land use commission meetings. This was previously paid for by the Administrative Services Department Professional Services account. The logic is that the Planning Department should have responsibility for maintaining its own equipment.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PLANNING	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
PLANNING OFFICE					
Director of Planning	84,681	84,681	84,604	84,681	87,052
Planner	68,940	68,940	68,877	68,940	70,939
Zoning Enforcement Officer	60,629	60,629	60,574	60,630	31,194
Land Use Enforcement Officer	25,648	25,648	24,713	25,647	25,292
Clerical Salaries	62,160	71,420	72,078	83,720	83,720
Clerical Meetings	5,500	5,500	4,400	5,500	5,500
Longevity	1,930	1,930	1,930	2,820	2,180
Total - Salaries	309,488	318,748	317,176	331,938	305,877
Consumable Supplies	2,500	2,500	1,417	2,500	2,500
Reproduction and Printing	12,000	12,000	6,795	10,000	5,000
Telephone	500	500	174	500	500
Equipment Maintenance	3,000	3,000	2,620	3,000	3,000
Professional Associations & Publications	1,200	1,200	928	1,200	1,200
<i>Professional Services (cost of moving sound system for the Planning and Zoning meetings, previously paid for out of Town-wide technical and professional services)</i>					5,000
Total - Expenses	19,200	19,200	11,934	17,200	17,200
Furniture & Equipment	1,500	1,500	782	1,500	1,000
Training & Education	3,000	3,000	2,265	3,000	2,500
FEMA CRS Community Outreach	0	0	0	3,000	3,000
Total - Services	4,500	4,500	3,047	7,500	6,500
	26,848				
TOTAL - PLANNING OFFICE	333,188	342,448	332,157	356,638	329,577
TOTAL BOARDS AND COMMISSIONS ¹	57,250	57,250	40,098	51,150	49,950
TOTAL - OFFICE OF PLANNING & LAND USE	390,438	399,698	372,255	407,788	379,527
¹ The detail for these line items follows on the next page					

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PLANNING	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
BOARDS AND COMMISSIONS					
PLANNING & ZONING COMMISSION					
Postage	7,500	7,500	0	7,500	7,500
Advertising & Court Steno	25,000	25,000	21,886	21,000	20,000
TOTAL - PLANNING & ZONING COMMISSION	32,500	32,500	21,886	28,500	27,500
ZONING BOARD OF APPEALS					
Postage	1,450	1,450	0	1,450	1,450
Advertising	11,000	11,000	10,738	11,000	11,000
TOTAL ZONING BOARD OF APPEALS	12,450	12,450	10,738	12,450	12,450
CONSERVATION COMMISSION					
Postage	50	50	0	0	0
Consumable Supplies	50	50	0	0	0
Reproduction & Printing	200	200	200	200	0
Professional Assoc. & Publications	600	600	575	600	600
Barn Island Field Trips	3,500	3,500	3,281	3,500	3,500
TOTAL CONSERVATION COMMISSION	4,400	4,400	4,056	4,300	4,100
INLAND WETLANDS COMMISSION					
Postage	900	900	0	900	900
Advertising	7,000	7,000	3,418	5,000	5,000
TOTAL - INLAND WETLANDS COMMISSION	7,900	7,900	3,418	5,900	5,900
TOTAL BOARDS AND COMMISSIONS	57,250	57,250	40,098	51,150	49,950

DEPARTMENT OF PUBLIC WORKS HIGHWAY DEPARTMENT

FUNCTION DESCRIPTION:

The Highway Department's mission is to maintain and enhance to the best of our ability our communities' infrastructure assets including the road network, sidewalks, roadway signs, stormwater management system, parks, fields and some of the historic cemeteries throughout our beautiful Town. An important part of our job is to clear the roadways during and after winter snow storms and to respond to natural and/or man-made disasters when called upon by the First Selectman. The department strives to utilize technology, equipment as well as trained personnel to achieve our goals and objectives so that we can proudly serve the residents of Stonington.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Highway Department continues to carry out drainage and sidewalk repair and replacement projects as well as various pavement treatments throughout the Town. Some of the specific projects that the Department was involved with in 2010 include; rebuilding the two parking lots adjacent to the playground off of Spellman Dr, rebuilding portions of Flanders and Collins Rd as well as the Russell Ave area, replacing numerous culverts in Town, replacing and installing over 2000 feet of concrete sidewalks in Rock Ridge and in front of the High School and Human Services Building. Additionally, the Department spent about 2-3 months repairing bridges and cleaning up after the 3/31/10 flooding event

OBJECTIVES FOR THE COMING YEAR:

The Department wants to continue the process of maintaining our Town approved roads in a cost effective and responsible manner.

MAJOR BUDGET CHANGES AND COMMENTARY:

- We will be seeing a 15% and 16.4% increase in our costs for diesel and unleaded fuel respectively in the coming fiscal year. This will add a total of \$12.8k to our budget request.
- The Highway Department has been requesting funding over the last three budget cycles to start replacing our older large trucks; 6 of which are now over 13 years old, but due to tight budget times, they have not been funded. Our older trucks are starting to have more costly breakdowns and our use of straight treated salt in our winter snow removal operations is further deteriorating the trucks. Because of this, we are experiencing greater pressure on our Maintenance line to keep the trucks safely in the road. We are proposing a \$5k increase in the maintenance line to help keep up with the growing maintenance bills.
- We included a \$10k line item for Leaf program. As more residents are requesting our services for leaf pickup, the Department would need to put crews on overtime and purchase an additional leaf box to keep up with the growing requests. If this money is not funded, the Department will have to look at means to curtail the program. Over the past few years we have sent crews out on overtime to keep up with the requests, but our regular overtime budget can no longer support this service.
- We are proposing more \$ in drainage and sand/gravel/loam to help pay for some of the drainage work that is being asked of the Department. The cost of these increases has been offset by reducing requests for tree trimming and removal as we are trying to use our own guys for this tree work to help save costs.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PUBLIC WORKS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
HIGHWAY					
Public Works Director	92,024	92,024	91,940	92,024	94,600
Superintendent					
Highway Supervisor	74,527	74,527	73,765	71,042	73,032
Regular Salaries	984,056	984,056	974,963	989,954	996,195
Longevity - moved to total dept					
Overtime					20,000
Clerical Salaries	20,930	20,930	20,913	20,930	20,930
Longevity	16,260	16,260	17,220	17,390	18,570
Total - Salaries	1,187,797	1,187,797	1,178,801	1,191,340	1,223,327
Unleaded Gasoline	5,500	5,500	1,545	5,500	6,500
Diesel Fuel	55,000	55,000	56,915	55,000	66,800
Oil & Lubrication	4,500	4,500	3,847	4,500	4,500
Repairs & Maintenance (Gas System)	3,000	3,000	3,000	2,000	2,000
Total - Gas and Oil	68,000	68,000	65,307	67,000	79,800
Repairs & Maintenance	105,000	105,000	105,000	105,000	110,000
Miscellaneous	1,000	1,000	1,207	1,000	1,250
Bituminous Concrete	35,000	35,000	35,000	30,000	30,000
Drainage Materials	7,000	7,000	7,000	10,000	12,000
Sand/Gravel & Loom	18,750	18,750	17,988	21,750	25,600
Lumber	7,500	7,500	7,272	7,500	7,500
Pavement Treatments	319,000	319,000	319,000	319,000	319,000
Total - Materials	388,250	388,250	387,467	389,250	395,350
Postage	350	350	173	350	750
Consumable Supplies	2,325	2,325	1,720	2,325	2,325
Telephone	1,000	1,000	458	1,000	1,000
Hardware	13,000	13,000	12,946	13,000	13,000
Miscellaneous	1,250	1,250	1,192	1,250	1,250
Total - Supplies	17,925	17,925	16,489	17,925	18,325

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PUBLIC WORKS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
Safety & Protective	13,000	13,000	12,700	13,000	13,000
Land Damage	700	700	2,130	700	700
Sidewalk Repairs	60,000	60,000	59,739	60,000	60,000
Street Signs	6,500	6,500	6,246	8,500	8,500
Tree Trimming	12,500	12,500	12,500	15,000	12,500
Tree Removal	12,000	29,609	27,029	15,000	12,000
Tree Mgt Plan / Tree Planting				5,000	0
Clothing Allowance	9,600	9,600	9,600	9,600	9,600
Training & Education	3,500	3,500	1,514	3,500	2,500
Highway Equipment	12,250	12,250	12,069	12,250	12,250
Road Maintenance	2,500	18,495	28,613	10,000	10,000
Material Disposal	10,000	10,000	4,019	10,000	10,000
Cemetery Upkeep	3,000	3,000	3,000	3,000	3,000
Catch Basin Cleaning	0	0		17,000	17,000
Garage Diagnostic Equip & Tool	4,000	4,000	3,991	4,000	2,000
<i>Leaf Program</i>					10,000
Total - Services	149,550	183,154	183,150	186,550	183,050
Snow Removal Labor	100,000	128,360	128,360	120,000	120,000
Materials	12,000	12,000	8,369	12,000	12,000
Meal Allowance	4,900	4,900	4,909	4,900	4,900
Total - Snow Removal Expense	16,900	16,900	13,278	16,900	16,900
TOTAL HIGHWAY	2,033,422	2,095,386	2,077,852	2,093,965	2,146,752

**PUBLIC WORKS DEPARTMENT
SOLID WASTE DEPARTMENT**

FUNCTION DESCRIPTION:

The Solid Waste Office is responsible for the operation of the Transfer Station, oversight of the Commercial and Residential Municipal Solid Waste Collection Programs, Recycling Collection and Education Programs and Stonington's representative on the Southeastern Connecticut Regional Resources Recovery Authority (SCRRA).

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Fully implemented single stream recycling town wide. This included adding #3 - #7 plastics for the first time. Installed compactor at the Transfer Station for processing single stream recycling. This will help minimize the number of pulls to the processor (WWP).
- Processed flood related debris. Amnesty period, April 1st through the 18th. Processed a total of 299 tons. Total fees waived \$33,197.40. This was almost ten times the tonnage processed in 2009.
- We continue to work with the SCRRA to reduce disposal cost. The Authority has picked up the cost of electronics recycling (disposal) which is a considerable savings to the Town. Refinancing of the Project Bonds will create a savings of over \$2.4 million for the authority over the remaining 5 years of the bonds. The positive financial profile of the Authority going forward will help position the member towns to stabilize disposal costs at the end of the contract in 2017.

OBJECTIVES FOR THE COMING YEAR:

- Add tires, propane tanks, oil filters, oily rags and antifreeze to the list of items for which SCRRA assumes the cost of disposal.
- Promote single stream recycling.
- Evaluate revenues from residential and commercial PAYT and the recycling program.

MAJOR BUDGET CHANGES AND COMMENTARY:

- Unleaded gasoline and diesel fuel prices have risen significantly. This explains the \$3000 increase in those items.
- The \$3000 decrease in General Operations reflects SCRRA absorbing the cost of the disposal of tires, oil filters, propane tanks and antifreeze.
- The reduction in yellow bag costs is a reflection of the new bid price. However, there have been some persistent quality issues. If they are not resolved we may need to find a new vendor.
- Both residential and commercial collection costs have been slightly reduced. We are currently negotiating with the contractors.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PUBLIC WORKS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
OFFICE OF SOLID WASTE					
Salary of Recycling/Solid Waste Manager	72,763	72,763	73,096	72,762	74,873
General Labor	322,742	322,742	304,149	318,198	326,848
Clerical Salaries	37,456	37,456	37,631	37,456	41,860
Longevity	3,550	3,550	3,550	4,250	4,700
Total - Salaries	436,511	436,511	418,426	432,666	448,281
Expenses:					
Postage	2,500	2,500	2,500	3,000	2,500
Advertising	2,500	2,500	252	2,500	800
Consumable Supplies	650	650	517	700	750
Reproduction & Printing	2,000	2,000	738	2,000	1,000
Equipment	200	200	0	200	100
Professional Associations & Publications	300	300	0	300	100
Clothing Allowance	3,150	3,150	2,700	3,150	3,150
Unleaded Gasoline	5,000	5,000	2,951	5,000	6,000
Diesel Fuel	7,400	7,400	7,413	7,500	9,500
Road Maintenance	5,000	5,000	0	5,000	2,000
Utilities	6,500	6,500	5,301	6,500	6,500
General Operations	60,700	80,700	57,037	65,000	62,000
Parts & Labor	30,000	40,000	27,785	25,000	28,000
Leased Property	1	1	1	1	1
Grading & Seeding	1,000	1,000	70	1,000	500
Water Testing & Monitoring	32,000	32,000	22,600	30,000	30,000
Cap Maintenance	8,500	8,500	1,954	8,000	5,000
Disposal Fees (SCRRA)	820,000	790,000	730,156	780,000	780,000
Residential Collection (SCRRA)	483,400	483,400	454,863	483,400	470,000
Commercial Collection & Rentals (SCRRA)	710,000	710,000	649,134	710,000	690,000
SCRRA Consulting	1	1	0	1	1
SCRRA Contribution	1	1	0	1	1
Diesel Fuel (SCRRA Transportation)	20,000	20,000	15,620	22,000	22,000
Repairs & Maintenance (SCRRA Transportation)	12,000	12,000	5,575	17,000	15,000
SCRRA Receptacle Costs	120,000	104,005	60,486	110,000	100,000
Total - Expenses	2,332,803	2,316,808	2,047,653	2,287,253	2,234,903
Furniture & Equipment	1	1	0	1	1
Training & Education	1	1	0	1	1
Total - Services	2	2	0	2	2
TOTAL - SOLID WASTE	2,769,316	2,753,321	2,466,079	2,719,921	2,683,186

PUBLIC WORKS DEPARTMENT ENGINEERING & BUILDING OPERATIONS

FUNCTION DESCRIPTION:

The responsibility of general government building operations resides with the Public Works Director. Some of the responsibilities of the Town Engineer include providing technical support to the Land Use Commissions and to other Town Boards and Departments, assisting the Director with Phase 2 storm water compliance and for project development and oversight of municipal projects.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Over the past year, the Town Engineer was involved in the following;

- Reviewing development and bonding applications for the P&Z and the IW&W Commissions.
- Overseeing the renovated Donahue Park, the design of the south pier extension project, the completion of the new parking lots at Spellman Park, the renovation of the Animal Control Facility as well as assisting the Director in coordinating the cleanup from the floods in March 2010
- Finalizing a new excavation permit, Town wide technical standards and assisting the Director with inventorying and assessing assets with the town ROW such as pavement, sidewalks, etc.
- Worked on designs and planning for numerous drainage projects throughout Town.

OBJECTIVES FOR THE COMING YEAR:

In the coming year, the Town Engineer will be involved in the following;

- Assist the Director with planning for pavement, sidewalk and drainage projects in Town including design, plan preparation and project oversight
- Continue to provide engineering review of all development and bonding applications for the P&Z and the IW&W Commissions as well as providing engineering support for other town Departments and Commissions.
- Continue to work towards compliance with the Phase 2 DEP regulations with regards to storm water management

MAJOR BUDGET CHANGES AND COMMENTARY:

Facilities

- There is no increase in the utility accounts because we have been able to reduce energy usage in several of our buildings over the last year which will help offset the rising cost of #2 fuel oil.
- We were able to decrease the Town Hall facility line by \$5k as we have been able to control spikes in costs with proper preventive maintenance programs.
- We have included an additional \$4k for the picnic grounds to help address the deteriorating condition of the two pavilions

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PUBLIC WORKS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
ENGINEERING SERVICES					
Town Engineer	77,702	77,702	77,631	77,702	79,955
Clerical Services	20,930	20,930	20,912	20,930	20,930
Longevity	660	660	660	840	920
Total - Salaries	99,292	99,292	99,203	99,472	101,805
Professional Services	5,000	5,000	8,533	8,000	9,000
Phase II Storm water Requirements	18,000	18,000	17,406	1,000	1,000
Community Rating System Requirements	3,000	3,000	1,539	0	0
Office Expenses	3,500	3,500	1,668	3,500	2,500
Professional Services - Engineering Review	5,000	5,000	0	2,000	0
Total - Expenses	34,500	34,500	29,146	14,500	12,500
TOTAL - ENGINEERING SERVICES	133,792	133,792	128,349	113,972	114,305
OPERATIONS & MAINTENANCE OF TOWN BUILDINGS AND PROPERTY					
Janitorial/Maintenance Salary	50,336	50,336	49,948	50,336	50,472
Longevity	150	150	150	200	250
Total - Salaries	50,486	50,486	50,098	50,536	50,722
Miscellaneous	2,000	2,000	0	2,000	
Town Hall	10,000	10,000	8,873	10,000	11,500
Highway Garage #1	14,900	14,900	14,813	14,900	18,000
4th District Hall	1,750	1,750	1,267	1,750	1,750
Police Station	27,500	27,500	15,758	30,000	25,400
Human Services Building	9,500	9,500	5,737	8,500	8,500
Total - Heating Oil	63,650	63,650	46,448	65,150	65,150
Town Hall	41,000	41,000	40,865	41,000	41,000
Highway Garage #1	16,200	16,200	14,620	16,200	16,200
4th District Hall	750	750	634	750	750
Police Station	71,000	71,000	63,657	71,000	71,000
Human Services Building	15,000	15,000	14,213	15,000	15,000
Total - Electricity	143,950	143,950	133,989	143,950	143,950

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PUBLIC WORKS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
Town Hall	1,500	1,500	1,913	1,500	2,000
4th District Hall	400	400	226	400	300
Picnic Grounds	500	500	0	500	1
Police Station	2,200	2,200	1,135	2,200	2,200
Human Services Building	200	200	93	200	200
Pawcatuck Park	1	1	0	1	1,200
Total - Water	4,801	4,801	3,367	4,801	5,901
Town Hall	900	900	994	900	1,000
4th District Hall	120	120	70	120	70
Police Station	2,100	2,100	483	2,100	950
Human Services Building	370	370	136	370	370
Total - Sewer Use	3,490	3,490	1,683	3,490	2,390
Total - General Operations	217,891	217,891	185,487	219,391	217,391
Town Hall	50,000	50,000	36,313	50,000	42,000
Highway Garage #1	18,000	18,000	18,555	18,000	18,000
4th District Hall	750	750	396	750	750
Human Services Building	22,000	22,000	11,116	22,000	18,000
Picnic Grounds	6,500	6,500	8,475	3,700	7,700
Pawcatuck Dike	17,000	17,000	13,329	18,300	17,300
Pawcatuck Neighborhood Center	7,500	7,500	6,964	12,500	12,500
DEP Compliance - Town Wide	5,000	5,000	4,975	5,000	5,000
Playgrounds & Parks	5,000	5,000	4,230	5,000	5,000
Animal Control Facility	1,000	1,000	0	1,000	1,000
Town Dock Facility	5,000	5,000	4,238	5,000	5,000
Total - General Maintenance	137,750	137,750	108,591	141,250	132,250
Street Lighting	242,000	242,000	227,989	242,000	242,000
TOTAL - BUILDING OPERATIONS	648,127	648,127	572,165	653,177	642,363

PUBLIC WORKS DEPARTMENT BUILDING OFFICIAL'S OFFICE

FUNCTION DESCRIPTION:

The Building Official's Office enforces the provision of the State Building Code as they apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of every building or structure and the Public Health Code for new or repair of subsurface septic disposal systems.

- Review plans and specifications for compliance with the State Building Code
- Issues Building Permits for construction and collects fees for same
- Conducts inspections of work in progress for construction activities
- Actively participates in professional continuing education programs
- Cites Code violations and assists in prosecution of violators
- Reviews plans and inspects septic systems for compliance with Public Health Code

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

There was an increase in permit activity this past year mostly with additions and renovations of existing buildings. Permits for new single family residences were comparable with the past few years. Inspections of permitted work have remained consistent. Scanning of building permit files from 1990 to present continues and is approximately 75% complete.

OBJECTIVES FOR THE COMING YEAR:

Continue to work with design professionals, trades people and homeowners to help them better understand the requirements of the Wood Frame Construction Manual for the 120 mph wind zone that incorporates most of the Town. The State of Connecticut is in the process of adopting a more recent version of the International Building Codes. The Building Official must learn the changes and then inform trades people, home owners and design professionals of the changes.

Continue with scanning Building Department files and plans. Catalog/organize commercial plans that must be kept for the life of the structure.

MAJOR BUDGET CHANGES AND COMMENTARY:

Slight reduction in two line items under Expenses which better reflects anticipated expenditures.

Technical Assistance line item will be used to provide inspection coverage when Building Official is on vacation or out of the office for an extended period of time more than a day or two.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PUBLIC WORKS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
BUILDING OFFICIAL					
Building Official	73,962	73,962	73,895	73,962	76,107
Clerical	20,930	20,930	20,912	20,930	20,930
Longevity	960	960	960	1,040	1,120
Total - Salaries	95,852	95,852	95,767	95,932	98,157
Postage	750	750	750	750	500
Consumable Supplies	700	700	407	700	700
Reproduction & Printing	1,000	1,000	611	1,000	1,000
Telephone	575	575	68	575	300
Equipment	4,000	4,000	3,733	4,000	4,000
Professional Association & Publications	2,000	2,000	493	2,000	2,000
Expenses	9,025	9,025	6,062	9,025	8,500
Clothing Allowance	800	800	400	400	400
Training & Education	500	500	335	500	500
Furniture & Equipment	1	1	0	1	1
Technical Assistance				1,000	1,000
Total - Services	1,301	1,301	735	1,901	1,901
TOTAL - BUILDING OFFICIAL	106,178	106,178	102,564	106,858	108,558

**PUBLIC WORKS DEPARTMENT
WATER POLLUTION CONTROL AUTHORITY (WPCA)**

FUNCTION DESCRIPTION

The Salaries and Expense portions of this budget provide for Water Pollution Control administrative functions including sewer use billing and collection. The Director's salary is derived from the Sewer Enterprise Fund.

Operations (Town Share) supplements revenue received from sewer use fees so as to balance Sewer Enterprise Fund revenue against expense. The Sewer Enterprise Fund provides for operating the entire sewer system including collection and treatment. After adjusting for a one-time reimbursement from the CT Clean Water Fund, approximately 91 % of operating expenses in FY 2009-10 were derived from user fees compared to 88 % in FY 2008-09 and 83 % in FY 2007-08.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS

An appropriation of \$ 18,375,000 was authorized for wastewater treatment plant improvements by referendum on November 16th. Approximately \$ 14,000,000 is to rehabilitate the Mystic plant. The remainder will go toward enhancements to the Stonington Borough and Pawcatuck facilities.

The appropriation follows a "Conceptual Design" completed in March that recommends improvements to the three treatment plants. For Mystic, the "design" includes a new innovative alternative treatment process called BioMag® that materially reduces construction cost by eliminating the need to construct additional process tankage and still meet CT DEP standards for reducing nitrogen in the effluent.

The wastewater treatment and collection facilities continue to be operated under a contract with United Water Services. The contract is in effect through November 2014.

OBJECTIVES FOR THE COMING YEAR

- . Begin construction on the treatment plant improvements authorized in the November 2010 referendum.
- . Continue to integrate sanitary sewer system mapping and records with the town GIS

MAJOR BUDGET CHANGES AND COMMENTARY

- . While the cost of contract operations has stabilized for the time being because of low inflation and leveling off of utility rates, there continues to be a downward trend in sewer use that affects the balance between revenue and expense.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF PUBLIC WORKS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
WATER POLLUTION CONTROL AUTHORITY					
Clerical	63,290	63,290	62,736	63,290	63,290
Longevity	2,220	2,220	1,260	2,310	2,400
Total Salaries	65,510	65,510	63,996	65,600	65,690
Postage	5,500	5,500	3,075	5,500	5,500
Advertising	1	1	0	1	1
Consumable Supplies	2,500	2,500	4,876	2,500	2,500
Reproduction & Printing	2,500	2,500	770	2,500	2,500
Telephone	100	100	62	100	100
Equipment (Software Maintenance)	3,600	3,600	3,849	5,000	5,000
Total - Expenses	14,201	14,201	12,632	15,601	15,601
Furniture & Equipment	1	1	0	1	0
Total - Services	1	1	0	1	0
Operations (Town Share)	330,000	580,000	580,000	330,000	290,000
TOTAL - WPCA	409,712	659,712	656,628	411,202	371,291

POLICE DEPARTMENT

FUNCTION DESCRIPTION:

The Stonington Police Department's function is to serve and protect the public in the Town of Stonington. We respond to a variety of calls that consist of criminal complaints, medical calls, burglar alarms, motor vehicle accidents and a number of miscellaneous calls. In addition, the department enforces motor vehicle and criminal laws and town ordinances. The department provides boating safety and has control of the Animal Control Division. We also provide educational programs in the schools and to the public.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The department continues to work closely with the schools in presenting the DARE Program and other safety programs.

- Continue to work closely with the Town of Stonington Human Services Department, the TRIAD program and the Prevention Council.
- Successful implementation of a Crisis Intervention Team (CIT)
- Continued efforts with the "Positive Ticket" Program.
- Upgrade to our Records Management System.
- Successful Community Alert program in place
- Upgraded badges and retro-reflectivity jackets.
- Secured funding for ACO facility upgrades
- Regional collaboration to potentially secure funding for the implementation of a regionalized police radio system.
- Installed video recording equipment for interviews and in two cruisers through a State grant
- Continue to complete all the necessary training for personnel as required by the police academy.
- Assigned an officer to State's Attorney's Cold Case Squad.
- K-9 Team continued success

For FY2009-2010 the department investigated 2,274 criminal incidents, made 671 criminal arrests, and investigated 633 motor vehicle accidents. A total 2,449 motor vehicle summons were issued for various violations and made 117 DWI arrests. The Department responded to 10,828 (9,803 in 2008/2009) miscellaneous calls which 1,673 were medical calls and 1,144 were security alarm calls. A total of approximately 2,542 motor vehicle stops were made in accordance with the State of Connecticut profiling law.

OBJECTIVES FOR THE COMING YEAR:

- Continue to be pro-active in motor vehicle enforcement.
- Continue to assign officers and dispatchers to specialized training.
- Assign an additional officer to the detective division as available.
- Continue to work with the schools and community groups on law enforcement issues such as the Prevention Council.
- Stay abreast on the proposed developments that will increase the workload of the police department.
- Continue State accreditation efforts for liability tier.
- Complete ACO Facility upgrades
- Complete conversion to IMC Records Management System to include NCIS LYNX collaboration.
- Complete all the mandatory training for police personnel.
- Continue to examine and upgrade dispatching services.
- Update and examine our five-year strategic plan for the police department.
- Conduct additional leadership training for supervisors.
- Continue to build on our Chaplain program.
- Continue to train for critical incidents issues, including active shooter scenarios.

MAJOR BUDGET CHANGES AND COMMENTARY:

- 1) Request for small increases in overtime/training accounts to reflect K-9 program plus reflect salary increases.
- 2) There have been slight increases to the LEC line item due to an increase in their assessment and also to the tire account due to increases in tire prices.
- 3) Request for increase in gasoline line item due to price increases.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

POLICE DEPARTMENT	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
POLICE SERVICES					
Salary of Chief	96,031	96,031	95,945	96,031	99,604
Salary of Captain	89,955	89,955	89,875	89,955	93,298
Salary of Lieutenants	155,597	155,597	155,456	155,596	161,832
Salary of Sergeants	423,371	423,371	422,990	423,371	439,334
Salary of Regular Officers	1,600,784	1,600,784	1,550,262	1,630,505	1,694,877
Janitorial/Maintenance Salary	66,917	66,917	66,809	66,917	68,726
Boating Safety Personnel	12,000	12,000	11,612	12,000	12,000
Training Personnel Services	65,000	65,000	64,156	70,000	72,000
Communication Spec.-Salaries	355,853	305,559	293,762	355,581	317,947
Communication Spec.-Paid Holidays					17,647
Communication Spec.-Overtime	18,000	18,000	10,551	18,000	19,000
Communication Spec.-Uniforms	3,600	3,600	3,150	3,600	3,600
Community Service Officers	19,907	19,907	15,578	19,000	19,000
Special Officers	12,500	12,500	11,255	12,500	14,000
Police Commission Clerical	4,500	4,500	1,500	4,500	4,500
School Crossing Guards	44,153	44,153	37,391	44,153	44,153
Animal Control Salaries	50,094	50,094	45,621	50,094	51,488
Clerical Salaries	106,645	106,645	105,356	112,731	120,047
Regular Overtime- Officers	100,000	100,000	135,699	130,000	135,000
Paid Holidays	108,988	108,988	99,580	110,474	121,000
Longevity	34,790	34,390	34,390	37,211	39,880
Total - Salaries	3,368,685	3,317,991	3,250,938	3,442,219	3,548,933
Postage	3,200	3,200	278	3,200	3,000
Advertising	1,200	1,200	1,895	1,200	1,500
Consumable Supplies	16,000	16,000	11,892	16,000	16,000
Reproduction & Printing	5,000	5,000	4,496	5,000	5,000
Equipment	12,000	12,000	10,891	12,000	12,000
Professional Associations & Publications	1,500	1,500	1,498	1,500	1,500
Miscellaneous	7,000	7,000	5,235	7,000	7,000
Total - Expenses	45,900	45,900	36,185	45,900	46,000
Canine Expenses	5,000	5,000	1,039	5,000	5,000
Service Officer's Equipment	1,500	1,500	947	1,500	1,500
Boating Safety Expenses	8,500	8,500	5,172	8,500	8,500
Building Maintenance	19,000	19,000	27,645	19,000	19,000
Maintenance/Operation of Radios	6,500	6,500	2,057	6,500	6,500
Traffic Signs & Signals	40,000	40,000	37,128	40,000	42,000
Law Enforcement Council	10,414	10,414	10,414	11,248	12,130
Drug Program	5,500	5,500	5,025	5,500	5,500
Total - Services	96,414	96,414	89,427	97,248	100,130

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

POLICE DEPARTMENT	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
Regular Officers	24,000	24,000	23,865	24,000	24,000
Special Officers	1,000	1,000	633	1,000	1,000
Outfitting New Officers	5,000	5,000	4,817	5,000	5,500
Uniforms - Regular Officers	30,000	30,000	29,315	30,000	30,500
Furniture & Equipment	3,000	3,000	1,575	3,000	3,000
Telecommunications	89,000	89,000	93,310	89,000	89,000
Retirement Fund	365,000	365,000	363,715	476,000	550,000
Physicals	5,500	5,500	4,031	5,500	5,500
Educational Incentive	6,000	6,000	1,077	6,000	6,000
Total - Headquarter's Expense	468,500	468,500	463,708	579,500	653,500
Postage	180	180	0	180	180
Advertising	1,000	1,000	627	1,000	1,000
Consumable Supplies	300	300	16	300	300
Miscellaneous	750	750	791	750	750
Total - Police Commission Expense	2,230	2,230	1,434	2,230	2,230
Consumable Supplies	5,500	5,500	4,906	5,500	5,500
Miscellaneous	1,000	1,000	501	1,000	1,000
Training	14,000	14,000	10,437	14,000	14,000
Total - Regular & Reserve Training Exp	20,500	20,500	15,844	20,500	20,500
Telephone	0	0		600	600
Clothing Allowance	1,000	1,000	600	1,000	1,000
Total - Animal Control Expenses	1,000	1,000	600	1,600	1,600
Equipment (Emergency Vehicles)	6,000	6,000	5,134	6,000	6,000
Unleaded Gasoline	65,000	65,000	64,440	80,000	94,000
Oil & Lubrication	2,000	2,000	1,431	3,000	3,000
Parts & Labor	38,000	38,000	39,023	38,000	39,000
Tires	6,000	6,000	6,071	6,500	6,500
Total - Maint. & Operation of Vehicles	117,000	117,000	116,099	133,500	148,500
TOTAL POLICE SERVICES	4,150,229	4,099,535	4,003,550	4,352,697	4,551,893

HUMAN SERVICES DEPARTMENT

FUNCTION DESCRIPTION:

The mission of the Human Services Department is to enhance the quality of life for Stonington residents from all age groups and economic backgrounds by advocating for their basic needs and promoting self-sufficiency. Per Town Charter, the Department is comprised of four divisions: Social Services, Recreation, Youth and Family Services and Senior Services. The Department's Team embraces a proactive vision and philosophy regarding program development and customer service. The core values of the Department are: trust, caring, commitment and excellence.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- A total of 7,459 free meals, averaging 173 meals per day, including brown bag breakfasts and hot tray lunches, were served to youth this summer through the USDA Summer Food Service Program. A total of 34,273 meals have been served to children since this grant program's inception in 2004.
- In FY09-10, a total of 537 Energy Assistance applications were processed, reflective of a 38% increase over the past three years. As of December 31th this season, a total of 362 Energy Assistance applications have been processed by the Department, totaling over \$155,295 in grant funds for Stonington households.
- The Recreation and Youth & Family Services Divisions continued to combine resources to provide full day summer camp at the Spellman Playground site, again reaching maximum capacity two months prior to the program's start this past summer, serving 180 youth.
- Since the Department's formal inception in August 2000, more than \$4.0 million dollars in grant and donated funds have been secured by the Human Services Department. Over \$732,000 in grant and cash donations benefited residents in FY09-10.
- Incoming phone calls to the Department, as tracked by the Town's Call SWEET! program, when operational, captured 18,314 calls during the first six months of this fiscal year, reflective of 30% of all incoming calls to the Town, excluding the Police Department.

OBJECTIVES FOR THE COMING YEAR:

- Continue to pursue on-line program registration and payment capabilities, as well as, program evaluation forms.
- Continue to address infrastructure needs at the Spellman Park Complex
- Expand the Stonington Community Garden, located next to the Human Services building and supported through stimulus grant funds, for additional residents interested in harvesting their own produce through square foot gardening with the assistance of volunteer expert gardeners.
- Complete the integration of departmental tracking software designed to facilitate case management and data collection.
- Continue to pursue grants/donations and implement self sustaining programming.

MAJOR BUDGET CHANGES AND COMMENTARY:

There are no major budget changes.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF HUMAN SERVICES	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
OFFICE OF HUMAN SERVICES					
Human Services Director	75,102	75,102	75,034	75,103	77,205
Social Services Administrator	58,131	58,131	58,078	58,131	59,817
Youth & Family Services Administrator	53,997	53,997	53,948	53,997	55,563
Human Services Program Coordinator	32,367	32,367	29,491	32,830	33,270
Youth Services Program Coordinator	26,885	26,885	26,885	26,885	16,415
Counseling Services	36,935	36,935	25,357	36,935	36,000
Clerical	57,647	57,647	57,643	57,059	57,768
Longevity	1,400	1,400	1,400	1,700	1,900
Total - Salaries	342,464	342,464	327,836	342,640	337,938
Postage	1,500	1,500	1,500	1,500	1,500
Consumable Supplies	2,500	2,500	2,500	2,500	2,500
Telephone	3,500	3,500	3,399	3,500	3,500
Equipment and Repairs	3,700	3,700	3,700	3,700	2,700
Reproduction and Printing	3,750	3,750	3,750	3,750	3,750
Professional Associations & Publications	1,500	1,500	1,500	1,500	1,500
Youth & Family Services Program Expenses	7,800	7,800	7,755	7,800	7,800
General Assistance	30,000	30,000	26,966	30,000	30,000
Miscellaneous	500	500	500	500	500
Total - Expenses	54,750	54,750	51,570	54,750	53,750
Community Safety Program	1	1	0	1	1
Furniture & Equipment	1,700	1,700	1,700	1,700	1,700
Training & Education	1,000	1,000	1,000	1,000	1,000
Total - Services	2,701	2,701	2,700	2,701	2,701
TOTAL - OFFICE OF HUMAN SERVICES	399,915	399,915	382,106	400,091	394,389

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF HUMAN SERVICES	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
COMMISSION ON AGING					
Postage	2,500	2,500	1,225	2,500	1,500
Reproduction & Printing	1,100	1,100	1,100	1,100	1,100
Program Expense	2,200	2,200	2,025	2,200	2,200
Total - Expenses	5,800	5,800	4,350	5,800	4,800
TOTAL - COMMISSION ON AGING	5,800	5,800	4,350	5,800	4,800
RECREATION					
Salary of Director	46,657	46,600	46,544	48,433	52,426
Other Salaries	17,007	17,007	17,007	17,007	14,507
Officials & Instructors	10,094	10,094	10,094	10,094	7,594
Total - Salaries	73,758	73,701	73,645	75,534	74,527
Consumable Supplies	2,550	2,550	2,550	2,550	2,550
Telephone	600	600	0	600	600
Program Expense	4,200	4,200	4,200	4,200	4,200
Equipment & Trophies	1,600	1,600	1,600	1,600	1,600
Parts & Labor	8,750	8,750	8,777	8,750	7,750
Utilities	1,500	1,557	2,130	1,500	1,500
Professional Association/Training	900	900	900	900	900
Total - Expenses	20,100	20,157	20,157	20,100	19,100
TOTAL - RECREATION	93,858	93,858	93,802	95,634	93,627
TOTAL HUMAN SERVICES	499,573	499,573	480,258	501,525	492,816
HOUSING AUTHORITY					
Clerical (Housing Authority)	600	600	600	600	700
TOTAL - HOUSING AUTHORITY	600	600	600	600	700

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

DEPARTMENT OF HUMAN SERVICES	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
LIBRARIES					
Westerly Public Library	86,810	86,810	86,810	86,810	86,810
Stonington Free Library	115,000	115,000	115,000	115,000	115,000
Mystic & Noank Library	65,000	65,000	65,000	65,000	65,000
Stonington Historical Society	3,000	3,000	3,000	3,000	3,000
TOTAL - LIBRARIES	269,810	269,810	269,810	269,810	269,810
OUTSIDE AGENCIES					
Public Health & Nursing	23,028	23,028	23,028	23,028	23,028
Pawcatuck Neighborhood Center	98,000	98,000	98,000	98,000	118,000
Como Senior Citizens Center	40,501	40,501	40,501	40,501	40,501
Mystic Area Shelter & Hospitality	4,000	4,000	4,000	4,000	4,000
Westerly Area Rest and Meals	6,000	6,000	6,000	6,000	6,000
Westerly Adult Day Services, Inc.	7,500	7,500	7,500	7,500	7,500
Big Brothers/Big Sisters	1,500	1,500	1,500	1,500	1,500
Community Vocational Services	1,500	1,500	1,500	1,500	1,500
T.V.C.C.A.	1,000	1,000	1,000	1,000	1,000
Stonington Prevention Council	500	500	500	500	500
New London Homeless Hospitality Center	1,500	1,500	1,500	1,500	1,500
TOTAL OUTSIDE AGENCIES	185,029	185,029	185,029	185,029	205,029
TOTAL DEPARTMENT OF HUMAN SERVICES	955,012	955,012	935,697	956,964	968,355

EDUCATION

The following is a summary of expenditures for the 2011-12 fiscal year as submitted by the Education Department. Any questions regarding the Education portion of the budget should be directed to the Business Office of the Stonington Public Schools.

The detail budget book can be obtained at the Board of Education – Central Office.

TOWN OF STONINGTON EDUCATION 2011-2012 BUDGET

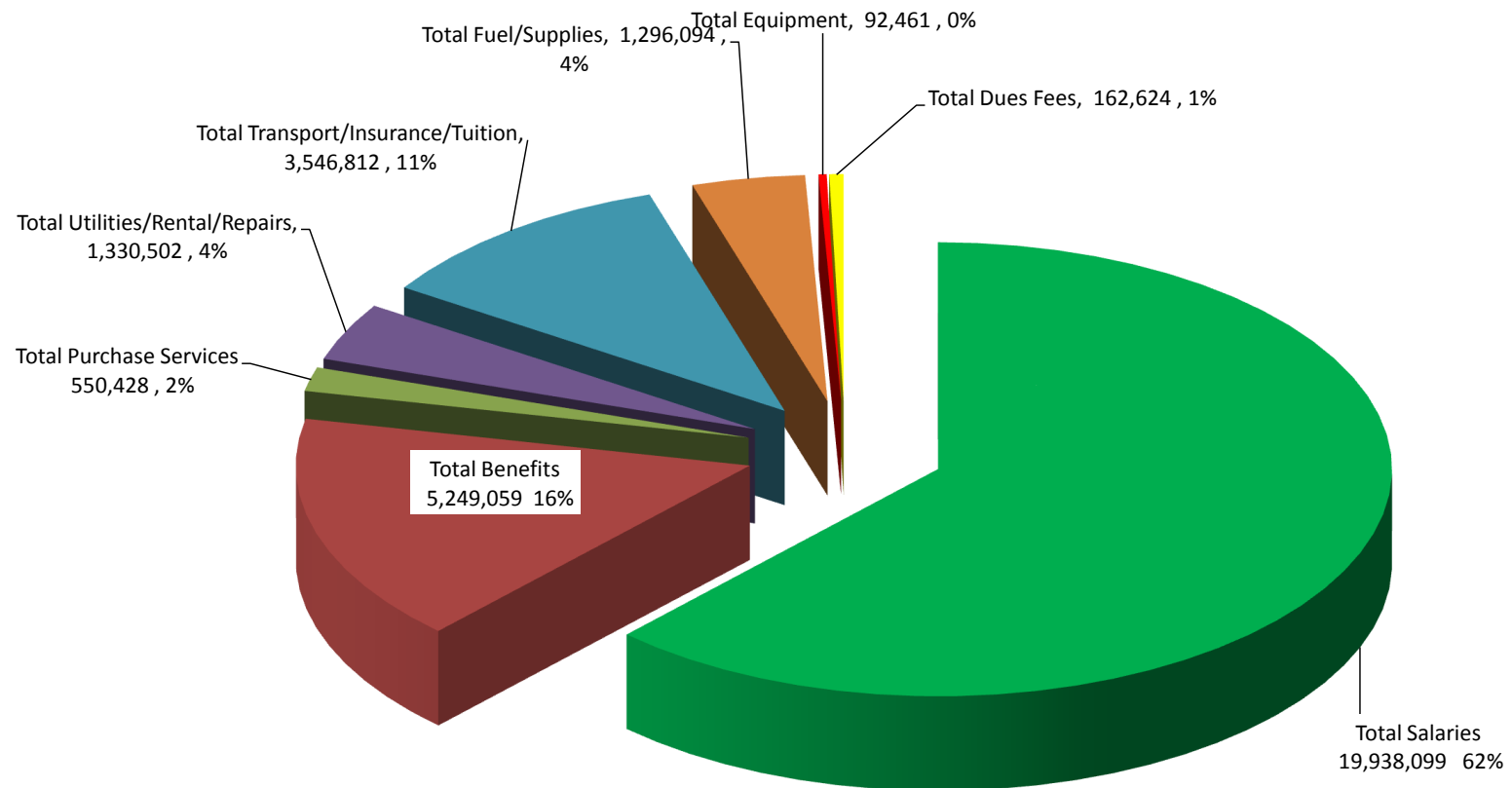
2009-2010	2010-11		VERSION DATE 03/23/11	2011-2012		
Actual	Adopted Budget	Acct	Description	Proposed Budget	Increase	% Change
1,339,355	1,312,724	111	Administrative Salary	1,362,017	49,293	3.76%
13,065,704	13,299,765	113	Teacher Salary	13,570,947	271,182	2.04%
711,607	666,055	114	Secretarial Salary	683,378	17,323	2.60%
1,231,339	1,179,393	115	Main/Custodian Salary	1,203,733	24,340	2.06%
295,942	296,373	116	Nurse Salary	306,374	10,001	3.37%
1,458,055	1,372,903	117	Paraprofessional Salary	1,424,003	51,100	3.72%
373,922	383,553	118	Non-Certified Professionals	383,573	20	0.01%
300,885	264,000	123	Sub Teacher Salary	266,000	2,000	0.76%
18,077	23,300	124	Sub Sec Salary	23,300	-	0.00%
37,807	60,000	125	Sub/PT Maint/Cust. Salary	60,000	-	0.00%
114,855	97,947	126	Sub/PT Nurse Salary	101,953	4,006	4.09%
36,178	30,000	127	Sub Paras Salary	33,000	3,000	10.00%
400,370	415,096	133	Added Teaching / Stipend Positions	425,105	10,009	2.41%
109,733	126,550	153	Tutor Salary	111,550	(15,000)	-11.85%
19,493,829	19,527,659		Total Salaries	19,954,933	427,274	2.19%
3,618,168	3,877,707	210	Health Insurance	3,859,870	(17,837)	-0.46%
30,900	30,900	211	Flex Plan	30,000	(900)	-2.91%
34,335	32,000	214	Life Insurance	34,500	2,500	7.81%
3,617	3,600	215	Long Term Disability	3,600	-	0.00%
395,042	460,419	221	Town Pension	445,239	(15,180)	-3.30%
198,562	194,469	223	FICA	198,500	4,031	2.07%
244,338	245,167	224	Medicare	245,850	683	0.28%
89,022	105,000	231	Workers Compensation	95,000	(10,000)	-9.52%
76,128	96,000	232	Unemployment	89,000	(7,000)	-7.29%
22,684	25,000	240	Course Credit	30,500	5,500	22.00%
250,677	205,000	250	Retirement	210,000	5,000	2.44%
4,963,473	5,275,262		Total Benefits	5,242,059	(33,203)	-0.63%
					-	
6,512	10,671	311	Student Enrichment	14,621	3,950	37.02%
10,540	28,079	312	Professional Development	28,079	-	0.00%
118,340	241,707	313	Pupil Services	193,445	(48,262)	-19.97%
260,255	215,008	319	Prof/Tech Service	225,369	10,361	4.82%
16,115	21,538	332	In Town Travel	21,538	-	0.00%

TOWN OF STONINGTON EDUCATION 2011-2012 BUDGET

24,311	24,721	390	Referees	27,207	2,486	10.06%
42,521	35,760	391	Police Services	40,169	4,409	12.33%
478,594	577,484		Total Purchase Services	550,428	(27,056)	-4.69%
818,563	834,311	410	Public Utilities	854,940	20,629	2.47%
390,723	394,563	430	Repairs/Maintenance	394,563	-	0.00%
50,626	78,336	440	Rentals	80,999	2,663	3.40%
1,259,912	1,307,210		Total Utilities/Rental/Repairs	1,330,502	23,292	1.78%
1,141,635	1,180,180	510	Regular Transportation	1,209,685	29,505	2.50%
391,837	527,964	511	Spec Ed Transportation	491,578	(36,386)	-6.89%
45,868	41,548	512	Competitive Field Trips & Away Games Transp.	46,069	4,521	10.88%
250,991	245,525	520	Property/Liability Ins.	251,020	5,495	2.24%
129,818	106,979	530	Communications	109,970	2,991	2.80%
11,106	15,000	540	Advertising	15,000	-	0.00%
29,153	29,906	550	Printing/Binding	29,594	(312)	-1.04%
1,311,547	1,077,880	560	Tuition	1,340,207	262,327	24.34%
53,092	51,296	580	Conference	53,689	2,393	4.67%
3,365,047	3,276,278		Total Transport/Insurance/Tuition	3,546,812	270,534	8.26%
150,071	116,988	610	Non Instructional Supplies	118,373	1,385	1.18%
194,737	203,876	611	Instructional Supplies	203,876	-	0.00%
641	650	612	Dist Tech Supplies	650	-	0.00%
203,955	176,773	615	Maintenance Supplies	182,764	5,991	3.39%
160,554	196,841	620	Transportation Fuel	207,356	10,515	5.34%
318,884	354,784	625	Heat Energy	348,708	(6,076)	-1.71%
82,797	84,831	635	Instr. Bid Supplies	84,831	-	0.00%
66,002	88,061	640	Classroom Books	112,571	24,510	27.83%
8,181	15,500	650	Library Books	16,000	500	3.23%
-	7,500	655	Media Supplies	8,100	600	8.00%
8,087	12,449	660	Professional Materials	12,865	416	3.34%
1,193,909	1,258,253		Total Fuel/Supplies	1,296,094	37,841	3.01%
27,257	31,897	700	New Equip Instruction	34,411	2,514	7.88%
24,189	1,736	710	New Equip Non Instruction	2,924	1,188	68.43%
118,648	49,599	720	Replace Equip Instruction	45,399	(4,200)	-8.47%
36,874	8,694	730	Replace Equip Non Instruction	9,727	1,033	11.88%
206,968	91,926		Total Equipment	92,461	535	0.58%
89,652	88,148	810	Dues/Fees	86,606	(1,542)	-1.75%
67,663	72,618	812	Dist. Tech Dues/LIC	76,018	3,400	4.68%

TOWN OF STONINGTON EDUCATION 2011-2012 BUDGET

157,315	160,766		Total Dues Fees	162,624	1,858	1.16%
					-	
6,661,745	6,671,917		Total Operations	6,978,921	307,004	4.60%
31,119,047	31,474,838		FOUNDATION GRAND TOTAL	32,175,913	701,075	2.227%
			Board of Finance Adjustment 3/23/11	(275,000)	(275,000)	-0.874%
31,119,047	31,474,838		ADJUSTED GRAND TOTAL	31,900,913	426,075	1.354%



CAPITAL IMPROVEMENT PROGRAM

FUNCTION DESCRIPTION

To account for major projects undertaken by the Town that are greater than \$10,000 and generally not recurring. The Long-Range Capital Improvements Committee reviews the requests made by departments and makes recommendations to the Board of Selectmen for their consideration. The Board of Selectmen then reviews the requests and recommends to the Board of Finance requests with a priority of A, B or C.

The priorities are defined as follows:

- A. Committed:** Projects which the Town has already agreed to undertake
- B. Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services
- C. Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services
- D. Acceptable:** Projects which are fully planned, but implementation can wait until funds are available
- E. Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred

The Long-Range Capital Improvements Committee is appointed by the Board of Selectmen and consists of nine (9) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments: Board of Selectmen, Board of Police Commissioners, Board of Education, Board of Finance, Planning and Zoning Commission, Administrative Officer, Director of Finance, Director of Public Works, Director of Water Pollution Control Authority, Director of Planning, Chief of Police, Director of Human Services, Solid Waste Manager, Town Engineer, Information Technology Manager.

The members of the Long-Range Capital Improvements Committee are as follows:

Edward Haberek, Jr.	First Selectman
George Sylvestre	Director of Administrative Services
Maryanna Stevens	Director of Finance
Darren Stewart	Chief of Police
Beth-Ann Stewart	Director of Human Services
Joseph Bragaw	Director of Public Works
Harold Storrs	Director, WPCA
William Haase	Director of Planning
John Phetteplace	Solid Waste Management
Lawrence Sullivan	Town Engineer
Jason Jones	IT Manager
Andrew Rines	Member, Board of Finance
Susette Tibus	Chairman, Board of Police Commissioners
Bill King	Board of Education Operations Manager
John Swenarton.	Chairman, Planning & Zoning Commission

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

CAPITAL IMPROVEMENTS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED	2011-12 ADOPTED BUDGET
General Operations					
Town Hall/Police Technology upgrade	65,000	65,000	65,000	65,000	65,000
GIS Development and Permit Tracking	1	1	0	15,000	15,000
Fiber Installation -				8,000	8,000
Town Hall / Human Services Phone System	28,000	28,000	0	28,000	
Document Imaging	33,000	33,000	12,337	0	
Ortho Photography	15,000	15,000	15,000	15,000	
Sub Total	141,001	141,001	92,337	131,000	88,000
Police Services					
New Police Cars	78,000	78,000	73,253	105,000	81,000
New Radar Units - Motor Vehicle Enforcement Program					0
Technology Upgrade - Communication Equipment Upgrade	20,000	70,694	70,694	20,000	20,000
Mobile Data Terminal Upgrade (MDT Laptops)					35,000
Marine Patrol Police Boat					0
Handgun Replacement	0	0	0	30,000	
Bulletproof Vest Replacement	35,000	35,000	17,190	0	
Animal Control Facility	0	0	0	200,000	
Sub Total	133,000	183,694	161,137	355,000	136,000
Finance Department					
Revaluation	1	1	0	100,000	100,000
Electronic Requisition / Document Imaging - MUNIS					12,500
Sub Total	1	1	0	100,000	112,500
Public Works: Highway Department					
Drainage Town wide	0	0	0	12,500	25,000
7 year lease purchase - various equipment	59,200	59,200	59,187	0	47,600
Lantern Hill Bridge Replacement	1	1	0	0	30,000
Repave Human Services Parking Lot	1	1	0	18,000	
Recreation Area Parking Lot	1	1	0	0	
Salt Dome Roof Repair	1	1	0		
Renee Drive - Reclaim and Repave	0	0	0	160,000	
Stillman Avenue Bridge Study	0	0	0	1	40,000
Hewitt Road - Reclaim and Repave	0	0	0	1	0
Hewitt Road - Realign Curve	0	0	0	1	
Meadow Avenue Drainage Repair	0	0	0	1	45,000
Install Drainage on Collins Road					80,000
Rehabilitation of No. Stonington Rd Bridge					100,000
Extend Drainage on Pequotsepos Rd Ext					0
Install Drainage on Farmholme Road					0
Resurfacing of Taugwonk Rd @ Exit 91					1
Reclaim & Repave Renee Dr - LOCIP					110,000
Sub Total	59,204	59,204	59,187	190,504	477,601

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

CAPITAL IMPROVEMENTS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED	2011-12 ADOPTED BUDGET
Public Works: Sanitation and Waste Removal:					
7 year lease purchase - Bucket Loader	17,728	17,728	17,728	0	
Roll Off Truck	28,000	28,000	0	28,000	28,000
Loader	25,000	25,000	0	25,000	25,000
Loader Tires	0	0	0	13,000	
Sub Total	70,728	70,728	17,728	66,000	53,000
Public Works: Water Pollution Control (WPCA)					
Mystic WPCF Rehabilitation	1	1	1		
Sub Total	1	1	1	0	0
General/Town Buildings					
Municipal complex LOCIP	114,000	114,000	0	114,000	0
Underground Storage Tank Compliance	1	1	0	0	0
Paint PNC	0	0	0	1	0
Disaster Mitigation	0	0	0	1	0
Sub Total	114,001	114,001	0	114,002	0
Outside Agencies					
Seawalls Repair Stonington Borough	20,000	20,000	20,000	20,000	0
Town Dock - South Pier Extension	0	0	0	1	0
Town Dock - Seawall, Leased Parcel #3	0	0	0	1	0
Sub Total	20,000	20,000	20,000	20,002	0

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2011-2012 ADOPTED BUDGET**

CAPITAL IMPROVEMENTS	2009-2010 ADOPTED BUDGET	2009-10 REVISED BUDGET	2009-10 ACTUAL EXPENDED	2010-2011 ADOPTED	2011-12 ADOPTED BUDGET
Stonington Public Schools					
Roof repairs district wide	10,000	10,000	9,167	10,000	10,000
Portable classrooms - WVS	9,600	9,600	8,573	9,000	9,000
One Additional Modular Classroom - WVS	6,000	6,000	0	3,535	3,535
BOE Computers - System wide	105,230	105,230	102,272	15,000	15,000
Tiling / Carpeting - District Wide	1	1	0	0	0
Installation Active Grease Traps District Wide	15,000	15,000	0	15,000	28,000
Asbestos Abatement WBSS	30,000	30,000	30,000	30,000	
Two-way Radios - District Wide	0	0		10,000	
Asbestos Encapsulation WBSS	10,000	10,000	10,000		
Security Cameras - District Wide	0	0		10,000	
Repaving (Overlay) Parking Lot- DMS Front	17,000	17,000	17,000		
Phone System Upgrade - District Wide	0	0		15,000	
BOE Computer Leases				97,967	97,967
Mystic Middle School Fields				10,000	
Pavement Crack Sealing and Coating					38,950
Install Phone & Cameras - Café/Commons					18,000
Generator Installation					0
Asbestos Abatement DMS WBS					0
Elevator Shaft Replacement					0
Classroom Furniture					0
Scrape & Paint Ceiling of Gym					0
Additional Baseboard Heat - Science Rooms					0
Sub Total	202,831	202,831	177,012	225,502	220,452
TOTAL CAPITAL IMPROVEMENTS EXPENDITURES	740,767	791,461	527,402	1,202,010	1,087,553
FUNDING OFFSETS					
Use of Fund Balance	235,230	235,230	235,230	0	
Grant - State				50,475	110,000
Grant - Federal	17,500	17,500	0	0	
Contributions from other Towns					85,000
Municipal complex LOCIP	114,000	114,000	0	492,000	
Sub Total	366,730	366,730	235,230	542,475	195,000
TOTAL CAPITAL IMPROVEMENTS APPROPRIATION	374,037	424,731	292,172	659,535	892,553