

TOWN OF STONINGTON

152 Elm Street • Stonington, Connecticut 06378

BOARD OF FINANCE MEETING

Wednesday, August 02, 2023

Police Department Meeting Room

7:15 PM

Call to order

Pledge of Allegiance

Comments from the Public

Approval of Previous Minutes

- 05/04/23 Minutes
- 06/07/23 Minutes
- 06/22/23 Special Meeting Minutes

New Business

Additional Appropriation Requests:

- Request from the Greater Mystic Chamber of Commerce for an appropriation of \$2,500.00 from fund balance the 50th anniversary celebration of the Mystic Aquarium.

Line-Item Transfer Requests:

- Request from Director of Economic and Community Development to transfer \$46,574 from Professional Services line-item 10141-80166 to Mystic Boat House Park project a/c#41503-83012 to help fund architect's contract for services.
- Request from Director of Finance to transfer \$28,760 from Accrued Leave Payout line-item 10121-80351 to Solid Waste Manager line-item a/c#10152-80023 to cover deficit in account due to retirement payout of prior SW Manager.

Bid Waiver Requests:

- Request from the BOE Director of Facilities for bid waiver for purchase of maintenance vehicle from Gengras Ford, for \$50,103.10.
- Request from the DPW Director for bid waiver for purchase of Mini-Excavator from WI Clark, for \$115,233.00.
- Request from the DPW Director for bid waiver for purchase of Ford F550 Truck from Gengras Motors, for \$83,654.20.

Discussion Items: (none)

Correspondence:

- Thank you letter from Beautification Committee for funding Pawcatuck/Donohue Park lighting project.
- Two communications from CT department of transportation regarding Viaduct project.
- Memo from Director of Administrative Services regarding potential for salary changes.

Liaison Reports

- CIP Liaison Report
- WPCA Liaison Report
- BOE Liaison Report
- Other Liaison Reports

Adjourn

RECEIVED FOR RECORD
STONINGTON, CT.

23 JUL 31 PH 2: 14

SALLY DUPLICE
TOWN CLERK

TOWN OF STONINGTON
BOARD OF FINANCE SPECIAL MEETING MINUTES
DISTRICT OFFICE BOARD ROOM
40 FIELD STREET, PAWCATUCK
Thursday, May 04, 2023
7:15 PM

A meeting of the Board of Finance was held on this date at the District Office Meeting Room. Members present were Tim O'Brien, Bryan Bentz, Chris Johnson, and Lynn Young. Michael Fauerbach, Deborah Norman, and Bob Statchen were not in attendance.

Mr. O'Brien called the meeting to order at 7:15 pm.

Public Comments: No comments from the public.

Previous Minutes: The Chairman requested a motion to approve the April 05, 2023, meeting minutes. Ms. Young motioned, and Mr. Bentz seconded it. The Chairman asked members for any discussion or corrections pertaining to the minutes. No edits or corrections were noted. The Chairman called for a vote to approve the minutes, and the motion was unanimously approved.

Line-item Transfer Requests:

Chris Greenlaw, Town Engineer, requested the Board approve two-line item transfers with the ARPA grants budget to help fund the Town Hall HVAC project, a/c#248515-88346, which is being undertaken using ARPA grant funds. The first is for a transfer of \$247,485 from the ARPA Town Hall Parking Lot Paving and Drainage project line-item, a/c#248515-82705, and the second is a transfer of the remainder of the ARPA Contingency line-item of \$87,838, a/c#248515-80435. The Chairman called for a motion to approve the two line-item transfer requests. Mr. Bentz motioned, and Ms. Young seconded the motion. The Chairman asked for questions and discussion. There was some discussion between the Board and Town Engineer regarding the total cost of the project and project timeline. The Town Engineer responded that the project had to start soon because heating season starts in October so the project has to be done by then, and that the sole bid for the project came in at \$2,039,896. Member Johnson, inquired as to why only one company bid. The Town Engineer responded that they had had four firms at the walkthrough but didn't know why three of them didn't submit a bid. The Chairman requested a vote, and the line-item transfers were passed unanimously.

Chris Greenlaw, Town Engineer, requested a second line-item transfer, also to complete the funding of the Town Hall HVAC project, in the total amount of \$226,112.50, from the following CIP accounts: a/c's # 4022021-88323 WBSS for \$19,843.24, a/c#4022022-88323 WBSS for \$30,000, a/c#4022023-88323 WBSS for \$50,000, a/c#4022023-88255 Human Services HVAC replacement, and a/c#4022021-88344 Town Hall Roof Replacement.

The Chairman called for a motion to approve the two line-item transfer requests. Mr. Bentz motioned, and Ms. Young seconded the motion. The Chairman asked for questions and discussion. The Town Engineer explained to the Board that this second transfer would provide the project with a \$230,000 contingency balance that he believes a project of this size demands. The Chairman called for a vote, and the line-item transfers were passed unanimously.

The Chief of Police, and Deputy Chief, requested a line-item transfer of \$48,000.00, from the Highway "Snow Plowing Labor" account, #10151-80240, to SPD account #10161-80522 "Building Maintenance" to fund the buildout of the new EOC center at the PD. The Chairman called for a motion to approve the line-item transfer request. Mr. Johnson motioned, and Ms. Young seconded the motion. The Chairman asked the members for any questions or discussion. The Members asked if a dedicated EOC was truly necessary, and what was wrong with the one they have now. The Chief explained that the technology to run the EOC is getting more complex and that they need to have a permanent installation of technology, it's now getting much too difficult to set up the old temporary EOC each time there is an event. The Chairman called for a vote on the motion, and the line-item transfer was passed unanimously.

The First Selectman, and representatives from the Beautification Committee, requested a line-item transfer of \$33,702.00, from the Highway "Snow Removal Materials" account, #10151-80241, to the "Donahue Park Security Lighting CIP" account #4022022-88352, to fund six lighting projects in and around Donahue Park. The Chairman called for a motion to approve the line-item transfer request. Ms. Young motioned, and Mr. Johnson seconded the motion. The Chairman asked the members for any questions or discussion. Mr. O'Brien and Ms. Young both expressed their opinion that the current lighting at Donahue was sufficient as is, and adding more lighting might draw more people to the park after closing hours. There was much spirited conversation between the Board, the First Selectman, and the BC representative, Carol Nossek. In the end, the Chairman communicated to everyone, that the absent Board Members, Mr. Fauerbach, Ms. Norman, and Mr. Statchen, requested the request be tabled until the next meeting when they would be able to participate in the discussion and vote. The Chairman then asked Ms. Young to withdraw her motion, which she did. The Chairman called for a motion to table the request until the June 7th BOF meeting. Ms. Young motioned, and Mr. Johnson seconded the motion. The Chairman called for a vote on the motion, and the motion passed unanimously.

Bid Waiver Requests:

The WPCA Director, requested a bid waiver to purchase a new Magnetite Recovery Drum from Evoqua Water Technologies, for \$77,965.46. The Chairman called for a motion to approve the bid waiver request. Ms. Young motioned, and Mr. Bentz seconded the motion. The Chairman asked the members for any questions or discussion. The Members asked why not bid this item out. Mr. Smith responded that this is a custom piece of equipment, and that it won't actually be a new piece of equipment, but rather, Evoqua Water Technologies, the original manufacturer is going to refurbish the one they currently have. The Chairman called for a vote on the motion, and the request was passed unanimously.

Appointment of Auditor:

The Finance Director requested the Board appoint the outside auditor for the fiscal 22/23 audit. The Chairman called for a motion to approve the request. Mr. Johnson motioned, and Ms. Young seconded the motion. The Chairman inquired of the Finance Director as to whether he is satisfied with the performance of the current auditor, and whether the Finance Director recommends reengaging them for the fiscal 22/23 audit. The Finance Director responded he is very pleased with the firm, O'Connor Davies, and thinks they are one of the premier firms in the municipal audit space, and highly recommends them for the 22/23 audit. The Chairman called for a vote on the motion, and the request was passed unanimously.

Liaison Reports: (No liaison reports)

The Chairman called for a motion to adjourn the meeting. Mr. Bentz motioned, and Ms. Young seconded. The motion passed unanimously, and the meeting was adjourned at 8:50 pm.

Respectfully submitted,

James Sullivan

Director of Finance

TOWN OF STONINGTON
BOARD OF FINANCE MEETING MINUTES
Stonington Police Department Meeting Room
Wednesday, June 07, 2023
7:15 PM

A meeting of the Board of Finance was held on this date at the Stonington Police Department Meeting Room. Members present were Lynn Young, Michael Fauerbach, Deborah Norman, Bob Statchen, Chris Johnson, Bryan Bentz, and Chairman Tim O'Brien.

Mr. O'Brien called the meeting to order at 7:19 pm.

Public Comments:

There were several individuals whom spoke in support of the Pawcatuck/Donahue Park lighting projects:

Julie Holland, of 201 North Anguilla Road, Pawcatuck, who is also a member of the Beautification Committee.

Chris Donahue, of 41 Mechanic Street, Pawcatuck, who is also a member of the Economic Development Commission.

Lisa Konicki, of 296 River Road, Pawcatuck, who is also Director of the Ocean Community Chamber of Commerce.

Don Fiore, of 5 West Vine Street, Pawcatuck, who is also a member of the Economic Development Commission.

Tonya Sylvestre, 188 Wheeler Road, Stonington.

Each of the speakers commented that the lighting project is important for safety reasons, aesthetics, and to help drive commerce and support local businesses in the area.

Previous Minutes:

05/04/23 - The Chairman requested a motion to approve the May 04, 2023, meeting minutes. Ms. Norman motioned, and Ms. Young seconded it. The Chairman asked members for any discussion or corrections pertaining to the minutes. A couple of Members noted that there were clear errors in the minutes, and inquired of the Director of Finance. The Director agreed, the minutes were incomplete and didn't properly reflect the prior meeting. The Chairman requested that Ms. Norman and Ms. Young withdraw their motion and second to approve. The Chairman then asked for a motion to table the 5/4/23 meeting minutes until the next meeting, giving the Finance Director time to correct the minutes. Ms. Norman motioned, and Ms. Young seconded. The Chairman called for a vote, the motion to table the minutes passed unanimously.

05/18/23 Special Meeting - The Chairman requested a motion to approve the May 18, 2023, meeting minutes. Mr. Fauerbach motioned, and Ms. Norman seconded it. The Chairman asked members for any discussion or corrections pertaining to the minutes. There were no comments or corrections from the members. The Chairman called for a vote, the motion to approve the minutes passed unanimously

Old Business:

The First Selectman, and members of the Beautification Committee re-presented their requests for funding for the six lighting projects in downtown Pawcatuck. The Chairman requested a motion to approve the requests, Mr. Bentz motioned, and Mr. Statchen seconded it. The Chairman asked the First Selectman to make her presentation. The First Selectman, and Julie Holland of the Beautification Committee explained to the Board the need and desire for the various lighting projects and their expected benefits to the Community. The Board asked several questions of the Ms. Holland and the First Selectman, such as; is the lighting for safety reasons or aesthetic purposes. They responded that it would be for both. The Board also asked what ongoing maintenance and operational costs would be. Ms. Holland acknowledged that electricity and repair and/or replacement costs would require annual expenditures, but suggested that in totality these additional costs would be minimal and worth it. The members discussed the request amongst themselves for a bit, and then the Chairman called for a vote on the request. The request which was tabled at the prior BOF meeting was to approve a line-item transfer of \$33,702.00 from the Highway Departments "Snow Removal Materials" account to the "Donahue Park Security Lighting CIP project to fund the six proposed lighting projects. The motion passed unanimously.

New Business:

Chief DelGrosso and Captain Schneider introduced Lieutenant Marley who is taking over fleet management duties from Captain Schneider. Lt. Marley gave the Board an update on the status of the fiscal 23/24 police car allocation.

Line-item Transfer Requests:

The Chief of Police presented his request to transfer funds from regular officer line-item account to the Regular Overtime account due to an anticipated \$70,000 deficit in the line-item come year end. The Chairman requested a motion to approve the request, Ms. Norman motioned, and Mr. Fauerbach seconded it. The Chairman asked the members if they had any questions or comments. Several members asked why the account was expected to go over by so much. The Chief explained to the board that the overage was caused by two primary reasons, 1) three patrol officer positions remained unfilled for the entire year, and 2) a murder investigation that necessitated overtime for detectives.

The Chairman called for a vote on the motion, the motion passed unanimously.

Addition to the agenda:

At the request of the Director of Finance, the Chairman made a motion to add an additional transfer request to the agenda. Ms. Norman made the motion, Ms. Young seconded the motion. The Chairman called for a vote, the motion, was unanimously approved.

The Director of Economic and Community Development requested a line-item transfer of \$26,455.00 from the "Grants Manager" line-item a/c#10141-80099 to "Professional Services" line-item a/c#10141-80166, to fund the contracting of several consultants for a number of projects that the department is working on. The Chairman requested a motion to approve the request, Ms. Norman motioned, and Ms. Young seconded it. The Chairman asked the members if they had any questions or comments. There were no significant questions or comments.

The Chairman called for a vote on the motion, the motion passed unanimously.

Bid Waiver Requests:

The BOE Director of IT requested a bid waiver to purchase the 23/24 allocation of computer laptops from Apple, for \$113,295.00. The Director noted that Apple is a sole source supplier so the district has no alternative to go out bid. The Chairman requested a motion to approve the request, Mr. Johnson motioned, and Mr. Statchen seconded it. The Chairman asked the members if they had any questions or comments. There were no significant questions or comments. The Chairman called for a vote on the motion, the motion passed unanimously.

The Public Works Director requested several bid waivers, to purchase services for the 23/24 fiscal year from eight vendors for a variety of services. The Director informed the Members that all of the vendors are either on the State bid list or on CRCOG eZIQC bid list. The following vendors and services were requested:

<u>Vendor</u>	<u>Service</u>
1) Shaw Vac Services LLC	Catch Basin Cleaning
2) Atlantic Pavement Markings	Traffic control lines
3) Atlas Industrial Services	Guide Rail installation and removal
4) French & Sons, Inc.	On-Call Full Depth Pavement Repair
5) JH Lynch/Wescon Corp	Bituminous Concrete Materials and Bridge Deck Membrane Weatherproofing
6) Black and Boucher	Milling of Bituminous Concrete
7) BMP Construction	General Facilities Maintenance and Repair
8) Suchocki & Son, Inc.	Road and Bridge repair/construction

The Chairman requested a motion to approve the request, Ms. Young motioned, and Ms. Norman seconded it. The Chairman asked the members if they had any questions or comments. There were no significant questions or comments. The Chairman called for a vote on the motion, the motion passed unanimously.

Other Business:

- The Chairman noted the schedule of ARPA projects included in the meeting packet, and asked of the Director of Finance the status of various projects. The Director responded that all the projects are on track and progressing as expected, except for the 4th District Voting Hall drainage and paving project. The Town Engineer addressed the Board and explained that the Town experienced a failure of an existing culvert near the project which has forced the Town Engineer to reassess the scope of the project. The reassessment is currently underway.

Discussion Items:

- The First Selectman appeared before the BOF to ask if there was any possibility of finding funding for the local match for three "Complete Streets" grants that the First Selectman would like to apply for. Ms. Chesebrough explained to the board, that the grants would support the development of a biking and walking trail along the route one corridor. The three projects considered for Stonington would link to a larger regional project called the Eastern Shoreline Path. Ms. Chesebrough went on to detail the positive impact to the Town and residents that the project would have, both economically to the region as well as to better health for local residents, and lessening traffic. The three proposed projects, the Route One-Mystic Drawbridge to North Main Street, would cost about \$1,824,946.00, requiring a local dollar match from the Town of \$364,989.00.00, the Route One, Mason's Island Road to Wamphassuc Road, would cost about \$1,172,982.00, and would require a local dollar match from the Town of \$234,596.00, the Palmer Neck Road, through Barn Island, River Road, and Mechanic Street would cost about \$269,131.00, requiring a local dollar match from the Town of \$54,826.00. There were several supporters from the "Bike Stonington" group who voiced their support of the project.

There was much discussion among the members and the First Selectman, and while the members acknowledged it might be a good project, the members were more concerned with other more pressing financial issues the Town may be facing. Ultimately the Chairman polled the members as to what they would be willing to support, Mr. Johnson, Mr. Statchen, and Ms. Norman were in support of funding option C at \$54,826.00, but no other members were in support of funding any option at any level, so the Chairman let the First Selectman know that there was insufficient support among the members to commit to a grant at this time.

Mr. Fauerbach did assent to meeting with the Bike Stonington group to get a better understanding of the scope of the project and grant opportunities in the future.

- The Chairman of the Board updated the members on the status of the Viaduct replacement project. Mr. O'Brien shared with the members that Danielle Chesebrough, the First Selectman, organized a meeting with representatives of CT DOT, that he, the

Town Engineer, and Ms. Chesebrough attended, to discuss options and potential costs of the project. The takeaway was that there were several different potential design options, and that the Town would only be responsible for 15% of the cost of the cheapest design being considered at this time, which translates into \$1.2million that the Town would have to fund. The Chairman cautioned that its early days yet, but that figure was good news.

Correspondence:

- There were several letters in support of the Pawcatuck/Donahue Park Lighting project;
 - Kevin Bowdler of the Economic and Community Development Commission
 - Kerianne Smith
 - Sergio and Salvatore Cherenzia
 - Sean and Carolyn O'Brien
 - Robert Valenti
 - Greg Sherrod
 - Susan Scala
 - Thomas Fabian
 - Melanie Goggin
 - Alan Sylvestre
- There was one letter of support for the Bike Trail grant request from Allison Palmer of Mystic Cycle Center and the Bike Stonington group.

Liaison Reports

Tax Collector Liaison Report: Mr. Fauerbach noted that he heard from the Tax Collector that tax collections for fiscal 22/23 are at 99.77%, 99.9%, and 97.48% for real estate, personal property, and motor vehicles, respectively.

There were no other liaison reports.

The Chairman called for a motion to adjourn the meeting. Ms. Young motioned, and Mr. Statchen seconded. The motion passed unanimously, and the meeting was adjourned at 9:42 pm.

Respectfully submitted,

James Sullivan

Director of Finance

TOWN OF STONINGTON
BOARD OF FINANCE SPECIAL MEETING MINUTES
DISTRICT OFFICE BOARD ROOM
40 FIELD STREET, PAWCATUCK
Thursday, June 22, 2023
7:15 PM

A special meeting of the Board of Finance was held on this date at the District Office Meeting Room. Members present were Lynn Young, Chris Johnson, Debra Norman, and Bob Statchen by phone. Tim O'Brien, Bryan Bentz, and Michael Fauerbach were not in attendance.

Lynn Young called the meeting to order at 7:15 pm.

Bid Waiver Requests:

Ms. Young called for a motion to approve three bid waivers requested by the Town Engineer, for repairs to the Town Dock fuel-line. The vendors and amounts were as follows: \$14,800.00 for Martin Laviero for site work for fuel-line repairs, \$3,730.00 for Thavenet, a local vendor, for the steel fabrication, and \$24,500.00 for Service Station Equipment, to make the line repairs. Ms. Norman made the motion, and Mr. Johnson seconded. The Town Engineer and Deputy Public Works Director explained that repairs had to be made due to damage to the system cause by a winter storm. The Town Engineer explained that wave action from a winter storm cause the concrete, that supports the system to heave, misaligning the fuel line and putting stress on the joints, which could lead to a failure in the line and subsequent fuel leakage. The team is requesting the bid waiver in order to expediate lining up the vendors, because the repairs to the system will require ordering structural steel that will take 2 months for fabrication, and in the mean-time, the site contractor and service team will be implementing measures to remediate the possibility of line failure while the final repairs are waiting to be performed. The members asked several questions about the project that the Engineer and DPW Deputy responded to. Several members asked why the Town is paying for the repairs and not SNEFLA. The Engineer and Town Finance Director explained that they were just asking for funds immediately to get the project rolling, and that determination of whom is ultimately responsible to fund the repairs has not been established, but will be discussed with the First Selectman.

Ms. Young called for a vote to approve the requests, the motion passed unanimously 4-0.

Line-item Transfer Requests:

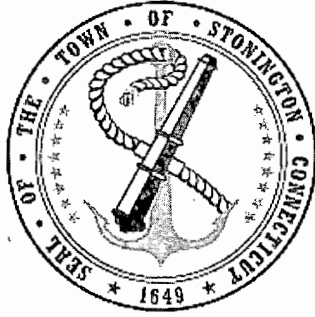
Ms. Young called for a motion to approve a line-item transfer to fund the repairs to the fuel line noted above. The request is for a transfer of \$35,000.00 from the Snow Removal Materials line-item, a/c#10151-80241, to Town Dock Facility R&M, a/c#10154-80353. Mr. Johnson made the motion, and Ms. Norman seconded. Ms. Young called for discussion, there was none.

Ms. Young called for a motion to adjourn the meeting. Ms. Norman motioned, and Mr. Johnson seconded. The motion passed unanimously, and the meeting was adjourned at 7:21 pm.

Respectfully submitted,

James Sullivan

Director of Finance



Request for Funding

The Greater Mystic Chamber of Commerce produced the October 15th Celebration of the 100th Anniversary of the Mystic River Bascule Bridge in 2022. The community's response was overwhelmingly positive and it turned out to be an event for the residents. The program in the park, chili fest, bands, beer garden and fireworks instilled pride in and for the community.

The Chamber is working with the Mystic Aquarium to present the event again, on October 14, 2023 celebrating the 50th Anniversary of the Mystic Aquarium.

We understand that traditionally, the request should be made during the budget process through outside agencies. The Chamber does have a Foundation 501 (c) 3 but the Chamber itself is a 501 (c) 6.

This event is a celebration for Mystic. The costs to produce the event are substantial and the Chamber is requesting, from the Town of Stonington, \$2,500, to help. We appreciate the Finance Board's and Selectman's consideration.

For 2024, we will make the request during the budget process.



TOWN OF STONINGTON

DEPARTMENT OF PLANNING
SUSAN C. CULLEN, AICP
DIRECTOR

152 Elm Street • Stonington, Connecticut 06378
(860) 535-5095
scullen@stonington-ct.gov

July 24, 2023

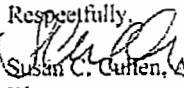
Board of Finance
152 Elm Street
Stonington, CT 06378

Dear Members of the Board:

The Planning Department has been working diligently these past few months with a minimal staff and an intense workload. It would be appreciated if we could request to transfer \$46,574.00 from 10106-80166 Professional Services to Account#41503-863.012 for Mystic Boathouse Park. The department has worked hard as a team to cover gaps in staffing due to employee changes. It would be useful to use these funds for the park's multiple professional service consultants needed with this type of State DECD Brownfield funding.

We would appreciate the Board of Finance approval of this line-item transfer request so we can use our resources as efficiently as possible.

Respectfully,


Susan C. Cullen, AICP
Director



TOWN OF STONINGTON
Public Works Department
152 Elm Street
Stonington, Connecticut 06378
publicworks@stonington-ct.gov
(860) 535-5055

INTEROFFICE MEMORANDUM

TO: Board of Finance
Danielle Chesebrough, First Selectman

FROM: Jeffrey Pescosolido, Director of Public Works *J.P.*

CC: James Sullivan, Finance Director
Christopher Greenlaw P.E., Town Engineer
Tom Curioso, Deputy Director of Public Works

DATE: July 26, 2023

SUBJECT: Line Item Transfer Request

REQUEST:

The Department of Engineering/Public Works requests your approval to complete the following line item transfers FY 2022/23.

DPW LINE ITEM TRANSFERS	
ADD	
Budget Line Item	Amount
10151 80075 Clerical Salaries	\$ 452.61
10151 80212 Bituminous Concrete	\$ 95.30
10151 80220 Safety & Protective	\$2,024.81
10151 80232 Catch Basin Cleaning	\$1,190.00
10151 80233 Garage Diagnostics	\$ 190.24
10153 80396 Engineer – Part Time	\$1,510.00
TOTAL:	\$5,462.96
DELETE	
Budget Line Item	Amount
10151 80021 Public Works Director	\$ (2,477.42)
10151 80214 Sand & Gravel	\$ (95.30)
10151 80241 Materials	\$ (1,380.24)
10153 88366 Assistant Engineer	\$ (1,510.00)
TOTAL:	\$5,462.96



TOWN OF STONINGTON
Public Works Department
152 Elm Street
Stonington, Connecticut 06378
publicworks@stonington-ct.gov
(860) 535-5055

SUMMARY:

10151 80213 Clerical Salaries

Funding requirements for the line-item Clerical Salaries to compensate leave benefits (vacation-time) due upon retirement.

10151 80212 Bituminous Concrete

Additional funds required in support of the purchase of bituminous asphalt materials utilized for road maintenance (Highway Division).

10151 80220 Safety & Protective

Funds necessary in the support of Safety and Health Compliance Programs, materials and Supplies. (Contractual Obligations)

10151 80232 Catch Basin Cleaning

Funding required for compliance with the State of Connecticut Storm Water Quality Management Program and the maintenance/cleaning of the Town's 2,200 +/- catch basins.

10151 80233 Garage Diagnostics

Funding necessary in the repair/maintenance of the Department's Fleet. Diagnostic Activities provides technical support aiding in allowing for vehicles to operate in peak condition.

10153 80396 Engineer Part-Time

Transfer necessary in the support of the Engineering Department's monitoring, development and implementation of Town policies relating to MS4 State regulations.



BOARD OF EDUCATION

Farouk Rajab
Board Chair

Heidi Simmons
Board Secretary

ADMINISTRATORS

Mary Anne Butler
Superintendent

Timothy Smith
Assistant Superintendent

Allison Van Etten
Director of
Special Services

Alisha Stripling
Director of
Finance & Personnel

Peter Anderson
Director of
Facilities & Operations

Chris Williston
Director of Technology

James Sullivan
Director of Finance Town of Stonington
152 Elm Street
Stonington, Connecticut 06378

July 25, 2023

Memo Re:
Change of use for vehicle from plow truck to utility van
Bid waiver for vehicle purchase from Gengras Ford

Dear Jim,

I'm requesting the Board of Finance grant the Stonington Public Schools a change of use for CIP funds from the original plow truck to utility van. The purpose of this request is to better suit the needs of our recently hired HVAC tech, Kyle Burdick, by providing a secure transport of all the necessary tools and equipment required to service the schools HVAC systems. This change will not adversely affect our current plowing responsibilities due to cooperative work arrangement with the town DPW.

I'm also requesting a bid waiver for Gengras Ford for the purchase of the van. Gengras has provided me with a state contracted price which I have included in this email.

Thank You,

Peter Anderson

Director of Facilities and Operations
Stonington Public Schools

Gengras Ford, LLC

225 New Britain Avenue
Plainville, CT 06062
Phone: 860.727.6302
www.gengras.com



Quote Number: 230719009

Make	MY	Model	Contract Price
Ford	2023	T-150 Transit LR CARGO RWD (E1Y)	\$ 39,388.00

All specifications are subject to verification of manufacturer's published standard and optional equipment. Vehicle to include all manufacturers standard equipment plus the following options:

	Option Code	Description	List Price
1	YZ	Oxford White	\$ -
2	VK	Palazzo Gray	\$ 115.00
3	998	3.5L PFDI V6 Engine	\$ -
4	44U	Ten speed automatic transmission	\$ -
5	19X	Start/Stop removal	\$- (50.00)
6	19Z	WIFI delete	\$ (20.00)
7	X7L	3.73:1 Limited Slip RA	\$ 325.00
8	545	Short Arm power Heated Exterior Mirrors	\$ 150.00
9	58V	SYNC 3 with 4" screen	\$ 280.00
10	21P	Vinyl Driver's Seat	\$ 45.00
11	60C	Cruise Control	\$ 325.00
12	96D	Load Area Package	\$ 485.00
13	94Z	Daytime Running Lights	\$ 45.00
14	91B	Wiper-Activated Headlamps	\$ 30.00
15	86F	Fleet keys	\$ 75.00
16	90D	110 v / 400w Inverter	\$ 475.00
17	62B	My Key	\$ 5.00
18			\$ -
19			\$ -
20			\$ -
21			\$ -
22			\$ -
23			\$ -
24			\$ -
25			\$ -
<i>Total Options per Contract Price (list price)</i>			\$ 2,285.00
<i>Total Factory Options Discount (6%)</i>			\$ (137.10)
<i>Total Options per Contract Price (net price)</i>			\$ 2,147.90

Gengras Ford, LLC

225 New Britain Avenue
 Plainville, CT 06062
 Phone: 860.727.6302
 www.gengras.com



Quote Number: 230719009

Aftermarket Accessories				
	Vendor / Manufacturer	Hours	Description	List Price
1	Ranger Design	2.0	Contractor upfit package with solid partition	\$ 6,660.00
2	Other	2.0	Complete chassis and underbody rustproofing	\$ 899.00
3		0.0		\$ -
4		0.0		\$ -
5		0.0		\$ -
Total Hours		4.0		
				Total Aftermarket Options (list price) \$ 7,559.00
				Total Aftermarket Options Discount (20%) \$ (1,511.80)
				Total Hours x \$130 / hour rate \$ 520.00
				Total Net Aftermarket Options plus Total Labor \$ 6,567.20
Trade Allowance				
Year	Make	VIN	Description / Mileage	Allowance
				\$ -
				\$ -
				\$ -
				\$ -
				Total Trade in Allowance \$ -
Comments: This van is a retail stock order and is quoted subject to prior sale. The fleet order bank is closed for the 2023 MY.			Additional fees / Charges	
			State of CT Trade In Assessment (Note: Fee is payable to State of CT):	\$ -
			Dealer Conveyance Fee (\$799.00)	\$ -
			Registration Fee (estimated, actual cost will appear on your final invoice)	\$ -
			Retail stock to fleet charge	\$ 2,000.00
			Total Additional Fees	\$ 2,000.00
Customer:	Stonington Public Schools			
FIN Code:	KX718			
VIN:	1FTYE1Y88PK857598			
			Total (per unit)	\$ 50,103.10
Quantity	1		Grand Total (all)	\$ 50,103.10

This quote valid for 30 days from the date created

RANGER DESIGN CONTRACTOR PACKAGE

1	6070	6" Hook, painted yellow, 3" opening
1	C20-FTL	Straight partition with perforated window, no access, steel, Ford Transit Lo-Roof
1	N4-RS48-3	Steel Shelving Unit for Low Roof Van, 14" x 44.5" x 48"
1	N4-RS84-3	Steel Shelving Unit for Low Roof Van, 14" x 44.5" x 84"
1	6550-FTS	Shelving install kit, driver side, Ford Transit 130" Wheelbase
1	6555-FTS	Shelving install kit, passenger side, Ford Transit 130" Wheelbase



INTEROFFICE MEMORANDUM

TO: Board of Finance
Danielle Chesebrough, First Selectman

FROM: Jeffrey Pescosolido, Director of Public Works
Tom Curioso, Deputy Director of Public Works

CC: James Sullivan, Finance Director

DATE: July 2⁷, 2023

SUBJECT: Equipment Purchase – Bid Waiver Request

REQUEST: \$115,033-

The Department of Public Works requests the approval from the Board of Finance in support of a Bid Waiver for The W.I. Clark Company, authorizing the purchase of a Compact "Mini Excavator, **Sourcewell Contract #011723-JDC, 4/14/2027**

NARRATIVE:

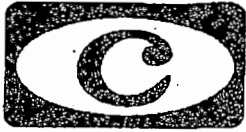
The Department of Public Works has acknowledged the need for a Compact Excavator to assist with the ongoing list of in-house construction repairs and infrastructure improvements. The purchase as identified by staff for a Compact "Mini" Excavator will supplement the current construction fleet allowing for improved productivity specifically with site constraints reducing environmental impact. A review was completed by staff to include the Department's Fleet Mechanics in the determination of the "mini" excavator detailed to the Town's requirements. This purchase is achievable utilizing the current Sourcewell Procurement Process John Deere Heavy Construction Equipment #011723-JDC.

SUMMARY:

With the Board's endorsement, the utilization of the Sourcewell Procurement Process provides the Department of Public Works with a well-defined method to purchase "spec" equipment as determined by staff, order the equipment as defined and receive discounted prices as identified within the Sourcewell Procurement Policies. The Department of Public Works continues to investigate and utilize the "low bid" contractor or a preferred contractor agreeing to hold the low bid unit pricing, availability of purchase remains a priority.

The Department of Public Works will be present at the August 2, 2023 meeting to answer any questions regarding this request.

CC: Tom Curioso, Deputy Director Public Works
Files



SINCE 1925
www.wiclark.com

THE W.I. CLARK COMPANY

30 BARNES INDUSTRIAL PARK RD
WALLINGFORD, CT 06492 203-265-6781
DANBURY 203-775-1203 - PLAINFIELD 860-642-3500

ALL REMITTANCES TO:
P.O. BOX 300, WALLINGFORD, CT 06492



JOHN DEERE

July 10, 2023

Prepared for
TOWN OF STONINGTON - HIGHWAY DEPT (# 1615600)
STEVE BURDICK
FINANCE DEPT / 152 ELM ST
STONINGTON, CT 06378

Quote # 79298 Prepared by

Peter Clark
mobile #: 860-836-6951
pclark@wiclark.com

Machine Specifications

2023 JOHN DEERE 60 P Stock #: 34155 Serial #: Hours: 0

Purchase Price \$115,233

Cab Heat AC Radio
Rubber Tracks
Backfill Blade Angle
6'1" Long Arm
Coupler
Hydraulic Clamp
18" Bucket
30" Bucket
48" Hydraulic Ditching Bucket w/BOE
HH80C Hydraulic Breaker

JOHN DEERE 60G LIST \$119058
SOURCEWELL DISCOUNT 27% OFF LIST (CONTRACT #011723-JDC)
SOURCEWELL PRICE AFTER DISCOUNT \$86912

JOHN DEERE HH80C LIST \$13746
SOURCEWELL DISCOUNT 20% OFF LIST (CONTRACT #011723-JDC)
SOURCEWELL PRICE AFTER DISCOUNT \$10996

18", 30", 48" HYD DITCHING, HYD CLAMP LIST \$13362
WI CLARK DISCOUNT 10% OFF LIST
WI CLARK PRICE AFTER DISCOUNT \$12025

INCOMING FREIGHT \$2400
PREDELIVERY \$2300
DELIVERY \$600

(PRICE SUBJECT TO CHANGE)

Sales Tax	\$0.00
Quote Amount	\$115,233.00
Cash or Financed Amount	\$115,233.00

Warranty

24 Months or 2000 Hours Full Machine Coverage (whichever occurs first). Ask sales representative for Complete Warranty Details.

Quote Terms & Conditions

This quote is good for 10 days from the date printed on the top and is subject to prior sale of the machine offered. This offer is also contingent on approval by the renting/leasing/financing source. On delivery we will provide a walk around to instruct your

personnel on the machine's basic operation. All operators should read the operator's manual provided to insure safe and efficient use of the machine. Machine is provided FOB CUST YARD.

The W.I. Clark Company is grateful for the opportunity to assist with your Construction Equipment and Worksite products needs. All of our employees at our three locations will continue to work hard to earn your future business.

Customer signature

Date

TOWN OF STONINGTON

Department of Public Works
152 Elm Street · Stonington · Connecticut · 06378



INTEROFFICE MEMORANDUM

TO: Board of Finance
Danielle Chesebrough, First Selectman

FROM: Jeffrey Pescosolido, Director of Public Works
Tom Curioso, Deputy Director of Public Works

CC: James Sullivan, Finance Director

DATE: July 20⁷, 2023

SUBJECT: Vehicle Purchase – Bid Waiver Request

REQUEST: \$ 83,654.00

The Department of Public Works requests the approval from the Board of Finance in support of a Bid Waiver for Gengras Ford, LLC authorizing the purchase of a Medium Duty Commercial Truck (CLV), **State Contract No. 19PSX0161, "Purchase of Cars and Light Duty Trucks", October 1, 2019 – September 30, 2024.**

NARRATIVE:

The Department of Public Works continues to adhere to the Equipment Replacement Program with the replacement of a 2009, Class V Dump/Plow truck, current status – "out of service". A review was completed by staff to include the Department's Fleet Mechanics and develop specifications consistent with previous fleet purchases and allow for specific components. This purchase is achievable utilizing the current State of Connecticut's Bid Contract.

SUMMARY:

With the Board's endorsement, the utilization of State contracts continues to provide the Department of Public Works with an avenue to secure essential and superior products within a timeframe which meets the needs of the Town. State contracts also provide for a uniform dialogue with vendors, identifying options specific to the department's requests, particularly with the purchases of motor vehicles. The Department of Public Works continues to investigate and utilize the "low bid" contractor or a preferred contractor agreeing to hold the low bid unit pricing, availability of purchase remains a priority.

The Department of Public Works staff will be present at the August 2, 2023 meeting to answer any questions regarding this request.

CC: Tom Curioso, Deputy Director Public Works
Files

Gengras Ford, LLC

225 New Britain Avenue
Plainville, CT 06062
Phone: 860.727.6302
www.gengras.com



Quote Number: 230630011.1

Fleet Nr:

STATE CONTRACT NO: 19PSX0161

Make	MY	Model	Contract Price
Ford	2023	F-550 Reg Cab 4x4 (F5H), 145" Wheelbase - 60" CA	\$ 49,486.00

All specifications are subject to verification of manufacturer's published standard and optional equipment. Vehicle to include all manufacturers standard equipment plus the following options:

	Option Code	Description	List Price
1	PQ	Race Red	\$ -
2	AS	HD Vinyl, 40/20/40 Split Bench w/center armrest, cupholder and storage; manual lumbar (driver's side only)	\$ -
3	99N	7.3L 2V Gas DEVCT NA PFI V8 - Horsepower 350 @ 3,900 RPM, Torque 468 lb/ft @ 3,900 RPM	\$ -
4	44G-73	Transmission - Ten-Speed Automatic Transmission with Neutral Idle and Selectable Drive Modes: Normal, Eco, Slippery Roads, Tow/Haul • Transmission Power Take-Off Provision	\$ -
5	145-RC	Regular Cab - Cab to Axle 60" 145" wheelbase	\$ -
6	68U	19,000 Lb GVW	\$ 815.00
7	660A	XL Package	\$ -
8	STD	Power Equipment Group - Manually Telescoping, Folding Trailer Tow Mirrors with Power/Heated Glass, Heated Convex Spotter Mirror, Integrated Clearance Lamps/Turn Signals	STD
9	STD	Spare key (1)	\$ -
10	STD	Cruise Control	\$ -
11	STD	Trailer Brake Controller (incl. Smart Trailer Tow Connector)	\$ -
121	473	Snow Plow Prep	\$ 250.00
3	67B	HD Alternator - 410 amp	\$ 115.00
14	86M	Medium duty batteries	\$ -
15	76C	Exterior Back Up Alarm	\$ 175.00
16	TGK	Max Trac Tires	\$ 215.00
17	X8L	4.88:1 Limited Slip rear Axle	\$ 395.00
18	18B	Cab Steps	\$ 320.00
19	51D	Spare Tire & Wheel - delete	\$ (85.00)
20	41P	Skid Plates	\$ 100.00
21	43C	110 v / 400 w Inverter	\$ 175.00
22	61J	Jack	\$ 55.00
23	872	Back up Camera Kit	\$ 415.00
24	96V	XL Chrome Package	\$ 225.00
25	18Y	Ford Pro Upfit removal (forced option)	\$ (400.00)
CONTROL			
			Total Options per Contract Price (list price) \$ 2,770.00
			Total Factory Options Discount (6%) \$ (166.20)
			Total Options per Contract Price (net price) \$ 2,603.80

225 New Britain Avenue
Plainville, CT 06062
Phone: 860.727.6302
www.gengras.com



Quote Number: 230630011.1

Aftermarket Accessories					
	Vendor / Manufacturer	Hours	Description	List Price	
1	Iroquols	2.0	IROQUOIS STANDARD DUMP BODY...9'-3/4 yard capacity with manual tarp/roller, hitch plate, Dump-through liftgate Whelen amber flashing lights mounted in cab shield cut at a 45 degree angle to provide front and sideways visibility and in rear vertical posts of the dump body. Body painted black	\$ 59,125.00	
2	Other	0.0	Helm Shop manual	\$ 410.00	
3	Other	1.5	Vent Visors on door windows & one (1) extra fob key	\$ 379.00	
4	Other	2.0	Ziebart rustproofing chassis and underside body	\$ 899.00	
5		0.0		\$ -	
6		0.0		\$ -	
Total Hours		5.5			
<i>Total Aftermarket Options (list price)</i>				\$ 60,813.00	
<i>Total Aftermarket Options Discount (20%)</i>				\$ (12,162.60)	
<i>Total Hours x \$130 / hour rate</i>				\$ 715.00	
Total Net Aftermarket Options plus Total Labor				\$ 49,365.40	
Trade Allowance					
Year	Make	VIN	Description / Mileage	Allowance	
2009	Navistar	1HTMMAALX9H042388	4300 SBA 4x2 58518 miles	\$ (9,000.00)	
2006	Navistar	1HTWDAZR46J344359	7400 4X2 w Dump body 59412 miles	\$ (9,000.00)	
				\$ -	
Total Trade in Allowance				\$ (18,000.00)	
Comments:			Additional fees / Charges		
This vehicle is in stock and is quoted subject to prior sale.			State of CT Trade in Assessment (Note: Fee is payable to State of CT):		\$ 200.00
			Dealer Conveyance Fee (\$799.00)		\$ -
			Registration Fee (estimated)		\$ -
			DMV Inspection Fee (as required)		\$ -
			Total Additional Fees		\$ 200.00
Customer:	Town of Stonington				
FIN Code:	QU177				
VIN:	1FDUF5HN4PDA07951		Total (per unit)		\$ 83,654.20
Quantity	1		Grand Total (all)		\$ 83,654.20

This quote valid for 30 days from the date created

Board of Finance -
The Strangler Beautification
Committee would like to
thank you for approving the
funding for the pavacade
fighting project. The reason
will soon become a reality
and welcome families and
all residents to experience all
our downtown has to offer!
Crest Theatre + the SBC



CT Department of Transportation
2800 Berlin Turnpike, P.O. Box 317546
Newington, CT 06111



CHA Companies
101 East River Drive, First Floor
East Hartford, CT 06108

Report of Town and Borough Meeting

Date of Meeting: 6/6/2023; 1:00 PM
Location of Meeting: Stonington Town Hall
Subject of Meeting: Meeting with Town of Stonington & Borough of Stonington
State Project No. 137-164
Rehabilitation or Replacement of Bridge No. 03906
Alpha Avenue over Amtrak and Local Roads

In Attendance

Danielle Chesebrough, Stonington First Selectman
Stacy Haskell, Stonington First Selectman's Office
Tim O'Brien, Stonington Board of Finance
Chris Greenlaw, Stonington Town Engineer
Jeff Pescosolido, Stonington Public Works Director
Tom Curioso, Stonington Deputy Public Works Director
Stonington Chief of Police
Michael Schefers, Borough Warden
Chief Hoadley, Borough Fire Chief
Isuf Vlashi, CTDOT Project Engineer
Francisco Fadul, CTDOT Supervising Engineer
Derick Lessard, CTDOT Principal Engineer
Donald Wurst, CHA Program Manager (Consultant Liaison Engineer)
Stan Juber, CHA Project Manager (Consultant Liaison Engineer)

Discussion

Derick Lessard began by thanking everyone for meeting and give an overview of the project process. The Designer of Record is Hardesty & Hanover, and it was noted they have not started work yet. Derick Lessard emphasized the purpose of the meeting was to come up with an alternative CTDOT and the town agreed with as well as addressing any comments the town may have. CTDOT's philosophy and goal for this project is to "get in, get out, and stay out for as long as possible". Meaning that CTDOT understands that any work on this bridge will have a significant impact to the community so choosing an alternative that minimizes work on the bridge over its entire service life is a benefit to all involved parties.

Stan Juber then gave a presentation outlining the bridge history and project development, what alternatives were looked at in the Rehabilitation Study Report (RSR), and why Alternate 4 (full replacement) was preliminarily chosen by CTDOT at that time (see enclosed meeting presentation slides). It was noted that Bridge No. 03906 is an Orphan bridge meaning neither the State nor the Town owns the bridge. The Town is responsible for maintenance of the roadway surface, joints, sidewalks and parapets because it carries a Town road. CTDOT is responsible for the periodic inspection and maintenance of all components below the roadway surface however the Town does have a statutory financial responsibility for rehabilitation projects undertaken by CTDOT. A RSR meeting was previously held to review the alternates and the outcome of the meeting was that complete replacement of the entire structure was

Report of Town & Borough Meeting, June 6, 2023

the best alternate. This alternate included removing 6 spans by turning them into approach embankments, building a new 2 span bridge over the railroad and the adjacent boat yard and increasing the profile to achieve the required clearance over the railroad. The primary reason this alternate was chosen was that it had a significantly lower Life Cycle Cost than the other alternates which resulted in significant cost savings to the State and the Town over the next 75 years. It was reiterated to the town that the designer has not begun work yet, with an authorization anticipated for August 2023. Among the tasks for the designer will be to perform a structure type study if a replacement design is ultimately selected. Part of the goal of today's meeting is to gather information to supply to the designer to be used in the design of the project. It is expected that the structure type study will be completed this winter, with the preliminary design completed next summer. Whichever design is finally selected, the Town would be asked to cover only 15% of Alternate 1, or approximately \$1.2 million. CHA explained that according to State statute the town will have to also contribute 15% to the cost of any future rehabilitation or replacement projects for this bridge.

A public informational meeting would be held to present the preliminary design, likely in Spring 2024. Then the project will go to final design, which will likely be completed in the fall of 2026, with construction to begin in Spring 2027. It is anticipated that the work will take two construction seasons (2027 and 2028). It is recognized that Alpha Avenue is the only access to the Borough. Therefore, vehicular traffic on Alpha Ave should be maintained, which would likely be done with alternating one-way traffic for several months during construction.

It was also noted that the presented dates were all preliminary and may change as the project moves forward. Mr. Juber then opened the floor for discussion.

General Discussion

Chief Hoadley expressed concern with accidents at the Trumbull Ave/Alpha Ave intersection blocking access to the bridge. No fire truck drivers currently live south of the bridge, so they all need to get over the bridge to respond to emergencies. He is also concerned with alternating one-way traffic during the summer (May-September). Permanently closing Main Street would cut off access to the bridge if an incident closes Water Street north of Broad Street. Cutler Street is not as important to fire service. He supports a new bridge at this location but is opposed to closing Main Street. Chief Hoadley also emphasized the significant impacts on traffic from previous projects on the bridge and noted that traffic volumes across the bridge have increased.

The Chief of Police is concerned that if Cutler Street is closed, the traffic diverted from Cutler Street onto Trumbull Avenue would cause additional accidents at the Trumbull Ave/Alpha Avenue intersection, blocking access to the bridge.

Several people expressed concerns about the intersection at Water Street, noting that the utility pole directly across from the south approach to the bridge has been hit repeatedly. It was noted the geometry of the intersection can be confusing to tourists.

Mr. Greenlaw asked if Alpha Avenue could be raised north of Trumbull Avenue to be above the FEMA flood elevation. Stan Juber noted that was an interesting idea but might be tricky because that intersection is outside the project limits and from that intersection north was a State road. Chris Greenlaw thanked the CTDOT for coming to have a discussion with the municipality and reviewed some of the concerns from his February letter. He also expressed concerns with pile driving, and the social impacts of the road closures and general construction. Concerns were expressed with dust during construction, and night work disrupting local inns. Derek stated that CTDOT would be looking to the Town to provide input on limitations of operations to be included in the construction contract that would help to minimize impacts to the residents.

Chris Greenlaw also mentioned impacts to surrounding structures if piles are being driven. Some of the adjacent structures are very old and driving the piles can create issues. He noted that Alternate 4 impacts seem to outweigh the cost benefit to some degree.

First Selectman Chesebrough stated that the town is leaning toward Alternative 3B but could accept a complete replacement as long as the two roads under the bridge remained open.

Don Wurst stated that if we go with Alternative 3B that would be considered a bridge replacement project because substructure elements would be replaced and in turn would make achieving the RR vertical clearance

Report of Town & Borough Meeting, June 6, 2023

requirement a necessity. This would result in a raising of the vertical curve over the bridge which had the impacts to the intersections both north and south of the bridge. This was something the town had concerns with.

It was noted that during Superstorm Sandy, the water rose as high as the fire station driveway, so the Fire Chief asked DOT to keep that in mind when designing elements within the flood zone.

First Selectman Chesebrough mentioned the structures under the bridge are important to the community primarily referring to the community center by Cutler Street.

First Selectman Chesebrough stated that the municipality wants to avoid miscommunication especially when providing information to the public and the press. Mr. Lessard emphasized that this is a team effort, and CTDOT is interested in sharing accurate information with the Town and the public and in hearing from the public. A copy of today's presentation will be shared with the First Selectman's office. Mr. Lessard asked for a list of stakeholders to be kept informed, perhaps by an e-mail list. The First Selectman said that she could put one together.

Warden Schefers reiterated his concerns about the Alpha Avenue/Water Street intersection. Mr. Juber replied that would be looked at during the project design, but due to the built-up nature of the area, making significant changes might be difficult.

Don Wurst explained the Statute governing clearances over railroads. New construction must meet the requirements; rehabilitation projects have a little more leeway. Design exceptions are possible, but difficult to get. Chris Greenlaw expressed concern that the Town might have liability if the approaches to the intersections were made steeper to accommodate higher clearance over the railroad.

Francisco Fadul mentioned "The Day E Paper" (titled "Viaduct Plan Would Have Big Impact" by Carrie Czerwinski) made a mistake when they wrote "The press release states the federal government will pay for 80% of the project, the state 5% and the town 15%, or \$3.8 million." The paper failed to mention the next sentence of the town notification letter send on January 20, 2023 that states the following: "The 15 percent Town funds will be calculated using the lowest project cost of all feasible alternatives, with the State funding the remaining portion calculated at the preferred alternative project cost." This in turn would make the town's share \$1,201,200.00, the federal government with \$20,386,400.00 and the state with the remaining balance of \$3,895,400.00 at the time the estimate was last calculated.

The following is a list of action items from the meetings:

Action Item No.	Required Action	Assign To	Status
2023-06 #1	List of stakeholders	Stonington	In progress
2023-06 #2	DOT internal discussion on alternative determination	CTDOT	In progress

Action Item Number = Year-Month: # for Action Item during same month

Submitted by:

Wurst, Donald

Digitally signed by Wurst, Donald
DN: E=DWurst@chacompanies.com,
CN=Wurst, Donald, OU=EH-EHCT105,
OU=User Accounts, DC=cha-llp, DC=com
Date: 2023.06.13 09:16:46-04'00'

Donald Wurst, Program Manager
CHA Consulting

Reviewed by:

Francisco Fadul

Digitally signed by Francisco Fadul
DN: C=US, E=francisco.fadul@ct.gov, O=CT Dept of
Transportation, OU=Bridge Consultant Design,
CN=Francisco Fadul
Date: 2023.06.13 10:42:58-04'00'

Francisco Fadul, Supervising Engineer
Connecticut Department of Transportation

Stanley C. Juber/scj/iv

cc: Attendees



PROJECT NO. 137-164

BRIDGE NO. 03906

Alpha Avenue over Amtrak and Local Roads (Frank Turek Viaduct)

Stonington, Connecticut

June 6, 2023

CHIA

Project Introduction

- **Project Team:**

- Derick Lessard, CTDOT Principal Engineer
- Francisco Fadul, CTDOT Project Manager
- Isuf Vlashi, CTDOT Project Engineer
- Donald Wurst, CHA Program Director
- Stan Juber, CHA Project Manager

- Designer of Record: Hardesty & Hanover

BRIDGE HISTORY

- 1940: Bridge No. 03906 built to eliminate grade crossings over the New York, New Haven and Hartford Railroad. (Bridges over railroads are generally owned by the railroad).
- 1970: Penn Central goes bankrupt, leaving ownership of the bridge legally indeterminate.
- 1983: Mianus River Bridge collapses, drawing attention to lack of funding and inspection of bridges in Connecticut.
- 1984: CT General Assembly passes the Infrastructure Renewal Program, which includes provisions for an “Orphan Bridge” Program.
- 1985: Lists of bridges needing work are compiled. Bridge No. 03906 is identified as being in poor condition.
- 1986: Orphan Bridge Program Regulations (RCSA Sec. 13b-283) adopted.
- 1991-1993: Major rehabilitation of Bridge No. 03906 performed under the Orphan Bridge Program.
- 2020: Bridge No. 03906 is found to be in poor condition. CTDOT Bridge Management unit initiates a project.

EXISTING FIELD CONDITIONS – BRIDGE DECK



Condition of deck overlay showing transverse and longitudinal cracks.



Condition of bridge parapets and sidewalks.

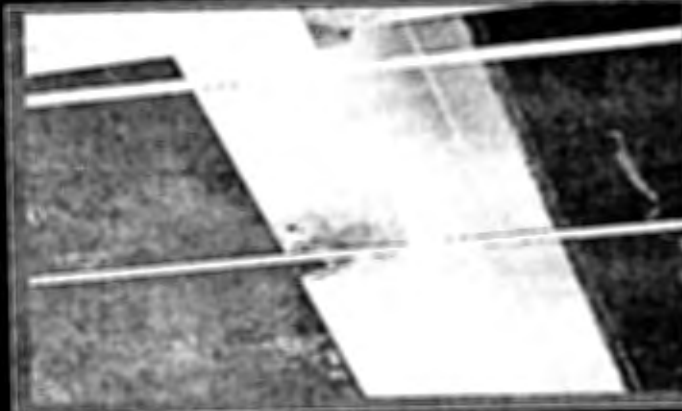


Condition of concrete deck showing random transverse cracks, efflorescence and isolated spalling (Spall is shown).

EXISTING FIELD CONDITIONS –SUPERSTRUCTURE



Close up of expansion bearings covered Pier over 4.



Electrical arcing over Amtrak Rail lines. Typical condition for Span 4 Girders.



View under Span 8 showing flange transition and field splices adjacent to Pier 6 and 7.

EXISTING FIELD CONDITIONS – SUBSTRUCTURE



Tree growing beside bearing pedestal under Pier 10015



Flange and bottom flange deterioration over center column

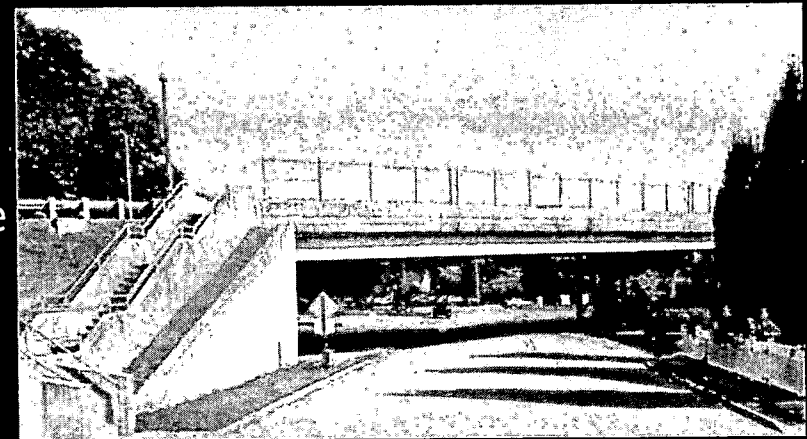
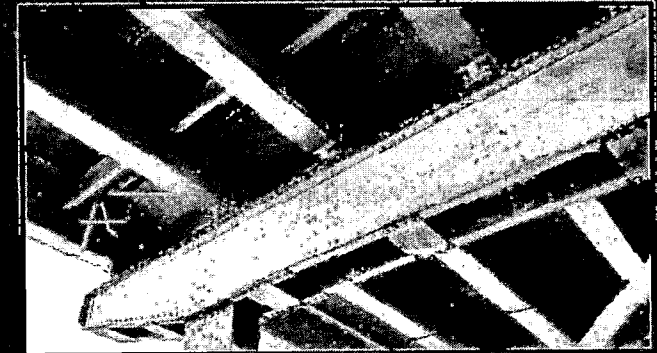


Abutment steelwork (Cyclic Steel) (10015) (10016) (10017) (10018)

PROJECT PURPOSE AND NEED

BRIDGE DEFICIENCIES:

- Bridge Substructure in poor condition:
 - Deterioration and section losses in critical areas of pier caps.
 - Pier columns exhibit section losses.
- Load Rating factors below 1.0 (should be at least 1.2).
- Other considerations:
 - Existing 18'-6" vertical clearance in Span 4 over Amtrak is inadequate: Standards require 22'-6".
- Fracture-Critical (piers): Failure of a fracture-critical member can result in the failure of the entire structure



BRIDGE DEFICIENCIES (continued)

- The superstructure is only rated 5 (fair) and is likely to become poor in about 10 years.
- More than 50% of the Pier Caps are in poor or serious condition.
- Bridge roadway width is less than desirable.
- Vertical clearances for Mathews Street/Main Street (13'-5") and Cutler Street (14'-0") are below the minimum standard section of 14'-3" to remain in place.
- Clear zones are not met at Matthew Street or Cutler Place.
- The approach rail systems at all approach corners do not meet current R-B MASH standards, and the transitions and the approach guiderail ends also do not meet current standards.

PROJECTS BEGIN WITH AN RSR

- The purpose of Rehabilitation Study Report (RSR) Alternates are to give options to establish project direction and budget for CTDOT Management.
- The engineer who prepares the RSR presents it at a meeting to a collection of DOT units who weigh in on the recommendations. Questions may come out of an RSR meeting that require more research and may alter the final approved alternate.
- The Alternate which is approved at the RSR meeting is then further developed during the design process.
- During the design process, discoveries are sometimes made that make major changes to the final design.

PROJECT DEVELOPMENT

- May 24, 2022 – Presented RSR; DOT requested further development of Alternates: bringing the bridge up to a 7 (Good), improving Load Rating, and improving railroad clearance.
- June-July 2022 – Further developed alternates based on requests at the RSR meeting.
- August 18, 2022 – Presented revised Alternates (3A, 3B, and revised 4/full replacement); Alternate 4 is the clear choice based on Life Cycle costs. DOT Finance to be consulted about additional funding.
- November 3, 2022 – Follow-up RSR Meeting to finalize decision to go with Alternate 4 (new 2-span bridge).
- January 20, 2023 – Town Notification Letter
- January 23, 2023 – Meeting with Town of Stonington.
- February 16, 2023 – Town sends questions about project to DOT; response sent March 15.
- March 2023 – Initial contacts with Borough, Dodson's Boatyard, COMO; continued review of bike/pedestrian impacts.

Current Anticipated Project Schedule Key Dates

- Spring 2024: Public Information Meeting.
- Summer 2024: Preliminary (30%) Design Approval; semi-final design development begins.
- Fall 2026: Final Design Plans completed; project advertised for construction.
- Spring 2027: Begin construction.

Dates are subject to change as project progresses.

RSR Alternative Highlights

Alternative 1 – Pier Cap Replacement and Strengthening

- Pier caps filled with concrete, bearings cleaned and painted, Pier 4 replacement, Span 8 Girder strengthening

Alternative 2 – Pier Replacement and Strengthening

- Replace all piers and bearings, Span 8 girder strengthening

Alternative 3 – Pier Replacement, Strengthening, Deck Patching

- Replace all piers and bearings, Span 8 girder strengthening, parapet replacement, minor deck patching - was further developed into 3A & 3B:

Alternative 3A – Pier Replacement, with Structural Repairs/Strengthening

- Bring bridge condition up to a "7"
- All load rating factors at least 1.2

Alternative 3B – Major Reconstruction, Raise Roadway Profile

- Replace all bridge spans and piers, profile adjustment to meet MVC over railroad

Alternative 4 – Bridge replacement and Span Removal

- Replace entire bridge, remove 6 spans, increase profile to achieve MVC over railroad



RSR Alternative Negatives

Alternative 1 – Pier Cap Replacement and Strengthening

- Most problematic features remain (limited clearances, low load ratings, fracture criticality, future repair needs) leading to limited life and high future costs

Alternative 2 – Pier Replacement and Strengthening

- Many problematic features remain (limited clearances, future repair needs) leading to limited life and high future costs

Alternative 3A – Pier Replacement, with Structural Repairs/Strengthening

- Retains limited clearances, highest future costs

Alternative 3B – Major Reconstruction, Raise Roadway Profile

- Most expensive initial cost; retains existing abutments which will limit service life and retains substandard clearances over Cutler Street and Main Street; more expensive maintenance than Alternative 4

Alternative 4 – Bridge replacement and Span Removal

- Closes Cutler Street and Main Street

2022 COST ESTIMATES - (ALL ALTERNATES)

Rehabilitation Alternates	Structure Cost	Highway Cost	Rounded Total Cost (Including other & incidentals)	Cost Difference
1- Pier Cap Rehabilitation, Pier 4 Replacement and Girder Strengthening	\$2,889,000	\$185,500	\$8,008,000	N/A
2 - Pier Replacement and Girder Strengthening	\$3,142,300	\$185,500	\$8,640,000	+\$632,000
3- Pier Replacement, Girder Strengthening and Deck Patching	\$5,787,000	\$589,200	\$15,843,000	+\$7,203,000
3A - Pier Replacement, with Structural Repairs/Strengthening to bring up to a "7" and 1.20 RF's	\$7,138,000	\$589,200	\$19,108,000	+\$11,100,000
3B - Pier Replacement, Full Bridge Replacement, Raise Roadway Profile	\$9,875,000	\$1,389,000	\$27,651,000	+\$19,643,000
4 - Bridges Replacement with Removal of 6 Spans	\$9,034,700	\$1,389,000	\$25,483,000	+\$17,475,000



Funding Sources

- Per Conn. Agencies Regs. § 13b-283-5 / E&C – 24 Orphan Bridge Funding:

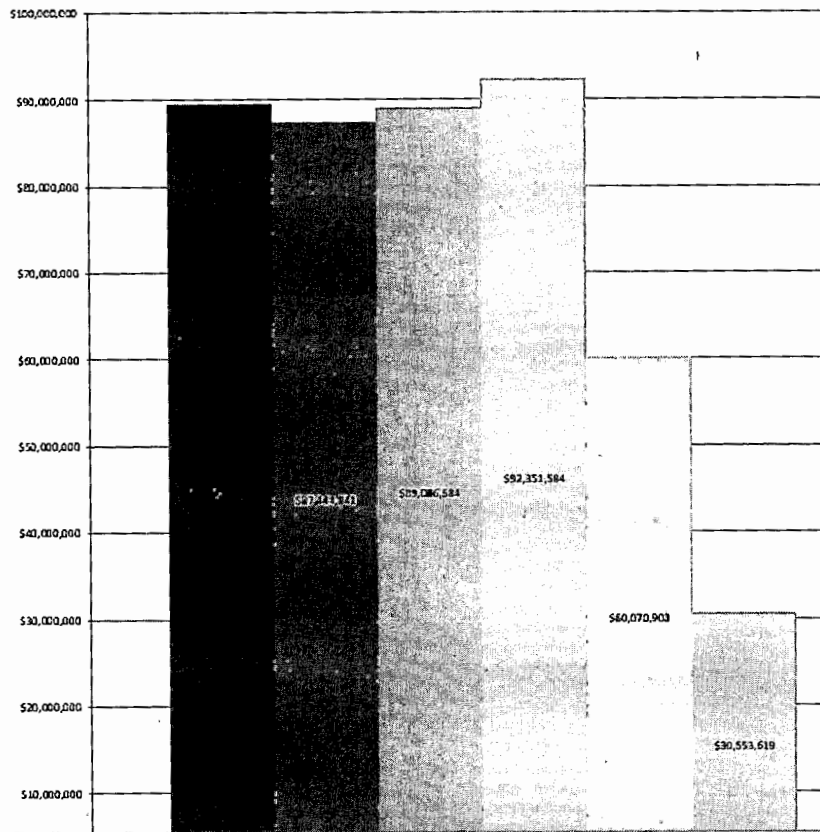
	Total Cost	80% Federal	5% State	15% Town
Alt 1	\$ 8,008,000.00	\$ 6,406,400.00	\$ 400,400.00	\$ 1,201,200.00
Alt 2	\$ 8,640,000.00	\$ 6,912,000.00	\$ 432,000.00	\$ 1,296,000.00
Alt 3	\$ 15,843,000.00	\$ 12,674,400.00	\$ 792,150.00	\$ 2,376,450.00
Alt 3A	\$ 19,108,000.00	\$ 15,286,400.00	\$ 955,400.00	\$ 2,866,200.00
Alt 3B	\$ 27,651,000.00	\$ 22,120,800.00	\$ 1,382,550.00	\$ 4,147,650.00
Alt 4	\$ 25,483,000.00	\$ 20,386,400.00	\$ 1,274,150.00	\$ 3,822,450.00
Alternate Cost Breakdown:				
	Total Cost	80% Federal	State (Remaining)	Town (15% of Alt 1)
Alt 4	\$ 25,483,000.00	\$ 20,386,400.00	\$ 3,895,400.00	\$ 1,201,200.00

- DOT will seek other funding to limit Town share to 15% of Alt. 1 (\$1.2M) even if another Alternate is selected.

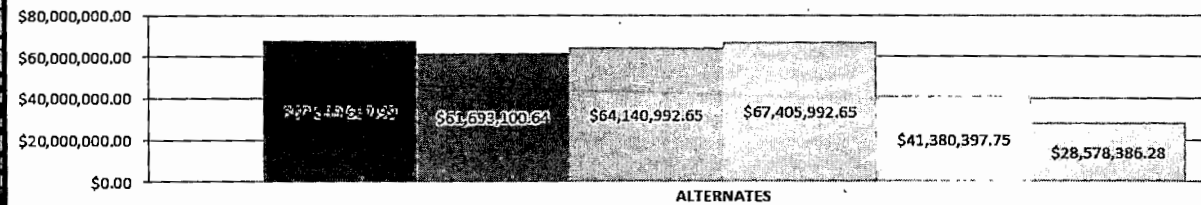


Life Cycle Cost Analysis

DOLLARS SPENT PER APPLICABLE YEAR INFLATION AT YEAR 75
(ASSUME NO DISCOUNT WITH A 2% INFLATION RATE)



PRESENT VALUE OF ALTERNATES
(WITH REAL DISCOUNT RATE OF 0.78%)



- Alternate 1
- Alternate 2
- Alternate 3
- Alternate 3A
- Alternate 3B
- Alterntate 4



CURRENTLY SELECTED ALTERNATIVE – ALTERNATE 4

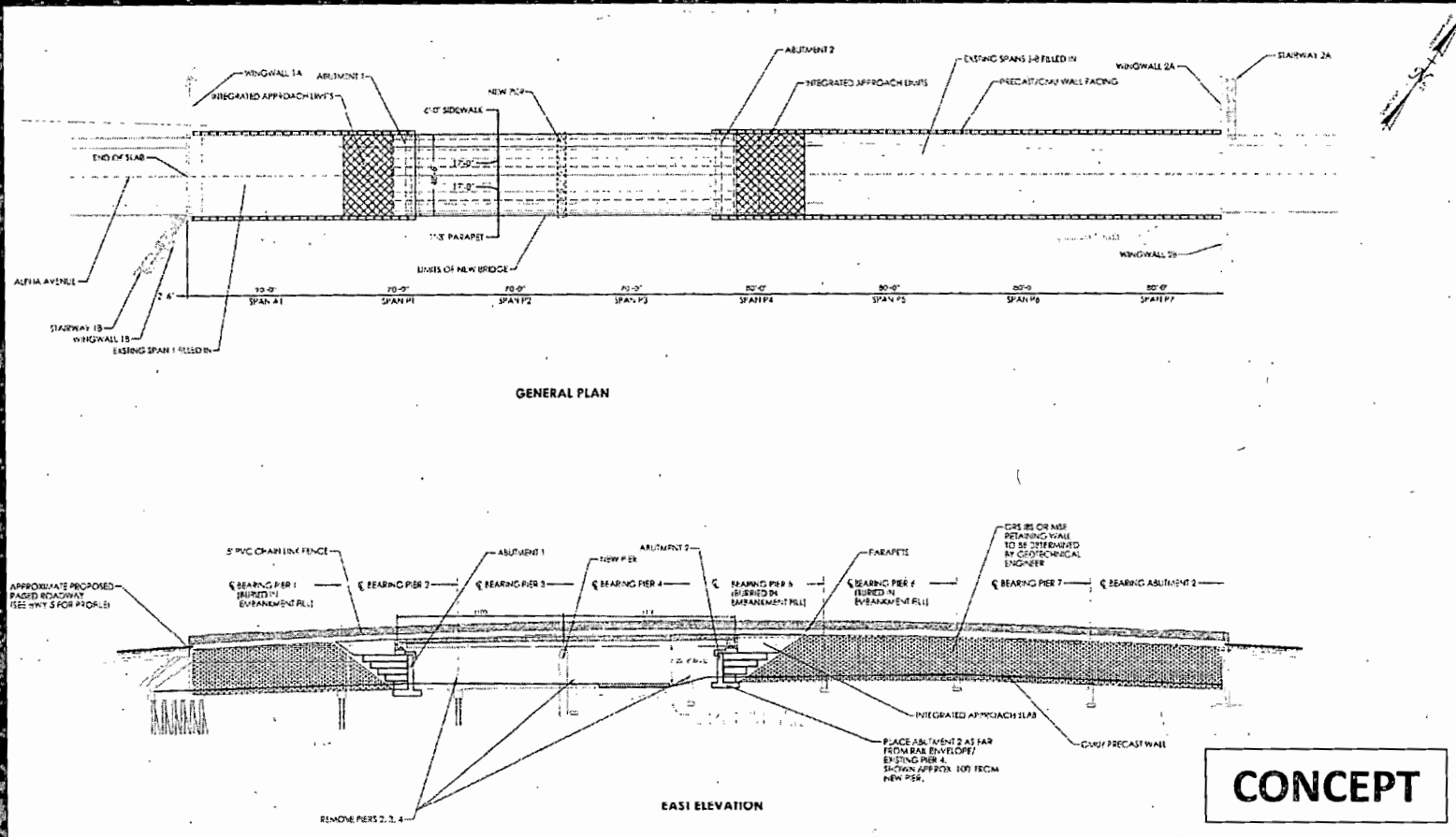
Major Reconstruction, Raise Roadway Profile

- Replace entire bridge with a new 2 span bridge, eliminate 6 existing spans (north of Amtrak & south of boatyard), increase vertical clearance over Amtrak.

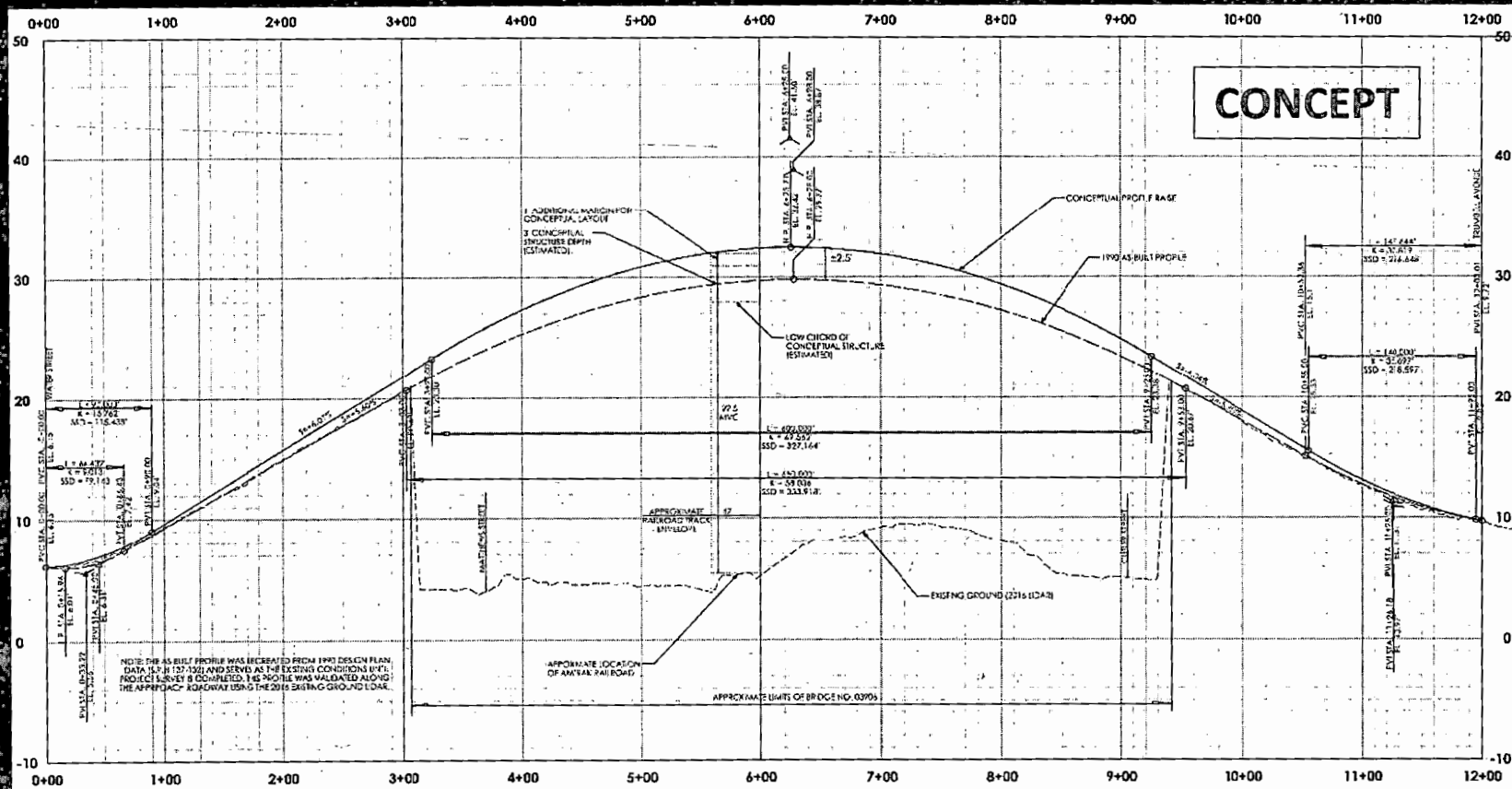
Reasons for Recommended Alternative:

- New structure provides long-term structural integrity of Bridge No. 03906
- Replaces substandard parapet and upgrades guiderail to MASH
- Longest Service life (75 years)
- Lowest Life Cycle Cost
- Minimizes future maintenance costs and bridge inspections by using low-maintenance materials and reducing the span length
- Minimizes future costs to Town (15% of all project costs)
- Achieves Vertical Minimum Under clearance to RR (22.5')

ALTERNATE 4 – CONCEPTUAL PROPOSED STRUCTURE



ALTERNATE 4 – Existing/Conceptual Proposed Profile

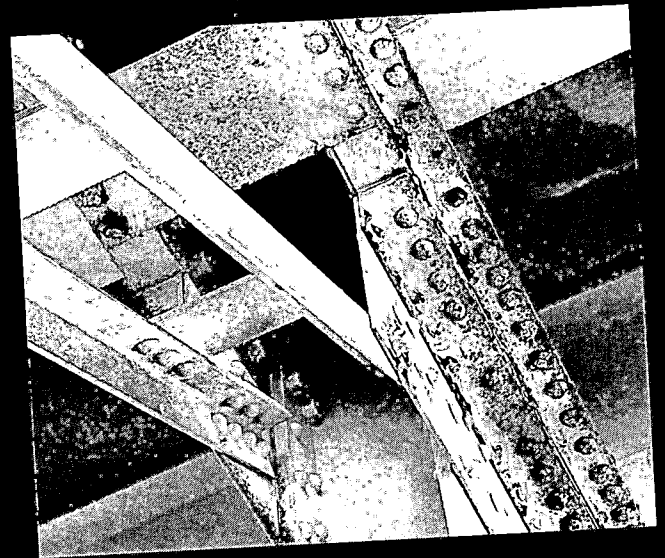
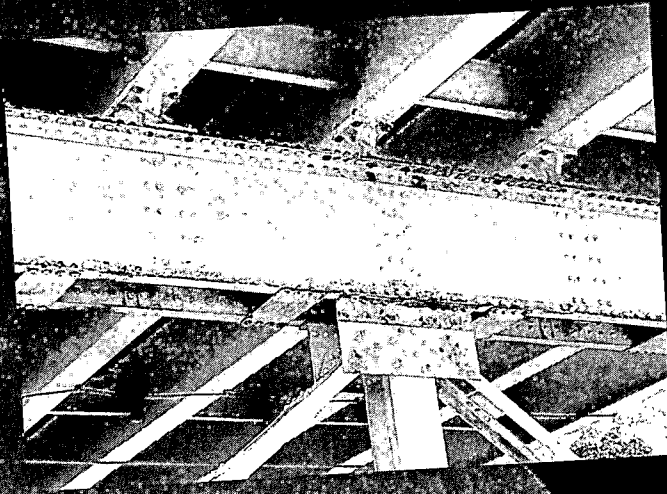


Development of the Replacement Structure Design

- The RSR development process focused primarily on rehabilitation alternates, with the full replacement option included for comparison purposes. (RSRs include do-nothing & complete replacement for benchmarks).
- When complete replacement became the preferred alternate, it became necessary to further develop the concept. Therefore, a structure type study phase was added to the design scope.
- The structure type study will look at several design alternatives, including the feasibility of partial “off-line” construction to reduce the duration of alternating one-way traffic.
- Now seeking Town input to determine the actual design.

THANK YOU FOR YOUR INVOLVEMENT.

QUESTIONS?





TOWN OF STONINGTON

ADMINISTRATIVE SERVICES DEPARTMENT
PATTI L. BURMAHL, DIRECTOR

152 Elm Street • Stonington, Connecticut 06378
(860) 535-5000 • Fax (860) 535-5063

July 28, 2023

To: Stonington Board of Finance Members

Subject: Salary Adjustments

Due to outstanding performance and retention concerns for three staff members in our SPAA (Stonington Public Administrators Association) union, our exempt professional and supervisors' union, the Town is making salary adjustments to these staff members to bring their salaries up to the midpoint for their pay grades.

The cost impact of these salary changes in fiscal 2023 – 2024 is \$15,871 and I commit that the Town will be able to cover this through line-item transfers come January 2024; there will be no additional appropriations required.

I wanted to make the Board of Finance aware of this situation now in the spirit of open communications and background for a line-item transfer request that will be forthcoming in early 2024.

Sincerely,

Patti L. Burmahl
Director of Administrative Services