

# TOWN OF STONINGTON

152 Elm Street • Stonington, Connecticut 06378

## BOARD OF FINANCE MEETING

Wednesday, August 03, 2022

Police Department Meeting Room

7:15 PM

Call to order

Comments from the Public

### Previous Minutes

- April 6<sup>th</sup>, meeting minutes.
- May 4<sup>th</sup>, meeting minutes.
- May 25<sup>th</sup>, meeting minutes.
- June 1<sup>st</sup>, meeting minutes

### New Business

Discussion about renegotiated Solid Waste Residential hauling contract

- Solid Waste manager John Phetteplace will discuss a possible amendment to the residential waste hauling contract with F.E. Crandall.

Bid Waiver Requests: (action items)

- Request from BOE IT Director for bid waiver for Apple Computers for \$19,204.00 for fiscal 22/23 (see attached memo).
- Request from Human Services Director for bid waiver for Pawcatuck Roofing for \$19,975.00 for fiscal 22/23 (see attached memo).
- Request from Lieutenant Schneider for bid waiver for purchase of 4 police cars from MHQ for a total of \$138,448.40. This quote is off the state bid list.

Line-Item Transfers: (action items) for fiscal 2021-2022

- Request from Finance Director to transfer \$107,750 from a/c#10139-80419 "Principal for 2013 GOB" to a/c#10138-80429 "2021 Refunding of 2013 GOB".
- Request from Finance Director to transfer \$7,962.00 and \$6,334.00 from a/c#10136-80197 "Legal Support" to a/c's #10136-80321 "Accounting and Auditing" and 10136-80368 "PCB Testing", respectively, to cover bid price for audit, and additional PCB testing at DMS and WVSS.
- Request from Director of Finance to approve BOE CIP line-item transfers totaling \$6,021.68 from a/c#4022019-88168, "BOE Athletic Field Repair", to the following accounts:
  - 1) a/c#4022020-88298 – Health Ctr SMS \$54,427.19
  - 2) a/c#4022020-88303 – Classroom Upgrades \$349.30
  - 3) a/c#4022022-88338 - SHS Gym Upgrade \$1,245.19

ARPA Grant Funding Requests:

- Request from First Selectman for \$86,420 to fund portion of Veterans' Memorial.
- Request from Human Services Director for \$19,975, to fund Pavilion roof replacement.

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Additional appropriations in fiscal 21/22 & fiscal 22/23: (action items)

- See attached schedules.

Discussion about possible computers for BOF members.

Correspondence:

- Veterans' Memorial letter(s)

Liaison Reports

- CIP Liaison Report
- WPCA Liaison Report
- BOE Liaison Report
- Other Liaison Reports

Adjourn

**TOWN OF STONINGTON**  
**BOARD OF FINANCE**  
**Stonington Police Department Meeting Room**  
**Wednesday, April 6, 2022**  
**7:15 PM**

A meeting of the Board of Finance was held on this date at the Stonington Police Department Meeting Room. Members present were Chairman Tim O'Brien, Michael Fauerbach, Lynn Young, Bob Statchen and Chris Johnson. Deb Norman and David Motherway were not in attendance.

Chairman O'Brien called the meeting to order at 7:15 pm.

**Public Comments:** No public comments.

**Previous Minutes:** None available at this time for review.

**Suspense Listing Presentation from Tax Collector:**

The Chairman addressed the Suspense Listing Presentation given to the Board from the Tax Collector, Linda Camelio. Mr. O'Brien requested comments from the Board, and there were none. The Chairman called for a motion to approve the Suspense Listing. Lynn Young made the motion, Bob Statchen seconded. The Chairman called for vote; motion was unanimously passed.

**BID WAIVERS:**

**Bid Waiver Request from Public Works Department (Marine Sewage Disposal Pump Replacement):**

The Chairman called for a motion to approve the DPW bid waiver request for LA Management Inc. to replace the Marine Sewage Disposal Pump for \$23,113. Mr. Statchen made the motion, seconded by Chris Johnson.

The Town Engineer, Christopher Greenlaw explained the need for the new sewage pump located at the Town Dock, for disposal of sewage from boats. Mr. Greenlaw explained that LA Management Inc. is the sole provider of the type of pump that they wish to install, and that they service and maintain the current pump system. Mr. Greenlaw also explained he had applied for and received a Clean Vessel Act grant last July, through CT DEEP, which guarantees 75% of the cost will be reimbursed by the grant. Mr. Greenlaw noted with boat season beginning May 25<sup>th</sup>, now is an ideal time for the pump replacement. Mr. Greenlaw further explained that he wishes to fund the 25% Town grant match with a transfer from the Town Hall roof project which has a surplus, see line-item transfer request below.

Michael Fauerbach asked how much of a surplus remained in the Town Hall Roof Replacement account. Mr. Sullivan estimated \$70,000 is currently unspent, with a retainage of \$28,000, leaving \$40,000 available for transfer to other projects. This transfer would be for \$23,113, with \$17,334 being received in CVA grant reimbursement. Mr. Statchen asked if LA Management is a state-approved contractor, and Mr. Greenlaw was unsure, but reported they're the sole provider of the necessary Edson peristaltic pump selected, so the Town has little choice. The Chairman called for any further questions, there were none.

The Chairman called for a vote on the motion, it passed unanimously.

Bid Waiver Requests from Public Works Department (Annual Maintenance Expenditures):  
DPW Director Barbara McKrell presented a bid waiver request for eight annual maintenance expenditures, consisting of State, Capitol Region of Council of Governments (CRCOG) and ezIQC bids:

- 1) Catch basin cleaning provided by Shaw Vac Services at a low bid rate of \$25.35 per basin – a 2-year CRCOG contract, expiring 12/31/2023. The Board had questions about the CRCOG bid procedure and contractor availability, which Ms. McKrell and Mr. Sullivan answered.
- 2) Pavement markings provided by Atlantic Pavement Markings, who will match last year's costs (at 10% less than this year's low bid) with a CRCOG contract expiring 12/31/2022. Atlantic Pavement Markings has provided services for the Town for seven years, with a good track record.
- 3) Installation and Removal of Guide Rail/Impact Attenuation Systems provided by Atlas Industrial Services, LLC, with a 5-year state contract expiring 10/24/2023. Barbara reminded the Board this contract was approved in 2019 and wished to continue using Atlas Industrial Services.
- 4) Bituminous concrete materials and bridge deck membrane waterproofing provided by JH Lynch/Wescon Corp, with a state contract expiring 12/31/2022. Barbara explained JH Lynch is the low bid, matching \$75/ton for 501-2500 tons of asphalt in place, or \$95/ton for 251-500 tons, supplying all materials, equipment, fuel, and labor. The Town has worked with this contractor for over ten years.
- 5) Milling of bituminous concrete provided by Black & Boucher, LLC with a 2-year state contract expiring 4/11/2023, for the cutting and removal of concrete material from roads.
- 6) Liquid bituminous emulsion material and chip seal service provided by The Gorman Group, with a 4-year state contract expiring 5/1/2023. Barbara reported the Town has worked with this contractor for 28 years, with the Board approving the contract in 2019.
- 7) General facilities services provided by BMP Construction Inc., with a 1-year ezIQC contract.
- 8) Roads and bridge services provided by Suchocki & Son Inc., with a 1-year ezIQC contract to assist with catch basin repair. Barbara noted the Town successfully worked with this contractor in the past.

Ms. McKrell outlined the newly implemented ezIQC bid & procurement process to the Board, an online bidding tool used to source CRCOG-approved local, competitively priced contractors. Mr. Sullivan clarified the Town had used CRCOG for bids in the past, but ezIQC is the new computerized bidding mechanism used by the CRCOG. Ms. McKrell outlined the ezIQC bidding process in detail with the Board.

Mr. O'Brien asked about the last two bid waiver items, and Mr. Sullivan described them as being "on-call," relying on fixed-unit costs where a contractor is paid a predetermined amount for a specific piece of work. Mr. O'Brien noted this is like a contingency, with designated funds set aside, without necessarily being spent.

The Chairman called for a vote on the motion, it passed unanimously.

**Line-Item Transfers:**

- 1) Mr. O'Brien called for a motion to approve the request from Public Works Director to transfer \$23,113.00 from Town Hall Roof Replacement Project CIP line-item, account #4022021-88344 to a new project in 2021/2022 CIP budget. Mr. Fauerbach made the motion, Ms. Young seconded. There was no further discussion. The Chairman called for a vote and the motion unanimously carried.
- 2) Mr. O'Brien requested a motion to approve the IT Manager request to transfer \$36,000 from the Technology Support Specialist line-item, account #10122-80074, to three other accounts as follows:

\$6,000.00 to account #10122-80325 Technical Assistance

\$15,000.00 to CIP account #4022022-88317

\$15,000.00 to CIP account #402022-88001

Ms. Young motioned; motion seconded by Mr. Fauerbach. Director of Administrative Services Patti Burmahl presented on behalf of the IT Manager, Roger Kizer, and explained the Technology Support Specialist was hired in December at an entry-level rate, and for only half the year, freeing up \$36,000. Ms. Burmahl requested \$15,000 of the remaining funds be transferred to the Town Hall/Human Services camera account, \$15,000 towards upgrading technology equipment workstations and servers, and \$6,000 towards penetration testing. The Chairman called for a vote and the motion unanimously passed.

**Additional Appropriations YTD:**

Mr. Sullivan noted there have been no other appropriations from the fund balance since the 2/2/2022 meeting. Mr. O'Brien stated the current limit of fund balance that the Board may appropriate is \$322,566. There was additional discussion regarding fund balance processes among Board Members.

**Correspondence:** None.

**Liaison Reports:**

**WPCA Liaison Report:** Ms. Young noted that WPCA Member Doug Nettleton will retire in May, and they're looking to fill the position, but it's not an easy position to fill. Ms. Young expressed her thanks and gratitude to Mr. Nettleton for his efforts and contributions to the Town.

**Other Liaison Report:** Mr. Fauerbach shared the latest tax collection update from Ms. Camelio, noting through 3/29/22, real estate collected was 99.26%, personal property collected was 97.6% and motor vehicle collected was 98.04%.

**Motion to Adjourn:**

The Chairman called for motion to adjourn. Ms. Young motioned, Mr. Statchen seconded the motion, motion passed unanimously at 7:52 pm.

Respectfully submitted,

Justin Eckert  
Board of Finance Recording Secretary

**TOWN OF STONINGTON**  
**BOARD OF FINANCE**  
**Stonington Police Department Meeting Room**  
**Wednesday, May 4th, 2022**  
**7:15 PM**

A meeting of the Board of Finance was held on this date at the Stonington Police Department Meeting Room. Members present were Lynn Young, Michael Fauerbach, Deborah Norman and Bob Statchen. Lynn Young filled in as Chairman, and Tim O'Brien, David Motherway and Chris Johnson were not in attendance.

Ms. Young called the meeting to order at 7:18 pm.

Public Comments: Ms. Young opened with a request for public comment, and there were none.

Setting of the 2022/2023 Fiscal Year Mil Rate at 23.66 Mills: Ms. Young explained the Board would vote to set the mil rate so the Tax Collector could issue tax bills. Ms. Young called for a motion to set the 2022/2023 fiscal year mil rate at 23.66 mils, which was approved at referendum. Bob Statchen motioned to approve, with Deb Norman seconding. The motion was unanimously approved.

Correspondence: There was no correspondence.

Liaison Reports: There was no recent news to be shared in the liaison reports.

Ms. Young requested a motion to adjourn; Mr. Fauerbach motioned, with Ms. Norman seconding the motion. The motion passed unanimously at 7:19 pm.

Respectfully submitted,

Justin Eckert

Board of Finance Recording Secretary

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**TOWN OF STONINGTON**  
**BOARD OF FINANCE SPECIAL MEETING**  
**Board of Education District Office Conference Room**  
**Wednesday, May 25th, 2022**  
**7:15 PM**

A meeting of the Board of Finance was held on this date at the Stonington Board of Education Conference Room. Members present were Chairman Tim O'Brien, Michael Fauerbach, Deborah Norman, Lynn Young, Bob Statchen, and Chris Johnson. David Motherway was not in attendance.

The Chairman called the meeting to order at 7:15 pm.

**Public Comments:** None.

**Previous Minutes:**

The Chairman called for a motion to approve the Wednesday May 4<sup>th</sup>, 2022, minutes. Michael Fauerbach made the motion, and Bob Statchen seconded. Mr. O'Brien asked if members had any corrections to the minutes; there were none. Mr. Johnson expressed that since he didn't attend the May 4<sup>th</sup> meeting, he wished to abstain from voting to approve the minutes. Mr. O'Brien explained that technically, Mr. Johnson didn't need to abstain, referring to a precedent that was set by other commissions and the Town Attorney. Mr. Johnson voted with the Board to approve the previous minutes, and the motion passed unanimously.

**Bid Waiver Requests:**

**Bid Waiver Request from Board of Education IT Director (Public Address Systems for the SHS, SMS and District Office):**

Chris Williston, the Board of Education IT Director, asked for a bid waiver to purchase public address systems for Stonington High School, Stonington Middle School and the District Office. He presented three quotes from Ockers Company in the total amount of \$300,864.45. The Chairman called for a motion to approve the bid waiver request for the purchase, Lynn Young made the motion, Bob Statchen seconded. The Chairman called for discussion; Mr. Williston explained the project was initially planned for the end of 2019, pending approval of a Department of Justice grant, to fund the purchase. The grant was denied so the project was put on hold. Subsequently, Mr. Williston received an updated quote from Ockers in 2020 and reapplied for the DOJ grant, which was approved. The \$300,864.45 cost reflects the 2020 quote from Ockers, which is 18 months old, and estimates that if it were bid today, the cost would likely increase by 10% over the 2020 quote.

Mr. Fauerbach asked if Mr. Williston was confident the current quote covers everything needed for the request. Mr. Williston confirmed it did. Ms. Young asked if there was better technology available, Mr. Williston responded that this equipment is state of the art. There was further discussion about the grant award/financial recording process. Mr. Statchen asked if Ockers was

a state approved contractor, and Mr. Williston confirmed that Ockers is a state contractor, but as it happens, not for this particular equipment.

Ms. Young requested clarification about bidding requirements and when a bid waiver can be requested. The Director of Finance explained the various bidding requirements and when they apply for Town, State, or federally funded purchases.

The Chairman called for a vote on the motion, and it unanimously carried.

#### Bid Waiver Request from Town IT Manager (Centralized Door Access Control System):

Roger Kizer, the Town IT Manager, presented a bid waiver request to purchase an updated centralized door access control system for the Town facilities. Mr. Kizer presented a quote from DEF Services Group Ltd. of \$54,000.00 for the installation of the updated system. The Chairman called for a motion to approve the bid waiver request for the purchase; Lynn Young motioned, motion was seconded by Mike Fauerbach. Mr. Kizer explained this project will provide key fob access to all Town locations and will replace the outdated door hardware and software components currently in use. Mr. Kizer outlined several issues with the older systems, noting the new unified control system will provide a single fob for Stonington Police to access the Police Department, schools and all Town facilities, while offering granular control access for Town employees to the buildings they are assigned to.

Ms. Young requested as to why DEF Services was chosen as the vendor. Mr. Kizer explained that DEF Services is a current vendor and installed access services to the schools and to Town facilities in the past, and this way the Police would have access to every Town building including all schools, with just one access card, and that the company is a trusted partner that performs excellent work. Mr. Fauerbach asked if this project is already budgeted for, Mr. Kizer explained it is not, and thus he will be requesting an additional appropriation of ARPA grant funding (to be addressed later in the meeting). Mr. Statchen asked if DEF was a state contractor, Mr. Kizer confirmed they are, and that they are based out of Griswold, CT. There were additional questions for Mr. Kizer from the Board regarding the installation of the door access system, which were addressed by Mr. Kizer.

The Chairman called for a vote on the motion, and it passed unanimously.

#### Line-Item Transfers:

- Mr. O'Brien called for a motion to approve the request from the BOE IT Director to transfer \$10,000.00 from BOE CIP account #4022019-88168 Athletic Field Repair to BOE CIP account #4022022-88359 Audio Visual Equipment. Ms. Young motioned, with Mr. Statchen seconding the motion. Mr. Williston stated when the SHS auditorium A/V projector failed, he requested \$10,000.00 of unneeded Field Repair funding from BOE Director of Operations Peter Anderson, to help cover the projector replacement. Chris noted the \$10,000.00 transfer will be going into the BOE AV account. There were additional questions about the proposed A/V projects asked by the Board, which Mr. Williston addressed.

The Chairman called for a vote and the motion passed unanimously.



**Additional Appropriations:**

- James Sullivan, the Director of Finance, asked for an additional appropriation of \$4,572.30 to be funded by a state grant through the DEMHS, to fund the purchase of new computers for the Emergency Operation Center, Emergency Mgt. line-item 10107-80147 "Equipment." The Chairman called for a motion to consider the request, Mr. Fauerbach made the motion, which was seconded by Ms. Young. Mr. Sullivan stated the \$4,572.30 grant is to replace five EOC computers in need of updated operating systems. The Finance Director said the grant is funded by the State nuclear safety commission, due to Stonington's proximity to Millstone. There was discussion among the Board Members regarding the appropriation, and its relation to the state grant.

The Chairman called for a vote on the motion, and it was passed unanimously.

- Chris Williston, the BOE IT Director, requested an additional appropriation of \$112,000.00 from CIP Fund, fund balance to CIP account #4022022-88359 "Audio Visual equipment" to partially fund the purchase of new public address systems for SHS, SMS, and the District Office. The Chairman called for a motion to consider the request; a motion was made by Ms. Norman and seconded by Ms. Young. Mr. Sullivan explained that Mr. Williston will be withdrawing his request, because after discussing the purchase and its funding by a federal grant with the BOE Director of Finance, it was determined that the purchase would be run through a BOE special revenue grant fund. The Chairman requested that the previous motion will need to be withdrawn due to this. There was additional discussion between Mr. Sullivan and the Board about the appropriation and BOE expenses.

The Chairman requested Ms. Norman withdraw her motion, and the motion was withdrawn.

- Mr. Willison requested an additional appropriation of \$214,440.00, to be funded by a federal DOJ COPS grant, to CIP account #4022022-88359 "Audio Visual equipment" to partially fund purchase of new public address systems for SHS, SMS, and the District Office. The Chairman reiterated there is no action necessary for this appropriation, for the same reason as noted above.
- Review of year-to-date additional appropriations from General Fund, fund balance for fiscal 2021/2022. The Chairman noted these numbers are still correct since the last meeting, thus there is nothing to update.

**ARPA Grant Funding Additional Appropriation/Transfer:**

Roger Kizer, the Town IT Manager asked for an additional appropriation of \$54,000.00 of ARPA grant funding, from ARPA contingency line-item to fund purchase of door access control as requested in the bid waiver above. The Chairman called for a motion to approve the appropriation; Ms. Young made the motion, which was seconded by Mr. Statchen. The

Chairman called for additional questions, to which Mr. Sullivan stated this was approved by the Board of Selectman via a special meeting yesterday. Mr. Kizer indicated the project should commence in June, according to the vendor.

The Chairman called for a vote on the motion, and it the motion passed unanimously.

**Correspondence:** No correspondence.

**Liaison Reports:**

**WPCA Liaison Report:**

Ms. Young noted that many of the Stonington Borough pumps were underwater during an overnight water surge, but fortunately there were no backups.

The Chairman requested a motion to adjourn; Mr. Fauerbach made the motion, with Ms. Norman seconding the motion. The motion passed unanimously at 7:44 pm.

Respectfully submitted,

Justin Eckert

Board of Finance Recording Secretary

**TOWN OF STONINGTON**  
**BOARD OF FINANCE MEETING**  
**Stonington Police Department Meeting Room**  
**Wednesday, June 1st, 2022**  
**7:15 PM**

A meeting of the Board of Finance was held on this date at the Stonington Police Department Meeting Room. Members present were Chairman Tim O'Brien, Michael Fauerbach, Lynn Young, Bob Statchen and Chris Johnson. Members Deborah Norman and David Motherway were not in attendance.

The Chairman called the meeting to order at 7:16 pm.

**Public Comments:** None.

**Previous Minutes:** No previous minutes were available at this time for review.

**Bid waiver Requests:**

**Bid Waiver Request from the Public Works Director for various bid waivers for fiscal 2022/2023:**

Barbara McKrell, the Public Works Director, asked for several bid waivers to obtain equipment approved for the 2022/2023 fiscal year. She presented a memo showing eight quotes for equipment using State and Sourcewell purchasing cooperative contracted vendors, totaling \$447,826.96. The Chairman called for a motion to approve the bid waiver request for the purchase; Lynn Young motioned, and Chris Johnson seconded. The Chairman called for discussion; Ms. McKrell noted a correction was needed to bid request #4. The Brush Bandit Chipper from Bobcat of Connecticut, was quoted at \$33,515.00, but didn't include optional add-ons. Ms. McKrell requested the chipper quote be updated to \$41,204.70, which would include the add-ons, bringing the bid waiver total to \$455,516.66

Ms. McKrell continued, stating she expects about \$15,000.00 back from equipment trade-ins, leaving this year's Public Works approved 22/23 fiscal budget of \$470,000.00 with a \$30,000.00 cushion, once the new equipment is purchased. Gengras Ford, one of the State-approved vendors, indicated to Ms. McKrell that their quote may change soon, so she came to the board to expedite the bid waiver approval.

The Chairman requested the initial motion to be withdrawn; Ms. Young and Mr. Johnson withdrew the motion in lieu of the bid waiver correction. The Chairman asked for a motion to approve the updated bid waiver total for \$455,516.66 of equipment approved for the 22/23 fiscal year; Lynn Young made the motion, and Chris Johnson seconded the motion. The Chairman called for a continuation of the discussion, and Mr. Statchen requested some insight regarding the

Sourcewell and State bidding processes. Tom Curioso, the Highway Supervisor, explained Sourcewell purchasing cooperative offers bids through a government vendor database, often providing steep discounts for equipment. However, Ms. McKrell noted that when State contractors have a better offer, she'll opt to use State vendors instead. The Board had questions pertaining to the vendors and possible equipment delays, which Mr. Curioso and Ms. McKrell addressed.

The Chairman called for a vote on the motion, and it was passed unanimously.

Bid Waiver Request from the Chief of Police (License Plate Reader Cameras):

Chief DelGrosso, the Stonington Chief of Police, asked for a bid waiver to enter a two-year service and lease agreement with Flock Group Inc. to obtain four license plate reader cameras for the Town. The cost over two years would be \$21,400.00, \$10,700.00 annually for the four cameras and associated software. The Chairman asked for a motion to approve the bid waiver total of \$24,400.00 for the license plate reader cameras from Flock Group Inc. Mr. Statchen made the motion, and Ms. Young seconded. The Chairman called for discussion.

Chief DelGrosso explained the Flock Group technology easily integrates with the current department camera system, with the quote including four Flock proprietary license plate reading cameras for monitoring traffic.

Mr. Fauerbach asked about annual fees for the Flock cameras, and Chief DelGrosso stated that for the four proposed cameras, there's a \$350.00 per camera installation fee, with an annual service fee of \$2,500.00 per camera per a two-year contract, totaling \$21,400.00. The Board asked for clarification about camera/technology leasing options, and reviewed examples of how the plate reading technology will be used with Chief DelGrosso. Chief DelGrosso said a reduction in man-hours will be expected, with the efficiencies the Flock camera technology provides.

The Chairman asked if the bid waiver request fulfills the costs of the 2022/2023 contract, and Chief DelGrosso confirmed it would cover the full two-year contract. Mr. Fauerbach asked if other towns use the Flock camera technology, and Chief DelGrosso cited examples of other towns using it, particularly towns with Axon camera systems. Chief DelGrosso noted that with the two-year contract, if the technology doesn't work as well as expected, they wouldn't be locked into a costlier, long-term system. There was further discussion with Chief DelGrosso about the Flock proprietary technology, and future plans for the Town's camera system. Mr. Fauerbach suggested that the four-camera, two-year trial is ideal, before investing in a larger camera system.

Mr. Johnson noted that the initial bid waiver motion was for \$24,400.00, which was actually the total line-item transfer request figure to the telecommunications line, not the bid waiver request amount, the bid waiver request amount should only be for \$21,400.00. Therefore, the Chairman asked for the Mr. Statchen's motion to be withdrawn. The Chairman called for a new motion to approve the revised bid waiver request of \$21,400.00, for license plate reader cameras from Flock Group; Mr. Statchen made the motion and Ms. Young seconded.

The Chairman called for a vote, and the motion was unanimously passed.

### **Line-Item Transfer Requests:**

- Mr. O'Brien requested a motion to approve the request from the Solid Waste Manager to transfer \$51,000.00 from account #10152-80260 "Disposal Fees (SCRRA)" to account #10152-80262 "Commercial Collections". Mr. Fauerbach made the motion, and Ms. Young seconded. The Solid Waste Manager, John Phetteplace, was not in attendance, so the Chairman reviewed a memo showing commercial collections have gone up, leading to a \$51,000.00 shortfall in the Commercial Collections account. At the same time, residential haulage is down, and Mr. Phetteplace predicts a \$56,000.00 surplus in the SCRRA Disposal Fees/Residential MSW account. Therefore the \$51,000.00 line-item transfer will cover the shortage in Commercial Collections.

The Chairman called for a vote, and the motion was unanimously passed.

- The Chairman called for a motion to approve the request from the Director of Economic and Community Development to transfer \$2,030.00 from account #10141-80166 "Professional Services" to account #10126-80096 "Community Development Project Assistant" to cover additional services provided by planning department intern. Ms. Young motioned, with Mr. Statchen seconding the motion. Susan Cullen, the Director of Economic and Community Development, was not in attendance. The Chairman explained that the previously funded Community Development intern project took longer than expected, and the transfer will cover the deficit.

The Chairman called for a vote, and the motion passed unanimously.

- Mr. O'Brien called for a motion to approve the request from the Chief of Police to approve yearend line-item transfers within in the Police Department budget. Ms. Young made the motion, and Mr. Fauerbach seconded. The Chairman called for questions, and Mr. Statchen asked about the privacy aspect of the license plate reader cameras from the public's perspective. Chief DelGrosso explained that there are already several cameras monitoring traffic, and officers in cruisers currently have the ability to scan plates while patrolling. Chief DelGrosso stated that since this data is already being collected and reviewed, the implementation of the Flock technology makes the license plate scanning process more efficient. Chief DelGrosso continued, saying he's opting to limit the system to four Flock cameras, and not a larger camera network like many municipalities rely on. Chief DelGrosso referenced other real-world examples for the Board, and various restrictions and limitations that will be implemented with the technology.

The Board Members asked Chief DelGrosso questions pertaining to various transfer request line-items, officer recruitment and overtime estimates.

The Chairman called for a vote, and the motion was unanimously passed.

- The Chairman asked for a motion to approve the request from the Public Works Director to approve various yearend line-item transfers totaling \$179,548.00 within the Public Works and Facilities departments budgets. Mr. Johnson motioned, and the motion was seconded by Ms. Young. Mr. O'Brien called for discussion; Mr. Johnson

addressed the \$12,000.00 Sand/Gravel line-item to complete repair and leveling work at the Town Dock after the removal of the Lobster Pot Tree, asking if it would be recurring every year. Ms. McKrell explained it wouldn't be a recurring expense; the land had a steep slope that needed to be leveled once, but is now available for the Holiday Tree and Blessing of the Fleet.

Ms. Young asked why there was \$55,000.00 remaining in the labor salary, and \$20,000.00 in the seasonal help line-items. Ms. McKrell said an employee was injured and was out for the year, and therefore wasn't being paid as much. Barbara explained that the DPW has also had a difficult time finding seasonal help, despite several proactive measures. Ms. Young asked what "DEP Com Town-wide" was, and why there was \$5,000.000 remaining in the budget line. Ms. McKrell detailed various mandatory reporting and compliance requirements that have to be completed every few years, however, she noted this year all the compliance requirements were still in effect from prior year so the funds were not required in current year. The Board inquired of several other line-items, and Ms. McKrell provided summaries of the various expenses and future DPW/Highway projects.

The Chairman called for a vote, and the motion was unanimously passed.

#### **Additional Appropriation/Transfer of ARPA Grant Funding Requests:**

Leanne Theodore, the Human Services Director, requested an additional appropriation of \$486,133.00 of ARPA grant funding to fully fund reconstruction of tennis courts with lights (*or* \$499,333.00, if with lights and netting), from ARPA contingency line-item, pursuant to bids received last week for the project. Ms. Theodore wasn't in attendance, so the Chairman summarized the current status of the project. The tennis court bids were received and bids came in higher than anticipated, necessitating the request for additional funding. The chairman noted that two other ARPA funded projects, the Town Hall and Human Services HVAC projects, are anticipated to be more costly more than anticipated, so these two HVAC projects have been postponed in the case of the Human Services project, and scaled down in the case of the Town Hall project. With that being the case, a portion of the ARPA contingency line-item that was earmarked for the two HVAC projects can be reassigned to the tennis court project. Mr. O'Brien noted the Director of Finance, James Sullivan, and Richard Ward, the Town Recreation Administrator, suggested the remainder of the contingency fund would suffice to fund the Town Hall boilers and HVAC electrical upgrades.

Mr. Fauerbach asked what the current bid is for the courts with lights, the total bid including alts 1 & 2 which includes lighting is \$1,071,500.00. Mr. O'Brien said the full tennis court project, including alts 1,2, & 3, would require \$499,333.00 of ARPA grant funding, plus \$692,517.00 of previously budgeted funds, totaling \$1.92M. There was detailed discussion among Board Members about the project costs. The Board also discussed the Town Hall boiler/electrical project considerations, along with other various ARPA funded projects.

Mr. Fauerbach referenced the previous estimate for the court project, and the recent \$216,000.00 estimate increase. Mr. Ward said the earlier estimate wasn't a formal bid just an engineer's estimate, and the actual bid accounts for inflation, the pickle ball courts and other additions. Mr.

Ward stressed the quote expires at the end of this month; therefore, the tennis court contract should be signed at once.

The Chairman called for a motion to approve the additional appropriation of ARPA funds for \$499,333.00 to the tennis court projects coming out of contingency line-item for ARPA funds; Ms. Young made the motion; it was seconded by Mr. Statchen. The Chairman called for further discussion, and Mr. Statchen asked what happens to the remaining \$750,000.00 in the ARPA fund account. Mr. O'Brien explained if the ARPA funds aren't spent by January 2024, they will be returned, therefore the tennis courts are a great use of the funds.

The Chairman called for a vote, and the motion was passed unanimously.

**Additional Appropriations:**

No change from last meeting.

**Correspondence:** None.

**Liaison Reports:** None.

The Chairman requested a motion to adjourn; a motion was made by Mr. Fauerbach, with Mr. Statchen seconding. The motion was passed unanimously at 8:18 pm.

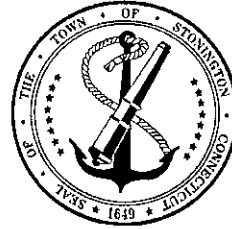
Respectfully submitted,

Justin Eckert

Board of Finance Recording Secretary

## DEPARTMENT OF TECHNOLOGY

STONINGTON PUBLIC SCHOOLS  
40 FIELD STREET  
PAWCATUCK, CT 06379  
860-572-0506 x5



DATE: 07/27/2022  
TO: Stonington Board of Finance  
FROM: Chris Williston, Director of Technology  
SUBJECT: Bid waiver for Apple and Lu Playground

As a K-12 public school district we are required to purchase Apple OEM products directly from Apple, Inc. as a single source. As we have done in years past, I am requesting a bid waiver for the purchase of any Apple products for the 2022-2023 fiscal year. Please find enclosed the single source letter from Apple.

I am also requesting a bid waiver for the purchase of the Lu Playground interactive projectors for each elementary school. We received funding through the PEGPETIA grant to offset the cost of one elementary school and are working on securing funds for the second. Originally budgeted as part of the AV CIP project, these systems came in at approximately 45% lower than the original quoted project cost. The only certified installer in our region is Teq, who have partnered with our value added reseller CDW-G on state contract.

Thank you for your consideration,

Chris Williston



---

APPLE CONFIDENTIAL

May 11, 2022

**RE: Apple Sole Source Letter**

Stonington Public Schools  
Chris Williston, Director of Technology  
40 Field Street  
Pawcatuck, CT 06379

Dear Chris:

The purpose of this Apple Sole Source Letter is to inform you and your organization that Apple Inc. ("Apple") is the sole source provider of Apple Products for private and public K-12 education institutions in the United States with a few limited exceptions.

"Apple Products" refers to Services, CTO Products, hardware and software products manufactured, distributed, or licensed under an Apple-owned or licensed brand name that an Apple customer has paid to acquire or has properly licensed from Apple for its own use, but excluding any third-party software and all other third party products. "Services" means collectively, the standard, price-listed services, support, and/or training products sold under the Apple brand name. "Configure-To-Order Products" or "CTO Products" means Products that Apple modifies from its standard configurations and that are available to an Apple customer only by special order.

The only source of Apple Products for private or public K-12 education institutions is Apple with a few limited exceptions. Only a handful of strategic resellers, such as AT&T, Sprint, T-Mobile, and Verizon, are authorized to sell Apple Products to private and public K-12 education institutions in the United States.

Apple will continue to have a direct sales and purchasing relationship with K-12 education institutions and, aside from a very small number of exceptions, will continue to be the sole source for all of the Apple Products sold to K-12 education institutions.

Apple may change or update this letter in its sole discretion.

Sincerely,



Vanessa Boenig  
Apple Inc.  
U.S. Bids and Sales Contracts Management



PEOPLE  
WHO  
GET IT

Hardware Software Services IT Solutions Brands Research Hub

## QUOTE CONFIRMATION

**CHRIS WILLISTON,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MWGN432	7/15/2022	LU DUO BUNDLE-1Y	6516299	\$29,204.00

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
1YR 5 YEAR WARRANTY NEXT BUSINESS DAY Mfg. Part#: NJ-LU-UNO-LA1-INST-1YR-BNDL Contract: MARKET	1	6007402	\$29,204.00	\$29,204.00

<b>SUBTOTAL</b>	\$29,204.00
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$29,204.00</b>

### PURCHASER BILLING INFO

**Billing Address:**  
STONINGTON PUBLIC SCHOOLS  
ACCTS PAYABLE  
40 FIELD ST  
PAWCATUCK, CT 06379-2186  
**Phone:** (860) 572-0506  
**Payment Terms:** NET 30 Days-Govt/Ed

### DELIVER TO

**Shipping Address:**  
WEST VINE STREET SCHOOL  
17 W VINE ST  
PAWCATUCK, CT 06379-2186  
**Phone:** (860) 572-0506  
**Shipping Method:** DROP SHIP-GROUND

### Please remit payments to:

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



### Sales Contact Info

**Chris Lipford** | (855) 822-6530 | [View Contact Details](#)

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[https://www.cdw.com/terms-and-conditions/sales-and-service-projects/](#)

For more information, contact a CDW account manager

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PEOPLE  
WHO  
GET IT

Hardware

Software

Services

IT Solutions

Brands

Research Hub

## QUOTE CONFIRMATION

**CHRIS WILLISTON,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

### Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MWGN448	7/15/2022	LU DUO BUNDLE-1Y	6516299	\$29,204.00

#### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
CDW DUO BUNDLE-1Y Mfg. Part#: NJ-LU-UNO-LA1-INST-1YR-BNDL Contract: MARKET	1	6007402	\$29,204.00	\$29,204.00

**SUBTOTAL** \$29,204.00

**SHIPPING** \$0.00

**SALES TAX** \$0.00

**GRAND TOTAL** \$29,204.00

#### PURCHASER BILLING INFO

**Billing Address:**  
STONINGTON PUBLIC SCHOOLS  
ACCTS PAYABLE  
40 FIELD ST  
PAWCATUCK, CT 06379-2186  
**Phone:** (860) 572-0506  
**Payment Terms:** NET 30 Days-Govt/Ed

#### DELIVER TO

**Shipping Address:**  
STONINGTON PUBLIC SCHOOLS  
40 FIELD ST  
PAWCATUCK, CT 06379-2186  
**Phone:** (860) 572-0506  
**Shipping Method:** DROP SHIP-GROUND

#### Please remit payments to:

CDW Government  
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Chicago, IL 60675-1515



#### Sales Contact Info

**Chris Lipford** | (855) 822-6530 | [clipford@cdw.com](mailto:clipford@cdw.com)

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APPLE CONFIDENTIAL

May 11, 2022

**RE: Apple Sole Source Letter**

Stonington Public Schools  
Chris Williston, Director of Technology  
40 Field Street  
Pawcatuck, CT 06379

Dear Chris:

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Apple will continue to have a direct sales and purchasing relationship with K-12 education institutions and, aside from a very small number of exceptions, will continue to be the sole source for all of the Apple Products sold to K-12 education institutions.

Apple may change or update this letter in its sole discretion.

Sincerely,

A handwritten signature in black ink that reads "Vanessa Boenig".

Vanessa Boenig  
Apple Inc.  
U.S. Bids and Sales Contracts Management

---

**TOWN OF STONINGTON  
DEPARTMENT OF HUMAN SERVICES**

---

**To:** Board of Finance  
**From:** Leanne Theodore, Human Services Director  
**Subject:** Bid Waiver Request  
**Date:** July 28, 2022  
**CC:** Danielle Chesebrough., First Selectman; James Sullivan, Finance Director;  
Richard Ward, Recreation Administrator

---

I am respectfully requesting a bid waiver for the roof repair and replacement on the West Pavilion totaling \$19,975.00 for Pawcatuck Roofing Co.; estimate attached. As this estimate has already increased nearly \$3,000 since last year, with material costs continuing to rise, we would like to move this project forward in a timely fashion.

The Town has a long-standing history with this local company which has been in business for over 75 years; their main hub located less than (1) mile from this project.

In response to a demand for outdoor programming and meeting space post-COVID, usage of both the East and West Pavilions has increased dramatically over the past few years. In addition to usage by private residents and local civic groups, our Department conducts a variety of recreation and enrichment programs within the space. The existing roof is presenting many leaks and degrading overall, providing a variety of safety issues.

Revenue generated through recreational programming over the past several years has historically funded these much-needed park upgrades. We are grateful for the opportunity to utilize ARPA funds to cover the cost of these repairs.

Thank you for your consideration.

**Pawcatuck Roofing Company, Inc.**  
20 S Anguilla Rd Ste 9  
Pawcatuck, CT 06379 US  
(860)-599-1024  
info@pawcatuckroofing.com

## Estimate / Contract



### ADDRESS

Richard Ward  
Stonington Recreation  
166 South Broad St  
Pawcatuck, CT 06379

### SHIP TO

Richard Ward  
Stonington Recreation  
166 South Broad St  
Pawcatuck, CT 06379

### ESTIMATE / CONTRACT

#	DATE	EXPIRATION DATE
2658	06/29/2022	07/29/2022

### DESCRIPTION

### AMOUNT

#### West Pavilion – Shingled Roof

19,975.00

To remove and dispose of the existing shingles and debris  
Inspect roof deck for any rot or damage. Any replacement necessary will be additional \$95.00 per sheet installed  
Install plywood tape on all seams per code – CT estimates only  
Install ice/water shield on the rake edges and valleys and bottom eave  
Install synthetic waterproof underlayment on remaining exposed roof deck  
Install aluminum drip edge on all outside edges  
Install starter course on all eaves and rakes  
Install GAF H.D.Z. Lifetime architectural shingles in the color of your choice – hurricane nailed – 6 nails per shingle  
Install GAF Seal-a-Ridge cap shingles

#### West Pavilion – Flat Roof

To remove and dispose of the flat roof area  
Repair and replace up to 200 sq ft. of rotten wood deck  
Mechanically attach 1/2" wood fiber board  
Fully adhere .060 EPDM rubber membrane  
Install new aluminum drip edge

Includes dumpster and permit

\*\*\*Pawcatuck Roofing reserves the right to issue a fair and equitable adjustment for price increases due to supply chain and labor shortages.



- Acceptance of Proposal -

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Buyer agrees to pay all reasonable costs, collection fees, attorney fees, and expenses incurred by seller in event of failure of Buyer to pay this amount when due. Interest shall accrue at 1 ½ percent after sixty (60) days.

You the buyer may cancel this transaction at any time prior to midnight of the third business day after the date of acceptance of the contract.

For work to begin, a signed copy of this contract and a 50% deposit is to be paid in order for this project to be scheduled. A 50% deposit is not required for service agreements.

SUBTOTAL	19,975.00
TAX	0.00
TOTAL	<b>\$19,975.00</b>

Accepted By

Accepted Date

*Police*  
*2023 vehicle allotment*  
**Quotation**

**MHQ, Inc**

401 Elm Street

Marlborough, MA 01752

Quote Date: 6/7/2022  
Sales Contact: Kim Frisch  
Contact Info: P: 860-788-6816  
Email: kfrisch@mhq.com

Ford Utility Interceptor 2022 CT Contract Pricing  
CT Contract 12PSX0194

Customer:  
Customer Contact:  
Address:  
Phone:  
Email:

2022 TOP Patrol Dedicated Inventory

Order	Code #	Description of Ford Options	Unit Price	
x	K8A	2022 Ford Utility Police Interceptor Base (K8A+ 998) with 3.3L V6 DI Engine	\$32,483.00	\$32,483.00
x	Ext Color	UM - Agate Black	Std	\$0.00
x	Int	9W - Front Cloth, Rear Vinyl	Std	\$0.00
x	153	License Plate Bracket	NC	\$0.00
x	549	Heated Mirrors	\$56.40	\$56.40
x	17T	Dome Light	\$47.00	\$47.00
x	18D	Global Lock/Unlock feature (Eliminates overhead liftgate switch)	\$0.00	\$0.00
x	21L	Front Warning Aux Light (Driver - Red, Pass - Blue) Req 60A	\$517.00	\$517.00
x	43D	Dark Car Feature (Chime and Interior Lights)	\$23.50	\$23.50
x	47A	Police Engine Idle Feature	\$244.40	\$244.40
x	51R	Driver Only LED Spot Lamp	\$371.30	\$371.30
x	52P	Hidden Door Lock Plunger & Rear Door Handle INOP	\$150.40	\$150.40
	52T	Class III Trailer Tow Lighting Package	Inc	\$0.00
x	59B	Keyed Alike - 1284X	\$47.00	\$47.00
x	60A	Pre-wiring for Grille, Speaker & Siren	\$47.00	\$47.00
x	60R	Noise Suppression Bonds	\$94.00	\$94.00
x	63B	Side Marker Lights (aka Mirror Beams) Req. 60A	\$272.60	\$272.60
x	76R	Reverse Sensing	\$258.50	\$258.50
x	87R	Rear View Camera in Rear View Mirror	N/C	\$0.00
		Total Per Vehicle		\$34,612.10
		Number of Vehicles	1	\$34,612.10

*Y 4*  
\$134,448.40



### JUSTIFICATION

Requested by:

Director of Finance Approval

Approved

Date \_\_\_\_\_

Meeting Date

JOURNAL ENTRY NUMBER



### JUSTIFICATION

Requested by:

Director of Finance Approval

JOURNAL ENTRY NUMBER



## JUSTIFICATION

To reallocated surplus in one BOE CIP account to fund overdrawn line items, and to begin to fund SHS gym upgrades line item, per request of Peter Anderson

Requested by:

James Sullivan

Name

Director of Finance

Department Head

8/1/2022

Date \_\_\_\_\_

Director of Finance Approval

**Following to be completed by Finance Department:**

Approved

**Danielle Chesebrough, First Selectman**

Date \_\_\_\_\_

Approved

**Board of Finance**

8/3/2022

Meeting Date

Meeting Date

RECEIVED BY FINANCE:

JOURNAL ENTRY NUMBER

**TOWN OF STONINGTON**  
**ARPA GRANT BUDGET- AGENCY FUNDING REQUESTS**  
**APPROVED AT TOWN MEETING OCTOBER 18, 2021**  
**YTD EXPENDITURES AS OF June 30, 2022**

LINE #	Implementation Agency	Expenditure Classification	Approved Budget	Expenditures to Date 05/20/22	Balance of Project as of 01/25/22	Board of Selectmen/Finance Adjustments 2021-22	Balance	Project # STON
1		<b>FACILITIES</b>						
2	Town	Town Hall HVAC	1,200,000	-	1,200,000	-	1,200,000	1
3	Town	Human Services HVAC	340,000	-	340,000	-	340,000	2
4	Town	Salt Dome	600,000	(19,574)	580,426	277,000	857,426	3
5	School	SMS HVAC	100,000	-	100,000	-	100,000	4
6	Outside Agency	Inclusion Foundation (Old Mystic Site)	-	-	-	-	-	
7	School	Child and Family Stonington Office	-	-	-	-	-	
8	Town	Contingency	1,000,000	-	1,000,000	(936,728)	63,272	5
9	Town	Tennis Courts Project	-	-	-	499,333	499,333	25
10	Town	Spellman Park Pavilion Roof	-	-	-	19,975	19,975	26
		<b>TOTAL FACILITIES</b>	<b>3,240,000</b>	<b>(19,574)</b>	<b>3,220,426</b>	<b>(140,420)</b>	<b>3,080,006</b>	
11		<b>INFRASTRUCTURE</b>						
12	Town	Water Line Loop	-	-	-	-	-	
13	Town	Fourth District Voting Hall drainage and paving	150,000	(380)	149,620	-	149,620	6
14	Town	Town Hall drainage and parking lot	375,000	-	375,000	-	375,000	7
15	Town	Sewer I&I	-	-	-	-	-	
16	Town	Radio Loop/Microwave	-	-	-	-	-	
17	Town	Paving	706,668	(491,406)	215,262	-	215,262	8
18	Town	Veterans Memorial	-	-	-	86,420	86,420	27
19		<b>TOTAL INFRASTRUCTURE</b>	<b>1,231,668</b>	<b>(491,786)</b>	<b>739,882</b>	<b>86,420</b>	<b>826,302</b>	
20		<b>HOUSING</b>						
21	Outside Agency	Stonington Housing Fund-AWP Project Manager	150,000	-	150,000	-	150,000	9
22	N/A	ALICE	-	-	-	-	-	
23			-	-	-	-	-	
24		<b>TOTAL HOUSING</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>	
25		<b>TRANSPORTATION</b>						
26	Town	Stonington Transportation Fund	-	-	-	-	-	
27	Town	General Assistance	50,000	(6,500.90)	43,499	-	43,499	10
28		<b>TOTAL TRANSPORTATION</b>	<b>50,000</b>	<b>(6,501)</b>	<b>43,499</b>	<b>-</b>	<b>43,499</b>	
29		<b>ECONOMY</b>						
30	OCCC	Ocean Community Chamber of Commerce	75,000	(15,781)	59,219	-	59,219	11
31	SCCC	Southeastern CT Cultural Coalition	52,000	(52,000)	-	-	-	12
32	Mystic Chamber	Mystic Chamber	13,000	(13,000)	-	-	-	13
33			-	-	-	-	-	
34		<b>TOTAL ECONOMY</b>	<b>140,000</b>	<b>(80,781)</b>	<b>59,219</b>	<b>-</b>	<b>59,219</b>	



**TOWN OF STONINGTON**  
**ARPA GRANT BUDGET- AGENCY FUNDING REQUESTS**  
**APPROVED AT TOWN MEETING OCTOBER 18, 2021**  
**YTD EXPENDITURES AS OF June 30, 2022**

LINE #	Implementation Agency	Expenditure Classification	Approved Budget	Expenditures to Date 05/20/22	Balance of Project as of 01/25/22	Board of Selectmen/Finance Adjustments 2021-22	Balance	Project # STON
35		<b>SERVICES</b>						
36	Town	Mental Health 911/211 campaign and counseling	22,480	-	22,480	-	22,480	14
37	Outside Agency	Libraries-COVID Expenses	40,000	(40,000)	-	-	-	15
38	Outside Agency	New Heights- Program Van	41,000	(41,000)	-	-	-	16
39	Outside Agency	Commo- HVAC	80,000	-	80,000	-	80,000	17
40	Outside Agency	Always Home- Stonington Assistance Fund	10,000	(10,000)	-	-	-	18
41	Outside Agency		-	-	-	-	-	
42	Outside Agency	Edythe K Richmond PPE	10,138	-	10,138	-	10,138	19
43	Outside Agency		-	-	-	-	-	
44		<b>TOTAL SERVICES</b>	<b>203,618</b>	<b>(91,000)</b>	<b>112,618</b>	-	<b>112,618</b>	
45		<b>SECURITY/HEALTH</b>						
46	Outside Agency	Ambulances	19,000	-	19,000	-	19,000	20
47	Town	Police Dispatch	-	-	-	-	-	
48	Town	Cyber	110,000	(81,482)	28,518	54,000	82,518	21
49	Outside Agency	LLHD	52,309	(52,309)	-	-	-	24
50			-	-	-	-	-	
51		<b>TOTAL SECURITY/HEALTH</b>	<b>181,309</b>	<b>(133,791)</b>	<b>47,518</b>	<b>54,000</b>	<b>101,518</b>	
52		<b>GENERAL ASSISTANCE WITH GRANT ADMINISTRATION</b>						
53	Outside Agency	SECOG	34,332	(8,583)	25,749	-	25,749	22
54	Town	Administration	-	(1,183)	(1,183)	-	(1,183)	23
55		<b>TOTAL GENERAL ASSISTANCE</b>	<b>34,332</b>	<b>(9,766)</b>	<b>24,566</b>	-	<b>24,566</b>	
56		<b>TOTAL</b>	<b>5,230,927</b>	<b>(833,199)</b>	<b>4,397,728</b>	-	<b>4,397,728</b>	
57		<b>Unrestricted Use Funds-1.9million available</b>	<b>1,416,668</b>	<b>(592,462)</b>	<b>824,206</b>	<b>331,000</b>	<b>1,155,206</b>	
58		<b>Restricted by Interim Rule Guidance</b>	<b>3,814,259</b>	<b>(240,737)</b>	<b>3,573,522</b>	<b>(331,000)</b>	<b>3,242,522</b>	
59		<b>TOTAL</b>	<b>5,230,927</b>	<b>(833,199)</b>	<b>4,397,728</b>	-	<b>4,397,728</b>	



**TOWN OF STONINGTON  
SELECTMAN'S OFFICE  
DANIELLE CHESEBROUGH  
FIRST SELECTMAN**

152 Elm Street • Stonington, Connecticut 06378 • (860) 535-5050

July 27, 2022

**Board of Finance- ARPA Request- Veterans Monument: Art Instillation Funding**

**Engaging the Art Community**

Thanks to the ARPA funding opportunity, we can create a new partnership with our local art community. The plan is to put out a request for submissions for local artists to demonstrate how they could use the medium of art to pay tribute to our veterans and help capture the meaning of service to our Country through an art instillation on the monument. This will help create a meaningful partnership opportunity that brings history to life through visual art. We will have a small committee to review submissions similar to our other ARPA grant programs, with a focus put on collaborative submissions. The chosen artist(s) will be recognized as part of the project as well as receiving a financial stipend for their work.

**Key Points**

- The cost for the eight porcelain sides, which would showcase the art, is \$76,420.
- We would like to offer an additional \$10,000 payment to the artist(s) selected to design the imagery reflected on the eight sides of the monument. Total funding request: \$86,420.
- To date we have raised \$110,000. The total cost for the monument will be \$197,978 (this number does not include benches).
- We would have about \$15,000 left to raise to fully fund the entire project, which we deem to be feasible. If this funding is approved, we would be able to move forward with creating the foundation in the Fall of 2022, followed by delivery and installation of the monument by Spring 2023.
- We could then also focus our attention on the related website that will include content that will help bring history life.
- The ARPA guidelines include the opportunity to help fund both Town projects and support for the Arts. Therefore, we believe this to be a good use of the ARPA funds remaining due to our inability to move forward with the Human Services HVAC. In total (HVAC + Contingency) we have \$509,667 in ARPA remaining. This plus the roof ask would leave us with \$403,272. Note, in the Fall, I will be back with requests for the remaining funds.



## **PROJECT OVERVIEW**

In late 2019, a local veteran associated with the Pawcatuck VFW, reached out to the Town to discuss a potential Veteran Monument inclusive to all Veterans (living and deceased) from WWI and on who call the Town of Stonington home. The Town took on the challenge and has overseen the project since January 2020. Thanks largely to the efforts of Stacey Haskell, we are nearly ready to move forward with a plan to make this vision a reality.

Thanks to the Stonington Police Department and Commission, as well as the Department of Public Works and Engineering, the Memorial will be located on the Stonington Police Station grounds. This location was desirable due to the high frequency of traffic, as well as the lighting and safety.

With new technology developed, residents and visitors can use smart phones to read through the names of all veterans, as well as explore videos and historical content on the dedicated Monument website. We have already collected the names of over 7,000 individuals who have called Stonington home and served our country and will be able to continue to add names over the years. Working in partnership with Buzzi Memorial plans are in place for design and construction of this granite memorial.

## **HOW ARE WE RAISING FUNDS?**

- We are accepting donations/grants via cash, check, credit card or via Venmo.
- Signage regarding project at location site, Events, Newspaper, Radio, Social Media, Brochures, Posters, Handouts, Word of Mouth.
- Mailed/emailed information/donation/grant requests about the project to 500+ individuals, businesses, organizations including veterans and family members of veterans.

## **DONATIONS/GRANTS**

- We have received donations from 297 individuals/organizations/businesses.
- The largest individual donation received is \$10,000 and second largest is \$8,200.
- Received 39 donations ranging from \$1,000 up to \$9,999.
- Received 248 donations ranging from \$1-999.
- Applied for twelve grants. Received funds from six.

## **FUNDRAISING/NETWORKING EVENTS**

There are 19 different fundraising/networking events from June 2021- Aug 2022 including:

- WBLQ Veteran Hour Radio Show – June 15, 2021
- 4th of July Parade - Wadawanuck Square - July 4th, 2021 - 11:30AM-1PM
- Dine to Donate - Bogue's Alley - July 16, 2021 - 6AM-5PM
- Farmers Market - Velvet Mill - July 24, 2021 - 9AM-12PM
- Veterans Coffeehouse - Pawcatuck Neighborhood Center - July 22, 2021 - 9AM
- COMO Village Fair - Wadawanuck Square - August 7, 2021 - 11AM-4PM
- Mystic Art Festival - Downtown Mystic - August 14 +15, 2021 - 10AM-6PM
- Farmers Market - Velvet Mill - September 18, 2021 - 9AM-12PM
- Dine to Donate - Mel's Downtown Creamery - September 27, 2021 - 12PM-9PM
- Sunday Funday - Downtown Westerly, RI - October 3, 2021 - 12PM-5PM
- Veterans Coffeehouse - Masonicare, Mystic - October 7, 2021 - 9AM
- VFW Post 1265 - Fish & Chips Dinner - October 8, 2021 - 3PM-7PM
- Veterans Day Parade – November 6, 2021
- Veterans Day Luncheon at Stoneridge – November 11, 2021

- Saltwater Farm Vineyard Fundraiser – November 24, 2021 - 5:00PM-7:30PM
- Special Experiences Raffle - Monday, November 22, 2021-December 16, 2021.
- Clay Crusher Charity Shoot- Bradford Sportsman Club- Saturday, May 21, 2022
- Mystic Art Festival - Downtown Mystic - August 13+14, 2022 - 10AM-6PM

Our largest fundraising event at Saltwater Farm Vineyard combined with the special experiences raffle raised \$6900. It took a month of planning, outreach for donations, ticket creation, permitting, ticket sales, outreach and running of event(s). We will be at the Mystic Art Show again this year as well.

As I am sure you can understand for each of the 19 events to take place that included time coordinating it in advance as well as set up, break down, staffing and preparing all necessary information needed for outreach/fundraising. This ARPA funding request would allow us to not only complete this significant project, but also focus energy on capturing the historical content facet of this Town project.



**Thank you!**

Pawcatuck Roofing Company, Inc.  
20 S Anguilla Rd Ste 9  
Pawcatuck, CT 06379 US  
(860)-599-1024  
info@pawcatuckroofing.com

## Estimate / Contract



### ADDRESS

Richard Ward  
Stonington Recreation  
166 South Broad St  
Pawcatuck, CT 06379

### SHIP TO

Richard Ward  
Stonington Recreation  
166 South Broad St  
Pawcatuck, CT 06379

ESTIMATE / CONTRACT #	DATE	EXPIRATION DATE
2658	06/29/2022	07/29/2022

### DESCRIPTION

### AMOUNT

#### West Pavilion – Shingled Roof

19,975.00

To remove and dispose of the existing shingles and debris

Inspect roof deck for any rot or damage. Any replacement necessary will be additional \$95.00 per sheet installed

Install plywood tape on all seams per code – CT estimates only

Install ice/water shield on the rake edges and valleys and bottom eave

Install synthetic waterproof underlayment on remaining exposed roof deck

Install aluminum drip edge on all outside edges

Install starter course on all eaves and rakes

Install GAF H.D.Z. Lifetime architectural shingles in the color of your choice – hurricane nailed – 6 nails per shingle

Install GAF Seal-a-Ridge cap shingles

#### West Pavilion – Flat Roof

To remove and dispose of the flat roof area

Repair and replace up to 200 sq ft. of rotten wood deck

Mechanically attach ½" wood fiber board

Fully adhere .060 EPDM rubber membrane

Install new aluminum drip edge

Includes dumpster and permit

\*\*\*Pawcatuck Roofing reserves the right to issue a fair and equitable adjustment for price increases due to supply chain and labor shortages.

- Acceptance of Proposal -

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Buyer agrees to pay all reasonable costs, collection fees, attorney fees, and expenses incurred by seller in event of failure of Buyer to pay this amount when due. Interest shall accrue at 1 1/2 percent after sixty (60) days.

You the buyer may cancel this transaction at any time prior to midnight of the third business day after the date of acceptance of the contract.

For work to begin, a signed copy of this contract and a 50% deposit is to be paid in order for this project to be scheduled. A 50% deposit is not required for service agreements.

SUBTOTAL	19,975.00
TAX	0.00
TOTAL	<b>\$19,975.00</b>

Accepted By

Accepted Date