

TOWN OF STONINGTON

152 Elm Street • Stonington, Connecticut 06378

BOARD OF FINANCE MEETING

Wednesday, December 07, 2022

Police Department Meeting Room

7:15 PM

Call to order

Comments from the Public

Previous Minutes

- November 2nd, meeting minutes.

New Business

Head count of number of public in attendance.

Bid Waiver Requests: (action items)

- Bid waiver request from BOE Director of Facilities to purchase plow truck from Gengras Ford for \$45,535.20.
- Bid waiver request from BOE Director of Facilities to purchase floor polishing machine from Hillyard for \$24,906.86.

Line-Item Transfer Requests (Prior fiscal years' budgets)

- BOE request to transfer \$162,287.00 from BOE CIP account #4022020-88291 "Entry Wall Security-SMS" to various other BOE CIP accounts (see attached listing).

Additional appropriation requests/summary for fiscal 22/23: (action items)

- No change from prior meeting, no activity for 22/23 YTD. Pending list of possible requests attached.

Award of Bid for South Anguilla Road Bridge Project.

Tentative approval of fiscal 23/24 budget meeting calendar.

Correspondence:

- Revised October 21 MV Supplement Figures

Liaison Reports

- CIP Liaison Report
- WPCA Liaison Report
- BOE Liaison Report
- Other Liaison Reports

Adjourn

RECEIVED FOR RECORD
STONINGTON, CT.

22 DEC -1 PM 3:23

SALLY DUPLICE
TOWN CLERK

TOWN OF STONINGTON
BOARD OF FINANCE MEETING
Stonington Police Department Meeting Room
Wednesday, November 2nd, 2022
7:15 PM

A meeting of the Board of Finance was held on this date at the Stonington Police Department Meeting Room. Members present were Chairman Tim O'Brien, Michael Bauerbach, Deborah Norman, Lynn Young, Bryan Bentz, Bob Statchen and Chris Johnson.

The Chairman called the meeting to order at 7:16 pm.

Public Comments: None.

Previous Minutes: The Chairman requested a motion to approve the October 5th meeting minutes. Mr. Bentz put forth the motion, and Ms. Young seconded it. The Chairman asked for any corrections to the minutes from Board Members. Ms. Young addressed a typo on the second page, regarding the Board of Education budget request for the EMS HVAC unit repairs.

The Chairman called for a vote on the motion to approve minutes as corrected. The motion passed six to zero, with Mr. Statchen abstaining as he was not present for the October 5th BOF regular meeting.

Members of the Public Present: The Chairman did a head count of attendees at this evening's meeting, there was no one present from the public.

Bid Waiver Request from Public Works Department (purchase of road salt): Barbara McKrell, the Director of Public Works, requested a bid waiver for an existing CRCOG contract to procure road salt for winter operations, at a cost of \$95.58 per ton. The Chairman asked for a motion to approve the bid waiver request. Ms. Norman made the motion, and Ms. Young seconded it. Ms. Young asked what the previous year's cost of salt was. The Highway Supervisor, Tom Curioso, reported the CRCOG contracted rate for prior year was \$77.33 per ton, a sizeable increase from last year. Mr. Curioso offered additional details pertaining to the vendor, Morton Salt Inc., and discussed supply chain and inflation issues with the Board Members.

The Chairman called for a vote on the bid waiver request, and the vote passed unanimously.

Additional Appropriation Requests in fiscal 2022/2023: The Director of Finance stated there were no changes in appropriation requests to report since the prior BOF meeting. Mr. Sullivan noted several departments will be requesting extra funding come January, referring Board Members to the latest additional appropriation request schedule.

ARPA Grand Budget Transfers

- 1) The Director of Public Works presented a request to transfer \$85,425.00 in ARPA funds from the Town Hall drainage/parking lot line-item to the Salt Dome line-item, to offset a deficit in funding for the salt dome project. The Chairman requested a motion to approve the line-item transfer request from Ms. McKrell: Mr. Fauerbach motioned, and Mr. Johnson seconded the motion. Ms. McKrell summarized, that when the salt dome project went out to bid, four contractors issued bids for consideration, with Suchocki & Son, Inc. offering the lowest bid. Ms. McKrell noted Suchocki & Son has previously done excellent work for the Town, and they proposed a project that adheres to the salt dome plans and specifications. Ms. McKrell and Mr. Curioso provided further detail to Board Members about several engineering and environmental considerations pertaining to the salt dome project.

Ms. Young asked what the final cost of the salt dome project cost will be and Ms. McKrell quoted a total cost of \$962,425.00 for the project. Ms. McKrell fielded questions from the Board, and outlined operational benefits the new salt dome location will provide, regarding the delivery and loading of trucks. Ms. Young asked Ms. McKrell why the initial \$600,000.00 estimate for the project was low. Ms. McKrell explained the estimate was an approximation based on what other municipalities had spent on their salt dome projects, that had been built within the last five years.

The Chairman called for a vote approving the transfer, and the vote passed unanimously.

The Chairman also took the opportunity to acknowledge Ms. McKrell's pending separation from the Town, and express the utmost gratitude from the BOF, for her great work and her dedication to the Town during her tenure as Director of Public works.

- 2) Danielle Chesebrough, the First Selectman, requested a transfer of \$100,000.00 in ARPA funds from the SMS HVAC project line-item to the Town Hall HVAC project line-item. The Chairman asked for a motion to approve the line-item transfer request. Ms. Young called for a motion, and Mr. Norman seconded it. The Chairman explained to the rest of the board, that the Town couldn't possibly fund the SMS HVAC project at this time, and after consulting with the Board of Education, the decided best course of action was to move funds from the SMS HVAC project line-item to the Town Hall HVAC line-item, to help ensure that at least the Town HVAC project will be fully funded. The Chairman asked for questions pertaining to the transfer, and Mr. Statchen asked the BOE Finance Director, Wisha Stripling, if she supported the transfer of funds. Ms. Stripling confirmed she supported the transfer. The Chairman requested a vote to approve the transfer, and the vote passed unanimously.
- 3) The First Selectman requested a line-item transfer of \$340,000.00 in ARPA funds from the Human Services HVAC project line-item to the Town Hall HVAC line-item, as funding for the Human Service HVAC project was no longer possible at this time. The Chairman asked for a motion approving the line-item transfer request: Ms. Young motioned, and Mr. Johnson seconded the motion. The Chairman called for questions, before reiterating to the Board that costs are too high for both HVAC projects to be feasible, and thus the Town Hall HVAC line-item transfer will pay to repair the Town

Hall heating system.

Mr. Fauerbach asked if the two transfers are enough to fully fund the Town Hall HVAC repairs. The Finance Director, responded that the Town Engineer received and estimate of probable costs from an engineering consultant, that should cover the anticipated HVAC project, but until the project is ultimately bid, nothing is carved in stone. The Chairman called for a vote approving the transfer, and the vote unanimously passed.

- 4) The Director of Finance requested to transfer \$24,566.00 in ARPA funds from the SECOG line-item to the Contingency line-item. The Chairman called for a motion approving the line-item transfer request: Ms. Young motioned, and Mr. Fauerbach seconded the motion. Mr. O'Brien stated that SECOG didn't need \$24,566.00 worth of ARPA funds, therefore the funds should be transferred to contingency. The Chairman asked for a vote approving the transfer of funds, and the vote was unanimously carried.

Correspondence

The Chairman addressed a letter to the First Selectman from the Mason's Island Fire District, requesting CIP funding in the 2023/2024 budget for a feasibility study to protect Mason's Island Road and causeway, from frequent flooding and anticipated sea level rise. The Chairman opened the floor to Board Members.

After reviewing the correspondence, Mr. Bantz presented an incremental approach for the causeway study and planning over the next few years, rather than a larger project that may be costlier and unnecessarily excessive. Ms. Young pointed out the challenges of using CIP funding to study Mason's Island causeway specifically, without addressing several other low-lying areas around Stonington. Mr. O'Brien expressed that currently, a study on the town's low-lying areas isn't feasible with Ms. McKrell's departure and current DPW staffing levels. The Chairman also noted the DPW, Town Engineer, and First Selectman, recommended postponing the Mason's Island Road study for now due to capacity issues, and address it during the next budget cycle. Board Members continued to discuss the issue and other considerations for such a project. The Chairman concluded that he agreed with the sentiments shared during the discussion, and there were no further comments from Board Members.

Jay DelGrosso, the Chief of Police, was in attendance to answer questions about statistics the Board Members requested regarding officer staffing for Town events. Chief DelGrosso explained that officers are regularly needing to report on their days off to help staff events, due to the 37 annual Town events, with seven additional events being proposed. Chief DelGrosso touched on a BOF question regarding comparable towns with similar PD event staffing challenges, and indicated he was unable to find an accurate comparison, after discussion with several other town PDs.

The Board Members discussed officer staffing and event coordination with Chief DelGrosso at length. Chief DelGrosso provided additional insight regarding hiring and retaining current officers, and offered solutions to officer staffing, such as hiring private security to assist with certain event aspects in the future.

Liaison Reports

CIP Liaison report: Ms. Young reiterated that the 2023/2024 CIP budgeting process has begun.

WPCA Liaison report: Ms. Young reported that so far, the WPCA has found no significant additional infiltration sources that will create additional capacity for Mystic. Ms. Young continued, noting they are evaluating what it will cost to line several problematic pipe sections, and while the WPCA had hoped to find more point sources to free up capacity, it seems unlikely it will happen.

BOE Liaison report: Ms. Young reported after she had met with Ms. Stripling last month, the BOE labor contract has since been finalized, and Ms. Stripling is now able to discuss certain aspects of the contract. Ms. Young noted that teacher wages weren't competitive enough (for the area) to entice new teacher recruitment, and discussed aspects of the BOE contract negotiations, along with steps that were taken to make teacher salaries and benefits more competitive. The Board Members asked Ms. Stripling several questions pertaining to hiring staff, negotiated benefits and other BOE budgeting considerations. Ms. Young took a moment to once again, thank Ms. Stripling and her colleagues for being so transparent and attentive with the BOE finances.

The Chairman called for a motion to adjourn the meeting. Ms. Young motioned, and Mr. Bentz seconded the motion. The motion passed unanimously and the meeting adjourned at 8:00 pm.

Respectfully submitted,

Justin Eckert

Board of Finance Recording Secretary

Gengras Ford, LLC

225 New Britain Avenue
Plainville, CT 06062
Phone: 860.727.6302
www.gengras.com



Quote Number: 221109014

STATE CONTRACT NO: 19PSX0161

Make	MY	Model	Contract Price
Ford	2022	F-250 Reg cab 4x4 (F2B) - 142" wheelbase	\$ 25,920.00

All specifications are subject to verification of manufacturer's published standard and optional equipment. Vehicle to include all manufacturers standard equipment plus the following options:

	Option Code	Description	List Price
1	PQ	Race Red	\$ -
2	1S	Cloth 40/20/40 Medium Earth Gray	\$ 100.00
3	99N	7.3L DEC V8 ENG	\$ 2,045.00
4	44G	Ten speed Automatic Trans	\$ -
5	18B	Cab Steps	\$ 320.00
6	86M	Medium-duty Battery	\$ 210.00
7	473	Snow Plow Prep	\$ 250.00
8	90L	Power Equipment Group (90L) • Accessory delay • Integrated Key • Manual telescoping trailer tow mirrors with power • Perimeter Anti-Theft Alarm • Power front side windows with one-touch-up/-down • Power locks • Remote Keyless Entry System • Upgraded door trim panel	\$ 1,100.00
9	66S	Upfitter Switches	\$ 165.00
10	STD	Spare Key - One (1)	\$ -
11	67B	HD Alternators - 397 amp	\$ 115.00
12	X3J	3.55:1 eLocking Rear Axle	\$ 430.00
13	TDX	LT275/70R18E BSW ALL TERRAIN	\$ 165.00
14	41P	Skid Plates	\$ 100.00
15	592	Roof Clearance Lights	\$ 95.00
16	43C	110v / 400 watt inverter	\$ 175.00
17	61S/62S	Splash Guards (front & rear)	\$ 130.00
18	913	SYNC 3	\$ 450.00
19	17S	STX Package	\$ 1,825.00
20	66L	LED Bed Lighting	\$ 65.00
21	52B	Brake Controller	\$ 300.00
22	19Z	WiFi Delete	\$ (20.00)
23	PRI	Retail stock to fleet	\$ 3,000.00
24			\$ -
25			\$ -
Total Options per Contract Price (list price)			\$ 11,020.00
Total Factory Options Discount (6%)			\$ (661.20)
Total Options per Contract Price (net price)			\$ 10,358.80

Gengras Ford, LLC

225 New Britain Avenue
Plainville, CT 06062
Phone: 860.727.6302
www.gengras.com



Page 2

Quote Number: 221109014

Aftermarket Accessories				
	Vendor / Manufacturer	Hours	Description	List Price
1	Other	0.0	Four corner amber LED strobe light package	\$ 1,193.00
2	Fisher	2.0	8 foot HD II mild steel snow plow with rubber deflector and hand-held control	\$ 8,821.00
3	Other	2.0	Rustproofing	\$ 899.00
4		0.0		\$ -
5		0.0		\$ -
6		0.0		\$ -
Total Hours		4.0		
Total Aftermarket Options (list price)				\$ 10,913.00
Total Aftermarket Options Discount (20%)				\$ (2,182.60)
Total Hours x \$130 / hour rate				\$ 520.00
Total Net Aftermarket Options plus Total Labor				\$ 9,250.40

Trade Allowance				
Year	Make	VIN	Description / Mileage	Allowance
				\$ -
				\$ -
				\$ -
Total Trade In Allowance				\$ -

Comments:		Additional fees / Charges	
This truck is in stock and is quoted subject to prior sale.		State of CT Trade In Assessment (Note: Fee is payable to State of CT):	\$ -
		Dealer Conveyance Fee (\$799.00)	\$ -
		Registration Fee (estimated)	\$ -
		DMV Inspection Fee (as required)	\$ -
		Total Additional Fees	\$ -
Customer:	Stonington Public Schools		
FIN Code:	KX718		
VIN:	1FTBF28N9NEG27821	Total (per unit)	\$ 45,535.20
Quantity	1	Grand Total (all)	\$ 45,535.20



HILLYARD - NEW ENGLAND
127 Park Ave
East Hartford CT 06108-4012

Phone: 800 832 1013
Fax: 860 647 7057

Quotation

Sold-to Party Address

STONINGTON BOARD OF EDUCATION
ADMINISTRATION BUILDING
40 Field St
Pawcatuck CT 06379-2186
Customer Phone: 860-572-0506

www.hillyard.com

Information

Quotation No. 100766843
Valid from 10/14/2022 to 11/28/2022
Document Date 10/14/2022
Customer No. 288039
Customer P.O.
Account Manager Brian Becotte
Phone 860-917-0666
Ship By Ground Standard

Entered By: BBEC

Page 1 of 1

Quotation Details

Item	Material Description	Quantity	Unit Price	Amount
0010	CT 860-572-0506 SQSSSEBG28PIVOT FLOOR MACHINE W PIVOT 28 IN	4 EA	5,982.08	23,928.32
0020	SQSSSEBG9 FLOOR MACHINE DOODLE SCRUB 10IN	1 EA	978.54	978.54
Subtotal				24,906.86
Gross Price				24,906.86
Tax and Freight charges are subject to change.				
DO NOT PAY FROM THIS QUOTATION!				

12/07/22

BOE Request to repurpose CIP funds from line-item with surplus

Account#		Account Name	Bid Waiver Request	
A/C#4022020-88291		ENTRY WALL SECURITY BUDGET	\$	209,000.00
		EXPENDED YEAR TO DATE	(3,830.00)	
		BALANCE OF ACCOUNT AT 12/7/22	205,170.00	
		Expected needed funds to complete project	(42,883.00)	
		Expected Line-item surplus	162,287.00	
Quotes		Requests for other uses		
2	4022022-88243	new snow plow truck	(45,535.20)	yes quote attached
3	4022022-88378	Floor machine	(24,906.86)	yes quote attached
4a	4022022-88305	Locks and Keys District	(14,176.53)	no 3 quotes attached
5	4022022-88157	Security Cameras District Wide	(57,372.00)	not at this time quote attached
	4022022-88359	Audio Visual Equipment District	(20,296.41)	not at this time no quote at this tiim
			(162,287.00)	
		Balance of a/c4022020-88291 after requests		
			-	

Eastern Lock Service

9 Oak Lane Ext

Stonington, CT 06378 US

(860)245-3619

easternlock@yahoo.com

www.easternlockservice.com



Estimate

ADDRESS

STONINGTON PUBLIC

SCHOOLS

40 FIELD ST

PAWCATUCK, CT 06379

United States

ESTIMATE # 1538

DATE 11/22/2022

EXPIRATION DATE 12/22/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services	1	85.00	85.00
	TRIP CHARGE STONINGTON			
	Services	2	95.20	190.40
	SARGENT DG 1 PROPRIETARY MORTISE CYLINDER			
	Services	13	95.20	1,237.60
	SARGENT DG 1 PROPRIETARY RIM CYLINDER			
	Services	1	29.95	29.95
	WRAP-A-ROUND PLATE			
	Services	2	586.39	1,172.78
	SARGENT 10 LINE CLASSROOM FUNCTION LEVER			
	Services	17	32.00	544.00
	MASTER-KEY CYLINDER			
	Services	1	400.00	400.00
	LABOR			
	SET UP, INSTALL MASTER-KEY SYSTEM EXTERIOR OF ADMIN BUILDING UNDER EXISTING KEY-WAY BEING USED AT TWO ELEMENTARY SCHOOLS. IF POSSIBLE, WE WILL EXPAND ON EXISTING SYSTEMS			
	ASSUMES ALL EXISTING HARDWARE IS IN WORKING CONDITION			
	INCLUDES 16 CUT KEYS. ADDITIONAL KEYS PROVIDED AT \$6.25 PER KEY			
	4-6 WEEK LEAD TIME ON MATERIAL			

\$3,659.73
W

\$ 1,172.53

4a.2

Eastern Lock Service
9 Oak Lane Ext
Stonington, CT 06378 US
(860)245-3619
easternlock@yahoo.com
www.easternlocks-service.com



Estimate

ADDRESS

STONINGTON PUBLIC
SCHOOLS
40 FIELD ST
PAWCATUCK, CT 06379
United States

ESTIMATE # 1537

DATE 11/22/2022

EXPIRATION DATE 12/22/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services	1	85.00	85.00
	TRIP CHARGE STONINGTON			
	Services	27	95.20	2,570.40
	SARGENT DG 1 PROPRIETARY MORTISE CYLINDER			
	Services	27	32.00	864.00
	MASTER-KEY CYLINDER			
	Services	1	500.00	500.00
	LABOR			
	WORK DONE AT MIDDLE SCHOOL			
	SET UP, DESIGN MASTER-KEY SYSTEM UNDER EXISTING KEY-WAY USED AT TWO ELEMENTARY SCHOOLS. IF POSSIBLE, WE WILL EXPAND ON EXISTING SYSTEM.			
	4-6 WEEK LEAD TIME ON MATERIAL			
	ASSUMES ALL EXISTING HARDWARE IS IN WORKING CONDITION			
	INCLUDES 16 CUT KEYS. ADDITIONAL KEYS. ADDITIONAL KEYS PROVIDED AT \$6.25 PER			

TOTAL

\$4,019.40

u

40.3

Eastern Lock Service
9 Oak Lane Ext
Stonington, CT 06378 US
(860)245-3619
easternlock@yahoo.com
www.easternlocks-service.com



Estimate

ADDRESS

STONINGTON PUBLIC
SCHOOLS
40 FIELD ST
PAWCATUCK, CT 06379
United States

ESTIMATE # 1536

DATE 11/22/2022

EXPIRATION DATE 12/22/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services	1	85.00	85.00
	TRIP CHARGE STONINGTON			
	Services	10	95.20	952.00
	SARGENT DG 1 PROPRIETARY MORTISE CYLINDER			
	Services	21	95.20	1,999.20
	SARGENT DG 1 RIM CYLINDER			
	Services	4	93.50	374.00
	SARGENT DG 1 KEY IN KNOB CYLINDER			
	Services	4	304.30	1,217.20
	SARGENT 6 LINE ENTRY KNOB			
	Services	35	32.00	1,120.00
	MASTER-KEY CYLINDER			
	INCLUDES 16 CUT KEYS. ADDITIONAL KEYS AT \$6.25 PER			
	Services	1	750.00	750.00
	LABOR			
	WORK DONE AT HIGH SCHOOL			
	SET UP, INSTALL MASTER-KEY SYSTEM UNDER EXISTING KEY-WAY USED AT TWO ELEMENTARY SCHOOLS. IF POSSIBLE, WE WILL EXPAND ON ONE OF THE EXISTING SYSTEMS..			
	4-6 WEEK LEAD TIME ON MATERIAL			
	ASSUMES ALL EXISTING HARDWARE IS IN WORKING CONDITION			

\$6,497.40



Stonington Schools
Chris Williston
BUDGETARY QUOTE ONLY

Subject
Camera System Upgrades

I-T-S will provide a complete security camera system for SPS. I-T-S will provide all equipment to include exterior cameras, interior cameras, network video recorders, monitors, installation labor, cabling, configuration, programming, testing and training.

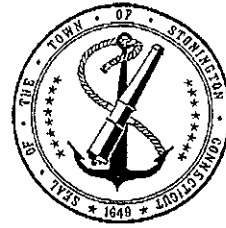
Additional Cameras Districtwide

15 Interior Cameras	4,530
15 Exterior IR Cameras	17,250
15 Camera Mounts	570
1 Network Video Recorder 32 Position	14,993
3 Monitors 55" WBOX 55" UHD 4K LED TV	1,935
3 Monitor Mounts WBOX Full Motion OE-120AM4380	522
3 HDMI Cables	105
1 Complete Installation of Equipment	2,355
1 Installation of 30 Network Cables	11,190
1 CAT Cables	1,421
1 Configure/Program/Test	1,421
1 Warranty	1,080
TOTAL:	<u>\$57,372</u>

DEPT	\$ REQUEST	SOURCE	REASON
Solid Waste	\$ 222,918.00	Add. aprop./transfer/arpa	Renegotiated contract with Crandall
Police	\$ 34,000.00	Add. aprop./transfer/arpa	Fund balance of new Deputy position
Assessor	\$ 8,820.00	Empty new position in assessment	Raise for Assessor
Gasoline (Town)	\$ 80,000.00	Add. aprop./transfer/arpa	Contract not locked in price fluctuation
Town Clerk	\$ 2,500.00	Add. aprop./transfer/arpa	New server/Saas system for Cott
	<u>\$ 348,238.00</u>		
DEPT	SOURCES		
Assessor	\$ (14,450.00)	Assessment Office Assitant II	
Planning	\$ (64,000.00)	Grant & Flood Plain Manager	
	\$ -		
	<u>\$ (78,450.00)</u>		
NET ADD. FUNDING NEEDED	<u><u>\$ 269,788.00</u></u>		

TOWN OF STONINGTON

Public Works Department
152 Elm Street
Stonington, Connecticut 06378
(860) 535-5055 • Fax (860) 535-1023



INTEROFFICE MEMORANDUM

DATE: November 30th, 2022, Revised: December 1st, 2022
TO: Board of Finance
FROM: Christopher Greenlaw, PE, Town Engineer
CC: Danielle Chesebrough, First Selectman
James Sullivan, Director of Finance

SUBJECT: Award South Anguilla Road Bridge Rehabilitation to Suchocki & Sons, Inc. for the amount of \$338,445.

SUMMARY

The Department of Public Works received five (5) bids for our South Anguilla Bridge bid on October 28th, 2022. This construction project includes the bridge parapet walls, installation of new guiderails, milling and paving of the bridge deck and approaches. The bid summary table is attached. Although the low bid was to Old Colony Construction, LLC. for the amount of \$322,334.00, staff is recommending award to the second low bidder Suchocki & Sons, Inc. for the total of \$ 338,445. This recommendation based on the review of references provided by our consultant, WMC Engineers (refer to WMC letter attached, dated 11/28/2022).

WMC has reviewed the bid and performed reference inquiries. As part of the WMC review, it was determined that the low bid contractor Old Colony Construction, LLC has a performance history of extended project timelines and schedules that would derive increased costs for construction administration and inspection, at a minimum. Our BID documents allow for the Town of Stonington to "*..reject any and all Bidders..*" and "*..reserves the right to award the work to a proposer other than the one which submitted the lowest price...*". Therefore, in the best interest of the Town of Stonington, we request approval to award the Rehabilitation of Bridge #04790 South Anguilla Road Over Anguilla Brook to Suchocki & Sons, Inc. for the amount of \$338,445.00.

WMC further states specific work experience with Suchocki & Son, Inc. where both the project and contractor performed very well on a recent bridge rehabilitation project.

Sufficient funding is available for this project.

The Board of Selectman voted to approve the 2nd low Bidder (Suchocki & Son) for award.

TOWN OF STONINGTON
TABULATION OF COMPETITIVE BIDS

Bid Number: Title: Bid Opened:		ITB # 2022-014 So. Anguilla Road Bridge Structural Repairs 10/28/2022				
Item	Description	New England Building & Bridge	New England Infrastructure	Northern Construction Services	Old Colony Construction	Suchocki & Sons
1	Base Bid	\$369,827.50	\$375,950.00	\$396,857.00	\$322,334.00	\$338,445.00
2	Bid Alternate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Total Project Bid	\$369,827.50	\$0.00	\$396,857.00	\$322,334.00	\$338,445.00
Awarded to:						
PO #						
Total Amount:		\$369,827.50	\$375,950.00	\$396,857.00	\$322,334.00	\$338,445.00
Total Bids		\$369,827.50	\$375,950.00	\$396,857.00	\$322,334.00	\$338,445.00

Difference (Old Colony & Suchocki) \$ 16,111.00



87 Holmes Road
Newington, CT 06111

Phone: (860) 667-9624
Fax: (860) 665-1551

November 10, 2022

Mr. Christopher Greenlaw, P.E., Town Engineer
Town of Stonington
152 Elm Street
Stonington, CT 06378

Re: Bidding, Shop Drawing Review and Construction Administration for South Anguilla Road Bridge
Our Reference No. 21104

Dear Mr. Greenlaw:

Wengell, McDonnell & Costello, (WMC) respectfully requests the Town's consideration of this proposal to provide services for the rehabilitation of the South Anguilla Road Bridge.

Scope of Services

WMC proposes to complete the following:

1. Bidding Services including Bid Review and Report to the Town
2. Shop Drawing Review
3. Periodic Construction Inspection and Administration

Fee Proposal

WMC proposes to complete the above tasks for the following fees:

- | | |
|--|----------|
| 1. Bidding Services including Bid Review and Report to the Town – hourly rate, not to exceed | \$ 4,300 |
| 2. Shop Drawing Review – hourly rate, not to exceed | \$ 3,600 |
| 3. Periodic Construction Inspection and Administration – hourly rate, not to exceed | \$40,000 |

Direct Costs for Testing, as incurred, not to exceed	\$ 1,200
--	----------

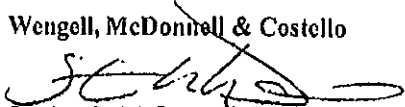
Total not to exceed fee	\$49,100
-------------------------	----------

Should the fee proposal be acceptable to the Town, or should you have any questions concerning it, please contact us at your convenience.

We look forward to the opportunity to provide this service to the Town.

Sincerely,

Wengell, McDonnell & Costello


Stephen R. McDonnell, P.E.



WMC Project No.: 21014.30

Date: 11/10/2022

Please note that the following fee estimate is based upon periodic inspection for the estimated time limit for the project (120 days). Note that the fee below is the maximum fee and the Client would only be invoiced for the actual time spent on the inspection services.

South Anguilla Road Bridge - Stonington

FEE SCHEDULE ESTIMATE

Task Description	Principal Engineer	Chief Inspector	Inspector	Sr. Structural Engineer	Technician	Clerical	TOTAL HOURS
Hourly Rate:	\$160.00	\$140.00	\$95.00	\$150.00	\$105.00	\$55.00	
Bidding Services	4			24			708
Shop Drawing Review				24			24
Pre-Construction Mtg.	4	4					8
Pre Con Utility Coord.							0
Initiate Proj. & Review P/S		3					3
Inspection		240					240
Technical Support	8			10			18
Project Close-out	2	6					8
Overtime							0
Field Survey							0
As-Built Plans		6					6
Total	18	259	0	58	0	0	335
Payroll Total	\$ 2,880.00	\$ 36,274.00	\$ -	\$ 8,700.00	\$ -	\$ -	\$ 47,854.00

Field Payroll \$ 47,854.00

Field BFO \$ -

Project Payroll + BFO \$ 47,854.00

Field Fixed Fee (20.45% of Payroll) \$ -

Direct Costs \$ 1,200.00

Fee Sub Total \$ 49,054.00

Extra Work Budget \$ -

TOTAL FEE \$ 49,054.00

120 Calendar Days



WMC Project No.: 21014.30

Date: 11/10/2022

South Anguilla Road Bridge - Stonington

CE&I DIRECT COSTS

<i>Description</i>	<i>Amount</i>	<i>Unit Cost</i>	<i>Total</i>
Mileage	0	\$ 0.505	
Survey done by inspection staff	LS		\$ -
Geotechnical Engineering N/A	LS	\$ -	\$ -
Environmental - NA	LS	\$ -	\$ -
Reproduction	LS	\$ 200.00	\$ 200.00
Misc., Testing, Supplies, Photos, etc.	LS	\$ 1,000.00	\$ 1,000.00

TOTAL \$ 1,200.00

November 21, 2022

Mr. Christopher Greenlaw, P.E., Town Engineer
Town of Stonington
152 Elm Street
Stonington, CT 06378

Re: Bidding, Shop Drawing Review and Construction Administration for South Anguilla Road Bridge
Our Reference No. 21014.30

Dear Mr. Greenlaw:

Wengell, McDonnell & Costello, (WMC) respectfully requests the Town's consideration of this proposal to provide services for the rehabilitation of the South Anguilla Road Bridge. Please note that this proposal differs from our proposal dated November 10, 2022, in that we have assumed the Town may award the construction contract to the apparent low bidder. As discussed in our recommendation for award, based on our experience as well as the several references we checked, this contractor will require additional time and expense to successfully complete the project.

Scope of Services

WMC proposes to complete the following:

1. Bidding Services including Bid Review and Report to the Town
2. Shop Drawing Review
3. Full-Time Construction Inspection and Administration

Fee Proposal

WMC proposes to complete the above tasks for the following fees:

- | | |
|--|-----------|
| 1. Bidding Services including Bid Review and Report to the Town – hourly rate, not to exceed | \$ 4,420 |
| 2. Shop Drawing Review – hourly rate, not to exceed | \$ 3,600 |
| 3. Full-Time Construction Inspection and Administration – hourly rate, not to exceed | \$105,640 |

Direct Costs for Testing, as incurred, not to exceed	\$ 1,700
--	----------

Total Not To Exceed Fee	\$115,360
-------------------------	-----------

Should the fee proposal be acceptable to the Town, or should you have any questions concerning it, please contact us at your convenience. We look forward to the opportunity to provide this service to the Town.

Sincerely,
Wengell, McDonnell & Costello


Stephen R. McDonnell, P.E.



WMC Project No.: 21014.30
Date: 11/21/2022

Please note that the following fee estimate is based upon full-time inspection for the estimated time limit for the project (120 days). Note that the fee below is the maximum fee and the Client would only be invoiced for the actual time spent on the inspection services.

South Anguilla Road Bridge - Stonington
FEE SCHEDULE ESTIMATE

<i>Task Description</i>	<i>Principal Engineer</i>	<i>Chief Inspector</i>	<i>Inspector</i>	<i>Sr. Structural Engineer</i>	<i>Technician</i>	<i>Clerical</i>	TOTAL HOURS
Hourly Rate:	\$180.00	\$140.00	\$95.00	\$150.00	\$105.00	\$55.00	
Bidding Services	4			24			28
Shop Drawing Review				24			24
Pre-Construction Mtg.	6	6					12
Pre Con Utility Coord.							0
Initiate Proj. & Review P/S	2	3					5
Inspection		686					686
Technical Support	16			16			32
Project Close-out	2	8					10
Overtime							0
Field Survey							0
As-Built Plans		6					6
Total	30	709	0	64	0	0	803
Payroll Total	\$ 4,800.00	\$ 99,260.00	\$ -	\$ 9,600.00	\$ -	\$ -	\$ 113,660.00

120 Calendar Days

Field Payroll	\$ 113,660.00
Field BFO	\$ -
Project Payroll + BFO	\$ 113,660.00
Field Fixed Fee (20.45% of Payroll)	
Direct Costs	\$ 1,700.00
Fee Sub Total	\$ 115,360.00
Extra Work Budget	
TOTAL FEE	\$ 115,360.00



WMC Project No.: 21014.30

Date: 11/21/2022

South Anguilla Road Bridge - Stonington

CE&I DIRECT COSTS

<i>Description</i>	<i>Amount</i>	<i>Unit Cost</i>	<i>Total</i>
Mileage	0	\$ 0.505	
Survey done by Inspection staff	LS		\$ -
Geotechnical Engineering N/A	LS	\$ -	\$ -
Environmental - NA	LS	\$ -	\$ -
Reproduction	LS	\$ 200.00	\$ 200.00
Misc., Testing, Supplies, Photos, etc.	LS	\$ 1,500.00	\$ 1,500.00

TOTAL \$ 1,700.00

November 28, 2022

Mr. Christopher Greenlaw, P.E., Town Engineer
Town of Stonington
152 Elm Street
Stonington, CT 06378

Re: Bid Review for South Anguilla Road Bridge
Our Reference No. 21014.30

Dear Mr. Greenlaw:

We have reviewed the bid documents accepted on October 28, 2022 for construction of the above referenced project. We have checked the bids for accuracy, reviewed the apparent low bidders' qualifications and performed random reference checks of the apparent low bidders. We report the following:

1. The apparent low bidder is Old Colony Construction, LLC at \$322,334. The bid is \$16,111 less than the second bidder, Suchocki & Son, Inc.
2. There were no apparent errors in the five bids submitted.
3. The bid documents submitted by the apparent low bidder, appear to have met the bidding requirements.
4. The apparent low bidder, Old Colony Construction, LLC, appears to have the required experience with similar bridge projects.
5. We have personal experience with the apparent low bidder on similar projects performed for the Town of Coventry and the Town of East Granby. Additionally, we contacted four municipalities that the apparent low bidder provided as references. My discussion with the references for four municipal bridge projects has indicated that the final product produced was acceptable.
6. All references agreed that the projects all took longer to complete and were behind schedule for various reasons, some legitimate, but many not, in their opinion. For one project originally scheduled to be completed in one year, the project has taken over two years. This required additional time and costs for construction administration and inspection.
7. All references agreed that the contractor produces an extraordinary volume of paperwork, in one case, for a relatively small bridge project, they had 300 or so "requests for information". On another project there were 12 change orders, some reportedly legitimate and some reportedly unwarranted, in the owner's opinion.
8. Several noted that the contractor appears to always being looking for ways to get paid extra. And if the extra is valid, they try and charge higher than acceptable costs for the extra work, in the owner's opinion.
9. At least one town noted that they would never hire them again. Others noted that if they could, they would avoid hiring them again.
10. Based upon the above, it is our opinion that if the Town chooses to select the apparent low bidder, there is a likelihood of increased construction administration and inspection time and costs, which may be significantly more than the difference in price between the low and second low bidders.



Mr. Greenlaw, P.E.

Page 2

November 28, 2022

11. We have personal experience with Suchocki, Inc., the second low bidder, whom recently completed a bridge rehabilitation project for the Town of Wallingford that we designed and performed construction administration and inspection. This project went very well and the contractor performed well.

Based upon the above discussion and the references provided by Old Colony Construction, LLC in the bid documents, we recommend that the Town consider awarding the project to the second lowest qualified bidder, Suchocki & Son, Inc. for the amount of \$338,445.

If you have any questions or require additional information, please call at your earliest convenience.

Sincerely,

Wengell McDonnell & Costello

A handwritten signature in black ink, appearing to read 'Stephen R. McDonnell', written over a horizontal line.

Stephen R. McDonnell, P.E.
Vice President

TOWN OF STONINGTON

152 Elm Street • Stonington, Connecticut 06378

BOARD OF FINANCE

Memorandum

To: Board of Finance Members / Department Heads / Stacey Haskell

Date: December 07, 2022 V.1

Re: 2023-2024 Budget Presentation Schedule

Place: As Noted

<u>Date</u>		<u>Location</u>
February 22, 2023	General Gov't with CIP, WPCA with CIP	7:00 PM – 11:00 PM District Office
February 23, 2023	Snow Date	7:00 PM – 11:00 PM District Office
February 28, 2023	SOLID WASTE with CIP PUBLIC WORKS with CIP	7:00 PM – 11:00 PM District Office
March 01, 2023	Human Services with CIP Outside Agencies with CIP	7:00 PM – 11:00 PM District Office
March 02, 2023	BOE with CIP	7:00 PM – 11:00 PM District Office
March 06, 2023	Police with CIP	7:00PM-11:00PM District Office
<u>DELIBERATIONS</u>		
March 08, 2023	Board of Finance Deliberations	7:00 PM – 11:00 PM District Office
March 15, 2023	Board of Finance Deliberations	7:00PM-11:00PM District Office
March 16, 2023	Board of Finance Deliberations	7:00PM-11:00PM District Office
<u>PUBLIC HEARING</u>		
Tuesday, March 28, 2023	Public Hearing Board of Finance Special Meeting-Deliberations	7:00 PM – 11:00 PM Stonington High School Aud. Following conclusion of Public Hearing
Wednesday, March 29, 2023	Board of Finance Special Meeting-Deliberations	7:00PM-11:00PM District Office

ANNUAL TOWN MEETING

Wednesday May 08, 2023

Town Meeting

7:00 PM – 8:30 PM Stonington
High Aud. Auditorium
(tentative)

REFERENDUM

Tuesday, May 16, 2023

Referendum

IF THE REFERENDUM FAILS (Round 2):

BOARD OF FINANCE

Wed, May xx, 2023

BOF Meeting

7:00PM-11:00PM
District Office
(tentative)

SPECIAL TOWN MEETING

Mon, May 30, 2023

Special Town Meeting

7:00 PM-8:30 PM Stonington
High Aud.
(tentative)

REFERENDUM

Tuesday, June 06, 2023

Referendum

IF THE REFERENDUM FAILS (Round 3):

BOARD OF FINANCE

Wed, June xx, 2023

BOF Meeting

7:00PM-11:00PM
District Office

SPECIAL TOWN MEETING

Tues, June xx, 2023

Special Town Meeting

7:00 PM-8:30 PM Stonington
High Aud.

REFERENDUM

Tuesday, July xx, 2023

Referendum

Memorandum—Department of Assessment

To: Tim O'Brien, Chairman Board of Finance

CC: Danielle Chesebrough, First Selectman
Jim Sullivan, Finance Director

From: Jennifer Lineaweaver, CCMA II, Director of Assessment

Dated: November 29, 2022

Re: 2021 Motor Vehicle Supplement

The 2021 Supplemental Motor Vehicle Totals are as follows:

No. of Accounts	Net Assessment
2864	\$24,984,163

The Number of Accounts decreased from 3,615 in (2020), to 2,864 in (2021), and the Net Assessment decreased from \$27,147,645 in (2020) to \$24,983,163 in (2021). This is a difference of \$2,164,482 or -0.08%. It was expected that the Supplemental Lists would be down this year since last year's high amounts were largely due to COVID related late registrations.

It is important to note that the figure above does not include the Groton adds. Due to both Towns sharing the Village of Mystic, we typically send and receive a substantial number of vehicles due to DMV Registration errors.

The net assessment of the 2021 Supplemental List will change once we receive the added vehicles from Groton, but I do not expect the overall figure to change drastically. I will send revised numbers once we receive them.

COPIES FOR THE BOARD OF FINANCE
COPIES FOR THE BOARD OF FINANCE