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# TOWN OF STONINGTON

22 OCT 27 AM 10:19

152 Elm Street • Stonington, Connecticut 06378

## BOARD OF FINANCE MEETING

Wednesday, November 02, 2022

Police Department Meeting Room

7:15 PM

SALLY DUPLICE  
TOWN CLERK

Call to order  
Comments from the Public

### Previous Minutes

- October 5th, meeting minutes.

### New Business

Head count of number of public in attendance.

Bid Waiver Requests: (action items)

- Bid waiver request from DPW Director to purchase road salt off the CRCOG (Capital Region Council of Governments bid list for \$94.44 per ton.

Additional appropriation requests/summary for fiscal 22/23: (action items)

- No change from prior meeting, no activity for 22/23 YTD. Pending list of possible requests attached.

ARPA Grant Budget Transfers:

- Request from DPW Director to transfer \$85,425.00 from Town Hall Drainage/Parking Lot line-item to Salt Dome line-item to offset deficit in funding for project. Approved by BOS at its 10/26/22 meeting.
- Request from First Selectman to transfer \$100,000.00 from SMS HVAC project line-item to Town Hall HVAC line-item. Approved by BOS at its 10/26/22 meeting.
- Request from First Selectman to transfer \$340,000.00 from HS HVAC project line-item to Town Hall HVAC line-item. Approved by BOS at its 10/26/22 meeting.
- Request from Director of Finance to transfer \$24,566.00 from SECOG line-item to Contingency line-item. Approved by BOS at earlier meeting.

Correspondence:

- Request from Masons Island Fire District for CIP funding of feasibility study.
- Letter from Chief of Police regarding officer staffing for Town events.

Liaison Reports

- CIP Liaison Report
- WPCA Liaison Report
- BOE Liaison Report
- Other Liaison Reports

Adjourn

**TOWN OF STONINGTON**  
**BOARD OF FINANCE MEETING**  
**Stonington Police Department Meeting Room**  
**Wednesday, October 5th, 2022**  
**7:15 PM**

A meeting of the Board of Finance was held on this date at the Stonington Police Department Meeting Room. Members present were Chairman Tim O'Brien, Michael Fauerbach, Deborah Norman, Lynn Young, Brian Bentz and Chris Johnson.

The Chairman called the meeting to order at 7:15 pm.

Public Comments: None.

The Chairman requested a motion to add a bid waiver request from the Solid Waste department, following the WPCA bid waiver request as reflected in the meeting agenda. Ms. Norman made the motion, which was seconded by Ms. Young. The Chairman called for discussion, there was none, and the motion was passed unanimously.

The Chairman called for a motion to add a line-item transfer to the agenda, which the Director of Finance requested on behalf of the IT Manager Roger Kizer, after the bid waiver requests on the meeting agenda. Mr. Fauerbach motioned, which was seconded by Mr. Johnson. The Chairman called for discussion and there was none. The motion unanimously passed.

Previous Minutes: The Chairman asked for a motion to approve the September 7<sup>th</sup> meeting minutes. Ms. Young motioned, with Ms. Norman seconding the motion. The Chairman asked for any corrections or addenda to the minutes from Board Members, and there were none. The Chairman called for a vote on the motion to approve the minutes, and the motion unanimously carried.

Bid Waiver Request from Stoning Police Department (upfit of 2022/2023 police car allocation): Lieutenant Schneider from the Police Department requested a bid waiver for Strobes N' More, at a proposed cost of \$46,234.02, to upfit the 2022/2023 police car allocation, with the funding already approved in the budget. The Chairman requested a motion to approve the bid waiver request: Mr. Fauerbach motioned, with Ms. Young seconding the motion. The Chairman asked Lieutenant Schneider to summarize the request.

Lieutenant Schneider stated that the bid waiver request is similar to past requests for the vehicle upfits from Strobes N' More. The department wishes to continue using Strobes N' More due to its comparable pricing to MHQ for equipment and labor, and the excellent service they provide. Lieutenant Schneider continued, noting Strobes N' More's Westerly service shop offers a closer alternative to MHQ, the state-bid list approved equipment vendor based in Middletown, CT. Lieutenant Schneider described to Board Members the purchasing and scheduling process for upfitting department cruisers, and the burden it places on PD staff, noting having the work done in Westerly would save the PD many man hours.

The Chairman called for questions from Board Members. The Members asked Lieutenant Schneider questions about the condition of current police vehicles, the trade-in value of retired vehicles, and how supply chain issues

affect the lead time to upfit the new vehicles. The Board Members and Lieutenant Schneider discussed the difference in labor and equipment costs between Strobes N' More and MHQ. Lieutenant Schneider reported an occasional 10-15% equipment price increase from Strobes N' More, but noted that scheduling challenges and the travel time ultimately make MHQ a pricier, less efficient option.

The Chairman called for a vote on the bid waiver request, and the motion passed unanimously.

Bid Waiver Request from Board of Education (HVAC unit repairs at Stonington Middle School): The BOE Facilities Director Peter Anderson requested a bid waiver for EMCOR Services to repair the RTU5 unit at SMS, at a proposed cost of \$53,090.00. The Chairman called for a motion to approve the bid waiver request: Ms. Young motioned, and Mr. Johnson seconded it. The Chairman asked Mr. Anderson to summarize his request. Mr. Anderson reported the RTU5 roof-top unit above the SMS offices needs to be replaced, citing severe rust and corrosion issues. Mr. Anderson described the damaging effects from the corrosion, leading to water intrusion in the building through the newly renovated SMS roof. Mr. Anderson recommended the complete replacement of the RTU5 unit as fast as possible to prevent more water damage from incurring, after consulting with EMCOR.

Mr. Fauerbach asked Mr. Anderson for a timeline on the RTU5 replacement, citing a 32-week order lead time shown in the EMCOR estimate. Mr. Anderson outlined a plan to install an open-air housing cover over the RTU5 unit, to prevent further water intrusion. Board Members asked Mr. Anderson several questions about the status of other roof units, how inflation has affected the replacement unit costs, and the implementation of the RTU5 rooftop housing.

Mr. Fauerbach asked Mr. Anderson how replacing the RTU5 unit now would affect the cost of the future SMS AC project. Mr. Anderson explained RTU5 would be one less unit in need of replacement during the upgrade, so the future cost would decrease by the cost of that one unit. Ms. Young asked Mr. Anderson if this replacement will be paid for with ARPA funds, and the BOE Director of Finance, Alisha Stripling, stated that it most likely would-be funder with ARPA funds. Mr. Anderson presented several other rooftop maintenance strategies to the Board Members.

The Chairman requested a vote on the bid waiver request, and the motion unanimously passed.

Bid Waiver Request from WPCA (new vehicle purchase): The WPCA Director Daniel Smith requested a bid waiver for Gengras Ford, to purchase a 2022 Ford Explorer, at a proposed cost of \$34,433.60 from the State-approved bid list. The Chairman called for a motion to approve the bid waiver request for purchase. Ms. Young put forth the motion and Mr. Bentz seconded it.

Ms. Young, who is also a member of the WPCA commission, spoke on behalf of Mr. Smith's request as he was not present. Ms. Young summarized that the WPCA is in the process of hiring a new assistant director, and thus will require a new vehicle for the department. Ms. Young described, purchasing the Explorer rather than a pickup truck as a more cost-effective option, and noted that the WPCA Director would likely get the new vehicle, freeing up the Director's current vehicle for the new Deputy Director.

Mr. Fauerbach asked if this purchase was addressed during the 22/23 budget presentation, the Finance Director responded that it wasn't addressed at that time because the WPCA operations budget isn't included in either the General Fund or CIP budgets, and that the WPCA commission authorized using bond funds to purchase the vehicle. The Board members discussed the details of the new WPCA position, the vehicle make and model, and potential vehicle shortage concerns.

Mr. Fauerbach commented he was curious how much WPCA has spent from the \$10M bond funds. Mr.

Sullivan calculated approximately \$500,000.00 of the \$10M bond had been spent to date. Ms. Young continued, noting the \$500,000.00 figure will soon change, and she will elaborate later in the meeting. The Chairman called on the Board for further questions, and there were none.

The Chairman asked for a vote on the bid waiver request, and the motion unanimously passed.

Bid Waiver Request from Solid Waste (waste food collection services and supplies): Jill Senior, the Solid Waste Manager, requested a bid waiver for services and supplies pertaining to the curbside food collection pilot program, at a total cost of \$495,000.00. The Chairman requested a motion to approve the bid waiver request: Ms. Norman made the motion, and Ms. Young seconded it.

Ms. Senior presented an overview of the upcoming residential food waste collection pilot program, to be funded by a \$552,000.00 grant from CT DEEP, explained the need for each of the four items in the bid waiver request.

The Chairman interjected, noting the first three items and respective vendors, in the request are mandated by DEEP and that the Town has no choice but to approve these vendors.

Ms. Young asked Ms. Senior about the \$30,000.00 discrepancy between the \$552,000.00 grant and the \$495,000.00 bid waiver request. Ms. Senior reported the \$30,000.00 is for roll-off containers, but the roll-off containers may not be needed, so she is holding off on requesting a bid waiver for them at this time. The Board Members discussed potential savings from the food collection pilot, the grant reimbursement timeline, and other Solid Waste strategies with Ms. Senior.

The Chairman requested a vote on the bid waiver request, and the motion was unanimously carried.

Line-Item Transfer Request for fiscal 2021/2022:

- 1) Mr. Sullivan presented a line-item transfer request on behalf of the IT Manager, Roger Kizer, to transfer \$3,686.00 from account #10123-80345 "Unemployment", in the human resources budget to IT account #10122-80154 "Equipment and licensing" to fund the budget deficit in the IT department's budget. The Director of Finance explained to the Members that there was roughly \$1,000.00 remaining in the IT budget, but an invoice for GIS services from last December arrived and needs to be paid without going over budget. Mr. Bentz questioned how the unpaid invoice was unaccounted for by IT. Mr. Sullivan replied that the invoice was small enough that a PO wasn't executed, but hopefully this type of oversight will be prevented in the future after we implement a new electronic PO system implemented that we hope to have in place for next fiscal year. The Chairman called for a motion to approve the line-item transfer request from the Director of Finance: Mr. Fauerbach motioned, and Ms. Young seconded the motion. The Chairman called for further discussion or questions about the transfer, and there was none. The Motion was passed unanimously.

Approved 2023 Board of Finance Regular Meeting Schedule: The Board Members discussed the monthly Board meeting schedule time, which currently occurs on the first Wednesday of every month at 7:15 pm. After a brief discussion it was resolved to keep the same day and time for BOF meetings for calendar 2023.

Additional Appropriation Requests in fiscal 2022/2023: Mr. Sullivan noted there was no change in appropriation requests since the prior BOF meeting. Mr. Sullivan then addressed a question the Members had

during the September meeting, about the effect on the PD's budget of the Police Department hiring of an experience officer, at a higher salary, rather than a trainee and the effect on the department's finance plan. Mr. Sullivan explained that as it stands now there is little to no effect on the PD budget, because the PD had budgeted for two new trainees to start in September, but were unable to fill either position. However, if the department hires another experienced officer later this year, then that may have a negative impact on the PD budget.

Discussion about WPCA grant funding from DEEP, and use of those funds: The Director of Finance requested guidance from the Board as to how to treat grant proceeds related to the Phase I & Phase II I&I projects. The cost of phase I of the project was fully funded through CIP at \$300,000.00, but the Town will be receiving a \$165,000.00 reimbursement grant from CT DEEP to offset the cost of the project, and the phase II project is being fully funded at \$333,000.00 with bond funds, and the Town may receive an additional \$233,000.00 CT DEEP grant for that project as well. The Director asked the Board Members if they preferred to use the grant money for other additional WPCA projects, or if they would prefer for the grant revenue to go into the General Fund fund balance. The members responded that they would like the grant revenue to go into the General Fund fund balance.

The Board Members discussed the I&I projects, the \$10M bond, and future WPCA projects which may require funding through the CIP fund.

Discussion of the use of cloud service for Town Clerk's office and funding: The Director of Finance addressed security concerns that the Board Members raised at the last meeting pertaining to the proposed cloud-based SaaS system for the Town Clerk's office. After consulting with Mr. Kizer, the IT Manager, the Director of Finance reported that the vendor's cloud based cyber storage facilities are all US or Canadian based, with redundant servers. Board Members asked Mr. Sullivan several questions about SaaS security and functionality, followed by discussion of the project cost and backup considerations. Mr. Sullivan provided Members with a timeline of the transition, noting Mr. Kizer will oversee its implementation.

Correspondence: None.

### Liaison Reports

CIP Liaison report: Ms. Young noted that the 23/24 CIP budgeting process has started.

WPCA Liaison report: Ms. Young noted that the I&I Study in Mystic identified several at-risk sections of pipe, that will undergo a lining process once the projects are approved. Ms. Young explained the study was unable to find an infiltration source in the main collection system, which would have helped the overall capacity. Ms. Young anticipated the repairs along Route 27 will hopefully be completed (or at least started) by January, which will be paid for with bond funds. Ms. Young concluded with additional insight about repair methods and concerns, along with the intricacies of the collection system.

BOE Liaison report: Ms. Young described a meeting she had with Ms. Stripling, Mr. Anderson, and School Superintendent Mary Anne Butler, and expressed appreciation that everyone was so forthcoming and transparent regarding the financial matters of the BOE. Ms. Young outlined crucial feedback and suggestions discussed during the meeting, and touched on BOE financial concerns to be addressed with Ms. Stripling's aid going forward.

Other Liaison reports: Mr. Fauerbach reported on an update from the Town Tax Collector, Linda Camelio, regarding tax collection rates – real estate tax is at 54.3%, personal property tax at 53.2%, and motor vehicle tax

at 94.5%, year to date.

The Chairman requested a motion to adjourn the meeting. Ms. Young motioned, and Ms. Norman seconded the motion. The motion passed unanimously, and the meeting adjourned at 8:29 pm.

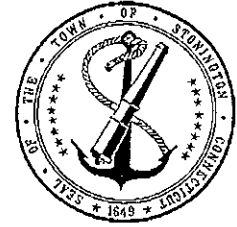
Respectfully submitted,

Justin Eckert

Board of Finance Recording Secretary

# TOWN OF STONINGTON

Public Works Department  
152 Elm Street  
Stonington, Connecticut 06378  
(860) 535-5055 • Fax (860) 535-1023



## INTEROFFICE MEMORANDUM

**DATE:** October 25, 2022

**TO:** Board of Finance

**FROM:** Barbara McKrell, Public Works Director  
Tom Curioso, Deputy Public Works Director

**CC:** Danielle Chesebrough, First Selectman  
James Sullivan, Director of Finance

**SUBJECT:** Bid Waiver Request for Salt Procurement

## COMMENTS

The Public Works Highway Department is in the process of procuring Ice Be Gone salt for winter operations and would like to use the existing CRCOG bid. Last year's cost was 77.33/ton. Therefore, costs have increased 22 percent. This increase has a high potential of causing this line item to go over budget. Salt is used for icing conditions and snow plowing. In most instances the Police Department decide the need for Public Works to address poor winter roadway conditions.

<b>Contract</b>	<b>Vendor</b>	<b>Item</b>	<b>Cost</b>
CRCOG #735	Morton Salt Inc.	Treated Road Salt	\$94.44/ton

Use of existing contracts are beneficial to the Town in several ways. It allows us to reduce our procurement costs and eliminates the need to bid a separate contract. Therefore, we request a bid waiver for the salt. Please contact Barbara McKrell, 860-535-5056 or Tom Curioso, 860-535-5031, to request additional information. We will be at your next meeting to answer any questions that you might have pertaining to this request.

2022-2023 PENDING LIST OF ADDITIONAL APPROPRIATION REQUESTS

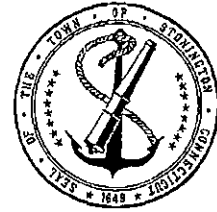
11/02/22

DEPT	\$ REQUEST	SOURCE	REASON
Solid Waste	\$ 222,918.00	Add. aprop./transfer/arpa	Renegotiated contract with Crandall
Police	\$ 34,000.00	Add. aprop./transfer/arpa	Fund balance of new Deputy position
Assessor	\$ 8,820.00	Empty new position in assessment	Raise for Assessor
Gasoline (Town)	\$ 80,000.00	Add. aprop./transfer/arpa	Contract not locked in price fluctuation
Town Clerk	\$ 8,190.00	Add. aprop./transfer/arpa	New server/SaaS system for Cott
	<u>\$ 353,928.00</u>		
		<b>SOURCES</b>	
Assessor	\$ (14,450.00)	Assessor's Assitant	
Planning	\$ (64,000.00)	Grant & Flood Plain Manager	
	\$ -		
	<u>\$ (78,450.00)</u>		
	<u><b>NET ADD. FUNDING NEEDED \$ 275,478.00</b></u>		



# TOWN OF STONINGTON

Public Works Department  
152 Elm Street  
Stonington, Connecticut 06378  
(860) 535-5055 • Fax (860) 535-1023



## INTEROFFICE MEMORANDUM

TO: Board of Selectman  
Board of Finance

FROM: Barbara McKrell, PE, Director of Public Works  
Tom Curioso, Deputy Director Public Works

CC: James Sullivan, Director of Finance

DATE: October 18, 2022

SUBJECT: Stonington Department of Public Works Salt Shed Replacement Project  
Summary, Construction Award, Schedule & Funding

## SUMMARY

The Department of Public Works (DPW) has completed a Facility Master Plan (attached) and the design and bidding of the Salt Shed Replacement Project. The Department of Public Works received four (4) bids for our Stonington DPW Salt Shed Replacement Project bid on October 12, 2022. The scope of work includes the construction of a fabric membrane covered salt shed with a 6-foot-tall pre-cast concrete block wall foundation. The project also includes earthwork, site grading, the installation of a bio-retention basin, loam and seeding and paving. The salt shed will include interior and exterior lighting.

## CONSTRUCTION AWARD

A summary of the bids is shown below. The low bid was Suchocki & Son, Inc located in Old Lyme, CT in the amount of \$796,500. We have reviewed the bid, references and all other associated documents. We have determined the low bid contractor meets all requirements to complete the project and recommend award the contract to Suchocki & Son, Inc.

Contractor	Bid Amount
Suchocki & Son, Inc	\$796,500
Sunset Valley Construction LLC	\$918,162
Old Colony Construction, LLC	\$957,938
G. Donovan Associates, Inc	\$1,882,700

## CONSTRUCTION SCHEDULE

The construction duration for this project is 200 calendar days. Therefore, based on the contract documents, if funding is approved by the Board of Selectman and the Board of Finance on November 2, 2022. It is estimated that the project will be completed by July 9, 2023. In accordance with the

project Invitation to Bid Section VI.3 General Terms and Conditions, "The Selected firm shall guarantee to provide goods at the price of the proposal for a period of not less than sixty (60) days from the deadline for submission of proposals and may be withdrawn without written consent of the Owner." Therefore, this bid amount is only guaranteed to December 11, 2022. Based upon this we have prepared the following schedule:

Bid Opening:	October 12, 2022
BOS award approval:	October 26, 2022
BOF funding approval:	November 2, 2022
Award (60 days max. after bid opening):	December 11, 2022
NTP (10 days max. after execution of agreement)	December 21, 2022
Construction Duration (200 calendar days):	
Estimated contract completion	July 9, 2023

PROJECT BUDGET

Current Approved Funding	\$877,000
Consultant Services, Survey & Testing	\$126,100
Construction Bid (+5% Contingency)	\$836,325
Funding Request	\$85,425
Total Project	\$962,425

*(85,425) Funding Deficit*

Completion of the salt shed requires additional funding in the amount of \$85,425. We would like to transfer this amount from the ARPA funded Town Hall Parking Lot Drainage and Paving Project. This project is currently funded at \$375,000. The scope of this Parking Lot project will be reduced to replacement in kind of existing drainage and pavement to reduce costs for completion.

RECOMENDATION

Based on the information provided we recommend:

1. Approval of the award of the Salt Shed Replacement Project to Suchocki & Son, Inc in amount of \$796,500 pending approval of funding by the Board of Finance in November 2022.
2. Approval of a line-item transfer in the amount of \$85,425 from ARPA funded Town Hall Parking Lot Drainage and Paving Project to the Salt Shed Replacement Project.

We will be at the next Board of Finance meeting and are available in advance to respond to any questions.

Attachments:

- (1) Facility Master Plan
- (2) Figure 1 Site Plan
- (3) Sheet A101 Overall Floor Plan and Elevations

Town Hall HVAC Schedule  
 October 20, 2022  
 Prepared by: BMcKrell

**SCHEDULE**

Activity	Complete date	Duration
Consultant Design & Phasing	9-19-22	
60% design documents	11-14-22	8 weeks
95% contract documents	1-23-23	10 weeks
Final Documents	2-13-23	3 weeks
Bidding	3-27-23	6 weeks
Award/NTP	4-24-23	4 weeks
Contract Duration		6 months (May – October 2023)
Office Relocations	June-August	3 months
Construction Complete	October 2023	May extend further due to lead time for electrical materials.

**Construction Activities impacting Town Hall Operations**

Activity	Duration	Impact
Electrical Upgrade	May be able to complete over a weekend?	Loss of Power
Fan Coil Installation	10 working days	Half of each floor will need to move out of their offices during that duration.
Boiler Replacement		Loss of heat and relocation of the building maintainers office.

**NOTES**

1. FIGURE BASE MAPPING OBTAINED FROM FILE TITLED "RES. LAYOUT" PREPARED BY WESTON & SAMPSON, LAST MODIFIED APRIL 14, 2022. SURFACE ELEVATION CONTOUR LINES DEVELOPED FROM LIDAR DIGITAL ELEVATION MODEL (DEM) FILE TITLED "230885\_00.dwg" REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAD83).
2. BACKGROUND SATELLITE IMAGERY OBTAINED FROM THE STATE OF CONNECTICUT GEOGRAPHIC INFORMATION SERVER.
3. LAYOUT AND LOCATION OF PROPOSED SITE FEATURES AND PROPOSED GRADING OBTAINED FROM FILE TITLED "RES. LAYOUT" PREPARED BY WESTON & SAMPSON, LAST MODIFIED APRIL 14, 2022.
4. BORING AND TEST PIT LOCATIONS HAVE BEEN APPROXIMATELY LOCATED ON THIS FIGURE BASED ON FIELD MEASUREMENTS RELATIVE TO EXISTING SITE FEATURES.

**LEGEND**



BORING COMPLETED BY SOIL TESTING, INC. AND OBSERVED BY WESTON & SAMPSON ON FEBRUARY 9, 2022.

TEST PIT EXCAVATED BY TOWN OF STONINGTON DPW AND OBSERVED BY WESTON & SAMPSON ON FEBRUARY 18, 2022.

**GRAPHIC SCALE**



**ORIENTATION**



**TITLE**

**SITE PLAN**  
 PROJECT  
 PROPOSED DPW SALT SHED  
 88 ALPHA AVENUE  
 STONINGTON, CT

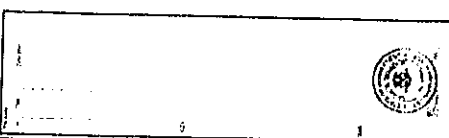
DATE	04/2022
DRAWN BY	JR
CHECKED BY	JR
PRL. NO.	D22-134
REV. NO.	


**FIGURE 1**



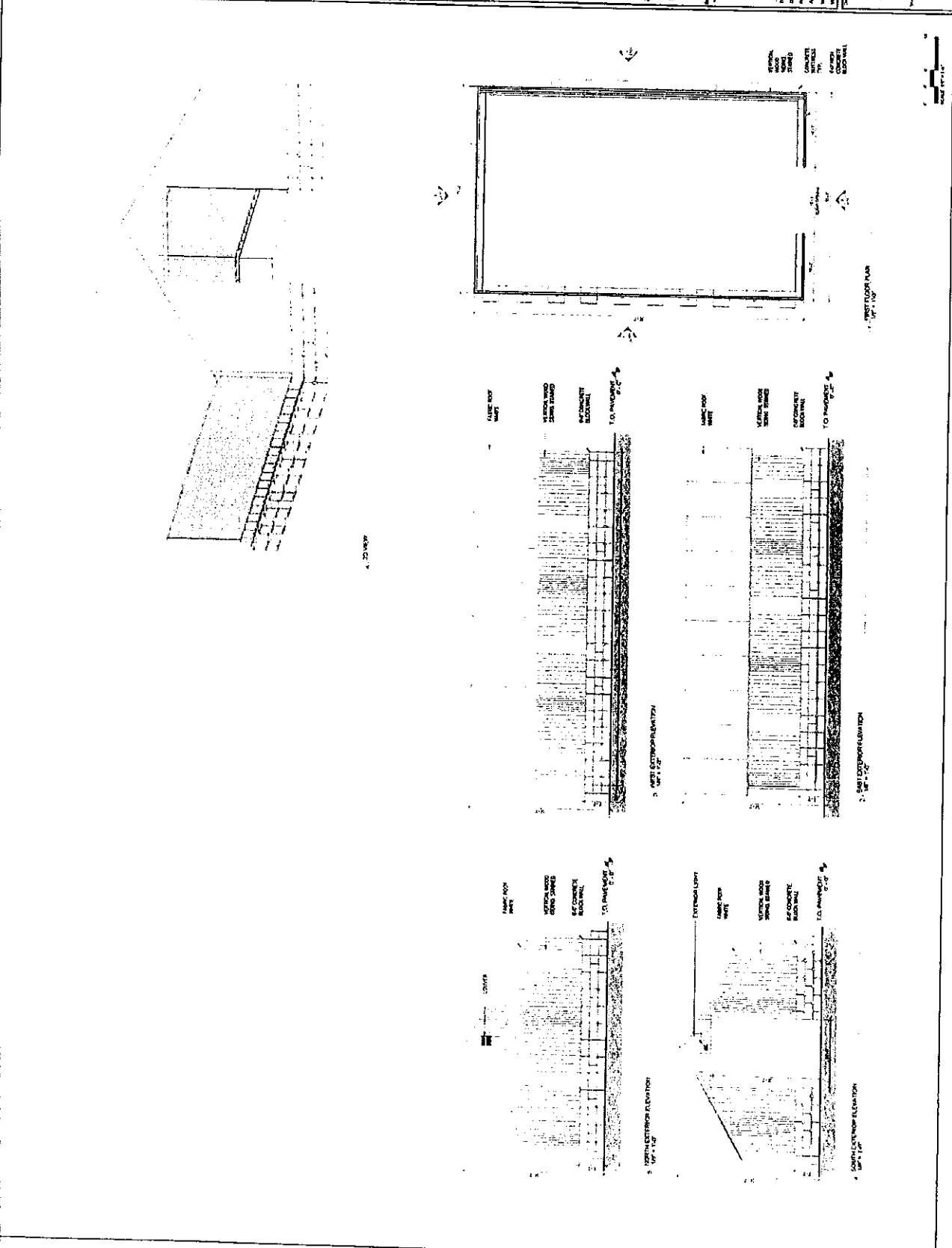

  
 DEPARTMENT OF PUBLIC WORKS AND ENGINEERING  
 CITY OF TORONTO  
 100 KING STREET WEST  
 TORONTO, ONTARIO M5X 1C5  
 TEL: 416-392-3111  
 FAX: 416-392-3112  
 WWW.CITYOFTORONTO.CA

**MISSION STATEMENT**  
 To provide the highest quality of service to the citizens of Toronto, while ensuring the safety, efficiency and sustainability of our infrastructure.




  
**PERMITTING NOT FOR CONSTRUCTION**  
 Project No. \_\_\_\_\_  
 Date \_\_\_\_\_  
 Scale \_\_\_\_\_  
 Drawing No. \_\_\_\_\_  
 Revision No. \_\_\_\_\_  
 Author \_\_\_\_\_  
 Checker \_\_\_\_\_  
 Approver \_\_\_\_\_  
 Date of Issue \_\_\_\_\_  
 Date of Review \_\_\_\_\_  
 Date of Approval \_\_\_\_\_  
 Date of Construction \_\_\_\_\_  
 Date of Completion \_\_\_\_\_

**OVERALL FLOOR PLAN & ELEVATIONS**  
 A101



**TOWN OF STONINGTON**  
**ARPA GRANT BUDGET- AGENCY FUNDING REQUESTS**  
**APPROVED AT TOWN MEETING OCTOBER 18, 2021**  
**YTD EXPENDITURES AS OF November 02, 2022**

LINE #	Implementation Agency	Expenditure Classification	Approved Budget	Board of Selectmen/ Finance Adjustments 2021-22	Adjusted Project Budget	Expenditures/ Encumbered to Date 11/02/22	Balance of Project as of 11/2/22
1		<b>FACILITIES</b>					
2	Town	Town Hall HVAC	1,200,000	440,000	1,640,000	-	1,640,000
3	Town	Human Services HVAC	340,000	(340,000)	-	-	-
4	Town	Salt Dome	600,000	362,425	962,425	(87,860)	874,565
5	School	SMS HVAC	100,000	(100,000)	-	-	-
6	Outside Agency	Inclusion Foundation (Old Mystic Site)	-	-	-	-	-
7	School	Child and Family Stonington Office	-	-	-	-	-
8	Town	Contingency	1,000,000	(912,162)	87,838	-	87,838
9	Town	Tennis Courts Project	-	499,333	499,333	-	499,333
10	Town	Spellman Park Pavilion Roof	-	19,975	19,975	(19,975)	-
10		<b>TOTAL FACILITIES</b>	<b>3,240,000</b>	<b>(30,429)</b>	<b>3,209,571</b>	<b>(107,835)</b>	<b>3,101,736</b>
11		<b>INFRASTRUCTURE</b>					
12	Town	Water Line Loop	-	-	-	-	-
13	Town	Fourth District Voting Hall drainage and paving	150,000	-	150,000	(19,000)	131,000
14	Town	Town Hall drainage and parking lot	375,000	(85,425)	289,575	-	289,575
15	Town	Sewer I&I	-	-	-	-	-
16	Town	Radio Loop/Microwave	-	-	-	-	-
17	Town	Paving	706,668	-	706,668	(591,043)	115,625
18	Town	Veterans Memorial	-	86,420	86,420	(86,420)	-
19		<b>TOTAL INFRASTRUCTURE</b>	<b>1,231,668</b>	<b>995</b>	<b>1,232,663</b>	<b>(696,463)</b>	<b>536,200</b>
20		<b>HOUSING</b>					
21	Outside Agency	Stonington Housing Fund-AWP Project Manager	150,000	-	150,000	-	150,000
22	N/A	ALICE	-	-	-	-	-
23							
24		<b>TOTAL HOUSING</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>
25		<b>TRANSPORTATION</b>					
26	Town	Stonington Transportation Fund	-	-	-	-	-
27	Town	General Assistance	50,000	-	50,000	(18,767.58)	31,232
28		<b>TOTAL TRANSPORTATION</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>(18,768)</b>	<b>31,232</b>
29		<b>ECONOMY</b>					
30	OCCC	Ocean Community Chamber of Commerce	75,000	-	75,000	(35,246)	39,754
31	SCCC	Southeastern CT Cultural Coalition	52,000	-	52,000	(52,000)	-
32	Mystic Chamber	Mystic Chamber	13,000	-	13,000	(13,000)	-
33			-	-	-	-	-
34		<b>TOTAL ECONOMY</b>	<b>140,000</b>	<b>-</b>	<b>140,000</b>	<b>(100,246)</b>	<b>39,754</b>

**TOWN OF STONINGTON**  
**ARPA GRANT BUDGET- AGENCY FUNDING REQUESTS**  
**APPROVED AT TOWN MEETING OCTOBER 18, 2021**  
**YTD EXPENDITURES AS OF November 02, 2022**

LINE #	Implementation Agency	Expenditure Classification	Approved Budget	Board of Selectmen/ Finance Adjustments 2021-22	Adjusted Project Budget	Expenditures/ Encumbered to Date 11/02/22	Balance of Project as of 11/2/22
35		<b>SERVICES</b>					
36	Town	Mental Health 911/211 campaign and counseling	22,480	-	22,480	-	22,480
37	Outside Agency	Libraries-COVID Expenses	40,000	-	40,000	(40,000)	-
38	Outside Agency	New Heights- Program Van	41,000	-	41,000	(41,000)	-
39	Outside Agency	Como- HVAC	80,000	-	80,000	-	80,000
40	Outside Agency	Always Home- Stonington Assistance Fund	10,000	-	10,000	(10,000)	-
41	Outside Agency		-	-	-	-	-
42	Outside Agency	Edythe K Richmond PPE	10,138	-	10,138	-	10,138
43	Outside Agency		-	-	-	-	-
44		<b>TOTAL SERVICES</b>	<b>203,618</b>	<b>-</b>	<b>203,618</b>	<b>(91,000)</b>	<b>112,618</b>
45		<b>SECURITY/HEALTH</b>					
46	Outside Agency	Ambulances	11,500	-	11,500	(11,500)	-
		Mystic	7,500	-	7,500	(7,500)	-
47	Town	Police Dispatch	-	-	-	-	-
48	Town	Cyber	110,000	54,000	164,000	(117,407)	46,593
49	Outside Agency	LLHD	52,309	-	52,309	(52,309)	-
50			-	-	-	-	-
51		<b>TOTAL SECURITY/HEALTH</b>	<b>181,309</b>	<b>54,000</b>	<b>235,309</b>	<b>(188,716)</b>	<b>46,593</b>
52		<b>GENERAL ASSISTANCE WITH GRANT ADMINISTRATION</b>					
53	Outside Agency	SECOG	34,332	(24,566)	9,766	(8,583)	1,183
54	Town	Administration	-	-	-	(1,183)	(1,183)
55		<b>TOTAL GENERAL ASSISTANCE</b>	<b>34,332</b>	<b>(24,566)</b>	<b>9,766</b>	<b>(9,766)</b>	<b>-</b>
56		<b>TOTAL</b>	<b>5,230,927</b>	<b>-</b>	<b>5,230,927</b>	<b>(1,212,794)</b>	<b>4,018,133</b>
57		Unrestricted Use Funds-1.9million available	1,416,668	416,425	1,833,093	(796,310)	1,036,783
58		Restricted by Interim Rule Guidance	3,814,259	(416,425)	3,397,834	(416,484)	2,981,350
59		<b>TOTAL</b>	<b>5,230,927</b>	<b>-</b>	<b>5,230,927</b>	<b>(1,212,794)</b>	<b>4,018,133</b>

October 13, 2022

Danielle Chesebrough, First Selectman  
Town of Stonington  
152 Elm Street  
Stonington, CT 06378

Dear Ms. Chesebrough,

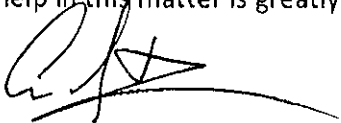
We are being told that we should expect significant sea level rise in Connecticut – perhaps, 20 inches by 2050. This will put many roads on Masons Island, including Masons Island Fire District, in danger of frequent flooding and erosion. If this happens, infrastructure changes will be necessary to assure everyday and emergency access to businesses and residences on Masons Island.

We are particularly concerned about the roads and infrastructure used to access Masons Island – that is, Masons Island Road and causeway, especially the approaches to the causeway. On the Masons Island side, the approach to the causeway is one of the lowest sections of road on the island. The approach on the mainland is almost as low. Both approaches are in danger of frequent flooding if the sea level rises as predicted. All of Masons Island, not just Masons Island Fire District, is serviced by the causeway and its approaches.

At our meeting on June 13, 2022, it was suggested that a feasibility study be commissioned to determine what steps could be taken to raise or otherwise protect the causeway and its approaches. No doubt, those steps will be expensive. However, without knowing what options are available and the estimated costs of implementing those options, it will not be possible to evaluate the risks to the community versus the costs to the taxpayers for the improvements.

Thus, Masons Island Fire District requests that the Town of Stonington include funds in its upcoming 2023-2024 budget for a feasibility study to determine what steps could be taken to raise or otherwise protect the causeway to Masons Island and its approaches, taking into consideration predicted sea level rise of 20 inches by 2050.

Your help in this matter is greatly appreciated.



Ethan Tower, President  
Masons Island Fire District  
PO Box 373  
Mystic, CT 06355



CC: Timothy O'Brien, Chairman  
Board of Finance  
Town of Stonington  
152 Elm Street  
Stonington, CT 06378

CC: Christopher Greenlaw  
Engineering Department  
Town of Stonington  
152 Elm Street  
Stonington, CT 06378

CC: Chris Lewis, President  
Quilambaug Fire District  
50 Old Stonington Road  
Mystic, CT 06355



## Stonington Police Department

173 South Broad Street | Pawcatuck, CT 06379

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Jay DelGrosso | Chief of Police

October 18, 2022

**TO:** BOARD OF FINANCE  
**FROM:** CHIEF JAY DELGROSSO

During my last appearance in front of the Board, as part of a broader discussion on staffing needs, a member of the Board of Fiance requested data in relation to events that the Stonington Police Department has to assign officers to for public safty.

The Stonington Police Department currently provides police services for a total of 37 events with the anticipation of adding seven additional events for a total of 44 annual events. These events include parades, the Art Festival, Half Marathon, Duck Race, and many more. The anticipated events take place at the Olde Mistick Village and have grown in popularity to the point that they require Police support. Based on our current staffing levels, these events require us to order officers in during their days off so we can properly man many of these events.

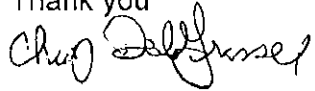
During the meeting, it was requested that I name a comparable police department. I voiced my concern of being able to show another police department that creates Operation Plans and provides police services for as many events as the Stonington Police Department does. It was suggested by a Board member that the Town of East Lyme may be an appropriate comparable.

Chief Finkelstein of the East Lyme Police Department was contacted and he has confirmed that the East Lyme Police Department mans a total of 13 events in a calendar year. It was also explained during some of these events, due to the impact on the Police Department, they have to call in for mutual aid support from surrounding police departments.

While I understand a town like East Lyme may seem like an appropriate comparison due to population size, as shared during the meeting, the events and tourism within Stonington makes drawing comparison challenging. This of course does not touch on the number of visitors we get as part of our regular tourism, hosting two of the State's top attractions.

I hope this information helps the Board further understand the staffing needs shared during the last meeting. If you require any additional information please feel free to let me know.

Thank you

A handwritten signature in black ink, appearing to read "Chief Jay DelGrosso". The signature is written in a cursive style with a large, stylized initial "C".

Chief Jay DelGrosso