

**Town of Stonington
K-12 School Building Committee
Special Meeting Minutes
Tuesday, September 3, 2019
6:00 p.m.
Central Office, Old Mystic, CT
Page 1 of 4**

Members Present: Rob Marseglia, Chairman; Rob Sundman, Dan Oliverio Bobby Mitchell, Wendy Wilbert and Debra Widmer, Blunt White, Julie Holland

Kathy Sanford: 6:11 p.m.

Members Absent: June Strunk, Vice Chair; Kathy Sanford, George Crouse and Deb Downie

Recording Secretary: Sandy Tissiere

Guests and Citizens: Dr. Van Riley, Superintendent, Stonington Public Schools; Alex Garvey, Stonington Board of Education Chair; Chuck Warrington, Senior Project Manager, Colliers; Jim Barrett, Principal, AIA; Greg Smolley, Studio Director, CT and Senior Project Manager, DRA and Don Fiore, citizen

1. Call to Order – Finance sub-committee

The finance sub-committee met prior to the meeting. Those present were Bobby Mitchell, Blunt White, Chuck Warrington, Greg Smolley and Jim Barrett. The meeting was called to order at 5:00 p.m. The finance subcommittee discussed financial statements, invoices and change orders.

2. Adjourn – Finance sub-committee

As there weren't any further discussion this meeting adjourned at 5:52 p.m.

3. Call to Order

Chairman Marseglia called the meeting to order at 6:02 p.m.

4. Seating of Alternates

The three alternates were seated, Debra Widmer, Bobby Mitchell and Blunt White.

5. Approval of Outstanding Minutes

The minutes from August 20, 2019. There were changes made under item #13 that the committee have not seen and a revised draft will be sent to the committee.

6. Update from Commissioning Agent

Chuck Warrington said they will be reconvening next week to discuss the status of the Commissioning Agent. Chuck Warrington reported they will be reconvening next week. The rooms at West Vine Street School that are having issues with being too hot are being addressed by Gilbane. Chuck Warrington will follow up with Gilbane.

7. BDAs – Executive Session – discuss ROM/schedule from Tactical Comm.s

There was not a need for executive session.

Chuck Warrington reported the BDA is working with the state system and Tactical Communications is finishing up the necessary installations to complete the system.

8. 6:30 pm – Architect (DRA)

a. Architect Updates – discussion topics will include but are not limited to:

1. Backflow preventers – to outdoor water usage

Greg Smolley said the backflow preventer at West Vine Street School is part of the contract documents and the second is for the bypass loop which is a requirement of Westerly Water. Gilbane has been instructed to install it as is a requirement by Westerly Water.

Dr. Riley inquired about the issue with the fire suppression test at Deans Mill School. Dr. Riley said the issue is making it so it couldn't be certified by Stonington Fire Chief George Brennan. School was allowed to start but this issue needs resolution as soon as possible. Chuck Warrington said Gilbane has been given direction and it will be fixed.

2. Update – FF&E updates – discuss furniture lists/missing items (Including K chairs/rugs)

Chuck Warrington said the chairs have been delivered. There is one 12-inch chair missing from the West Vine Street School order which will be delivered next week. Chuck Warrington told the committee, the tables ordered for Pre-K do not go down to the 18 inch height needed so the original table order quote needs to be revised to include the adjustable height Pre-K tables with an additional costs of \$165.00 per school.

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The missing physical therapy fall mats were discussed. The vendor insists the mats were delivered and accounted for but can not be found at Deans Mill School. Greg Smolley will reach out to Mr. Fogarty to find a resolution to this issue.

3. Kitchen Exhaust system – installation and testing
Chuck Warrington said Trane and Ferguson are working on this item.
4. WVSS – elimination of nesting location
This issue has been addressed last week.
5. DMS plan to remove the “Deans” from the cafeteria external wall
This issue has been addressed.

- b. Architect Actions
No actions taken.

9. Construction Manager (CM) (Gilbane)

- a. CM Update – Including:
1. HVAC systems – mechanical and electrical system operation and testing
Chuck Warrington reported the commissioning work of this item is almost complete and there will be a follow-up status meeting next week with the team.
 2. WVSS and DMS – Review of punch list items, and completion ECD
Chuck Warrington said the Area A punch list was back checked by DRA on August 7, 2019, and only a few items remain at both schools.
 3. WVSS – damaged poles, replacement schedule and including caps
Mizzy Construction will address this item.
 4. DMS – Entry door system
The entry door system has been ordered on 8/14/19, and should be delivered by the end of September.
 5. DMS – Kindergarten locker ordering and installation
The projected date for installation is Friday, September 6, second shift, and Saturday, September 7, 2019.
 6. WVSS – roof leak near room 164/inadequate flashing
This item was completed last week and Greg Smolley will follow-up to ensure it is done.
 7. Sprinkler system inspections – adjudication of deficiency report
Discussed in Item #8.a.1.
 8. Schedule to replace damaged flagpole base ring at WVSS
Mizzy Construction will take care of this item.
- b. CM Actions
Chuck Warrington said the line striping is completed at Deans Mill School and sidewalks are being installed.

10. OPM (Colliers)

- a. OPM Update – discussion topics will include but are not limited to:
1. Furniture Update
Discussed in item #8. a. 2.
 2. Timeline – final payment and project completion
Chuck Warrington said this item is still in progress. Chairman Marseglia requested a timeline be developed for the completion of the projects.
 3. Update – Technology – proposal for 3D
Chuck Warrington reported the document cameras were delivered and he will work with Chris Williston on the proposal for the 3-D printers.
 4. Invoices and Financial Report (Attachment #1)
The Deans Mill School invoices were submitted for approval as follows: Colliers, invoice #2929, \$7,932.00; WB Meyers, invoice #120-007264, \$3,197.50; Horizon Engineering Associates, invoice #R2016Z-156-47,

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\$3,175.00 and JP LaRue, invoice #062919DM, \$495.00 for a total amount of \$14,799.50.

The following motion was Blunt White and seconded by, Julie Holland:

Motion #1: To approve the Deans Mill School Invoices, dated September 3, 2019, for the amount of \$14,799.50 as presented.

All: Aye

The West Vine Street School invoices were presented for approval as follows: W.B. Meyer, invoice #120-007264, \$2,704.00; Horizon Engineering Associates, invoice #R2016Z-156-48, \$2,960.00 and CDW-G, invoice #TLW4104, \$9,662.00 for a total amount of \$15,326.00

The following motion was made by Bobby Mitchell and seconded by Julie Holland:

Motion #2: To approve the West Vine Street School invoices, dated September 3, 2019, for the amount of \$15,326.00.

Discussion: Rob Marseglia asked if CDW-G invoice for Deans Mill School was approved at the last meeting. Chuck Warrington answered yes.

All: Aye

Chuck Warrington presented a quote from Burnside Plumbing, Heating, & AC, LLC (Attachment #2) to hook up the water hydrant (pump) at the Sensory Garden.

The following motion was made by Dan Oliverio and seconded by Blunt White:

Motion #3: To approve the quote from Burnside Plumbing, Heating, & AC, LLC in a not to exceed amount of \$3,234.73 to install a hydrant at the West Vine Street School Sensory Garden with the caveat that Jim Sullivan will determine if the amount is exempt from sales tax.

The adjusted Insalco quotes (Attachment #3) were submitted for approval.

The following motion was made by Bobby Mitchell and seconded by Blunt White:

Motion #4: To accept the modified proposal from Insalco with increased amount of \$165.76 for the Deans Mill School for Pre-K and K activity tables.

All: Aye

The following motion was made by Bobby Mitchell and seconded by Blunt White:

Motion #5: To accept the modified proposal from Insalco with increased amount of \$165.76 for the West Vine Street School for Pre-K and K activity tables.

All: Aye

Chuck Warrington distributed a proposal for Anchor Engineering Services, Inc. (Attachment #4) for the extension of services.

The following motion was made by Bobby Mitchell and seconded by Blunt White:

Motion #6: To accept Anchor's proposal to extend the storm water inspection and monitoring for an not to exceed amount of \$8,850.00 with the substantial completion date of October 31, 2019.

All: Aye

Chuck Warrington reported the balances on the financial summary reports for Deans Mill School is \$1,677,000.00 and West Vine Street School is \$205,500.00.

- b. OPM Actions
No actions taken.

11. K-12 BC Items

- a. WVSS – Paving sensory garden walkways
Julie Holland reported the electric has been installed at both the garden and the shed. Rob Marseglia reported he met with Tom Curioso, Stonington Highway Department Supervisor, and Scot Deledda, Stonington Civil Engineer, at the West Vine Street School Sensory Garden to determine the amount of pavement needed. Tom Curioso got two quotes

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for the project, one from Hastedt Brothers, LLC and another from Edward French and Son, Inc. (Attachment #5). The committee discussed the two quotes and decided Edward French & Son, Inc. would be the best choice for the job. The following motion was made by Bobby Mitchell and seconded by Dan Oliverio:

Motion # 7: To approve Edward French & Son, Inc. to install the paving in the West Vine Street School Sensory Garden for walkways in the amount of \$10,400.00 and move it to the Board of Finance for a bid waiver.

- b. Ribbon Cutting Ceremonies – WVSS – Saturday, 9/21; DMS – Saturday, 9/28

Sandy Tissiere distributed the flyer and post cards she created for the ribbon cutting ceremonies. Rob Marseglia will provide a list of names of people to be invited to the ceremonies to Sandy Tissiere for the postcards. Chuck Warrington will provide a better picture of Deans Mill School for replacement of the current picture on the flyer and postcards. The flyer will be sent via email to the Building Committee and to the school district for distribution. Sandy Tissiere will take care of getting the post cards printed and mailed.

- c. DMS – gaga pit quote

This item is in progress.

12. New Business

Sandy Tissiere told the committee, as the current Stonington School District Central Office was changing locations, she had booked the Library Media Center meeting room for the September 17, 2019 meeting.

Dan Oliverio had some questions regarding West Vine Street School:

1. When will the entry gate going into the back of West Vine Street be installed? Greg Smolley will contact Gilbane for an answer as to time for the installation.
2. The area to the old parent drop-off area hasn't been seeded.
3. Where the two trees by dumpster enclosures, will they be replaced with one tree in-between?
Items 2 & 3 will be discussed with Gilbane asking them if they would provide a tree like the street trees to be planted there. Gilbane will be notified the lawn needs to be mowed and they need to work with the school district to create a process for when the school district will take over ownership of the landscape maintenance.

Rob Marseglia said he had items for Gilbane:

1. The sprinkler plumbing not properly piped which does not allow sprinkler testing, what is the plan to get this fixed at Deans Mill School.
2. The kitchen exhaust system installation needs a date when this work will be completed.
3. Going to notify Gilbane, a neighbor mowed the West Vine Street School lawn because they didn't get it completed and they need to start working with the district to turn over the area.

Julie Holland asked about the pallets of materials from the retaining wall that was saved from the Sensory Garden and who she contacts to get them removed. The materials are too damaged to be reused. Chuck Warrington will take a look at the materials and give an assessment.

13. Old Business


Dr. Riley asked about the AV equipment for both gymnasiums that had been taken out of the budget, if there was a possibility the equipment could be purchased now at the end of the project. Rob Marseglia summarized June Strunk's comments from the last meeting saying, at this point, with the other work that is required at Stonington Middle School, Central Administration and Stonington High School, plus the town is interested in pursuing sidewalks, the goal was to maximize the amount of money we did not spend in an effort to be able to apply that to bonding for future projects that are coming up within the town in the very near future so her recommendation was to not pursue the AV equipment. This item will be put on the agenda for the next meeting for discussion.

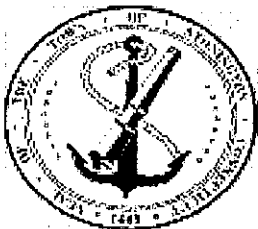
14. Adjourn

The following motion was made by Bobby Mitchell and seconded by Dan Oliverio:

Motion #8: To adjourn the meeting at 7:54 p.m.

All: Aye


Julie Holland, Secretary



Stonington K-12 Building Committee
 Rob Marseglia, Chairman
 June Strunk, Vice-Chairman
 Robert Sundman
 Julie Holland
 George Crouse
 Deborah Downie
 Kathy Sanford
 Dan Oliverio
 Wendy Wilbert

Stonington Deans Mill School

State Project No.: 137-0047

Invoice Approval Cover Sheet

Building Committee Date: 9/3/19

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

INVOICES				
Town Acct.	Company	Invoice No.	Date	Amount
405001-81118	Colliers	2929	7/31/2019	\$ 7,932.00
405001-81109	WB Meyers	120-007264	6/25/2019	\$ 3,197.50
405001-81127	Horizon Engineering Associates	R2016Z-156-47	8/2/2019	\$ 3,175.00
405001-81107	JP LaRue	062919DM	6/29/2019	\$ 495.00
Total of Invoices				\$ 14,799.50

Approvals:

Stonington K-12 Building Committee

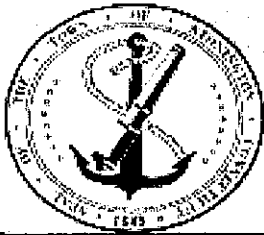
(One of two chairs required to sign)		
	Robert Marseglia, Chairperson	Date
	June Strunk, Vice-Chairperson	Date
Town Official Signatures		
	Robert Simmons, First Selectman	Date
	James Sullivan, Finance Director	Date
		Date

Colliers International, Owners Project Manager

Charles E. Warrington, Jr., P.E.

Date





Stonington K-12 Building Committee
 Rob Marseglia, Chairman
 June Strunk, Vice-Chairman
 Robert Sundmon
 Julie Holland
 George Crouse
 Deborah Downie
 Kathy Sanford
 Dan Oliverio
 Wendy Wilbert

Stonington West Vine Street School

State Project No.: 137-0048

Invoice Approval Cover Sheet

Building Committee Date: 9/3/2019

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

INVOICES				
Town Acct.	Company	Invoice No.	Date	Amount
405002-81109	W.B. Meyer	120-007264	6/25/2019	\$ 2,704.00
405002-81127	Horizon Engineering Associates	R2016Z-156-48	8/2/2019	\$ 2,960.00
405002-81108	CDW-G	TLW4104	8/13/2019	\$ 9,662.00
Total of Invoices \$				15,326.00

Approvals:

Stonington K-12 Building Committee

(One of two chairs required to sign)		
	Robert Marseglia, Chairperson	Date
Town Official Signatures	June Strunk, Vice-Chairperson	Date
	Robert Simmons, First Selectman	Date
	James Sullivan, Finance Director	Date
		Date

Colliers International, Owners Project Manager

 Charles E. Warrington, Jr., P.E., Director

 Date



STONINGTON
Deans Mill School
Financial Status Report - 9/3/19
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Financial Status Report - 7/31/17

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	A			B		C	D1			D2		D	E		F		G
	Project Budget 7/7/17	Budget		Approved Transfers	Approved Budget with Transfers	Paid	Contracted Project Costs		Planned, but not Contracted	Anticipated Total Costs	Remaining Balance						
							Unpaid	Total Contract									
I. <u>Building Construction</u>																	
A. New Building & Renovation	\$ 25,080.2		3,654.2	\$ 28,734.4	\$ 25,267.3	\$ 2,975.7	\$ 28,243.0	\$ 491.4	\$ 28,734.4	\$ -	\$ (4.4)						
B. Other Construction	-		-	-	4.4	-	4.4	-	4.4	-	(4.4)						
Total Building Construction	25,080.2		3,654.2	28,734.4	25,271.7	2,975.7	28,247.4	491.4	28,738.8	-	(4.4)						
II. <u>Related Construction</u>																	
A. Sitework	-		-	-	-	-	-	-	-	-	-						
B. Site Utility Systems	-		-	-	-	-	-	-	-	-	-						
C. Hazardous Materials	-		-	-	-	-	-	-	-	-	-						
Total Related Construction	-		-	-	-	-	-	-	-	-	-						
III. <u>Inflation</u>																	
Total Construction	\$ 25,080.2		3,654.2	\$ 28,734.4	\$ 25,271.7	\$ 2,975.7	\$ 28,247.4	\$ 491.4	\$ 28,738.8	\$ -	\$ (4.4)						
IV. <u>Furniture, Fixtures & Equipment (FF&E)</u>																	
A. Loose Furnishings	1,254.0	(163.9)		1,090.1	739.0	142.5	881.5		1.5	883.0	207.1						
B. Program Related Equipment	included	386.2		386.2	318.5	76.7	395.2		-	395.2	(9.4)						
C. Computer/Data/Wiring	included	183.1		183.1	352.2	6.7	358.9		-	358.9	(175.8)						
D. Telecommunications	included	200.0		200.0	189.7	31.6	221.3		-	221.3	(21.3)						
E. Audio/Visual Equipment	included	439.0		439.0	207.2	6.8	214.0		-	214.0	225.0						
F. Specialty Signage	included	-		-	-	-	-		-	-	-						
Total FF & E	1,254.0	1,044.4		2,298.4	1,806.6	264.3	2,070.9		1.5	2,072.4	226.0						
V. <u>Fees and Expenses</u>																	
A. Fees																	
1 Existing Conditions & Space Program	-		-	-	-	-	-		-	-	-						
2 Architect	1,909.8	128.4		2,037.4	1,981.1	56.3	2,037.4		-	2,037.4	-						
a Structural Eng.	w/ architect																
b MEP Eng.	w/ architect																
c Civil Eng.	w/ architect																
d Landscape Arch.	w/ architect																
e Interior/Furniture Designer	w/ architect																
f Code	w/ architect																
g Lighting	w/ architect																
h Acoustical	w/ architect																
i Signage	w/ architect																
j Referendum Services	w/ architect																
3 Special Consultants																	
a Haz. Mat. Consultant	150.0	-		150.0	296.1	5.9	302.0		-	302.0	(152.0)						
b Audio/Visual	w/ architect	-		-	25.6	-	25.6		-	25.6	(25.6)						
c Computer/Info. Systems	w/ architect	-		-	-	-	-		-	-	-						
d Geo-Tech	35.0	-		35.0	21.3	-	21.3		-	21.3	13.7						
e Traffic	-	-		-	-	-	-		-	-	-						
f Ecologist/Soil Sample	12.0	-		12.0	10.6	1.2	11.8		-	11.8	0.2						
g Peer Reviews	25.0	-		25.0	24.0	-	24.0		-	24.0	1.0						
h Stormwater Monitoring	40.0	-		40.0	36.8	4.5	41.3		-	41.3	(6.3)						

Financial Status Report - 7/31/17																		
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A			B		C		D1		D2		D		E		F		G	
Project Budget 7/7/17			Budget		Approved		Contracted Project Costs		Planned, but not Contracted		Anticipated		Remaining					
Transfers			Transfers		Budget with Transfers		Paid		Unpaid		Total Contract		Balance					
4	Project Management	300.0	103.1	-	403.1		341.1	44.7	385.8	17.3	403.1		-					
5	Building Commissioning	68.6	-	-	68.6		59.4	9.2	68.6	-	68.6		-					
6	CM PreCon	-	-	-	-		-	-	-	-	-		-					
7	Owner's Legal Fees	50.0	-	-	50.0		15.7	-	15.7	-	15.7		34.3					
8	Site Survey	25.0	-	-	25.0		21.2	-	21.2	-	21.2		3.8					
9	Utility Assessment	50.0	-	-	50.0		29.9	-	29.9	-	29.9		20.1					
Sub-total Fees		2,664.6	231.5	-	2,896.1		2,862.8	121.8	2,984.6	22.3	3,006.9		(110.8)					
B. Expenses																		
1	Owner's Insurance	30.0	-	-	30.0		2.5	-	2.5	-	2.5		27.5					
2	Permits	15.0	-	-	15.0		1.5	-	1.5	-	1.5		13.5					
3	Printing	15.0	-	-	15.0		8.1	-	8.1	-	8.1		6.9					
4	Construction Utilities Use	-	-	-	-		-	-	-	-	-		-					
5	Site Borings	-	-	-	-		-	-	-	-	-		-					
6	Materials Testing	125.4	-	-	125.4		33.2	41.8	75.0	-	75.0		50.4					
7	Special Inspections	25.0	-	-	25.0		8.7	9.6	18.3	-	18.3		25.0					
8	Consultant Reimbursables	10.0	-	-	10.0		6.6	-	6.6	-	6.6		10.0					
9	Moving/Relocation	100.0	-	-	100.0		113.9	(3.1)	110.8	-	110.8		(10.8)					
10	Physical Plant Expenses	15.0	-	-	15.0		23.3	(1.1)	22.2	-	22.2		(7.2)					
11	Bonding	140.0	-	-	140.0		120.6	-	120.6	-	120.6		19.4					
12	Advertising	10.0	-	-	10.0		0.9	-	0.9	-	0.9		-					
Sub-total Expenses		485.4	-	-	485.4		319.3	47.2	366.5	19.2	385.7		99.7					
Total Fees and Expenses		3,150.0	231.5	-	3,381.5		3,182.1	169.0	3,351.1	41.5	3,392.6		(11.1)					
VI. Contingency																		
A. Construction & Owner's Project																		
1	Construction	-	-	-	-		-	-	-	-	-		-					
2	Owner's Project	6,434.4	(4,930.1)	-	1,504.3		-	-	-	-	371.2		371.2					
B. Additional Need		-	-	-	-		-	-	-	-	-		-					
Total Contingency		6,434.4	(4,930.1)	-	1,504.3		-	-	-	-	-		-					
Total Project		\$ 35,918.6	\$ 0.0	\$ 0.0	\$ 35,918.6		\$ 30,260.4	\$ 3,409.0	\$ 33,669.4	\$ 571.5	\$ 34,240.9		\$ 1,677.7					

Transfers

From:

V. Contingency

IV.A PFE

To:

3,654.2 LA Construction

183.1 IV.C Technology

STONING JN

West Vine St School

Financial Status Report - 9/3/19

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A B C D1 D2 D E F G

	Budget			Approved Budget with Transfers	Anticipated Total Costs	Planned, but not Contracted	Contracted Project Costs			Remaining Balance
	Project Budget 7/9/17	Approved Transfers	Approved Budget with Transfers				Paid	Unpaid	Total Contract	
I. <u>Building Construction</u>										
A. New Building & Renovation	\$ 22,916.8	3,631.5	\$ 26,548.3		\$ 24,083.7	\$ 2,383.1	\$ 26,466.8	\$ 82.0	\$ 26,548.8	\$ (9.5)
B. Other Construction	-	-	-		15.0	-	15.0	-	15.0	(15.0)
Total Building Construction	22,916.8	3,631.5	26,548.3		24,098.7	2,383.1	26,481.8	82.0	26,563.8	(15.5)
II. <u>Related Construction</u>										
A. Sitework	-	-	-		-	-	-	-	-	-
B. Site Utility Systems	-	-	-		-	-	-	-	-	-
C. Hazardous Materials	-	-	-		-	-	-	-	-	-
Total Related Construction	-	-	-		-	-	-	-	-	-
III. <u>Escalation</u>										
Total Construction	\$ 22,916.8	\$ 3,631.5	\$ 26,548.3		\$ 24,098.7	\$ 2,383.1	\$ 26,481.8	\$ 82.0	\$ 26,563.8	\$ (15.5)
IV. <u>Furniture, Fixtures & Equipment (FF&E)</u>										
A. Loose Furnishings	1,128.0	(92.2)	1,035.8		637.6	159.0	796.6	-	796.6	239.2
B. Program Related Equipment	included	380.6	380.6		337.8	40.6	378.4	-	378.4	2.2
C. Computer/Data/Wiring	included	183.1	183.1		339.1	1.6	340.7	-	340.7	(157.6)
D. Telecommunications	included	-	-		22.8	-	22.8	-	22.8	(22.8)
E. Audio/Visual Equipment	included	420.2	420.2		187.7	8.4	196.1	-	196.1	224.1
F. Specialty Signage	included	-	-		-	-	-	-	-	-
Total FF & E	1,128.0	891.7	2,019.7		1,525.0	209.6	1,734.6	-	1,734.6	285.1
V. <u>Fees and Expenses</u>										
A. Fees										
1. Existing Conditions & Space Program	-	-	-		-	-	-	-	-	-
2. Architect	1,709.1	123.8	1,832.9		1,823.2	9.6	1,832.8	-	1,832.8	0.1
a. Structural Eng.	w/ architect									
b. MEP Eng.	w/ architect									
c. Civil Eng.	w/ architect									
d. Landscape Arch.	w/ architect									
e. Interior/Furniture Designer	w/ architect									
f. Code	w/ architect									
g. Lighting	w/ architect									
h. Acoustical	w/ architect									
i. Signage	w/ architect									
j. Referendum Services	w/ architect									
3. Special Consultants										
a. Haz. Mat. Consultant	150.0	-	150.0		251.7	-	251.7	-	251.7	(101.7)
b. Audio/Visual	w/ architect	-	-		10.7	-	10.7	-	10.7	(10.7)
c. Computer/Info. Systems	w/ architect	-	-		-	-	-	-	-	-
d. Geo-Tech	35.0	-	35.0		15.7	-	15.7	-	15.7	19.3
e. Traffic	-	-	-		-	-	-	-	-	-
f. Ecologist/Soil Sample	11.8	-	11.8		10.8	1.0	11.8	-	11.8	-

9/2/2019

Colliers International

Page 1 of 2

W Vine Budget Block Control Logs Post GMP: Financial Status Report

STONING IN
West Vine St School
Financial Status Report - 9/3/19
\$'(000)

Financial Status Report - 9/30/19

	A				B		C		D1	D2		D	E	F	G
	Budget				Approved		Contracted Project Costs								
	Project Budget 7/9/17	Approved Transfers	Approved Budget with Transfers				Paid	Unpaid		Total Contract	Planned, but not Contracted	Anticipated Total Costs	Remaining Balance		
g Peer Reviews	21.7	-	-	21.7			21.7	-	21.7	-	21.7	-			
h Storm water monitoring	40.0	-	-	40.0			35.1	(0.2)	34.9	5.1	40.0	-			
4 Project Management	300.0	79.3	79.3	379.3			335.6	23.9	359.5	-	359.5	19.8			
5 Building Commissioning	67.5	-	-	67.5			51.6	15.9	67.5	-	67.5	-			
6 CM PreCon	-	-	-	-			-	-	-	-	-	-			
7 Owner's Legal Fees	50.0	-	-	50.0			15.3	-	15.3	-	15.3	34.7			
8 Site Survey	31.7	-	-	31.7			30.6	1.1	31.7	-	31.7	-			
9 Utility Assessment	50.0	-	-	50.0			42.0	-	42.0	-	42.0	8.0			
Sub-total Fees	2,466.8	203.1	2,669.9				2,644.0	51.3	2,695.3	5.1	2,700.4	(30.5)			
B. Expenses															
1 Owner's Insurance	30.0	-	-	30.0			2.5	-	2.5	-	2.5	24.5			
2 Permits	5.0	-	-	5.0			1.5	-	1.5	-	1.5	3.5			
3 Probing	10.0	-	-	10.0			8.1	-	8.1	-	8.1	1.9			
4 Construction Utilities Use	-	-	-	-			-	-	-	-	-	-			
5 Site Borings	-	-	-	-			-	-	-	-	-	-			
6 Materials Testing	112.8	-	-	112.8			116.5	-	116.5	-	116.5	(3.7)			
7 Special Inspections	25.0	-	-	25.0			-	9.6	9.6	-	9.6	15.4			
8 Consultant Reimbursables	5.0	-	-	5.0			9.3	-	9.3	-	9.3	(4.3)			
9 Moving/Relocation	100.0	-	-	100.0			94.9	(2.7)	92.2	7.8	100.0	-			
10 Physical Plant Expenses	15.0	-	-	15.0			13.5	-	13.5	-	13.5	1.5			
11 Bonding	125.0	-	-	125.0			110.2	-	110.2	-	110.2	14.8			
12 Advertising	10.0	-	-	10.0			0.8	-	0.8	1.0	1.8	8.2			
Sub-total Expenses	437.8	-	-	437.8			357.3	6.9	364.2	11.8	376.0	61.8			
Total Fees and Expenses	2,904.6	203.1	3,107.7				3,001.3	58.2	3,059.5	16.9	3,076.4	31.3			
VI. Contingency															
A. Construction & Owner's Project															
1 Construction	-	-	-	-			-	-	-	-	-	-			
2 Owner's Project	4,638.3	(4,726.3)	(88.0)				-	-	-	0.2	0.2	(88.2)			
B. Additional Need	-	-	-	-			-	-	-	-	-	-			
Total Contingency	-	(4,726.3)	(88.0)				-	-	-	0.2	0.2	(88.2)			
Total Project	\$ 31,587.7	\$ (0.0)	\$ 31,587.7	\$ 28,625.0	\$ 2,650.9	\$ 31,275.9	\$ 99.1	\$ 31,375.0	\$	\$	\$	\$ 212.7			

Burnside Plumbing, Heating, & AC, LLC
 14A Pendleton Hill Road
 North Stonington, CT 06359

Estimate

Date	Estimate #
9/3/2019	1580

Name / Address
Stonington Public Schools 49 North Stonington Rd PO Box 479 Old Mystic, CT 06372 Attn: Wes Greenleaf

Description	Total
Re: West Vine School-----Estimate to hook up 2 hydrant.	
Plumbing Materials (tax included)	758.53
Plumbing Labor	1,200.00T
CT Tax	76.20
Total Plumbing Labor	1,276.20
Mad River to do Digging Sub-contract	1,200.00T
Sub-Total	3,234.73
No permit cost included in Estimate No electrical cost included in Estimate No carpentry cost included in Estimate We do require a signed copy of Estimate as well as a deposit of \$758.53 to order materials & schedule work. Thank You	0.00

Price is good for 30 days.

Total \$3,234.73

CT License Numbers P1-278838 S1-388363 SM1-609	Phone #
	860-599-0442
	E-mail
	Burnsidelle@comcast.net

Signature

No Electrical or Carpentry is figured in this Estimate unless otherwise stated. A signed copy of this Estimate as well as deposit of cost of materials is required prior to scheduling work.



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON

Sales Rep: Harry Gruss harry-insalco@snet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal #3

2019-12499

8/28/2019

Propose To:

TOWN OF STONINGTON
 FINANCE OFFICE
 152 Elm Street
 STONINGTON, CT 06378

Installation Location:

West Vine School
 17 West Vine Street
 Pawcatuck, CT 06379

West Vine-KI Adj Tables

Customer PO: 22978

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 1	KRUEGER INTERNATIONAL - Furniture Sales	1	\$535.00	\$299.60	\$299.60
O36/AS19248568	Activity Tables,Rectangular,Oxford Adjustable Leg,36x72" ***15"-23" Table Height Range*** Tag1: PRE-K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : HOLLYBERRY D307-60 (/LHY) List Discount: 44%				
Line: 2	KRUEGER INTERNATIONAL - Furniture Sales	1	\$535.00	\$299.60	\$299.60
O36/AS19248568	Activity Tables,Rectangular,Oxford Adjustable Leg,36x72" ***15"-23" Table Height Range*** Tag1: PRE-K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : LAPIS BLUE D417-60 (/LLB) List Discount: 44%				
Line: 3	KRUEGER INTERNATIONAL - Furniture Sales	1	\$535.00	\$299.60	\$299.60

Printed On: 8/28/2019 1:56 pm



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON
 Sales Rep: Harry Gruss harry-insalco@anet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal
2019-12499
 8/28/2019

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
O36/AS19248568	Activity Tables, Rectangular, Oxford Adjustable Leg, 36x72" ***15"-23" Table Height Range*** Tag1: PRE-K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : ISLAND D498-60 (/LID) List Discount: 44%				
Line: 4	KRUEGER INTERNATIONAL - Furniture Sales	1	\$535.00	\$299.60	\$299.60
O36/AS19248568	Activity Tables, Rectangular, Oxford Adjustable Leg, 36x72" ***15"-23" Table Height Range*** Tag1: PRE-K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : ORANGE GROVE D501-60 (/LOE) List Discount: 44%				
Line: 5	INSALCO CORPORATION - Contract Information	1	\$0.00	\$0.00	\$0.00
Freestanding Office, Lounge, Dormitory and Residential Furniture	Priced @ State Of Connecticut Contract Discount. Contract #15PSX0041 Sch "C" Discount = Delivered & Installed. Contract Duration: 6/01/2015 - 06/30/2020 List Discount: 100%				
Line: 6	INSALCO CORPORATION - Contract Information	1	\$0.00	\$0.00	\$0.00
SBE	Insalco Corporation is a Certified Small Business Set- Aside Vendor to the State of Connecticut. List Discount: 100%				

Misc Items.....\$1,198.40

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Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON

Sales Rep: Harry Gruss harry-insalco@snet.net
203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12499

8/28/2019

Item Grouping Summary:

- Misc Items Totals: \$1,198.40

9/3/19: Increase of \$165.76 to modify the PK tables
to they will be low enough to meet the needs of the
district.

Subtotal.....\$1,198.40

Total Amount.....\$1,198.40

Thank you for your business! Please accept this proposal by signing below.

Accepted by: _____ Date: _____



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON

Sales Rep: Harry Gruss harry-insalco@snet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12498

8/28/2019

Propose To:

TOWN OF STONINGTON
 FINANCE OFFICE
 152 Elm Street
 STONINGTON, CT 06378

Installation Location:

Deans Mill School
 35 Deans Mill Rd
 Stonington, CT 06378

Deans Mill KI Adj Tables

Customer PO: 22977

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 1	KRUEGER INTERNATIONAL - Furniture Sales	4	\$461.00	\$258.16	\$1,032.64
E3672/ANS	Intellect Activity Table,Rectangular,Color Frame,36x72",22"-32" Height				
	Tag1: K				
	Item Finishes & Options:				
	: Starlight Silver Metallic (/SX)				
	: Black edge (/EBL)				
	: KI Laminates (Standard)				
	: HOLLYBERRY D307-60 (/LHY)				
	List Discount: 44%				
Line: 2	KRUEGER INTERNATIONAL - Furniture Sales	4	\$461.00	\$258.16	\$1,032.64
E3672/ANS	Intellect Activity Table,Rectangular,Color Frame,36x72",22"-32" Height				
	Tag1: K				
	Item Finishes & Options:				
	: Starlight Silver Metallic (/SX)				
	: Black edge (/EBL)				
	: KI Laminates (Standard)				
	: LAPIS BLUE D417-60 (/LLB)				
	List Discount: 44%				
Line: 3	KRUEGER INTERNATIONAL - Furniture Sales	4	\$461.00	\$258.16	\$1,032.64

Printed On: 8/28/2019 1:39 pm



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON
 Sales Rep: Harry Gruss harry-insalco@snet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal
2019-12498
 8/28/2019

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
E3672/ANS	Intellect Activity Table,Rectangular,Color Frame,36x72",22"-32" Height Tag1: K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : ISLAND D498-60 (/LID)				
Line: 4	List Discount: 44% KRUEGER INTERNATIONAL - Furniture Sales	4	\$461.00	\$258.16	\$1,032.64
E3672/ANS	Intellect Activity Table,Rectangular,Color Frame,36x72",22"-32" Height Tag1: K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : ORANGE GROVE D501-60 (/LOE)				
Line: 5	List Discount: 44% KRUEGER INTERNATIONAL - Furniture Sales	96	\$24.00	\$13.44	\$1,290.24
EPB	Intellect Activity Table, Clear Plastic Book Box,22"-32" Height Tag1: K List Discount: 44%				
Line: 6	KRUEGER INTERNATIONAL - Furniture Sales	1	\$535.00	\$299.60	\$299.60
O36/A S19248568	Activity Tables,Rectangular,Oxford Adjustable Leg,36x72" ***15"-23" Table Height Range*** Tag1: PRE-K				

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Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON

Sales Rep: Harry Gruss harry-insalco@snet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12498

8/28/2019

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : HOLLYBERRY D307-60 (/LHY) List Discount: 44%				
Line: 7	KRUEGER INTERNATIONAL - Furniture Sales Activity Tables,Rectangular,Oxford Adjustable Leg,36x72" ***15"-23" Table Height Range*** Tag1: PRE-K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : LAPIS BLUE D417-60 (/LLB) List Discount: 44%	1	\$535.00	\$299.60	\$299.60
O36/A S19248568					
Line: 8	KRUEGER INTERNATIONAL - Furniture Sales Activity Tables,Rectangular,Oxford Adjustable Leg,36x72" ***15"-23" Table Height Range*** Tag1: PRE-K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : ISLAND D498-60 (/LID) List Discount: 44%	1	\$535.00	\$299.60	\$299.60
O36/A S19248568					
Line: 9	KRUEGER INTERNATIONAL - Furniture Sales Activity Tables,Rectangular,Oxford Adjustable Leg,36x72" ***15"-23" Table Height Range*** Tag1: PRE-K Item Finishes & Options: : Starlight Silver Metallic (/SX) : Black edge (/EBL) : KI Laminates (Standard) : ISLAND D498-60 (/LID) List Discount: 44%	1	\$535.00	\$299.60	\$299.60
O36/A S19248568					

Printed On: 8/28/2019 1:39 pm



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON

Sales Rep: Harry Gruss harry-insalco@snet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12498

8/28/2019

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	15"-23" Table Height Range				
	Tag1: PRE-K				
	Item Finishes & Options:				
	: Starlight Silver Metallic (/SX)				
	: Black edge (/EBL)				
	: KI Laminates (Standard)				
	: ORANGE GROVE D501-60 (/LOE)				
	List Discount: 44%				
Line: 10	INSALCO CORPORATION - Contract Information	1	\$0.00	\$0.00	\$0.00
Freestanding Office, Lounge, Dormitory and Residential Furniture	Priced @ State Of Connecticut Contract Discount. Contract #15PSX0041 Sch "C" Discount = Delivered & Installed. Contract Duration: 6/01/2015 - 06/30/2020				
	List Discount: 100%				
Line: 11	INSALCO CORPORATION - Contract Information	1	\$0.00	\$0.00	\$0.00
SBE	Insalco Corporation is a Certified Small Business Set- Aside Vendor to the State of Connecticut.				
	List Discount: 100%				

Misc Items.....\$6,619.20

Item Grouping Summary:

- Misc Items Totals: \$6,619.20

9/3/19: Increase of \$165.76 to modify the PK tables
 to they will be low enough to meet the needs of the
 district.

Subtotal.....\$6,619.20

Total Amount.....\$6,619.20

Thank you for your business! Please accept this proposal by signing below.



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: TOWN OF STONINGTON

Sales Rep: Harry Gruss harry-insalco@snet.net
203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12498
8/28/2019

Accepted by: _____ Date: _____



ANCHOR

ENGINEERING SERVICES, INC.

P: 860.633.8770
F: 860.633.5971
www.anchorengr.com

41 Sequin Drive • Glastonbury, CT • 06033

August 29, 2019

Mr. Charles Warrington, Jr
Director of Project Management
Colliers International
135 New Road
Madison, CT 06443

Re: Continued Stormwater Inspection and Monitoring Services
Town of Stonington RFP #2017-001
West Vine Street School

Dear Mr. Warrington:

Anchor Engineering Services, Inc. is pleased to provide this proposal to you for continued compliance services associated with the Town of Stonington's current registration under the Connecticut DEEP's *General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities* (Construction Stormwater GP). In accordance with the Construction Stormwater GP, Anchor Engineering will continue to conduct the required weekly and post-rain inspections, and the monthly turbidity monitoring at the West Vine School.

The anticipated substantially complete date for West Vine was previously May 31, 2019. Based on our inspections and conversations with you, there are still some items that remain open at the site and the substantially completed date has been updated.

Based on previous conversations, we are assuming that construction at the West Vine School will now be substantially complete by October 31, 2019. Accordingly, we are providing the following proposal based on this date. Once the site is deemed substantially complete, monthly inspections and monitoring are required for an additional three months to verify that the site is stabilized.

Based on our current agreement, there were enough funds in the budget for the West Vine School to complete inspection services through June 14, 2019 and monitoring services through August 2019. We have been continuing inspections services at the site, in accordance with the General Permit, since June 14, 2019 and have conducted an additional 14 weekly and post-rain inspections that were not previously approved.

The following assumptions are made for this site:

	<u>West Vine School</u>
Start of New Services	6/19/19
Substantially Complete	10/31/19
End Stormwater Services	January 2020
Weekly Inspections	20
Monthly Inspections	3
Post-Rain Inspections	7
Monthly Monitoring	5

Estimated Fees


The following table provides our estimated fees based on the construction completion dates provided:

<u>West Vine</u>	<u>Units</u>	<u>Unit Rate</u>	<u>Total</u>
Task 2 - Routine Inspections	30	\$240.00	\$7,200.00
Task 3 - Monitoring	5	\$275.00	\$1,650.00
Total			<u>\$8,850.00</u>

This proposal is good for thirty (30) days from the date of this letter. To accept this proposal, sign and return the attached Agreement & Authorization to Proceed.

Thank you for the opportunity to provide this proposal. If you have any questions or comments about the scope, schedules, or professional fees, please call either of the undersigned at (860) 633-8770.

Sincerely,


T.J. Therriault, EIT, CDT
Project Manager / Associate


D. Scott Atkin, LEP
Principal

AGREEMENT & AUTHORIZATION TO PROCEED

Signature of this document authorizes Anchor Engineering Services, Inc. ("we", "our", "us") of Glastonbury, Connecticut to provide construction stormwater inspection and monitoring services located at the **West Vine and Deans Mill Schools for the Town of Stonington** ("you", "yours") of Stonington, Connecticut.

In order to minimize your costs for our services, we have been authorized to provide only those services described by our scope of services and authorized by you. In the event that additional services or time are required in order to assist you in the completion of the work, we will notify you prior to the execution of these services. You agree that the plans developed for this service apply to this project only and will not be used for other projects.

Anchor Engineering shall complete all work in a workmanlike manner according to standard practices. Any alteration or deviation from the scope of services described in this proposal will only be executed upon written orders. All agreements are contingent upon strikes, accidents or delays, including weather, beyond our control, and we reserve the right to use outside services to complete the services described in this proposal. All original drawings, reports, notes, etc. shall remain the property of Anchor Engineering Services, Inc.

You agree to pay invoices within 30 days and agree to pay interest at the rate of one and one-half percent (1½%) per month on any balance not paid within 30 days. Anchor Engineering Services, Inc. retains the right to stop work on this project should any invoice remain due after 30 days. In addition, Anchor Engineering Services, Inc. shall be entitled to reimbursements of all costs actually incurred by collecting overdue accounts, including postage, collection, court, and legal fees.

In the event that any of these services are subject to a CT sales tax, you agree to pay the appropriate sale tax rate.

This proposal is subject to acceptance within 30-days and it is void thereafter at the option of Anchor Engineering Services, Inc.

Please indicate your agreement and acceptance of the above terms, scope of services, and fees by signing below and returning one complete copy of the proposal.

The fees outlined in this proposal and the terms listed above are hereby accepted. Anchor Engineering Services, Inc. has authorization to proceed with the work described in the scope of services.

Accepted on behalf of the Town of Stonington by:

Authorized Signature

Printed Name

Title, if applicable

Date

ANCHOR Engineering Services, Inc.

HASTEDT BROTHERS, LLC
Post Office Box 407
Hanover, CT 06350
PHONE (860)848-0545
FAX (860)822-6626
Hastedtbrothers.com

August 26, 2019

Town of Stonington
Tom Curioso
860-373-8995

Work to be performed at: West Vine School

PROPOSAL

Excavate existing unsuitable materials
Fine grade area using existing stone dust
Approximately 2,600 sq. ft.
Loam & seed edges
Install asphalt sidewalks and circles - 2" thick
Price \$19,500.00

Payment terms: Payment upon completion.

Estimated Possible Start Date: September 15, 2019, Completion Date: 1-2 days after actual start date, depending on weather

Respectfully Submitted,
Joe Hastedt
Hastedt Brothers, LLC

The undersigned agree(s) to and accepts the terms and conditions of the above proposal. They assume all responsibility for payment in accordance with the payment terms. Please sign, date and return ONE copy of the proposal to Hastedt Brothers LLC at the above address, if you wish to make this proposal a binding contract.

Purchaser/Homeowner Signature	Date	Purchaser/Homeowner Signature	Date
-------------------------------	------	-------------------------------	------

You, The Purchaser/Homeowner, May cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the attached notice of cancellation form for an explanation of this right.

CT License #0618367 Joe (860)234-3543 Joe@hastedtbrothers.com



Edward French & Son, Inc.
61 Springbrook Rd.
Westerly, RI 02891 US
(401)596-8917
Levi@edfrenchpaving.com
edfrenchpaving.com

ADDRESS

Barbara Mitchell
Town of Stonington
152 Elm Street
Stonington, CT 06378

2694

DATE 08/27/2019

EXPIRATION DATE 10/01/2020

ACTIVITY	DATE	QTY	RATE	AMOUNT
Services	08/27/2019	2,600	4.00	10,400.00
WEST VINE SCHOOL GARDEN				
Excavate existing stone dust to paving depth				
Pave with 3" of asphalt compacted to 2.5"				

PAYMENT DUE IN FULL UPON COMPLETION

TOTAL \$10,400.00

Accepted By

Accepted Date