

# TOWN OF STONINGTON, CONNECTICUT



## **ADOPTED BUDGET**

**For the Fiscal Year July 1, 2016 – June 30, 2017**

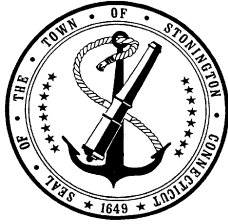
**The following was adopted by referendum vote on May 17, 2016**

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# TOWN OF STONINGTON

SELECTMAN'S OFFICE  
ROBERT R. "ROB" SIMMONS  
FIRST SELECTMAN

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## ***Budget Message***

*A budget is not just a list of numbers – it is fiscal roadmap that reflects the policy objectives  
and requirements of the coming fiscal year and beyond.*

Dear Board of Finance:

In accordance with Chapter IX, Section 9-1, of the Stonington Town Charter the First Selectman is required to present to the Board of Finance and Selectmen an itemized annual operating budget. Paragraph B-1 of the same Charter asks the First Selectman for a ***budget message*** highlighting the important features of the budget plan including among other things any major changes from the current fiscal year in financial policies, expenditures and revenues, and the reasons for such changes. This message responds to that requirement.

Before getting into the details of the budget plan, it is appropriate to mention the hard work and diligence of our Board of Finance. Their work and the dedicated leadership of former Chairman Glenn Frishman over the past 18 years are remarkable. It is also worth noting that all three members of the current Board of Selectmen were elected to their first full terms last November. Yet their professionalism and cooperation in developing this budget has been exceptional.

When we think of a budget we can get distracted by columns of figures and there may be a tendency to do what we can to keep the numbers down relative to the previous year. This is a very natural response especially when times are tough. Our taxpaying constituents deserve the best we can deliver. But it is also true that a budget is a monetary reflection of the public policies which we embrace. We want good schools. We want good roads and bridges. We want our fellow citizens to feel safe which means we want a good police force. We want the best people we can find to serve our wonderful town – and all this costs money. So we have to look beyond the simple expenditures to see the policies they reflect and the return on investment which we hope will occur in the coming fiscal year.

**MAJOR CHANGES IN EXPENDITURES.** Probably the largest and most significant change we will encounter in the next several budget cycles is the cost of bonding relative to the re-construction of the Deans Mill and West Vine Street Schools. Involving the largest bonding project in town history, we have anticipated expending over \$50 million town dollars under the state reimbursement formula. This gives a special impetus to growing the town's grand list which has languished at less than a 1% increase over the past five years. Of particular concern, too, is the state level of reimbursement for our school projects. We were told that we would receive a 32% discount on the total project. But the state cannot balance its budget and has already shocked two neighboring towns with lower than promised rates. We must follow this issue carefully and be prepared to respond to any changes in state policy regarding reimbursement.

After school construction, there will be substantial capital costs in funding new vehicles for the Highway Department and a new radio system for the Police Department. Although we are using a new purchase and lease system for vehicle acquisition, the overall costs will still be more than \$1.7 million dollars over five years. And the Police radio system replacement appears as a \$750,000 item in the 2016-2017 Capital Improvement Program even though the costs will spread out over the next several years. After recent snow storms where our aging fleet of trucks have experienced some mechanical issues it is important to replace them with vehicles that can keep our roads open to emergency services during adverse weather events. As well, with concerns over public safety events such as fires and possible active shooters, it is critically important that our police communicate efficiently with other departments; and that our fire, police and emergency services be 'dispatched' quickly and efficiently.

A matter of lingering concern is the legal costs incurred by the town in prior administrations which continue to impact the budget in FY2016-2017. A combination of lawsuits, arbitration and past litigation are costing the town a good deal of money and, in some cases, some unwelcome notoriety. While we live in a litigious society, and some of these costs are unavoidable, it is likely that in the coming fiscal year the town may incur some substantial legal costs. While these costs go principally to the payment of legal fees, we cannot rule out payments to individuals as a result of arbitration and lawsuits.

As well, the town will be negotiating a total of four labor contracts that expire on June 30<sup>th</sup>, 2016. These are the Stonington Public Administrators Association, Town Hall Employees Union [Clerical], and the Highway and Police Departments. The Department of Finance and Administrative Services anticipate a substantial increase in labor costs as a result of these negotiations. At issue is whether we should anticipate these costs with a specific dollar figure or, alternatively, wait for the negotiations to conclude and fund any increases out of our reserves. I have chosen the latter course but am glad to discuss any alternatives with the Board of Finance.

**MAJOR CHANGES IN FINANCIAL POLICIES.** An important initiative of the current Board of Selectmen is the reorganization and re-alignment of Town Hall personnel and functions. Vacancies in the Planning and Human Services Departments have been filled by hiring a new Director of Planning and promoting the Human Service Manager to Director. Whether or not these are changes in financial policies is open to discussion. The Town Charter calls for these two Departments to be headed. But for the past few years they have not been. This Administration believes this is a mistake which needs to be

corrected. The new Director of Planning has already been involved in a dynamic plan to grow local business and create quality jobs in town. We expect this to continue. So there is a return on investment anticipated with his hiring.

Regarding Human Services, we also believe that with a poor economy, joblessness, homeless individuals living in the woods of Pawcatuck and an explosion of drug use and overdoses, the Town of Stonington cannot just stand by idly. The increased costs to the Human Services Department look substantial at 15% but, when compared to the dramatic reduction in funding in prior years, it constitutes a 4% increase of funding since FY2012-2013. We have an obligation to help our fellow citizens and a revitalized Human Services Department, working with local providers like the Stonington Community Center and the Pawcatuck Neighborhood Center, will do just that.

In the last fiscal year budget, we allocated funds for a Grant Writer and a Director of Economic Development Advisor funded at \$15,000 and \$35,000 respectively. Because we have hired a Director of Planning with substantial experience in economic development, we have dropped this position from the Selectman's budget line. Regarding grants, over the past few months the Town of Stonington has been awarded over \$1.0 million in grants through in-house applications and contracted assistance. Nonetheless, we are continuing to fund this line item for the coming fiscal year.

Finally, the Solid Waste Department was realigned from Public Works to the Board of Selectmen at no cost, and the long-serving Town Clerk received a modest raise and longevity pay. These changes have improved the efficiency and morale in Town Hall, and have enhanced the services provided to our customers – the taxpaying citizens of Stonington.

**MAJOR CHANGES IN REVENUES.** A budget is more than expenses. It is revenue projections. Almost 90% of our anticipated revenue comes from the local real estate tax levy. In a good economy with a growing grand list this is a reliable source of revenue. But Stonington has had less than 1% grand list growth in recent years with budget growth running 2.2%. Federal and State grants last year were just over 4% of the total and the outlook from those sources does not look good. The state of Connecticut has proven itself unable to balance its own budget, and, in spite of the two largest tax increases in our history, Connecticut continues to fail at containing costs. As a result, state payments to municipalities are declining. This means that now, more than ever before, Stonington must address the problem of growing its own grand list and supporting local businesses that pay so many of our bills. As well, we must welcome new businesses which are compatible with the history, culture and character of our town.

In anticipation of the need to grow revenues locally, the Town adopted a new Plan of Conservation and Development [POCD] in 2015 which focuses on greater flexibility of our zoning regulations to encourage future investment that reflects the character of the Town. As well, a concerted effort must be made to keep the businesses we have through flexible regulations and thoughtful enforcement. Hiring a full time experienced Director of Planning is just the first step in this process. We must also update our rules and regulations, and promote constructive changes through the work of the POCD Implementation Committee. All of this costs money but, at the same time, promises return on investment in the years to come.

Over the past few months, many long serving members of the Town Hall Staff have worked cooperatively and professionally with a completely new Board of Selectmen as well as with several new Department Heads to come up with a budget that reflects the future needs of the town. Their dedication is much appreciated.

A budget is not just a list of numbers – it is fiscal roadmap that reflects the policy objectives and obligations of the coming fiscal year and beyond. Some of these requirements reflect past practices and are easy to anticipate. Others involve future needs. And still others anticipate variables such as weather, uncertain economic conditions, declining reimbursements from the State and Federal Governments, and the vagaries of grant awards. With all of this in mind we submit this 2016-2017 Budget to the Board of Finance and look forward to working with you to explain it, adjust it where desirable and move it forward.

Respectfully submitted,

Robert R. “Rob” Simmons, First Selectman

**TOWN OF STONINGTON  
BUDGET CALENDAR  
2016-2017 FISCAL YEAR**

<b>November 2015</b>	Budget packets to submitting departments.
<b>December 18, 2015</b>	Itemization of Expenditures, Budget Commentary and Professional Services are sent to Finance Office.
<b>January 8, 2016</b>	Departmental Budget Requests are compiled by the Finance Office and sent to the First Selectman
<b>January 2016</b>	First Selectman will meet with Department Heads to review submitted budgets. First Selectman forwards his budget to the Board of Finance.
<b>February 2016 - March 2016</b>	Board of Finance review of Departmental Budgets.
<b>No later than March 1, 2016</b>	Board of Education Budget to First Selectman and Board of Finance.
<b>March 2016 - April 2016</b>	Board of Finance finalizes its recommended budget for Public Hearing.
<b>April 26, 2016</b> (Not later than the 1 <sup>st</sup> Monday in May)	Board of Finance must hold a Public Hearing on the Budget
<b>May 9, 2016</b> (No later than the 3 <sup>rd</sup> Monday in May)	Annual Town Meeting on the Budget must be held



## **THE TOWN OF STONINGTON**

The Town of Stonington is located in the southeastern corner of Connecticut, bordering Rhode Island to the east, Long Island Sound to the south, Groton, Ledyard and North Stonington to the west and north. Fishers Island and Long Island can be seen to the southwest and Block Island to the southeast. The rocky shoreline has many peninsulas, islands, coves and marshes.

Stonington boasts a rare and attractive combination of seaside and semi-rural working and living sites. The Town is within two hours or less of major research and transportation centers in Boston, Providence, New Haven, Hartford and New York. Access via I-95 is minutes away. Major airports are located nearby in Groton, Hartford, Springfield, Providence and Boston. Amtrak trains are located in the Village of Mystic located within the Town of Stonington, New London and Westerly, Rhode Island.

The Town of Stonington, covering 42.7 square miles in New London County, was settled in 1649. The 2010 census population totals 18,293, with 10% residing in the Borough. Two other concentrated areas are the Pawcatuck and Mystic sections of the Town, which have 40% and 20%, respectively, of the Town's population.

The Borough of Stonington, the oldest borough in Connecticut, was incorporated in 1801. Steeped in the history of its past as a whaling port and home of the last remaining commercial fishing fleet in the State, it includes a number of large, well maintained homes of former mariners including Nathaniel Palmer.

Pawcatuck has continued its proud heritage as the home of industrial leaders such as Davis Standard Corporation, the premier supplier of plastic extrusion systems, and Yardney Technical Products, which produces batteries involved in the Trident Submarine Program, the exploration of space and the electric automobile industry.

Mystic was developed around the shipbuilding industry. Today Mystic boasts three distinct visiting areas. Historic Downtown Mystic is rich with diverse specialty shops, Mystic Seaport, and the Museum of America and the Sea, which provides an inside, look at New England's maritime heritage. Olde Mystic Village has over sixty shops set in a New England style village and Mystic Marine Life Aquarium. Old Mystic is the original community at the head of the Mystic River and Foxwoods Resort Casino is fifteen minutes north of Mystic.

### **Organization of the Government**

The Town adopted a charter, its first, on November 7, 1989, which calls for a Town Meeting form of government. The Town Meeting acts as the legislative body. The three-member Board of Selectmen acts as the governing body for most matters with certain boards and agencies having jurisdiction over specific areas such as the Board of Finance, Water Pollution Control Authority, Board of Education, Planning and Zoning Commission and Zoning Board of Appeals. The First Selectman is the Chief Executive Officer, with an appointed Director of Administrative Services to maintain continuity of government services.

The financial administrator of the Town is the Director of Finance. The Director of Finance administers and accounts for all Town funds. The Town provides a full range of services including public safety, street maintenance and sanitation, health and human services, public parks and recreation, library, education, culture, public improvements, planning and zoning, water, sewer and general administrative services.

The Town is divided into five voting districts, and Town elections are held biennially in odd-numbered years.

### **Accounting System**

The Town's accounting system is organized and operated on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds utilized by the Town are as follows: general, special revenue, capital projects, internal service, enterprise, and trust and agency. The type and number of individual funds is determined by GAAP and sound financial administration. The general fund operations are maintained on a modified accrual basis, with revenue being recognized as it becomes both measurable and available and expenditures being generally recognized when the services or goods are received and liabilities incurred. Accounting records for the Town's internal service, enterprise and nonexpendable trust funds are on the accrual basis of accounting.

The Town maintains a system of internal accounting controls to provide reasonable assurance that the books and records reflect authorized transactions of the Town. Internal accounting controls involve activities that relate to authorizing, processing, recording and reporting transactions, and include controls such as the division of key duties and responsibilities among different employees and the existence and implementation of standardized operating procedures.

Controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use; and (2) the reliability and accuracy of financial statements. The concept of reasonable assurance recognizes that the cost of internal control should not exceed the benefits likely to be derived, and that the evaluation of cost and benefits requires estimates and judgments by management. The Town believes that its internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

### **Budgetary Control**

No later than the fifteenth day of March, the First Selectman shall present to the Board of Finance and the Board of Selectmen an itemized annual operating budget, including the Board of Education budget. The Board of Finance shall hold one (1) or more public hearings no later than the first Monday of May. The Board of Finance shall have the authority to increase or decrease the budget submitted by the First Selectman. Within fifteen (15) days after holding the final such public hearing, the Board of Finance shall approve an operating budget and file the same with the Town Clerk for submission to the Annual Town Budget Meeting, which is to be held no later than the third Monday in May. If the budget has not been submitted or petitioned to a Referendum, the budget as presented may be adopted by a majority vote of those present and voting thereon. Upon approval of the Budget by vote of the Town Meeting or Referendum, said budget shall be deemed to constitute the appropriation to each Department, or sub-Department thereof, and to each Office, Board, Agency and Commission of the Town. Additional appropriations may be made during the year by the Board of Finance in an amount not to exceed \$20,000 in any one line item, or accumulative approval of additional appropriations above 0.5% of the current annual budget.

Budgetary control is maintained by an encumbrance system. All purchases require a purchase requisition and a purchase order. Funds are recorded as encumbered when the purchase order is issued and expenditures are recorded when the Town issues a check or incurs liability. All unencumbered appropriations lapse at year end; except in the Capital Projects Funds where appropriations are continued until completion of the projects. Budgetary control in the Capital Projects Funds is achieved by the constraints imposed by the project's authorization or grant awards related to these funds.

**TOWN OF STONINGTON  
ECONOMIC AND DEMOGRAPHIC INFORMATION**

**POPULATION AND DENSITY**

<i>Year</i>	<i>Actual Population</i>	<i>% Increase/ (Decrease)</i>	<i>Density</i>	<i>State of Connecticut</i>	<i>% Increase</i>
1960	13,969	-	446	2,535,234	-
1970	15,940	14.11%	509	3,032,217	19.60%
1980	16,220	1.76%	518	3,107,576	2.49%
1990	16,919	4.31%	541	3,287,116	5.78%
2000	17,906	5.83%	572	3,405,565	3.60%
2012	18,528	(.09)%	592	3,572,213	(.05)%
2013	18,527	(.01)%	597	3,583,561	(31)%
2014	18,539	.06%	598	3,592,053	.24%

*Source: 2010-2014 American Community Survey 5 year Estimates*

**AGE DISTRIBUTION OF THE POPULATION**

<i>Age</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Under 5 years	777	4.19%	194,338	5.41%
5 - 9 years	55	5.15%	217,491	6.05%
10 - 14 years	1,085	5.85%	234,666	6.53%
15 - 19 years	1,076	5.80%	255,499	7.11%
20 - 24 years	751	4.05%	234,482	6.53%
25 - 34 years	1,737	9.37%	433,145	12.06%
35 - 44 years	2,074	11.19%	459,130	12.78%
45 - 54 years	3,215	17.34%	563,772	15.69%
55 - 59 years	1,381	7.45%	253,952	7.077%
60 - 64 years	1,566	8.45%	214,499	5.97%
65 - 74 years	2,007	10.83%	280,541	7.81%
75 - 84 years	1,217	6.56%	162,971	4.54%
85 years and over	698	3.77%	87,567	2.44%
<b>Total</b>	<b>18,538</b>	<b>100.00%</b>	<b>3,583,561</b>	<b>100.00%</b>
Median Age (Years)	47.2		40.3	

*Source: 2010-2014 American Community Survey 5 year Estimates.*

## INCOME DISTRIBUTION

<i>Income</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Families</i>	<i>Percent</i>	<i>Families</i>	<i>Percent</i>
Less than \$10,000	123	2.45%	30,584	3.40%
\$10,000 to \$14,999	94	1.87%	18,591	2.07%
\$15,000 to \$24,999	149	2.97%	46,537	5.17%
\$25,000 to \$34,999	230	4.58%	56,473	6.28%
\$35,000 to \$49,999	455	9.06%	85,206	9.47%
\$50,000 to \$74,999	588	11.71%	140,776	15.65%
\$75,000 to \$99,999	851	16.95%	129,656	14.41%
\$100,000 to \$149,999	1,227	24.44%	184,327	20.49%
\$150,000 to \$199,999	580	11.55%	93,100	10.35%
\$200,000 or more	723	14.40%	114,307	12.71%
<b>Total.....</b>	<b>5,020</b>	<b>100.00%</b>	<b>899,557</b>	<b>100.00%</b>

*Source: 2010-2014 American Community Survey 5 year Estimates.*

## INCOME LEVELS

	<i>Town of Stonington</i>	<i>State of Connecticut</i>
<b>Per Capita Income, 2014</b>	<b>\$44,599</b>	<b>\$38,480</b>
Per Capita Income, 2013	\$44,787	\$37,892
Per Capita Income, 2012	\$44,483	\$37,807
Per Capita Income, 2011	\$43,505	\$37,627
Per Capita Income, 2010	\$42,184	\$36,775
Per Capita Income, 2000	\$29,653	\$35,078
Per Capita Income, 1990	\$20,808	\$28,766
<b>Median Family Income, 2014</b>	<b>\$100,521</b>	<b>\$88,217</b>
Median Family Income, 2013	\$100,399	\$87,245
Median Family Income, 2012	\$100,727	\$87,182
Median Family Income, 2011	\$92,262	\$86,395
Median Family Income, 2010	\$86,029	\$84,170
<b>Percent Below Poverty, 2014</b>	<b>4.80%</b>	<b>7.50%</b>
Percent Below Poverty, 2013	4.60%	10.20%
Percent Below Poverty, 2012	4.80%	10.00%
Percent Below Poverty, 2011	5.10%	9.50%
Percent Below Poverty, 2010	5.30%	9.20%

*2010-2014 American Community Survey 5 year Estimates*

**EDUCATIONAL ATTAINMENT**  
Years of School Completed Age 25 and Over

	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number<sup>1</sup></i>	<i>Percent</i>	<i>Number<sup>1</sup></i>	<i>Percent</i>
Less than 9th grade	306	2.20%	105,590	4.30%
9th to 12th grade, no diploma	431	3.10%	149,790	6.10%
High School graduate (includes equivalency)	3,682	26.50%	680,195	27.70%
Some college, no degree	1,959	14.10%	432,182	17.60%
Associate degree	917	6.60%	179,257	7.30%
Bachelor's degree	3,515	25.30%	505,849	20.60%
Graduate or professional degree	3,085	22.20%	402,715	16.40%
<b>Total</b>	<b>13,895</b>	<b>100.00%</b>	<b>2,455,577</b>	<b>100.00%</b>
Total high school graduate or higher (%)	94.80%		89.50%	
Total bachelor's degree or higher (%)	47.50%		37.00%	

Source: 2010-2014 American Community Survey 5 year Estimates.

**AGE DISTRIBUTION OF HOUSING**

<i>Year Built</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
2010 or later	28	0.30%	7,423	0.50%
2000 to 2009	858	9.10%	104,093	7.00%
1990 to 1999	883	9.20%	113,875	7.60%
1980 to 1989	1,230	13.00%	193,794	13.00%
1970 to 1979	1,010	10.70%	200,288	13.45%
1960 to 1969	877	9.30%	199,413	13.45%
1950 to 1959	1,055	11.10%	232,682	15.60%
1940 to 1949	357	3.80%	104,523	7.00%
1939 or earlier	3,179	33.50%	334,290	22.40%
<b>Total Housing Units, 2014</b>	<b>9,477</b>	<b>100.00%</b>	<b>1,490,381</b>	<b>100.00%</b>
Percent Owner Occupied, 2014	72.40%		67.30%	

Source: 2010-2014 American Community Survey 5 year Estimates.

## HOUSING INVENTORY

<i>Type</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
1-unit, detached	6,488	68.50%	882,955	59.10%
1-unit, attached	280	3.00%	79,922	5.40%
2 units	757	8.00%	120,070	8.10%
3 or 4 units	945	10.00%	133,452	9.00%
5 to 9 units	213	2.20%	81,574	5.50%
10 to 19 units	124	1.30%	55,609	3.70%
20 or more units	407	4.30%	124,683	8.40%
Mobile home	240	2.50%	11,819	0.80%
Boat, RV, van, etc	23	0.20%	297	0.00%
<b>Total Inventory</b>	<b>9,477</b>	<b>100.00%</b>	<b>1,490,381</b>	<b>100.00%</b>

*Source: 2010-2014 American Community Survey 5 year Estimates.*

## OWNER-OCCUPIED HOUSING VALUES

<i>Specified Owner-Occupied Units</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Less than \$50,000	325	5.70%	24,122	2.60%
\$50,000 to \$99,999	78	1.40%	26,438	2.90%
\$100,000 to \$149,999	197	3.50%	72,756	8.00%
\$150,000 to \$199,999	381	6.70%	137,797	15.10%
\$200,000 to \$299,999	1,556	27.30%	257,364	28.20%
\$300,000 to \$499,999	1,858	32.40%	243,882	26.70%
\$500,000 to \$999,999	855	15.00%	109,918	12.00%
\$1,000,000 or more	456	8.00%	40,766	4.50%
<b>Total</b>	<b>5,706</b>	<b>100.00%</b>	<b>913,043</b>	<b>100.00%</b>

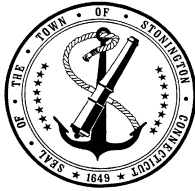
<b>Median Value</b>	<b>\$329,200</b>	<b>\$274,500</b>
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*Source: 2010-2014 American Community Survey 5 year Estimates.*

**TOWN OF STONINGTON  
BUILDING PERMITS  
2001 – 2015**

Fiscal Year	Residential		Commercial/Industrial		Other		Total	
	No.	Value	No.	Value	No.	Value	No.	Value
<b>2015</b>	<b>562</b>	<b>\$18,874,868</b>	<b>68</b>	<b>\$12,935,000</b>	<b>0</b>	<b>-</b>	<b>630</b>	<b>\$31,809,868</b>
2014	534	\$21,792,916	82	\$ 4,239,927	0	-	616	\$26,032,843
2013	475	\$17,896,723	76	\$ 4,970,919	4	\$ 567,838	551	\$22,867,642
2012	483	\$20,789,608	81	\$ 6,614,614	6	\$3,088,740	564	\$27,404,217
2011	470	\$13,419,687	81	\$ 4,827,452	6	\$2,361,671	557	\$20,608,810
2010	458	\$19,446,637	61	\$ 2,538,975	3	\$ 57,500	522	\$22,043,112
2009	403	\$10,803,781	57	\$ 4,988,722	1	\$ 8,000	461	\$15,800,503
2008	490	\$37,575,985	76	\$17,849,322	1	\$ 50,000	567	\$55,475,307
2007	554	\$41,683,835	46	\$ 6,552,778	0	-	600	\$60,341,078
2006	617	\$38,404,873	59	\$ 6,552,778	0	-	676	\$43,609,811
2005	551	\$31,951,250	55	\$ 6,552,778	0	-	606	\$38,504,028
2004	512	\$27,725,619	64	\$70,858,942	1	\$ 35,000	577	\$98,619,561
2003	456	\$21,650,712	68	\$ 6,625,024	0	-	524	\$28,275,736
2002	444	\$23,770,424	71	\$ 8,413,133	2	\$ 124,000	517	\$32,307,557
2001	368	\$18,045,613	67	\$ 5,598,180	8	\$3,700,000	443	\$27,343,793

Source: Town Building Department



# TOWN OF STONINGTON

## ASSESSOR'S OFFICE

152 Elm Street • Stonington, Connecticut 06378

(860) 535-5098 • Fax (860) 535-5052

### ***TOP TEN TAXPAYERS***

### **OCTOBER 1, 2015 GRAND LIST**

	<u>NET ASSESSMENT</u>
1. CONNECTICUT LIGHT & POWER CO.	32,616,264
2. LCS-WESTMINSTER PARTNERSHIP I LLP (Stone Ridge)	28,954,233
3. AQUARION WATER CO OF CT	15,453,756
4. MASHANTUCKET PEQUOT TRIBE	10,517,269
5. MALL INC (Olde Mystic Village)	9,797,650
6. VIII-HII-WHITEHALL AVENUE LLC (Residence Inn)	9,556,335
7. DDH HOTEL MYSTIC LLC (Mystic Hilton)	9,406,966
8. DAVIS STANDARD LLC	8,761,232
9. YANKEE GAS SERVICES CO	8,125,535
10. SMV MYSTIC LLC	7,639,200



**TOWN OF STONINGTON  
LIST OF PRINCIPAL OFFICIALS**

**BOARD OF SELECTMEN \***

Rob Simmons, First Selectman  
Michael Spellman  
Kate Rotella

**BOARD OF EDUCATION \***

Frank Todisco, Chairperson  
Deborah Downie, Secretary  
Craig Esposito  
Faith Leitner  
Alexa Garvey  
Alisa C. Morrison  
Terry Stefanski

**FINANCE DEPARTMENT**

James Sullivan, CPA, Director of Finance  
Linda Camelio, Tax Collector \*  
Paul Cravinho, Treasurer \*

**TOWN DEPARTMENTS**

Vincent Pacileo, III, Director of Administrative Services  
Marsha Standish, Director of Assessment  
J. Darren Stewart, Chief of Police  
Barbara McKrell, Public Works Director  
Jason Vincent, Director of Planning  
Douglas Nettleton, Director - Water Pollution Control Authority  
Wayne Greene, Building Official  
John Phetteplace, Solid Waste Manager  
Cynthia Ladwig, Town Clerk \*  
Scot Deledda, Town Engineer  
Dr. Van W. Riley, Superintendent of Schools  
Gary Shettle, School Business Administrator

**BOARD OF FINANCE \***

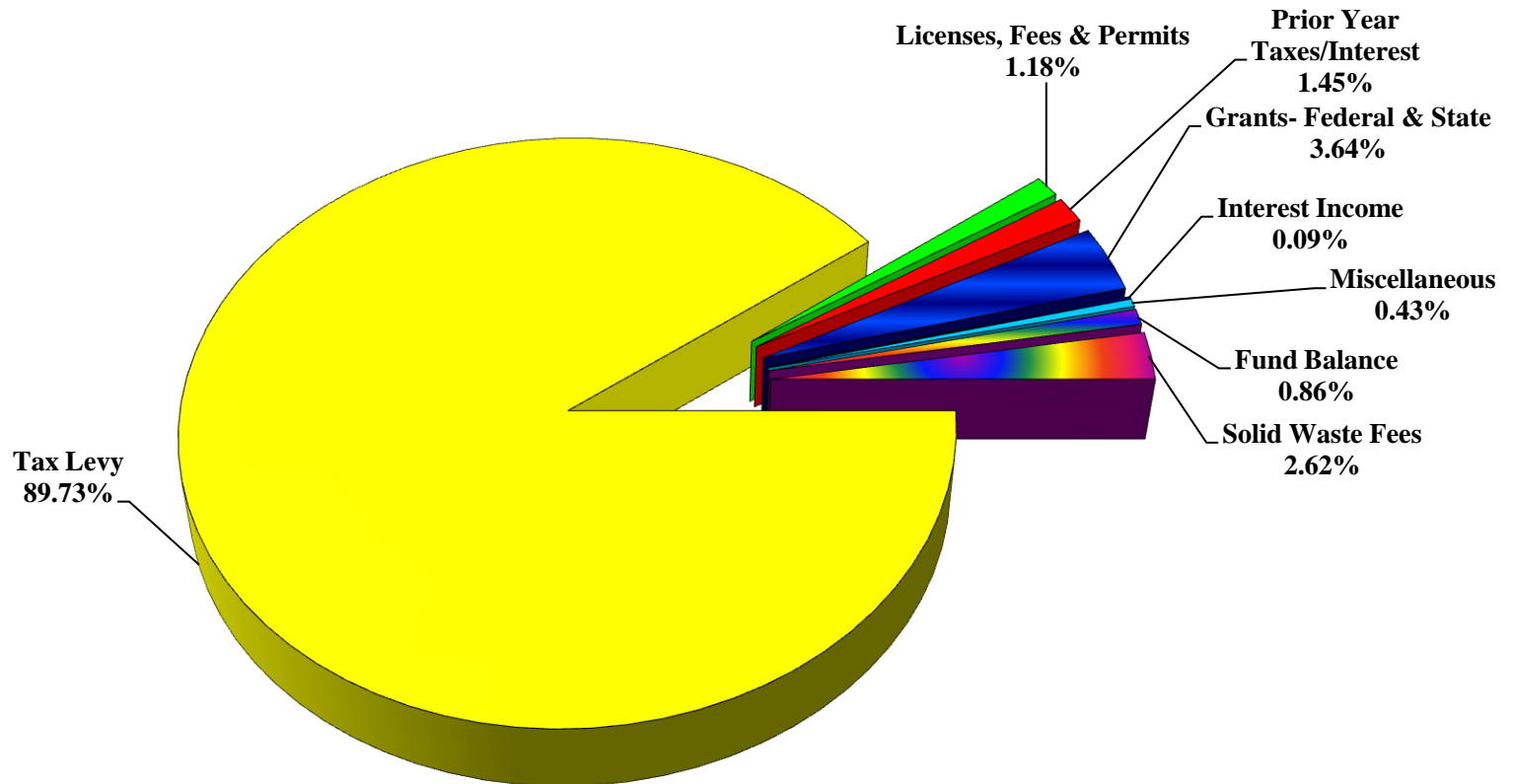
Bryan Bentz, Chairman  
June Strunk, Secretary  
Glenn Frishman  
Michael Fauerbach  
Timothy O'Brien  
Dudley Wheeler

**TOWN ATTORNEY**

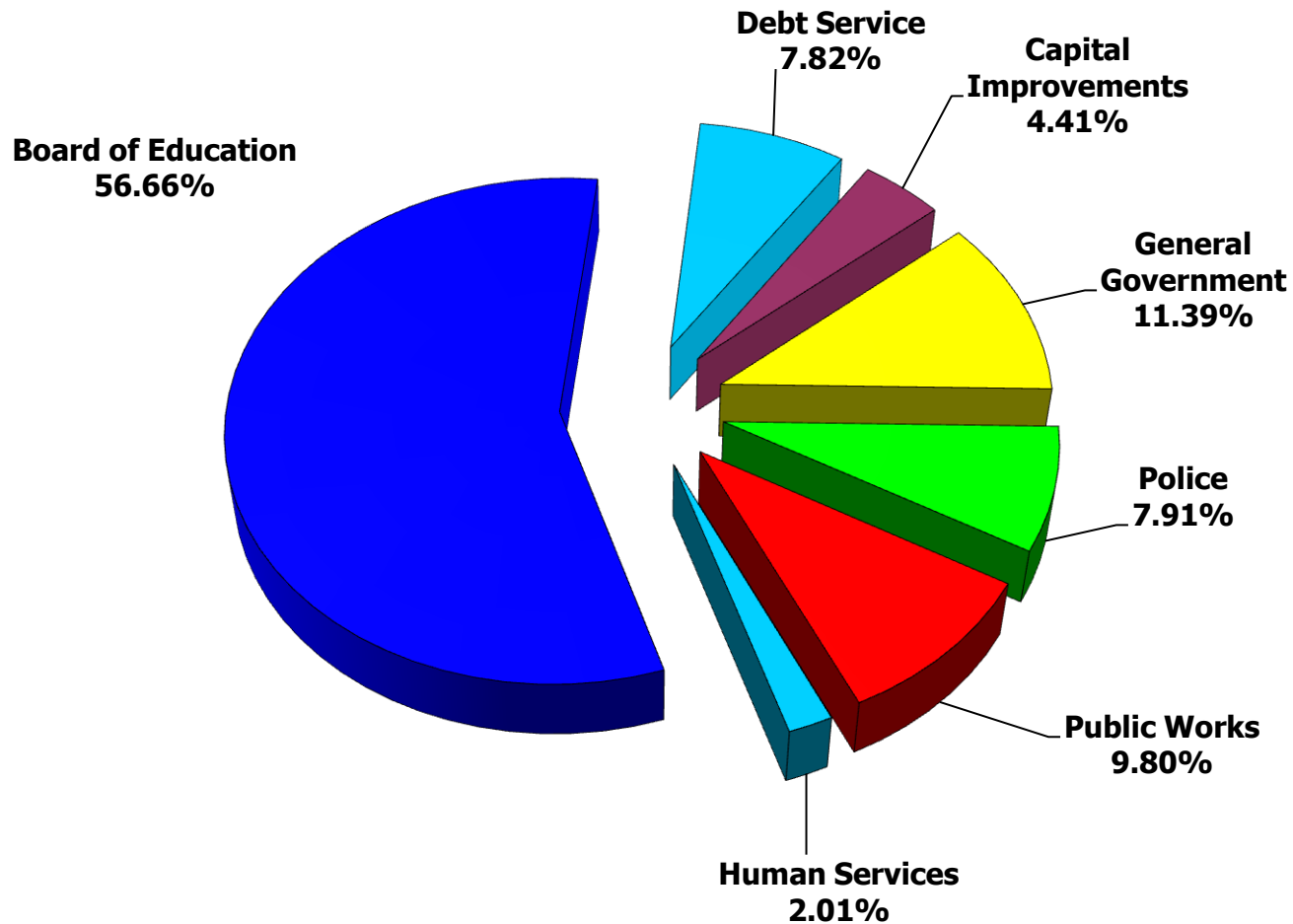
Thomas J. Londregan - General Counsel

**\*Denotes Elected Official/Position**

# Town of Stonington 2016-17 Adopted Revenue

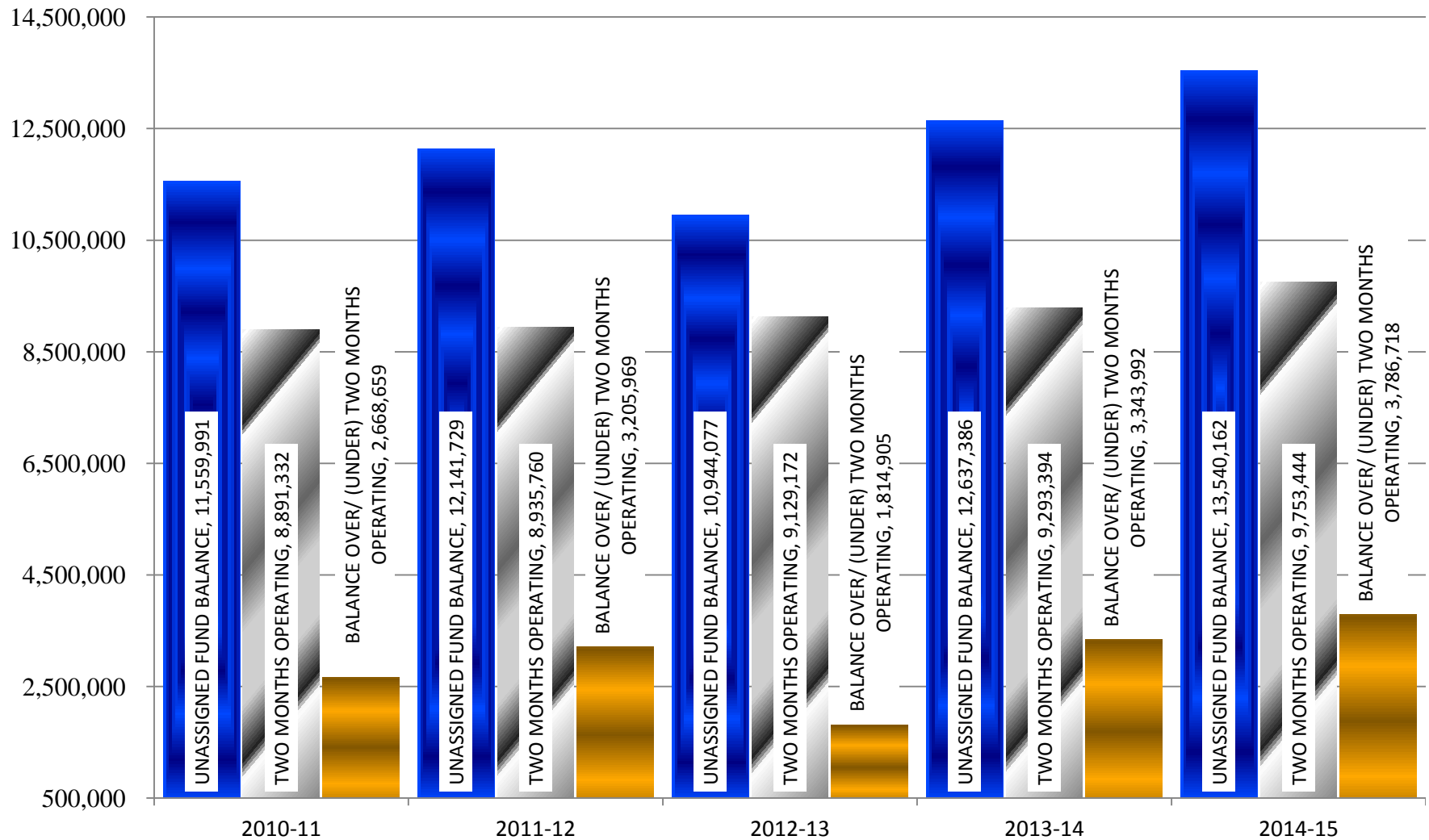


# Town of Stonington 2016-17 Adopted Expenditures



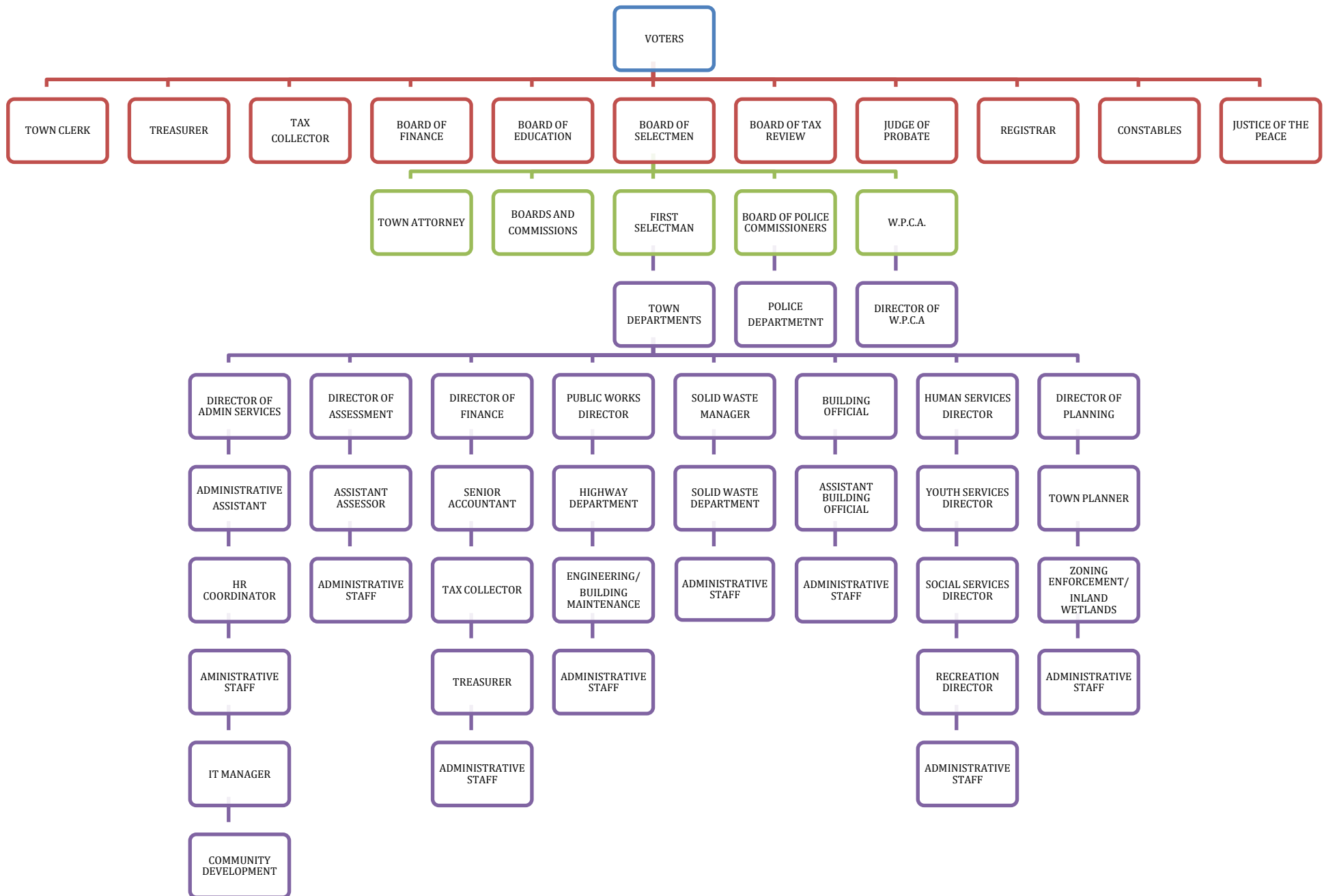
# Town of Stonington

## Unassigned Fund Balance History



**NOTE:** 2012-13 UNASSIGNED FUND BALANCE HAS BEEN REDUCED TO REFLECT THE \$1,200,000 APPROPRIATION OF FUND BALANCE APPROVED AT TOWN MEETING FOR REPLACEMENT AND REPAIRS OF ROOF AT DEANS MILL SCHOOL

# TOWN OF STONINGTON ORGANIZATIONAL CHART



**TOWN OF STONINGTON  
MILL RATE IMPACT SUMMARY  
2016-2017 ADOPTED BUDGET**

	General Government	Education	Debt Service	Capital Improvements	Total
<b>ADOPTED EXPENDITURES</b>	<b>19,919,512</b>	<b>36,267,121</b>	<b>5,006,100</b>	<b>2,820,280</b>	<b>64,013,013</b>
<b>PERCENTAGE OF TOTAL BUDGET</b>	<b>31.11%</b>	<b>56.66%</b>	<b>7.82%</b>	<b>4.41%</b>	<b>100.00%</b>
<b>REVENUES AND OTHER FUNDING SOURCES</b>					
Revenues - Other than taxes	3,972,800	2,007,500	45,000	0	6,025,300
Use of Fund Balance	550,000	0	0	0	550,000
Taxes to be Raised	15,396,712	34,259,621	4,961,100	2,820,280	57,437,713
<b>TOTAL</b>	<b>19,919,512</b>	<b>36,267,121</b>	<b>5,006,100</b>	<b>2,820,280</b>	<b>64,013,013</b>
<b>MILL RATE COMPUTATION</b>					
Net Grand List - 10/01/15					2,627,075,812
Average Rate of Collections					98.00%
Grand List adjusted for % of Collections					2,574,534,296
<b>ADOPTED MILL RATE-2016-17</b>	<b>5.98</b>	<b>13.31</b>	<b>1.92</b>	<b>1.10</b>	<b>22.31</b>
<b>ADOPTED MILL RATE-2015-16</b>	<b>5.88</b>	<b>12.90</b>	<b>1.98</b>	<b>0.56</b>	<b>21.32</b>
<b>INCREASE/(DECREASE) IN MIL RATE OVER PRIOR YEAR</b>	<b>0.10</b>	<b>0.41</b>	<b>(0.06)</b>	<b>0.54</b>	<b>0.99</b>
<b>% INCREASE/(DECREASE) IN MILL RATE OVER PRIOR YEAR</b>	<b>1.70%</b>	<b>3.18%</b>	<b>-3.03%</b>	<b>96.43%</b>	<b>4.64%</b>

**TOWN OF STONINGTON  
MILL RATE CALCULATION  
2016-17 ADOPTED BUDGET**

Net Grand List - 10/01/2015	2,627,075,812
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Average Rate of Collections	<u>98%</u>
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Net Grand List - Adj. For Rate of Collections	<u>2,574,534,296</u>
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Value of a Mill	<u>2,574,534</u>
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**Mill Rate Calculation**

Adopted Expenditures	64,013,013
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Revenue Other Than Taxes	6,025,300
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Use of Fund Balance	<u>550,000</u>
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Amount to Be Raised by Taxes	<u>57,437,713</u>
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Adopted Mill Rate - 2016-17	<u>22.31</u>
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Adopted Mill Rate - 2015-16	<u>21.32</u>
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Increase (Decrease) From Prior Year	0.99
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% Increase (Decrease) From Prior Year	4.64%
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**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2016 - 2017 ADOPTED BUDGET**

REVENUE SOURCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL	2015-2016 ADOPTED BUDGET	2015-2016 ESTIMATE OF ACTUAL	2016-2017 ADOPTED BUDGET
<b>TAXES</b>						
Current Levy	52,124,373	52,124,373	52,388,707	54,811,658	55,000,000	57,437,713
Prior Years	425,000	425,000	656,208	425,000	500,000	450,000
Motor Vehicle Supplement	200,000	200,000	336,120	200,000	300,000	250,000
Interest & Lien Fees	275,000	275,000	389,681	275,000	225,000	225,000
<b>TOTALS</b>	<b>53,024,373</b>	<b>53,024,373</b>	<b>53,770,716</b>	<b>55,711,658</b>	<b>56,025,000</b>	<b>58,362,713</b>
<b>LICENSES AND PERMITS</b>						
Building Permits	175,000	175,000	277,393	175,000	400,000	250,000
Business Licenses	15,000	15,000	15,962	15,000	14,000	15,000
Conveyance Tax	200,000	200,000	360,728	260,000	325,000	260,000
Town Clerk's Fees	150,000	150,000	167,313	160,000	160,000	160,000
Miscellaneous Permits	3,000	3,000	5,300	3,000	4,000	3,500
Alarm Registrations	6,500	6,500	5,970	6,500	6,500	6,500
Inland Wetland Permits	2,500	2,500	3,175	2,500	1,400	2,500
P&Z and Zoning Board Fees	60,000	60,000	66,185	60,000	60,000	60,000
<b>TOTALS</b>	<b>612,000</b>	<b>612,000</b>	<b>902,026</b>	<b>682,000</b>	<b>970,900</b>	<b>757,500</b>
<b>FINES AND FORFEITS</b>						
Parking Fines	4,000	4,000	5,075	4,000	5,000	4,000
Alarm Penalties	3,000	3,000	2,525	3,000	3,000	3,000
<b>TOTALS</b>	<b>7,000</b>	<b>7,000</b>	<b>7,600</b>	<b>7,000</b>	<b>8,000</b>	<b>7,000</b>
<b>REVENUES - USE OF TOWN MONEY</b>						
Interest Income	80,000	80,000	121,332	57,000	55,000	55,000
Rentals	54,800	54,800	55,302	54,800	52,000	52,000
Loan Repayment - SNEFLA	12,500	12,500	12,500	12,500	12,500	12,500
<b>TOTALS</b>	<b>147,300</b>	<b>147,300</b>	<b>189,134</b>	<b>124,300</b>	<b>119,500</b>	<b>119,500</b>
<b>STATE GRANTS FOR EDUCATION</b>						
Magnet School Transportation	-	-	-	61,000	-	-
Education Cost Sharing Grant	2,079,928	2,079,928	1,961,943	2,079,926	1,972,863	1,950,000
Transportation	25,263	25,263	22,846	26,021	24,975	22,000
Non-Public Services	2,814	2,814	2,592	2,992	2,500	2,500
Non-Public Health Services	10,000	10,000	9,569	10,000	8,940	8,000
<b>TOTALS</b>	<b>2,118,005</b>	<b>2,118,005</b>	<b>1,996,950</b>	<b>2,179,939</b>	<b>2,009,278</b>	<b>1,982,500</b>



**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2016 - 2017 ADOPTED BUDGET**

REVENUE SOURCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL	2015-2016 ADOPTED BUDGET	2015-2016 ESTIMATE OF ACTUAL	2016-2017 ADOPTED BUDGET
<b>STATE GRANTS FOR REIMBURSEMENT ON REVENUE LOSS</b>						
Reimbursement Disabled	1,700	1,700	1,689	1,982	1,713	0
Veteran's Exemption	16,000	16,000	17,216	17,834	16,546	16,000
Tax Relief for Elderly	124,000	124,000	119,407	129,155	122,437	120,000
PILOT - State Owned Property	20,500	20,500	21,561	20,550	-	-
Mashantucket Pequot Grant	38,547	38,547	40,283	40,733	35,000	30,000
Municipal Revenue Sharing	94,362	94,362	94,362	100,332	95,000	95,000
<b>TOTALS</b>	<b>295,109</b>	<b>295,109</b>	<b>294,518</b>	<b>310,586</b>	<b>270,696</b>	<b>261,000</b>
<b>STATE GRANTS FOR OTHER PURPOSES</b>						
Parking Ticket Surcharge	11,000	11,000	14,239	11,000	10,000	10,000
Youth Services	19,275	19,275	19,373	19,275	15,000	15,000
Civil Preparedness	8,000	8,000	7,621	-	9,256	8,000
Telephone Line Access	54,000	54,000	66,162	54,000	54,000	54,000
<b>TOTALS</b>	<b>92,275</b>	<b>92,275</b>	<b>107,395</b>	<b>84,275</b>	<b>88,256</b>	<b>87,000</b>
<b>SOLID WASTE DISPOSAL FEES</b>						
Solid Waste Disposal Fees	1,450,000	1,450,000	1,459,711	1,450,000	1,450,000	1,450,000
SCRRRA Transportation	93,000	93,000	86,929	90,000	85,000	85,000
Landfill Recycling	45,000	45,000	41,536	45,000	40,000	25,000
Landfill Tipping Fees	120,000	120,000	119,934	120,000	120,000	120,000
<b>TOTALS</b>	<b>1,708,000</b>	<b>1,708,000</b>	<b>1,708,110</b>	<b>1,705,000</b>	<b>1,695,000</b>	<b>1,680,000</b>
<b>MISCELLANEOUS REVENUE - EDUCATION</b>						
Building Rental/Miscellaneous	500	500	1,400	500	1,400	1,000
Tuition - Other Schools	29,000	29,000	13,917	24,000	25,000	24,000
<b>TOTALS</b>	<b>29,500</b>	<b>29,500</b>	<b>15,317</b>	<b>24,500</b>	<b>26,400</b>	<b>25,000</b>

**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2016 - 2017 ADOPTED BUDGET**

REVENUE SOURCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL	2015-2016 ADOPTED BUDGET	2015-2016 ESTIMATE OF ACTUAL	2016-2017 ADOPTED BUDGET
<b>MISCELLANEOUS REVENUE -POLICE DEPT</b>						
Vehicle Use - Outside Jobs	47,500	47,500	32,000	47,500	50,000	47,500
Administrative Fee/Miscellaneous Fees	11,500	11,500	7,970	11,500	11,500	11,500
<b>TOTALS</b>	<b>59,000</b>	<b>59,000</b>	<b>39,970</b>	<b>59,000</b>	<b>61,500</b>	<b>59,000</b>
<b>MISCELLANEOUS REVENUE</b>						
Miscellaneous	18,000	18,000	12,245	10,000	352,000	10,000
Accident Reports	1,000	1,000	1,290	1,000	1,300	1,000
Data Processing Revenue	23,000	23,000	25,057	23,000	23,000	23,000
In Lieu of Taxes - Housing Authority	11,000	11,000	5,159	11,000	5,000	5,000
Mystic WWTP Debt Service Offset	18,600	18,600	17,201	17,000	17,058	17,000
GIS Revenue	1,000	1,000	797	800	800	800
Unliquidated Prior Year Encumbrances	8,000	8,000	65,020	8,000	8,000	8,000
Benefit Assessments (combined)	45,000	45,000	45,000	45,000	45,000	45,000
Utility Billing Revenue	12,000	12,000	12,000	12,000	12,000	12,000
<b>TOTALS</b>	<b>137,600</b>	<b>137,600</b>	<b>183,769</b>	<b>127,800</b>	<b>464,158</b>	<b>121,800</b>
<b>OTHER FUNDING SOURCES</b>						
Use of Fund Balance	290,500	804,261	-	202,400	867,201	550,000
Bond Premium	-	-	140,903	-	-	-
<b>TOTALS</b>	<b>290,500</b>	<b>804,261</b>	<b>140,903</b>	<b>202,400</b>	<b>867,201</b>	<b>550,000</b>
<b>GRAND TOTAL - REVENUES AND OTHER FUNDING</b>	<b>58,520,662</b>	<b>59,034,423</b>	<b>59,356,408</b>	<b>61,218,458</b>	<b>62,605,889</b>	<b>64,013,013</b>

**TOWN OF STONINGTON**  
**GENERAL FUND EXPENDITURES - SUMMARY**  
**2016-2017 ADOPTED BUDGET**

	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
<b>DEPARTMENT OF FIRST SELECTMAN</b>						
Office of Selectman	289,709	289,709	260,832	305,282	305,282	268,282
Programs & Agencies	55,511	55,511	54,400	55,689	55,689	55,726
Waterfront Commission	1,075	1,075	884	1,075	1,075	1,175
Pawcatuck River	2,580	2,580	-	1,490	1,490	1,490
Shellfish Commission	50	50	-	50	50	50
Economic Development Commission	3,070	3,070	-	2,770	2,770	2,770
Emergency Management	25,033	25,033	20,856	25,371	25,371	25,371
Elections	129,147	125,890	99,697	130,033	133,233	130,033
Town Clerk	219,763	219,763	192,378	222,660	222,660	219,583
Town Meeting & Referenda	1,490	4,747	4,746	2,200	2,200	6,200
Payments to Other Civil Divisions	175,700	175,700	175,700	172,177	172,177	197,370
<b>TOTAL - FIRST SELECTMAN</b>	<b>903,128</b>	<b>903,128</b>	<b>809,493</b>	<b>918,797</b>	<b>921,997</b>	<b>908,050</b>
<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>						
Administrative Services	307,297	303,457	294,773	311,406	311,406	322,260
Information Services	282,551	282,551	275,525	285,993	285,993	300,025
Human Resources	3,130,755	2,952,956	2,952,949	3,009,662	3,009,662	3,438,583
Health Officer & Sanitation	101,469	101,469	100,217	105,973	105,973	110,533
Community Development	1	1	-	15,000	15,000	15,000
<b>TOTAL - ADMINISTRATIVE SERVICES</b>	<b>3,822,073</b>	<b>3,640,434</b>	<b>3,623,464</b>	<b>3,728,034</b>	<b>3,728,034</b>	<b>4,186,401</b>
<b>DEPARTMENT OF ASSESSMENT</b>						
Assessor's Office	273,874	276,474	273,036	284,485	284,485	291,085
Board of Assessment Appeals	6,635	4,035	2,086	1,450	1,450	1,450
<b>TOTAL - ASSESSMENT</b>	<b>280,509</b>	<b>280,509</b>	<b>275,122</b>	<b>285,935</b>	<b>285,935</b>	<b>292,535</b>
<b>DEPARTMENT OF FINANCE</b>						
Finance Office	401,264	401,264	383,425	405,246	405,246	396,077
Treasurer	4,029	4,029	3,925	4,124	4,124	4,124
Tax Collector	199,902	206,402	198,763	203,496	203,496	203,417
Board of Finance	154,770	154,770	148,352	252,770	262,770	219,770
Risk Management	638,001	638,001	621,636	669,201	669,201	699,901
<b>TOTAL - FINANCE</b>	<b>1,397,966</b>	<b>1,404,466</b>	<b>1,356,101</b>	<b>1,534,837</b>	<b>1,544,837</b>	<b>1,523,289</b>
<b>DEBT SERVICE</b>	<b>4,618,210</b>	<b>4,739,577</b>	<b>4,738,573</b>	<b>5,135,389</b>	<b>5,135,389</b>	<b>5,006,100</b>
<b>DEPARTMENT OF PLANNING</b>						
Planning and Land Use	255,639	255,639	241,256	370,731	370,731	344,825
Boards and Commissions	26,858	26,858	21,391	40,350	40,350	41,950
<b>TOTAL - PLANNING</b>	<b>282,497</b>	<b>282,497</b>	<b>262,647</b>	<b>411,081</b>	<b>411,081</b>	<b>386,775</b>

**TOWN OF STONINGTON**  
**GENERAL FUND EXPENDITURES - SUMMARY**  
**2016-2017 ADOPTED BUDGET**

	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
<b>DEPARTMENT OF PUBLIC WORKS</b>						
Public Works - Highway	2,324,980	2,545,299	2,488,530	2,436,024	2,436,024	2,398,140
Solid Waste	2,460,188	2,460,188	2,385,461	2,503,526	2,503,526	2,503,552
Engineering Services	102,671	102,671	94,584	96,425	98,425	119,424
Building Operations	651,589	651,589	614,505	652,407	652,407	656,137
Building Official	160,227	200,227	200,183	206,818	206,818	205,138
Water Pollution Control Agency (WPCA)	387,413	387,413	386,722	388,668	388,668	393,758
<b>TOTAL - PUBLIC WORKS</b>	<b>6,087,068</b>	<b>6,347,387</b>	<b>6,169,985</b>	<b>6,283,868</b>	<b>6,285,868</b>	<b>6,276,149</b>
<b>DEPARTMENT OF POLICE SERVICES</b>	<b>4,591,761</b>	<b>4,721,180</b>	<b>4,617,636</b>	<b>4,964,367</b>	<b>4,964,367</b>	<b>5,061,896</b>
<b>DEPARTMENT OF HUMAN SERVICES</b>						
Human Services	356,882	356,882	346,338	363,876	363,876	419,088
Commission on Aging	4,800	4,800	4,800	4,800	4,800	4,800
Recreation	97,511	97,511	86,893	95,365	95,365	98,829
Housing Authority	700	700	-	700	700	700
Libraries	304,810	304,810	304,810	319,500	319,500	329,500
Outside Agencies	250,529	250,529	250,529	258,501	266,501	290,500
Ambulances & Fire Services	93,000	93,000	93,000	97,500	282,500	141,000
<b>TOTAL - HUMAN SERVICES</b>	<b>1,108,232</b>	<b>1,108,232</b>	<b>1,086,370</b>	<b>1,140,242</b>	<b>1,333,242</b>	<b>1,284,417</b>
<b>TOTAL - GENERAL GOVERNMENT</b>	<b>23,091,444</b>	<b>23,427,410</b>	<b>22,939,391</b>	<b>24,402,550</b>	<b>24,610,750</b>	<b>24,925,612</b>
<b>BOARD OF EDUCATION</b>	<b>34,272,784</b>	<b>34,325,579</b>	<b>34,320,899</b>	<b>35,355,347</b>	<b>35,355,347</b>	<b>36,267,121</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>1,156,434</b>	<b>1,281,434</b>	<b>1,281,434</b>	<b>1,460,561</b>	<b>1,789,561</b>	<b>2,820,280</b>
<b>GRAND TOTAL</b>	<b>58,520,662</b>	<b>59,034,423</b>	<b>58,541,724</b>	<b>61,218,458</b>	<b>61,755,658</b>	<b>64,013,013</b>
<b>SUMMARY</b>						
General Operations	18,473,234	18,687,833	18,200,818	19,267,161	19,475,361	19,919,512
Education	34,272,784	34,325,579	34,320,899	35,355,347	35,355,347	36,267,121
Debt Service	4,618,210	4,739,577	4,738,573	5,135,389	5,135,389	5,006,100
Capital Improvements	1,156,434	1,281,434	1,281,434	1,460,561	1,789,561	2,820,280
<b>Grand Total</b>	<b>58,520,662</b>	<b>59,034,423</b>	<b>58,541,724</b>	<b>61,218,458</b>	<b>61,755,658</b>	<b>64,013,013</b>

**DEPARTMENT OF FIRST SELECTMAN  
MYSTIC RIVER PARK**

**FUNCTION DESCRIPTION:**

The public restrooms at the Mystic River Park continue to provide service and relief to thousands of visitors to the Park, both Mystic residents and tourists.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The response to the restrooms has been overwhelmingly positive, at least in part because of the twice daily maintenance, i.e. cleaning and restocking of paper products, in part subsidized by the Town of Stonington. In 2004, a directional sign was placed to better inform the public of the location of the restrooms. Vandalism and graffiti require increased cleaning and repair. The popularity of events in the Park, such as the Mystic Outdoor Art Festival, The Taste of Mystic, Santa by Tugboat, and most recently, the Tree Lighting and Lighted Boat Parade, have swelled the volume of visitors to downtown Mystic, making the restrooms a necessity for visitors.

**OBJECTIVES FOR THE COMING YEAR:**

1. Continue to keep the restrooms open from 9:00 a.m. to 9:00 p.m. (10:00 p.m. during the peak summer months.)
2. Continue to maintain the degree of cleanliness and maintenance of the restrooms and fixtures.
3. Continue to make ongoing maintenance and improvements to ensure seamless operation.
4. Continue to offer additional cleanings and staff during events held in the park and downtown areas to maintain high degree of cleanliness for the park visitors.
5. Currently evaluating all three restrooms for overhaul.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No change in requested budget.

We anticipate that the current level of Town financial sponsorship of the restrooms will be adequate to maintain the current levels of maintenance and upkeep.

**DEPARTMENT OF FIRST SELECTMAN  
AFFORDABLE HOUSING COMMITTEE**

**FUNCTION DESCRIPTION:**

Advocate for Affordable Housing and facilitate opportunities between developers, federal, state, and local government organizations to achieve workforce and elderly affordable housing in Stonington to meet state mandated minimums.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

We are participating in the process to create elderly housing as well as analyzing the availability of town land for affordable housing. Participated in the update of the Affordable Housing Report and Incentive Housing Zone initiative.

**OBJECTIVES FOR THE COMING YEAR:**

Lead the initiative for Affordable Housing with a white board campaign. Work with town Leadership to obtain the surplus state property (Mystic Armory). Partner with Financial and real estate partners to run a first time homeowners workshop presented by CHFA.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No budget changes

**DEPARTMENT OF FIRST SELECTMAN  
SHELLFISH COMMISSION**

**FUNCTION DESCRIPTION:**

Shellfish Commission

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The revenue from the sale of shellfishing and scallop permits will allow the Stonington Shellfish Commission to maintain its financial self-sufficiency for the 2016-2017 budget year. The sales of recreational clamming permits during CY2015 were below historical levels due, in part, to shellfish ground closures in June and early July as a result of two significant rainfall events. The 2015-2016 scallop season in Stonington waters is off to a poor start, so our scallop permit sales have declined significantly.

Currently, there are four active aquaculture license agreements in Town of Stonington waters.

**OBJECTIVES FOR THE COMING YEAR:**

The Commission does not expect any significant changes from the current recreational operations. The Shellfish Commission is considering replacing its shellfish boat in CY2016, perhaps as early as the spring. The boat we are not using is over 25 years old. Over the years we have saved enough money to purchase a new boat, so the Commission will be able to fund the purchase using its money market account.

Where possible, we plan to continue our work with commercial organizations to enhance the shellfish populations and recreational shellfishing opportunities in Town of Stonington waters. We are also working with several individuals who are interested in starting oyster aquaculture programs in Town waters. Their applications are being reviewed by the Federal and State of Connecticut agencies.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

If we purchase a new boat, the amount of reserve funds we have in our money market account will be reduced significantly. However, we believe that the remaining reserves will be sufficient to cover any unanticipated expenses. We do not expect to require professional services during the 2016-2017 budget year.

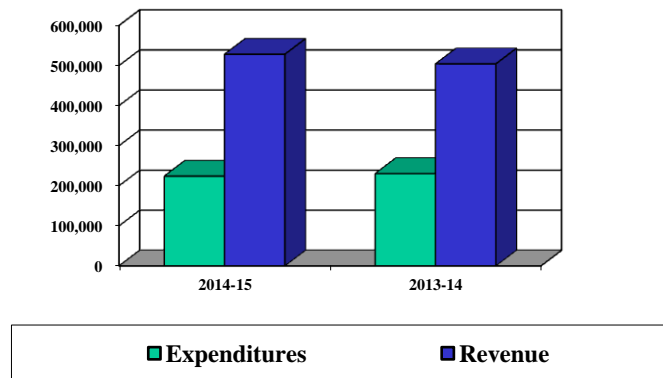
## OFFICE OF THE FIRST SELECTMAN TOWN CLERK'S OFFICE

### **FUNCTION DESCRIPTION:**

Recording and reporting of land records and vital statistics, absentee ballot administration, and the issuance of various permits and licenses. Also, clerks Annual and Special Town Meetings.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Conveyance tax revenue continues to increase. The office collected in FY 2014-2015, \$360,727, which is an increase of \$27,834 over the previous fiscal year. We have collected for the first half of FY 2015-2016, \$192,828. Town Clerk fees continue to increase also. The office collected \$167,375 for FY 2014-2015, which is an increase also over the previous fiscal year.



The office began accepting electronic recordings in March 2014 with no cost to the Town. This is an additional way for the public to record land record documents with Town Clerk offices.

The online records portal continues to be a huge success. The office collected \$11,145, which is a slight increase over the previous fiscal year.

### **OBJECTIVES FOR THE COMING YEAR:**

The office will continue day to day operations, with no major initiatives for the coming year.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

No major budget changes.



**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>OFFICE OF SELECTMAN</b>						
1	First Selectman	94,873	94,873	94,873	97,150	97,150	87,150
2	Second Selectman	6,168	6,168	6,025	6,316	6,316	11,316
3	Third Selectman	6,168	6,168	6,168	6,316	6,316	11,316
4	Town Attorney	50,000	50,000	50,000	50,000	50,000	50,000
5	Director of Economic Development	-	-	-	35,000	35,000	-
6	Grant Writer	-	-	-	15,000	15,000	15,000
	<b>Total - Salaries</b>	<b>157,209</b>	<b>157,209</b>	<b>157,066</b>	<b>209,782</b>	<b>209,782</b>	<b>174,782</b>
7	Examination of Indices	2,500	2,500	2,500	2,500	2,500	2,500
8	Mosquito Abatement	30,000	30,000	30,000	30,000	30,000	30,000
9	Legal Services & Courts	80,000	80,000	53,375	40,000	40,000	40,000
10	Professional Associations & Publications	-	-	-	1,000	1,000	1,000
	<b>Total - Expenses</b>	<b>112,500</b>	<b>112,500</b>	<b>85,875</b>	<b>73,500</b>	<b>73,500</b>	<b>73,500</b>
11	Town Wide	20,000	20,000	17,891	20,000	20,000	20,000
12	Economic Development Commission	-	-	-	2,000	2,000	-
	<b>Total - Technical &amp; Professional Services</b>	<b>20,000</b>	<b>20,000</b>	<b>17,891</b>	<b>22,000</b>	<b>22,000</b>	<b>20,000</b>
	<b>TOTAL - OFFICE OF THE FIRST SELECTMAN</b>	<b>289,709</b>	<b>289,709</b>	<b>260,832</b>	<b>305,282</b>	<b>305,282</b>	<b>268,282</b>
	<b>PROGRAMS AND AGENCIES</b>						
13	S.E.A.T.	5,078	5,078	5,078	5,256	5,256	8,793
14	SECTER	6,166	6,166	6,166	6,166	6,166	6,166
15	CT. Conference of Municipalities	12,143	12,143	12,032	12,143	12,143	12,143
16	Southeastern CT Council of Governments	9,689	9,689	9,689	9,689	9,689	9,689
17	Mystic River Park-Public Restrooms	10,609	10,609	10,609	10,609	10,609	10,609
18	CT Council of Small Towns	1,025	1,025	1,025	1,025	1,025	1,025
19	Westerly Pops Concert ( <i>moved to Dept of Human Services</i> )	3,500	3,500	3,500	3,500	3,500	-
20	Affordable Housing Committee	750	750	-	1,000	1,000	1,000
21	Probate Court	6,301	6,301	6,301	6,301	6,301	6,301
22	The Colonial Theater	250	250	-	-	-	-
	<b>TOTAL - PROGRAMS AND AGENCIES</b>	<b>55,511</b>	<b>55,511</b>	<b>54,400</b>	<b>55,689</b>	<b>55,689</b>	<b>55,726</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>WATERFRONT COMMISSION</b>						
23	Clerical Services	900	900	725	900	900	1,000
24	Postage	75	75	75	75	75	75
25	Consumable Supplies	25	25	9	25	25	25
26	Miscellaneous	75	75	75	75	75	75
	<b>Total - Expenses</b>	<b>175</b>	<b>175</b>	<b>159</b>	<b>175</b>	<b>175</b>	<b>175</b>
	<b>TOTAL - WATERFRONT COMMISSION</b>	<b>1,075</b>	<b>1,075</b>	<b>884</b>	<b>1,075</b>	<b>1,075</b>	<b>1,175</b>
	<b>PAWCATUCK RIVER HARBOR MGT</b>						
27	Clerical Services	990	990	-	990	990	990
28	Postage	200	200	-	100	100	100
29	Advertising	185	185	-	100	100	100
30	Consumable Supplies	400	400	-	100	100	100
31	Reproduction & Printing	500	500	-	100	100	100
32	Miscellaneous	305	305	-	100	100	100
	<b>Total - Expenses</b>	<b>1,590</b>	<b>1,590</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>
	<b>TOTAL PAWCATUCK RIVER HARBOR MGT.</b>	<b>2,580</b>	<b>2,580</b>	<b>-</b>	<b>1,490</b>	<b>1,490</b>	<b>1,490</b>
	<b>SHELLFISH COMMISSION</b>						
33	Expenses	50	50	-	50	50	50
	<b>TOTAL SHELLFISH COMMISSION</b>	<b>50</b>	<b>50</b>	<b>-</b>	<b>50</b>	<b>50</b>	<b>50</b>
	<b>ECONOMIC DEVELOPMENT COMMISSION</b>						
34	Postage	200	200		200	200	200
35	Advertising	920	920		920	920	920
36	Consumable Supplies	150	150		150	150	150
37	Travel	500	500		500	500	500
38	Professional Associations	1,300	1,300		1,000	1,000	1,000
	<b>Total - Expenses</b>	<b>3,070</b>	<b>3,070</b>	<b>-</b>	<b>2,770</b>	<b>2,770</b>	<b>2,770</b>
	<b>TOTAL- ECONOMIC DEVELOPMENT COMMISSION</b>	<b>3,070</b>	<b>3,070</b>	<b>-</b>	<b>2,770</b>	<b>2,770</b>	<b>2,770</b>
	<b>TOTAL - COMMISSIONS</b>	<b>6,775</b>	<b>6,775</b>	<b>884</b>	<b>5,385</b>	<b>5,385</b>	<b>5,485</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>EMERGENCY MANAGEMENT</b>						
39	Emergency Management Tactical Operations Director	12,255	12,255	12,255	12,550	12,550	12,550
40	Clerical Services	1,775	1,775	1,638	1,818	1,818	1,818
	<b>Total - Salaries</b>	<b>14,030</b>	<b>14,030</b>	<b>13,893</b>	<b>14,368</b>	<b>14,368</b>	<b>14,368</b>
41	Consumable Supplies	250	250	43	250	250	250
42	Equipment	4,500	4,500	2,060	4,500	4,500	4,500
43	Development of Emergency Plan	1	1	-	1	1	1
44	Miscellaneous	100	100	-	100	100	100
45	Furniture & Equipment	750	750	-	750	750	750
	<b>Total - Expenses</b>	<b>5,601</b>	<b>5,601</b>	<b>2,103</b>	<b>5,601</b>	<b>5,601</b>	<b>5,601</b>
46	Generator Maintenance	1	1	-	1	1	1
47	Water Testing	400	400	-	400	400	400
48	Communications	1	1	-	1	1	1
49	Mass Notification System Maintenance	5,000	5,000	4,860	5,000	5,000	5,000
	<b>Total - Services</b>	<b>5,402</b>	<b>5,402</b>	<b>4,860</b>	<b>5,402</b>	<b>5,402</b>	<b>5,402</b>
	<b>TOTAL - EMERGENCY MANAGEMENT</b>	<b>25,033</b>	<b>25,033</b>	<b>20,856</b>	<b>25,371</b>	<b>25,371</b>	<b>25,371</b>
	<b>ELECTIONS</b>						
50	Registrars Salaries	33,722	33,722	35,250	34,533	34,533	34,533
51	Referenda/Election Personnel Salaries	60,000	60,000	44,260	60,000	60,000	60,000
	<b>Total - Salaries</b>	<b>93,722</b>	<b>93,722</b>	<b>79,510</b>	<b>94,533</b>	<b>94,533</b>	<b>94,533</b>
52	Postage	5,000	5,000	4,359	5,000	5,000	5,000
53	Advertising	1,475	(1,782)	-	1,000	1,000	1,000
54	Consumable Supplies	2,000	2,000	605	1,500	1,500	1,500
55	Telephone	4,000	4,000	2,770	4,000	4,000	4,000
56	Equipment	2,000	2,000	1,829	2,000	2,000	2,000
57	Reproduction & Printing	500	500	-	500	500	500
58	Professional Associations & Publications	600	600	209	500	500	500
59	Voting Canvas	500	500	65	1,000	1,000	1,000
60	Miscellaneous (increase in cost of battery back-up)	1,000	1,000	420	1,000	1,000	1,000
61	Ballot Printing / Programming	15,000	15,000	6,863	15,000	15,000	15,000
62	Furniture & Equipment	1,150	481	198	1,000	1,000	1,000
63	Training & Education	-	-	-	-	3,200	-
	<b>Total - Expenses</b>	<b>33,225</b>	<b>29,299</b>	<b>17,318</b>	<b>32,500</b>	<b>35,700</b>	<b>32,500</b>
64	Voting Machine (Optical Scan Machine Maintenance)	2,200	2,869	2,869	3,000	3,000	3,000
	<b>Total - Services</b>	<b>2,200</b>	<b>2,869</b>	<b>2,869</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
	<b>TOTAL - ELECTIONS</b>	<b>129,147</b>	<b>125,890</b>	<b>99,697</b>	<b>130,033</b>	<b>133,233</b>	<b>130,033</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>TOWN CLERK</b>						
65	Salary of Town Clerk	68,881	68,881	68,815	70,537	70,537	75,000
66	Clerical Salaries	92,856	92,856	91,543	95,077	95,077	95,077
67	Longevity	3,240	3,240	1,800	2,760	2,760	5,220
	<b>Total - Salaries</b>	<b>164,977</b>	<b>164,977</b>	<b>162,158</b>	<b>168,374</b>	<b>168,374</b>	<b>175,297</b>
68	Postage	1,500	1,500	1,500	1,500	1,500	1,500
69	Advertising	2,211	2,211	968	2,211	2,211	4,211
70	Consumable Supplies	3,000	3,000	2,831	3,000	3,000	3,000
71	Telephone	475	475	433	475	475	475
72	Equipment	4,000	4,000	2,413	3,500	3,500	3,000
73	Professional Associations & Publications	150	150	130	150	150	150
74	Training & Education	1,000	1,000	708	1,000	1,000	1,500
	<b>Total - Expenses</b>	<b>12,336</b>	<b>12,336</b>	<b>8,983</b>	<b>11,836</b>	<b>11,836</b>	<b>13,836</b>
75	Land Records & Data Processing	42,000	42,000	20,911	42,000	42,000	30,000
76	Vital Statistics	450	450	326	450	450	450
	<b>Total - Services</b>	<b>42,450</b>	<b>42,450</b>	<b>21,237</b>	<b>42,450</b>	<b>42,450</b>	<b>30,450</b>
	<b>TOTAL - TOWN CLERK</b>	<b>219,763</b>	<b>219,763</b>	<b>192,378</b>	<b>222,660</b>	<b>222,660</b>	<b>219,583</b>
	<b>TOWN MEETING &amp; REFERENDA</b>						
77	Town Meeting Personnel	200	200	-	200	200	200
78	Advertising	1,290	4,547	4,746	2,000	2,000	6,000
	<b>TOTAL - TOWN MEETING &amp; REFERENDA</b>	<b>1,490</b>	<b>4,747</b>	<b>4,746</b>	<b>2,200</b>	<b>2,200</b>	<b>6,200</b>
	<b>PAYMENTS TO OTHER CIVIL DIVISIONS</b>						
79	Borough of Stonington	175,700	175,700	175,700	172,177	172,177	197,370
	<b>TOTAL - FIRST SELECTMAN</b>	<b>903,128</b>	<b>903,128</b>	<b>809,493</b>	<b>918,797</b>	<b>921,997</b>	<b>908,050</b>

## **DEPARTMENT OF ADMINISTRATIVE SERVICES**

### **FUNCTION DESCRIPTION:**

We are responsible for the Town's Human Resources Administration (Human Resources, Labor Relations and Employee Benefits), Information Technology, Health Officer and Sanitarian and coordination in the development of the Capital Improvement Plan. Additionally, we provide administrative support for the Office of the First Selectman and partner with the Human Services organization and Stonington Police Department (SPD) to deliver professional, strategic and operational support.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

#### **Administration**

Administration currently includes the operations and activities within the Selectman's and Administrative Services offices. Preparation for and commencement of labor negotiations with represented employees. Over 15 position recruitment searches were initiated and completed at all organizational levels. Inclusive of these searches was a nationwide effort undertaken to fill the Director of Planning position which was vacant for a number of years. In response to the ongoing Affordable Care Act implementation and Internal Revenue Service regulations, preparation and development of reporting tools (Forms 1094 and 1095) were completed.

#### **Information Technology**

Information Technology (IT) provides operational and strategic support for the Town of Stonington and Stonington Police Department. Network Intrusion Detection project began with the hardening of existing components and penetration testing of current assets. Working collaboratively with SPD, continue to implement and support new technologies e.g. LPR, tablets in vehicles, body cameras.

#### **Health Officer and Sanitarian**

The dominant focus was foodservice activity, including existing establishments, new businesses and the rapid growth of temporary food service events in the Town. Meeting the increasing and changing State of CT imposed mandates remains a challenge.

### **OBJECTIVES FOR THE COMING YEAR:**

Continuing the Network Intrusion Project while implementing its findings to better secure the Town's IT systems. Successful engagement and completion of labor negotiations. Continue to identify opportunities and review practices for more efficient operations.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

Salary movement is driven by negotiated agreements. Employee benefits costs continue to be influenced by the private marketplace and government policy/regulations as well as the implementation of previously approved legislation.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

<b>LINE #</b>	<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>2014-2015 REVISED BUDGET</b>	<b>2014-2015 ACTUAL EXPENDED</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2015-2016 REVISED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>
	<b>ADMINISTRATION</b>						
<b>1</b>	Director of Administrative Services	87,500	87,500	87,396	90,000	90,000	90,000
<b>2</b>	Administrative Support Staff	166,141	166,141	164,471	168,080	168,080	170,380
<b>3</b>	Longevity	3,640	3,640	3,640	3,860	3,860	4,080
	<b>Total - Salaries</b>	<b>257,281</b>	<b>257,281</b>	<b>255,507</b>	<b>261,940</b>	<b>261,940</b>	<b>264,460</b>
<b>4</b>	Postage	1,000	1,000	1,005	1,000	1,000	1,000
<b>5</b>	Advertising	5,166	5,166	4,686	5,166	5,166	12,500
<b>6</b>	Consumable Supplies	1,400	1,400	3,196	1,400	1,400	1,700
<b>7</b>	Reproduction & Printing	700	700	978	700	700	800
<b>8</b>	Telephone	250	250	109	250	250	250
<b>9</b>	Equipment	5,400	2,376	2,376	5,400	5,400	5,400
<b>10</b>	Professional Associations & Publications	4,000	3,184	2,069	3,500	3,500	3,500
<b>11</b>	Seminars & Programs (Training & Education)	750	750	-	700	700	700
<b>12</b>	Database Expenses	6,900	6,900	5,712	6,900	6,900	7,500
<b>13</b>	Miscellaneous	700	700	464	700	700	700
<b>14</b>	Furniture & Equipment	1,500	1,500	2,111	1,500	1,500	1,500
<b>15</b>	Training & Education	2,250	2,250	790	2,250	2,250	2,250
	<b>Total - Expenses</b>	<b>30,016</b>	<b>26,176</b>	<b>23,496</b>	<b>29,466</b>	<b>29,466</b>	<b>37,800</b>
<b>16</b>	Admin Services - Professional & Technical Services	7,500	7,500	5,920	7,500	7,500	7,500
	<b>Total - Technical &amp; Professional Services</b>	<b>7,500</b>	<b>7,500</b>	<b>5,920</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>17</b>	Memorial Observances	7,500	7,500	4,850	7,500	7,500	7,500
<b>18</b>	Columbus Day Observances	5,000	5,000	5,000	5,000	5,000	5,000
	<b>Total - Services</b>	<b>12,500</b>	<b>12,500</b>	<b>9,850</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
	<b>TOTAL - ADMINISTRATION</b>	<b>307,297</b>	<b>303,457</b>	<b>294,773</b>	<b>311,406</b>	<b>311,406</b>	<b>322,260</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

<b>LINE #</b>	<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>2014-2015 REVISED BUDGET</b>	<b>2014-2015 ACTUAL EXPENDED</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2015-2016 REVISED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>
	<b>INFORMATION SYSTEMS</b>						
<b>19</b>	IT Manager	82,260	82,588	82,587	84,235	84,235	84,235
<b>20</b>	Technology Support Specialist	56,953	57,743	57,743	58,320	58,320	58,320
<b>21</b>	Longevity	450	450	450	550	550	650
	<b>Total - Salaries</b>	<b>139,663</b>	<b>140,781</b>	<b>140,780</b>	<b>143,105</b>	<b>143,105</b>	<b>143,205</b>
<b>22</b>	Postage	300	300	25	300	300	200
<b>23</b>	Consumable Supplies	1,500	1,500	1,509	1,500	1,500	1,500
<b>24</b>	Reproduction & Printing	50	50	-	50	50	50
<b>25</b>	Telephone	1,500	1,500	1,314	1,500	1,500	1,500
<b>26</b>	Professional Associations & Publications	250	250	-	250	250	250
<b>27</b>	Equipment & Licensing	30,040	30,040	30,017	30,040	30,040	46,770
<b>28</b>	Internet Hosting Expense	7,500	7,500	6,640	7,500	7,500	7,500
<b>29</b>	Miscellaneous	50	50	25	50	50	50
<b>30</b>	Training & Education	3,000	3,000	2,999	3,000	3,000	3,000
	<b>Total - Expenses</b>	<b>44,190</b>	<b>44,190</b>	<b>42,529</b>	<b>44,190</b>	<b>44,190</b>	<b>60,820</b>
<b>31</b>	Telecommunications	62,198	61,080	55,716	62,198	62,198	61,000
<b>32</b>	Technical Assistance	5,000	5,000	5,000	5,000	5,000	5,000
	<b>Total - Services</b>	<b>67,198</b>	<b>66,080</b>	<b>60,716</b>	<b>67,198</b>	<b>67,198</b>	<b>66,000</b>
<b>33</b>	Geographic Information System (GIS) Expenses	31,500	31,500	31,500	31,500	31,500	30,000
	<b>TOTAL - INFORMATION SYSTEMS</b>	<b>282,551</b>	<b>282,551</b>	<b>275,525</b>	<b>285,993</b>	<b>285,993</b>	<b>300,025</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>HUMAN RESOURCES</b>						
34	Employee Training & Education	9,500	9,500	4,396	9,000	9,000	9,000
35	Labor Negotiations	287,000	101,159	111,746	40,000	40,000	456,328
36	Labor Counsel	-	-	-	80,000	80,000	80,000
37	Pension Plan - DB	576,016	576,561	576,560	583,600	583,600	475,000
38	<i>Pension Plan - DC 401A</i>	-	-	-	-	-	68,000
39	Social Security	442,996	448,979	432,035	473,573	473,573	508,500
40	Unemployment	30,000	30,000	39,611	30,000	30,000	30,000
41	Heart & Hypertension	35,610	35,610	36,938	36,385	36,385	37,000
42	Employee Assistance Program	2,750	2,750	-	2,750	2,750	2,750
43	Employee Screening	1,500	1,500	1,393	1,500	1,500	1,500
44	Additional Manpower	5,000	5,000	4,645	5,000	5,000	5,000
45	Employee Travel Expense	26,000	26,000	19,862	26,000	26,000	24,000
46	Accrued Leave Pay-out	20,000	20,000	27,421	20,000	20,000	20,000
47	Retiree Health Care	74,878	76,392	75,580	82,349	82,349	85,000
48	Health Insurance	1,595,505	1,595,505	1,602,255	1,595,505	1,595,505	1,595,505
49	Life Insurance	21,000	21,000	19,669	21,000	21,000	23,000
50	RX Eyewear Reimbursement	3,000	3,000	838	3,000	3,000	3,000
	<b>Total - Expenses</b>	<b>3,130,755</b>	<b>2,952,956</b>	<b>2,952,949</b>	<b>3,009,662</b>	<b>3,009,662</b>	<b>3,423,583</b>
51	<i>Admin Services - Professional &amp; Technical Services</i>						15,000
	<b>Total - Technical &amp; Professional Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
	<b>TOTAL- HUMAN RESOURCES</b>	<b>3,130,755</b>	<b>2,952,956</b>	<b>2,952,949</b>	<b>3,009,662</b>	<b>3,009,662</b>	<b>3,438,583</b>



**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

<b>LINE #</b>	<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>2014-2015 REVISED BUDGET</b>	<b>2014-2015 ACTUAL EXPENDED</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2015-2016 REVISED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>
	<b>HEALTH OFFICER &amp; SANITATION</b>						
<b>52</b>	Health Officer Salaries	25,197	25,197	25,173	25,803	25,803	25,803
<b>53</b>	Sanitarian Salaries	72,847	73,960	73,983	74,595	74,595	74,595
<b>54</b>	Longevity	450	450	450	600	600	660
	<b>Total - Salaries</b>	<b>98,494</b>	<b>99,607</b>	<b>99,606</b>	<b>100,998</b>	<b>100,998</b>	<b>101,058</b>
<b>55</b>	Sanitarian Expenses	1,575	462	211	1,575	1,575	1,575
<b>56</b>	Clothing Allowance	400	400	400	400	400	400
<b>57</b>	Furniture & Equipment	500	500	-	500	500	500
<b>58</b>	Training & Education	500	500	-	500	500	500
	<b>Total - Expenses</b>	<b>2,975</b>	<b>1,862</b>	<b>611</b>	<b>2,975</b>	<b>2,975</b>	<b>2,975</b>
<b>59</b>	Professional Services	-	-	-	2,000	2,000	6,500
	<b>Total - Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>6,500</b>
	<b>TOTAL - HEALTH OFFICER &amp; SANITATION</b>	<b>101,469</b>	<b>101,469</b>	<b>100,217</b>	<b>105,973</b>	<b>105,973</b>	<b>110,533</b>
	<b>COMMUNITY DEVELOPMENT</b>						
<b>60</b>	Clerical Salaries	1	1	-	15,000	15,000	15,000
	<b>TOTAL - COMMUNITY DEVELOPMENT</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
	<b>TOTAL - ADMINISTRATIVE SERVICES</b>	<b>3,822,073</b>	<b>3,640,434</b>	<b>3,623,464</b>	<b>3,728,034</b>	<b>3,728,034</b>	<b>4,186,401</b>

## **DEPARTMENT OF ASSESSMENT ASSESSOR'S OFFICE**

### **FUNCTION DESCRIPTION:**

A significant change to the Assessor's Office was the reorganization of the Assessor's Office that resulted from the 2015 Town Charter revision. The Charter revision recognized the importance of the Assessor's Office functions and responsibilities by re-establishing the Department of Assessment as a stand-alone Department. The Department is responsible for the grand list which is the basis for the Tax Levy. The Director of assessment is the governmental official responsible for establishing the value of property for ad valorem tax purposes; for discovering, listing and valuing all taxable and tax-exempt properties; and to insure that the individual property owner's value is proper so the owner pays no more than their fair share of the property tax. In the performance of these duties, assurance is made that no property escapes the assessment process or is under assessed and that no property owner received unauthorized preferential treatment. Revaluations are completed every five years in conformity with the Connecticut General Statutes and Revaluation Performance Standards. Development and updating of information is conducted on an ongoing basis, including modernization of computerized records of real estate, personal property and motor vehicles. Duties are performed in compliance with State of Connecticut mandated General Statutes.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

#### **2012 Court Appeals**

All appeals have been resolved and there are no appeals pending the 2012 revaluation

#### **2014 Special Audit Revenue**

Personal property audit revenue \$37,484.33, cost of audits \$3,200

#### **Permits and Certificates of Occupancies—Processed 1,093 permits, and miscellaneous inspections**

- 369 additions, modifications, and new construction
- 139 sheds, decks, pools, docks, and garages
- 585 fireplaces/liners, demolitions, re-shingle and or re-roofing, septic, and miscellaneous permits

#### **Pilot, Tax Agreements and future Grand List Growth**

- Pilot for Masonicare at Mystic LLC and Senior Living by Masonicare, LLC
- Fixed Assessment Agreement for Threadmill Partners LLC
- Spruce Meadows LLC multi-family complex

**OBJECTIVES FOR THE COMING YEAR:**

**Preparation and Maintenance of the Grand List**

**2017 Revaluation**

Preparation of RFP

**Personal Property Audits**

**Building Permit**

Bridging permit data into Vision CAMA system

**Mapping and/or GIS**

Continue annual maintenance of the GIS mapping updates and review of the new aerial flight

**MAJOR BUDGET CHANGES AND COMMENTARY:**

**Consumable Supplies**

This is a self-sustaining account. During the assessment year July through June 2014-15, copies of GIS products included \$153.50; fees for property records cards, reports, and miscellaneous copies \$1,189.00, for a total of \$1,342.50. The Assessor's Office continues to have a substantial request for copies of computer records, property summary cards and GIS maps.

**Database Expense, Reproduction & Printing, Publications, Legal Ads**

Increase in equipment-maintenance for replacement of battery backups for two computers, increase cost in the Database expense for programming, Equipment-maintenance, required pricing publications, legal advertisements and fees. Vision agreement continues to cover the public terminals located in the Planning & Zoning Office and the Building Office. Increase in the amount of \$3,400 for programming fees for bridging building permit data into the Vision CAMA system for the purpose of eliminating manual data entry.

**Reserve Fund for Capital and Non-recurring Expenditures (Revaluation)**

I request that the reserve fund allocation remain at the same level to cover the cost of the 2017 State-mandated revaluation.

**DEPARTMENT OF ASSESSMENT  
BOARD OF ASSESSMENT APPEALS**

**FUNCTION DESCRIPTION:**

Meet during the Months of March/April and September for purpose of hearing assessment appeals.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

**2015 Appeals for 2014 Grand List**

During the month of April the Board of Assessment Appeals heard (34) appeals one of which included (29) lots. As a result of such appeals the Board granted (26) reductions, and (8) denials causing a reduction to the Grand List in the amount of \$1,055,231. A second session of the Board of Assessment Appeals was held during the month of September for the sole purpose of hearing appeals on motor vehicles. Four appeals were heard and granted at the September session for a reduction of \$28,400.

**OBJECTIVES FOR THE COMING YEAR:**

The Board of Assessment Appeals is required to carry out its duties in accordance with the Connecticut General Statutes.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

Expenditures are anticipated to increase in the 2016 budget as a result of the 2014 Grand List appeals and the contract mandated clerical salary increases.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF ASSESSMENT	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>ASSESSOR'S OFFICE</b>						
1	Salary of Assessor	85,943	85,943	85,857	88,005	88,005	90,005
2	Assistant Assessor	64,118	64,118	64,055	67,510	67,510	67,510
3	Clerical Salaries	87,992	87,992	87,859	92,449	92,449	96,150
4	Longevity	3,560	3,560	3,560	3,730	3,730	3,900
	<b>Total - Salaries</b>	<b>241,613</b>	<b>241,613</b>	<b>241,331</b>	<b>251,694</b>	<b>251,694</b>	<b>257,565</b>
5	Postage	2,300	2,300	2,300	2,300	2,300	2,300
6	Consumable Supplies	2,500	2,500	1,573	2,500	2,500	2,500
7	Reproduction & Printing	1,700	1,700	1,236	1,700	1,700	1,700
8	Telephone	250	250	63	250	250	250
9	Equipment	1,250	1,250	1,305	1,400	1,400	1,779
10	Professional Associations & Publications	2,400	2,400	2,582	2,680	2,680	2,825
11	Database Expense	14,850	14,850	14,375	14,950	14,950	15,155
12	Miscellaneous	1,400	1,400	268	1,400	1,400	1,400
13	Clothing Allowance	400	400	400	400	400	400
14	Furniture & Equipment	1	2,601	2,600	1	1	1
15	Training & Education	2,010	2,010	1,803	2,010	2,010	2,010
	<b>Total - Expenses</b>	<b>29,061</b>	<b>31,661</b>	<b>28,505</b>	<b>29,591</b>	<b>29,591</b>	<b>30,320</b>
16	Special Audit Personal Property	3,200	3,200	3,200	3,200	3,200	3,200
	<b>Total - Services</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
	<b>TOTAL - ASSESSOR'S OFFICE</b>	<b>273,874</b>	<b>276,474</b>	<b>273,036</b>	<b>284,485</b>	<b>284,485</b>	<b>291,085</b>
17	<b>BOARD OF ASSESSMENT APPEALS</b>	<b>6,635</b>	<b>4,035</b>	<b>2,086</b>	<b>1,450</b>	<b>1,450</b>	<b>1,450</b>
	<b>TOTAL ASSESSMENT DEPARTMENT</b>	<b>280,509</b>	<b>280,509</b>	<b>275,122</b>	<b>285,935</b>	<b>285,935</b>	<b>292,535</b>

**DEPARTMENT OF FINANCE  
FINANCE OFFICE/RISK MANAGEMENT**

**FUNCTION DESCRIPTION:**

The Finance Office is responsible for managing the Town's financial operations in accordance with established fiscal policies (GAAP, GASB, CT State Statutes and Town Charter). Primary responsibilities include budget preparation and administration, accounts payable, payroll processing, purchasing, accounting, financial reporting, revenue collection, grant administration, cash management and investments, and debt management. The Finance Office provides support to, and advises the Board of Finance in its role as the Town's budgetary and financial oversight authority and assists the First Selectman in the preparation of the recommended annual budget.

**Risk Management:**

Identify Town wide loss exposures. Perform risk assessments. Evaluate and recommend strategies to avoid, mitigate and/or transfer risk. Develop/recommend risk management policies. Administer the Town's insurance program including Workers Compensation; Liability, Auto and Property (LAP) as well as Specialty Coverage. Oversee Town wide safety program/policies and Safety Committee. Coordinate management and litigation of claims.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Continued to work with the Connecticut Department of Emergency Management to finalize the Town's submission of the FEMA application for Public Assistance Grant to mitigate extraordinary costs incurred by the Town in dealing with the January, 2015 blizzard. In January of 2016, the Town was notified by the Connecticut Department of Emergency Management that FEMA awarded the Town \$81,128 for reimbursement of costs incurred due to the prior year blizzard. The reimbursement represented 75% of the \$108,171 of costs incurred, the maximum allowable under FEMA guidelines.
- Worked with the K-12 Building Committee to develop and issue an RFP (Request for Proposal) for a "Construction Manager at Risk" to contract for the West Vine Street and Deans Mill elementary school projects, as well as the roof replacement project for the Pawcatuck Middle School. Also worked closely with the K-12 Building Committee to develop and structure the school project contracts with the architectural and construction manager firms chosen for the projects.
- Prepared preliminary financial projections and analysis of various financing and debt scenarios related to the \$69 million bond authorization approved in the 15-16 fiscal year for the school projects noted above.

**OBJECTIVES FOR THE COMING YEAR:**

- Now that the Architect and Construction Manager are under contract for the school projects, the Finance Office is continuing to refine the financial projections and bonding needs associated with the school projects, and their effects upon the Town's MIL rate and resulting tax burden.
- Review and monitor the Town's current financial and banking relationships with an eye towards maximizing return on Town investments.
- Review and monitor the Town's current risk management relationships to insure the Town and its assets are adequately and properly insured against loss.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- The Finance Office saw no significant budget fluctuations from prior year.
- The Board of Finance saw a \$10,000 increase in professional services over 15-16's adopted budget. The increase is for the purpose of contracting with an outside consultant to study the viability of combining the Town's and the Board of Education's finance departments to achieve efficiencies in financial management and reporting.
- Risk Management saw an increase of \$30,700 in Property and Liability Insurance line item due to anticipated increase in heart and hypertension claims and anticipated increase in premiums for Property and Liability coverage.

**DEPARTMENT OF FINANCE  
TAX COLLECTOR'S OFFICE**

**FUNCTION DESCRIPTION:**

The function of this office is solely to collect taxes using all statutory enforcement measures available. This office collects 90% of the Town's revenue and there is an expected collection rate of 98% as set forth by the Board of Finance.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Since I became tax collector almost two years ago, I have implemented a number of new policies and procedures. First, the tax office started taking all major credit cards, and a new online payment system was put into place that nearly tripled online collections through aggressive marketing, thus reducing window traffic. Secondly, certain security upgrades have been installed -- a new hardwood door with security swipe cards; three new panic buttons, along with procedures in place to more frequently deposit money. We have new DMV software whereby we are able to clear people immediately so that they are able to register their automobiles. We are also participating in a test program with CGSB whereby they will send us a file and wire in the money. So far, no local bank has done this. I also took and passed all four tax courses as well as the final tax exam. And lastly, I write tax articles for the Westerly Sun and the Stonington Events magazine to help the public be better informed.

**OBJECTIVES FOR THE COMING YEAR:**

I would like to see security cameras installed. I also want to offer training opportunities to my staff so that they may stay current. My goal is to always stay ahead of the curve where technology is concerned in order to operate this office more efficiently and to better serve the public.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

I no longer have to pay the DMV for delinquent reporting, so that eliminated \$5000 from my budget.

**LEVY AND COLLECTION HISTORY: 2010-2014 GRAND LISTS**

<b><u>Grand List Levy</u></b>	<b><u>Budget</u></b>	<b><u>Actual Collections</u></b>
2010 \$49,539,666	\$48,726,330	\$49,608,273
2011 \$50,727,511	\$49,815,240	\$50,842,986
2012 \$51,725,403	\$50,723,736	\$51,959,663
2013 \$53,346,285	\$52,369,373	\$53,843,015
2014 \$56,110,819	\$55,011,658	IN PROGRESS

Actual collections exceed the Grand List because of delinquent accounts being paid which also include interest and lien fees. And of course, actual collections exceed the Grand List amount because of the hard work and diligence of tax office staff.



**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>FINANCE OFFICE</b>						
1	Director of Finance	107,795	107,795	106,117	105,000	105,000	105,000
2	Senior Accountant	81,645	81,645	81,564	83,606	83,606	83,606
3	Clerical Salaries	145,954	145,954	139,834	149,530	149,530	144,771
4	Longevity	5,070	5,070	5,070	4,560	4,560	3,900
	<b>Total - Salaries</b>	<b>340,464</b>	<b>340,464</b>	<b>332,585</b>	<b>342,696</b>	<b>342,696</b>	<b>337,277</b>
5	Postage	2,700	2,700	2,570	2,700	2,700	2,700
6	Consumable Supplies	3,000	3,000	4,276	3,500	3,500	3,800
7	Reproduction & Printing	700	700	447	800	800	750
8	Telephone	150	150	135	150	150	150
9	Professional Associations & Publications	2,000	2,000	1,573	1,800	1,800	1,800
10	Payroll Services	30,000	30,000	21,155	30,000	30,000	25,000
11	Equipment & Software Support	18,500	18,500	18,004	18,500	18,500	19,500
12	Furniture & Equipment	-	-	-	100	100	100
13	Training & Education	250	250	180	1,000	1,000	1,000
	<b>Total - Expenses</b>	<b>57,300</b>	<b>57,300</b>	<b>48,340</b>	<b>58,550</b>	<b>58,550</b>	<b>54,800</b>
14	Finance - Dunbar Armored Truck	3,500	3,500	2,500	4,000	4,000	4,000
	<b>Total - Technical &amp; Professional Services</b>	<b>3,500</b>	<b>3,500</b>	<b>2,500</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
	<b>TOTAL - FINANCE OFFICE</b>	<b>401,264</b>	<b>401,264</b>	<b>383,425</b>	<b>405,246</b>	<b>405,246</b>	<b>396,077</b>
	<b>OFFICE OF THE TREASURER</b>						
15	Salary of Treasurer	3,929	3,929	3,925	4,024	4,024	4,024
16	Expenses	100	100	-	100	100	100
	<b>TOTAL - TREASURER</b>	<b>4,029</b>	<b>4,029</b>	<b>3,925</b>	<b>4,124</b>	<b>4,124</b>	<b>4,124</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>OFFICE OF THE TAX COLLECTOR</b>						
17	Salary of Tax Collector	68,881	68,881	68,815	70,537	70,537	72,500
18	Clerical Salaries	93,856	93,856	88,093	92,145	92,145	96,005
19	Longevity	910	910	910	300	300	350
	<b>Total - Salaries</b>	<b>163,647</b>	<b>163,647</b>	<b>157,818</b>	<b>162,982</b>	<b>162,982</b>	<b>168,855</b>
20	Postage	14,500	14,500	15,941	14,790	14,790	15,086
21	Advertising	555	555	386	1,500	1,500	1,500
22	Consumable Supplies	1,250	1,250	352	1,275	1,275	1,301
23	Reproduction & Printing	6,800	6,800	6,611	6,936	6,936	7,075
24	Telephone	200	200	59	204	204	209
25	Equipment	750	750	488	3,000	3,000	1,000
26	Professional Associations & Publications	150	150	95	150	150	150
27	Miscellaneous	100	6,600	3,917	100	100	100
28	Equipment & Software Support	6,500	6,500	7,408	7,000	7,000	7,140
29	<i>Furniture &amp; Equipment</i>	-	-	-	-	-	1
30	Training & Education	600	600	1,001	612	612	1,000
	<b>Total - Expenses</b>	<b>31,405</b>	<b>37,905</b>	<b>36,258</b>	<b>35,567</b>	<b>35,567</b>	<b>34,562</b>
31	DMV - Delinquent Reporting	4,850	4,850	4,687	4,947	4,947	-
	<b>Total - Services</b>	<b>4,850</b>	<b>4,850</b>	<b>4,687</b>	<b>4,947</b>	<b>4,947</b>	<b>-</b>
	<b>TOTAL - TAX COLLECTOR</b>	<b>199,902</b>	<b>206,402</b>	<b>198,763</b>	<b>203,496</b>	<b>203,496</b>	<b>203,417</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>BOARD OF FINANCE</b>						
32	Clerical Salaries	2,200	2,200	2,000	3,200	3,200	3,200
	<b>Total - Salaries</b>	<b>2,200</b>	<b>2,200</b>	<b>2,000</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
33	Postage	-	-	-	100	100	100
34	Advertising	370	603	647	270	270	270
35	Consumable Supplies	200	200	155	200	200	200
	<b>Total - Expenses</b>	<b>570</b>	<b>803</b>	<b>802</b>	<b>570</b>	<b>570</b>	<b>570</b>
36	Professional Services	2,000	1,767	-	2,000	12,000	12,000
37	Legal Support	-	-	-	95,000	95,000	50,000
38	Accounting & Auditing	55,000	55,000	55,000	57,000	57,000	59,000
39	Special Audit	5,000	5,000	550	5,000	5,000	5,000
40	GASB 45	90,000	90,000	90,000	90,000	90,000	90,000
	<b>Total - Services</b>	<b>152,000</b>	<b>151,767</b>	<b>145,550</b>	<b>249,000</b>	<b>259,000</b>	<b>216,000</b>
	<b>TOTAL - BOARD OF FINANCE</b>	<b>154,770</b>	<b>154,770</b>	<b>148,352</b>	<b>252,770</b>	<b>262,770</b>	<b>219,770</b>
	<b>RISK MANAGEMENT</b>						
41	Risk Management - Stipend	6,000	6,000	1,846	6,000	6,000	6,000
42	Property & Liability Insurance	621,000	621,000	618,520	651,000	651,000	681,700
43	Claims & Damages	10,000	10,000	1,270	10,000	10,000	10,000
44	Dog Damages	1	1	-	1	1	1
45	Safety Program	1,000	1,000	-	2,200	2,200	2,200
	<b>TOTAL - RISK MANAGEMENT</b>	<b>638,001</b>	<b>638,001</b>	<b>621,636</b>	<b>669,201</b>	<b>669,201</b>	<b>699,901</b>
	<b>TOTAL FINANCE DEPARTMENT</b>	<b>1,397,966</b>	<b>1,404,466</b>	<b>1,356,101</b>	<b>1,534,837</b>	<b>1,544,837</b>	<b>1,523,289</b>

## DEBT SERVICE PRINCIPAL AND INTEREST

### **FUNCTION DESCRIPTION**

Debt Service provides funding for the redemption of principal and interest obligations of the Town.

The use of General Obligation Bonds allows the cost of capital projects to be spread out over a period of time, usually 20 years, so that the entire cost does not impact the taxpayers in one year. Bond Anticipation Notes (BANs) are short-term (1 year or less) bonds issued in advance of a bond issue.

In the fiscal year ended June 30, 2016 the Town paid down long-term debt principal and interest of \$3,722,382 and \$1,407,007, respectively. In April of 2015 the Town approved a \$69,000,000 bond authorization at referendum. The bond authorization was made to fund major renovations and expansions to two of the Town's schools, West Vine Street and Deans Mill elementary schools, as well as roof replacement for the Pawcatuck middle school. To date no bonds have been issued under the \$69,000,000 bond authorization, with the initial round of bonding expected to begin in late 2016 or early 2017.

	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
<b>2016-17</b>	3,713,910	1,286,187	5,000,097
<b>2017-18</b>	3,515,000	1,173,755	4,688,755
<b>2018-19</b>	3,345,000	1,045,530	4,390,530
<b>2019-20</b>	3,330,000	908,980	4,238,980
<b>2020-21</b>	2,825,000	772,880	3,597,880
<b>2021-22</b>	2,720,000	670,131	3,390,131
<b>2022-23</b>	2,720,000	573,631	3,293,631
<b>2023-24</b>	2,710,000	480,919	3,190,919
<b>2024-25</b>	2,465,000	402,948	2,867,948
<b>2025-26</b>	1,880,000	345,982	2,225,982
<b>2026-27</b>	1,395,000	297,913	1,692,913
<b>2027-28</b>	1,225,000	256,194	1,481,194
<b>2028-29</b>	1,225,000	216,063	1,441,063
<b>2029-30</b>	1,225,000	174,163	1,399,163
<b>2030-31</b>	1,225,000	132,263	1,357,263
<b>2031-32</b>	1,220,000	90,075	1,310,075
<b>2032-33</b>	620,000	47,214	667,214
<b>2033-34</b>	620,000	24,963	644,963
<b>2034-35</b>	410,000	6,919	416,919
	<b><u>\$38,388,910</u></b>	<b><u>\$ 8,906,710</u></b>	<b><u>\$47,295,620</u></b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>DEBT SERVICE</b>						
	<b>Interest Payments:</b>						
1	Series 1998 Clean Water Fund (Mystic)	4,510	4,510	4,509	3,007	3,007	1,504
2	Series 2000 Clean Water Fund (Mystic)	4,634	4,634	4,634	3,120	3,120	1,590
3	Series 2005 G.O. Bonds (High School Ren)	9,000	9,000	9,063	-	-	-
4	Series 2007 G.O. Bonds	10,829	10,829	10,828	3,610	3,610	-
5	Series 2009 - Refunding	141,225	141,225	141,225	124,125	124,125	96,125
6	Series 2012 Refunding	574,182	574,182	574,181	537,282	537,282	490,857
7	Series 2012 G.O. Bonds (WPCA)	376,500	376,500	376,500	352,500	352,500	328,500
8	Series 2013 G.O. Bonds	140,463	140,463	140,463	135,088	135,088	129,713
9	Series 2014 G.O. Bonds		121,367	121,304	248,275	248,275	237,900
	<b>Total - Interest payments</b>	<b>1,261,343</b>	<b>1,382,710</b>	<b>1,382,707</b>	<b>1,407,007</b>	<b>1,407,007</b>	<b>1,286,189</b>
	<b>Principal Payments:</b>						
10	Series 1998 Clean Water Fund (Mystic)	75,155	75,155	75,154	75,155	75,155	75,155
11	Series 2000 Clean Water Fund (Mystic)	75,712	75,712	75,712	77,227	77,227	78,756
12	Series 2005 G.O. Bonds (High School Ren)	500,000	500,000	500,000	-	-	-
13	Series 2007 G.O. Bonds	175,000	175,000	175,000	175,000	175,000	-
14	Series 2009 - Refunding	720,000	720,000	720,000	700,000	700,000	700,000
15	Series 2012 Refunding	995,000	995,000	995,000	1,465,000	1,465,000	1,630,000
16	Series 2012 G.O. Bonds (WPCA)	600,000	600,000	600,000	600,000	600,000	600,000
17	Series 2013 G.O. Bonds	215,000	215,000	215,000	215,000	215,000	215,000
18	Series 2014 G.O. Bonds	-	-	-	415,000	415,000	415,000
	<b>Total - Principal Payments</b>	<b>3,355,867</b>	<b>3,355,867</b>	<b>3,355,866</b>	<b>3,722,382</b>	<b>3,722,382</b>	<b>3,713,911</b>
19	<b>Bonding Costs</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
	<b>TOTAL - DEBT SERVICE</b>	<b>4,618,210</b>	<b>4,739,577</b>	<b>4,738,573</b>	<b>5,135,389</b>	<b>5,135,389</b>	<b>5,006,100</b>

## **DEPARTMENT OF PLANNING AND LAND USE**

### **FUNCTION DESCRIPTION:**

The Department of Planning manages Stonington's land use decision-making and permitting process. The Department provides staff support for several commissions including the Planning & Zoning Commission (PZC), Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Plan of Conservation and Development Subcommittee and the Architectural Design Review Board. The Department is also involved with long-range planning initiatives such as the Plan of Conservation and Development and often administers special grant-related projects. The Department's other main responsibility is enforcement of the Town's Zoning and Inland Wetlands regulations.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Department of Planning continues to provide guidance to several land use commissions for high profile land use applications. The Department took in 61 land use commission applications and over 245 Zoning Permits & Zoning Compliance Requests in the calendar year 2015. The Department provides technical support for PZC initiated zoning regulation amendments including a large-scale revision of the zoning and subdivision regulations, and to implement the Town's "Technical Standards for Land Development and Road Construction" document which has been developed to provide clear guidelines for construction activities in Town.

Over the past year the Department worked along with the Planning and Zoning Commission and other local boards to adopt the Town's new Plan of Conservation and Development (POCD). This document was developed after considerable public input and will serve as a guide to local land use policy over the next decade. A new POCD Implementation Committee has been established and has begun the work of facilitating implementation of the Plan's many recommendations. The current fiscal year saw the filling of the long vacant Director of Planning position which will help the Department fulfill many of its goals.

### **OBJECTIVES FOR THE COMING YEAR:**

During the next fiscal year the Department plans on beginning implementation of the new POCD to include initiatives to update and streamline the Town's land use regulations. The addition of the Director of Planning position will also enable work on additional economic development and community development goals.

Other Department priorities include:

- Reinforcing the Department's customer-centric service environment by improving tools for customers
- Initiating a customer relationship management (CRM) process into the department's workflow to improve project tracking and communicate the economic value of pending, approved and completed projects

- Completing an update to the Comprehensive Plan (Zoning Regulations and Zoning Map)
- Completing an update to the Subdivision Regulations
- Improving land use application documents
- Providing additional technical support to the economic development commission
- Restoring the Geographic Information System (GIS) inter-department team
- Restoring the Community Planning Forum workshop series

**MAJOR BUDGET CHANGES AND COMMENTARY:**

Budget items remain largely unchanged from the previous fiscal year. The Department's Furniture line item is intended to purchase necessary file cabinets for office storage.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PLANNING	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>PLANNING OFFICE</b>						
1	Director of Planning	1	1	-	90,000	90,000	100,000
2	Planner	76,542	76,542	76,467	78,380	78,380	78,380
3	Zoning Enforcement Officer	28,941	28,941	28,031	29,697	29,697	29,697
4	Land Use Enforcement Officer	27,289	27,289	28,031	29,697	29,697	29,697
5	Clerical Salaries	92,856	92,856	90,498	95,077	95,077	85,771
6	Clerical Meetings	5,500	5,500	4,500	5,500	5,500	5,500
7	Longevity	2,610	2,610	2,610	2,880	2,880	1,380
	<b>Total - Salaries</b>	<b>233,739</b>	<b>233,739</b>	<b>230,137</b>	<b>331,231</b>	<b>331,231</b>	<b>330,425</b>
8	Consumable Supplies	2,500	2,500	1,349	2,500	2,500	2,300
9	Reproduction and Printing	5,000	5,000	646	5,000	5,000	4,800
10	Telephone	500	500	32	500	500	400
11	Equipment Maintenance	3,000	3,000	3,208	3,000	3,000	3,200
12	Professional Associations & Publications	1,200	1,200	1,256	800	800	1,000
13	Clothing Allowance	200	200	448	200	200	200
14	Furniture & Equipment	2,000	2,000	250	1,000	1,000	1,000
15	Training & Education	2,500	2,500	284	1,500	1,500	1,500
	<b>Total - Expenses</b>	<b>16,900</b>	<b>16,900</b>	<b>7,473</b>	<b>14,500</b>	<b>14,500</b>	<b>14,400</b>
16	Professional Services	5,000	5,000	3,646	25,000	25,000	0
	<b>Total - Services</b>	<b>5,000</b>	<b>5,000</b>	<b>3,646</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
	<b>TOTAL - PLANNING OFFICE</b>	<b>255,639</b>	<b>255,639</b>	<b>241,256</b>	<b>370,731</b>	<b>370,731</b>	<b>344,825</b>
	<b>TOTAL BOARDS AND COMMISSIONS <sup>1</sup></b>	<b>26,858</b>	<b>26,858</b>	<b>21,391</b>	<b>40,350</b>	<b>40,350</b>	<b>41,950</b>
	<b>TOTAL - OFFICE OF PLANNING &amp; LAND USE</b>	<b>282,497</b>	<b>282,497</b>	<b>262,647</b>	<b>411,081</b>	<b>411,081</b>	<b>386,775</b>
	<sup>1</sup> The detail for these line items follows on the next page						



**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PLANNING	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>BOARDS AND COMMISSIONS</b>						
	<b>PLANNING &amp; ZONING COMMISSION</b>						
17	Postage	7,500	7,500	5,000	7,500	7,500	7,500
18	Advertising & Court Steno	7,007	7,007	6,257	15,000	15,000	15,000
	<b>TOTAL - PLANNING &amp; ZONING COMMISSION</b>	<b>14,507</b>	<b>14,507</b>	<b>11,257</b>	<b>22,500</b>	<b>22,500</b>	<b>22,500</b>
	<b>ZONING BOARD OF APPEALS</b>						
19	Postage	1,450	1,450	1,450	1,450	1,450	1,450
20	Advertising	4,056	4,056	2,935	7,500	7,500	7,500
	<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>5,506</b>	<b>5,506</b>	<b>4,385</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>
	<b>CONSERVATION COMMISSION</b>						
21	Professional Assoc. & Publications	600	600	587	600	600	600
22	Barn Island Field Trips	3,500	3,500	2,918	3,500	3,500	3,500
	<b>TOTAL CONSERVATION COMMISSION</b>	<b>4,100</b>	<b>4,100</b>	<b>3,505</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>
	<b>INLAND WETLANDS COMMISSION</b>						
23	Postage	900	900	75	900	900	500
24	Advertising	1,845	1,845	2,169	2,400	2,400	2,400
	<b>TOTAL - INLAND WETLANDS COMMISSION</b>	<b>2,745</b>	<b>2,745</b>	<b>2,244</b>	<b>3,300</b>	<b>3,300</b>	<b>2,900</b>
	<b>CLIMATE CHANGE TASK FORCE</b>						
25	Clerical Meetings	-	-	-	1,000	1,000	1,000
	<b>Total - Salaries</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
26	Seminars & Programs (Training & Education)	-	-	-	500	500	500
	<b>Total - Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>
27	<i>Professional Services</i>				-	-	2,000
	<b>Total - Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000</b>
	<b>TOTAL - CLIMATE CHANGE TASK FORCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>3,500</b>
	<b>TOTAL BOARDS AND COMMISSIONS</b>	<b>26,858</b>	<b>26,858</b>	<b>21,391</b>	<b>40,350</b>	<b>40,350</b>	<b>41,950</b>

## **DEPARTMENT OF PUBLIC WORKS HIGHWAY**

### **FUNCTION DESCRIPTION:**

The mission of the Highway Department is to serve the community of Stonington by providing a safe, sustainable environment and enhance quality of life through improvements to and maintenance of public infrastructure, including 110 miles of road system, 32 miles of sidewalks, roadway signs, storm water drainage systems, parks, athletic turf fields and some historic cemeteries. The Department provides direct services to the community when conducting snow removal during winter storm events, emergency response, and resolving diverse issues along the road right of way. Highway strives to foster an innovative, efficient workforce while providing superior service to the community and external agencies.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Highway Department will execute paving, drainage and sidewalk repair and/or improvement projects during the construction season. Some of the specific projects that the Department assisted in the implementation over the past year include;

- Paving, drainage and sidewalk improvements in the following locations: Morgan Ave, Moss Street, Smith Street, Liberty Street, Griswold Street, Carriage Drive, Foote Street, Chapman Lane, Lantern Hill Road, North Anguilla Road, Wilcox Road, Old Stonington Road, Barnes Road, Wolf Neck Road, Tipping Rock Road, and Watch Hill Ave.
- Highway team repaired 33 catch basins and 12 individual sink holes caused by an ageing infrastructure and extreme winter temperatures.
- Completion of construction of Stonington High School athletic fields.
- Maintenance of Stonington fields located at Stonington High School, Pawcatuck Middle School, Mystic Middle School and West Vine School. In-house services included fertilization, over-seeding, topdressing, pesticide application, grass cutting, lining fields typically for three sports per field, and softball field game prep for approximately 60 events (groom/rack/line/water). External services include deep tine aeration and regrading of the softball infield.
- Responded to 25 winter storm events during a difficult winter storm season.

### **OBJECTIVES FOR THE COMING YEAR:**

The Department will have an active year as we continue the road paving work funded from the remaining road bond funds and other applicable paving funds. We have revived the 2011 Pavement Management System with a goal to update the pavement condition inspections in spring 2016 and create a long term paving plan. We will continue to increase our knowledge and expertise pertaining to the maintenance of the athletic fields. We will continue to focus on keeping the Pawcatuck and Mystic Downtown's clean while also cutting roadside grass, cutting the grass at the other schools in Town, replacing road signage throughout Town, painting all stop bars and crosswalks, installing drainage where needed, addressing resident concerns as they arise and performing all of the other tasks that are asked of us.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- We are proposing an \$8,000 increase in drainage materials. This past season we had a need to repair a significant number of catch basins and related drainage infrastructure. We anticipate this will continue next year resulting in the need to procure required materials to complete the work.
- We are proposing a \$305,000 increase in pavement treatments. Stonington's street infrastructure is critical to the operation of the Town. Over the years, traffic, weather, water, and aging of asphalt all contributed to street deterioration. In 2012, the Town funded a 3.5 million dollar bond. During that time an assessment of the street infrastructure was completed that identified the total costs required for all work to be \$13,774,495. Therefore, the bond amount only provided for twenty-five (25) percent of the needed funding and resulted in numerous streets in poor – bad condition untouched. Therefore, the Town needs to make a greater annual commitment to adequately fund needed regular maintenance of our street infrastructure.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>HIGHWAY</b>						
1	Public Works Director	92,160	92,160	92,068	94,372	94,372	94,372
2	Highway Supervisor	78,800	78,800	73,387	80,699	80,699	70,805
3	Regular Salaries	1,042,821	1,094,941	1,071,518	1,122,068	1,122,068	1,117,408
4	Clerical Salaries	23,214	23,214	23,691	23,770	23,770	23,770
5	Longevity	22,400	22,500	22,500	23,790	23,790	23,460
	<b>Total - Salaries</b>	<b>1,259,395</b>	<b>1,311,615</b>	<b>1,283,164</b>	<b>1,344,699</b>	<b>1,344,699</b>	<b>1,329,815</b>
6	Postage	750	750	723	750	750	750
7	Consumable Supplies	2,325	2,325	2,510	2,325	2,325	2,325
8	Telephone	500	500	450	500	500	500
9	Hardware	13,000	13,000	12,654	15,000	15,000	15,000
10	Miscellaneous	1,350	1,350	1,453	1,350	1,350	1,350
11	Clothing Allowance	9,600	9,600	9,618	9,800	9,800	9,800
12	Training & Education	3,500	3,500	3,434	3,500	3,500	3,500
	<b>Total - Expenses</b>	<b>31,025</b>	<b>31,025</b>	<b>30,842</b>	<b>33,225</b>	<b>33,225</b>	<b>33,225</b>
13	Safety & Protective	14,000	14,000	16,046	14,000	14,000	14,000
14	Land Damage	1,600	1,600	1,692	1,600	1,600	1,600
15	Sidewalk Repairs	60,000	60,000	60,000	65,000	65,000	65,000
16	Street Signs	8,500	8,500	4,187	8,500	8,500	4,500
17	Tree Trimming	24,000	4,000	2,095	20,000	20,000	12,000
18	Tree Removal	15,000	15,000	11,450	21,000	21,000	16,000
19	Highway Equipment	12,250	12,250	11,958	12,250	12,250	12,250
20	Road Maintenance	10,000	10,000	6,042	10,000	10,000	10,000
21	Material Disposal	20,000	20,000	22,483	25,000	25,000	25,000
22	Cemetery Upkeep	1,000	1,000	199	1,000	1,000	1,000
23	Catch Basin Cleaning	19,000	19,000	19,254	24,000	24,000	24,000
24	Garage Diagnostic Equip & Tool	3,000	3,000	2,989	3,000	3,000	3,000
25	Leaf Program	2,500	2,500	6,149	5,000	5,000	5,000
	<b>Total - Services</b>	<b>190,850</b>	<b>170,850</b>	<b>164,544</b>	<b>210,350</b>	<b>210,350</b>	<b>193,350</b>
26	Unleaded Gasoline	15,000	15,000	17,634	14,000	14,000	10,000
27	Diesel Fuel	69,000	69,000	65,436	65,000	65,000	50,000
28	Oil & Lubrication	5,500	5,500	3,287	5,500	5,500	5,500
29	Repairs & Maintenance (Gas System)	4,000	4,000	804	4,000	4,000	4,000
	<b>Total - Gas and Oil</b>	<b>93,500</b>	<b>93,500</b>	<b>87,161</b>	<b>88,500</b>	<b>88,500</b>	<b>69,500</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

<b>LINE #</b>	<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>2014-2015 REVISED BUDGET</b>	<b>2014-2015 ACTUAL EXPENDED</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2015-2016 REVISED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>
<b>30</b>	<b>Repairs &amp; Maintenance</b>	<b>110,000</b>	<b>140,000</b>	<b>138,666</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>
<b>31</b>	Miscellaneous	1,250	1,250	728	1,250	1,250	1,250
<b>32</b>	Bituminous Concrete	30,000	30,000	64,469	30,000	30,000	30,000
<b>33</b>	Drainage Materials	12,000	12,000	11,241	12,000	12,000	20,000
<b>34</b>	Sand/Gravel & Loom	25,600	25,600	18,855	25,600	25,600	25,600
<b>35</b>	Lumber	7,500	7,500	12,420	7,500	7,500	7,500
<b>36</b>	Pavement Treatments	195,000	178,999	142,200	195,000	195,000	200,000
	<b>Total - Materials</b>	<b>271,350</b>	<b>255,349</b>	<b>249,913</b>	<b>271,350</b>	<b>271,350</b>	<b>284,350</b>
<b>37</b>	Annual Fertilization Program	50,000	50,000	21,952	40,000	40,000	34,000
<b>38</b>	Seasonal Help	31,960	17,961	17,263	31,000	31,000	31,000
<b>39</b>	Materials, Equipment, Maintenance	11,000	11,000	40,802	21,000	21,000	27,000
<b>40</b>	Field Work	20,000	20,000	10,224	15,000	15,000	15,000
	<b>Total - Field Maintenance</b>	<b>112,960</b>	<b>98,961</b>	<b>90,241</b>	<b>107,000</b>	<b>107,000</b>	<b>107,000</b>
<b>41</b>	Snow Removal Labor	120,000	240,099	239,652	120,000	120,000	120,000
<b>42</b>	Materials	131,000	199,000	198,296	131,000	131,000	131,000
<b>43</b>	Meal Allowance	4,900	4,900	6,051	4,900	4,900	4,900
	<b>Total - Snow Removal Expense</b>	<b>255,900</b>	<b>443,999</b>	<b>443,999</b>	<b>255,900</b>	<b>255,900</b>	<b>255,900</b>
	<b>TOTAL HIGHWAY</b>	<b>2,324,980</b>	<b>2,545,299</b>	<b>2,488,530</b>	<b>2,436,024</b>	<b>2,436,024</b>	<b>2,398,140</b>

**DEPARTMENT OF PUBLIC WORKS  
SOLID WASTE DEPARTMENT**

**FUNCTION DESCRIPTION:**

The Solid Waste Office is responsible for the operation of the Transfer Station, oversight of the Commercial and Residential Municipal Solid Waste Collection Programs, Recycling Collection and Education Programs and Stonington's representative on the Southeastern Connecticut Regional Resources Recovery Authority (SCRRRA).

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Tipping Fee remains at \$58/ton, the lowest in the State of CT.
- Began mattress recycling program at no expense to the Town. To date we have recycled 830 mattresses.
- Received a total of \$320,800.47 from the CT Dept. of Revenue Services for assessment and interest paid re: Town of Stonington v. State of Ct Dept. of Revenue Services
- Welcomed new employee Cory Potter to the position of Landfill Attendant.

**OBJECTIVES FOR THE COMING YEAR:**

- The most important achievement for this year will be the completion of the MSA with SCRRRA for a long term waste disposal contract. This contract will allow us to continue to deliver waste to the Preston Waste to Energy Facility and under what conditions. Our current contract will expire in February of 2017 and meetings with individual Towns will start after the New Year.
- Through SCRRRA, Stonington along with other member Towns have applied for a grant to help finance a new tub grinder for the region. We expect to hear more information by early spring. Should grant funding not be available, the SCRRRA does have set aside funds for replacement.
- This year we will need to renegotiate our residential and commercial collection contracts. Residential collection rates continue to be some of the lowest in the region. This will also be the year to re-bid the "yellow bag" contract.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- Waste generation was up slightly, the increase reflects a 2% increase. The estimate still includes approximately \$30,000 for storm debris.
- The commercial collection account does not reflect any increase in customers but does include a slight contractual cost of living increase of 2% The residential collection contract also reflects a 2% cost of living increase
- The "yellow bag (SCRRRA Receptacle) cost remains flat. However, this is in part due to the last order placed in FY16.
- The total increase in the Solid Waste Budget is 0.6%.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>OFFICE OF SOLID WASTE</b>						
1	Salary of Recycling/Solid Waste Manager	80,787	80,787	80,706	82,726	82,726	82,726
2	General Labor	341,414	341,414	330,956	353,567	353,567	356,911
3	Clerical Salaries	46,428	46,428	46,497	47,539	47,539	43,592
4	Longevity	5,160	5,160	5,610	6,090	6,090	5,620
	<b>Total - Salaries</b>	<b>473,789</b>	<b>473,789</b>	<b>463,769</b>	<b>489,922</b>	<b>489,922</b>	<b>488,849</b>
5	Postage	2,800	2,800	2,800	3,000	3,000	3,000
6	Advertising	295	295	154	300	300	300
7	Consumable Supplies	1,000	1,500	1,203	1,000	1,000	1,000
8	Reproduction & Printing	1,000	1,000	-	1,000	1,000	500
9	Equipment	100	100	-	100	100	100
10	Professional Associations & Publications	100	100	163	100	100	200
11	Clothing Allowance	3,100	3,100	3,100	3,100	3,100	3,100
12	Training & Education	1	1	-	1	1	500
13	Unleaded Gasoline	5,500	5,500	5,180	5,500	5,500	5,500
14	Diesel Fuel	11,000	11,000	9,066	11,000	11,000	11,000
15	Road Maintenance	2,000	2,000	0	2,000	2,000	2,000
16	Utilities	6,500	6,500	5,801	6,500	6,500	6,500
17	General Operations	51,000	60,500	47,102	51,000	51,000	52,000
18	Parts & Labor	30,000	35,000	32,106	30,000	30,000	30,000
19	Grading & Seeding	500	500	120	500	500	500
20	Water Testing & Monitoring	28,000	28,000	21,950	24,000	24,000	24,000
21	Cap Maintenance	5,000	5,000	3,458	5,000	5,000	5,000
22	Disposal Fees (SCRRRA)	700,000	690,000	690,484	730,000	730,000	738,000
23	Residential Collection (SCRRRA)	479,000	480,000	479,834	490,000	490,000	500,000
24	Commercial Collection & Rentals (SCRRRA)	525,000	515,000	502,121	525,000	525,000	510,000
25	SCRRRA Consulting	1	1	-	1	1	1
26	SCRRRA Contribution	1	1	-	1	1	1
27	Diesel Fuel (SCRRRA Transportation)	22,000	21,000	16,713	17,000	17,000	14,000
28	Repairs & Maintenance (SCRRRA Transportation)	7,500	12,500	8,776	7,500	7,500	7,500
29	SCRRRA Receptacle Costs	105,000	105,000	91,561	100,000	100,000	100,000
30	Furniture & Equipment	1	1	-	1	1	1
	<b>Total - Expenses</b>	<b>1,986,399</b>	<b>1,986,399</b>	<b>1,921,692</b>	<b>2,013,604</b>	<b>2,013,604</b>	<b>2,014,703</b>
	<b>TOTAL - SOLID WASTE</b>	<b>2,460,188</b>	<b>2,460,188</b>	<b>2,385,461</b>	<b>2,503,526</b>	<b>2,503,526</b>	<b>2,503,552</b>

## **DEPARTMENT OF PUBLIC WORKS ENGINEERING & BUILDING OPERATIONS**

### **FUNCTION DESCRIPTION:**

The Town Engineer works under the supervision of the Director of Public Works. The Town Engineers office is responsible for providing technical review of land use applications and support to the respective Land Use Commissions, Town Boards and Town Departments, provides assistance to the Director for Phase 2 stormwater compliance, and assists in the development, management and oversight of municipal projects. The Town Engineer is also the floodplain manager.

The responsibility of general government building operations resides with the Public Works Director.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Provided technical review of land development applications to PZC & IWC commissions.
  - Over 16 different land use applications required review by the Town Engineer resulting in over 40 submittals reviewed.
- Managed the inspection review fees for development projects in relation to Erosion and Sediment Control and Public Improvement Bonds for all major site development projects.
- Reviewed and managed the design & permitting phases of multiple Town CIP- drainage projects.
- Designed drainage projects for roadways and town property.
- Provided FEMA floodplain management assistance to town citizens and town staff.

### **OBJECTIVES FOR THE COMING YEAR:**

- Continue to provide technical review and support for development applications.
- Assist the Director with town-wide drainage issues.
- Continue to manage and oversee the construction of multiple, Town projects.
- Continue to improve compliance w/ Phase 2 CT DEEP stormwater requirements, including restructuring of the stormwater task force.
- Continue to improve town-wide floodplain management compliance and improve overall administration of floodplain policies; manage the town's efforts of reinstatement of the Town of Stonington into the Community Rating System (CRS) program.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

#### **Engineering**

Due to the increased workload as a result of numerous large scale private development projects, municipal construction projects and primarily the FEMA compliance/corrective efforts, the engineering department is requesting to increase its professional service budget from 9,000 to 30,000. This will assist in hiring outside consultants to facilitate the increased workload. The funds will be used to supplement FEMA CRS compliance efforts, design, permitting and other necessary engineering related tasks. See supporting information on the next page.



Increased Private Development Review, Oversight & Inspection Fee Tracking:

- Toll Brothers Construction – Mystic Estates Subdivision is expected to be fully underway during summer of 2016
- Threadmill
- Spruce Ridge
- Masonicare
- Mystic YMCA
- Anticipated Perkins Farm Development & Town of Stonington School Projects

Increased Municipal Project Management:

- Lantern Hill Road Bridge
- North Stonington Road Bridge
- Bayview/Meadow Ave Drainage
- Willow Street Drainage
- Pawcatuck Dike
- ADA improvement projects – Stonington athletic fields

FEMA Compliance Goals:

- Hire a consultant to review in-house floodplain administration policies for the planning, building and engineering departments. Assist in defining a program moving forward that will improve staff review of projects, interoffice communication, develop standardized checklists, policies and procedures to ultimately improve compliance and efficiency of permits & projects in flood hazard areas.
- Assist in outlining a program to address reinstatement of the Town into the Community Rating System (CRS) Program which can lead to a more resilient coastal community and most notably provide a discount on flood insurance premiums for the entire community.
- Provide general on-call support to the floodplain manager for both past construction corrective measures and technical review of new applications as needed.

Building Operations – Facilities:

There were no significant changes to the Facilities Maintenance Budget this year.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>ENGINEERING SERVICES</b>						
1	Town Engineer	86,270	86,270	78,264	80,024	80,024	80,024
2	Flood Plain Manager	1	1	-	1	2,001	2,000
3	Longevity	-	-	-	-	-	-
	<b>Total - Salaries</b>	<b>86,271</b>	<b>86,271</b>	<b>78,264</b>	<b>80,025</b>	<b>82,025</b>	<b>82,024</b>
4	Phase II Storm water Requirements	1,000	1,000	854	1,000	1,000	1,000
5	Community Rating System Requirements	3,500	3,500	2,938	3,500	3,500	3,500
6	Office Expenses	2,500	2,500	3,128	2,500	2,500	2,500
7	Clothing Expense	400	400	400	400	400	400
	<b>Total - Expenses</b>	<b>7,400</b>	<b>7,400</b>	<b>7,320</b>	<b>7,400</b>	<b>7,400</b>	<b>7,400</b>
8	Professional Services	9,000	9,000	9,000	9,000	9,000	30,000
	<b>Total - Services</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>30,000</b>
	<b>TOTAL - ENGINEERING SERVICES</b>	<b>102,671</b>	<b>102,671</b>	<b>94,584</b>	<b>96,425</b>	<b>98,425</b>	<b>119,424</b>
	<b>OPERATIONS &amp; MAINTENANCE OF TOWN BUILDINGS AND PROPERTY</b>						
9	Janitorial/Maintenance Salary	55,518	56,294	56,294	56,787	56,787	56,787
10	Longevity	400	400	400	450	450	600
	<b>Total - Salaries</b>	<b>55,918</b>	<b>56,694</b>	<b>56,694</b>	<b>57,237</b>	<b>57,237</b>	<b>57,387</b>
11	<b>Miscellaneous</b>	<b>2,000</b>	<b>2,000</b>	<b>1,400</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
12	Town Hall	10,000	10,000	9,558	10,000	10,000	10,000
13	Highway Garage #1	15,000	15,000	21,719	15,000	15,000	20,000
14	4th District Hall	1,700	1,700	1,640	1,700	1,700	1,700
15	Police Station	20,400	20,400	12,061	20,400	20,400	16,000
16	Human Services Building	7,000	7,000	7,748	7,000	7,000	7,000
	<b>Total - Heating Oil</b>	<b>54,100</b>	<b>54,100</b>	<b>52,726</b>	<b>54,100</b>	<b>54,100</b>	<b>54,700</b>
17	Town Hall	41,000	38,986	26,822	41,000	41,000	35,000
18	Highway Garage #1	16,200	16,200	13,505	16,200	16,200	16,200
19	4th District Hall	750	750	576	750	750	750
20	Police Station	70,000	69,966	64,111	70,000	70,000	70,000
21	Human Services Building	16,000	16,000	15,609	16,000	16,000	16,000
	<b>Total - Electricity</b>	<b>143,950</b>	<b>141,902</b>	<b>120,623</b>	<b>143,950</b>	<b>143,950</b>	<b>137,950</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

<b>LINE #</b>	<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>2014-2015 REVISED BUDGET</b>	<b>2014-2015 ACTUAL EXPENDED</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2015-2016 REVISED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>
22	Town Hall	2,200	2,200	2,379	2,200	2,200	2,500
23	4th District Hall	300	300	268	300	300	300
24	Picnic Grounds	1	1	-	-	-	-
25	Police Station	2,400	2,400	2,368	2,400	2,400	2,400
26	Human Services Building	400	400	220	400	400	400
27	Pawcatuck Park	700	1,938	1,938	700	700	1,000
	Total - Water	6,001	7,239	7,173	6,000	6,000	6,600
28	Town Hall	1,000	1,000	958	1,000	1,000	1,100
29	4th District Hall	70	70	71	70	70	100
30	Police Station	950	984	1,058	950	950	1,100
31	Human Services Building	350	350	316	350	350	350
	Total - Sewer Use	2,370	2,404	2,403	2,370	2,370	2,650
	Total - General Operations	208,421	207,645	184,325	208,420	208,420	203,900
32	Town Hall	37,000	37,000	37,695	36,000	36,000	40,000
33	Highway Garage #1	23,000	23,000	20,045	22,000	22,000	22,000
34	4th District Hall	750	750	821	750	750	850
35	Human Services Building	22,000	22,000	17,853	20,000	20,000	18,000
36	Picnic Grounds	3,700	3,700	651	3,700	3,700	3,000
37	Pawcatuck Dike	23,800	23,800	17,275	28,800	28,800	30,000
38	Pawcatuck Neighborhood Center	14,500	14,500	10,628	14,500	14,500	12,000
39	DEP Compliance - Town Wide	6,000	6,000	4,662	6,000	6,000	6,000
40	Playgrounds & Parks	7,000	7,000	7,884	7,000	7,000	8,000
41	Animal Control Facility	500	500	-	-	-	-
42	Town Dock Facility	7,000	7,000	14,925	6,000	6,000	8,000
	Total - General Maintenance	145,250	145,250	132,439	144,750	144,750	147,850
43	Street Lighting	242,000	242,000	241,047	242,000	242,000	247,000
	TOTAL - BUILDING OPERATIONS	651,589	651,589	614,505	652,407	652,407	656,137

**DEPARTMENT OF PUBLIC WORKS  
BUILDING OFFICIAL'S OFFICE**

**FUNCTION DESCRIPTION:**

The Building Official's Office enforces the provisions of the State Building Code as they apply to the construction, alterations, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of every building or structure and the Public Health Code for new or repair of subsurface septic disposal systems.

- Reviews plans and specifications for compliance with the State Building Code and FEMA regulations
- Issues Building Permits for construction and collects fees for same.
- Conducts inspections of work in progress for construction activities.
- Actively participates in professional continuing education programs.
- Cites Code violations and assist in prosecution of violators.
- Reviews plans and inspects septic systems for compliance with the Public Health Code.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Three major construction projects, Masonicare off of Coogan Blvd. and Spruce Meadows off of South Broad Street were granted building permits and are active in all phases of construction. The Clark Thread Mill off of River Road in Pawcatuck finally started renovations to the old mill building and is also active in all phases of construction through the three main buildings. The construction cost for the 2015 calendar year was \$92,944,226 compared to an annual average yearly cost of \$27,000,000. The Building Department filled the new position of Assistant Building Official, which has helped out greatly with the workload. The number of new single family house permits are down from past years but the value of the houses being built is higher than in the past with many valued well over a million dollars. Permits for renovations and addition remain equal with past years.

**OBJECTIVES FOR THE COMING YEAR:**

The State is in the process of adopting a new building code, with an estimated effective date in the winter or spring of 2016. This will require both the B.O. and A.B.O. to attend as many training seminars covering the new codes as possible.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

None

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>BUILDING OFFICIAL</b>						
1	Building Official	82,118	85,306	85,306	84,089	84,089	84,089
2	Assistant Building Official	-	-	-	61,389	61,389	61,389
3	Clerical	46,428	46,847	46,847	47,539	47,539	47,539
4	Longevity	2,280	2,280	2,280	2,400	2,400	2,520
	<b>Total - Salaries</b>	<b>130,826</b>	<b>134,433</b>	<b>134,433</b>	<b>195,417</b>	<b>195,417</b>	<b>195,537</b>
5	Postage	500	500	500	500	500	500
6	Consumable Supplies	700	700	51	700	700	500
7	Reproduction & Printing	1,000	1,000	760	1,000	1,000	1,000
8	Telephone	300	300	50	300	300	300
9	Equipment	4,000	4,000	3,380	4,000	4,000	4,000
10	Professional Association & Publications	2,000	(1,600)	659	2,000	2,000	1,000
11	Clothing Allowance	400	400	400	400	400	800
12	Training & Education	500	500	-	500	500	500
13	Furniture & Equipment	1	1	-	1	1	1
	<b>Expenses</b>	<b>9,401</b>	<b>5,801</b>	<b>5,800</b>	<b>9,401</b>	<b>9,401</b>	<b>8,601</b>
14	Technical Assistance	20,000	59,993	59,950	2,000	2,000	1,000
	<b>Total - Services</b>	<b>20,000</b>	<b>59,993</b>	<b>59,950</b>	<b>2,000</b>	<b>2,000</b>	<b>1,000</b>
	<b>TOTAL - BUILDING OFFICIAL</b>	<b>160,227</b>	<b>200,227</b>	<b>200,183</b>	<b>206,818</b>	<b>206,818</b>	<b>205,138</b>

**PUBLIC WORKS DEPARTMENT  
WATER POLLUTION CONTROL AUTHORITY (WPCA)**

**FUNCTION DESCRIPTION:**

The Salaries and Expense portions of this budget provide for Water Pollution Control administrative functions including sewer use billing and collection. The Director's salary is paid from the Sewer Use Fund.

A Sewer Use Fund provides for operating and maintaining the sewer collection and treatment systems. Operations (Town Share) supplements revenue received from sewer use fees to operate the Fund. Approximately 88% of operating expenses in FY 2015-16 were derived from user fees and will remain at that level for FY 2016-17.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The \$18,325,000 design-build rehabilitation of the Mystic treatment facility, along with upgrades at the Pawcatuck and Stonington Borough facilities began in the 2<sup>nd</sup> Quarter of 2012 and is essentially complete.

The wastewater treatment and collection facilities continue to be operated under a contract with Suez (formally United Water). A five year renewal of the contract was negotiated and extends through November 2019.

**OBJECTIVES FOR THE COMING YEAR:**

The WPCA's first priority is compliant operation of the wastewater treatment facilities. It is important to maintain those (3) facilities, (17) pumping stations, gravity sewers, interceptors, and force mains which make up the collection system in working order. To that end we will continue to work with Suez on projects prioritized for improvements and or replacement.

Bring all food service establishments into compliance with FOG (fats, oils grease) regulations. Adding new line item for consultant services to assist with inspection and compliance of establishments.

Continue to integrate sanitary sewer system mapping and records with the Town GIS.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

There is little change in the proposed WPCA budget from last year, however, increased contract operations cost and significant increase in electrical energy cost will present a challenge to the Sewer Use Fund.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>WATER POLLUTION CONTROL AUTHORITY</b>						
1	Clerical	69,642	69,818	69,818	71,308	71,308	71,308
2	Longevity	2,670	2,670	2,670	2,760	2,760	2,850
	<b>Total Salaries</b>	<b>72,312</b>	<b>72,488</b>	<b>72,488</b>	<b>74,068</b>	<b>74,068</b>	<b>74,158</b>
3	<i>Consulting Services</i>	-	-	-	-	-	5,000
4	Postage	6,000	6,000	5,981	6,000	6,000	6,000
5	Advertising	1	1	-	500	500	500
6	Consumable Supplies	2,500	2,324	1,622	2,000	2,000	2,000
7	Reproduction & Printing	1,500	1,500	1,604	1,000	1,000	1,000
8	Telephone	100	100	44	100	100	100
9	Equipment (Software Maintenance)	5,000	5,000	4,983	5,000	5,000	5,000
	<b>Total - Expenses</b>	<b>15,101</b>	<b>14,925</b>	<b>14,234</b>	<b>14,600</b>	<b>14,600</b>	<b>19,600</b>
10	<b>Operations (Town Share)</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
	<b>TOTAL - WPCA</b>	<b>387,413</b>	<b>387,413</b>	<b>386,722</b>	<b>388,668</b>	<b>388,668</b>	<b>393,758</b>

## STONINGTON POLICE DEPARTMENT

**FUNCTION DESCRIPTION:** The Stonington Police Department's function is to serve and protect the public in the Town of Stonington. We respond to a variety of calls that consist of criminal complaints, medical calls, burglar alarms, motor vehicle accidents and a number of miscellaneous calls. In addition, the Department enforces motor vehicle and criminal laws and Town ordinances. The Department provides boating safety and has oversight of the Animal Control Division. We also provide educational programs in the schools and to the public.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:** The Department continues to work closely with the schools in a variety of ways. This includes approximately 100 safety visits to schools each month in response to the Sandy Hook tragedy and the DARE Program. This year, a new Youth Officer was assigned and is doing very well in working with the Youth and schools. The new Youth Officer has initiated a Family with Service needs Board similar to the Juvenile Diversion Board to address problems with juveniles in need of services.

- Increased DWI and drug arrests
- Collaboration and teamwork with all schools in response to the Sandy Hook tragedy.
- Testing for and hiring of all open positions
- Initiated discussions on upgrading our aging radio/communication system.
- Continued to work closely with the Town of Stonington Human Services Department, the Prevention Council, DCF worker assigned to Stonington.
- Continued implementation of school safety program.
- Successful Community Alert program in place and increasing our social media presence
- LPR and AVL functions operational.
- Continue to complete all the necessary training for personnel as required by the police academy.
- K-9 Team operating as a successful team
- Successful transition of a new Youth Officer and Detective.

### **OBJECTIVES FOR THE COMING YEAR:**

- Continue to be pro-active in motor vehicle enforcement.
- Continue to assign officers and dispatchers to specialized training.
- Assign an additional officer to the Detective Division as available for Cold Case and/or narcotics investigations.
- Continue to work with the schools and community groups on law enforcement issues such as school safety initiatives and heroin epidemic.
- Stay abreast on the proposed developments that will increase the workload of the police department such as the Masonic Care facility in Mystic, Jerry Brown Road property and Liberty Crossing.
- Continue work on technology issues such as upgrading our radio/communication systems, IMC Records Management System to include NCIS LYNX continued collaboration as well as LPR and upgrades to dispatch technology as needed. Transition to new phone system as well.
- Complete all the mandatory training for police personnel.
- Continue to examine and upgrade dispatching services as needed to include dispatch protocols.
- Update and examine our five-year strategic plan for the police department.
- Conduct additional leadership training for supervisors.
- Continue to train for critical incidents issues, including active shooter scenarios.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

- 1) Request for increases in overtime/training personnel accounts to reflect salary increases and increased need for more active shooter training.
- 2) Request for increases in lines to address cost increases such as telecommunications. Some of this is increases in service contracts or implementation of new technology.
- 3) Request for one (1) additional Officer to bring out total full-time sworn strength to 38. (Further justification will be on a separate presentation).



**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF POLICE SERVICES	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>POLICE SERVICES</b>						
1	Salary of Chief	107,211	107,211	107,107	109,736	109,736	109,736
2	Salary of Captain	100,413	100,413	99,401	101,976	101,976	101,976
3	Salary of Lieutenants	166,620	174,326	163,833	178,473	178,473	178,473
4	Salary of Sergeants	449,821	472,235	457,264	484,203	484,203	487,703
5	Salary of Regular Officers	1,680,863	1,752,624	1,702,789	1,888,168	1,888,168	1,942,945
6	Janitorial/Maintenance Salary	74,020	74,020	72,598	75,747	75,747	77,716
7	Boating Safety Personnel	14,000	14,000	12,558	14,000	14,000	14,500
8	Training Personnel Services	80,000	80,000	91,511	82,000	82,000	99,000
9	Communication Spec.-Salaries	321,617	321,987	315,673	378,347	378,347	407,885
10	Communication Spec.-Overtime	20,200	20,200	18,483	21,000	21,000	21,600
11	Communication Spec.-Uniforms	3,600	3,600	3,328	3,600	3,600	3,600
12	Community Service Officers	26,000	26,000	19,284	26,000	26,000	26,000
13	Special Officers	20,000	20,000	18,843	20,000	20,000	20,520
14	Police Commission Clerical	2,000	2,000	1,000	2,000	2,000	1,500
15	School Crossing Guards	44,000	44,000	41,465	45,056	45,056	45,000
16	Animal Control Salaries	56,911	56,911	57,022	58,277	58,277	59,792
17	School Safety Personnel	15,000	15,000	15,553	15,000	15,000	15,390
18	Clerical Salaries	126,712	126,712	119,564	127,916	127,916	133,516
19	Regular Overtime- Officers	146,944	146,944	168,822	150,471	150,471	155,000
20	Paid Holidays	141,823	145,336	119,459	154,345	154,345	155,403
21	Longevity	37,600	37,650	37,650	40,550	40,550	36,200
	<b>Total - Salaries</b>	<b>3,635,355</b>	<b>3,741,169</b>	<b>3,643,207</b>	<b>3,976,865</b>	<b>3,976,865</b>	<b>4,093,455</b>
22	Postage	1,700	1,700	1,005	1,700	1,700	1,700
23	Advertising	555	555	1,361	1,500	1,500	1,500
24	Consumable Supplies	15,000	15,000	14,635	15,000	15,000	15,000
25	Reproduction & Printing	5,000	5,000	4,636	5,000	5,000	5,000
26	Equipment	12,000	12,000	10,977	12,000	12,000	12,000
27	Professional Associations & Publications	1,500	1,500	1,420	1,500	1,500	1,500
28	Miscellaneous	7,000	7,000	7,114	7,000	7,000	7,000
	<b>Total - Expenses</b>	<b>42,755</b>	<b>42,755</b>	<b>41,148</b>	<b>43,700</b>	<b>43,700</b>	<b>43,700</b>
29	Canine Expenses	5,000	5,000	4,765	5,000	5,000	5,000
30	Service Officer's Equipment	1,500	1,500	1,011	1,500	1,500	1,500
31	Boating Safety Expenses	13,000	13,000	12,130	13,000	13,000	13,000
32	Building Maintenance	24,000	24,000	26,570	24,000	24,000	24,000
33	Maintenance/Operation of Radios	6,500	6,500	6,588	6,500	6,500	6,500
34	Traffic Signs & Signals	44,000	44,000	42,056	44,000	44,000	44,000
35	Law Enforcement Council	12,433	12,433	12,433	12,433	12,433	12,744
36	Drug Program	5,500	5,500	5,500	5,500	5,500	5,500
	<b>Total - Services</b>	<b>111,933</b>	<b>111,933</b>	<b>111,053</b>	<b>111,933</b>	<b>111,933</b>	<b>112,244</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

<b>LINE #</b>	<b>DEPARTMENT OF POLICE SERVICES</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>2014-2015 REVISED BUDGET</b>	<b>2014-2015 ACTUAL EXPENDED</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2015-2016 REVISED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>
37	Regular Officers	25,000	25,000	24,649	26,250	26,250	26,250
38	Special Officers	1,000	1,000	1,147	1,000	1,000	1,000
39	Outfitting New Officers	6,000	6,000	6,078	6,000	6,000	6,000
	<b>Uniforms - Regular Officers</b>	<b>32,000</b>	<b>32,000</b>	<b>31,874</b>	<b>33,250</b>	<b>33,250</b>	<b>33,250</b>
40	Furniture & Equipment	3,000	3,000	2,872	3,000	3,000	3,000
41	Telecommunications	95,000	95,000	92,646	97,000	97,000	100,000
42	Retirement Fund	471,018	490,102	494,982	517,919	517,919	515,047
43	Physicals	7,000	7,000	7,601	7,000	7,000	7,000
44	Educational Incentive	3,000	3,000	-	3,000	3,000	3,000
	<b>Total - Headquarters' Expense</b>	<b>579,018</b>	<b>598,102</b>	<b>598,101</b>	<b>627,919</b>	<b>627,919</b>	<b>628,047</b>
45	Postage	180	180	180	180	180	180
46	Advertising	370	370	370	370	370	370
47	Consumable Supplies	300	300	19	300	300	300
48	Miscellaneous	750	750	759	750	750	750
	<b>Total - Police Commission Expense</b>	<b>1,600</b>	<b>1,600</b>	<b>1,328</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>
49	Consumable Supplies	6,500	6,500	10,062	6,500	6,500	7,000
50	Miscellaneous	1,000	1,000	-	1,000	1,000	1,000
51	Training	18,000	18,000	15,429	18,000	18,000	18,000
	<b>Total - Regular &amp; Reserve Training Exp</b>	<b>25,500</b>	<b>25,500</b>	<b>25,491</b>	<b>25,500</b>	<b>25,500</b>	<b>26,000</b>
52	Telephone	600	600	496	600	600	600
53	Clothing Allowance	1,000	1,000	956	1,000	1,000	1,000
54	Professional Services	3,500	3,500	2,391	3,500	3,500	3,500
55	Building Maintenance	2,500	2,500	1,070	2,500	2,500	2,500
	<b>Total - Animal Control Expenses</b>	<b>7,600</b>	<b>7,600</b>	<b>4,913</b>	<b>7,600</b>	<b>7,600</b>	<b>7,600</b>
56	Equipment (Emergency Vehicles)	6,000	6,000	5,012	6,000	6,000	6,000
57	Unleaded Gasoline	101,500	102,179	103,207	81,500	81,500	61,500
58	Oil & Lubrication	3,000	3,000	2,976	3,000	3,000	3,000
59	Parts & Labor	39,000	42,842	42,842	39,000	39,000	39,000
60	Tires	6,500	6,500	6,484	6,500	6,500	6,500
	<b>Total - Maint. &amp; Operation of Vehicles</b>	<b>156,000</b>	<b>160,521</b>	<b>160,521</b>	<b>136,000</b>	<b>136,000</b>	<b>116,000</b>
	<b>TOTAL POLICE SERVICES</b>	<b>4,591,761</b>	<b>4,721,180</b>	<b>4,617,636</b>	<b>4,964,367</b>	<b>4,964,367</b>	<b>5,061,896</b>

## **DEPARTMENT OF HUMAN SERVICES**

### **FUNCTION DESCRIPTION:**

The mission of the Human Services Department is to enhance the quality of life for Stonington residents from all age groups and economic backgrounds by advocating for their basic needs and promoting self-sufficiency. The Department is comprised of four divisions: Social Services; Recreation; Youth and Family Services; and Senior Services. The divisions are interdependent in order to effectively utilize department-wide resources to best serve our residents.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Installation of a prescription drug drop-box at the Stonington Police Department - as of December 2015, 200 lbs had been collected.
- 6,774 free meals were served to Stonington youth ages 18 and under through the grant-funded Summer Food Service Program.
- Installation of security cameras at Spellman Park.
- 428 (1-hour) counseling sessions were conducted during the 2015 calendar year.
- Effective use of social media has increased participation in programs Department-wide – between 150-400 residents were in attendance at each of our 2015 community events.
- 398 energy assistance applications were processed in FY14-15.
- Creation of a Family with Service Needs (FWSN) Board – partnership with Juvenile Probation, Stonington Public Schools and Stonington Police Department.

### **OBJECTIVES FOR THE COMING YEAR:**

- Begin online program registration.
- Increase awareness of local prevention services to ensure residents battling addiction are connected with appropriate services and resources.
- Review current Recreation programs with the goal of fully utilizing current park and recreation facilities.
  - Surveying and establishing Town needs and opportunities for future growth.
  - Continue to promote access to all Town fields.
- Increase the number of Senior, Adult and Youth Recreation and Enrichment programs offerings.
  - Address a growing town and state-wide need to develop youth into contributing members of the community, while simultaneously addressing childhood obesity trends through the development of healthy lifestyles, strong minds and fit bodies.
- Continue to attend trainings, conferences and networking opportunities in an effort to stay abreast of the changes in state and federal programming, funding, and all issues relevant to Stonington residents.
- Introduce new supportive programs to help residents regain self-sufficiency.
- Continue to pursue grants and implement self sustaining programming.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

Reinstatement of the Human Services Director position, with a goal of implementing our 5 year strategic plan, including a fiscally responsible restructuring of program staff focusing on increasing collaborations with our community partners to provide increased and enhanced programs and services to all Stonington residents.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF HUMAN SERVICES	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>OFFICE OF HUMAN SERVICES</b>						
1	<i>Human Services Director</i>	-	-	-	-	-	75,111
2	Social Services Administrator	64,541	64,541	64,477	66,091	66,091	71,064
3	Youth & Family Services Administrator	70,529	70,529	70,781	72,222	72,222	53,030
4	Human Services Program Coordinator	41,532	41,532	41,417	42,534	42,534	-
5	Youth Services Program Coordinator	16,900	16,900	16,191	16,900	16,900	48,920
6	Counseling Services	36,000	36,000	33,041	36,000	36,000	36,000
7	Clerical	70,780	70,780	67,040	72,509	72,509	77,223
8	Longevity	2,350	2,350	2,350	2,570	2,570	2,690
	<b>Total - Salaries</b>	<b>302,632</b>	<b>302,632</b>	<b>295,297</b>	<b>308,826</b>	<b>308,826</b>	<b>364,038</b>
9	Postage	1,500	1,500	1,500	1,500	1,500	1,500
10	Consumable Supplies	1,500	1,500	1,522	1,500	1,500	1,500
11	Telephone	3,000	3,000	2,083	3,000	3,000	2,200
12	Equipment and Repairs	3,700	3,700	2,690	3,700	3,700	4,500
13	Reproduction and Printing	3,750	3,750	3,750	3,750	3,750	3,750
14	Professional Associations & Publications	1,100	1,100	1,188	1,100	1,100	1,100
15	Youth & Family Services Program Expenses	7,000	7,000	6,891	7,800	7,800	7,800
16	General Assistance	30,000	30,000	28,323	30,000	30,000	30,000
17	Furniture & Equipment	1,700	1,700	1,700	1,700	1,700	1,700
18	Training & Education	1,000	1,000	1,394	1,000	1,000	1,000
	<b>Total - Expenses</b>	<b>54,250</b>	<b>54,250</b>	<b>51,041</b>	<b>55,050</b>	<b>55,050</b>	<b>55,050</b>
	<b>TOTAL - OFFICE OF HUMAN SERVICES</b>	<b>356,882</b>	<b>356,882</b>	<b>346,338</b>	<b>363,876</b>	<b>363,876</b>	<b>419,088</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF HUMAN SERVICES	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>COMMISSION ON AGING</b>						
19	Postage	1,500	1,500	1,500	1,500	1,500	1,500
20	Reproduction & Printing	1,100	1,100	1,100	1,100	1,100	1,100
21	Program Expense	2,200	2,200	2,200	2,200	2,200	2,200
	<b>Total - Expenses</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>
	<b>TOTAL - COMMISSION ON AGING</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>
	<b>RECREATION</b>						
22	Salary of Director	56,952	56,952	46,560	54,856	54,856	58,320
23	Officials & Instructors	21,659	21,659	21,655	21,159	21,159	21,159
24	Longevity	300	300	300	-	-	-
	<b>Total - Salaries</b>	<b>78,911</b>	<b>78,911</b>	<b>68,515</b>	<b>76,015</b>	<b>76,015</b>	<b>79,479</b>
25	Consumable Supplies	3,050	3,050	2,859	3,050	3,050	3,050
26	Telephone	200	200	200	200	200	200
27	Program Expense	5,000	5,000	6,088	5,000	5,000	5,000
28	Equipment & Trophies	3,200	3,200	2,117	3,200	3,200	3,200
29	Parts & Labor	4,500	4,500	1,103	4,500	4,500	4,500
30	Utilities	2,250	2,250	5,751	3,000	3,000	3,000
31	Professional Association/Training	400	400	260	400	400	400
	<b>Total - Expenses</b>	<b>18,600</b>	<b>18,600</b>	<b>18,378</b>	<b>19,350</b>	<b>19,350</b>	<b>19,350</b>
	<b>TOTAL - RECREATION</b>	<b>97,511</b>	<b>97,511</b>	<b>86,893</b>	<b>95,365</b>	<b>95,365</b>	<b>98,829</b>
	<b>TOTAL HUMAN SERVICES</b>	<b>459,193</b>	<b>459,193</b>	<b>438,031</b>	<b>464,041</b>	<b>464,041</b>	<b>522,717</b>
	<b>HOUSING AUTHORITY</b>						
32	Clerical (Housing Authority)	700	700	-	700	700	700
	<b>TOTAL - HOUSING AUTHORITY</b>	<b>700</b>	<b>700</b>	<b>-</b>	<b>700</b>	<b>700</b>	<b>700</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

LINE #	DEPARTMENT OF HUMAN SERVICES	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL EXPENDED	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET
	<b>LIBRARIES</b>						
33	Westerly Public Library	91,810	91,810	91,810	91,500	91,500	93,000
34	Stonington Free Library	135,000	135,000	135,000	140,000	140,000	147,000
35	Mystic & Noank Library	75,000	75,000	75,000	85,000	85,000	86,500
36	Stonington Historical Society	3,000	3,000	3,000	3,000	3,000	3,000
	<b>TOTAL - LIBRARIES</b>	<b>304,810</b>	<b>304,810</b>	<b>304,810</b>	<b>319,500</b>	<b>319,500</b>	<b>329,500</b>
	<b>OUTSIDE AGENCIES</b>						
37	<i>Westerly Pops Concert ( moved from Dept of First Selectman)</i>	-	-	-	-	-	2,000
38	Public Health & Nursing	23,028	23,028	23,028	27,000	27,000	27,000
39	Pawcatuck Neighborhood Center	165,000	165,000	165,000	172,500	172,500	180,000
40	Stonington Como Center	40,501	40,501	40,501	42,000	42,000	50,000
41	Mystic Area Shelter & Hospitality (M.A.S.H)	4,000	4,000	4,000	4,000	4,000	4,000
42	Westerly Area Rest and Meals (WARM)	6,000	6,000	6,000	6,000	6,000	6,000
43	Westerly Adult Day Services, Inc.	7,500	7,500	7,500	1	8,001	8,000
44	Community Vocational Services (Olean Center)	1,500	1,500	1,500	2,000	2,000	4,000
45	T.V.C.C.A.	1,000	1,000	1,000	1,000	1,000	1,000
46	Stonington Prevention Council	500	500	500	500	500	500
47	New London Homeless Hospitality Center	1,500	1,500	1,500	1,500	1,500	1,500
48	Safe Futures, Inc.	-	-	-	2,000	2,000	2,000
49	<i>Sexual Assault Crisis Center</i>	-	-	-	-	-	500
50	<i>New England Science &amp; Sailing</i>	-	-	-	-	-	4,000
	<b>TOTAL - OUTSIDE AGENCIES</b>	<b>250,529</b>	<b>250,529</b>	<b>250,529</b>	<b>258,501</b>	<b>266,501</b>	<b>290,500</b>
	<b>AMBULANCES &amp; FIRE SERVICES</b>						
51	Stonington Ambulance	31,000	31,000	31,000	32,500	217,500	35,000
52	Mystic River Ambulance	31,000	31,000	31,000	32,500	32,500	35,000
53	Westerly Ambulance	31,000	31,000	31,000	32,500	32,500	35,000
	<b>Total - Ambulances</b>	<b>93,000</b>	<b>93,000</b>	<b>93,000</b>	<b>97,500</b>	<b>282,500</b>	<b>105,000</b>
54	<i>Fire Department Dispatch</i>	-	-	-	-	-	36,000
	<b>Total - Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36,000</b>
	<b>TOTAL - AMBULANCES &amp; FIRE SERVICES</b>	<b>93,000</b>	<b>93,000</b>	<b>93,000</b>	<b>97,500</b>	<b>282,500</b>	<b>141,000</b>
	<b>TOTAL DEPARTMENT OF HUMAN SERVICES</b>	<b>1,108,232</b>	<b>1,108,232</b>	<b>1,086,370</b>	<b>1,140,242</b>	<b>1,333,242</b>	<b>1,284,417</b>

## **EDUCATION**

The following is a summary of expenditures for the 2016-2017 fiscal year as submitted by the Board of Education Department. Any questions regarding the Education portion of this budget should be directed to Gary Shettle, School Business Administrator, Stonington Public Schools. He can be reached at 860-572-0506.

The detail budget book can be obtained at the Board of Education – Central Office.

# Stonington Public Schools

## EDUCATION DEPARTMENT SUMMARY

Account Number / Description	1 Year Prior Adopted 7/1/2015 - 6/30/2016	1 Year Prior Revised 7/1/2015 - 6/30/2016	Budget Total 7/1/2016 - 6/30/2017	Budget Difference 7/1/2016 - 6/30/2017	% Difference
<b><u>REVENUES</u></b>					
41701 GATES RECIEPTS	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ -	0.00%
41740 PARKING FEE REVENUE	(12,000)	(12,000)	(12,000)	-	0.00%
GRANT REVENUES	-	-	-	-	100.00%
<b>TOTAL EDUCATION DEPT. REVENUES</b>	<b>\$ (27,000)</b>	<b>\$ (27,000)</b>	<b>\$ (27,000)</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES</u></b>					
ADMINISTRATION	\$ 7,226,508	\$ 7,226,508	\$ 7,832,601	\$ 606,093	8.39%
CURRICULUM	685,258	685,258	651,968	(33,290)	(4.86%)
OPERATIONS	3,385,912	3,385,912	3,305,239	(80,673)	(2.38%)
MAINTENANCE	884,757	884,757	915,980	31,223	3.53%
SPECIAL EDUCATION	6,717,493	6,717,493	7,019,719	302,226	4.50%
SPECIAL SERVICES	1,333,007	1,333,007	1,269,708	(63,299)	(4.75%)
TECHNOLOGY	600,853	600,853	694,517	93,664	15.59%
DEANS MILL SCHOOL	2,378,691	2,378,691	2,291,923	(86,768)	(3.65%)
WEST BROAD/WEST VINE STREET SCHOOLS	2,101,171	2,101,171	2,078,070	(23,101)	(1.10%)
MYSTIC MIDDLE SCHOOL	2,489,311	2,489,311	2,590,266	100,955	4.06%
PAWCATUCK MIDDLE SCHOOL	2,116,868	2,116,868	2,033,135	(83,733)	(3.96%)
STONINGTON HIGH SCHOOL	5,058,451	5,058,451	5,199,040	140,589	2.78%
STONINGTON HIGH SCHOOL ATHLETICS	404,067	404,067	411,955	7,888	1.95%
<b>TOTAL EDUCATION DEPT. EXPENDITURES</b>	<b>\$ 35,382,347</b>	<b>\$ 35,382,347</b>	<b>\$ 36,294,121</b>	<b>\$ 911,774</b>	<b>2.58%</b>
<b>SUBTOTAL EDUCATION DEPT. NET BUDGET</b>	<b>\$ 35,355,347</b>	<b>\$ 35,355,347</b>	<b>\$ 36,267,121</b>	<b>\$ 911,774</b>	<b>2.58%</b>



# Stonington Public Schools

## Administration With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	%Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	285,423	285,423	411,423	126,000	44.15%
51140 BLDG.ADM SECRETARY SAL	233,812	233,812	244,995	11,183	4.78%
51150 MAINT/CUST SALARY	30,639	30,639	15,349	(15,290)	(49.90%)
51240 SUB SECRETARY SALARY	4,800	4,800	5,000	200	4.17%
52100 HEALTH INS	3,909,217	3,909,217	4,198,768	289,551	7.41%
52110 FLEX PLAN	20,000	20,000	18,000	(2,000)	(10.00%)
52140 LIFE INS	32,000	32,000	33,000	1,000	3.13%
52150 LDI	4,100	4,100	4,250	150	3.66%
52210 PENSION	487,400	487,400	494,000	6,600	1.35%
52230 FICA	23,240	23,240	24,700	1,460	6.28%
52240 MEDICARE	19,930	19,930	22,500	2,570	12.90%
52310 W.C.	161,000	161,000	170,000	9,000	5.59%
52320 UNEMPLOYMENT	80,000	80,000	80,000	-	0.00%
52400 COURSE CREDIT	29,200	29,200	30,200	1,000	3.42%
52500 RETIREMENT	-	-	60,000	60,000	0.00%
53190 OTHER PROF/TECH SERVICES	127,100	127,100	138,350	11,250	8.85%
53320 IN TOWN TRAVEL	1,100	1,100	1,350	250	22.73%
54300 REPAIRS/MAINTENANCE	1,000	1,000	1,000	-	0.00%
54400 RENTALS	450	450	475	25	5.56%
55100 REGULAR BUS TRANSPORTATION	1,217,084	1,217,084	1,247,512	30,428	2.50%
55300 COMMUNICATION	9,000	9,000	9,000	-	0.00%
55400 ADVERTISING	9,000	9,000	9,250	250	2.78%
55500 PRINT/BIND	3,000	3,000	3,000	-	0.00%
55600 TUITION	334,563	334,563	439,887	105,324	31.48%
55800 CONFERENCES	29,560	29,560	17,500	(12,060)	(40.80%)
56100 NON-INSTRUCTIONAL SUPPLIES	10,240	10,240	10,450	210	2.05%
56200 TRANSPORTATION FUEL	135,850	135,850	114,417	(21,433)	(15.78%)
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	5,000	5,000	5,000	-	0.00%
58100 DUES/FEES	22,800	22,800	23,225	425	1.86%
<b>TOTAL ADMINISTRATION</b>	<b>7,226,508</b>	<b>7,226,508</b>	<b>7,832,601</b>	<b>606,093</b>	<b>8.39%</b>

# Stonington Public Schools

## Curriculum With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	146,434	146,434	151,730	5,296	3.62%
51140 BLDG.ADM SECRETARY SAL	40,711	40,711	42,012	1,301	3.20%
51330 ADDED TEACHER SALARY	40,200	40,200	40,000	(200)	(0.50%)
52230 FICA	2,620	2,620	2,700	80	3.05%
52240 MEDICARE	2,600	2,600	2,800	200	7.69%
53120 PROF DEV INSTR CONSULANT	23,000	23,000	26,500	3,500	15.22%
53320 IN TOWN TRAVEL	4,300	4,300	4,500	200	4.65%
55800 CONFERENCES	33,825	33,825	39,725	5,900	17.44%
56100 NON-INSTRUCTIONAL SUPPLIES	8,500	8,500	8,500	-	0.00%
56110 INSTRUCTIONAL SUPPLIES	185,197	185,197	206,541	21,344	11.53%
56400 CLASSROOM BOOKS	139,801	139,801	61,100	(78,701)	(56.30%)
56500 LIB/MEDIA BOOKS	17,000	17,000	17,000	-	0.00%
56600 PROF MATERIAL	3,700	3,700	3,700	-	0.00%
57000 NEW EQUIP INSTRUCTIONAL	-	-	6,500	6,500	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	10,000	10,000	3,500	(6,500)	(65.00%)
58100 DUES/FEES	27,370	27,370	35,160	7,790	28.46%
<b>TOTAL CURRICULUM</b>	<b>685,258</b>	<b>685,258</b>	<b>651,968</b>	<b>(33,290)</b>	<b>(4.86%)</b>

# Stonington Public Schools

## Operations With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51150 MAINT/CUST SALARY	891,016	891,016	910,021	19,005	2.13%
51250 SUB MAINT/CUST SALARY	30,000	30,000	30,000	-	0.00%
52230 FICA	45,532	45,532	51,000	5,468	12.01%
52240 MEDICARE	14,675	14,675	14,900	225	1.53%
53910 POLICE SERVICES	35,092	35,092	36,074	982	2.80%
54100 PUBLIC UTILITY	1,460,363	1,460,363	1,400,000	(60,363)	(4.13%)
54300 REPAIRS/MAINTENANCE	98,331	98,331	98,331	-	0.00%
54400 RENTALS	110,036	110,036	110,036	-	0.00%
55200 PROPERTY/ LIABILITY INS	228,000	228,000	262,200	34,200	15.00%
55300 COMMUNICATION	20,190	20,190	20,594	404	2.00%
56150 MAINTENANCE SUPPLIES	91,378	91,378	95,033	3,655	4.00%
56250 HEAT ENERGY	361,299	361,299	277,050	(84,249.00)	(23.32%)
<b>TOTAL OPERATIONS</b>	<b>\$ 3,385,912</b>	<b>\$ 3,385,912</b>	<b>\$ 3,305,239</b>	<b>\$ (80,673)</b>	<b>(2.38%)</b>

# Stonington Public Schools

## Maintenance With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51150 MAINT/CUST SALARY	421,827	421,827	431,910	10,083	2.39%
51250 SUB MAINT/CUST SALARY	10,000	10,000	10,000	-	0.00%
52230 FICA	22,020	22,020	23,000	980	4.45%
52240 MEDICARE	5,660	5,660	5,800	140	2.47%
53190 OTHER PROF/TECH SERVICES	13,135	13,135	13,800	665	5.06%
54300 REPAIRS/MAINTENANCE	264,680	264,680	277,915	13,235	5.00%
54400 RENTALS	2,315	2,315	2,485	170	7.34%
55300 COMMUNICATION	3,460	3,460	3,460	-	0.00%
55800 CONFERENCES	575	575	590	15	2.61%
56150 MAINTENANCE SUPPLIES	122,400	122,400	128,520	6,120	5.00%
56200 TRANSPORTATION FUEL	16,385	16,385	16,000	(385)	(2.35%)
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	1,150	1,150	1,300	150	13.04%
58100 DUES/FEES	1,150	1,150	1,200	50	4.35%
<b>TOTAL MAINTENANCE</b>	<b>884,757</b>	<b>884,757</b>	<b>915,980</b>	<b>31,223</b>	<b>3.53%</b>

# Stonington Public Schools

## Special Education With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	125,107	125,107	138,000	12,893	10.31%
51130 TEACHER SALARY	2,134,136	2,134,136	2,278,337	144,201	6.76%
51140 BLDG.ADM SECRETARY SAL	70,520	70,520	74,752	4,232	6.00%
51170 AIDE SALARY	1,323,004	1,323,004	1,388,863	65,859	4.98%
51180 NON-CERTIFIED PROFESSIONALS	169,211	169,211	289,067	119,856	70.83%
51230 TEMP INSTR TEACHER	15,000	15,000	14,336	(664)	(4.43%)
51240 SUB SECRETARY SALARY	2,000	2,000	2,000	-	0.00%
51270 TEMP INSTR AIDE	30,525	30,525	31,200	675	2.21%
51330 ADDED TEACHER SALARY	58,653	58,653	61,897	3,244	5.53%
51530 TUTOR	34,000	34,000	20,000	(14,000)	(41.18%)
52100 HEALTH INS	(40,000)	(40,000)	(40,000)	-	0.00%
52230 FICA	61,808	61,808	67,175	5,367	8.68%
52240 MEDICARE	67,650	67,650	73,500	5,850	8.65%
53110 STUDENT ENRICHMENT	2,775	2,775	4,775	2,000	72.07%
53130 PROF/TECH	133,941	133,941	133,941	-	0.00%
53190 OTHER PROF/TECH SERVICES	46,230	46,230	46,230	-	0.00%
53320 IN TOWN TRAVEL	4,843	4,843	4,843	-	0.00%
54300 REPAIRS/MAINTENANCE	3,702	3,702	3,702	-	0.00%
55110 SE SPEC.NEEDS SYS. TRANSPORTAT	800,105	800,105	600,493	(199,612)	(24.95%)
55120 FIELD TRIPS	500	500	500	-	0.00%
55300 COMMUNICATION	1,192	1,192	1,192	-	0.00%
55500 PRINT/BIND	320	320	320	-	0.00%
55600 TUITION	1,596,337	1,596,337	1,741,108	144,771	9.07%
56100 NON-INSTRUCTIONAL SUPPLIES	4,674	4,674	6,000	1,326	28.37%
56110 INSTRUCTIONAL SUPPLIES	16,417	16,417	16,417	-	0.00%

Continued

# Stonington Public Schools

## Special Education With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
56200 TRANSPORTATION FUEL	7,500	7,500	16,000	8,500	113.33%
56350 BID SUPPLIES	1,436	1,436	1,436	-	0.00%
56400 CLASSROOM BOOKS	4,605	4,605	4,605	-	0.00%
56600 PROF MATERIAL	14,030	14,030	14,030	-	0.00%
57000 NEW EQUIP INSTRUCTIONAL	27,272	27,272	25,000	(2,272)	(8.33%)
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$ 6,717,493</b>	<b>\$ 6,717,493</b>	<b>7,019,719</b>	<b>\$ 302,226</b>	<b>4.50%</b>

# Stonington Public Schools

## Special Services With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51130 TEACHER SALARY	680,268	680,268	639,272	(40,996)	(6.03%)
51160 NURSE SALARY	330,112	330,112	337,374	7,262	2.20%
51260 SS HEALTH SRVS PT/SUB NURSE	119,448	119,448	129,741	10,293	8.62%
51530 TUTOR	51,126	51,126	31,500	(19,626)	(38.39%)
52230 FICA	16,780	16,780	18,000	1,220	7.27%
52240 MEDICARE	13,105	13,105	14,000	895	6.83%
53130 PROF/TECH	57,056	57,056	34,459	(22,597)	(39.60%)
53190 OTHER PROF/TECH SERVICES	9,684	9,684	9,684	-	0.00%
53320 IN TOWN TRAVEL	984	984	1,234	250	25.41%
54300 REPAIRS/MAINTENANCE	5,020	5,020	5,020	-	0.00%
55300 COMMUNICATION	1,006	1,006	1,006	-	0.00%
55500 PRINT/BIND	1,154	1,154	1,154	-	0.00%
55800 CONFERENCES	27,019	27,019	27,019	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	16,803	16,803	16,803	-	0.00%
56110 INSTRUCTIONAL SUPPLIES	711	711	711	-	0.00%
56350 BID SUPPLIES	519	519	519	-	0.00%
56400 CLASSROOM BOOKS	312	312	312	-	0.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	1,715	1,715	1,715	-	0.00%
58100 DUES/FEES	185	185	185	-	0.00%
<b>TOTAL SPECIAL SERVICES</b>	<b>\$ 1,333,007</b>	<b>\$ 1,333,007</b>	<b>\$ 1,269,708</b>	<b>\$ (63,299)</b>	<b>(4.75%)</b>

# Stonington Public Schools

## Technology With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51180 NON-CERTIFIED PROFESSIONALS	274,371	274,371	329,153	54,782	19.97%
51330 ADDED TEACHER SALARY	4,933	4,933	4,933	-	0.00%
52230 FICA	15,210	15,210	16,000	790	5.19%
52240 MEDICARE	4,175	4,175	4,300	125	2.99%
53190 OTHER PROF/TECH SERVICES	48,000	48,000	69,960	21,960	45.75%
53320 IN TOWN TRAVEL	5,500	5,500	5,600	100	1.82%
54300 REPAIRS/MAINTENANCE	27,500	27,500	27,500	-	0.00%
55300 COMMUNICATION	3,000	3,000	3,200	200	6.67%
55800 CONFERENCES	7,500	7,500	66,771	59,271	790.28%
56120 CA DISTRICT TECH SUPPLIES	650	650	8,000	7,350	1130.77%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	39,000	39,000	600	(38,400)	(98.46%)
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	2,500	2,500	39,000	36,500	1460.00%
58100 DUES/FEES	3,000	3,000	2,500	(500)	(16.67%)
58120 CURRICULUM DISTRICT TECH/LIC.	106,000	106,000	3,000	(103,000)	(97.17%)
55300 COMMUNICATION	59,514	59,514	114,000	54,486	91.55%
<b>TOTAL TECHNOLOGY</b>	<b>600,853</b>	<b>600,853</b>	<b>694,517</b>	<b>93,664</b>	<b>15.59%</b>



# Stonington Public Schools

## Deans Mill School

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	225,275	225,275	235,501	10,226	4.54%
51130 TEACHER SALARY	1,933,325	1,933,325	1,833,369	(99,956)	(5.17%)
51140 BLDG.ADM SECRETARY SAL	73,197	73,197	75,024	1,827	2.50%
51170 AIDE SALARY	11,294	11,294	14,303	3,009	26.64%
51230 TEMP INSTR TEACHER	58,500	58,500	54,456	(4,044)	(6.91%)
51240 SUB SECRETARY SALARY	1,000	1,000	1,000	-	0.00%
51270 TEMP INSTR AIDE	1,100	1,100	1,100	-	0.00%
52230 FICA	4,990	4,990	5,300	310	6.21%
52240 MEDICARE	23,770	23,770	25,350	1,580	6.65%
53110 STUDENT ENRICHMENT	2,000	2,000	2,000	-	0.00%
54300 REPAIRS/MAINTENANCE	350	350	300	(50)	(14.29%)
55300 COMMUNICATION	1,500	1,500	2,000	500	33.33%
55500 PRINT/BIND	1,000	1,000	1,000	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	5,500	5,500	5,700	200	3.64%
56110 INSTRUCTIONAL SUPPLIES	4,790	4,790	4,820	30	0.63%
56350 BID SUPPLIES	18,000	18,000	18,000	-	0.00%
56400 CLASSROOM BOOKS	2,000	2,000	2,000	-	0.00%
56500 LIB/MEDIA BOOKS	2,500	2,500	2,000	(500)	(20.00%)
56550 MEDIA SUPPLIES	1,200	1,200	1,200	-	0.00%
56600 PROF MATERIAL	500	500	600	100	20.00%
57000 NEW EQUIP INSTRUCTIONAL	2,700	2,700	2,700	-	0.00%
57100 NEW EQUIP NON INSTRUCTIONAL	200	200	200	-	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	500	500	500	-	0.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	1,000	1,000	1,000	-	0.00%
58100 DUES/FEES	2,500	2,500	2,500	-	0.00%
<b>TOTAL DEANS MILL SCHOOL</b>	<b>2,378,691</b>	<b>2,378,691</b>	<b>2,291,923</b>	<b>(86,768)</b>	<b>(3.65%)</b>

# Stonington Public Schools

## West Broad / West Vine St. School With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	225,825	225,825	236,051	10,226	4.53%
51130 TEACHER SALARY	794,612	794,612	675,388	(119,224)	(15.00%)
51130 TEACHER SALARY	839,714	839,714	927,776	88,062	10.49%
51140 BLDG.ADM SECRETARY SAL	36,816	36,816	36,881	65	0.18%
51140 BLDG.ADM SECRETARY SAL	39,280	39,280	40,073	793	2.02%
51170 AIDE SALARY	7,014	7,014	11,591	4,577	65.24%
51170 AIDE SALARY	24,316	24,316	20,680	(3,636)	(14.95%)
51230 TEMP INSTR TEACHER	25,000	25,000	21,782	(3,218)	(12.87%)
51230 TEMP INSTR TEACHER	30,000	30,000	27,228	(2,772)	(9.24%)
51240 SUB SECRETARY SALARY	1,000	1,000	1,000	-	0.00%
51240 SUB SECRETARY SALARY	1,000	1,000	1,000	-	0.00%
51270 TEMP INSTR AIDE	600	600	600	-	0.00%
52230 FICA	3,255	3,255	3,430	175	5.38%
52230 FICA	3,670	3,670	4,020	350	9.54%
52240 MEDICARE	12,210	12,210	13,370	1,160	9.50%
52240 MEDICARE	12,620	12,620	14,200	1,580	12.52%
53110 STUDENT ENRICHMENT	4,500	4,500	4,500	-	0.00%
55300 COMMUNICATION	2,000	2,000	2,000	-	0.00%
55500 PRINT/BIND	2,500	2,500	2,800	300	12.00%
56100 NON-INSTRUCTIONAL SUPPLIES	5,000	5,000	3,460	(1,540)	(30.80%)
56110 INSTRUCTIONAL SUPPLIES	2,500	2,500	2,500	-	0.00%
56350 BID SUPPLIES	16,740	16,740	16,740	-	0.00%
56400 CLASSROOM BOOKS	1,000	1,000	700	(300)	(30.00%)
56500 LIB/MEDIA BOOKS	1,800	1,800	1,800	-	0.00%
56550 MEDIA SUPPLIES	1,500	1,500	1,800	300	20.00%
56600 PROF MATERIAL	250	250	250	-	0.00%

Continued

# Stonington Public Schools

## West Broad / West Vine St. School With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
57000 NEW EQUIP INSTRUCTIONAL	3,500	3,500	3,500	-	0.00%
57100 NEW EQUIP NON INSTRUCTIONAL	900	900	900	-	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	900	900	900	-	0.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	900	900	900	-	0.00%
58100 DUES/FEES	250	250	250	-	0.00%
<b>TOTAL WEST BROAD/WEST VINE ST. SCHOOLS</b>	<b>2,101,171</b>	<b>2,101,171</b>	<b>2,078,070</b>	<b>(23,101)</b>	<b>(1.10%)</b>

# Stonington Public Schools

## Mystic Middle School w/Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	248,299	248,299	254,478	6,179	2.49%
51130 TEACHER SALARY	1,944,151	1,944,151	2,059,585	115,434	5.94%
51140 BLDG.ADM SECRETARY SAL	77,714	77,714	79,250	1,536	1.98%
51170 AIDE SALARY	45,760	45,760	23,562	(22,198)	(48.51%)
51230 TEMP INSTR TEACHER	47,500	47,500	43,564	(3,936)	(8.29%)
51240 SUB SECRETARY SALARY	1,000	1,000	1,000	-	0.00%
51270 TEMP INSTR AIDE	300	300	300	-	0.00%
51330 ADDED TEACHER SALARY	32,827	32,827	33,252	425	1.29%
52230 FICA	6,290	6,290	6,800	510	8.11%
52240 MEDICARE	29,720	29,720	32,950	3,230	10.87%
53110 STUDENT ENRICHMENT	1,000	1,000	1,100	100	10.00%
53900 REFEREES	2,190	2,190	4,380	2,190	100.00%
54300 REPAIRS/MAINTENANCE	1,850	1,850	1,600	(250)	(13.51%)
54400 RENTALS	400	400	400	-	0.00%
55120 FIELD TRIPS	4,708	4,708	4,298	(410)	(8.71%)
55300 COMMUNICATION	2,500	2,500	2,200	(300)	(12.00%)
55500 PRINT/BIND	3,800	3,800	3,245	(555)	(14.61%)
55800 CONFERENCES	800	800	800	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	5,450	5,450	5,150	(300)	(5.50%)
56110 INSTRUCTIONAL SUPPLIES	10,700	10,700	10,700	-	0.00%
56350 BID SUPPLIES	14,492	14,492	14,492	-	0.00%
56500 LIB/MEDIA BOOKS	1,250	1,250	1,250	-	0.00%
56600 PROF MATERIAL	400	400	300	(100)	(25.00%)
57000 NEW EQUIP INSTRUCTIONAL	1,450	1,450	900	(550)	(37.93%)
57200 REPLACEMENT EQUIP INSTRUCTIONAL	650	650	600	(50)	(7.69%)
58100 DUES/FEES	4,110	4,110	4,110	-	0.00%
<b>TOTAL MYSTIC MIDDLE SCHOOL</b>	<b>2,489,311</b>	<b>2,489,311</b>	<b>2,590,266</b>	<b>100,955</b>	<b>4.06%</b>

# Stonington Public Schools

## Pawcatuck Middle School With Pay

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	248,299	248,299	254,478	6,179	2.49%
51130 TEACHER SALARY	1,619,995	1,619,995	1,563,732	(56,263)	(3.47%)
51140 BLDG.ADM SECRETARY SAL	52,553	52,553	53,739	1,186	2.26%
51170 AIDE SALARY	39,347	39,347	9,864	(29,483)	(74.93%)
51230 TEMP INSTR TEACHER	52,500	52,500	49,010	(3,490)	(6.65%)
51240 SUB SECRETARY SALARY	1,000	1,000	1,000	-	0.00%
51330 ADDED TEACHER SALARY	32,809	32,809	29,232	(3,577)	(10.90%)
52230 FICA	2,090	2,090	2,200	110	5.26%
52240 MEDICARE	18,725	18,725	20,330	1,605	8.57%
53110 STUDENT ENRICHMENT	900	900	1,500	600	66.67%
53900 REFEREES	2,400	2,400	2,480	80	3.33%
54300 REPAIRS/MAINTENANCE	1,595	1,595	1,600	5	0.31%
54400 RENTALS	1,120	1,120	1,120	-	0.00%
55120 FIELD TRIPS	3,750	3,750	3,750	-	0.00%
55300 COMMUNICATION	2,700	2,700	2,700	-	0.00%
55500 PRINT/BIND	5,500	5,500	3,500	(2,000)	(36.36%)
55800 CONFERENCES	1,100	1,100	1,500	400	36.36%
56100 NON-INSTRUCTIONAL SUPPLIES	600	600	750	150	25.00%
56110 INSTRUCTIONAL SUPPLIES	10,000	10,000	10,500	500	5.00%
56350 BID SUPPLIES	9,300	9,300	9,500	200	2.15%
56550 MEDIA SUPPLIES	480	480	480	-	0.00%
56600 PROF MATERIAL	180	180	280	100	55.56%
57000 NEW EQUIP INSTRUCTIONAL	3,000	3,000	2,350	(650)	(21.67%)
57100 NEW EQUIP NON INSTRUCTIONAL	-	-	650	650	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	1,000	1,000	1,000	-	0.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	1,200	1,200	750	(450)	(37.50%)
58100 DUES/FEES	4,725	4,725	5,140	415	8.78%
<b>TOTAL PAWCATUCK MIDDLE SCHOOL</b>	<b>\$ 2,116,868</b>	<b>\$ 2,116,868</b>	<b>\$ 2,033,135</b>	<b>\$ (83,733)</b>	<b>(3.96%)</b>

# Stonington Public Schools

## Stonington High School

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51110 BLDG.ADM. SALARY	373,794	373,794	382,548	8,754	2.34%
51130 TEACHER SALARY	4,064,158	4,064,158	4,157,391	93,233	2.29%
51140 BLDG.ADM SECRETARY SAL	164,204	164,204	168,061	3,857	2.35%
51170 AIDE SALARY	114,357	114,357	111,818	(2,539)	(2.22%)
51230 TEMP INSTR TEACHER	68,500	68,500	62,624	(5,876)	(8.58%)
51240 SUB SECRETARY SALARY	4,000	4,000	4,000	-	0.00%
51270 TEMP INSTR AIDE	1,300	1,300	1,300	-	0.00%
51330 ADDED TEACHER SALARY	59,701	59,701	60,338	637	1.07%
51530 TUTOR	8,792	8,792	8,500	(292)	(3.32%)
52230 FICA	12,595	12,595	13,800	1,205	9.57%
52240 MEDICARE	52,960	52,960	57,500	4,540	8.57%
53110 STUDENT ENRICHMENT	3,000	3,000	3,000	-	0.00%
53120 PROF DEV INSTR CONSULANT	800	800	800	-	0.00%
53190 OTHER PROF/TECH SERVICES	20,000	20,000	17,000	(3,000)	(15.00%)
53320 IN TOWN TRAVEL	300	300	300	-	0.00%
53910 POLICE SERVICES	1,000	1,000	1,000	-	0.00%
54300 REPAIRS/MAINTENANCE	5,600	5,600	5,600	-	0.00%
54400 RENTALS	4,800	4,800	4,800	-	0.00%
55120 FIELD TRIPS	7,900	7,900	7,900	-	0.00%
55300 COMMUNICATION	7,000	7,000	7,000	-	0.00%
55500 PRINT/BIND	7,500	7,500	7,500	-	0.00%
55800 CONFERENCES	5,000	5,000	5,000	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	7,000	7,000	7,000	-	0.00%
56110 INSTRUCTIONAL SUPPLIES	28,500	28,500	41,050	12,550	44.04%
56350 BID SUPPLIES	15,000	15,000	15,000	-	0.00%
56600 PROF MATERIAL	1,500	1,500	1,500	-	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	14,390	14,390	14,390	-	0.00%
58100 DUES/FEES	4,800	4,800	32,320	27,520	573.33%
<b>TOTAL STONINGTON HIGH</b>	<b>\$ 5,058,451</b>	<b>\$ 5,058,451</b>	<b>\$ 5,199,040</b>	<b>\$ 140,589</b>	<b>2.78%</b>

# Stonington Public Schools

## Stonington High School Athletics

	1 Year Prior Adopted	1 Year Prior Revised	Budget Total	Budget Difference	% Difference
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
51200 OTHER SALARY	5,050	5,050	5,050	-	0.00%
51330 ADDED TEACHER SALARY	197,602	197,602	200,840	3,238	1.64%
52240 MEDICARE	200	200	500	300	150.00%
53130 PROF/TECH	15,000	15,000	15,000	-	0.00%
53320 IN TOWN TRAVEL	400	400	400	-	0.00%
53900 REFEREES	37,289	37,289	38,077	788	2.11%
53910 POLICE SERVICES	16,850	16,850	12,000	(4,850)	(28.78%)
54300 REPAIRS/MAINTENANCE	10,500	10,500	10,500	-	0.00%
54400 RENTALS	1,500	1,500	1,500	-	0.00%
55120 FIELD TRIPS	57,301	57,301	62,763	5,462	9.53%
55200 PROPERTY/ LIABILITY INS	16,554	16,554	16,554	-	0.00%
55800 CONFERENCES	3,450	3,450	3,600	150	4.35%
56100 NON-INSTRUCTIONAL SUPPLIES	21,390	21,390	21,390	-	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	12,000	12,000	12,000	-	0.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	2,346	2,346	4,146	1,800	76.73%
58100 DUES/FEES	6,635	6,635	7,635	1,000	15.07%
<b>TOTAL STONINGTON HIGH SCHOOL ATHLETICS</b>	<b>\$ 404,067</b>	<b>\$ 404,067</b>	<b>\$ 411,955</b>	<b>\$ 7,888</b>	<b>1.95%</b>

## CAPITAL IMPROVEMENT PROGRAM

### **FUNCTION DESCRIPTION**

To account for major projects undertaken by the Town that are greater than \$10,000 and generally not recurring. The Long-Range Capital Improvements Committee reviews the requests made by departments and makes recommendations to the Board of Selectmen for their consideration. The Board of Selectmen then reviews the requests and recommends to the Board of Finance requests with a priority of A, B or C.

The priorities are defined as follows:

- A. Committed:** Projects which the Town has already agreed to undertake
- B. Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services
- C. Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services
- D. Acceptable:** Projects which are fully planned, but implementation can wait until funds are available
- E. Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred

The Long-Range Capital Improvements Committee is appointed by the Board of Selectmen and consists of nine (9) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments: Board of Selectmen, Board of Police Commissioners, Board of Education, Board of Finance, Planning and Zoning Commission, Administrative Officer, Director of Finance, Director of Public Works, Director of Water Pollution Control Authority, Director of Planning, Chief of Police, Director of Human Services, Solid Waste Manager, Town Engineer, Information Technology Manager.

The members of the Long-Range Capital Improvements Committee are as follows:

Rob Simmons	First Selectman
Vincent Pacileo	Director of Administrative Services
James Sullivan	Director of Finance
J. Darren Stewart	Chief of Police
Barbara McKrell	Director of Public Works
Douglas Nettleton	Director, WPCA
John Phetteplace	Solid Waste Manager
Scot Deledda	Town Engineer
Roger Kizer	IT Manager
June Strunk	Member, Board of Finance
Patrick Moukawsher	Chairman, Board of Police Commissioners
Bill King	Board of Education Operations Manager
John Prue	Chairman, Planning & Zoning Commission



## RESOLUTION CREATING A LONG-RANGE CAPITAL IMPROVEMENTS COMMITTEE

The Board of Selectmen shall appoint a Long-Range Capital Improvements Committee consisting of nine (9) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments.

1. Board of Selectmen
2. Board of Education
3. Board of Finance
4. Planning and Zoning Commission
5. Administrative Officer
6. Finance Officer
7. Highway Superintendent
8. Director of Water Pollution Control Authority
9. Town Planner
10. Department of Police Services \*
11. Director of Human Services \*\*
12. Solid Waste Manager \*\*
13. Town Engineer \*\*
14. Information Technology Director \*\*

Said committee shall review all proposed capital expenditures submitted for Town Meeting approval as part of the Annual Budget or as special appropriations and shall report its findings to the Board of Selectmen based on the following considerations:

- The extent to which the proposed expenditure is needed;
- What alternatives to proceeding with the proposed expenditure exist;
- The soundness of the proposal in terms of need to be fulfilled; and
- The likely consequences of the cost of the proposed expenditures on the Town's financial position and mill rate.

Said committee shall have such powers and duties necessary to perform such functions as the Board of Selectmen may prescribe.

The committee's report to the Board of Selectmen shall be deemed advisory in nature and shall be a matter of public record.

On or before October 15th of each year, the Board of Selectmen shall submit to the Board of Finance a Capital Improvements Program (CIP) outlining its annual CIP budget goals and objectives for the General Fund for the Town of Stonington for the ensuing year.

Upon receipt and consideration of the Board of Selectmen's CIP report, the Board of Finance shall incorporate the CIP in its Annual Budget Public Hearing.

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Adopted at a meeting of the Board of Selectmen on March 9, 1988

\* Amended at a meeting of the Board of Selectmen held on August 25, 2000.

\*\* Amended at a meeting of the Board of Selectmen held on October 13, 2004.

# **TOWN OF STONINGTON** **CAPITAL IMPROVEMENT PROGRAM POLICY**

## **Policy Statement #1**

On May 26, 1988, the Board of Selectmen adopted the following policy defining Capital Improvements:

Capital Improvements are major projects undertaken by the Town with a cost of \$10,000.\*\* or more that are generally not recurring. Capital projects include:

1. All projects requiring debt obligation or borrowing.
2. Any acquisition or lease of land and/or buildings.
3. Purchase or lease of major equipment and vehicles valued in excess of \$10,000.\*
4. Construction of new buildings, facilities, or infrastructures including engineering, design and other pre-construction costs with an estimated cost in excess of \$10,000\*\*. Major equipment or furnishings required for new buildings or projects.
5. Major physical building improvements that are not routine expenses with a life expectancy greater than ten (10) years and that substantially enhance the value of a structure.

The Board of Selectmen will make final determination of any project to be included in the Capital Improvement Program except those that directly relate to the Board of Education.

## **Policy Statement #2**

The Town of Stonington will make all capital improvements in accordance with an adopted capital improvement program.

Under extraordinary circumstances, the Town will consider recommending capital nonrecurring expenditures not included in the Annual Capital Budget. Nothing in this provision is intended to preclude the ability to fund emergency expenditures as provided in the General Statutes.

Approved by the Board of Selectmen

/s/ Nicholas F. Kepple

\_\_\_\_\_  
First Selectman

5/27/88, 5/28/88

\_\_\_\_\_  
Date

\*Amended at Board of Selectmen meeting (wording changed) held on October 24, 1990 – see minutes.

\*\*Approved threshold increase from \$5,000 to \$10,000 at Board of Selectmen meeting February 8, 2005; approved by Board of Finance February 1, 2006.

## **DEFINITION OF ROLES – 5/26/88**

### **1. CIP COMMITTEE**

- serves as coordinating unit performing an administrative function for the Board of Selectman
- role is advisory only to the Board of Selectmen
- recommends organizational structure and framework for completing the CIP
- recommends policy statements for effective administration of the CIP
- conducts Workshop Sessions to assist in completing Request Forms
- solicits additional information when necessary
- reviews requests and project priorities
- submits a recommended CIP to the Board of Selectmen
- submits a separate report identifying operating costs associated with CIP projects

### **2. ROLE OF BOARD OF SELECTMEN:**

- reviews organizational structure and framework submitted by the CIP Committee. Amendments to the recommendation of the CIP Committee shall be returned to the Committee for review and comments prior to adoption.
- submits draft organizational structure and framework to the Board of Finance, Board of Education, and Planning and Zoning Commission for review and comments.
- submits approved Capital Improvement Program and Annual Capital Budget to the Board of Finance for the preparation of a Financial Plan and to Planning and Zoning Commission with respect to C.G.S. 8-23 and 8-24 and the Coastal Management Regulations.

### **3. ROLE OF BOARD OF FINANCE:**

- adopts internal financial policies and reserve policies for the effective management of a CIP
- develops a Financial Plan to fund the Board of Selectmen's recommended CIP. The Board of Selectmen shall have the responsibility for revising the CIP to conform with the financial policies established by the Board of Finance.

### **4. ROLE OF PLANNING AND ZONING COMMISSION:**

- reviews the CIP with respect to C.G.S. 8-23 and 8-24 and the Coastal Management Regulations

### **5. ROLE OF THE TOWN MEETING**

- the annual Capital Budget, special appropriations for capital projects or expenditures, and the authorization of the issuance of bonds must be approved by Town Meeting action.

**INSTRUCTIONS FOR COMPLETING THE CAPITAL REQUEST FORM ---**  
**Revised 9/26/08Reviewed 10/6/09**

1. **Project Title:** Insert title of proposed project.
2. **Purpose of Project Request Form:** Indicate whether the project is an addition, modification or deletion.
3. **Departmental Priority:** For the purpose of ranking the importance of each item, we offer the following five categories as defined.
  - A. Committed: Projects which the Town has already agreed to undertake and funded in previous year.
  - B. Urgent: Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services.
  - C. Needed: Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services.
  - D. Acceptable: Projects which are fully planned, but implementation can wait until funds are available.
  - E. Deferrable: Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred.
4. **Location:** Designate the location or boundary limits of the proposed project. If a site is required, but has not been selected, this should be indicated; or, if a site is tentative, provide as much accuracy as possible. If not applicable, enter "N/A".
5. **Description and Justification:** Give a narrative explanation of the nature of the project. Indicate whether the project is to replace existing facilities, equipment and land or is an addition involving an increase in operating expenses.

A description of land projects should include dimensions, overall characteristics, unusual conditions, and any other pertinent information not included on the Capital Request Form. A description of construction projects should include any pertinent information not included on the Capital Request Form; and a description of equipment projects should likewise include any pertinent information not included on the Capital Request Form.

Indicate the need for the project and what it is expected to accomplish. Describe its relationship to local, regional, state and federal policies and plans, as well as the requesting department's own multi-year plans and program. Explain the priority assigned to this project and the selection of the time period proposed in Item 6.

Attach any pertinent information that is not provided below.
6. **Project Cost:** Please specify Total Project Cost for the fiscal year/s listed, as well as any funds appropriated in previous fiscal years not listed. Also, identify funding offsets if applicable. Do not net the funding offsets against the project. If there is no Project Cost for a FY listed and/or no Funding Offsets, please indicate zero on the appropriate line.
7. **Effect on Operating Costs:** If applicable, please provide the effect that this project will have on operating cost) i.e.-addition to school might need additional staffing). Please provide supporting documentation on a separate sheet.
8. **Effect on Revenues:** If applicable include an estimate of new revenue that will be generated.
9. **Submitting Authority:** The agency head or other official representative should review, sign and date.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2016-2017 ADOPTED BUDGET**

<b>CAPITAL IMPROVEMENTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>2014-2015 REVISED BUDGET</b>	<b>2014-2015 ACTUAL EXPENDED</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2015-2016 REVISED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>
Capital Improvements Appropriation	1,156,434	1,281,434	1,281,434	1,460,561	1,789,561	2,820,280
<b>TOTAL</b>	<b>1,156,434</b>	<b>1,281,434</b>	<b>1,281,434</b>	<b>1,460,561</b>	<b>1,789,561</b>	<b>2,820,280</b>

**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE**  
**2016-2017 ADOPTED BUDGET**

Expenditure Classification				FUNDED					
	Dept	CIP Comm	BOS Priority	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21
<b>GENERAL OPERATIONS</b>									
Townwide Computer Upgrade	A	A	A	65,000	65,000	65,000	65,000	65,000	65,000
Orthophotography/Planimetric Updates	A	A	A	1,000	7,500	15,000	15,000	15,000	15,000
Network Intrusion Detection	A	A	A	20,000	20,000	20,000			
<b>TOTAL GENERAL OPERATIONS</b>				<b>86,000</b>	<b>92,500</b>	<b>100,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b>POLICE SERVICES</b>									
Fleet Upgrade	A	A	A	50,000	100,000	150,000	150,000	150,000	150,000
Technology Upgrade / Communication Equipment Upgrade	B	A	A	20,000	20,000	20,000	20,000	20,000	20,000
Public Information Message Board	B	B	B	1					
MDT Replacement	B	A	A	17,000		19,000		19,000	
Surveillance Cameras Program	B	A	A	15,000	15,000		10,000		
UPS Station Upgrade/Replacement	B	B	B			30,000			
Radio System Replacement	B	B	B		350,000				
Police Dept. Main Air Conditioning Units	B	B	B		60,000				
Fuel Management System	B	B	B		14,000				
Police Officer Bullet Proof Vest Replacement	B	B	B					34,000	
<b>TOTAL POLICE SERVICES</b>				<b>102,001</b>	<b>559,000</b>	<b>219,000</b>	<b>180,000</b>	<b>223,000</b>	<b>170,000</b>
<b>ASSESSOR'S DEPARTMENT</b>									
Town Revaluation	A	A	A	70,000	70,000	70,000	70,000	70,000	70,000
<b>TOTAL ASSESSOR'S DEPARTMENT</b>				<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<b>PUBLIC WORKS: HIGHWAY</b>									
LOCIP- Municipal Complex	A	A	A	110,944	110,944	110,944	110,944	110,944	110,944
Repair of Mystic Middle School Roof	A			250,000	250,000				
Drainage Town wide	A	-	-	12,500					
Reclaim & Pave Hewitt Rd	A	A	A	25,000	150,000				
Roadway Safety-Guide Rail	A	A	A	30,000	30,000	30,000			
Highway Operations Equipment-Purchase and Lease	B	A	A	179,000	199,100	268,200	340,300	396,600	392,700
Artificial Turf Replacement	A	A	A	30,000	30,000	30,000	30,000	30,000	30,000
S Broad Street Sidewalk	B	-	-	40,000					
Mistuxet Sidewalks	C	-	-	1					
Athletic Fields ADA Accessibility-Phase I	B	-	-	50,000					
Athletic Fields ADA Accessibility-Phase II	C	C	B	-	-				
Lg Vehicle Overhead & Undercarriage Wash System	C	-	-	30,000					
Townwide Planting	E	-	-	5,000					
Roads Rehabilitation Projects	B	B	B		300,000	500,000	500,000	500,000	500,000
Underground Storage Tank Replacement	B	B	B		40,000	360,000			

Dark shaded requests indicate funding offsets

**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE**  
**2016-2017 ADOPTED BUDGET**

				FUNDED					
Expenditure Classification	Dept	CIP Comm	BOS Priority	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21
Hillside Avenue Roadway Widening	C	C	C		-				
Stonington Town Hall Site Improvements	C	B	B		-	87,500			
<b>TOTAL PUBLIC WORKS: HIGHWAY</b>				<b>762,445</b>	<b>1,110,044</b>	<b>1,386,644</b>	<b>981,244</b>	<b>1,037,544</b>	<b>1,033,644</b>
<b>PUBLIC WORKS: SANITATION AND WASTE REMOVAL</b>									
Ford F250 Pickup Truck	C	B	B	1					
<b>TOTAL PUBLIC WORKS: SANITATION &amp; WASTE REMOVAL</b>				<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PUBLIC WORKS: ENGINEERING</b>									
Climate Change Impact Study	C	-	-	5,000					
<b>TOTAL PUBLIC WORKS: ENGINEERING</b>				<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL GOVERNMENT</b>				<b>1,025,447</b>	<b>1,831,544</b>	<b>1,775,644</b>	<b>1,311,244</b>	<b>1,410,544</b>	<b>1,353,644</b>
<b>OUTSIDE AGENCIES</b>									
Stonington Como-Floor Tile Replacement	B	-	-	10,070					
Stonington Como-Safety, Security & Handicapped Access	B	C	B		45,000				
Stonington Free Library-Strategic Plan	C	D	C		-				
Public Restrooms at Town Dock	C	-	-	5,000					
PNC-Generator	B	-	-	30,000					
<b>TOTAL OUTSIDE AGENCIES</b>				<b>45,070</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL GOVERNMENT &amp; OUTSIDE AGENCIES</b>				<b>1,070,517</b>	<b>1,876,544</b>	<b>1,775,644</b>	<b>1,311,244</b>	<b>1,410,544</b>	<b>1,353,644</b>
<b>STONINGTON PUBLIC SCHOOLS</b>									
BOE Computer Lease - HP INC -Lease	A			90,000	365,000	395,000	395,000	395,000	395,000
BOE Computer Lease - APPLE INC -Lease	A			150,000	323,250				
District Phone System Upgrade	A			60,000	60,000	60,000	60,000	60,000	60,000
Roof Repairs District Wide	A				1	200,000			
Technology Infrastructure (Partial lease) Districtwide	A			105,000					
Install Security Cameras	B				1	15,000	15,000	15,000	15,000
Elevator Shaft Replacement (Lined Shaft) PMS	B				1				
Pavement Crack Sealing and Coating District	B				1	40,000	40,000	40,000	40,000
Roof Ladders and Cables - SHS	B				1				
Classroom Blind/Shade Replacement - District	B				1	10,000	10,000	10,000	10,000
Athletic Field Repair - Baseball Turf Repair SHS	B			20,000					
Replace electrical systems (25%) - DMS	B								
Tiling/Carpeting - District	B				1	50,000	50,000	50,000	50,000
Major Equipment Replacement-Property Maint.	B								

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**2016-2017 ADOPTED BUDGET**

Expenditure Classification				FUNDED					
	Dept	CIP Comm	BOS Priority	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21
Asbestos Abatement & Tiling rooms - DMS /WBS	B			30,000					
Additional Parking - WVS	C								
Additional Parking-Lower Area - DMS	C								
Additional Parking - MMS	C					55,000	55,000		
Exterior & Interior Lighting - PMS	C				1	50,000	50,000		
Replace Maintenance truck - District	C				1	15,000	15,000	15,000	15,000
Track Replacment/Repair - SHS	C							55,000	
Network Stand alone security system - SHS	C				1				
Replace Windows - DMS	C								
Replace Printer Badge - District	C					10,000			
Replace Exterior & Interior Lighting - MMS	C				1	50,000			
Replace Student lockers in Basement - MMS	C								
Replace Fire Alarm System with code buttons MMS	C				1				
Replace Fire Alarm System with code buttons SHS					1				
Replace Plumbing Fixtures - District	C					50,000		50,000	
Minivan for SPED	B			30,000	32,000				34,000
Classroom Furniture	C					10,000	10,000	10,000	10,000
Replace aerial lift (Reach Gyms/Auditoriums) - District	C			15,000					
Air Conditioning for GYM wing - SHS	D						120,000		
Portable Classrooms (4 Requested) WVS	B				44,400	44,400			
Replace Underground Storage Tanks	C				150,000	100,000	100,000	100,000	100,000
Window Unit Air Conditioning - District	C								
H2O Boost Pump	B				15,000				
Baseboard Heat Science Room					1				
Replace Condenser Coils in Two RTUS - SHS					1				
Replace Two RTUS Piping Prior to Roof Replacement					1				
Replace Handicap Lift to Music Room					55,000				
Construct Wall for Access to Office only - MMS					1				
Construct Wall for Access to Office only - PMS					1				
Install 31 Code Lockdown Buttons PMS					1				
Install 43 Code Lockdown Buttons MMS					1				
Install Code Lockdown Buttons SHS					1				
Install Fencing for Broached Areas					1				
Install Safety Film on Glass - MMS					1				
Install Safety Film on Glass - PMS					1				
Install Strobe Lights in Areas of Assembly SHS					10,000				
Replace Locksets for Consistancy PMS					1				
Replace Damaged Light Poles SHS					1				
Replace Major equipment Mower and Groomer District					1				15,000

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**2016-2017 ADOPTED BUDGET**

				FUNDED					
Expenditure Classification	Dept	CIP Comm	BOS Priority	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21
Increase Electric Capacity MMS					1				
Increase Electric Capacity PMS					1				
Steamer Kettle for Kitchen - MMS					1				
Bleachers to Increase Seating Capacity - PMS	D								10,000
<b>TOTAL PUBLIC SCHOOLS</b>				<b>500,000</b>	<b>1,054,680</b>	<b>1,154,400</b>	<b>920,000</b>	<b>800,000</b>	<b>754,000</b>
<b>TOTAL REQUESTS</b>				<b>1,570,517</b>	<b>2,931,224</b>	<b>2,930,044</b>	<b>2,231,244</b>	<b>2,210,544</b>	<b>2,107,644</b>
LESS PRIORTIES D & E									
LESS ANTICIPATED REVENUE				(109,956)	(110,944)	(110,944)	(110,944)	(110,944)	(110,944)
<b>TOTAL RECOMMENDED TOWN CIP APPROPRIATION</b>				<b>1,460,561</b>	<b>2,820,280</b>	<b>2,819,100</b>	<b>2,120,300</b>	<b>2,099,600</b>	<b>1,996,700</b>