

# TOWN OF STONINGTON, CONNECTICUT



## **ADOPTED BUDGET**

**For the Fiscal Year July 1, 2019 – June 30, 2020**

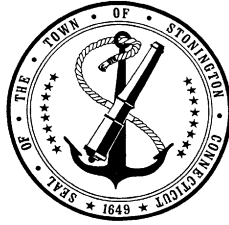
**The following was adopted by referendum vote on April 30, 2019**

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# TOWN OF STONINGTON

SELECTMAN'S OFFICE  
ROB SIMMONS  
FIRST SELECTMAN

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## 2019 – 2020 ANNUAL BUDGET MESSAGE

*A budget is not just a list of numbers – it is a fiscal roadmap that reflects the policy objectives and requirements of the coming fiscal year and beyond.*

In accordance with Chapter IX, Section 9-1, of the Stonington Town Charter, the First Selectman is required to present to the Board of Finance and Selectmen an itemized annual operating budget. Paragraph B-1 of the same Charter asks the First Selectman for a “***budget message***” highlighting the important features of the budget plan including among other things any major changes from the current fiscal year in expenditures, financial policies and revenues. The message should also explain the reasons for such changes.

Before getting into the details of the budget plan, it is appropriate to mention the hard work and diligence of our Board of Finance over the years. The appointment of June Strunk as Chair, as well as the continued service of 18-year former Chairman Glenn Frishman, attests to the vast experience, collaborative spirit and non-partisan workings of this important Board. It is also worth noting that the newer members of the current Board of Finance – Tim O'Brien, Michael Fauerbach, Blunt White, Lynn Young and Danielle Chesebrough – have demonstrated a professionalism which is remarkable. The Town of Stonington is lucky to have such a Board.



When we think of a budget we often get distracted by columns of figures. There is a tendency to do what we can to keep the numbers down relative to the previous year. This is a very natural response especially when times are tough. Our taxpaying constituents deserve the best we can deliver which often goes to the bottom line. But it is also true that a budget is a monetary reflection of the public policies which we embrace. We want good schools. We want good roads and bridges. We want our fellow citizens to feel safe which means we want a good police force, fire departments and emergency services. We want the best people we can find to serve our wonderful town – and all this costs money. So, we have to look beyond the simple expenditures to see the policies they reflect and the return on investment which we hope they will generate in the coming fiscal year.

As well, it is worth considering what The Day recently published in an editorial titled “Fiscal fix must include structural change.” This is an important consideration when we look at the impact of Connecticut’s fiscal policies on towns and cities across the state. This time last year saw the State proposing significant cuts to Education grant funding as well as proposing that the Town contribute over \$1,000,000 to the State Teachers’ Retirement Plan. In fact, former Governor Malloy zeroed out all Adult Education and Education Cost Sharing [ECS] funds for Stonington – as if the education of Stonington children and adults is not worth a penny of state aid.

Given this background, it is somewhat encouraging that Governor Lamont’s February 22, 2019 Budget Impact on Stonington reflects a 22.6% cut with \$956,340 for ECS [down 26.7 % from the prior year] and \$7,818 for Adult Education, [down 5.9% from the prior year]. While Local Capital Improvement funds dropped 14.5% to \$111,158, Town Aid Road [TAR] funds, Grants for Municipal Projects and the Municipal Stabilization Grants all remained at prior year levels. Governor Lamont also added \$100,054 as a Teacher’s Retirement Contribution for Stonington which will present an increase in expenditures if approved.

We understand that Governor Lamont’s Proposed Budget for FY 2019-2020 is just the beginning of the budget process. These numbers can change as the Connecticut General Assembly begins its work. We also understand that the State of Connecticut is in a deep fiscal crisis where structural changes will be necessary to fix the problems. Nonetheless, when compared to last year, these numbers are much more encouraging.

***MAJOR CHANGES IN EXPENDITURES.*** The largest and most significant component of this budget cycle is the continued increase in debt service arising from the renovations of the Deans Mill and West Vine Street Schools. In what is the largest bonding project in town history, we expect to spend over \$50 million Town dollars. We are fortunate that the state of Connecticut has chosen to reimburse us at a 32% discount rate rather than 25% as originally anticipated. But the cost of these two projects will certainly make debt service a significant portion of the budget in coming years even though our excellent AA1 bond rating provides a favorable rate of interest.

Another significant issue regarding the school system, is the decision by the Board of Education to close the Pawcatuck Middle School and consolidate the two middle schools into one at the Mystic Middle School, which has been renamed the Stonington Middle School building on Mistuxet Road. The Board of Education has estimated that consolidation of the middle schools is expected to save about \$1 million in operating costs annually. Conversely, the costs of adapting the Mystic Middle School to accept the students from Pawcatuck Middle School, and the conversion of the Pawcatuck Middle School to Board of Education Administrative offices is expected to offset these savings in year one. Clearly some of these figures depend on decisions not yet made but may result in additional unforeseen costs to the Town.

After debt service from school construction/conversion projects, we expect substantial capital costs in funding new vehicles and equipment for the Highway Department through the Capital Improvement Program appropriation. The Town is currently using a lease-to-purchase system for vehicle acquisition in the near term, in order to spread acquisition costs over a longer time frame, but the 19/20 budget anticipates funding equipment purchases with cash in the coming fiscal year. Anticipated costs for the Highway fleet scheduled replacements over the next five years is anticipated to be about \$2.6 million dollars.

The Department of Public Works has instituted a new 20-year plan for vehicle acquisition and replacement. As the aging fleet is replaced, all trucks have been equipped with a GPS capability to ensure safe and efficient deployment of the vehicles during routine and emergency operations. This new program is already paying dividends in safety, efficiency and on-road vehicle accountability.

The Police Department successfully upgraded its communications center and radio system in the 18/19 fiscal year, however, one of the consequences of the upgrade is an increase in radio maintenance in the Police budget of \$56,000. The upgrade of Police communications served as an example of collaboration with the State of Connecticut focusing on shared services that saved both the Town and State millions of dollars, while still providing a state-of-the-art communications system.

Solid waste management is a critical component of Town provided services. In 2018 one of the Town's long-time residential trash haulers was sold to another, larger, regional hauler. While we expect the new company to continue the honor the current contract through June 30, 2019, we anticipate a possible increase in residential trash pickup for the 19/20 fiscal year, but terms of that possible future contract are still in negotiations. We are also looking at possibly expanding the current contract with our other residential trash hauler to take over 100% of the Town's residential trash collections, to mitigate the expected large increase from the regional hauler. In addition to the change in haulers, the volume of the Town's municipal solid waste is expected to increase by 550 tons above last year, adding or resulting in an additional \$30,000 in tipping fees to the Town. While the final outcome of these changes has yet to be resolved, there will almost certainly be an increase in costs to the Town.

Last year's budget saw \$10,000 budgeted for Southeast Area Transit [SEAT] Bus Route #10 and #108, both of which operate in Stonington. SEAT had requested \$24,675 for those routes for 18/19 but at that time the Town thought it wise to explore other potential solutions to the area's transportation needs. The Human Services Department worked with the Pawcatuck Neighborhood Center to see if the Town could come up with an alternative system of providing rides to Stonington residents who are not necessarily senior citizens. When that effort failed, the Board approved an additional \$14,675 to cover SEAT costs for the remainder of the fiscal year. Consequently, the fiscal 19/20 budget requests to fully fund SEATs request of \$25,292 which is a 2.5% increase over prior year. While the FY 2019-2020 shows a SEAT budget increase of 152.92%, year over year, due to the reasons stated above, the true year over year increase was only \$617, a 2.5% increase over the prior fiscal year. It is worth noting that at this time, SEAT is exploring a pilot program specifically for Stonington called a "micro-transit option" that allows riders to make calls for service.

Based on events over the past year, the Water Pollution and Control Authority (WPCA), has made two significant requests through the Capital Improvement Project (CIP) fund. During the current fiscal year, the State Department of Energy and Environmental Protection issued an Administrative Order relative to the Mystic Waste Water Treatment plant, for non-compliance with its operating permit. While all management problems and issues have been resolved, the facility still operates at close to capacity. Because of this pressure on capacity, the WPCA is requesting funding for two initiatives, the first involves an inflow and infiltration (I & I) study, to determine if unmetered water is entering the Mystic plant due in part to illegal residential sump pump flows and/or through infiltration into old sewer mains during times of high tidal waters and rainfall. The second initiative calls for the reactivation of transmission lines from the Mystic plant to the Borough plant which is currently operating at below 50% capacity. Since the taxpayer has already funded the diversion system, plus the unused plant capacity, and since a failure to divert will impede future economic development in Mystic Village, this funding is critically important.

***MAJOR CHANGES IN FINANCIAL POLICIES.*** An important initiative of the Board of Selectmen is the reorganization and re-alignment of Town Hall personnel and functions. Vacancies in the Human Services Department have been filled by promoting the Human Services Manager to Director and hiring new recreational personnel. A revitalized Human Services Department, working with the Stonington Community Center, the Mystic YMCA, Westerly WARM Shelter, the Pawcatuck Neighborhood Center and other non-profit providers is doing just that. Governor Lamont has promoted “shared services,” and we are working hard to ensure that our municipal Human Services functions coincide with the mission and goals of our non-profit partners. We hope to ensure savings through collaboration while avoiding duplication and competition.

New policies are also being implemented by the Department of Public Works to better manage our fleet of vehicles, reduce costs by terminating residential leaf collection, promote efficiencies through landscaping and turf management training and taking the ‘politics out of paving’ with a computer based interactive road maintenance system.

Since 1993, the Town has managed health care costs through a self-funded health insurance RESERVE ACCOUNT AGREEMENT [RAA]. Using a so-called “matrix” system, surpluses and deficits held in this account are shared in proportion by General Government [ “Town” ] and the Board of Education based on the number of employees. In recent years the Board of Education has reduced payments into the account to reflect a proportion of “claims” rather than “employees.” Because the document establishing the RAA was a contract agreed upon by the Boards of Education, Finance and Selectmen, any change of policy must be mutually agreed upon by “all parties.” While this change of policy has not taken place officially to date, it is mentioned as an item of significant potential interest and a major change in a financial policy that has been in place for 25 years.

***MAJOR CHANGES IN REVENUES.*** A budget is more than expenses. It is revenue projections. About 93% of fiscal 19/20 anticipated revenue is expected to come from the local real estate, motor vehicle, and personal property tax levy. In a good economy with a growing grand list this is a reliable source of revenue, but Stonington has had less than 1% grand list growth immediately after 2008. In an effort to turn that around, the Town Planning department, amendments to the Plan of Conservation and Development, proactive activities of the Economic Development Commission and the diligent work of our Architectural Design Review Board and Planning & Zoning Commission have yielded new and exciting projects that promise to grow the grand list while maintaining the special rural character of our town. These efforts have been recognized by The Westerly Sun when they wrote in January 2019, that the “Stonington Building Boom” was one of the top 10 success stories of 2018. Compared to Westerly, they wrote that “Stonington sat on the other side of the development ledger in 2018 – projects abounded.”

Over the past three years, the value of commercial and residential building permits applied for totaled \$205,776,789, which is just short of the total value of permits for the previous eight years of \$222,042,307. These permits reflect substantial investments such as the Davis-Standard Expansion, the YMCA addition, Thread Mill Housing, Prospect Place Phase II, Saint Michael’s Church, Perkins Farm Campus [Phases I, II and III], Masonicare Elder Care Facility, Snediker Yacht Restoration “Doris Project” and so on.

At a time when state grants and revenue streams are declining, we are actively seeking other sources of revenues which derive from the work by dedicated members of the Town Hall staff. They have risen to the challenge by requesting or facilitating grant funds from various sources such as non-profits, state agencies and universities as follows:

Pawcatuck Streetscape Project for \$500,000 [withdrawn by the state];

Davis-Standard grant from DECD for \$1.3 million;

Edyth K. Richmond Housing for \$1.2 million;

Route 27 Road Safety Audit;

Mystic River Boathouse Park clean-up for \$200,000;

Landfill Equipment Upgrade for \$12,000;

Clean Energy Community Bright Idea Grant of \$10,000;

DEEP Pump Out Facility for \$3,000;

CT Department of Housing Disaster Relief for \$150,000;

Town Dock South Pier for \$255,000; and

Stonington Breakwater Repair of \$155,000

TOTAL STAFF INITIATED GRANTS      \$3,785,000.00

On another positive note the Town continues to maintain its excellent tax collection rate of 99% by the Tax Collector's Office. Also, improved motor vehicle property tax collections year-over-year, despite serious problems with the state Department of Motor Vehicles computer information system, are a definite bonus to the Town assuming we can continue to collect them. But this is now an open question, due to State proposals regarding taxation of motor vehicles. In 2017 the Town of Stonington assessed in-town motor vehicles at \$148,888,500 for tax purposes. Should the State eliminate the Motor Vehicle Property Tax [MVPT], which State Senator Looney has promised, we estimate that the Town mil rate would increase 5.03% over prior year. This would, in turn, require an increase to the real estate or personal property tax, or a cut in Town services. However, Town leaders are working

with our Hartford delegation, the Connecticut Conference of Municipalities [CCM] and the Council of Small Towns [COST] to fight this legislation.

Senator Looney has also proposed a statewide municipal property tax scheme designed to shift funds from Connecticut's suburban and rural towns to so-called 'high mil rate' municipalities in order to "equalize" their tax burden. Like the MVPT, this tax will increase the property tax burden on our local municipalities to benefit the cities. A more traditional method of dealing with urban areas high mil rates, given the large number of non-profit entities in the cities, would be a more robust PILOT payment from the state, or enable a more robust Municipal Service Fee program such as the one Masonicare has with the Town. The outcome of this legislation is uncertain.

Now, more than ever, Stonington must address the problem of growing its own grand list and actively supporting local businesses which pay so many of our bills. On this point, the Director of Assessment declared that the October 1, 2017 grand list showed year over year growth of 4.62% -- the largest growth in a decade, and the first time since 2008 that we have exceeded 1% of growth. The 2018 increase added an additional \$22,001,589 to the October 1, 2018 grand list to \$2,793,031,779. This good news is due in part to the 2017 reassessment, and in part to our efforts to welcome new development which is compatible with the history, culture, and character of our town.

**CONCLUDING REMARKS.** A budget is not just a list of numbers – it is a fiscal roadmap that reflects the policy objectives and obligations of the coming fiscal year and beyond. Some of these requirements reflect past practices and are easy to anticipate. Others involve future needs. And still others anticipate variables such as weather, uncertain economic conditions, declining reimbursements from the State and Federal Governments, and the vagaries of grant awards. In particular, the uncertain fiscal condition of the State of Connecticut is an ongoing concern to those charged with developing a comprehensive municipal budget for FY 2019-2020.

But one thing is certain. We are fortunate to have an extraordinary resource of dedicated and public-spirited taxpaying citizens, volunteers, employees, clerical staff, managers and elected officials who have done their best to put “Stonington First”. The Board of Selectmen has worked closely and cooperatively with the Boards of Finance and Education, Police Department and various other Town Departments and Authorities to prudently craft a budget to meet our needs, if not our desires, in what continues to be a very challenging time for us all.

Respectfully submitted,

Robert R. “Rob” Simmons, First Selectman



**TOWN OF STONINGTON  
BUDGET CALENDAR  
2019-2020 FISCAL YEAR**

<b>November 1, 2018</b>	Budget packets to submitting departments.
<b>December 7, 2018</b>	Itemization of Expenditures, Budget Commentary and Professional Services are sent to Finance Office.
<b>December 28, 2018</b>	Departmental Budget Requests are compiled by the Finance Office and sent to the First Selectman
<b>January 2019</b>	First Selectman will meet with Department Heads to review submitted budgets. First Selectman forwards his budget to the Board of Finance.
<b>February 2019 - March 2019</b>	Board of Finance review of Departmental Budgets.
<b>No later than March 1, 2019</b>	Board of Education Budget to First Selectman and Board of Finance.
<b>March 2019 - April 2019</b>	Board of Finance finalizes its recommended budget for Public Hearing.
<b>April 9, 2019</b> (Not later than the 1 <sup>st</sup> Monday in May)	Board of Finance must hold a Public Hearing on the Budget
<b>April 22, 2019</b> (No later than the 3 <sup>rd</sup> Monday in May)	Annual Town Meeting on the Budget must be held

## **THE TOWN OF STONINGTON**

The Town of Stonington is located in the southeastern corner of Connecticut, bordering Rhode Island to the east, Long Island Sound to the south, Groton, Ledyard and North Stonington to the west and north. Fishers Island and Long Island can be seen to the southwest and Block Island to the southeast. The rocky shoreline has many peninsulas, islands, coves and marshes.

Stonington boasts a rare and attractive combination of seaside and semi-rural working and living sites. The Town is within two hours or less of major research and transportation centers in Boston, Providence, New Haven, Hartford and New York. Access via I-95 is minutes away. Major airports are located nearby in Groton, Hartford, Springfield, Providence and Boston. Amtrak trains are located in the Village of Mystic located within the Town of Stonington, New London and Westerly, Rhode Island.

The Town of Stonington, covering 42.7 square miles in New London County, was settled in 1649. The 2010 census population totals 18,293, with 10% residing in the Borough. Two other concentrated areas are the Pawcatuck and Mystic sections of the Town, which have 40% and 20%, respectively, of the Town's population.

The Borough of Stonington, the oldest borough in Connecticut, was incorporated in 1801. Steeped in the history of its past as a whaling port and home of the last remaining commercial fishing fleet in the State, it includes a number of large, well maintained homes of former mariners including Nathaniel Palmer.

Pawcatuck has continued its proud heritage as the home of industrial leaders such as Davis Standard Corporation, the premier supplier of plastic extrusion systems.

Mystic was developed around the shipbuilding industry. Today Mystic boasts three distinct visiting areas. Historic Downtown Mystic is rich with diverse specialty shops, Mystic Seaport, and the Museum of America and the Sea, which provides an inside, look at New England's maritime heritage. Olde Mystic Village has over sixty shops set in a New England style village and Mystic Marine Life Aquarium. Old Mystic is the original community at the head of the Mystic River and Foxwoods Resort Casino is fifteen minutes north of Mystic.

### **Organization of the Government**

The Town adopted a charter, its first, on November 7, 1989, which calls for a Town Meeting form of government. The Town Meeting acts as the legislative body. The three-member Board of Selectmen acts as the governing body for most matters with certain boards and agencies having jurisdiction over specific areas such as the Board of Finance, Water Pollution Control Authority, Board of Education, Planning and Zoning Commission and Zoning Board of Appeals. The First Selectman is the Chief Executive Officer, with an appointed Director of Administrative Services to maintain continuity of government services.

The financial administrator of the Town is the Director of Finance. The Director of Finance administers and accounts for all Town funds. The Town provides a full range of services including public safety, street maintenance and sanitation, health and human services, public parks and recreation, libraries, education, culture, public improvements, planning and zoning, water, sewer and general administrative services.

The Town is divided into five voting districts, and Town elections are held biennially in odd-numbered years.

### **Accounting System**

The Town's accounting system is organized and operated on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds utilized by the Town are as follows: general, special revenue, capital projects, internal service, enterprise, and trust and agency. The type and number of individual funds is determined by GAAP and sound financial administration. The general fund operations are maintained on a modified accrual basis, with revenue being recognized as it becomes both measurable and available and expenditures being generally recognized when the services or goods are received and liabilities incurred. Accounting records for the Town's internal service, enterprise and nonexpendable trust funds are on the accrual basis of accounting.

The Town maintains a system of internal accounting controls to provide reasonable assurance that the books and records reflect authorized transactions of the Town. Internal accounting controls involve activities that relate to authorizing, processing, recording and reporting transactions, and include controls such as the division of key duties and responsibilities among different employees and the existence and implementation of standardized operating procedures.

Controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use; and (2) the reliability and accuracy of financial statements. The concept of reasonable assurance recognizes that the cost of internal control should not exceed the benefits likely to be derived, and that the evaluation of cost and benefits requires estimates and judgments by management. The Town believes that its internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

### **Budgetary Control**

No later than the fifteenth day of March, the First Selectman shall present to the Board of Finance and the Board of Selectmen an itemized annual operating budget, including the Board of Education budget. The Board of Finance shall hold one (1) or more public hearings no later than the first Monday of May. The Board of Finance shall have the authority to increase or decrease the budget submitted by the First Selectman. Within fifteen (15) days after holding the final such public hearing, the Board of Finance shall approve an operating budget and file the same with the Town Clerk for submission to the Annual Town Budget Meeting, which is to be held no later than the third Monday in May. If the budget has not been submitted or petitioned to a Referendum, the budget as presented may be adopted by a majority vote of those present and voting thereon. Upon approval of the Budget by vote of the Town Meeting or Referendum, said budget shall be deemed to constitute the appropriation to each Department, or sub-Department thereof, and to each Office, Board, Agency and Commission of the Town. Additional appropriations may be made during the year by the Board of Finance in an amount not to exceed \$20,000 in any one line item, or accumulative approval of additional appropriations above 0.5% of the current annual budget.

Budgetary control is maintained by an encumbrance system. All purchases require a purchase requisition and a purchase order. Funds are recorded as encumbered when the purchase order is issued and expenditures are recorded when the Town issues a check or incurs liability. All unencumbered appropriations lapse at year end; except in the Capital Projects Funds where appropriations are continued until completion of the projects. Budgetary control in the Capital Projects Funds is achieved by the constraints imposed by the project's authorization or grant awards related to these funds.

**TOWN OF STONINGTON  
ECONOMIC AND DEMOGRAPHIC INFORMATION**

**POPULATION AND DENSITY**

<i>Year</i>	<i>Actual Population</i>	<i>% Increase/ (Decrease)</i>	<i>Density</i>	<i>State of Connecticut</i>	<i>% Increase</i>
1980	16,220	-	416	3,107,576	-
1990	16,919	4.31%	434	3,287,116	5.78%
2000	17,906	5.83%	459	3,405,565	3.60%
2010	18,545	3.57%	476	3,583,561	4.89%
2014	18,539	-0.03%	475	3,592,053	.32%
2015	18,492	-0.25%	474	3,593,222	.24%
2016	18,477	-0.08%	474	3,588,570	-.10%
2017	18,483	0.03%	474	3,594,478	0.16%

*Source: 2013-2017 American Community Survey 5-year Estimates*

**AGE DISTRIBUTION OF THE POPULATION**

<i>Age</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Under 5 years	653	3.53%	186,188	5.18%
5 - 9 years	950	5.14%	206,536	5.75%
10 - 14 years	844	4.57%	225,831	6.28%
15 - 19 years	1,070	5.79%	249,777	6.95%
20 - 24 years	917	4.96%	245,849	6.84%
25 - 34 years	1,558	8.43%	439,239	12.22%
35 - 44 years	1,971	10.66%	433,401	12.06%
45 - 54 years	2,849	15.41%	535,611	14.90%
55 - 59 years	1,570	8.49%	266,501	7.41%
60 - 64 years	1,566	8.47%	229,788	6.39%
65 - 74 years	2,400	12.98%	318,515	8.86%
75 - 84 years	1,329	7.19%	167,133	4.65%
85 years and over	806	4.36%	90,109	2.51%
<b>Total</b>	<b>18,483</b>	<b>100.00%</b>	<b>3,594,478</b>	<b>100.00%</b>
Median Age (Years)	49.4		40.8	

*Source: 2013-2017 American Community Survey 5-year Estimates.*

## INCOME DISTRIBUTION

<i>Income</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Families</i>	<i>Percent</i>	<i>Families</i>	<i>Percent</i>
Less than \$10,000	222	4.26%	27,787	3.10%
\$10,000 to \$14,999	82	1.57%	16,143	1.80%
\$15,000 to \$24,999	76	1.46%	41,072	4.59%
\$25,000 to \$34,999	189	3.63%	52,218	5.83%
\$35,000 to \$49,999	313	6.01%	82,371	9.20%
\$50,000 to \$74,999	910	17.46%	134,356	15.00%
\$75,000 to \$99,999	890	17.08%	122,244	13.65%
\$100,000 to \$149,999	925	17.75%	186,352	20.81%
\$150,000 to \$199,999	668	12.82%	100,359	11.20%
\$200,000 or more	939	17.96%	132,765	14.82%
<b>Total.....</b>	<b>5,211</b>	<b>100.00%</b>	<b>895,667</b>	<b>100.00%</b>

*Source: 2013-2017 American Community Survey 5-year Estimates.*

## INCOME LEVELS

	<i>Town of Stonington</i>	<i>State of Connecticut</i>
<b>Per Capita Income, 2017</b>	<b>\$49,353</b>	<b>\$41,365</b>
Per Capita Income, 2016	\$47,422	\$39,903
Per Capita Income, 2015	\$43,749	\$38,803
Per Capita Income, 2014	\$44,599	\$38,480
Per Capita Income, 2013	\$44,787	\$37,892
Per Capita Income, 2012	\$44,483	\$37,807
<b>Median Family Income, 2017</b>	<b>\$96,297</b>	<b>\$93,800</b>
Median Family Income, 2016	\$ 97,288	\$91,274
Median Family Income, 2015	\$ 96,007	\$89,031
Median Family Income, 2014	\$100,521	\$88,217
Median Family Income, 2013	\$100,399	\$87,245
Median Family Income, 2012	\$100,727	\$87,182
<b>Percent Below Poverty, 2017</b>	<b>6.40%</b>	<b>7.00%</b>
Percent Below Poverty, 2016	7.00%	7.30%
Percent Below Poverty, 2015	6.70%	7.60%
Percent Below Poverty, 2014	4.80%	7.50%
Percent Below Poverty, 2013	4.60%	10.20%
Percent Below Poverty, 2012	4.80%	10.00%

*2013-2017 American Community Survey 5 year Estimates*

**EDUCATIONAL ATTAINMENT**  
Years of School Completed Age 25 and Over

	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number<sup>1</sup></i>	<i>Percent</i>	<i>Number<sup>1</sup></i>	<i>Percent</i>
Less than 9th grade	307	2.19%	104,623	4.22%
9th to 12th grade, no diploma	493	3.51%	137,877	5.56%
High School graduate (includes equivalency)	3,453	25.58%	673,582	27.16%
Some college, no degree	1,909	13.59%	422,535	17.04%
Associate degree	1,138	8.10%	188,481	7.60%
Bachelor's degree	3,597	25.39%	532,055	21.45%
Graduate or professional degree	3,182	22.65%	421,144	16.98%
<b>Total</b>	<b>14,049</b>	<b>100.00%</b>	<b>2,480,297</b>	<b>100.00%</b>
Total high school graduate or higher (%)	94.30%		90.20%	
Total bachelor's degree or higher (%)	48.00%		38.40%	

*Source: 2013-2017 American Community Survey 5 year Estimates.*

**AGE DISTRIBUTION OF HOUSING**

<i>Year Built</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
2014 or later	63	.67%	5,367	0.36%
2010 to 2013	92	.97%	17,308	1.15%
2000 to 2009	822	8.68%	105,131	6.97%
1990 to 1999	867	9.16%	114,261	7.58%
1980 to 1989	1,296	13.69%	191,939	12.73%
1970 to 1979	960	10.14%	200,217	13.28%
1960 to 1969	1,024	10.82%	205,463	13.63%
1950 to 1959	1,053	11.13%	225,763	14.97%
1940 to 1949	419	4.43%	104,251	6.91%
1939 or earlier	2,869	30.31%	338,011	22.42%
<b>Total Housing Units, 2016</b>	<b>9,465</b>	<b>100.00%</b>	<b>1,507,711</b>	<b>100.00%</b>
Percent Owner Occupied, 2016	73.50%		66.60%	

*Source: 2013-2017 American Community Survey 5 year Estimates.*

## HOUSING INVENTORY

<i>Type</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
1-unit, detached	6,590	69.62%	892,621	59.20%
1-unit, attached	264	2.79%	81,393	5.40%
2 units	776	8.20%	123,040	8.16%
3 or 4 units	803	8.48%	130,914	8.68%
5 to 9 units	334	3.53%	82,787	5.49%
10 to 19 units	168	1.77%	56,540	3.75%
20 or more units	315	3.33%	128,477	8.52%
Mobile home	206	2.18%	11,564	0.77%
Boat, RV, van, etc.	9	0.10%	375	0.02%
<b>Total Inventory</b>	<b>9,465</b>	<b>100.00%</b>	<b>1,507,711</b>	<b>100.00%</b>

Source: 2013-2017 American Community Survey 5 year Estimates.

## OWNER-OCCUPIED HOUSING VALUES

<i>Specified Owner-Occupied Units</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Less than \$50,000	284	4.82%	24,038	2.65%
\$50,000 to \$99,999	97	1.65%	29,789	3.29%
\$100,000 to \$149,999	211	3.58%	83,320	9.19%
\$150,000 to \$199,999	587	9.96%	141,024	15.55%
\$200,000 to \$299,999	1,607	27.27%	244,356	26.95%
\$300,000 to \$499,999	1,861	31.57%	236,671	26.10%
\$500,000 to \$999,999	949	16.10%	106,192	11.71%
\$1,000,000 or more	298	5.06%	41,408	4.57%
<b>Total</b>	<b>5,894</b>	<b>100.00%</b>	<b>906,798</b>	<b>100.00%</b>

<b>Median Value</b>	<b>\$315,800</b>	<b>\$270,100</b>
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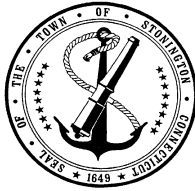
Source: 2013-2017 American Community Survey 5-year Estimates.

**TOWN OF STONINGTON**  
**BUILDING PERMITS**  
**2003 – 2018**

Fiscal Year	Residential		Commercial/Industrial		Other		Total	
	No.	Value	No.	Value	No.	Value	No.	Value
<b>2018</b>	<b>567</b>	<b>\$33,250,966</b>	<b>76</b>	<b>\$14,097,124</b>	<b>2</b>	<b>\$ 95,000</b>	<b>645</b>	<b>\$47,443,090</b>
2017	516	\$22,786,919	83	\$63,546,892	1	\$1,042,361	600	\$87,376,172
2016	617	\$26,199,595	83	\$44,750,465	1	\$ 7,467	701	\$70,957,527
2015	562	\$18,874,868	68	\$12,935,000	0	-	630	\$31,809,868
2014	534	\$21,792,916	82	\$ 4,239,927	0	-	616	\$26,032,843
2013	475	\$17,896,723	76	\$ 4,970,919	0	-	551	\$22,867,642
2012	483	\$20,789,608	81	\$ 6,614,614	0	-	564	\$27,404,222
2011	470	\$13,419,687	81	\$ 4,827,452	6	\$2,361,671	557	\$20,608,810
2010	458	\$19,446,637	61	\$ 2,538,975	3	\$ 57,500	522	\$22,043,112
2009	403	\$10,803,781	57	\$ 4,988,722	1	\$ 8,000	461	\$15,800,503
2008	490	\$37,575,985	76	\$17,849,322	1	\$ 50,000	567	\$55,475,307
2007	554	\$41,683,835	46	\$18,657,243	0	-	600	\$60,341,078
2006	617	\$38,404,873	59	\$ 5,204,938	0	-	676	\$43,609,811
2005	551	\$31,951,250	55	\$ 6,552,778	0	-	606	\$38,504,028
2004	512	\$27,725,619	64	\$70,858,942	1	\$ 35,000	577	\$98,619,561
2003	456	\$21,650,712	68	\$ 6,625,024	0	-	524	\$28,275,736

Source: Town Building Department





# TOWN OF STONINGTON

## ASSESSOR'S OFFICE

152 Elm Street • Stonington, Connecticut 06378

(860) 535-5098 • Fax (860) 535-5052

### **TOP TEN TAXPAYERS**

### **OCTOBER 1, 2018 GRAND LIST**

	<u>NET ASSESSMENT</u>
1. CONNECTICUT LIGHT & POWER CO.	\$40,889,019
2. MYSTIC CT SENIOR PROPERTY (Stone Ridge & ROC Seniors)	24,245,791
3. AQUARION WATER CO OF CT	14,857,242
4. SENIOR LIVING BY MASONICARE (Pilot-General Government Mill Rate)	29,417,500*
5. DDH HOTEL MYSTIC LLC (Mystic Hilton)	11,274,567
6. MASHANTUCKET PEQUOT TRIBE	10,973,997
7. VIII-HII-WHITEHALL AVENUE LLC (Residence Inn)	10,128,738
8. RESNIKOFF JOYCE O TRUSTEE (Olde Mistick Village, Mall Inc.)	9,360,369
9. SPIRIT MASTER FUNDING X LLC (Davis Standard)	8,402,263
10. YANKEE GAS SERVICES CO	8,346,110

\*Based upon payment made under the Payment in Lieu of Taxes agreement (PILOT)

**TOWN OF STONINGTON  
LIST OF PRINCIPAL OFFICIALS**

**BOARD OF SELECTMEN \***

Rob Simmons, First Selectman  
John Prue  
Jocelyn Kepple

**BOARD OF EDUCATION \***

Alexa Garvey, Chairperson  
Candace Anderson, Secretary  
Craig Esposito  
Deborah Downie  
Alisa Morrison  
Jack Morehouse  
Farouk Rajab

**FINANCE DEPARTMENT**

James Sullivan, CPA, Director of Finance  
Linda Camelio, Tax Collector \*  
Sandy Grimes, Treasurer \*

**TOWN DEPARTMENTS**

Vincent Pacileo, III, Director of Administrative Services  
Marsha Standish, Director of Assessment  
J. Darren Stewart, Chief of Police  
Barbara McKrell, Public Works Director  
Jason Vincent, Director of Planning  
Douglas Nettleton, Director - Water Pollution Control Authority  
Larry Stannard, Building Official  
John Phetteplace, Solid Waste Manager  
Cynthia Ladwig, Town Clerk \*  
Scot Deledda, Town Engineer  
Leanne Theodore, Director of Human Services  
Dr. Van W. Riley, Superintendent of Schools  
Gary Shettle, School Business Administrator

**BOARD OF FINANCE \***

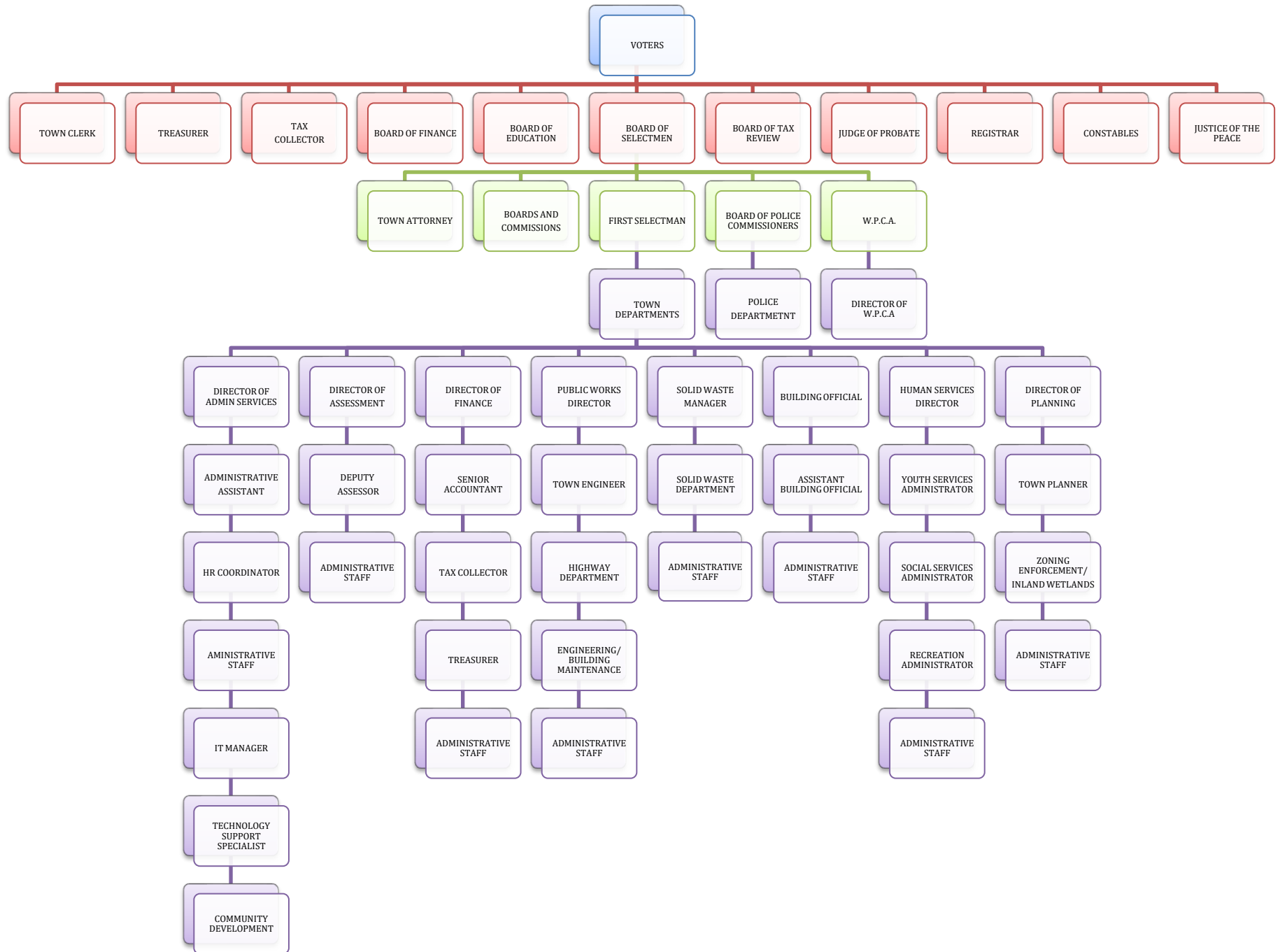
June Strunk, Chairwoman  
Glenn Frishman, Secretary  
Lynn Young  
Michael Fauerbach  
Timothy O'Brien  
Blunt White  
Danielle Chesebrough

**TOWN ATTORNEY**

Thomas J. Londregan - General Counsel

**\*Denotes Elected Official/Position**

## TOWN OF STONINGTON ORGANIZATIONAL CHART

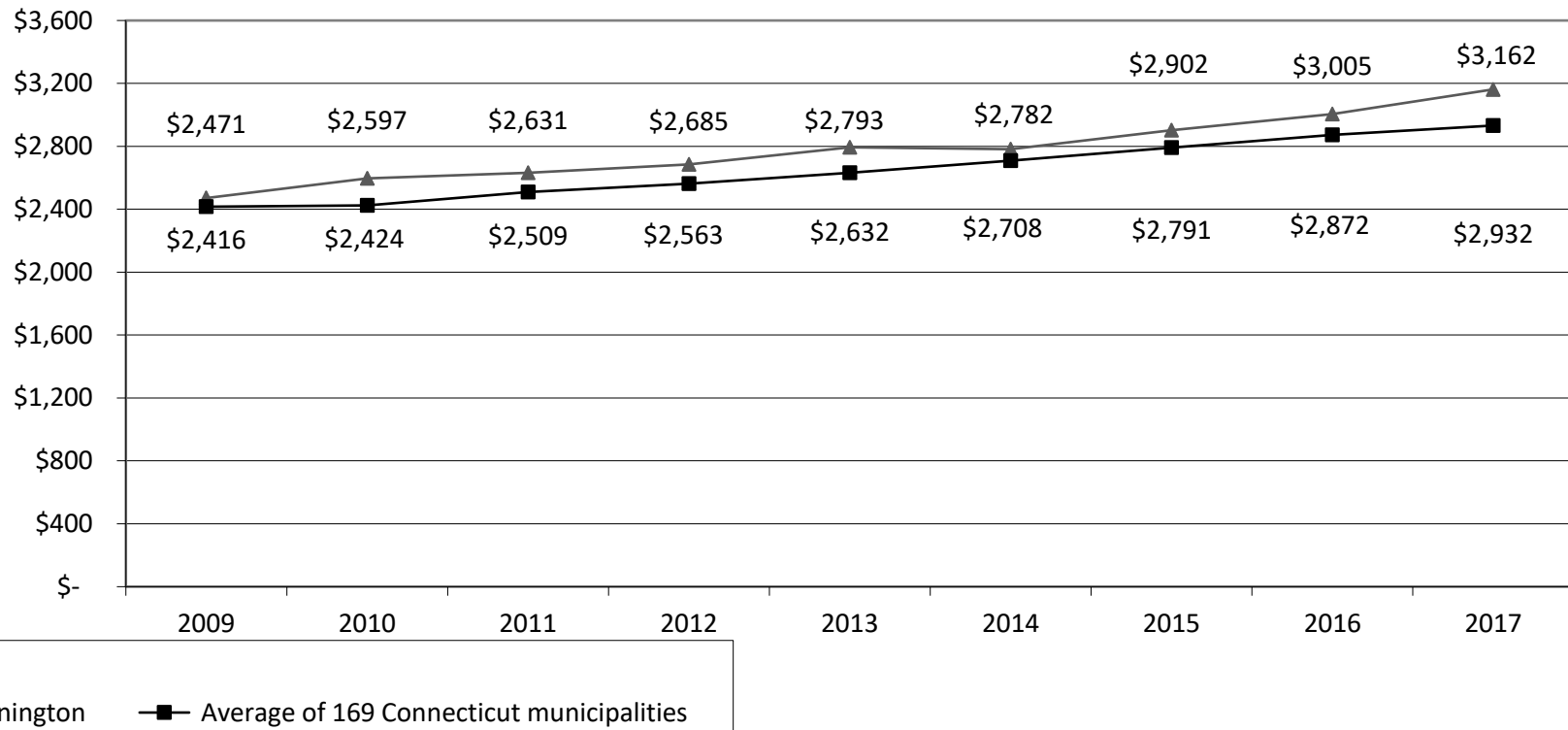


## Property Tax on a Residential Home in Stonington with a Median Market Value of \$315,300



Capital improvements	\$429	Taxes support the improvement and expansion of the Town's infrastructure.
Education	\$3,038	Taxes fund the Stonington Public School system.
Public Works	\$551	Taxes support maintenance of Town roads, buildings, parks and vehicles and refuse and recycling collection.
General Government	\$736	Taxes support the administration of Town services.
Debt Service	\$715	Taxes provide for the scheduled debt service payments from the Town's long-term borrowings.
Police	\$481	Taxes provide police protection for residents.
<b>TOTAL TAX BILL:</b>	<b>\$5,950</b>	

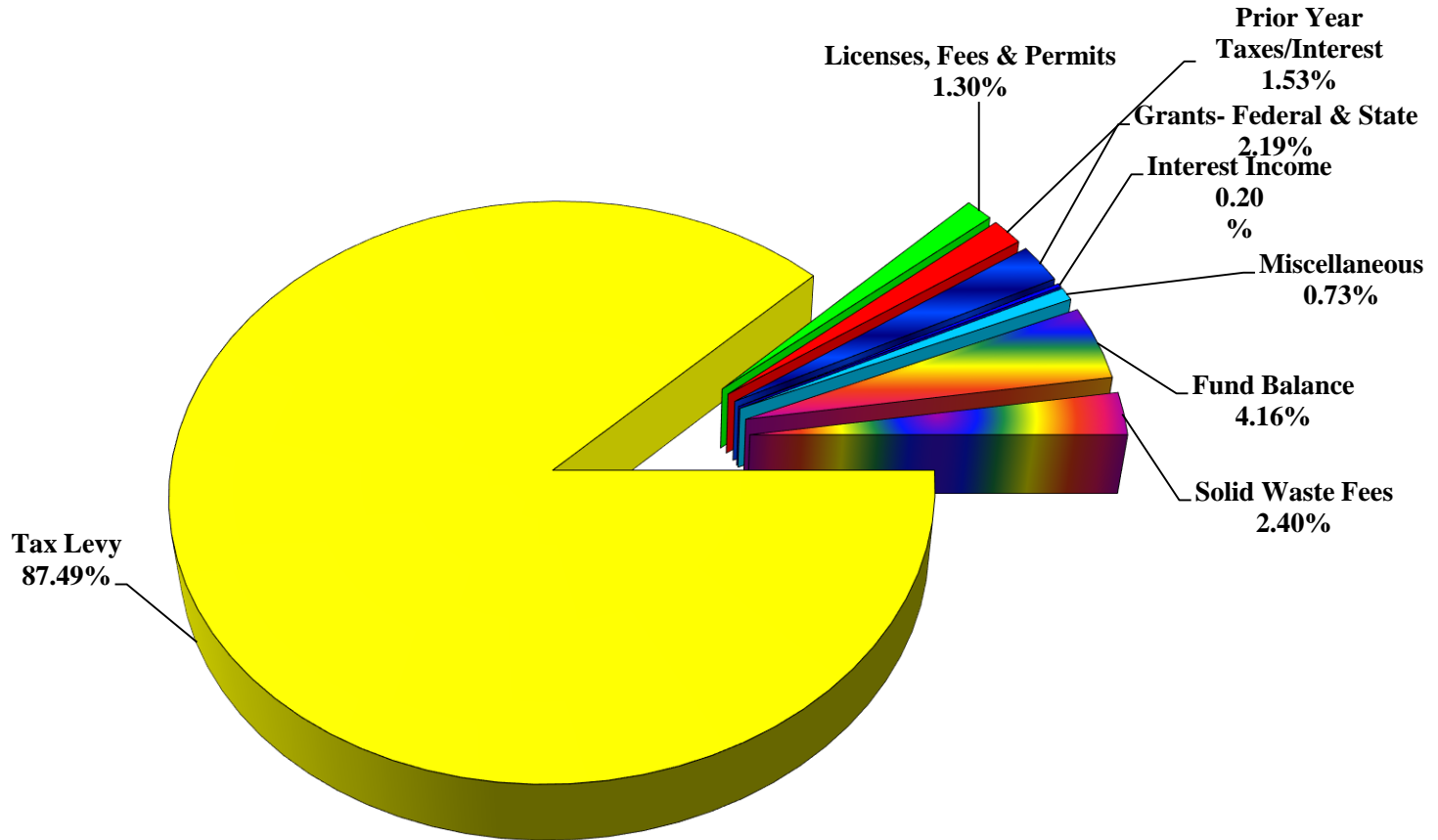
### Property Tax Revenue Per Capita



Source: State of Connecticut Office of Policy & Management's December 2018 Municipal Fiscal Indicators. The last available statistic for the Average of 169 Connecticut municipalities is for fiscal year 2017.

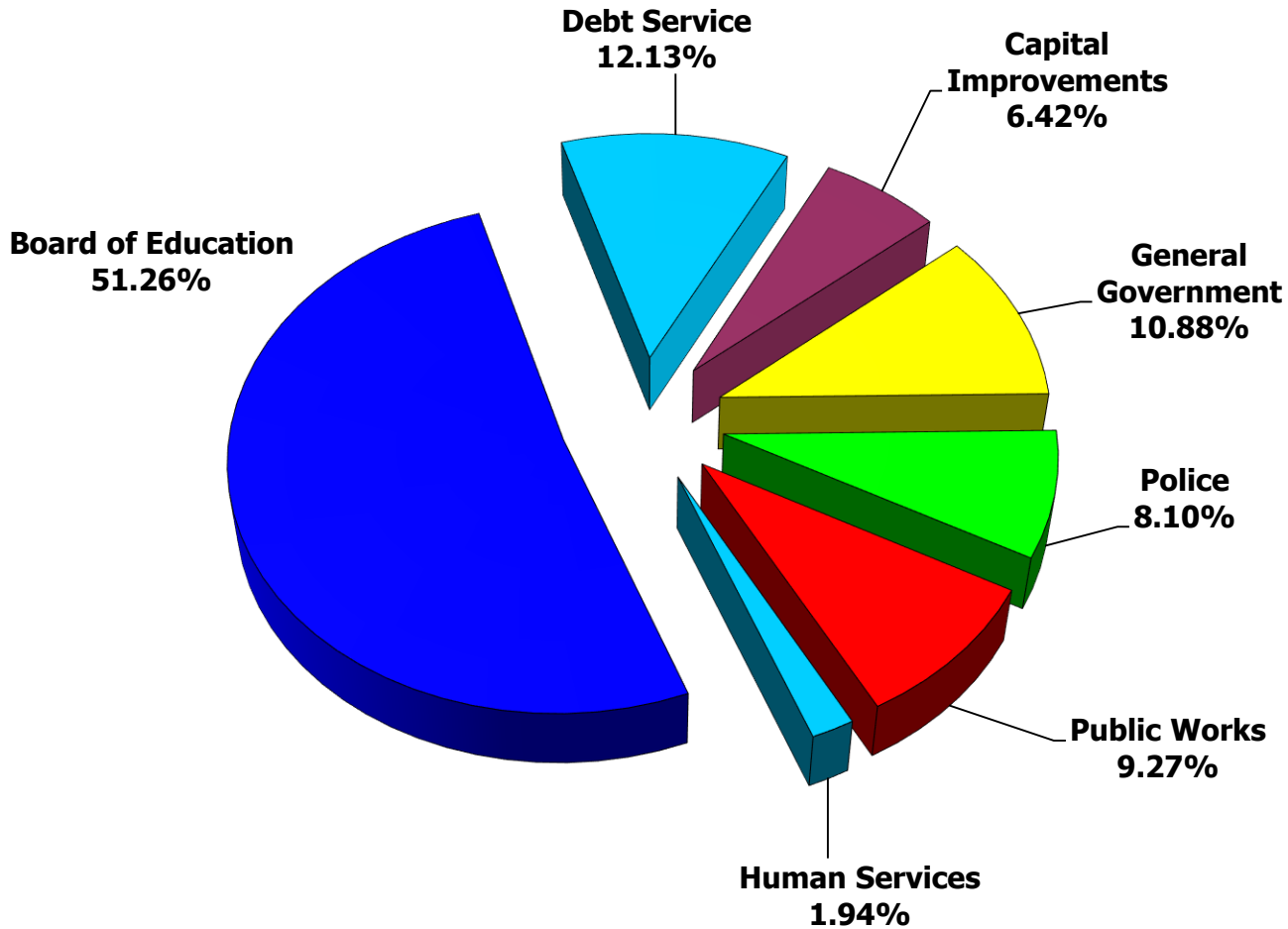
# Town of Stonington

## 2019 - 2020 Proposed Revenue



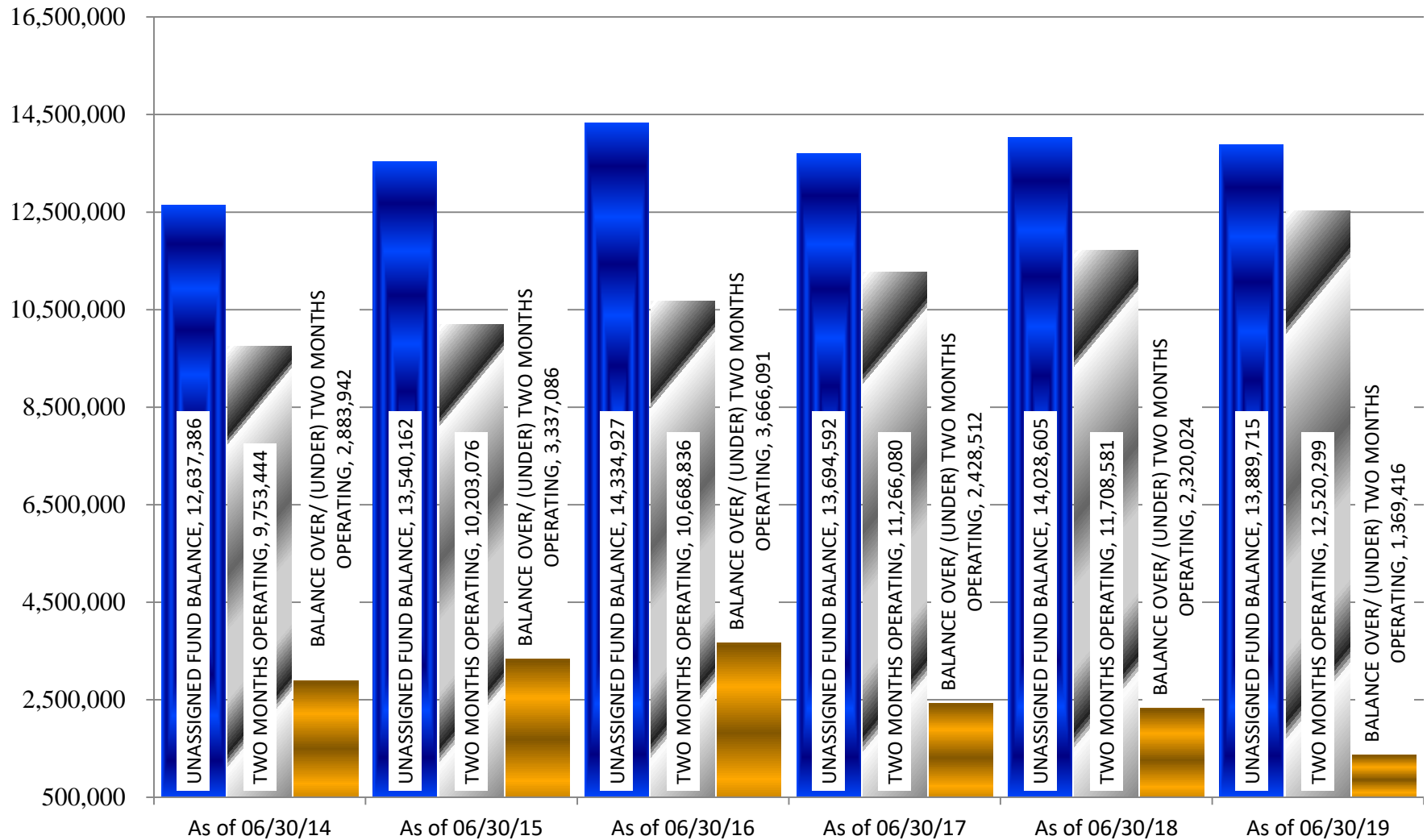
# Town of Stonington

## 2019 - 2020 Proposed Expenditures



# Town of Stonington

## Unassigned Fund Balance History





**TOWN OF STONINGTON  
MIL RATE CALCULATION  
2019-2020 ADPOTED BUDGET**

Net Grand List - 10/01/2018	2,793,031,779
Average Rate of Collections	<u>98.750%</u>
Net Grand List - Adj. For Rate of Collections	<u>2,758,118,882</u>
Value of a Mil	<u>2,758,119</u>

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**Mil Rate Calculation**

Adopted Expenditures	73,648,820
Revenue Other Than Taxes	6,151,164
Use of Fund Balance	<u>3,065,497</u>
Amount to Be Raised by Taxes	<u>64,432,159</u>
Adopted Mill Rate - 2019-20	<u>23.36</u>
Adopted Mill Rate - 2018-19 (Revaluation Year)	<u>22.68</u>
Increase (Decrease) From Prior Year	0.68
% Increase (Decrease) From Prior Year	3.00%

**TOWN OF STONINGTON  
MIL RATE IMPACT SUMMARY  
2019-2020 ADOPTED BUDGET**

	General Government	Education	Debt Service	Capital Improvements	Total
<b>ADOPTED EXPENDITURES</b>	<b>22,234,635</b>	<b>37,755,749</b>	<b>8,933,412</b>	<b>4,725,024</b>	<b>73,648,820</b>
<b>PERCENTAGE OF TOTAL BUDGET</b>	<b>30.19%</b>	<b>51.26%</b>	<b>12.13%</b>	<b>6.42%</b>	<b>100.00%</b>
<b>REVENUES AND OTHER FUNDING SOURCES</b>					
Revenues - Other than taxes	4,870,824	1,235,340	45,000	0	6,151,164
Use of Fund Balance	0	0	0	3,065,497	3,065,497
Taxes to be Raised	17,363,811	36,520,409	8,888,412	1,659,527	64,432,159
<b>TOTAL</b>	<b>22,234,635</b>	<b>37,755,749</b>	<b>8,933,412</b>	<b>4,725,024</b>	<b>73,648,820</b>
<b>MIL RATE COMPUTATION</b>					
Net Grand List - 10/01/18					2,793,031,779
Average Rate of Collections					98.75%
Grand List adjusted for % of Collections					2,758,118,882
<b>ADOPTED MIL RATE-2019-20</b>	<b>6.30</b>	<b>13.24</b>	<b>3.22</b>	<b>0.60</b>	<b>23.36</b>
<b>ADOPTED MIL RATE-2018-19</b>	<b>6.02</b>	<b>13.54</b>	<b>2.99</b>	<b>0.13</b>	<b>22.68</b>
<b>INCREASE/(DECREASE) IN MIL RATE OVER PRIOR YEAR</b>	<b>0.28</b>	<b>(0.30)</b>	<b>0.23</b>	<b>0.47</b>	<b>0.68</b>
<b>% INCREASE/(DECREASE) IN MIL RATE OVER PRIOR YEAR</b>	<b>4.65%</b>	<b>-2.22%</b>	<b>7.69%</b>	<b>361.54%</b>	<b>3.00%</b>
<b>INCREASE/(DECREASE) IN TAXES TO BE RAISED YEAR TO YEAR</b>					
Taxes to be Raised - 19/20	17,363,811	36,520,409	8,888,412	1,659,527	64,432,159
Taxes to be Raised - 18/19	16,326,505	36,691,991	8,101,981	360,064	61,480,541
<b>INCREASE/(DECREASE) OVER PRIOR YEAR</b>	<b>1,037,306</b>	<b>(171,582)</b>	<b>786,431</b>	<b>1,299,463</b>	<b>2,951,618</b>
<b>% INCREASE/(DECREASE) IN TAXES TO BE RAISED</b>	<b>6.35%</b>	<b>-0.47%</b>	<b>9.71%</b>	<b>360.90%</b>	<b>4.80%</b>

**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2019-2020 ADOPTED BUDGET**

LINE #	REVENUE SOURCE	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>TAXES</b>						
1	Current Levy	55,110,584	57,765,051	60,306,075	61,480,541	62,193,715	64,432,159
2	Prior Years	606,244	674,439	487,236	600,000	450,000	450,000
3	Motor Vehicle Supplement	344,450	424,996	462,324	375,000	425,000	425,000
4	Interest & Lien Fees	323,517	314,419	306,232	315,000	250,000	250,000
5	<b>TOTALS</b>	<b>56,384,795</b>	<b>59,178,905</b>	<b>61,561,867</b>	<b>62,770,541</b>	<b>63,318,715</b>	<b>65,557,159</b>
	<b>LICENSES AND PERMITS</b>						
6	Building Permits	454,001	246,394	375,385	250,000	375,000	300,000
7	Business Licenses	16,375	12,475	-	-	-	-
8	Conveyance Tax	409,954	384,131	435,394	380,000	430,000	400,000
9	Town Clerk's Fees	175,441	265,212	186,926	180,000	200,000	180,000
10	Miscellaneous Permits	4,900	3,900	-	-	-	-
11	Alarm Registrations	6,075	5,740	5,620	6,000	5,500	5,500
12	Inland Wetland Permits	1,500	950	4,858	2,000	4,000	4,000
13	P&Z and Zoning Board Fees	66,091	60,942	77,615	60,000	75,000	70,000
14	<b>TOTALS</b>	<b>1,134,337</b>	<b>979,744</b>	<b>1,085,798</b>	<b>878,000</b>	<b>1,089,500</b>	<b>959,500</b>
	<b>FINES AND FORFEITS</b>						
15	Parking Fines	4,150	5,775	2,425	4,000	6,000	5,000
16	Alarm Penalties	2,900	1,475	2,250	1,500	2,000	2,000
17	<b>TOTALS</b>	<b>7,050</b>	<b>7,250</b>	<b>4,675</b>	<b>5,500</b>	<b>8,000</b>	<b>7,000</b>
	<b>REVENUES - USE OF TOWN MONEY</b>						
18	Interest Income	61,580	74,377	165,524	100,000	150,000	150,000
19	Rentals	53,308	54,156	55,784	55,000	55,000	55,000
20	Loan Repayment - SNEFLA	12,500	12,500	12,500	12,500	12,500	12,500
21	<b>TOTALS</b>	<b>127,388</b>	<b>141,033</b>	<b>233,808</b>	<b>167,500</b>	<b>217,500</b>	<b>217,500</b>
	<b>STATE GRANTS FOR EDUCATION</b>						
22	Magnet School Transportation	-	-	-	-	-	-
23	Education Cost Sharing Grant	1,927,364	1,645,300	1,377,754	1,303,345	1,304,052	1,211,340
24	Transportation	22,486	-	-	-	-	-
25	Non-Public Services	2,755	-	-	-	-	-
26	Non-Public Health Services	8,940	8,061	7,823	5,000	8,094	8,000
27	<b>TOTALS</b>	<b>1,961,545</b>	<b>1,653,361</b>	<b>1,385,577</b>	<b>1,308,345</b>	<b>1,312,146</b>	<b>1,219,340</b>
	<b>STATE GRANTS FOR REIMBURSEMENT ON REVENUE LOSS</b>						
28	Reimbursement Disabled	1,713	1,602	1,466	-	1,562	-
29	Veteran's Exemption	16,546	15,737	15,208	-	15,415	-
30	Tax Relief for Elderly	122,437	106,761	-	-	-	-
31	Mashantucket Pequot Grant	35,302	33,057	31,251	-	-	-
32	Grants for Municipal Projects	100,332	-	100,332	-	100,332	100,332
33	Municipal Revenue Sharing	-	303,220	-	-	-	-
34	Municipal Stabilization Grant	-	-	-	-	218,992	218,992
35	<b>TOTALS</b>	<b>276,330</b>	<b>460,377</b>	<b>148,257</b>	<b>-</b>	<b>336,301</b>	<b>319,324</b>

**TOWN OF STONINGTON  
GENERAL FUND REVENUE  
2019-2020 ADOPTED BUDGET**

LINE #	REVENUE SOURCE	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>STATE GRANTS FOR OTHER PURPOSES</b>						
36	Parking Ticket Surcharge	13,578	10,168	13,645	10,000	6,000	5,000
37	Youth Services	18,804	18,011	17,789	15,000	15,000	15,000
38	Civil Preparedness	9,257	9,253	9,271	9,000	9,300	9,000
39	Telephone Line Access	64,094	63,329	47,308	60,000	45,000	45,000
40	<b>TOTALS</b>	<b>105,733</b>	<b>100,761</b>	<b>88,013</b>	<b>94,000</b>	<b>75,300</b>	<b>74,000</b>
	<b>SOLID WASTE DISPOSAL FEES</b>						
41	Solid Waste Disposal Fees	1,477,030	1,453,730	1,515,000	1,440,000	1,460,000	1,490,000
42	SCRRRA Transportation	89,453	92,245	88,469	90,000	90,000	90,000
43	Landfill Recycling	33,692	46,478	65,993	50,000	55,000	50,000
44	Landfill Tipping Fees	139,177	134,322	148,252	130,000	140,000	140,000
45	<b>TOTALS</b>	<b>1,739,352</b>	<b>1,726,775</b>	<b>1,817,714</b>	<b>1,710,000</b>	<b>1,745,000</b>	<b>1,770,000</b>
	<b>MISCELLANEOUS REVENUE - EDUCATION</b>						
46	Building Rental/Miscellaneous	1,200	3,450	1,900	2,000	1,200	1,000
47	Tuition - Other Schools	14,897	19,152	12,697	14,000	20,000	15,000
48	<b>TOTALS</b>	<b>16,097</b>	<b>22,602</b>	<b>14,597</b>	<b>16,000</b>	<b>21,200</b>	<b>16,000</b>
	<b>MISCELLANEOUS REVENUE -POLICE DEPT</b>						
49	Vehicle Use - Outside Jobs	76,394	78,287	99,550	75,000	80,000	80,000
50	Administrative Fee/Miscellaneous Fees	14,196	14,783	17,857	12,000	16,000	15,000
51	<b>TOTALS</b>	<b>90,590</b>	<b>93,070</b>	<b>117,407</b>	<b>87,000</b>	<b>96,000</b>	<b>95,000</b>
	<b>MISCELLANEOUS REVENUE</b>						
52	Miscellaneous	375,679	53,849	50,409	10,000	50,000	10,000
53	Accident Reports	1,797	1,857	1,926	1,500	1,600	1,500
54	Data Processing Revenue	26,640	19,623	25,948	23,000	23,000	23,000
55	In Lieu of Taxes - Housing Authority	5,917	2,573	3,763	2,600	3,500	3,500
56	Mystic WWTP Debt Service Offset	17,058	16,915	-	-	-	-
57	GIS Revenue	702	586	304	500	300	500
58	Unliquidated Prior Year Encumbrances	17,919	32,762	12,066	10,000	10,000	10,000
59	Transfer in From Benefit Assessments Fund	45,000	45,000	45,000	45,000	45,000	45,000
60	Utility Billing Revenue	12,000	12,000	12,000	12,000	12,000	12,000
61	Payment In Lieu of Taxes	-	11,903	226,721	260,000	245,000	243,000
62	FEMA Reimbursement for Snow Storm/Miscellaneous Grants	81,128	-	174,229	-	1,000	-
63	<b>TOTALS</b>	<b>583,840</b>	<b>197,068</b>	<b>552,366</b>	<b>364,600</b>	<b>391,400</b>	<b>348,500</b>
64	<b>REVENUE TOTAL BEFORE USE OF FUND BALANCE</b>	<b>62,427,057</b>	<b>64,560,946</b>	<b>67,010,079</b>	<b>67,401,486</b>	<b>68,611,062</b>	<b>70,583,323</b>
65	<b>OPERATING DEFICIT BEFORE USE OF FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,850,000)</b>	<b>-</b>	<b>(3,065,497)</b>
	<b>OTHER FUNDING SOURCES</b>						
66	Use of Fund Balance						
66a	Designated Offset Education Cuts in Gen. Gov't Budget	-	-	-	700,000	-	-
66b	Designated Offset to Capital Improvement Fund Appropriation	-	-	-	2,150,000	-	3,065,497
67	<b>TOTALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,850,000</b>	<b>-</b>	<b>3,065,497</b>
68	<b>GRAND TOTAL - REVENUES AND OTHER FUNDING SOURCES</b>	<b>62,427,057</b>	<b>64,560,946</b>	<b>67,010,079</b>	<b>70,251,486</b>	<b>68,611,062</b>	<b>73,648,820</b>

**TOWN OF STONINGTON**  
**GENERAL FUND EXPENDITURES - SUMMARY**  
**2019-2020 ADOPTED BUDGET**

LINE #		2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>DEPARTMENT OF FIRST SELECTMAN</b>							
1	Office of Selectman	279,300	241,540	235,155	264,570	264,570	259,570	268,647
2	Programs & Agencies	54,578	67,642	73,912	61,490	76,165	76,165	87,814
3	Waterfront Commission	1,164	1,021	974	1,175	1,175	1,175	1,850
4	Pawcatuck River Harbor Management	-	-	-	1,490	1,490	-	1,490
5	Shellfish Commission	-	-	-	50	50	-	50
6	Economic Development Commission	1,042	902	2,765	7,770	7,770	7,770	20,470
7	<i>Comm. To Study Needs And Use Of Town Blds.</i>	-	-	-	-	-	-	2,500
8	Emergency Management	20,723	19,828	20,224	26,557	26,557	22,614	26,763
9	Elections	100,262	85,267	76,432	125,498	125,498	107,198	126,468
10	Town Clerk	207,517	213,088	218,364	230,554	230,554	228,804	234,510
11	Town Meeting & Referenda	4,074	4,426	1,691	6,200	6,200	4,200	6,200
12	Payments to Other Civil Divisions	172,177	197,370	187,677	192,950	192,950	192,950	206,885
13	<b>TOTAL - FIRST SELECTMAN</b>	<b>840,837</b>	<b>831,084</b>	<b>817,194</b>	<b>918,304</b>	<b>932,979</b>	<b>900,446</b>	<b>983,647</b>
	<b>DEPARTMENT OF ADMINISTRATIVE SERVICES</b>							
14	Administrative Services	340,334	310,988	311,074	337,879	337,879	336,029	357,925
15	Information Services	271,146	299,196	302,731	315,035	315,035	319,935	324,648
16	Human Resources	2,974,901	2,976,772	3,074,374	3,341,327	3,341,327	3,351,327	3,403,079
17	Health Officer & Sanitation	110,611	96,851	135,479	137,588	137,588	137,588	137,180
18	Community Development	-	3,528	16,659	15,000	15,000	15,000	15,000
19	<b>TOTAL - ADMINISTRATIVE SERVICES</b>	<b>3,696,992</b>	<b>3,687,335</b>	<b>3,840,317</b>	<b>4,146,829</b>	<b>4,146,829</b>	<b>4,159,879</b>	<b>4,237,832</b>
	<b>DEPARTMENT OF ASSESSMENT</b>							
20	Assessor's Office	295,475	291,750	309,529	318,941	318,941	318,261	330,923
21	Board of Assessment Appeals	1,585	1,641	2,477	4,150	4,150	4,150	2,690
22	<b>TOTAL - ASSESSMENT</b>	<b>297,060</b>	<b>293,391</b>	<b>312,006</b>	<b>323,091</b>	<b>323,091</b>	<b>322,411</b>	<b>333,613</b>
	<b>DEPARTMENT OF FINANCE</b>							
23	Finance Office	412,171	397,487	410,301	429,596	429,596	427,196	439,922
24	Treasurer	4,236	4,129	4,335	4,445	4,445	4,445	4,958
25	Tax Collector	212,386	202,742	206,798	222,545	222,545	220,570	226,896
26	Board of Finance	188,189	215,237	211,858	928,235	928,235	229,868	571,677
27	Risk Management	706,622	727,926	597,744	731,164	731,164	703,481	731,000
28	<b>TOTAL - FINANCE</b>	<b>1,523,604</b>	<b>1,547,521</b>	<b>1,431,036</b>	<b>2,315,985</b>	<b>2,315,985</b>	<b>1,585,560</b>	<b>1,974,453</b>
29	<b>DEBT SERVICE</b>	<b>5,129,384</b>	<b>5,004,612</b>	<b>6,358,706</b>	<b>8,146,981</b>	<b>8,146,981</b>	<b>8,140,981</b>	<b>8,933,412</b>
	<b>DEPARTMENT OF PLANNING</b>							
30	Planning and Land Use	309,096	349,264	363,488	380,748	380,748	378,448	426,830
31	Boards and Commissions	20,411	31,701	46,676	34,075	34,075	38,349	53,825
32	<b>TOTAL - PLANNING</b>	<b>329,507</b>	<b>380,965</b>	<b>410,164</b>	<b>414,823</b>	<b>414,823</b>	<b>416,797</b>	<b>480,655</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES - SUMMARY  
2019-2020 ADOPTED BUDGET**

LINE #		2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>DEPARTMENT OF PUBLIC WORKS</b>							
33	Public Works - Highway	2,362,536	2,320,233	2,408,002	2,516,115	2,516,115	2,455,902	2,553,489
34	Solid Waste	2,375,570	2,377,523	2,408,252	2,569,517	2,569,517	2,567,414	2,724,214
35	Engineering Services	93,204	122,130	120,704	203,730	203,730	201,451	196,402
36	Building Operations	616,099	687,017	617,310	684,246	690,246	670,281	758,464
37	Building Official	215,941	200,825	207,466	234,466	234,466	234,466	246,705
38	Water Pollution Control Agency (WPCA)	392,475	389,688	395,376	391,245	391,245	388,995	347,944
39	<b>TOTAL - PUBLIC WORKS</b>	<b>6,055,825</b>	<b>6,097,416</b>	<b>6,157,110</b>	<b>6,599,319</b>	<b>6,605,319</b>	<b>6,518,509</b>	<b>6,827,218</b>
40	<b>DEPARTMENT OF POLICE SERVICES</b>	<b>4,909,299</b>	<b>4,905,808</b>	<b>5,205,693</b>	<b>5,499,514</b>	<b>5,499,514</b>	<b>5,491,194</b>	<b>5,965,541</b>
	<b>DEPARTMENT OF HUMAN SERVICES</b>							
41	Human Services	376,811	401,274	422,785	440,706	440,706	439,860	450,793
42	Commission on Aging	4,765	4,458	4,800	6,300	6,300	6,300	6,300
43	Recreation	96,548	99,579	112,830	120,354	120,354	120,504	129,039
44	Libraries	319,500	329,500	330,500	330,500	330,500	330,500	346,500
45	Outside Agencies	266,500	290,500	307,125	313,880	313,880	313,880	344,750
46	Ambulances & Fire Services	282,500	137,311	139,881	148,500	148,500	148,500	154,294
47	<b>TOTAL - HUMAN SERVICES</b>	<b>1,346,624</b>	<b>1,262,622</b>	<b>1,317,921</b>	<b>1,360,240</b>	<b>1,360,240</b>	<b>1,359,544</b>	<b>1,431,676</b>
48	<b>TOTAL - GENERAL GOVERNMENT</b>	<b>24,129,132</b>	<b>24,010,754</b>	<b>25,850,147</b>	<b>29,725,086</b>	<b>29,745,761</b>	<b>28,895,321</b>	<b>31,168,047</b>
49	<b>BOARD OF EDUCATION</b>	<b>35,343,536</b>	<b>36,213,288</b>	<b>37,020,623</b>	<b>38,016,336</b>	<b>38,016,336</b>	<b>38,016,336</b>	<b>37,755,749</b>
50	<b>CAPITAL IMPROVEMENTS - FUNDING REQUEST</b>	<b>1,789,561</b>	<b>3,041,078</b>	<b>3,454,937</b>	<b>2,510,064</b>	<b>2,690,664</b>	<b>2,690,664</b>	<b>4,725,024</b>
51	<b>GRAND TOTAL</b>	<b>61,262,229</b>	<b>63,265,120</b>	<b>66,325,707</b>	<b>70,251,486</b>	<b>70,452,761</b>	<b>69,602,321</b>	<b>73,648,820</b>
	<b>SUMMARY</b>							
52	General Operations	18,999,748	19,006,142	19,491,441	21,578,105	21,598,780	20,754,340	22,234,635
53	Education	35,343,536	36,213,288	37,020,623	38,016,336	38,016,336	38,016,336	37,755,749
54	Debt Service	5,129,384	5,004,612	6,358,706	8,146,981	8,146,981	8,140,981	8,933,412
55	Capital Improvements - Funding Request	1,789,561	3,041,078	3,454,937	2,510,064	2,690,664	2,690,664	4,725,024
56	<b>Grand Total</b>	<b>61,262,229</b>	<b>63,265,120</b>	<b>66,325,707</b>	<b>70,251,486</b>	<b>70,452,761</b>	<b>69,602,321</b>	<b>73,648,820</b>

**DEPARTMENT OF THE FIRST SELECTMAN  
SOUTHEAST AREA TRANSIT DISTRICT (SEAT)**

**FUNCTION DESCRIPTION:**

Provide fixed route public transportation services to Stonington (Route/Runs 10 and 108). Route/Run 10 provides service every 120 minutes between Pawcatuck and Old Mystic Village, operating along the Route 1 and 1A (via Stonington Borough) and Route 27 corridors, Monday – Friday, between 7 AM and 5 PM; Route/Run 108 operates every 120 minutes between New London, Groton and Foxwoods, with a major stop at Old Mystic Village. The service operates Monday – Friday, between 6 AM and 11 PM; Saturdays between 6 AM and 10 PM; and Sundays between 6 AM and 2 PM. In addition, SEAT provides complimentary Americans with Disabilities Act (ADA) paratransit service - required under Federal law - along these corridors during the respective hours of operation. The combined operating costs of Run 10 and the services is \$400,665. The \$25,292 requested would be the new local match reflecting the same 2.5% increase expected of the State.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

In FY 2018 a history of Run 10 was analyzed with the goal of determining whether the structure and timing of bus Runs was meeting its purpose to help workers get to their various places of employment in an efficient and timely manner, by connecting Run 10 to Run 108. The ridership on Fixed Route Run 10 was 4,721 and 65,319 on Route/Run 108. During FY 2018, SEAT did experience a steady increase on Run 10 due to its connection to Run 108 in Old Mystic Village. In addition, Run 108 is serving workers with jobs in the Mystic area, as well as Groton and Foxwoods, and has become the connector to New London's intermodal center. Data, while not refined, suggests 25-30% of the total ridership on Run 108 is Mystic related.

**OBJECTIVES FOR THE COMING YEAR:**

SEAT intends to continue to work with Stonington to try and improve the service to include service to workers with the expectation that the combination of improved service and the connection to Run 108 could increase ridership to a sustainable service level.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

SEAT is not planning major budget changes, and notes that should major events occur at the State level, SEAT is prepared to work with the participating Towns to implement any future changes.

**DEPARTMENT OF THE FIRST SELECTMAN  
CONNECTICUT COUNCIL OF SMALL TOWNS (COST)**

**FUNCTION DESCRIPTION:**

Lobbying organization focused on Towns with populations of 35,000 or less.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

**OBJECTIVES FOR THE COMING YEAR:**

2019 legislative priorities currently being finalized.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

Membership dues will remain the same.



**DEPARTMENT OF THE FIRST SELECTMAN  
WATERFRONT COMMISSION**

**FUNCTION DESCRIPTION:**

- The Commission oversees tidal waters, right of way and waterfront properties. They also work with Southern New England Lobstermen's and Fishermen's Association (SNEFLA) at the Town Dock. The Commission oversees maintenance of docking (Fleet and Police dock) and other facilities for commercial fishing vessels and pleasure craft.
- Continued oversight with regard to safety at Town Dock.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- CT Port Authority grant secured to begin extensive study and repair of the South Dock.
- Began process of fuel tank replacement.
- As liaison for SNEFLA, Town enjoyed great success with Farmers Market.
- Restoration of Blessing of Fleet festival working with St. Mary Church.

**OBJECTIVES FOR THE COMING YEAR:**

- Completion of fuel tank replacement.
- Work to secure additional grant funding to continue necessary repairs of South Dock.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- Increase in budget due to extensive research necessary for South Dock Project and fuel tank replacement.
- Long overdue salary increase for longtime Secretary.

**DEPARTMENT OF THE FIRST SELECTMAN  
SHELLFISH COMMISSION**

**FUNCTION DESCRIPTION:**

Shellfish Commission manages recreational and commercial shellfishing activities to provide benefit to the Town of Stonington and its residents.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The revenue from the sale of shellfishing and scallop permits will allow the Stonington Shellfish Commission to maintain its financial self-sufficiency for the 2019-2020 budget year.

The Commission issued approximately 450 clamming permits during CY2018. The 2018-2019 scallop season in Stonington waters is off to a fair start, however our scallop permit sales do not contribute significantly to our overall income.

Currently, there are seven active aquaculture license agreements in Town of Stonington waters. The shellfish growers who hold the licenses to conduct aquaculture on Town of Stonington shellfish grounds provide shellfish for the Town's recreational shellfishing program as payment. In fiscal 2017-2018 thousands of oysters were transplanted into Town recreational grounds.

**OBJECTIVES FOR THE COMING YEAR:**

The Commission does not expect any significant changes from the current recreational operations.

Where possible, we plan to continue our work with commercial organizations to enhance the shellfish populations and recreational shellfishing opportunities in the Town of Stonington waters.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No significant changes of note.

## DEPARTMENT OF THE FIRST SELECTMAN ECONOMIC DEVELOPMENT COMMISSION

### **FUNCTION DESCRIPTION:**

The EDC serves to attract, assist, and retain businesses that are critical for the Town's vitality. The EDC accomplishes this objective by promoting available development sites, creating business networks, and raising awareness about incentives and programs. The foundation for this effort is business information and statistics which the EDC monitors and reports.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:** In the past FY, The EDC participated in diverse and valuable initiatives:

- Submitted **7 Letters of Support** ranging from proposals to contemporize zoning to major developments such as the Perkins Farm. **Result:** EDC Letters and public support provide insights to Town official and educate the public.
- Sponsored and held **11 Community Conversations** from development forums for downtown Pawcatuck to farming and fishing. **Result:** Community Conversations serve to gain public trust and engagement to validate ideas.
- Issued or continue to conduct **8 studies / designs / reports** over a spectrum of Housing Affordability, infrastructure design such as Gateway to Stonington / Coogan Blvd (Exit 90), Targeted Community Investment (via Tax Increment Financing – TIF), Historic Preservation idea with CT Trust for the Mechanic Street Mills (HMD), and downtown Pawcatuck zoning (PV-5). **Result:** studies / designs / reports facilitate Community Conversations and inform Town officials in efforts to advance ideas to conceptual validation.
- Undertaken at least **9 Community Development** actions: promote Stonington at Hartford Boat Show, established a working Agriculture Committee, collaboration with the Beautification Committee and work to establish a Downtown Pawcatuck Neighborhood Association, marketing / branding efforts coupled with <http://www.stonington1649.com/> website launch. **Result:** build a sense of identity and civic pride, promote Stonington to the outside world.

These efforts, done in partnership with the Stonington Department of Planning, are organized within the 9 Economic Clusters (drivers) that characterize Stonington, and are aligned with the Town's Plan of Conservation and Development (POCD).

### **OBJECTIVES FOR THE COMING YEAR:**

For FY 2019-20, the EDC has identified 9 specific initiatives to focus on:

1. Grain building lot – conceptual drawings which could lead to conceptual validation.
2. Continue to advance Targeted Community Investment (TCI) using the TIF tool.
3. Marketing - branding / placemaking / wayfinding – continue to develop the website, Stonington brand identity, and civic pride.
4. Seek Pawcatuck Historic Structure designation – it is impractical to elevate or floodproof historic buildings, as is recognized by State statute.

5. Acquire Circus Lot – test ideas for potential uses and seek conceptual validation on the path towards proposing a plan for this potentially valuable Town asset.
6. Stillman Ave Mill – following a 2018 Community Conversation where the “do nothing” option was rejected, and once safety and security steps are taken, help the Community decide an appropriate path forward including demo or restoration.
7. UCONN CE projects - PV Pedestrian Bridge / Riverwalk / Mystic Train Station – the ideas and drawings from these student-led projects will be used for Community Conversations and to inform Town officials, potentially leading to conceptual validation.
8. TC-80 Community Conversation #2 w/ UCONN Gateway plans – the ideas and drawings from this 2018 student-led project will be used for a Community Conversation and to inform Town officials, potentially leading to conceptual validation.
9. Housing strategy to include a comprehensive inventory of Stonington housing options, a view to future demand by housing type, a gap analysis, and recommendations for consideration.

These initiatives are undertaken in partnership with the Department of Planning and are spelled out or aligned with the POCD, which includes taking into account Community desires and the character of Stonington.

#### **MAJOR BUDGET CHANGES AND COMMENTARY:**

The approved EDC budget for FY2018-19 is \$7,770. According to the original rationale, the budget will be used primarily to sponsor Community Conversations, and to develop the website structure and content.

The EDC respectfully requests an increase for FY2019-20 to **\$20,000**. The money will be deployed as follows:

1. \$1,000 for memberships to 3 Chambers which the EDC has traditionally funded.
2. \$2,500 for the branding / website effort, continuing to invest in the current effort. Note: the EDC will seek ‘matching’ funds from entities featured on the website to mitigate cost to the Town.
3. \$2,500 for marketing materials to promote Stonington for economic development, and wayfinding for tourism (including but not limited to website, smartphone apps, print). Note: the EDC will seek ‘matching’ funds from entities featured on materials to mitigate cost to the Town.
4. \$2,000 operating expense for Community Conversation sponsorship where ideas are presented on the path to conceptual validation, e.g. facility rental, refreshments as needed.
5. \$12,000 for professional architectural services (2-4 projects) to develop conceptual drawings and hi-level specifications (“doability” – validate against Town regulations). Projects are envisioned to include architect-led Community Conversations to incorporate public perspectives in order to advance ideas to conceptual validation. Once validated, the drawings and specs can be used to market potential projects to the development community. A prime example of a project is the Campbell Grain building property, 2 acres now vacant, a development-in-waiting that promises to be a catalyst for downtown Pawcatuck revitalization.

In terms of general justification for this budget request, the EDC points out that over the past 5 years, Town expenses have grown at an average rate of 3.9% while the (net taxable) Grand List has managed just 1.3%. This mismatch is what residents feel with mill rate increases and taxes that go up every year. But it doesn't have to be this way. EDC actions are geared towards growing the Grand List at a greater rate through reasonable development consistent with the character of the Town and the POCD.

Not including revaluation years, from which revaluation and new asset components cannot be extracted easily, the five-year chunk 2014-18 averaged \$10 million/year Grand List growth. The EDC submits that a goal of growing the (net taxable, 70% assessed value) Grand List \$30 million/year, or roughly \$40 million new construction, would provide the Town with revenues to cover expense and increase investment in important CIP projects.

## **DEPARTMENT OF THE FIRST SELECTMAN EMERGENCY MANAGEMENT**

### **FUNCTION DESCRIPTION:**

The Emergency Management Director assists the First Selectman in recovering from the threats and hazards that are associated with a Town wide disaster whether man made or natural, working with the Unified Command team to bring the Community back to normalcy after an incident.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Town Participated in the area wide Millstone Drill and the Governor's annual drill and rehearsal. We continue to work on the new Emergency Operations Plan but have been delayed in finishing due to lack of response from outside agencies providing us with information, but we will have a plan ready for submittal to the State for approval in January of 2019. The Town experienced its first verified Tornado this year, an EF-1 with winds of 85 MPH up to 95 MPH which struck in the Heritage Drive and North Anguilla Road section of Town. We continue to work to make our public awareness programs better using social media networks. We continue to work with Captain Todd Olson of the Police Department and Leanne Theodore, Director of Human Services, to monitor the weather and other events that may affect the Town or sections of the Town. We continue keep the unified Command team aware of any weather-related events

### **OBJECTIVES FOR THE COMING YEAR:**

To work on getting the word out to the public on being more self-sufficient for the first 72 hours after a storm or large-scale power outage, and that residents are generally better off sheltering in place as long as their area is not in danger of being isolated and cut off from emergency services. Continue to work with Eversource on getting correct information to the public and the first responders, and continue working with a team approach (Unified Command), so that all the Town agencies are working off the same page. Developing a better tracking system for reported incidents that need to be corrected.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

No significant budget changes.

### **DEPARTMENTAL STAFFING:**

The Emergency Management department is staffed by a contracted third-party Emergency Management Director for a fee of \$13,906.00 for fiscal 19/20. Town staff consists of one part-time administrative position at a fully loaded cost of \$2,450.00 for fiscal 19/20.

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

## **DEPARTMENT OF THE FIRST SELECTMAN ELECTIONS**

### **FUNCTION DESCRIPTION:**

The Registrars are charged with maintaining voter lists through voter canvass, obituaries, voter cancellations, interstate cancellations and the Connecticut Voter Registration System (CVRS). Registrars conduct referenda, primaries, elections and conduct poll worker training. We maintain all voting equipment and register new voters through voter drives, DMV, SOTS office. Registrars are currently updating and correcting all voter registration cards.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

We attend monthly New London County registrar meetings and will conduct at least one budget referendum. We have had one primary and one general election in conjunction with coordinating the unavailability of Deans Mill School, as a voting district. We will be conducting a town wide canvass in January. We will also supervise the Borough election in May.

### **OBJECTIVES FOR THE COMING YEAR:**

Continue to maintain and update voter registration lists and files. Continue to learn new functions of CVRS to maximize data needs, learn new and existing election law, and learn the new town hall software and shareware systems. Conduct new voter mailing canvass as per CT State Statute. Attend monthly county meetings and State conferences. Enlist more poll workers to ensure elections will be fully staffed in each district. Maintain all election data according to required retention periods. Plan to be fully prepared for any primary, referenda, or special election.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

The increase in budget is due to the continuing cost of replacing multiple broken voter booths in several districts.

### **DEPARTMENTAL STAFFING:**

The Elections department is staffed by two part-time registrars at a fully loaded cost of \$41,196, with an additional \$53,825 budgeted for poll workers for fiscal 19/20.

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

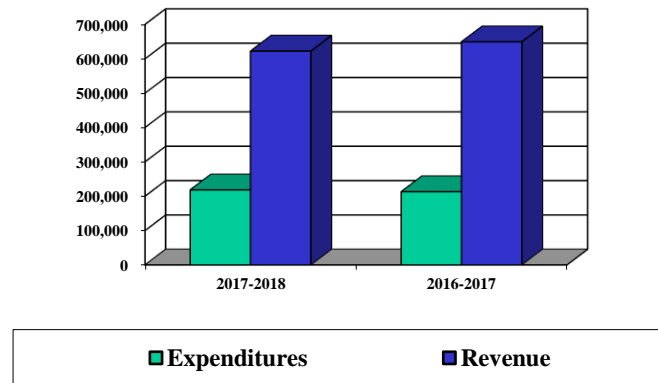
## DEPARTMENT OF THE FIRST SELECTMAN TOWN CLERK'S OFFICE

### **FUNCTION DESCRIPTION:**

In 2017-2018 the Town Clerk's Office recorded 5,185 land record documents, maps and tradenames and 652 birth, marriage and death records. The office issued a total of 914 absentee ballots for the State Election, which was nearly double from the 2014 State Election. The office issued 337 marriage licenses, 1,045 sporting licenses and 1,981 dog licenses. The Town Clerk also clerked 3 Town Meetings. The Town Clerk's Office oversees the land records and survey maps dating back to 1658 and all commission, boards and committee's minutes.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Conveyance tax revenue collected in FY 17-18 was \$435,394 which is an increase from the prior year. Town Clerk revenue decreased this FY. The office collected \$186,926 compared to \$265,212 the previous FY. It's hard to predict from one year to the next how much revenue the office will bring in. It depends on the number of properties selling or if the interest rate is low and people are refinancing.



The online records portal continued to be very successful in FY 17-18. The online records portal system enables law firms, title searchers and our constituency to access the land records 24/7 and remotely search and print documents for a fee. The office collected through the online portal system \$18,048 in land record copy fees which was an increase of nearly \$5,000 from the previous FY. Our land records are scanned and on the portal through 1950.



A grant was awarded to the Town Clerk's Office in the amount of \$4,500 from the CT State Library Historic Documents Preservation Program for the purchase of records storage equipment. The office partnered with Easi File to purchase two vertical map storage units. These vertical units hold more maps than the flat storage units and with vault space at a premium, the units allow for more storage space for our survey and subdivision maps. Since the inception of the grant program, the Town has received \$78,500 for the preservation and storage of Town documents.

**OBJECTIVES FOR THE COMING YEAR:**

The office will apply for another grant from the CT State Library Historic Documents Preservation Program.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No major budget changes.

**DEPARTMENTAL STAFFING:**

The Town Clerk's office is staffed by:

- The Town Clerk at a fully loaded salary of \$102,653
- Two full time clerical assistants with fully loaded wages of \$130,226 for fiscal 19/20.

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>OFFICE OF SELECTMAN</b>							
1	First Selectman	91,694	89,416	91,741	91,876	91,876	91,876	94,265
2	Second Selectman	11,940	11,610	11,912	13,222	13,222	13,222	13,566
3	Third Selectman	11,940	11,610	11,912	13,222	13,222	13,222	13,566
4	Town Attorney	50,000	50,000	49,997	50,000	50,000	50,000	50,000
5	Grant Writer	-	-	-	-	-	-	-
6	<b>Total - Salaries</b>	<b>165,574</b>	<b>162,636</b>	<b>165,562</b>	<b>168,320</b>	<b>168,320</b>	<b>168,320</b>	<b>171,397</b>
7	Examination of Indices	2,500	1,875	1,875	2,500	2,500	2,500	2,500
8	Mosquito Abatement	31,473	28,501	31,448	30,000	30,000	30,000	30,000
9	Legal Services & Courts	43,692	38,799	26,521	40,000	40,000	40,000	40,000
10	Professional Associations & Publications	-	-	-	1,000	1,000	1,000	1,000
11	Furniture & Equipment	14,000	-	-	1,000	1,000	1,000	1,000
12	Tree Warden - Stipend	-	-	-	1,000	1,000	1,000	2,000
13	Tree Warden Expenses	-	-	154	750	750	750	750
14	<b>Total - Expenses</b>	<b>91,665</b>	<b>69,175</b>	<b>59,998</b>	<b>76,250</b>	<b>76,250</b>	<b>76,250</b>	<b>77,250</b>
15	Town Wide - Technical & Professional Services	20,446	9,729	9,595	20,000	20,000	15,000	20,000
16	Economic Dev Comm - Technical & Professional Services	1,615	-	-	-	-	-	-
17	<b>Total - Technical &amp; Professional Services</b>	<b>22,061</b>	<b>9,729</b>	<b>9,595</b>	<b>20,000</b>	<b>20,000</b>	<b>15,000</b>	<b>20,000</b>
18	<b>TOTAL - OFFICE OF THE FIRST SELECTMAN</b>	<b>279,300</b>	<b>241,540</b>	<b>235,155</b>	<b>264,570</b>	<b>264,570</b>	<b>259,570</b>	<b>268,647</b>
	<b>PROGRAMS AND AGENCIES</b>							
19	S.E.A.T.	5,256	8,793	24,675	10,000	24,675	24,675	25,292
20	SECTER	6,166	6,166	6,166	6,166	6,166	6,166	6,166
21	CT. Conference of Municipalities	12,032	12,032	12,032	12,500	12,500	12,500	12,032
22	Southeastern CT Council of Governments	9,689	9,689	9,689	9,689	9,689	9,689	9,689
23	Mystic River Park-Public Restrooms	10,609	10,609	10,609	10,609	10,609	10,609	10,609
24	CT Council of Small Towns	1,025	1,025	1,025	1,025	1,025	1,025	1,025
25	Affordable Housing Committee	-	-	-	-	-	-	-
26	Probate Court	6,301	6,301	6,301	6,301	6,301	6,301	6,301
27	Westerly Pops Concert ( <i>moved to Human Services FY 2016-2017</i> )	3,500	-	-	-	-	-	-
28	Probate Court Occupancy Costs	-	13,027	3,415	3,700	3,700	3,700	3,700
29	Connecticut Tourism Coalition	-	-	-	1,500	1,500	1,500	1,500
30	<i>Mystic River Boat Pumpout Service</i>	-	-	-	-	-	-	10,000
31	<i>Plastic Bags &amp; Straws Committee</i>	-	-	-	-	-	-	1,500
32	<b>TOTAL - PROGRAMS AND AGENCIES</b>	<b>54,578</b>	<b>67,642</b>	<b>73,912</b>	<b>61,490</b>	<b>76,165</b>	<b>76,165</b>	<b>87,814</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>WATERFRONT COMMISSION</b>							
33	Clerical Services	1,000	1,000	800	1,000	1,000	1,000	1,650
34	Postage	75	-	79	75	75	75	75
35	Consumable Supplies	14	21	23	25	25	25	25
36	Miscellaneous	75	-	72	75	75	75	100
37	<b>Total - Expenses</b>	<b>164</b>	<b>21</b>	<b>174</b>	<b>175</b>	<b>175</b>	<b>175</b>	<b>200</b>
38	<b>TOTAL - WATERFRONT COMMISSION</b>	<b>1,164</b>	<b>1,021</b>	<b>974</b>	<b>1,175</b>	<b>1,175</b>	<b>1,175</b>	<b>1,850</b>
	<b>PAWCATUCK RIVER HARBOR MGT</b>							
39	Clerical Services	-	-	-	990	990	-	990
40	Postage	-	-	-	100	100	-	100
41	Advertising	-	-	-	100	100	-	100
42	Consumable Supplies	-	-	-	100	100	-	100
43	Reproduction & Printing	-	-	-	100	100	-	100
44	Miscellaneous	-	-	-	100	100	-	100
45	<b>Total - Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>500</b>
46	<b>TOTAL PAWCATUCK RIVER HARBOR MGT.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,490</b>	<b>1,490</b>	<b>-</b>	<b>1,490</b>
	<b>SHELLFISH COMMISSION</b>							
47	Expenses	-	-	-	50	50	-	50
	<b>TOTAL SHELLFISH COMMISSION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50</b>	<b>50</b>	<b>-</b>	<b>50</b>
	<b>ECONOMIC DEVELOPMENT COMMISSION</b>							
48	Consulting Services	-	-	-	5,000	5,000	5,000	14,500
49	Postage	-	-	-	200	200	200	200
50	Advertising	36	-	476	500	500	500	2,500
51	Consumable Supplies	557	127	836	1,000	1,000	1,000	2,000
52	Travel	64	-	-	270	270	270	270
53	Professional Associations	385	775	1,453	800	800	800	1,000
54	<b>Total - Expenses</b>	<b>1,042</b>	<b>902</b>	<b>2,765</b>	<b>7,770</b>	<b>7,770</b>	<b>7,770</b>	<b>20,470</b>
55	<b>TOTAL- ECONOMIC DEVELOPMENT COMMISSION</b>	<b>1,042</b>	<b>902</b>	<b>2,765</b>	<b>7,770</b>	<b>7,770</b>	<b>7,770</b>	<b>20,470</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>COMM. TO STUDY NEEDS AND USE OF TOWN BLDS.</b>							
56	Clerical Services	-	-	-	-	-	-	2,400
57	Consumable Supplies	-	-	-	-	-	-	100
58	<b>Total - Expenses</b>	-	-	-	-	-	-	100
59	<b>TOTAL- COMM. TO STUDY USE OF TOWN BLDS.</b>	-	-	-	-	-	-	2,500
60	<b>TOTAL - COMMISSIONS &amp; COMMITTEES</b>	2,206	1,923	3,739	10,485	10,485	8,945	26,360
	<b>EMERGENCY MANAGEMENT</b>							
61	Emergency Management Tactical Operations Director	12,550	12,876	13,211	13,554	13,554	13,554	13,906
62	Clerical Services	1,914	1,873	1,914	2,000	2,000	2,000	2,052
63	Emergency Operations Center Staffing	-	-	-	-	-	-	1
64	<b>Total - Salaries</b>	14,464	14,749	15,125	15,554	15,554	15,554	15,959
65	Consumable Supplies	-	219	170	1,250	1,250	1,250	1,250
66	Equipment	1,399	-	-	3,500	3,500	500	3,500
67	Development of Emergency Plan	-	-	-	1	1	-	1
68	Miscellaneous	-	-	69	100	100	50	100
69	Furniture & Equipment	-	-	-	750	750	-	750
70	Training & Education	-	-	-	-	-	-	200
71	<b>Total - Expenses</b>	1,399	219	239	5,601	5,601	1,800	5,801
72	Generator Maintenance	-	-	-	1	1	-	1
73	Water Testing	-	-	-	400	400	400	1
74	Communications	-	-	-	1	1	-	1
75	Mass Notification System Maintenance	4,860	4,860	4,860	5,000	5,000	4,860	5,000
76	<b>Total - Services</b>	4,860	4,860	4,860	5,402	5,402	5,260	5,003
77	<b>TOTAL - EMERGENCY MANAGEMENT</b>	20,723	19,828	20,224	26,557	26,557	22,614	26,763

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>ELECTIONS</b>							
78	Registrars Salaries	36,354	37,827	36,352	37,298	37,298	37,298	38,268
79	Referenda/Election Personnel Salaries	39,215	28,277	26,892	50,000	50,000	40,000	50,000
80	<b>Total - Salaries</b>	<b>75,569</b>	<b>66,104</b>	<b>63,244</b>	<b>87,298</b>	<b>87,298</b>	<b>77,298</b>	<b>88,268</b>
81	Postage	5,261	3,863	838	5,000	5,000	4,000	5,000
82	Advertising	965	57	168	1,000	1,000	1,000	1,000
83	Consumable Supplies	398	967	245	1,500	1,500	700	1,500
84	Telephone	2,811	2,039	1,785	3,500	3,500	2,500	3,500
85	Equipment	177	668	746	4,000	4,000	1,000	4,000
86	Reproduction & Printing	192	140	277	700	700	700	700
87	Professional Associations & Publications	290	570	530	500	500	500	500
88	Voting Canvas	153	207	252	500	500	300	500
89	Miscellaneous (increase in cost of battery back-up)	241	412	461	1,000	1,000	1,000	1,000
90	Ballot Printing / Programming	10,405	6,024	5,686	15,000	15,000	15,000	15,000
91	Furniture & Equipment	-	416	-	1,500	1,500	1,000	1,500
92	Training & Education	1,600	1,600	-	1,000	1,000	-	1,000
93	<b>Total - Expenses</b>	<b>22,493</b>	<b>16,963</b>	<b>10,988</b>	<b>35,200</b>	<b>35,200</b>	<b>27,700</b>	<b>35,200</b>
94	Voting Machine (Optical Scan Machine Maintenance)	2,200	2,200	2,200	3,000	3,000	2,200	3,000
95	<b>Total - Services</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>3,000</b>	<b>3,000</b>	<b>2,200</b>	<b>3,000</b>
96	<b>TOTAL - ELECTIONS</b>	<b>100,262</b>	<b>85,267</b>	<b>76,432</b>	<b>125,498</b>	<b>125,498</b>	<b>107,198</b>	<b>126,468</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>TOWN CLERK</b>							
97	Salary of Town Clerk	74,258	76,950	78,951	81,004	81,004	81,004	83,110
98	Clerical Salaries	100,238	98,195	100,114	102,720	102,720	102,720	105,390
99	Longevity	2,760	5,220	5,400	5,580	5,580	5,580	5,760
100	<b>Total - Salaries</b>	<b>177,256</b>	<b>180,365</b>	<b>184,465</b>	<b>189,304</b>	<b>189,304</b>	<b>189,304</b>	<b>194,260</b>
101	Postage	1,000	1,500	1,500	1,500	1,500	1,500	1,500
102	Advertising	294	1,525	1,083	2,500	2,500	1,750	2,500
103	Consumable Supplies	3,051	2,804	2,604	3,000	3,000	3,000	3,000
104	Telephone	446	455	463	475	475	475	475
105	Equipment	2,744	2,882	3,344	3,500	3,500	3,500	3,500
106	Professional Associations & Publications	200	200	275	275	275	275	275
107	Training & Education	860	1,040	928	1,500	1,500	1,500	1,500
108	<b>Total - Expenses</b>	<b>8,595</b>	<b>10,406</b>	<b>10,197</b>	<b>12,750</b>	<b>12,750</b>	<b>12,000</b>	<b>12,750</b>
109	Land Records & Data Processing	21,416	21,840	23,237	28,000	28,000	27,000	27,000
110	Vital Statistics	250	477	465	500	500	500	500
111	<b>Total - Services</b>	<b>21,666</b>	<b>22,317</b>	<b>23,702</b>	<b>28,500</b>	<b>28,500</b>	<b>27,500</b>	<b>27,500</b>
112	<b>TOTAL - TOWN CLERK</b>	<b>207,517</b>	<b>213,088</b>	<b>218,364</b>	<b>230,554</b>	<b>230,554</b>	<b>228,804</b>	<b>234,510</b>
	<b>TOWN MEETING &amp; REFERENDA</b>							
113	Town Meeting Personnel	-	100	-	200	200	200	200
114	Advertising	4,074	4,326	1,691	6,000	6,000	4,000	6,000
115	<b>TOTAL - TOWN MEETING &amp; REFERENDA</b>	<b>4,074</b>	<b>4,426</b>	<b>1,691</b>	<b>6,200</b>	<b>6,200</b>	<b>4,200</b>	<b>6,200</b>
	<b>PAYMENTS TO OTHER CIVIL DIVISIONS</b>							
116	Borough of Stonington	172,177	197,370	187,677	192,950	192,950	192,950	206,885
117	<b>TOTAL - FIRST SELECTMAN</b>	<b>840,837</b>	<b>831,084</b>	<b>817,194</b>	<b>918,304</b>	<b>932,979</b>	<b>900,446</b>	<b>983,647</b>

## **DEPARTMENT OF ADMINISTRATIVE SERVICES**

### **FUNCTION DESCRIPTION:**

We are responsible for the Town's Human Resources Administration (Human Resources, Labor Relations and Employee Benefits), Information Technology, and until April 2017, both the Health Officer and Sanitarian (these duties among others are now performed by the Ledge Light Health - LLHD). Additionally, we coordinate the development of the Capital Improvement Plan as well as provide administrative support for the Office of the First Selectman while partnering with the Human Services organization and Stonington Police Department to deliver professional, strategic, and operational support.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

#### **Administration**

Administration includes the activities and operations occurring within the offices of the First Selectman and Administrative Services. There exists no significant year to date budget variances as of 10/31/18. There is potential exposure on the Labor Counsel line item driven by higher than anticipated arbitration expenses. Also, the Administrative Support Staff line item is subject to potential overage driven by the additional wage expense incurred with the absence and eventual passing of Kris Bell. Total Administrative Services is projected to remain on budget for the current fiscal year.

#### **Information Technology**

Installed new firewalls to further mitigate the risks of cyber-attacks, malicious software, and the influx of computer viruses. VPN, Virtual Private Network, was installed to allow remote users easier and secure access to network resources when working outside of their office.

#### **CIP Requests**

Both CIP requests, General Operations Computer Technology Upgrade and Ortho Photography, are ongoing projects. The Computer Technology Upgrade represents the funding required for the three-year desktop and server refresh program while the Ortho Photography is a joint effort with neighboring towns to provide accurate aerial photography for use in the Town's GIS system. Projects are 100% General Fund funded.

#### **Ledge Light Health District**

LLHD conducted inspections of the Stonington's 159 restaurants (5 new restaurants), 22 pools, 13 cosmetology facilities, 25 lodging establishments, and 5 beach water sampling sites. Additionally, food safety training was provided to all school kitchen staff prior to the school year, and 3 bi-annual daycare inspections were conducted to renew CT state licenses. Land use staff were extremely busy, conducting reviews and inspections of building additions, decks, pools, sheds, and new and repair septic system installations. Many

septic systems in town are being upgraded to comply with today's code. The Town's partnership with LLHD has enhanced responsiveness and improved flexibility while providing access to the complete capabilities of the LLHD organization.

**OBJECTIVES FOR THE COMING YEAR:**

Integrate new Human Resources Coordinator into the organization. Successfully engage and complete negotiations with the Town's four (4) collective bargaining units in a timely manner with outcomes equitable to both the Town and Unions. Replacement of end-of-life datacenter hardware and expansion of the storage area network to include the Stonington Police systems.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

Continued pressure exists on the cost of health benefits with the upward movement of drug prices and general medical inflation as the markets continue to respond to this changing environment. Pension expenses are driven by actuarial calculations which determine required contributions. Wage costs driven by negotiated agreements.

**DEPARTMENTAL STAFFING:**

The Administration office is staffed by:

- The Director of Administrative Services at a fully loaded salary of \$120,037
- A Human Resources Coordinator at a budgeted fully loaded salary of \$84,488
- The Executive Assistant to the First Selectman with fully loaded wages of \$74,479
- One clerical staff with fully loaded wages of \$65,969 for fiscal 19/20

The Information Technology department is staffed by:

- The Information Technology Manager at a fully loaded salary of \$112,690
- A Technology Support Specialist at a fully loaded salary of \$77,953

**Summary – Staffing Levels**

Six (6) full-time positions: Two (2) SPAA, One (1) Clerical, Three (3) Non-union

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.



**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>ADMINISTRATION</b>							
1	Director of Administrative Services	94,731	92,340	94,741	97,204	97,204	97,204	99,731
2	Administrative Support Staff	177,249	174,457	173,552	176,245	176,245	176,245	190,554
3	Longevity	3,860	4,080	2,920	3,080	3,080	3,080	2,740
4	<b>Total - Salaries</b>	<b>275,840</b>	<b>270,877</b>	<b>271,213</b>	<b>276,529</b>	<b>276,529</b>	<b>276,529</b>	<b>293,025</b>
5	Postage	630	664	827	1,000	1,000	1,000	1,000
6	Advertising	10,359	7,082	4,037	11,500	11,500	10,000	11,500
7	Consumable Supplies	3,479	5,020	3,706	3,200	3,200	3,200	4,000
8	Reproduction & Printing	2,224	2,091	2,702	1,500	1,500	3,500	4,000
9	Telephone	195	179	141	250	250	200	150
10	Equipment	2,376	2,482	2,442	5,400	5,400	4,400	4,400
11	Professional Associations & Publications	1,862	1,721	1,868	3,500	3,500	2,500	2,200
12	Seminars & Programs (Training & Education)	249	-	-	-	-	-	-
13	Database Expenses	5,287	5,900	8,592	8,250	8,250	8,250	9,000
14	Miscellaneous	228	239	214	700	700	400	300
15	Furniture & Equipment	2,498	1,984	1,968	1,970	1,970	1,970	2,270
16	Training & Education (First Selectman & Administration)	590	899	675	1,580	1,580	1,580	1,580
17	<b>Total - Expenses</b>	<b>29,977</b>	<b>28,261</b>	<b>27,172</b>	<b>38,850</b>	<b>38,850</b>	<b>37,000</b>	<b>40,400</b>
18	Admin Services - Technical & Professional Services	22,400	-	684	7,500	7,500	7,500	8,500
19	<b>Total - Technical &amp; Professional Services</b>	<b>22,400</b>	<b>-</b>	<b>684</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>8,500</b>
20	Memorial Observances	7,117	6,850	7,005	10,000	10,000	10,000	11,000
21	Columbus Day Observances	5,000	5,000	5,000	5,000	5,000	5,000	5,000
22	<b>Total - Services</b>	<b>12,117</b>	<b>11,850</b>	<b>12,005</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>16,000</b>
23	<b>TOTAL - ADMINISTRATION</b>	<b>340,334</b>	<b>310,988</b>	<b>311,074</b>	<b>337,879</b>	<b>337,879</b>	<b>336,029</b>	<b>357,925</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>INFORMATION SYSTEMS</b>							
24	IT Manager	88,679	87,437	90,582	91,777	91,777	91,777	94,342
25	Technology Support Specialist	61,711	60,586	61,544	63,588	63,588	63,588	65,426
26	Longevity	550	650	750	850	850	850	1,060
27	<b>Total - Salaries</b>	<b>150,940</b>	<b>148,673</b>	<b>152,876</b>	<b>156,215</b>	<b>156,215</b>	<b>156,215</b>	<b>160,828</b>
28	Postage	179	52	-	200	200	100	200
29	Consumable Supplies	1,516	1,493	552	1,500	1,500	1,500	1,500
30	Reproduction & Printing	43	-	12	50	50	50	50
31	Telephone	1,310	1,325	1,468	1,500	1,500	1,500	1,500
32	Professional Associations & Publications	185	235	235	250	250	250	250
33	Equipment & Licensing	30,029	45,350	46,288	46,770	46,770	46,770	46,770
34	Internet Hosting Expense	4,991	5,676	5,951	7,500	7,500	7,500	7,500
35	Miscellaneous	50	30	40	50	50	50	50
36	Training & Education	325	1,198	3,946	5,000	5,000	5,000	5,000
37	<b>Total - Expenses</b>	<b>38,628</b>	<b>55,359</b>	<b>58,492</b>	<b>62,820</b>	<b>62,820</b>	<b>62,720</b>	<b>62,820</b>
38	Telecommunications	53,404	60,357	59,489	61,000	61,000	61,000	61,000
39	Technical Assistance	4,681	4,825	5,000	5,000	5,000	10,000	10,000
40	<b>Total - Services</b>	<b>58,085</b>	<b>65,182</b>	<b>64,489</b>	<b>66,000</b>	<b>66,000</b>	<b>71,000</b>	<b>71,000</b>
41	<b>Geographic Information System (GIS) Expenses</b>	<b>23,493</b>	<b>29,982</b>	<b>26,874</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
42	<b>TOTAL - INFORMATION SYSTEMS</b>	<b>271,146</b>	<b>299,196</b>	<b>302,731</b>	<b>315,035</b>	<b>315,035</b>	<b>319,935</b>	<b>324,648</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>HUMAN RESOURCES</b>							
43	Employee Training & Education	8,151	5,993	5,261	10,000	10,000	10,000	10,000
44	Labor Negotiations	43,711	110,665	45,189	55,000	55,000	65,000	89,529
45	Labor Counsel	83,808	80,000	80,000	80,000	80,000	80,000	80,000
46	Pension Plan - Defined Benefit	588,099	490,000	508,000	480,000	480,000	480,000	485,000
47	Pension Plan - Defined Contribution 401A	-	83,533	89,805	102,817	102,817	102,817	110,000
48	Social Security	468,122	473,871	474,727	516,660	516,660	516,660	535,000
49	Unemployment	9,701	14,269	24,462	20,000	20,000	20,000	20,000
50	Heart & Hypertension	37,109	6,230	-	-	-	-	-
51	Employee Assistance Program	1,725	1,725	1,725	2,750	2,750	2,750	3,000
52	Employee Screening	2,260	589	1,407	3,000	3,000	3,000	3,200
53	Additional Manpower	4,500	3,650	3,500	5,000	5,000	5,000	5,000
54	Employee Travel Expense	22,107	19,526	19,211	24,000	24,000	24,000	24,000
55	Accrued Leave Pay-out	22,287	16,788	24,999	25,000	25,000	25,000	25,000
56	Retiree Health Care	66,920	84,353	58,467	75,000	75,000	75,000	70,000
57	Health Insurance	1,593,417	1,555,333	1,700,000	1,900,000	1,900,000	1,900,000	1,900,000
58	Life Insurance	22,247	22,512	21,637	24,650	24,650	24,650	25,400
59	RX Eyewear Reimbursement	737	235	984	2,000	2,000	2,000	2,000
60	<b>Total - Expenses</b>	<b>2,974,901</b>	<b>2,969,272</b>	<b>3,059,374</b>	<b>3,325,877</b>	<b>3,325,877</b>	<b>3,335,877</b>	<b>3,387,129</b>
61	Admin Services - Professional & Technical Services	-	7,500	15,000	15,450	15,450	15,450	15,950
62	<b>Total - Technical &amp; Professional Services</b>	<b>-</b>	<b>7,500</b>	<b>15,000</b>	<b>15,450</b>	<b>15,450</b>	<b>15,450</b>	<b>15,950</b>
63	<b>TOTAL- HUMAN RESOURCES</b>	<b>2,974,901</b>	<b>2,976,772</b>	<b>3,074,374</b>	<b>3,341,327</b>	<b>3,341,327</b>	<b>3,351,327</b>	<b>3,403,079</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>HEALTH OFFICER &amp; SANITATION</b>							
64	Health Officer Salaries	27,164	22,291	-	-	-	-	-
65	Sanitarian Salaries	78,680	64,466	-	-	-	-	-
66	Longevity	600	660	-	-	-	-	-
67	<b>Total - Salaries</b>	<b>106,444</b>	<b>87,417</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
68	Sanitarian Expenses	1,338	761	9	-	-	-	-
69	Clothing Allowance	400	400	-	-	-	-	-
70	Furniture & Equipment	60	-	-	-	-	-	-
71	Training & Education	464	-	-	-	-	-	-
72	<b>Total - Expenses</b>	<b>2,262</b>	<b>1,161</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
73	Professional Services	1,905	980	-	-			-
74	Consumable Supplies	-	7,293	-	150	150	150	150
75	Ledge Light Health District Membership Fees	-	-	135,470	137,438	137,438	137,438	137,030
76	<b>Total - Services</b>	<b>1,905</b>	<b>8,273</b>	<b>135,470</b>	<b>137,588</b>	<b>137,588</b>	<b>137,588</b>	<b>137,180</b>
77	<b>TOTAL - HEALTH OFFICER &amp; SANITATION</b>	<b>110,611</b>	<b>96,851</b>	<b>135,479</b>	<b>137,588</b>	<b>137,588</b>	<b>137,588</b>	<b>137,180</b>
	<b>COMMUNITY DEVELOPMENT</b>							
78	Clerical Salaries	-	3,528	-	15,000	15,000	15,000	15,000
79	Project Field Inspection	-	-	16,659	-	-	-	-
80	<b>TOTAL - COMMUNITY DEVELOPMENT</b>	<b>-</b>	<b>3,528</b>	<b>16,659</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
81	<b>TOTAL - ADMINISTRATIVE SERVICES</b>	<b>3,696,992</b>	<b>3,687,335</b>	<b>3,840,317</b>	<b>4,146,829</b>	<b>4,146,829</b>	<b>4,159,879</b>	<b>4,237,832</b>

## **DEPARTMENT OF ASSESSMENT**

### **FUNCTION DESCRIPTION:**

The Department of Assessment is responsible for balancing the \$2.7 billion-dollar grand list which is the basis for the tax levy. The Director of Assessment is the governmental official responsible for establishing the value of property for ad valorem tax purposes; for discovering, listing and valuing all taxable and tax-exempt properties; and to ensure that the individual property owner's value is proper so the owner pays no more than his/her fair share of the property tax. In the performance of these duties, assurance is made that each property is fairly and equitably valued during the assessment process and that each property owner will be fairly treated in accordance with the relevant Connecticut General Statutes. Revaluations are completed every five years in conformity with the Connecticut General Statutes and Revaluation Performance Standards. The revaluation took effect October 1, 2017. Development and updating of information are conducted on an ongoing basis, including modernization of computerized records of real estate, personal property and motor vehicles. Duties are performed in compliance with State of Connecticut mandated General Statutes.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

#### **Revaluation**

Implementation of the 2017 Revaluation and conversion of the computer assisted mass appraisal real property module from Vision 6.5 to Vision 8. The installation of the public access terminals for Vision 8 was completed December 2018.

#### **Special Audit Revenue**

Completion of the 2016 personal property audits added \$704,372 in assessment to the Grand List at a cost of \$3,500.

#### **Court Appeals**

There were twelve court cases as a result of the 2017 revaluation. This included four residential and eight commercial properties. One residential case has already been settled.

#### **Permits and Certificates of Occupancies—**Processed 1,047 permits, and miscellaneous inspections.

- 328 additions, modifications, and new construction
- 81 sheds, decks, pools, docks, and garages
- 638 fireplaces/liners, demolitions, re-shingle and or re-roofing, septic, and miscellaneous permits

#### **Grand List Growth, Pilot, Tax Agreements and Future Grand List Growth**

- 2017 Grand List growth of 4.62% or \$122,216,289 in assessed value over the previous year, exclusive of Pilot payment.

- Pilot for Masonicare at Mystic LLC and Senior Living by Masonicare, LLC is not included in the taxable Grand List. A pilot payment is calculated on the general government portion of the mill rate. The pilot payment for the 2017 Grand List included personal property and real estate taxes in the amount \$244,494.27.
- Fixed Assessment Agreement for the Threadmill Partners LLC is for a seven-year period commencing October 1, 2016. Twenty-one percent of the added assessment above \$569,200 will be added to the October 1, 2018 Grand List.
- Future anticipated projects that will continue to grow the Grand List are Davis Standard (Fixed Assessment), Spruce Ridge, Perkins Farm, and the former Mystic Color Lab.
- The major on-going tax-exempt projects are West Vine and Deans Mill Schools, Ocean Community YMCA, and the Sea Research Science Center.

Ten Year Grand List Comparison of the Net Taxable Grand List (highlighted years are revaluations):

GL Year	Net Taxable Grand List	Residential	Com/Industrial	Land	PP	MV	Year Change	Change
2017	\$ 2,770,033,161	74.09%	14.22%	2.48%	3.95%	5.26%	\$ 122,216,289	4.62%
2016	\$ 2,647,816,872	73.90%	14.14%	2.58%	3.99%	5.39%	\$ 21,977,065	0.84%
2015	\$ 2,625,839,807	74.00%	14.27%	2.62%	3.79%	5.32%	\$ 3,569,491	0.14%
2014	\$ 2,622,270,316	73.75%	14.41%	2.66%	3.75%	5.43%	\$ 22,180,463	0.85%
2013	\$ 2,600,089,853	73.95%	14.47%	2.83%	3.60%	5.15%	\$ 7,473,227	0.29%
2012	\$ 2,592,616,626	73.65%	14.69%	2.89%	3.79%	4.98%	\$(595,440,893)	-18.68%
2011	\$ 3,188,057,519	75.09%	14.65%	3.26%	2.85%	4.15%	\$ 21,805,266	0.69%
2010	\$ 3,166,252,253	75.26%	14.85%	3.26%	2.61%	4.02%	\$ 14,207,232	0.45%
2009	\$ 3,152,045,021	75.23%	15.08%	3.33%	2.51%	3.85%	\$ 22,306,253	0.71%
2008	\$ 3,129,738,768	75.40%	14.69%	3.51%	2.53%	3.87%	\$ 40,914,265	1.32%

Ten Year Comparison of the Tax-Exempt Grand List:

GL Year	Tax Exempt Grand List	Year Change	Change
2017	\$ 266,029,920	\$ 23,521,291	9.70%
2016	\$ 242,508,629	\$ 25,991,060	12.00%
2015	\$ 216,517,569	\$ 1,905,350	0.89%
2014	\$ 214,612,219	\$ 1,532,340	0.72%
2013	\$ 213,079,879	\$ 4,940,209	2.37%
2012	\$ 208,139,670	\$(10,929,950)	-4.99%
2011	\$ 219,069,620	\$ 2,527,220	1.17%
2010	\$ 216,542,400	\$ 422,750	0.20%
2009	\$ 216,119,650	\$(5,743,820)	-2.59%
2008	\$ 221,863,470	\$ (88,720)	-0.04%

**OBJECTIVES FOR THE COMING YEAR:**

- The Department continues servicing a large volume and vast range of public inquires.
- Processing Pilot and Fixed Assessments.
- Resolving the 2017 court cases.
- Preparation and Maintenance of the Grand List and Supplemental Motor Vehicle List.
- Personal Property conversion of database to Vision 8 and Audits.
- Mapping and/or GIS:  
Continue annual maintenance of the GIS mapping updates.

**MAJOR BUDGET CHANGES AND COMMENTARY:****Staff**

The Director of Assessment is appointed by the Board of Finance and supervises the Deputy Assessor (SPAA); and (2) Assessor Assistants (Clerical AFSCME). The Director has oversight of the Town mandatory Revaluation Staff every five years. Their responsibilities vary based upon interior inspection and full measure and listing requirements: (1) Project Manager, (2) Commercial Reviewers, (2) Residential Reviews, and (5) Data Collectors.

**Consumable Supplies**

Increase of \$100 for toner and paper; however, this is a self-sustaining account. During the fiscal year July 2017 through June 2018, copy fees for GIS products were \$1,073; fees for property records cards, reports, and miscellaneous copies were \$752, for a total of \$2,068. The Department of Assessment continues to have a substantial request for copies of computer records, property summary cards and GIS maps.

**Database Expense, Reproduction & Printing, Publications, Legal Ads**

Increased for database maintenance fees, and required pricing and resource publications. Additional motor vehicle cost of \$80 for the motorcycle pricing through the Department of Motor Vehicles covering the last fiscal year and this fiscal year. Vision agreement continues to cover the public terminals located in the Planning & Zoning Office and the Building Office at a cost of \$1,905.50. Increase for the Administrative and CAMA vendors for services in the increased amount of \$495. Replacement of leased copier to meet the Departments needs has been increased in the amount of \$1,450.

**Furniture, Fixtures and Telephone**

Furniture and fixture line were reduced to a \$1.00 and the telephone account was reduced by \$50.00. The total decrease is \$299.00 for both line items.

**Training & Education**

Increase for staff training recertification in the amount of \$580.00.

**ASSESSOR'S CIP REQUEST:****Reserve Fund for Capital and Non-Recurring Expenditures (Revaluation)**

The reserve level funding in the amount of \$70,000 is for the State-mandated five-year revaluation (CIP Priority A Classification).

**DEPARTMENTAL STAFFING:**

The Assessor's office is staffed by:

- The Director of Assessment at a fully loaded salary of \$121,290.00
- The Deputy Assessor at a fully loaded salary of \$98,975.00
- Two clerical staff with fully loaded wages of \$131,266.00 for fiscal 19/20.

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.



**DEPARTMENT OF ASSESSMENT  
BOARD OF ASSESSMENT APPEALS**

**FUNCTION DESCRIPTION:**

Meet during the months of March/April and September for purpose of hearing assessment appeals.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

**2018 Appeals for 2017 Grand List**

During the month of April, the Board of Assessment Appeals heard (76) appeals. As a result of such appeals the Board granted (36) reductions, and (40) denials causing a reduction to the Grand List in the amount of \$1,315,557. In addition, four applicants withdrew; the Board opted not hear seventeen appeals that had assessed values over \$1,000,000; and fourteen litigants did not show for their appeal. A second session of the Board of Assessment Appeals was held during the month of September for the sole purpose of hearing appeals on motor vehicles. One appeal was heard and granted at the September session for a reduction of \$980.

**OBJECTIVES FOR THE COMING YEAR:**

The Board of Assessment Appeals is required to carry out its duties in accordance with the Connecticut General Statutes.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

Board expenditures are anticipated to decrease in the amount of \$1,460 based upon the number of appeals heard in the previous year.

**STAFF**

The Board of Assessment Appeals is comprised of three elected Board members, one of which is appointed as Chairman by the Board, and one Clerical support person (AFSCME). Clerical support may increase depending upon the number of appeals pending before the Board.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF ASSESSMENT	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>ASSESSOR'S OFFICE</b>							
1	Salary of Assessor	92,649	-	-	-	-	-	-
2	Assistant Assessor	70,960	-	-	-	-	-	-
3	Director of Assessment		92,345	94,746	97,209	97,209	97,209	99,736
4	Deputy Assessor		69,560	74,619	80,031	80,031	80,031	82,112
5	Clerical Salaries	97,396	95,730	103,150	102,721	102,721	102,721	106,678
6	Longevity	3,730	3,900	4,270	4,490	4,490	4,490	4,710
7	<b>Total - Salaries</b>	<b>264,735</b>	<b>261,535</b>	<b>276,785</b>	<b>284,451</b>	<b>284,451</b>	<b>284,451</b>	<b>293,236</b>
8	Postage	2,300	1,799	915	1,380	1,380	1,000	1,380
9	Consumable Supplies	1,282	1,454	2,494	2,500	2,500	2,500	2,600
10	Reproduction & Printing	1,342	1,630	530	980	980	980	980
11	Telephone	81	96	81	250	250	200	200
12	Equipment	1,386	1,497	1,550	1,500	1,500	1,500	2,946
13	Professional Associations & Publications	3,114	2,944	3,163	3,035	3,035	3,035	3,910
14	Database Expense	14,375	14,530	17,337	17,825	17,825	17,825	18,320
15	Miscellaneous	1,306	656	495	990	990	990	990
16	Clothing Allowance	400	400	400	400	400	400	400
17	Furniture & Equipment	-	-	-	250	250	-	1
18	Training & Education	1,954	2,009	2,379	1,980	1,980	1,980	2,560
19	<b>Total - Expenses</b>	<b>27,540</b>	<b>27,015</b>	<b>29,344</b>	<b>31,090</b>	<b>31,090</b>	<b>30,410</b>	<b>34,287</b>
20	Special Audit Personal Property	3,200	3,200	3,400	3,400	3,400	3,400	3,400
21	<b>Total - Services</b>	<b>3,200</b>	<b>3,200</b>	<b>3,400</b>	<b>3,400</b>	<b>3,400</b>	<b>3,400</b>	<b>3,400</b>
22	<b>TOTAL - ASSESSOR'S OFFICE</b>	<b>295,475</b>	<b>291,750</b>	<b>309,529</b>	<b>318,941</b>	<b>318,941</b>	<b>318,261</b>	<b>330,923</b>
23	<b>BOARD OF ASSESSMENT APPEALS</b>	<b>1,585</b>	<b>1,641</b>	<b>2,477</b>	<b>4,150</b>	<b>4,150</b>	<b>4,150</b>	<b>2,690</b>
24	<b>TOTAL ASSESSMENT DEPARTMENT</b>	<b>297,060</b>	<b>293,391</b>	<b>312,006</b>	<b>323,091</b>	<b>323,091</b>	<b>322,411</b>	<b>333,613</b>

**DEPARTMENT OF FINANCE  
FINANCE OFFICE/RISK MANAGEMENT**

**FUNCTION DESCRIPTION:**

The Finance Office is responsible for managing the Town's financial operations in accordance with established fiscal policies (GAAP, GASB, CT State Statutes and Town Charter). Primary responsibilities include budget preparation and administration, accounts payable, payroll processing, purchasing, accounting, financial reporting, revenue collection, grant administration, cash management and investments, and debt management. The Finance Office provides support to, and advises the Board of Finance in its role as the Town's budgetary and financial oversight authority and assists the First Selectman in the preparation of the recommended annual budget.

**Risk Management:**

Identify Town wide loss exposures. Perform risk assessments. Evaluate and recommend strategies to avoid, mitigate and/or transfer risk. Develop/recommend risk management policies. Administer the Town's insurance program including Workers Compensation; Liability, Auto and Property (LAP) as well as Specialty Coverage. Oversee Town wide safety program/policies and Executive Safety Committee. Coordinate management and litigation of claims.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Issued \$7,000,000 of general obligation bonds in October of 2018 along with a one year \$6,500,000 Bond Anticipation Note (BAN) to continue funding the completion of the two elementary school renovation projects. The BAN will be paid off with a combination of proceeds from the Connecticut School Construction Grant and the final round of school bonding in October of 2019.
- Issued twenty-one RFP's/RFQ's for fiscal 17/18 for various Town and School Building projects.
- The Senior Accountant attended the Munis conference to learn of latest updates in our general ledger accounting system.
- Clerical staff participated in outside training seminars including GFOA accounting seminars, and ADP training tutorials.
- Director of Finance and Senior Accountant researched banking options for the Town focusing on services provided and fee structures.
- Director of Finance drafted new policies for:
  - Debt Management
  - Procurement – incorporating new federal and state procurement requirements
  - Financial Reporting
  - Investment
  - OPEB

- Over saw and managed the finances of the Town's forty individual Funds including the general fund, insurance funds, pension and OPEB funds, general fixed asset fund, capital project funds, and a variety of special revenue funds, totaling \$76.2 million dollars of expenditures.
- Managed over \$14 million dollars in Federal and State grants.
- Accounts payable processed almost \$47 million dollars in vendor invoices, and payroll processed about \$11 million dollars in payroll related transactions, and the Senior Accountant processed \$6.5 million dollars in debt service payments.

#### **OBJECTIVES FOR THE COMING YEAR:**

- Continue to review and monitor the Town's current financial and banking relationships with an eye towards maximizing return on Town investments.
- Continue to review and monitor the Town's current risk management relationships to insure the Town and its assets are adequately and properly insured against loss.
- Continue to work with the Town's financial advisor, Phoenix Advisors, to monitor existing debt for opportunities to refinance should the economic metrics offer such an opportunity.
- Start the first phase of implementing an electronic requisition and purchasing system. This will change how we do business with all departments and will require a team approach to plan the implementation.
- Continue to cross train finance office staff so we always have backup and coverage for each position.
- Continue to create and update documentation of Finance office procedures.

#### **MAJOR BUDGET CHANGES AND COMMENTARY:**

- The Finance Department has no significant budget increases over 18/19 fiscal year.
- The Board of Finance saw a decrease of \$(356,700) over prior year consisting of the following:
 

- Decrease in the reserve for loss of State Education Aid	\$(700,000)
- Increase in reserve for Education Minimum Budget Requirement	255,000
- Establishment of line item to fund Town portion of Teachers' Retirement	50,000
- Establishment of line item to fund PCB testing district wide	30,000
- Increase in OPEB contribution	4,000
- Increase in year-end audit fee	4,300
<b>Total Decrease</b>	<b><u>\$(356,700)</u></b>
- No significant changes to the Risk Management budget from fiscal 18/19.

**DEPARTMENTAL STAFFING:**

The Finance/Risk Management Department is staffed by:

- The Director of Finance with a fully loaded salary of \$131,297
- The Senior Accountant with a fully loaded salary of \$112,072
- The Town Treasurer with a fully loaded salary of \$4,799.
- Three members of the clerical union including; the purchasing assistant, payroll clerk, and accounts payable clerk, with fully loaded wages of \$199,355 for fiscal 19/20
- The Finance budget also contains a \$6,650 stipend for the Risk Manager.

Note: “Fully loaded salary” includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

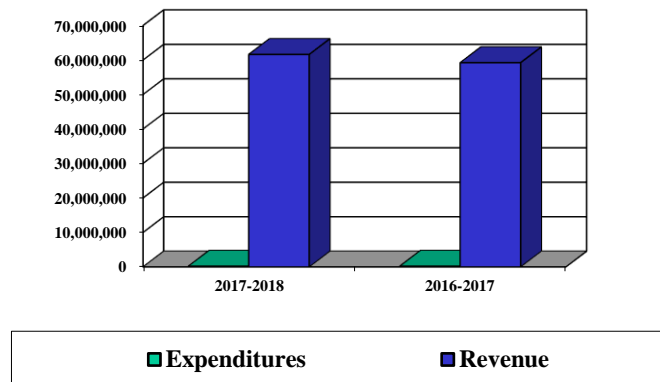
## DEPARTMENT OF FINANCE TAX COLLECTOR'S OFFICE

### **FUNCTION DESCRIPTION:**

The tax office is the primary source of revenue for the Town of Stonington. The total collectible amount is \$63,168,526 and there is an expected collection rate of 98% or \$61,905,156 as set forth by the Board of Finance. The tax office uses many enforcement tools as statutorily allowed such as delinquent notices, demands, a collection agency, a State Marshal and attorneys for tax sale and foreclosure.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

This year the tax office consolidated the Town and Fire District bills into one bill with the exception of Pawcatuck and Mason's Island Fire Districts because we do not collect for them. Most taxpayers seem extremely happy with the change. Besides saving paper, we expect to realize approximately \$5,000 in savings on postage, envelopes and printing costs, but we will have a better idea next year when we complete a full fiscal year of consolidated bills. The tax office responded to many inquiries as to why was there such an increase to taxpayer escrow accounts this year. The answer is twofold; 1) This was a revaluation year and most assessments went up; 2) and secondly, since the Town is now collecting for most Fire Districts, Fire District taxes are now included in the escrow accounts.



### **OBJECTIVES FOR THE COMING YEAR:**

Since the tax office now has three certified collectors in the office, it is important for each of us to stay current regarding new legislation and best practices. To that end, we will attend trainings and meetings offered by the CT Tax Association. We are constantly striving to provide better customer service; such as dispensing information via the Events magazine, Stonington Community Forum, the Town Facebook and home pages, and through any number of press releases during the fiscal year.

The tax office currently has three full time employees including myself, and one seasonal position for six weeks July 1st thru the first week of August for twelve hours per week. I hope to retain all of those positions as they are necessary to effectively and efficiently collect taxes.

In addition to now collecting for Wequetequock, we will be collecting for Mason's Island beginning in July 2019, so besides collecting for the Town, we will be collecting for 10 Fire Districts.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No significant budget changes over prior year.

**COLLECTION HISTORY: 2013-2017 GRAND LIST**

<b>GL COLLECTIBLE</b>	<b>EXPECTED (98%)</b>	<b>ACTUAL COLLECTIONS</b>	<b>DIFFERENCE</b>
2013 \$53,346,285	\$52,369,373	\$53,843,015	+\$1,473,642
2014 \$56,110,819	\$55,011,658	\$56,373,994	+\$1,362,336
2015 \$58,891,239	\$57,687,713	\$59,355,521	+\$1,667,808
2016 \$61,160,419	\$59,937,211	\$61,730,471	+\$1,793,260
2017 \$63,168,526	\$61,905,156	\$60,743,797 (in progress)	

**DEPARTMENTAL STAFFING:**

The Tax Collector's office is staffed by:

- The Tax Collector at a fully loaded salary of \$93,430
- Two clerical staff with fully loaded wages of \$119,340
- Plus \$2,000 budgeted for summer help, for fiscal 19/20

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>FINANCE OFFICE</b>							
1	Director of Finance	110,654	107,730	110,531	113,405	113,405	113,405	116,353
2	Senior Accountant	88,016	86,108	88,008	90,299	90,299	90,299	92,647
3	Clerical Salaries	158,826	148,263	153,500	161,532	161,532	161,532	165,732
4	Longevity	4,560	3,900	4,080	4,410	4,410	4,410	4,790
5	<b>Total - Salaries</b>	<b>362,056</b>	<b>346,001</b>	<b>356,119</b>	<b>369,646</b>	<b>369,646</b>	<b>369,646</b>	<b>379,522</b>
6	Postage	2,713	1,300	1,695	2,500	2,500	1,700	1,700
7	<i>Advertising</i>	-	-	76	-	-	100	100
8	Consumable Supplies	3,054	3,564	4,133	3,600	3,600	3,600	3,600
9	Reproduction & Printing	812	627	599	800	800	750	750
10	Telephone	154	106	90	150	150	100	150
11	Professional Associations & Publications	1,519	1,643	1,400	1,800	1,800	1,600	1,600
12	Payroll Services	20,731	21,492	22,583	23,000	23,000	22,600	24,000
13	Equipment & Software Support	18,605	19,055	20,221	23,100	23,100	23,100	24,000
14	Furniture & Equipment	-	-	349	500	500	500	500
15	Training & Education	200	250	452	1,000	1,000	500	1,000
16	<b>Total - Expenses</b>	<b>47,788</b>	<b>48,037</b>	<b>51,598</b>	<b>56,450</b>	<b>56,450</b>	<b>54,550</b>	<b>57,400</b>
17	Finance - Dunbar Armored Truck	2,327	3,449	2,584	3,500	3,500	3,000	3,000
18	<b>Total - Technical &amp; Professional Services</b>	<b>2,327</b>	<b>3,449</b>	<b>2,584</b>	<b>3,500</b>	<b>3,500</b>	<b>3,000</b>	<b>3,000</b>
19	<b>TOTAL - FINANCE OFFICE</b>	<b>412,171</b>	<b>397,487</b>	<b>410,301</b>	<b>429,596</b>	<b>429,596</b>	<b>427,196</b>	<b>439,922</b>
	<b>OFFICE OF THE TREASURER</b>							
20	Salary of Treasurer	4,236	4,129	4,235	4,345	4,345	4,345	4,458
21	Expenses	-	-	100	100	100	100	500
22	<b>TOTAL - TREASURER</b>	<b>4,236</b>	<b>4,129</b>	<b>4,335</b>	<b>4,445</b>	<b>4,445</b>	<b>4,445</b>	<b>4,958</b>



**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>OFFICE OF THE TAX COLLECTOR</b>							
23	Salary of Tax Collector	74,258	74,385	76,319	78,303	78,303	78,303	82,688
24	Clerical Salaries	98,604	97,686	102,555	106,416	106,416	106,416	103,457
25	Longevity	300	350	550	800	800	800	850
26	<b>Total - Salaries</b>	<b>173,162</b>	<b>172,421</b>	<b>179,424</b>	<b>185,519</b>	<b>185,519</b>	<b>185,519</b>	<b>186,995</b>
27	Postage	14,787	13,732	9,104	15,000	15,000	15,000	17,000
28	Advertising	763	13	185	1,500	1,500	1,300	1,500
29	Consumable Supplies	950	903	1,137	1,200	1,200	1,400	1,500
30	Reproduction & Printing	6,824	7,066	7,136	7,000	7,000	7,000	8,000
31	Telephone	93	89	72	150	150	100	150
32	Equipment	7,674	410	596	1,000	1,000	700	1,000
33	Professional Associations & Publications	95	125	125	150	150	150	150
34	Miscellaneous	145	33	100	100	100	100	100
35	Equipment & Software Support	6,800	6,950	7,707	9,000	9,000	8,500	9,000
36	Furniture & Equipment	-	-	-	1	1	1	1
37	Training & Education	1,093	1,000	1,212	1,925	1,925	800	1,500
38	<b>Total - Expenses</b>	<b>39,224</b>	<b>30,321</b>	<b>27,374</b>	<b>37,026</b>	<b>37,026</b>	<b>35,051</b>	<b>39,901</b>
39	<b>TOTAL - TAX COLLECTOR</b>	<b>212,386</b>	<b>202,742</b>	<b>206,798</b>	<b>222,545</b>	<b>222,545</b>	<b>220,570</b>	<b>226,896</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>BOARD OF FINANCE</b>							
40	Clerical Salaries	2,750	2,850	2,700	3,200	3,200	3,200	3,300
41	<b>Total - Salaries</b>	<b>2,750</b>	<b>2,850</b>	<b>2,700</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,300</b>
42	Postage	-	425	275	400	400	400	400
43	Advertising	587	728	529	750	750	750	750
44	Consumable Supplies	129	50	94	250	250	150	250
45	<b>Total - Expenses</b>	<b>716</b>	<b>1,203</b>	<b>898</b>	<b>1,400</b>	<b>1,400</b>	<b>1,300</b>	<b>1,400</b>
46	Professional Services	10,000	12,000	1,000	12,000	12,000	12,000	12,000
47	Legal Support	27,723	39,184	34,625	34,000	34,000	34,000	34,000
48	Accounting & Auditing	57,000	65,000	66,635	66,635	66,635	68,368	70,977
49	Special Audit	-	5,000	-	5,000	5,000	5,000	5,000
50	GASB 45 - OPEB Plan Contribution	90,000	90,000	106,000	106,000	106,000	106,000	110,000
51	Contingency for Loss of State Education Aid	-	-	-	700,000	700,000	-	-
52	Teachers' Retirement Contribution	-	-	-	-	-	-	50,000
53	Contingency for Education "Minimum Budget Requirement"	-	-	-	-	-	-	255,000
54	PCB's and Hazardous Materials Testing - School District	-	-	-	-	-	-	30,000
55	<b>Total - Services</b>	<b>184,723</b>	<b>211,184</b>	<b>208,260</b>	<b>923,635</b>	<b>923,635</b>	<b>225,368</b>	<b>566,977</b>
56	<b>TOTAL - BOARD OF FINANCE</b>	<b>188,189</b>	<b>215,237</b>	<b>211,858</b>	<b>928,235</b>	<b>928,235</b>	<b>229,868</b>	<b>571,677</b>
	<b>RISK MANAGEMENT</b>							
57	Risk Management - Stipend	6,323	6,156	6,316	6,481	6,481	6,481	6,650
58	Property & Liability Insurance	650,969	697,064	568,087	691,483	691,483	670,000	691,150
59	Claims & Damages	10,009	9,684	2,101	10,000	10,000	5,000	10,000
60	Safety Program	39,321	22	240	2,200	2,200	1,000	2,200
61	Flood Plain Remediation	-	15,000	-	-	-	-	-
62	<b>Total - Expenses</b>	<b>706,622</b>	<b>727,926</b>	<b>576,744</b>	<b>710,164</b>	<b>710,164</b>	<b>682,481</b>	<b>710,000</b>
63	Risk Management - Technical & Professional	-	-	21,000	21,000	21,000	21,000	21,000
64	<b>Total - Technical &amp; Professional Services</b>	<b>-</b>	<b>-</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>
65	<b>TOTAL - RISK MANAGEMENT</b>	<b>706,622</b>	<b>727,926</b>	<b>597,744</b>	<b>731,164</b>	<b>731,164</b>	<b>703,481</b>	<b>731,000</b>
66	<b>TOTAL FINANCE DEPARTMENT</b>	<b>1,523,604</b>	<b>1,547,521</b>	<b>1,431,036</b>	<b>2,315,985</b>	<b>2,315,985</b>	<b>1,585,560</b>	<b>1,974,453</b>

## **DEBT SERVICE PRINCIPAL AND INTEREST**

### **FUNCTION DESCRIPTION:**

Debt Service provides funding for the redemption of principal and interest obligations of the Town. The use of General Obligation Bonds allows the cost of capital projects to be spread out over a period of time, usually 20 years, so that the entire cost does not impact the taxpayers in one year. Bond Anticipation Notes (BANs) are short-term (1 year or less) bonds issued in advance of a bond issue.

In the fiscal year ended June 30, 2019 the Town will pay down long-term debt principal and interest of \$5,210,000 and \$2,930,981, respectively. In April of 2015 the Town approved a \$69,000,000 bond authorization at referendum. The bond authorization was made to fund major renovations and expansions to two of the Town's schools, West Vine Street and Deans Mill elementary schools, as well as roof replacement for the Pawcatuck middle school. In October of 2016, the first round of bonds for the school projects were issued in the amount of \$15,003,836. In September of 2016, the Town approved a \$2,216,164 bond authorization at Town Meeting for the purpose of purchasing a parcel of land along the Mystic river for the future site of the "Mystic River Boat House Park". The bonds for the Boathouse Park were issued in conjunction with the school bonds for a combined total of \$17,220,000 of bonds issued in October of 2016. The Town purchased the Boathouse parcel in January of 2017.

In October of 2017, the second round of bonds for the school projects were issued in the amount of \$20,000,000. Also, issued in October of 2017 was a \$20,000,000 Bond Anticipation Note (BAN). The BAN is a one year note which will be used as interim financing to fund the completion of the school projects and will mature on October 31, 2018. As the name implies a BAN is issued in advance of a bond issue for interim financing, on October 31, 2018 the BAN will mature and be paid off with proceeds from the issuance of the third round of school bonds in October of 2018, along with State of CT School Constructions Grant proceeds.

In October of 2018, the third round of bonds for the school projects were issued in the amount of \$7,000,000, with a \$6,500,000 Bond Anticipation Note (BAN). The BAN is a one year note which will be used as interim financing to fund the completion of the school projects and will mature on October 31, 2019. As the name implies a BAN is issued in advance of a bond issue for interim financing. On October 31, 2019 the BAN will mature and be paid off with either a final round of school bonds or with proceeds from School Construction Grants from the State of Connecticut.

The following table illustrates the Town's actual issued and outstanding General Obligation long-term debt as of December 31, 2018. This table does not include the \$6,500,000 BAN principle as that will be paid from a future bond issuance or State Construction Grant Proceeds.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019-20	5,545,000	2,632,582	8,177,582
2020-21	5,040,000	2,132,280	7,172,280
2021-22	4,930,000	1,927,531	6,857,531
2022-23	4,930,000	1,729,131	6,659,131
2023-24	4,920,000	1,543,119	6,463,119
2024-25	4,675,000	1,369,298	6,044,298
2025-26	4,090,000	1,218,932	5,308,932
2026-27	3,605,000	1,092,813	4,697,813
2027-28	3,435,000	974,794	4,409,794
2028-29	3,435,000	858,363	4,293,363
2029-30	3,435,000	739,726	4,174,726
2030-31	3,435,000	627,932	4,062,932
2031-32	3,430,000	522,913	3,952,913
2032-33	2,830,000	414,502	3,244,502
2033-34	2,830,000	323,981	3,153,981
2034-35	2,620,000	237,232	2,857,232
2035-36	2,210,000	161,388	2,371,388
2036-37	2,210,000	92,463	2,302,463
2037-38	1,350,000	36,000	1,386,000
2038-39	350,000	7,000	357,000
	<u>\$69,305,000</u>	<u>\$18,641,980</u>	<u>\$87,946,980</u>

**TOTAL BONDED DEBT BY ENTITY**

	<u>TOWN</u>	<u>WPCA</u>	<u>BOE</u>	<u>TOTALS</u>
Principal	\$7,693,660	\$12,860,020	\$48,751,320	\$69,305,000
Interest	1,926,239	3,048,594	13,667,147	18,641,980
Totals	<u>\$9,619,899</u>	<u>\$15,908,614</u>	<u>\$62,418,467</u>	<u>\$87,946,980</u>

The Town and Board of Education periodically use capital leases to finance the acquisition of computers, police vehicles, and highway equipment, typically for terms of three to five years. Current outstanding capital leases for the Town and Board of Education as of December 31, 2018, are scheduled below. No new capital leases for the 2019/2020 fiscal budget are contemplated at this time.

The following table illustrates the Town's Capital Lease debt obligations as of June 30, 2018.

	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
<b>2018-19</b>	\$ 838,953	\$ 52,774	\$ 891,727
<b>2019-20</b>	713,008	36,822	749,830
<b>2020-21</b>	313,243	12,301	325,544
<b>2021-22</b>	104,281	3,688	107,969
<b>2022-23</b>	20,092	902	20,994
	<b><u>\$1,989,577</u></b>	<b><u>\$ 106,487</u></b>	<b><u>\$2,096,064</u></b>

**TOTAL CAPITAL LEASE DEBT BY ENTITY**

	<u>TOWN</u>	<u>BOE</u>	<u>TOTALS</u>
<b>Principal</b>	\$1,290,643	\$698,934	\$1,989,577
<b>Interest</b>	64,420	42,067	106,487
<b>Totals</b>	<b><u>\$1,355,063</u></b>	<b><u>\$ 741,001</u></b>	<b><u>\$2,096,064</u></b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>GENERAL OBLIGATION - DEBT SERVICE</b>							
<b>1</b>	<b>Interest Payments:</b>							
<b>2</b>	Series 1998 Clean Water Fund (Mystic)	3,006	1,503	-	-	-	-	-
<b>3</b>	Series 2000 Clean Water Fund (Mystic)	3,120	1,590	-	-	-	-	-
<b>4</b>	Series 2007 G.O. Bonds	3,609	-	-	-	-	-	-
<b>5</b>	Series 2009 - Refunding (Town)	124,125	96,125	77,750	50,750	50,750	50,750	15,183
<b>6</b>	Series 2009 - Refunding (School)	-	-	-	-	-	-	10,067
<b>7</b>	Series 2012 Refunding (Town)	537,281	490,856	442,256	386,006	386,006	386,006	22,154
<b>8</b>	Series 2012 Refunding (School)	-	-	-	-	-	-	299,852
<b>9</b>	Series 2012 G.O. Bonds (WPCA)	352,500	328,500	304,500	280,500	280,500	280,500	256,500
<b>10</b>	Series 2013 G.O. Bonds	135,088	129,713	123,800	117,350	117,350	117,350	110,900
<b>11</b>	Series 2014 G.O. Bonds (Town)	248,275	237,900	225,450	210,925	210,925	210,925	45,161
<b>12</b>	Series 2014 G.O. Bonds (WPCA)	-	-	-	-	-	-	149,163
<b>13</b>	Series 2016 G.O. Bonds - School	-	-	701,327	450,000	450,000	450,000	427,500
<b>14</b>	Series 2016 G.O. Bonds - Mystic Park	-	-	103,623	66,450	66,450	66,450	63,000
<b>15</b>	Series 2017 G.O. Bonds - School	-	-	-	1,145,000	1,145,000	1,145,000	705,000
<b>16</b>	2017 Bond Anticipation Notes	-	-	-	224,000	224,000	224,000	-
<b>17</b>	<i>Series 2018 G.O. Bonds - School</i>	-	-	-	-	-	-	391,927
<b>18</b>	<i>2018 Bond Anticipation Notes</i>	-	-	-	-	-	-	136,175
<b>19</b>	<b>Total - Interest payments</b>	<b>1,407,004</b>	<b>1,286,187</b>	<b>1,978,706</b>	<b>2,930,981</b>	<b>2,930,981</b>	<b>2,930,981</b>	<b>2,632,582</b>
<b>20</b>	<b>Principal Payments:</b>							
<b>21</b>	Series 1998 Clean Water Fund (Mystic)	75,154	75,154	-	-	-	-	-
<b>22</b>	Series 2000 Clean Water Fund (Mystic)	77,226	78,756	-	-	-	-	-
<b>23</b>	Series 2007 G.O. Bonds	175,000	-	-	-	-	-	-
<b>24</b>	Series 2009 - Refunding (Town)	700,000	700,000	675,000	510,000	510,000	510,000	303,000
<b>25</b>	Series 2009 - Refunding (School)	-	-	-	-	-	-	202,000
<b>26</b>	Series 2012 Refunding (Town)	1,465,000	1,630,000	1,610,000	1,605,000	1,605,000	1,605,000	110,000
<b>27</b>	Series 2012 Refunding (School)	-	-	-	-	-	-	1,485,000
<b>28</b>	Series 2012 G.O. Bonds (WPCA)	600,000	600,000	600,000	600,000	600,000	600,000	600,000
<b>29</b>	Series 2013 G.O. Bonds	215,000	215,000	215,000	215,000	215,000	215,000	215,000
<b>30</b>	Series 2014 G.O. Bonds (Town)	415,000	415,000	415,000	415,000	415,000	415,000	96,000
<b>31</b>	Series 2014 G.O. Bonds (WPCA)	-	-	-	-	-	-	319,000
<b>32</b>	Series 2016 G.O. Bonds - School	-	-	753,836	750,000	750,000	750,000	750,000
<b>33</b>	Series 2016 G.O. Bonds - Mystic Park	-	-	111,164	115,000	115,000	115,000	115,000
<b>34</b>	Series 2017 G.O. Bonds - School	-	-	-	1,000,000	1,000,000	1,000,000	1,000,000
<b>35</b>	<i>Series 2018 G.O. Bonds - School</i>	-	-	-	-	-	-	350,000
<b>36</b>	<b>Total - Principal Payments</b>	<b>3,722,380</b>	<b>3,713,910</b>	<b>4,380,000</b>	<b>5,210,000</b>	<b>5,210,000</b>	<b>5,210,000</b>	<b>5,545,000</b>
<b>37</b>	<b>Bonding Costs</b>	<b>-</b>	<b>4,515</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>
<b>38</b>	<b>TOTAL - GENERAL OBLIGATION DEBT SERVICE</b>	<b>5,129,384</b>	<b>5,004,612</b>	<b>6,358,706</b>	<b>8,146,981</b>	<b>8,146,981</b>	<b>8,140,981</b>	<b>8,183,582</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF FINANCE	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
39	<b>CAPITAL LEASES - DEBT SERVICE</b>							
40	<b>Interest Payments:</b>							
41	14/15 BOE Computer Equipment	-	-	-	-	-	-	9,224
42	14/15 BOE Computer Equipment	-	-	-	-	-	-	592
43	14/15 BOE Computer Equipment	-	-	-	-	-	-	109
44	17/18 BOE Computer Equipment	-	-	-	-	-	-	4,237
45	15/16 Street Sweeper	-	-	-	-	-	-	657
46	15/16 Two Large Dump Trucks	-	-	-	-	-	-	890
47	16/17 Backhoe	-	-	-	-	-	-	1,117
48	16/17 Toro Mower	-	-	-	-	-	-	447
49	17/18 Two Large Dump Trucks	-	-	-	-	-	-	4,220
50	17/18 Two Ford F350 Trucks	-	-	-	-	-	-	1,422
51	17/18 Four Police Vehicles	-	-	-	-	-	-	2,802
52	18/19 Kubota Tractor	-	-	-	-	-	-	1,509
53	18/19 Small Dump Truck	-	-	-	-	-	-	1,873
54	18/19 Four Police Vehicles	-	-	-	-	-	-	2,723
55	19/20 Town Computer Upgrades	-	-	-	-	-	-	5,000
56	<b>Total - Interest payments</b>	-	-	-	-	-	-	<b>36,822</b>
57	<b>Principal Payments:</b>							
58	14/15 BOE Computer Equipment	-	-	-	-	-	-	274,039
59	14/15 BOE Computer Equipment	-	-	-	-	-	-	17,602
60	14/15 BOE Computer Equipment	-	-	-	-	-	-	3,998
61	17/18 BOE Computer Equipment	-	-	-	-	-	-	39,054
62	15/16 Street Sweeper	-	-	-	-	-	-	39,791
63	15/16 Two Large Dump Trucks	-	-	-	-	-	-	63,565
64	16/17 Backhoe	-	-	-	-	-	-	21,714
65	16/17 Toro Mower	-	-	-	-	-	-	9,920
66	17/18 Two Large Dump Trucks	-	-	-	-	-	-	60,835
67	17/18 Two Ford F350 Trucks	-	-	-	-	-	-	20,500
68	17/18 Four Police Vehicles	-	-	-	-	-	-	50,919
69	18/19 Kubota Tractor	-	-	-	-	-	-	7,789
70	18/19 Small Dump Truck	-	-	-	-	-	-	9,823
71	18/19 Four Police Vehicles	-	-	-	-	-	-	33,459
72	19/20 Town Computer Upgrades	-	-	-	-	-	-	60,000
73	<b>Total - Principal Payments</b>	-	-	-	-	-	-	<b>713,008</b>
74	<b>TOTAL - CAPITAL LEASE DEBT SERVICE</b>	-	-	-	-	-	-	<b>749,830</b>
75	<b>TOTAL LONG TERM DEBT</b>	<b>5,129,384</b>	<b>5,004,612</b>	<b>6,358,706</b>	<b>8,146,981</b>	<b>8,146,981</b>	<b>8,140,981</b>	<b>8,933,412</b>

## **DEPARTMENT OF PLANNING**

### **FUNCTION DESCRIPTION:**

The Department of Planning manages Stonington's land use decision-making and permitting process. The Department provides technical assistance to several commissions including the Planning & Zoning Commission (PZC), Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Plan of Conservation and Development Implementation Committee, Economic Development Commission and the Architectural Design Review Board. The Department is also involved with long-range planning initiatives such as the Plan of Conservation and Development and often administers special grant-related projects. The Department's other main responsibility is enforcement of the Town's Zoning and Inland Wetlands regulations.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

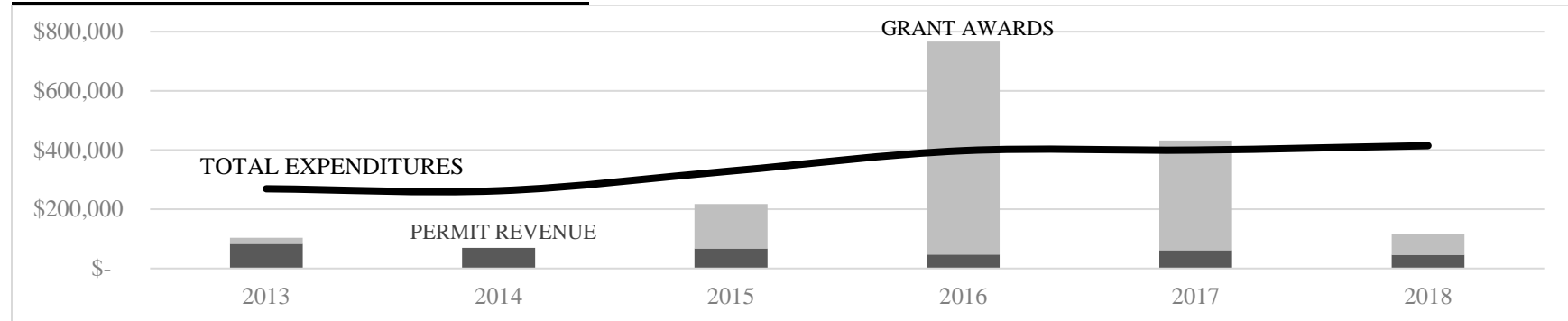
The Department processed about 300 land use applications and 80 complaints during the past year. Overall activities led to about \$12 million in new investments approved and over \$10 million in new private investments. This enabled developers to achieve a Certificate of Zoning Compliance as part of their occupancy process - in line with the character of the Town, and in accordance with the Town PCOD. The Department was also successful in preparing and assisting on several grant applications for both public and private-sector projects, as a means to implement the Plan of Conservation and Development. These grants include technical assistance (i.e., UCONN Landscape Architecture program), and two State SHPPA grants to fund improvements to shoreline infrastructure.

Seven community conversations were conducted throughout the year, which serve as a means to engage the community in conversation about emerging planning issues. Topics included neighborhood zoning, shell fishing, the Stonington Breakwater and the vacant Stillmanville Mill site. New land use tools (i.e., TC-80 NDD and a new historic property exemption from substantial improvement) have been established as an outcome of the 2015 Plan of Conservation and Development, and have led to approvals for new investment in the community, including the Perkins Farm Phase 1 (estimated \$20 million private investment). Other projects of note that received approval include a new 12,000 square foot medical office building on Liberty Street in Pawcatuck.

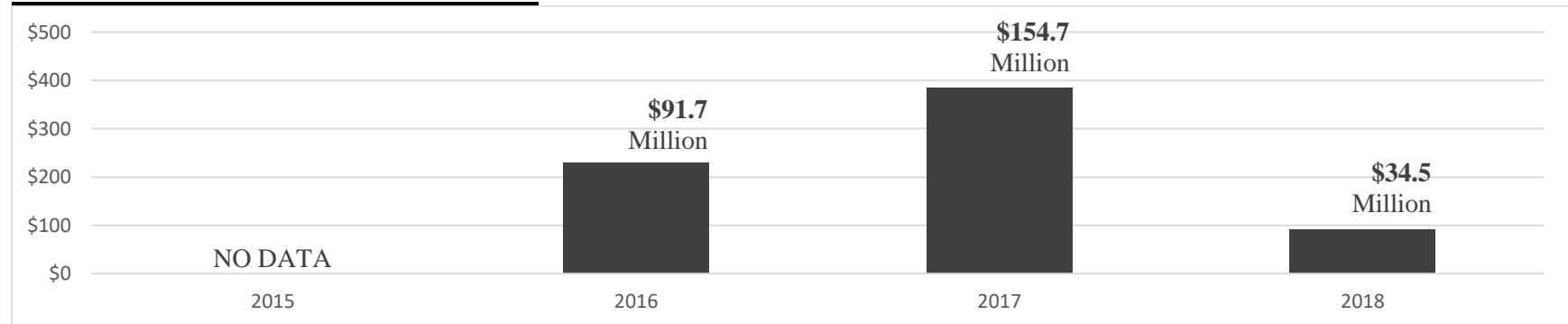
The Department also provided technical assistance to secure over \$70,000 in grant funding, out of \$500,000 requested. These grants will be utilized to develop concept plans for the Pawcatuck River pedestrian bridge, Expansion of the Donahue Park bulkhead, Mystic flood resiliency, and an improved Mystic Train station parking lot. In 2018, the Department managed 22 community development projects, valued at over \$550,000.



### **REVENUE AND EXPENDITURES 2013-2018**



### **ESTIMATED INDIRECT IMPACT / ROI**



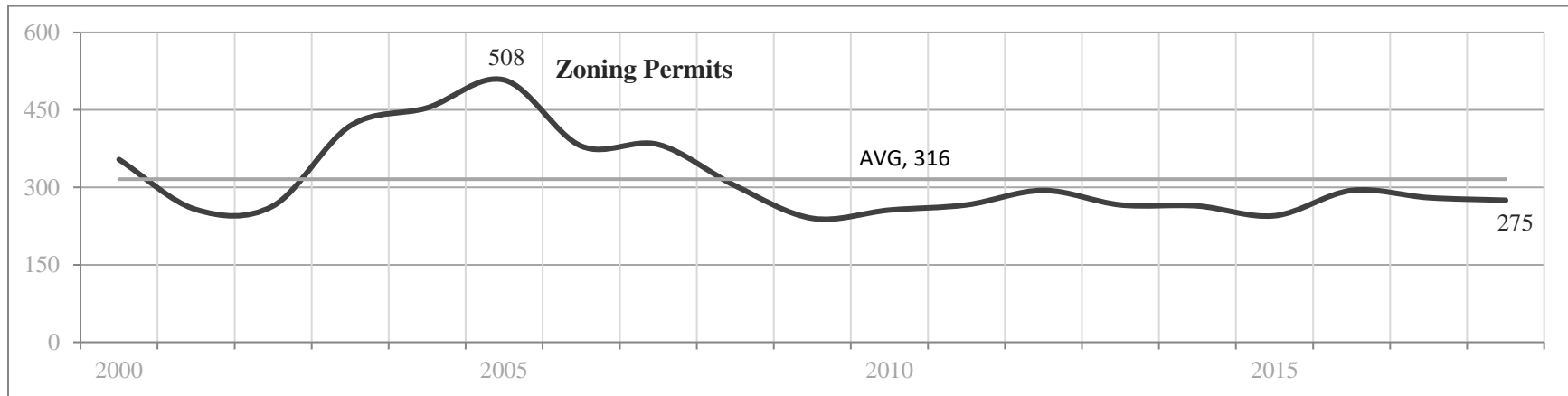
### **OBJECTIVES FOR THE COMING YEAR:**

- In order to provide “best in class” customer service as part of a customer-centric service environment we must build a team approach to problem-solving and workflow. We are seeking support for technological solutions (e.g., Permit Tracking), as part of the Capital Improvement Plan, to help us achieve these objectives.
- Conduct six community planning forum programs.
- Leverage our relationships with non-profit and for-profit entities to inventory and market community and cultural assets.
- Network with community, regional and state leaders regarding public policy and economic development.
- Develop a pipeline of \$100 million in private-sector investment.
- Issue permits within 50% (or less) of the maximum time prescribed by state law; and reduce application risk and cost to attract investment.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

- This year's focus is to provide additional tools to enable the Planning team to perform communication tasks more efficiently and effectively: purchase a digital projector, a smartboard and implement a permit tracking software program (via CIP request).
- The Department has requested \$3,000 in overtime funding for clerical staff to allow for:
  - Additional customer service. - While the Town Hall may close at a particular hour, we are frequently confronted with a need to provide additional customer service after hours. This impacts hourly work, and creates overtime for non-exempt employees, per the Federal Fair Labor Standards Act (FLSA). It is important that our customers receive quality service in a consistent and timely manner. Over-time funds would be used to enable the clerical staff to provide customer service without regard to the time clock. This is an important customer service opportunity for the Department, and our customers – residents of the community.
  - Additional support to volunteer Commissions and Boards. - The clerical team provides administrative support to town agencies that meet after town hall work hours. Because of the need to have the clerical team in the office to provide customer service to walk-in customers, there is insufficient resources to have them participate in after hour meetings, without creating an overtime impact. Overtime funds would be used to enable the clerical team to connect with community volunteers and provide service at after hour meetings. This is an important customer service opportunity for the Department, and an opportunity help retain volunteers – something that should be a high priority for a community that relies on so many volunteers.
  - Additional training and competency. - It is difficult to provide off site training without an adequate overtime budget. Training is an important responsibility of the organization. Much of the appropriate training is held in facilities across the state, and travel is required. Often this training involves multiple hours of travel, along with a full day of work. In these instances, overtime is needed to properly compensate the clerical team for the time commitment they have made to the organization. An overtime budget will enable us to improve the quality of training we can offer the clerical team, and provide them a chance of seeking upward mobility within the organization, should they desire such an opportunity. It is important that the community invest in their employees.
- The Department has requested a \$5,000 Stipend for a Blight Enforcement Officer. A distressed premises ordinance was adopted by the community in 2010, but the work has never been formally assigned as part of a job description. There is a need for this work to become institutionalized via the town budget.
- The Department has requested a Professional Services budget of \$45,000 to source technical assistance on various projects. There are numerous opportunities to explore how to enable private investment or operational savings, and but for a line item in the budget, the Department lacks the resources to optimize creativity. This funding will be used to leverage technical assistance, and to formulate future grant applications and CIP requests. Without pre-development funding, most ideas can not be fine tuned to a confident cost structure.

### **PERMITS ISSUED BY THE DEPARTMENT OF PLANNING 2000-2018**



It is estimated that the Department enabled over \$34 million in new private investment in 2018.

### **DEPARTMENTAL STAFFING:**

The Planning Department is staffed by:

- The Director of Planning with a fully loaded salary of \$125,000
- The Town Planner with a fully loaded salary of \$105,129
- The Zoning and Wetlands Official with fully loaded wages of \$81,850
- Two clerical staff with fully loaded wages of \$121,071.00 for fiscal 19/20
- The 19/20 budget request also contains a new salary line item, a \$5,000 request for a stipend to fund a new position, Blight Enforcement Official.

Note: “Fully loaded salary” includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

## **CIP REQUESTS**

### **Coastal Adaptation Program**

Stonington is presently working to assess its vulnerabilities should current sea level rise trends continue. As part of the planning process, the town has been evaluating four risk scenarios to determine what level of adaptation may be necessary to continue to provide services and maintain infrastructure. The Plan has been adopted by the Planning and Zoning Commission and there is a need for funding to implement the recommendations in this Plan. This CIP request is being made to develop a funding mechanism to enable the community to quickly react to opportunities to implement the Plan. Resources will be used to leverage other funding sources (e.g., federal, state) whenever possible. Putting money aside, annually, will develop a good pool of resources for future efforts.

### **Comprehensive Plan Update**

The town's Comprehensive Plan is perhaps one of the most important tools for Grand List enhancement. The Plan (the zoning regulations and zoning map) provides the framework for which how people can invest in the community. This Plan has been in place since 1961, and has undergone hundreds of modifications, documented in 25 editions. Over time, it has become garbled, as some of the changes – while well-intentioned – did not always align with existing elements of the code. Efforts have been made to complete this project in-house, using existing technical resources. These efforts cannot be given the time and attention necessary to complete the project, and when coupled with the vast number of recommendations in the Plan of Conservation and Development, it is stressing the system.

### **Circus Lot Acquisition and Master Plan**

The so-called Circus Lot is a 6.5-acre parcel of land located at the terminus of Noyes Avenue along the Pawcatuck River in the village of Pawcatuck. The property is presently owned by the town of Westerly, which acquired the land when they took over the Pawcatuck public water system. The property was envisioned to serve as a wellhead, and a structure is situated on the property for such purposes. However, environmental contamination of property across the Pawcatuck River, in Westerly, Rhode Island, has caused those plans to be permanently shelved. This project involves the acquisition of the parcel for use as public access and open space.

### **Pawcatuck Hurricane Barrier Study**

In the 1960s in response to significant flooding resulting from the 1955 Hurricane, the Army Corp of Engineers developed a levee and gate system for the manufacturing core of Pawcatuck (85, 99 and 100 Mechanic Street). This project was a significant endeavor. 50 years later it is still functioning, however it is being called on for a different role: to remove flood insecurity relative to the FEMA flood insurance program. When the project was initially developed, flood insurance did not exist.

\$9 million in real estate and \$1.6 million in personal property is protected by the flood barrier. However, properties and businesses located behind the barrier are not exempted from flood insurance requirements. The town presently earns \$195,000 in tax revenue from properties and businesses located in this neighborhood, with over 50% vacancy of the commercial and industrial spaces. Can this barrier system be utilized to exempt properties located within it from being required to comply with flood zone regulations and insurance

requirements? This question requires a comprehensive study by a qualified engineering consulting firm. It is estimated that this project will take 12 months to complete.

### **Pawcatuck Streetscape - Route 1**

Streetscape improvements are needed in various neighborhoods in the Pawcatuck village area. Many of the roads in this village have inadequate pedestrian facilities. Improvements would include ADA accessible sidewalks, attractive landscaping, lighting and additional crosswalks, where practical. Project is envisioned to provide a connection from Pawcatuck Shopping Center to Stonington High School and perhaps extend to South Anguilla Road.

### **Pawcatuck Streetscape - Route 2**

Streetscape improvements are needed in various neighborhoods in the Pawcatuck village area. Many of the roads in this village have inadequate pedestrian facilities. Improvements would include ADA accessible sidewalks, attractive landscaping, lighting and additional crosswalks, where practical. Project is envisioned to provide sidewalks along Liberty Street from the West Broad Street intersection to West Vine Street.

### **Sidewalk Infill Projects:**

Streetscape improvements are needed in various neighborhoods in the community. Various projects have been identified as stand-alone efforts. However, many of these streetscape projects could benefit from smaller infill (i.e., closing sidewalk gaps) work. While a comprehensive improvement project would be beneficial to the entire sidewalk segment long-term, closing important sidewalk gaps provide a significant short-term value. There are 13 proposed infill segments that have been identified, most of which are on state-owned roads.

**Four sidewalk infill projects are identified on the following pages.**

## SIDEWALK INFILL - ROUTE 1 STONINGTON ROAD



DRAFT 10.18.2018

### NOTES:

- FOR CIP PLANNING / BUDGETING PURPOSES ONLY
- THIS CONCEPT DIAGRAM **HAS NOT** BEEN APPROVED BY ANY LOCAL, STATE OR FEDERAL AGENCY
- COMMUNITY LEADERSHIP SUPPORT **HAS NOT** BEEN SOUGHT OR PROVIDED AT THIS TIME
- PROJECT IDEA MAY REQUIRE SECURING RIGHTS FROM ADJACENT PROPERTY OWNERS. THOSE RIGHTS **HAVE NOT** BEEN SECURED AND ADJACENT PROPERTY OWNERS **HAVE NOT** BEEN SPOKEN WITH ABOUT THIS IDEA AT THIS TIME

## SIDEWALK INFILL - ROUTE 1 BESS EATON



DRAFT 10.19.2018

### NOTES:

- FOR CIP PLANNING / BUDGETING PURPOSES ONLY
- THIS CONCEPT DIAGRAM **HAS NOT** BEEN APPROVED BY ANY LOCAL, STATE OR FEDERAL AGENCY
- COMMUNITY LEADERSHIP SUPPORT **HAS NOT** BEEN SOUGHT OR PROVIDED AT THIS TIME
- PROJECT IDEA MAY REQUIRE SECURING RIGHTS FROM ADJACENT PROPERTY OWNERS. THOSE RIGHTS **HAVE NOT** BEEN SECURED AND ADJACENT PROPERTY OWNERS **HAVE NOT** BEEN SPOKEN WITH ABOUT THIS IDEA AT THIS TIME

## SIDEWALK INFILL - ROUTE 1 SPRUCE RIDGE



### DETAILS

350-feet of new sidewalk + curb

DRAFT 10.26.2018

### NOTES:

- FOR CIP PLANNING / BUDGETING PURPOSES ONLY
- THIS CONCEPT DIAGRAM **HAS NOT** BEEN APPROVED BY ANY LOCAL, STATE OR FEDERAL AGENCY
- COMMUNITY LEADERSHIP SUPPORT **HAS NOT** BEEN SOUGHT OR PROVIDED AT THIS TIME
- PROJECT IDEA MAY REQUIRE SECURING RIGHTS FROM ADJACENT PROPERTY OWNERS. THOSE RIGHTS **HAVE NOT** BEEN SECURED AND ADJACENT PROPERTY OWNERS **HAVE NOT** BEEN SPOKEN WITH ABOUT THIS IDEA AT THIS TIME



## SIDEWALK INFILL - ROUTE 1 POST OFFICE



DRAFT 10.26.2018

### NOTES:

- FOR CIP PLANNING / BUDGETING PURPOSES ONLY
- THIS CONCEPT DIAGRAM **HAS NOT** BEEN APPROVED BY ANY LOCAL, STATE OR FEDERAL AGENCY
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### **Stillmanville Mill Environmental Assessment**

The historic Stillmanville Mill (circa 1850) was most recently host to Connecticut Investment Casting Company, and has been vacant since 1999. The mill is located at 75 Stillman Avenue, and was acquired by the current owner, Pawcatuck Landing, LLC, on August 16, 2006. The site has earned approval from the Stonington Planning and Zoning Commission to build multi-dwelling unit housing (PZ0557ZC 11.1.2005). Since that time, additional environmental assessment of the property has been conducted, and a Remedial Action Plan (RAP) was approved by the State. At that time, the cost to remediate was estimated at \$1.1 million. This expense, coupled with the real estate crash of 2007, have crippled the project.

But for brownfield remediation assistance, this property will remain a vacant, blighted property. The overall size of the property (1.28 acres) and achievable residential development density (limited to 39 units), coupled with the site's riverfront location / floodplain have made this a challenging property for the private-sector to remediate. Removal of the environmental contamination risk barrier will enhance the property's ability to achieve redevelopment and utilization.

### **Community Meeting Room**

Stonington town government needs a meeting room that can accommodate more than 100 people. In the mid-2000s, the Town Hall Meeting Room, which was situated on the third floor, was converted to additional office space to meet the organizational needs of the administration. This was meant to be a short-term loss, as plans to build an addition to Town Hall were being developed.

Unfortunately, that project was derailed. A decade later, and no meeting space solution has been identified. Meetings are held throughout the town, often in spaces that were not designed for meetings. This creates a frustrating situation for community members, as they often cannot hear the public business that is transacting. This project involves leasing space, developing a 4,000 square foot meeting room, and then working to leverage this community asset. As envisioned, this facility can serve as a training room, community meeting room, and space for special events.

### **Enterprise Technology Plan**

Technology is such a critical part of town operations. There are several important tools used by various departments and agencies, for which they might be better aligned. Years ago, the community created an enterprise strategy that led to the investment in, and development of, a Geographic Information System (GIS). Later, this same approach was utilized to create a procurement framework to align all new computers and base software to the same schedule, along with the creation of an IT Department in Town Hall. Those decisions have led to operational efficiency, improved customer service and cost savings. Further, those plans provided a strategic implementation framework for which tactical budgeting could be achieved by the community leaders. There is a need for the next rendition of an enterprise strategic plan.

**Inspection Vehicle**

The Town of Stonington does not have a fleet management department. As a result, each Department is responsible for procuring and maintaining their own vehicles. The Department of Planning is a permit-issuing agency, that acts as a government official both internally (at town hall) and externally (e.g., site inspections). There is a need to communicate our “government official” capacity when dealing with external issues. Further, many of our site inspections involve operating the vehicle on construction sites. The inspection vehicle needs to be four-wheel drive to enable inspectors to access remote and/or disturbed areas. The current vehicle is 14 years old, and we are anticipating that there will be additional malfunctions as it continues to age.

**File Retention**

Since 2000, the Department has created about 10,000 files for land use applications, complaints and other customer-service generated activities. In addition, zoning had already been in place for 40 years. We estimate that the average file contains 100 documents. This represents about 1,000,000 sheets of paper, of various complexity, that need to be scanned and indexed to align with property information. We are estimating cost at \$0.25 per document. These records occupy about 500 square feet of the Department’s office suite. We estimate the value of this space to be about \$8,000 per year when you consider construction, operation/maintenance, and capital expenditures required to keep this space functional.

We believe that a portion of the Town Hall space needs can be solved by converting paper files into digital records, and moving copies that are required to be retained per State law, into deep archives, rather than in prime office space. Digitally-archived records are easier to recover and improve the community’s institutional knowledge – something that should be highly valued when you consider the cost of employee replacement. In addition, digitally-archived records could be made available to the public via the Town’s website, advancing the community’s access to their information – a goal of the Freedom of Information Act.

**Office Security**

The Department of Planning serves as a law enforcement agency of the Town when it administers and enforces various town laws. There is a need to improve the office environment to be responsive to world events. Some improvements include adding cameras, video recording / storage, and improving the customer service interface space.

**Permit Tracking**

The Department’s current permit database utilizes a software that is no longer supported by the software designer. It is out-of-date, and each year there is new vulnerability introduced, which could jeopardize the Department’s operations. The Department of Planning manages about 400 new land use permits annually. Over the past 50 years, it is estimated that there are over 15,000 permit records on file somewhere in Town Hall. These records represent documentation of private property rights, which are important to people and businesses that invest in the community. There is a need to capture information about existing permits and align it to the town’s Geographic Information System (GIS), which provides investors with access to their information. There is also a need for technology

to create a better decision-tracking framework to remove delay and improve customer service for investors. A vision for this project includes:

- Online submission and payment of applications
- Customer ability to track permit status
- Automatic notifications about changes in status
- Improved interagency communication
- Reduction in paper use and storage
- Additional public access to information about their government

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PLANNING	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>PLANNING OFFICE</b>							
1	Director of Planning	55,385	102,600	105,268	108,005	108,005	108,005	110,813
2	Planner	82,516	80,727	82,509	84,654	84,654	84,654	86,855
3	Zoning Enforcement Officer	31,258	-	-	-	-	-	-
4	Land Use Enforcement Officer	31,258	-	-	-	-	-	-
5	Zoning & Wetlands Official	-	61,679	64,623	66,303	66,303	66,303	68,027
6	<i>Blight Enforcement Officer - Stipend</i>	-	-	-	-	-	-	5,000
7	Clerical Salaries	90,022	88,662	92,261	98,566	98,566	98,566	102,795
8	Clerical Meetings	4,300	3,100	3,600	5,500	5,500	5,500	5,500
9	Longevity	2,880	1,380	1,500	1,620	1,620	1,620	2,290
10	<b>Total - Salaries</b>	<b>297,619</b>	<b>338,148</b>	<b>349,761</b>	<b>364,648</b>	<b>364,648</b>	<b>364,648</b>	<b>381,280</b>
11	Consumable Supplies	903	1,136	1,630	2,000	2,000	1,000	2,000
12	Reproduction and Printing	1,216	1,011	2,684	3,000	3,000	2,500	3,000
13	Telephone	73	82	84	200	200	100	150
14	Equipment Maintenance	3,480	3,983	3,695	4,500	4,500	4,000	4,500
15	Professional Associations & Publications	1,618	1,719	1,379	1,500	1,500	1,500	2,000
16	Clothing Allowance	400	400	400	400	400	400	400
17	Furniture & Equipment	-	-	60	1,000	1,000	800	1,000
18	Training & Education	284	1,615	480	2,000	2,000	2,000	2,500
19	<b>Total - Expenses</b>	<b>7,974</b>	<b>9,946</b>	<b>10,412</b>	<b>14,600</b>	<b>14,600</b>	<b>12,300</b>	<b>15,550</b>
20	Professional Services	3,503	1,170	3,315	1,500	1,500	1,500	30,000
21	<b>Total - Services</b>	<b>3,503</b>	<b>1,170</b>	<b>3,315</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>30,000</b>
22	<b>TOTAL - PLANNING OFFICE</b>	<b>309,096</b>	<b>349,264</b>	<b>363,488</b>	<b>380,748</b>	<b>380,748</b>	<b>378,448</b>	<b>426,830</b>
23	<b>TOTAL BOARDS AND COMMISSIONS <sup>1</sup></b>	<b>20,411</b>	<b>31,701</b>	<b>46,676</b>	<b>34,075</b>	<b>34,075</b>	<b>38,349</b>	<b>53,825</b>
24	<b>TOTAL - OFFICE OF PLANNING &amp; LAND USE</b>	<b>329,507</b>	<b>380,965</b>	<b>410,164</b>	<b>414,823</b>	<b>414,823</b>	<b>416,797</b>	<b>480,655</b>
	<sup>1</sup> The detail for these line items follows on the next page							

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PLANNING	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
25	<b>BOARDS AND COMMISSIONS</b>							
	<b>PLANNING &amp; ZONING COMMISSION</b>							
26	Postage	40	59	2,500	3,500	3,500	3,000	3,500
27	<i>Professional Services</i>	-	-	-	-	-	-	5,000
28	Advertising & Court Steno	10,935	19,717	21,072	15,000	15,000	20,000	20,000
29	<i>Expenses - GIS</i>	-	-	-	-	-	-	2,500
30	<i>Computerization / Archiving</i>	-	-	-	-	-	-	5,000
31	<i>Training &amp; Education</i>	-	-	-	-	-	-	1,000
32	<b>TOTAL - PLANNING &amp; ZONING COMMISSION</b>	<b>10,975</b>	<b>19,776</b>	<b>23,572</b>	<b>18,500</b>	<b>18,500</b>	<b>23,000</b>	<b>37,000</b>
	<b>ZONING BOARD OF APPEALS</b>							
33	Postage	-	-	-	725	725	250	725
34	Advertising	4,170	5,632	9,344	5,500	5,500	5,500	6,000
35	<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>4,170</b>	<b>5,632</b>	<b>9,344</b>	<b>6,225</b>	<b>6,225</b>	<b>5,750</b>	<b>6,725</b>
	<b>CONSERVATION COMMISSION</b>							
36	Professional Assoc. & Publications	595	600	-	600	600	600	600
37	Barn Island Field Trips	3,500	4,506	4,198	4,500	4,500	4,500	5,000
38	<b>TOTAL CONSERVATION COMMISSION</b>	<b>4,095</b>	<b>5,106</b>	<b>4,198</b>	<b>5,100</b>	<b>5,100</b>	<b>5,100</b>	<b>5,600</b>
	<b>INLAND WETLANDS COMMISSION</b>							
39	Postage	-	-	-	250	250		500
40	Advertising	1,081	1,162	9,527	2,000	2,000	2,500	2,000
41	<b>TOTAL - INLAND WETLANDS COMMISSION</b>	<b>1,081</b>	<b>1,162</b>	<b>9,527</b>	<b>2,250</b>	<b>2,250</b>	<b>2,500</b>	<b>2,500</b>
	<b>CLIMATE CHANGE TASK FORCE</b>							
42	Clerical Meetings	-	-	-	1	1	-	1
43	<b>Total - Salaries</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>1</b>
44	Seminars & Programs (Training & Education)	90	25	35	999	999	999	999
45	<b>Total - Expenses</b>	<b>90</b>	<b>25</b>	<b>35</b>	<b>999</b>	<b>999</b>	<b>999</b>	<b>999</b>
46	Professional Services	-	-	-	1,000	1,000	1,000	1,000
47	<b>Total - Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
48	<b>TOTAL - CLIMATE CHANGE TASK FORCE</b>	<b>90</b>	<b>25</b>	<b>35</b>	<b>2,000</b>	<b>2,000</b>	<b>1,999</b>	<b>2,000</b>
49	<b>TOTAL BOARDS AND COMMISSIONS</b>	<b>20,411</b>	<b>31,701</b>	<b>46,676</b>	<b>34,075</b>	<b>34,075</b>	<b>38,349</b>	<b>53,825</b>

## **DEPARTMENT OF PUBLIC WORKS HIGHWAY**

### **FUNCTION DESCRIPTION:**

The Highway Department provides the highest level of service possible to our customers through improvements to and maintenance of public infrastructure, including 113 miles of road system, 32 miles of sidewalks, roadway signs, storm water drainage systems, parks, athletic turf fields, Pawcatuck Dike and many historic cemeteries. The Department provides direct services to the community when conducting snow removal during winter storm events, emergency response, and resolving issues along the road right of way. Highway strives to foster an innovative, efficient workforce while providing superior service to the community and external agencies.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Highway Department executes paving, drainage and sidewalk repair and/or improvement projects during the construction season. Some of the projects that the Department worked on over the past year include;

- Continued use of the Pavement Management System to properly manage the maintenance of the Town's roadways. Roads that were addressed this year include: Hewitt Road, Mary Hall Road, Holmes Street, Extrusion Drive, Wamphassuc Road, Wheeler Road, Jeremy Hill, Miner Pentway, Mark Street, and Pond View Court. We completed aggressive sidewalk repairs on Lincoln Ave (Pawcatuck), Mechanic Street, and Main Street (Old Mystic) in preparation for future paving projects.
- Highway team, combined with contractors, completed a total of 100 catch basin repairs, reconstruction or installation of new in 2018.
- Highway took on extra projects for the beautification committee and other Town Departments. These included Palmer Cemetery stone wall reconstruction, VFW Memorial Highway & Korean War Monument demolition and reconstruction, Transfer Station Catch Basin Repair, extensive tree and stump removal along Rt 27 and Spellman Park, Removal of Borough/Town Dock Playground Play Structure, Assisting Old Mystic Fire Department to address a burning structure, and installation of a holiday tree and decorations at Donahue Park.
- Maintenance of Stonington fields located at Stonington High School, Pawcatuck Middle School, and Mystic Middle School. In-house services included fertilization, over-seeding, topdressing, pesticide application, cutting, lining, and softball game prep for every event.
- Responded to 18 winter storm events during the 2017-18 season.
- Provide support for 23 special events, including street sweeping, grounds and roadside vegetation maintenance, signage, barricade placement/collection and cleanup.
- Replacement of vehicles and equipment in accordance with the replacement plan and funding approval.

**OBJECTIVES FOR THE COMING YEAR:**

- Effectively execute road related improvements using the Pavement Management Program to improve the Town's pavement condition rating.
- Continue to focus on keeping the Pawcatuck and Mystic Downtown's clean while also cutting roadside grass, cutting the grass at the other schools in Town, replacing road signage throughout Town, painting all stop bars and crosswalks, installing drainage where needed, addressing resident concerns as they arise and performing all of the other tasks that are asked of us.
- Implement more in-house sidewalk repair projects.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

Item	Request	Increase	Reason
Consumable Supplies	\$ 5,500	\$ 3,100	Requesting a copier and printer to support garage operations.
Miscellaneous	\$ 1,900	\$ 400	Increase in costs for comcast & water
Unleaded Gasoline	\$ 15,000	\$ 5,000	School and Highway replaced some vehicles requiring unleaded.
Repairs and Maintenance	\$ 160,000	\$ 7,000	Aging equipment & technological advancement increases costs of replacement parts.
Bituminous Concrete	\$ 33,000	\$ 3,000	Aging infrastructure
Drainage Materials	\$ 25,000	\$ 4,000	Aging infrastructure
Pavement Treatments	\$ 75,000	\$ (85,000)	All major paving is now included in CIP. Funding shown will primarily be used to repair large pot holes in roads requiring major repair but will not be funded in current CIP.
Safety & Protective	\$ 21,000	\$ 6,000	Increase to fund GPS monitoring in vehicles.
Sidewalk Repairs	\$ 80,000	\$12,000	Addressing aging infrastructure, preparation for paving and accessibility.
Tree Removal	\$ 20,000	\$4,000	Addressing large number of dead trees resulting from gypsy moths.
Training & Education	\$ 3,600	\$100	Supports safety and skill training
Highway Equipment	\$ 20,000	\$5,000	Pays for large equipment rental and replacement of small items under \$5000
Road Maintenance	\$ 12,000	\$ 2,000	Pays for road safety related items such as guard posts, barricades, construction signage and other miscellaneous road related issues.
Material Disposal	\$ 25,000	\$ 5,000	Support projected increase of spoils resulting from increased catch basin/drainage cleaning.
Catch Basin Cleaning	\$ 32,000	\$ 7,000	Requested amount will address all Town catch basins. This will reduce flooding and drainage infrastructure failing.
Tree Planting	0	\$ (500)	Item not spent last fiscal year.
Annual Fertilization	\$ 20,000	\$ (14,000)	This line item is used to procure fertilizer and pesticides. DPW moving toward reducing use of these items.
Seasonal Help	\$ 36,000	\$ 4,000	Increase to support hourly rates.
Materials (fields)	\$ 43,000	\$ 16,000	Costs for seed were previously paid out Annual Fertilization line item. Seed now being funded out of this line item. Increased seed usage to decrease pesticide usage.
Snow Removal Labor	\$140,000	\$ 15,000	Typically, at or above current funding level. Therefore, recommending minor increase.



**DEPARTMENTAL STAFFING:**

The Highway Department is staffed by:

- The Director of Public Works at a fully loaded salary of \$118,143
- The Highway Supervisor position with a fully loaded salary of \$95,735
- Nineteen (19) garage personnel including mechanics, equipment operators, and truck drivers with fully loaded wages of \$1,415,070
- One clerical position with fully loaded wages of \$72,370
- The 19/20 budget also includes separate line items for:  
Summer seasonal help at \$38,754  
Snow Removal at \$167,832

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**HIGHWAY DEPARTMENT CIP REQUESTS:**

<b>Project</b>	<b>Appropriation Request FY 2019-20</b>	<b>Description</b>
Drainage Town wide	80,000	Town wide drainage improvements funding reconstruction of existing drainage systems in the Town's Right-of-Way
Highway Equipment - Purchase	290,000	Replacement of Stonington DPW equipment required to support operations.
Artificial Turf Replacement	30,000	Ten year savings program for replacement of the artificial turf on the High School Football Field for an estimate cost of \$300,000.
ADA Public Works Transition Plan	50,000	Implementation of the ROW ADA Transition Plan
Road Pavement - Major Maintenance	337,000	Road pavement rehabilitation using methods that extend the road life less than ten years.
Road Pavement - Capital (Extends life of road 10 or more years)	367,000	Road pavement rehabilitation using methods that extend the road life 10 years or greater.
Town Hall Parking Lot Replacement	20,000	Full depth replacement of the Town Hall Parking lot.
Human Services HVAC Replacement	75,000	Replacement of major HVAC components in the Human Services Building to extend the life of the system.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>HIGHWAY</b>							
1	Public Works Director	99,352	96,826	99,343	101,926	101,926	101,926	108,041
2	Highway Supervisor	57,889	72,541	76,554	82,684	82,684	82,684	84,834
3	Regular Salaries	1,099,562	1,107,210	1,084,828	1,179,039	1,179,039	1,170,039	1,231,594
4	Clerical Salaries	25,062	24,829	28,855	52,475	52,475	52,475	53,839
5	Longevity	23,130	21,210	19,170	20,190	20,190	20,190	21,480
6	<b>Total - Salaries</b>	<b>1,304,995</b>	<b>1,322,616</b>	<b>1,308,750</b>	<b>1,436,314</b>	<b>1,436,314</b>	<b>1,427,314</b>	<b>1,499,788</b>
7	Postage	608	133	258	400	400	400	400
8	Consumable Supplies	2,811	1,781	1,855	2,400	2,400	2,400	5,500
9	Telephone	526	548	561	550	550	550	550
10	Hardware	11,406	14,990	15,616	16,400	16,400	16,400	16,800
11	Miscellaneous	1,403	1,847	1,726	1,500	1,500	1,800	1,900
12	Clothing Allowance	8,958	9,120	8,827	9,800	9,800	9,800	9,800
13	Training & Education	3,395	8,986	3,830	3,500	3,500	3,500	4,500
14	<b>Total - Expenses</b>	<b>29,107</b>	<b>37,405</b>	<b>32,673</b>	<b>34,550</b>	<b>34,550</b>	<b>34,850</b>	<b>39,450</b>
15	Safety & Protective	13,734	13,521	20,072	15,000	15,000	20,000	22,000
16	Land Damage	1,381	2,186	842	2,000	2,000	1,000	2,000
17	Sidewalk Repairs	61,679	29,552	66,950	68,000	68,000	68,000	70,000
18	Street Signs	6,739	4,686	6,374	7,000	7,000	6,000	7,000
19	Tree Trimming	20,000	5,330	14,440	17,000	17,000	15,000	17,000
20	Tree Removal	16,502	15,262	16,000	16,000	16,000	16,000	20,000
21	Highway Equipment	12,118	12,076	12,190	15,000	15,000	15,000	17,000
22	Road Maintenance	1,933	9,807	9,180	10,000	10,000	10,000	11,000
23	Material Disposal	44,575	17,534	16,750	20,000	20,000	20,000	25,000
24	Cemetery Upkeep	500	750	2,020	1,000	1,000	1,000	1,000
25	Catch Basin Cleaning	24,000	22,972	21,960	25,000	25,000	23,988	32,000
26	Garage Diagnostic Equip & Tool	2,912	2,987	2,985	3,000	3,000	3,000	3,000
27	Tree Planting	-	-	-	500	500	500	500
28	Leaf Program	2,721	7,435	7,093	1	1	-	1
29	Bridge Maintenance	-	-	-	1,000	1,000	500	1,000
30	<b>Total - Services</b>	<b>208,794</b>	<b>144,098</b>	<b>196,856</b>	<b>200,501</b>	<b>200,501</b>	<b>199,988</b>	<b>228,501</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
31	Unleaded Gasoline	14,631	4,708	6,720	10,000	10,000	15,000	12,000
32	Diesel Fuel	50,906	37,223	38,861	50,000	50,000	48,000	49,000
33	Oil & Lubrication	3,292	5,244	5,177	5,500	5,500	5,500	5,500
34	Repairs & Maintenance (Gas System)	7,909	2,307	3,941	4,000	4,000	2,000	4,000
35	<b>Total - Gas and Oil</b>	<b>76,738</b>	<b>49,482</b>	<b>54,699</b>	<b>69,500</b>	<b>69,500</b>	<b>70,500</b>	<b>70,500</b>
36	<b>Repairs &amp; Maintenance</b>	<b>140,718</b>	<b>145,670</b>	<b>179,347</b>	<b>153,000</b>	<b>153,000</b>	<b>153,000</b>	<b>160,000</b>
37	Miscellaneous	1,070	1,152	690	1,250	1,250	1,250	1,250
38	Bituminous Concrete	32,556	25,043	31,960	30,000	30,000	35,000	33,000
39	Drainage Materials	11,153	11,291	17,785	21,000	21,000	21,000	26,000
40	Sand/Gravel & Loom	21,097	14,754	17,076	20,000	20,000	22,000	20,000
41	Lumber	7,063	4,952	7,009	8,000	8,000	6,000	8,000
42	Pavement Treatments	195,759	199,981	199,745	160,000	160,000	160,000	75,000
43	<b>Total - Materials</b>	<b>268,698</b>	<b>257,173</b>	<b>274,265</b>	<b>240,250</b>	<b>240,250</b>	<b>245,250</b>	<b>163,250</b>
44	Annual Fertilization Program	24,472	32,158	28,451	34,000	34,000	34,000	20,000
45	Seasonal Help	19,429	13,971	25,627	32,000	32,000	32,000	36,000
46	Materials, Equipment, Maintenance	35,411	26,977	27,124	27,000	27,000	27,000	42,000
47	Field Work	16,182	13,627	20,079	15,000	15,000	15,000	15,000
48	<b>Total - Field Maintenance</b>	<b>95,494</b>	<b>86,733</b>	<b>101,281</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>113,000</b>
49	Snow Removal Labor	78,031	124,540	149,900	125,000	125,000	95,000	130,000
50	Materials	157,841	148,911	106,445	145,000	145,000	120,000	145,000
51	Meal Allowance	2,120	3,605	3,786	4,000	4,000	2,000	4,000
52	<b>Total - Snow Removal Expense</b>	<b>237,992</b>	<b>277,056</b>	<b>260,131</b>	<b>274,000</b>	<b>274,000</b>	<b>217,000</b>	<b>279,000</b>
53	<b>TOTAL HIGHWAY</b>	<b>2,362,536</b>	<b>2,320,233</b>	<b>2,408,002</b>	<b>2,516,115</b>	<b>2,516,115</b>	<b>2,455,902</b>	<b>2,553,489</b>

**DEPARTMENT OF PUBLIC WORKS  
SOLID WASTE DEPARTMENT**

**FUNCTION DESCRIPTION:**

The Solid Waste Office has responsibility for the operation of the Transfer Station (TS), oversight of the Commercial and Residential Municipal Solid Waste Collection Programs, Recycling Collection and Education Programs and is Stonington's representative on the Southeastern Connecticut Regional Resources Recovery Authority (SCRRRA).

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

Negotiations are underway and nearing completion for both the long-term waste disposal and the single stream recycling contracts. Anticipated to be a 10-year contract, the waste disposal contract will determine what tipping fees will be in the future.

The new single stream contract will take effect in September 2019 and will be a major change to the existing contract. The existing contract, which was negotiated more than 5 years ago, provided for a fee of not less than \$5 per ton to be paid for product delivered to Willimantic Waste. All indications are we will see a significant cost increase associated with recycling. And, although the Town will not be directly affected by the cost increase, the revenue from single stream will stop. It is important to realize that the SCRRRA is proposing to absorb the cost of the anticipated single stream tip fee for member Towns as part of its responsibility to the Towns. The impact for the Towns is that this anticipated single stream tip fee will be paid for out of the money SCRRRA allocates for tip fee stabilization. Keep in mind the tip fee the Town pays is subsidized by this stabilization money. Currently, the tip fee is \$84 per ton and the Town pays \$58 per ton due to this SCRRRA subsidy. Next year the projected tip fee will be \$86.15 per ton and our tip fee will remain at \$58 per ton.

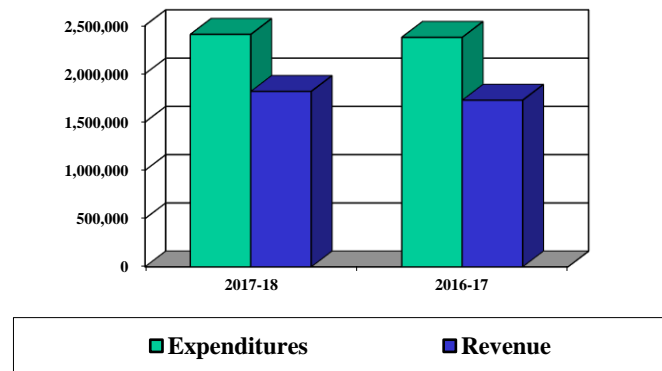
At this point in the fiscal year, I am projecting we will be on-budget for FY19. However, there is a contingency in the Disposal Fee line item to buffer possible storm damage but it will likely be needed to help offset an estimated increase in MSW tonnage generated this year. After multiple years of decline in the tonnage generated by the Town, we anticipate an increase estimated around 550 tons above last year. This type of increase in generation has been reflected region-wide and may be the result of an improving economy. Both residential tonnage (up 68 tons), and bulky waste (up 87 tons), have seen the largest increase and is followed by a slight increase in commercial tonnage (up 20 tons) in the first 4 months of this fiscal year.

MJ Sauchuk, the contractor for residential MSW/Recycling collection, has sold the business to CWPM. This new contractor will continue the existing contract thru June 30<sup>th</sup> 2019, at the current rate. At this time a new contract rate has not been established. I hope to have the new rate shortly after the new year.

Two employees have completed welding training and received certification for welding. This training will allow us to do most of our roll-off box repair in-house and will save significant money on repairs. To date, these employees have completed about 90 hours of welding on numerous boxes, gate and fence repair. We estimate a savings of approximately \$5,800 so far this year.

Tipping fees remain at \$58/ton again this year. The lowest in the State.

The expenditures for FY 2017-2018 were \$ 2,408,252.01 and the revenues were \$1,817,714.36. Revenues for FY 2017-2018 covered approximately 75.5 % of the Solid waste operating budget.



Staffing levels for the Solid Waste Department have remained level for many years. We do not expect any increase in staffing will be required. Our current staff includes:

Office – 2 Full Time Employees

Director of Solid Waste - SPAA

Administrative Assistant – Clerical

Transfer Station – staffed 7 days per week

Forman - Transfer Station

3 Equipment Operators

2 Gate Attendants

### **OBJECTIVES FOR THE COMING YEAR:**

The cost of MSW and recycling will continue to increase as both domestic and international markets fluctuate. It has become increasingly difficult to budget ahead for these quickly changing markets. In all likelihood there will be no revenue for single stream for several years to come. With that in mind, it makes sense to focus on additional ways to save money on waste disposal some of which are highlighted below:

- Complete long-term waste disposal contract.
- Complete 5-year single stream recycling contract.
- Consider/evaluate/pilot curbside clothing collection.
- Evaluate curbside food composting.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

- Diesel fuel consumption at the transfer station is expected to rise by about 500 gallons which is expected to cost an additional \$1,000. However, if the price per gallon falls, we may be able to keep this line item level.
- Road maintenance is being increased by \$1,000. An extraordinary storm year (rain) coupled with increased traffic in the leaf and brush areas, has caused us to use more gravel to keep drop-off areas passable for residents.
- Welding repairs being done in-house have allowed us to reduce General Operations by \$4,000.
- The Parts and Labor line item has been reduced by \$4000. Having recently completed major scheduled preventive maintenance on both loaders, I expect both machines to be in good working order. This should help keep repair costs down.
- As discussed above, we are expecting the MSW tipping fees to increase by approximately 550 tons or approximately \$30,000. This type of increase is being seen region-wide and is most likely related to a strong economy. An increase of \$14,000 in this line item will still allow for a minimal contingency amount (\$30,000) for major storm damage. It does not include an allowance for any potential increase in tonnage for the coming fiscal year.
- Residential Collection costs are expected to increase by \$96,000 due to a change in contract.
- A \$30,000 increase in the cost of Commercial collection is requested to cover increased service to customers. The current contract does not have any cost of living increase and the price remains level. This cost is recovered in commercial collection revenue.
- Diesel fuel consumption for the roll-off truck is up by about 500 gallons which is expected to cost an additional \$1,000. If diesel fuel prices drop, we may be able to keep this line item level funded.
- Repairs and maintenance for the roll-off vehicle can be reduced by about \$2,000, down to \$14,000. As the vehicle ages we need to prepare for problems, however \$14,000 should be enough to fund repairs and maintenance to the vehicle for 19/20. We are anticipating replacing the truck in two years and have funded 2 years in the CIP program so far. The roll-off vehicle is critical to operating the transfer station and is typically replaced at approximately 250,000 miles.

**DEPARTMENTAL STAFFING:**

The Solid Waste Department is staffed by:

- The Solid Waste Manager at a fully loaded salary of \$112,124
- Six (6) landfill personnel including equipment operators and attendants with fully loaded wages of \$465,304
- One clerical position with fully loaded wages of \$59,523

Note: “Fully loaded salary” includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**SOLID WASTE CIP REQUEST:**

Solid Waste is requesting another \$34,000 in the 19/20 fiscal budget to prefund the purchase of a new roll off truck in fiscal 20/21. The two prior years have already been funded at \$34,000 each and we are anticipating \$34,000 in fiscal years 19/20 and 20/21 to fully fund the replacement for a total of \$136,000.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>OFFICE OF SOLID WASTE</b>							
1	Salary of Recycling/Solid Waste Manager	87,090	85,203	87,083	89,347	89,347	89,347	91,670
2	General Labor	358,533	351,871	334,151	376,907	376,907	376,907	394,712
3	Clerical Salaries	51,234	43,920	47,392	51,360	51,360	51,360	52,689
4	Longevity	6,090	5,620	5,910	4,800	4,800	4,800	5,340
5	<b>Total - Salaries</b>	<b>502,947</b>	<b>486,614</b>	<b>474,536</b>	<b>522,414</b>	<b>522,414</b>	<b>522,414</b>	<b>544,411</b>
6	Postage	3,000	3,000	-	3,000	3,000	3,000	3,000
7	Advertising	-	-	-	300	300	-	300
8	Consumable Supplies	1,405	1,599	1,390	1,300	1,300	1,300	1,400
9	Reproduction & Printing	65	479	679	700	700	700	700
10	Equipment	-	-	4,980	100	100	-	100
11	Professional Associations & Publications	90	150	175	200	200	200	200
12	Clothing Allowance	3,100	3,100	2,650	3,100	3,100	3,100	3,100
13	Training & Education	-	-	500	900	900	900	500
14	Unleaded Gasoline	4,031	2,652	3,072	3,500	3,500	3,300	3,500
15	Diesel Fuel	6,645	5,510	5,612	7,000	7,000	7,000	8,000
16	Road Maintenance	2,008	2,105	2,849	2,000	2,000	2,000	3,000
17	Utilities	5,500	5,632	5,903	6,500	6,500	6,500	6,500
18	General Operations	61,766	48,802	44,875	52,000	52,000	47,500	48,000
19	Parts & Labor	18,087	20,064	29,819	30,000	30,000	25,000	26,000
20	Grading & Seeding	-	60	-	500	500	500	500
21	Water Testing & Monitoring	23,400	20,450	23,300	25,000	25,000	24,000	25,000
22	Cap Maintenance	1,947	-	3,500	4,000	4,000	3,000	4,000
23	Disposal Fees (SCRRA)	734,749	693,632	673,934	738,000	738,000	720,000	752,000
24	Residential Collection (SCRRA)	385,307	479,834	490,238	510,000	510,000	510,000	606,000
25	Commercial Collection & Rentals (SCRRA)	508,751	497,629	518,403	520,000	520,000	550,000	550,000
26	SCRRA Consulting	-	-	-	1	1	-	1
27	SCRRA Contribution	-	-	-	1	1	-	1
28	Diesel Fuel (SCRRA Transportation)	10,982	8,678	10,545	11,000	11,000	11,000	12,000
29	Repairs & Maintenance (SCRRA Transportation)	13,791	7,708	13,292	16,000	16,000	14,000	14,000
30	SCRRA Receptacle Costs	87,999	89,825	98,000	112,000	112,000	112,000	112,000
31	Furniture & Equipment	-	-	-	1	1	-	1
32	<b>Total - Expenses</b>	<b>1,872,623</b>	<b>1,890,909</b>	<b>1,933,716</b>	<b>2,047,103</b>	<b>2,047,103</b>	<b>2,045,000</b>	<b>2,179,803</b>
33	<b>TOTAL - SOLID WASTE</b>	<b>2,375,570</b>	<b>2,377,523</b>	<b>2,408,252</b>	<b>2,569,517</b>	<b>2,569,517</b>	<b>2,567,414</b>	<b>2,724,214</b>



## **DEPARTMENT OF PUBLIC WORKS ENGINEERING SERVICES**

### **FUNCTION DESCRIPTION:**

The Town Engineer works under the supervision of the Director of Public Works. The Town Engineer's office is responsible for providing technical review of land use applications and support to the respective Land Use Commissions, Town Boards and Town Departments, provides assistance to the Director for Phase 2 stormwater compliance, and assists in the development, management and oversight of municipal projects. The Town Engineer is also the Floodplain Manager and Community Rating System (CRS) Coordinator.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

#### **FEMA/CRS:**

- Provide quality control and department support for all new construction and substantial improvements within a floodplain including technical reviews of over 14 applications to the zoning & building department for residential development within a floodplain. Total of approximately 176 hours (25 days) of technical support for floodplain development including support to: realtors, lenders, architects, surveyors, builders, and homeowners.
- Execute yearly requirements to maintain level 8 status in the Federal Emergency Management Agency – Community Rating System program including: annual flood awareness letter, repetitive loss outreach, flood zone determinations, development support, elevation certificate review and program documentation and reporting.
- Technical support for multiple different coastal resilience projects in the community including staffing of the Climate Change Task force.

#### **CTDEEP General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4):**

- Manage various ongoing stormwater initiatives required to maintain compliance with the towns general permit for its municipal stormwater collection and conveyance system.
- Formation of the Stonington Stormwater Taskforce
- Initiated Illicit Discharge and Detection program

#### **Technical Reviews for Land Use Applications:**

- Perkins Farm Complex – Jerry Browne Road
- Readco/Hartford Healthcare Facility – Liberty Street
- Mystic Aquarium Expansion – Coogan Boulevard
- School Bus Depot – Extrusion Drive
- Bravo Bravo Restaurant/Mixed Use – East Main Street

**Management of Municipal Infrastructure Projects:**

- Stillman Avenue Bridge structural repairs in collaboration with Westerly Rhode Island
- Completion of Bayview Avenue drainage improvement project located on private property in the Stonington Borough
- Underground storage tank replacement for 5 town locations including:
  - (3) School properties (Pawcatuck Middle & West Broad Street Schools and Board of Education Administration Offices)
  - (2) Town properties (Public Works Garage and Town Dock located in the Stonington Borough)
- Continued oversight of maintenance and upgrades to the Pawcatuck Hurricane Protection System
- South Pier renovation at town dock – Stonington Borough
- Stonington Breakwater restoration/improvement – Stonington Borough

**OBJECTIVES FOR THE COMING YEAR:**

- Advancement of various stormwater improvement related CIP projects located in downtown Mystic including:
  - Washington Street / Edgemont Street
  - Church Street / Willow Street
- Advancement of various bridge improvement CIPs including:
  - South Anguilla Rd Bridge
  - Lantern Hill Rd Bridge
- Completion of the Underground Storage Tank project located at the town dock
- Improve compliance with CTDEEP MS4 General Permit
- Upgrade various components of the Pawcatuck Hurricane Protection System

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No increases in the budget are proposed for the 2019-2020 fiscal year. A decrease in the amount of \$ 11,700 is proposed for Phase II / MS4 to better reflect the projected yearly expenditure for implementation of compliance measures. As the updated MS4 program remains relatively new to communities, a revised budget estimate will be prepared for 2020-2021 to better reflect anticipated expenditures for subsequent years. Our goal is to continually work towards defining program priorities and expenditures while pursuing alternate strategies for funding through increased shared services and local coalitions/collaboratives.

### **DEPARTMENTAL STAFFING:**

The Town Engineering Department is staffed by:

- The Town Engineer with a fully loaded salary of \$100,176 with a \$4,000 stipend for the Flood Plain Manager.

Note: “Fully loaded salary” includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits

### **ENGINEERING CIP REQUESTS:**

- **Washington Street Drainage Improvements** – Mitigation of flooding along sections of Washington Street in Mystic
  - Previously committed CIP with current request for funding \$ 50,000
- **South Anguilla Road** – Repair of super structure including guide rails and curbing
  - Previously committed CIP with current request for funding \$ 65,000
- **Lantern Hill Bridge Project** – Complete bridge replacement shared w/ Town of Ledyard
  - New CIP request for \$ 375,000 over the next two years. 50% Reimbursement is expected from the State.
- **Coogan Boulevard Culvert Rehabilitation** – Repair and line existing culverts to eliminate erosion and extend useful life.
  - New CIP request for \$ 60,000 year 1, and \$ 135,000 years 2&3 for a total request of \$ 330,000.
- **Stillman Ave Bridge (Replacement)** – Complete Bridge replacement shared with Westerly, RI
  - New CIP request for 1.8 million. 80% reimbursement is anticipated from the State.
- **North Stonington Road Bridge** – Complete bridge replacement shared w/ Town of Groton
  - New CIP request for \$ 291,128 over the next two years. 50% Reimbursement is expected from the State.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>ENGINEERING SERVICES</b>							
1	Town Engineer	84,245	82,825	84,239	86,430	86,430	86,430	90,752
2	Flood Plain Manager	1,954	2,060	2,105	4,000	4,000	4,000	4,000
3	Longevity	-	-	150	200	200	200	250
4	<b>Total - Salaries</b>	<b>86,199</b>	<b>84,885</b>	<b>86,494</b>	<b>90,630</b>	<b>90,630</b>	<b>90,630</b>	<b>95,002</b>
5	Phase II Storm Water Requirements	188	1,001	10,000	91,700	91,700	90,000	80,000
6	Community Rating System Requirements	3,500	3,297	2,993	3,500	3,500	3,421	3,500
7	Office Expenses	965	2,864	1,546	2,500	2,500	2,000	2,500
8	Clothing Expense	400	400	400	400	400	400	400
9	<b>Total - Expenses</b>	<b>5,053</b>	<b>7,562</b>	<b>14,939</b>	<b>98,100</b>	<b>98,100</b>	<b>95,821</b>	<b>86,400</b>
10	Professional Services	1,952	29,683	19,271	15,000	15,000	15,000	15,000
11	<b>Total - Services</b>	<b>1,952</b>	<b>29,683</b>	<b>19,271</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
12	<b>TOTAL - ENGINEERING SERVICES</b>	<b>93,204</b>	<b>122,130</b>	<b>120,704</b>	<b>203,730</b>	<b>203,730</b>	<b>201,451</b>	<b>196,402</b>

**DEPARTMENT OF PUBLIC WORKS  
BUILDING OPERATIONS & MAINTENANCE OF TOWN BUILDINGS AND PROPERTY**

**FUNCTION DESCRIPTION:**

The Public Works Building Operations is essential to Town operations. In addition to custodial services, general maintenance includes electrical, plumbing, heating, air conditioning, structural maintenance and grounds as required. The Public Works director is the Facility Manager assisted by a full time Building Maintainer responsible for custodial and semi-skilled maintenance repair work. However, most repairs and maintenance of the facilities are completed by external contractors managed by the Public Works Director and Administrative Assistant II. The facilities they are responsible for include:

1. <i>Town Hall</i>	8. <i>Pawcatuck Dike Facility</i>
2. <i>Human Services Building</i>	9. <i>Two (2) Picnic Grounds (East and West Pavilions)</i>
3. <i>Mystic River Boathouse Park Structures</i>	10. <i>Six (6) Parks &amp; Playgrounds</i> <i>(Old Mystic Playground, Borough Playground, Spellman</i> <i>Playground, Donahue Park, Veterans Memorial, Mystic</i> <i>River Boathouse Park)</i>
4. <i>Two (2) Town Highway Garages</i>	11. <i>Street Lighting Maintenance</i>
5. <i>Pawcatuck Neighborhood Center</i>	
6. <i>Fourth District Voting Hall</i>	
7. <i>Town Dock</i>	

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Division continues to effectively use Facility Dude, a maintenance management system, to improve work order tracking and efficiency for Town facilities in collaboration with other Departments including Police and the School District.

**OBJECTIVES FOR THE COMING YEAR:**

Identify and correct facility deficiencies and needs through periodic review of existing systems and buildings.

Continue to ensure all facilities are safe, clean and operational, and to the best of our ability meet the needs of those working there.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- Janitorial/Maintenance Salary line item has increased. This line item includes salary for one employee, 40 hours of overtime, 256 hours to cover current employee leave, and 416 hours to provide two half days/week of cleaning at Human Services. Due to a shortage of meeting facilities, use of this building and its meeting room has increased. Therefore, there is a need to provide these services to support the operation and maintenance of this building.

- Street Lighting electricity supply has been reduced by \$38,000 due to Eversource swapping out old lighting fixtures with new energy efficient LED fixtures.
- Ten building maintenance line items have been added to the budget and funded at \$10,000 each to allow for the various maintenance costs associated with the West Broad Street School and the Education Administration buildings which the Education department will be turning over to the Town in fiscal 19/20.

**DEPARTMENTAL STAFFING:**

The Building Operations Department is staffed by:

- The Building Maintainer with a fully loaded salary of \$74,462.
- One part-time janitorial position to cover vacations, sick days and clean the Human Services Building, with fully loaded wages of \$18,086.

Note: “Fully loaded salary” includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>OPERATIONS &amp; MAINTENANCE OF TOWN BUILDINGS AND PROPERTY</b>							
13	Janitorial/Maintenance Salary	57,624	59,441	62,644	64,376	64,376	64,376	78,534
14	Longevity	450	600	660	720	720	720	780
15	<b>Total - Salaries</b>	<b>58,074</b>	<b>60,041</b>	<b>63,304</b>	<b>65,096</b>	<b>65,096</b>	<b>65,096</b>	<b>79,314</b>
16	Miscellaneous - Work Oder Management System	223	275	3,048	3,000	3,000	3,035	3,200
17	Tree Warden (moved to First Selectman's budget FY 17/18)	-	415		-	-	-	-
18	Town Hall	7,287	4,748	8,625	6,000	6,000	6,000	9,000
19	Highway Garage #1	13,335	11,022	13,975	13,000	13,000	13,000	14,000
20	4th District Hall	888	627	1,092	1,000	1,000	1,000	1,200
21	Police Station	10,023	10,045	9,966	13,000	13,000	13,000	10,000
22	Human Services Building	6,542	7,486	6,372	8,000	8,000	8,000	7,000
23	Mystic River Boat House Park	-	23	(23)	500	500	500	500
24	Former BOE Admin Building	-	-	-	-	-	-	10,000
25	Former West Broad St. School	-	-	-	-	-	-	10,000
26	<b>Total - Heating Oil</b>	<b>38,075</b>	<b>33,951</b>	<b>40,007</b>	<b>41,500</b>	<b>41,500</b>	<b>41,500</b>	<b>61,700</b>
27	Town Hall	25,234	27,279	22,171	30,000	30,000	30,000	25,000
28	Highway Garage #1	13,084	14,731	18,686	15,000	15,000	15,000	19,000
29	4th District Hall	583	581	593	750	750	750	750
30	Police Station	68,681	58,632	46,451	65,000	65,000	65,000	60,000
31	Human Services Building	16,314	14,877	12,893	17,000	17,000	17,000	15,000
32	Mystic River Boat House Park	-	90	340	750	750	750	1,200
33	Former BOE Admin Building	-	-	-	-	-	-	10,000
34	Former West Broad St. School	-	-	-	-	-	-	10,000
35	<b>Total - Electricity</b>	<b>123,896</b>	<b>116,190</b>	<b>101,134</b>	<b>128,500</b>	<b>128,500</b>	<b>128,500</b>	<b>140,950</b>
36	Town Hall	2,179	2,302	2,623	2,400	2,400	2,400	2,800
37	4th District Hall	233	191	233	300	300	300	300
38	Police Station	1,889	2,262	2,506	2,500	2,500	2,500	3,000
39	Human Services Building	125	216	204	300	300	300	300
40	Pawcatuck Park	1,095	1,117	581	1,200	1,200	1,200	1,000
41	Mystic River Boat House Park	-	52	178	300	300	300	300
42	Former BOE Admin Building	-	-	-	-	-	-	10,000
43	Former West Broad St. School	-	-	-	-	-	-	10,000
44	<b>Total - Water</b>	<b>5,521</b>	<b>6,140</b>	<b>6,325</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>27,700</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
45	Town Hall	755	864	1,108	900	900	900	1,200
46	4th District Hall	70	75	77	100	100	100	100
47	Police Station	560	788	956	900	900	900	1,100
48	Human Services Building	245	293	349	350	350	350	400
49	Mystic River Boat House Park	-	-	77	100	100	100	100
50	<i>Former BOE Admin Building</i>	-	-	-	-	-	-	10,000
51	<i>Former West Broad St. School</i>	-	-	-	-	-	-	10,000
52	<b>Total - Sewer Use</b>	<b>1,630</b>	<b>2,020</b>	<b>2,567</b>	<b>2,350</b>	<b>2,350</b>	<b>2,350</b>	<b>22,900</b>
53	<b>Total - General Operations</b>	<b>169,345</b>	<b>158,991</b>	<b>153,081</b>	<b>182,350</b>	<b>182,350</b>	<b>182,385</b>	<b>256,450</b>
54	Town Hall	34,509	40,931	34,850	45,000	45,000	45,000	46,000
55	Highway Garage #1	21,192	53,158	36,916	26,000	26,000	26,000	30,000
56	4th District Hall	399	688	389	800	800	800	700
57	Human Services Building	16,600	17,359	19,080	20,000	20,000	20,000	20,000
58	Picnic Grounds	92	742	1,660	3,000	3,000	3,000	3,000
59	Pawcatuck Dike	33,923	69,701	23,699	35,000	35,000	35,000	30,000
60	Pawcatuck Neighborhood Center	16,247	12,892	19,258	20,000	20,000	20,000	22,000
61	DEP Compliance - Town Wide	5,732	5,093	9,100	10,000	10,000	10,000	10,000
62	Playgrounds & Parks	7,410	10,518	10,069	10,000	10,000	10,000	12,000
63	Town Dock Facility	6,421	7,999	7,000	7,000	7,000	-	7,000
64	Mystic River Boat House Park	-	4,827	43	2,000	2,000	2,000	1,000
65	Boat Ramp Maintenance	-	-	-	-	6,000	1,000	1,000
66	<i>Former BOE Admin Building</i>	-	-	-	-	-	-	10,000
67	<i>Former West Broad St. School</i>	-	-	-	-	-	-	10,000
68	<b>Total - General Maintenance</b>	<b>142,525</b>	<b>223,908</b>	<b>162,064</b>	<b>178,800</b>	<b>184,800</b>	<b>172,800</b>	<b>202,700</b>
69	<b>Street Lighting-Electricity and Maintenance</b>	<b>246,155</b>	<b>244,077</b>	<b>238,861</b>	<b>258,000</b>	<b>258,000</b>	<b>250,000</b>	<b>220,000</b>
70	<b>TOTAL - BUILDING OPERATIONS</b>	<b>616,099</b>	<b>687,017</b>	<b>617,310</b>	<b>684,246</b>	<b>690,246</b>	<b>670,281</b>	<b>758,464</b>



**DEPARTMENT OF PUBLIC WORKS  
BUILDING OFFICIAL'S OFFICE**

**FUNCTION DESCRIPTION:**

The Building Official's Office enforces the provisions of the State Building Code as they apply to the construction, alterations, movement, enlargement, replacement, repair, equipment, use and occupancy, and demolition of every building and structure in the community.

- Works closely with property owners, developers, architects, engineers, and contractors on all phases of construction projects.
- Reviews plans and specifications for compliance with the State Building Code and FEMA regulations.
- Issues Building Permits for construction and collects fees for same.
- Performs inspections of work in progress for construction activities.
- Actively participates in professional continuing education programs.
- Cites Code violations and assists in prosecution of violators.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

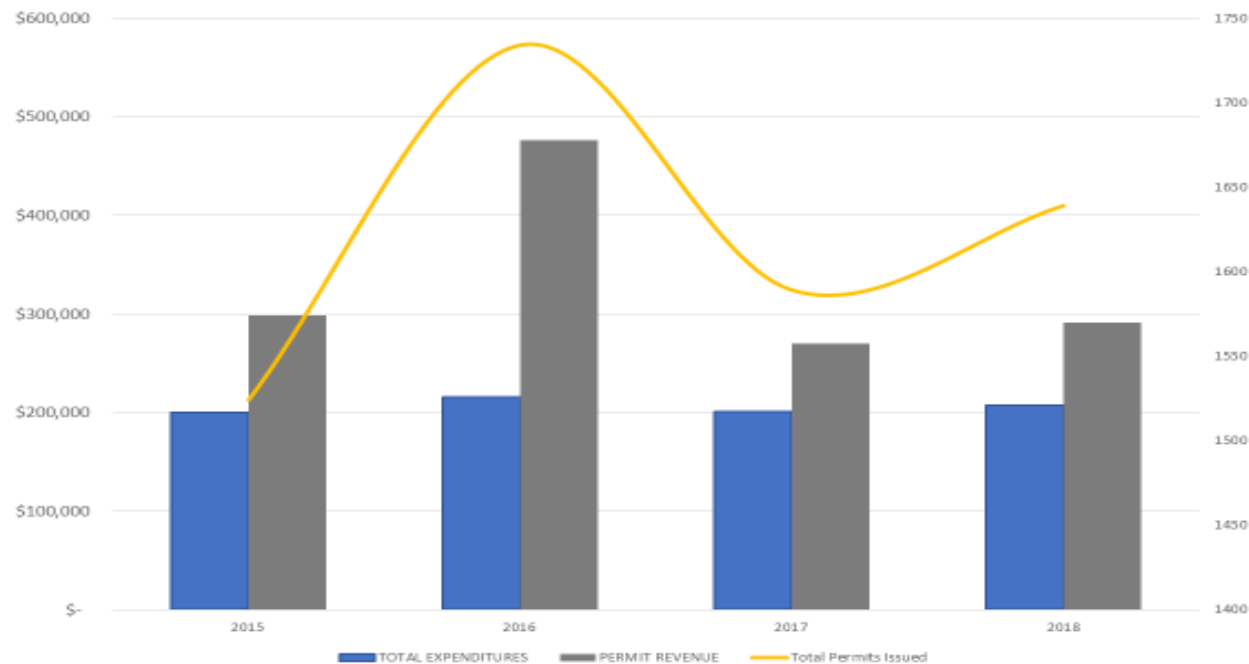
- Spruce Meadows at 100 South Broad Street has been completed.
- Phase II of the same project, Spruce Ridge project at 88 South Broad Street is underway.
- The Mystic YMCA expansion project has been completed.
- The Deans Mill and West Vine Street School projects are ongoing and are well into Phase II of their projects.
- The Mystic Aquarium expansion project is underway.
- The new building for the Bravo Bravo restaurant in Mystic is underway.
- The Mystic Whaler Inn has completed a full renovation of the 1865 House and has plans to renovate the rest of their buildings.
- Phase I of the Perkins Farm project has commenced.
- New home construction has increased, with multi-million-dollar projects being the majority.
- Permits for renovations and additions were substantially higher and permits for roof mounted solar installations continue to be a popular residential project.

We anticipate that the department will be on-budget for FY18-19, the exception being that we will take in substantially more money in permit fees than projected.

At present the department has a Building Official, an Assistant Building Official, a full-time administrative professional, and a second administrative professional who we share with the Sewer Department. Kathy Waterhouse, administrative professional, will be retiring in August after several decades of service. It is imperative that we hire a replacement for her. We obtained the second half person admin in FY18-19. Both admin positions are vital to the department as the volume of permit applications continue to increase.

Connecticut adopted new Building Code documents in Oct 2018. I am requesting an additional \$500 in the Training and Education line item so that the Building Official and the Assistant Building Official may attend the classes necessary to learn the new Building Codes.

## Building Department Revenue vs. Expenditures



**OBJECTIVES FOR THE COMING YEAR:**

- Finish the Deans Mill and West Vine Street school projects.
- Finish the new Bravo Bravo restaurant in Mystic.
- Finish the Spruce Ridge apartments in Pawcatuck.
- Finish the Mystic Aquarium expansion project.
- Finish phase one, the apartment building at Harbor Heights (Perkins Farm).
- Finish the Hartford HealthCare project in Pawcatuck.
- Finish the Mystic Whaler main building renovation project.
- Begin phase two of Harbor Heights, the Hartford HealthCare medical campus and phase three, the townhouse apartment project.
- Begin construction of a new restaurant on Cottrell Street in Mystic, where John's was formerly located.
- Begin construction on a new mixed use building on Roosevelt Avenue in Mystic.

Purchasing with other departments, a software program for building permit tracking and documentation, also records and database integration with other Town departments.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

No significant budget changes for fiscal 19/20.

**DEPARTMENTAL STAFFING:**

The Building Department is staffed by:

- The Building Official with a fully loaded salary of \$96,285.00
- The Assistant Building Official with a fully loaded salary of \$76,632.00
- One and one-half clerical positions, with fully loaded wages of \$95,255.00 for fiscal 19/20.

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>BUILDING OFFICIAL</b>							
1	Building Official	91,218	101,836	81,254	83,161	83,161	83,161	85,323
2	Assistant Building Official	63,879	39,971	64,587	66,303	66,303	66,303	68,027
3	Clerical	51,175	50,310	52,349	73,391	73,391	73,391	79,234
4	Longevity	2,400	2,520	1,800	1,860	1,860	1,860	2,170
5	<b>Total - Salaries</b>	<b>208,672</b>	<b>194,637</b>	<b>199,990</b>	<b>224,715</b>	<b>224,715</b>	<b>224,715</b>	<b>234,754</b>
6	Postage	500	-	500	500	500	500	500
7	Consumable Supplies	559	297	431	500	500	500	500
8	Reproduction & Printing	469	96	625	750	750	750	750
9	Telephone	79	110	107	200	200	200	200
10	Equipment	3,564	3,583	3,028	4,000	4,000	4,000	4,000
11	Professional Association & Publications	1,698	1,242	1,556	1,000	1,000	1,000	2,700
12	Clothing Allowance	400	800	800	800	800	800	800
13	Training & Education	-	60	429	1,000	1,000	1,000	1,500
14	Furniture & Equipment	-	-	-	1	1	1	1
15	<b>Expenses</b>	<b>7,269</b>	<b>6,188</b>	<b>7,476</b>	<b>8,751</b>	<b>8,751</b>	<b>8,751</b>	<b>10,951</b>
16	Technical Assistance	-	-	-	1,000	1,000	1,000	1,000
17	<b>Total - Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
18	<b>TOTAL - BUILDING OFFICIAL</b>	<b>215,941</b>	<b>200,825</b>	<b>207,466</b>	<b>234,466</b>	<b>234,466</b>	<b>234,466</b>	<b>246,705</b>

**DEPARTMENT OF PUBLIC WORKS  
WATER POLLUTION CONTROL AUTHORITY (WPCA)**

**FUNCTION DESCRIPTION:**

The WPCA exists for the purpose of operating the municipal sewer system. In Stonington, unlike any other community in Connecticut, this means the operation of not just one treatment facility, but three. It also includes the operation of 17 pumping stations, ninety (90) miles of sewers, and four (4) odor control facilities. In addition, the WPCA is charged with the responsibility to manage the State of Connecticut FOG Program. This Program oversees grease trap regulations and inspections of all restaurants (approximately 160 in Stonington), within Mystic, Pawcatuck, and the Borough. The WPCA is also responsible for responding to approximately 625 CBYD (Call Before You Dig) requests, which requires the identification and mark out of all buried gravity, force mains and lateral sewers in any excavation site within the confines of Stonington. The WPCA reviews all plans for development which will connect to the Town's sewer system, as well as answer any questions from the general public about single residence connections and any other inquiries pertaining to the sewer system. The WPCA uses the services of a contract operations firm to operate and maintain the treatment facilities, the pump stations, and the collection system, with the WPCA Director and WPCA Board providing oversight. These services are provided by a voluntary board of five members, a director, and one full and one shared full-time administrative assistant.

The municipal side of the WPCA budget is used to finance the Town Hall office of the WPCA which provides the operation and billing services required to maintain the day to day business of the WPCA. Within this budget are included the salaries of one billing administrative assistant as well as one half salary of a full-time administrative assistant shared with the office of building inspection. The salary of the Director is paid through the WPCA operating budget. This budget also includes the \$300,000 town share of the WPCA operating budget.

**HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

- Managed the billing and collection of 4450 accounts.
- Received and responded to approximately 625 CBYD (Call Before You Dig) requests.
- Provided information to the general public questions and requests.
- Review plans and provided direction for sewer connections and provided inspection and documentation of same.
- Communicated with the CT DEEP as required and successfully provided the information required for two operating permit renewal applications for the Borough and Pawcatuck Facilities.

**OBJECTIVES FOR THE COMING YEAR:**

- The WPCA's existing contract with the facilities operator, Suez, will expire in November of 2019. The WPCA will be negotiating a new contract with Suez or will have to prepare to go to bid.
- The WPCA will complete an engineering study currently underway to study the cost of improvements needed to make use of the transmission lines from the Mystic Facility to the Borough Facility. These improvements will allow the Mystic Facility to receive additional flows by sending a portion of those flows to the Borough Facility which is currently receiving less than 20% of its design flow.
- The WPCA will continue to repair or replace older equipment at both the pump stations and at the three treatment facilities as needed and as finances allow.
- The WPCA will maintain compliance at all three facilities and improve on the nitrogen removal rates at the Mystic facility.
- The WPCA will continue to assist the general public who may have questions or requests about their existing accounts or connections to the sewer system.
- The WPCA will continue to manage the Administrative Order issued by the DEEP to the Town of Stonington regarding the Mystic Facilities operational issues which occurred this past summer. The facility was quickly returned to full compliance. The Chief Operator at the facility and the Project Manager have been replaced. The WPCA, through its operator Suez, has responded to all requests for information from the DEEP. It will be our goal to have this AO removed this year.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

The annual Town subsidy to the WPCA for operations has been reduced from \$300,000 to \$250,000 for fiscal 19/20.

**DEPARTMENTAL STAFFING:**

The Water Pollution Control Authority is staffed by:

- The WPCA Director with a fully loaded salary of \$106,274 (Director salary paid from the WPCA Operating Budget)
- One and one-half clerical positions, with fully loaded wages of \$95,183 for fiscal 19/20.

Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**WPCA CAPITAL IMPROVEMENT PROJECT (CIP) REQUESTS:**

The WPCA has two CIP projects requests for this year.

- The first item is for funding to study the Inflow and Infiltration entering the Mystic Facility. Frequently referred to as I&I, this is rain water entering into the sewage collection system that doesn't require treatment yet we end up treating it because it is in the system. This is flow that is not billable, yet it increases the operational costs at the pump stations and at the treatment Facility and uses up valuable hydraulic capacity. This project will study where this I&I is originating and how we can remove it from the collection system.
- Second is the reactivation of the transmission lines connecting the Mystic and Borough Facilities. The first year's request is for funding to get the transmission system up and running again. The second year of the CIP request for this item will be for improvements and repairs required at the Borough facility to successfully handle those additional flows.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>WATER POLLUTION CONTROL AUTHORITY</b>							
1	Clerical	75,253	73,967	78,245	72,645	72,645	72,645	79,034
2	Longevity	2,910	2,850	2,940	1,800	1,800	1,800	2,110
3	<b>Total Salaries</b>	<b>78,163</b>	<b>76,817</b>	<b>81,185</b>	<b>74,445</b>	<b>74,445</b>	<b>74,445</b>	<b>81,144</b>
4	Postage	5,800	4,032	4,101	6,300	6,300	4,800	6,300
5	Advertising	500	365	500	600	600	550	600
6	Consumable Supplies	1,835	1,714	1,676	2,500	2,500	1,800	2,500
7	Reproduction & Printing	903	1,216	1,304	1,300	1,300	1,350	1,300
8	Telephone	40	24	24	100	100	50	100
9	Equipment (Software Maintenance)	5,234	5,520	6,586	6,000	6,000	6,000	6,000
10	<b>Total - Expenses</b>	<b>14,312</b>	<b>12,871</b>	<b>14,191</b>	<b>16,800</b>	<b>16,800</b>	<b>14,550</b>	<b>16,800</b>
11	<b>Operations (Town Share)</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>250,000</b>
12	<b>TOTAL - WPCA</b>	<b>392,475</b>	<b>389,688</b>	<b>395,376</b>	<b>391,245</b>	<b>391,245</b>	<b>388,995</b>	<b>347,944</b>



## **DEPARTMENT OF POLICE SERVICES**

### **FUNCTION DESCRIPTION:**

The Stonington Police Department's function is to serve and protect the public in the Town of Stonington. We respond to a variety of calls that consist of criminal complaints, medical calls, burglar alarms, motor vehicle accidents and a number of miscellaneous calls. In addition, the Department enforces motor vehicle and criminal laws and Town ordinances. The Department provides boating safety and has control of the Animal Control Division. We also provide educational programs in the schools and to the public.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

The Department continues to work closely with the community and schools in a variety of ways. This includes approximately 110 safety visits to schools each month in response to the Sandy Hook tragedy, the Youth Officer program and DARE Program. The Stonington Police Department also conducted over 2,700 separate business checks.

This year, the Police Department worked on a number of Capital Improvement Projects that improved the infrastructure of the building. These projects include: upgrade/replacement of our dispatch center including radio equipment, replacement of our generator (December 2018), and replacement of our UPS system (January 2019).

- Sustained DWI arrests (143 total or FY 2017/18) and 27 drug related arrests and 65 drug related infractions during this time.
- Collaboration and teamwork with all schools in response to the Sandy Hook tragedy. This includes assisting with safety drills and discussion on safety matters at the two new schools.
- Filled of all open positions.
- Continued discussions on radio communication systems on a State and regional basis.
- Continued to work closely with the Town of Stonington Human Services Department, the Prevention Council, and the DCF worker assigned to Stonington.
- Continued response to the Heroin crisis including enforcement and community education and having one Officer assigned to this.
- Successful Community Alert program in place and increasing our social media presence
- Continue to complete all the necessary training for personnel as required by the police academy.
- K-9 Team operating as a successful team.

**OBJECTIVES FOR THE COMING YEAR:**

- Continued Motor Vehicle enforcement to address citizen complaints and accident data.
- Continued collaboration and teamwork with all schools in response to the Sandy Hook tragedy. This includes assisting with safety drills and discussion on safety matters at the two new schools.
- Complete generator, UPS and internal camera projects at the Police Department
- Continued discussions and implementation of radio communication systems on a State and regional basis.
- Deploy all new portables and train personnel in use and capabilities of such.
- Continue to work closely with the Town of Stonington Human Services Department, the Prevention Council, DCF worker assigned to Stonington.
- Continue to response to the Heroin crisis including enforcement and community education and having one Officer assigned to this.
- Continue to complete all the necessary training for personnel as required by the police academy.
- K-9 Team operating as a successful team and start to look at future K-9 team.

**MAJOR BUDGET CHANGES AND COMMENTARY:**

- Request for increases in personnel accounts to reflect COLA and STEP salary increases.
- Request for increases in lines to address cost increases such as telecommunications. Some of this is increases in service contracts or implementation of new technology. With the movement on the radio system, our service contract with Motorola would kick in and result in a \$56,000 charge for the system.
- Projected contributions to the State of Connecticut managed Police retirement fund (Municipal Employee Retirement System) MERS, increased by \$200,000 over prior year. This increase is due to a change in actuarial assumptions resulting from the plans latest actuarial valuation. The changes in assumptions resulted in the plan requiring the Town's contribution rate to increase from 16.93% to 20.74%, a 3.81% increase. MERS has warned that it expects additional annual increases of 2.5% for the next three years.

### **DEPARTMENTAL STAFFING:**

The Police Department and Dispatch Center is staffed by:

#### **Police Department - Uniformed**

- The Chief of Police at a fully loaded salary of \$148,854
- The Police Captain position with a fully loaded salary of \$137,630
- Two (2) Lieutenants with fully loaded salaries of \$252,467
- Six (6) Sergeants with fully loaded salaries of \$688,776
- Twenty-nine (29) Officers with fully loaded salaries of \$3,272,192, including overtime and training.

#### **Police Department – Dispatch and Civilian**

- Eight (8) fulltime Dispatchers with fully loaded salaries of \$571,391
- One (1) part-time Dispatcher with fully loaded wages of \$24,227
- One (1) and one-half (1/2) janitorial positions with fully loaded wages of \$98,958
- Three (3) full-time clerical positions with fully loaded wages of \$175,262
- One (1) and one-half (1/2) Animal Control Officers with fully loaded wages of \$71,385
- One IT Network Engineer with fully loaded wages of \$101,385 (**New position request**)
- Community Service Officers (CSO), Special Officers, School Safety personnel, and Crossing Guards with fully loaded wages of \$124,177

Note: “Fully loaded salary” includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

Currently, the Stonington Police Department is budgeted for 39 full-time sworn officers, 5 part-time reserve officers, 2 animal control officers (1 full-time & 1 part-time), 7 full-time dispatchers, 1 part-time dispatcher, 3 full-time clericals, and 2 janitorial staff (1 full-time & 1 part-time), and 4 part-time summer Community Service Officers for a total of 63 law enforcement employees of which 51 are full-time employees. This puts the department at 2.76 full-time employees and 2.1 full-time sworn officers per thousand residents. Data from 2015 (FBI.UCR.GOV) shows that Connecticut averages 2.7 full-time law enforcement employees per thousand residents and 2.2 full-time officers per thousand residents. Nationwide the average is 2.3 Officers per thousand residents (please see below for further comparisons). There are approximately 18,500 residents in the Town of Stonington. Note: This does not account for: the large transient population that includes over 1400+ motel/hotel rooms in town that are filled approx. 70% of the time, the approx. 800,000 people that visit Mystic Aquarium annually, which equates to approximately 2200+ visitors daily; and the 250,000 people that visit Mystic Seaport annually which equates to 685+ people daily. If these averages are conservatively inserted into our population, this would lower our number of full-time Officers to approx. 1.82 per thousand.

<b><u>TOWN</u></b>	<b><u>Number of full-time Officers per thousand residents</u></b>
<b><i>Stonington</i></b>	<b><i>2.1</i></b>
<b><i>Westerly</i></b>	<b><i>2.2</i></b>
<b><i>Waterford</i></b>	<b><i>2.3</i></b>
<b><i>Town of Groton</i></b>	<b><i>2.6 (this includes Groton City and Long Point)</i></b>
<b><i>New London</i></b>	<b><i>2.4</i></b>
<b><i>Norwich</i></b>	<b><i>2.2</i></b>
<b><i>Clinton</i></b>	<b><i>1.96</i></b>
<b><i>Old Saybrook</i></b>	<b><i>2.7</i></b>
<b><i>Putnam</i></b>	<b><i>2.0</i></b>

***Number of Motel/Hotel Rooms*** ***1406***  
***Number of proposed hotel rooms for future development*** ***245***  
***(Holiday Inn 200 room proposal and Seaport Marina 45 room proposal)***

In addition to our sworn personnel, support personnel, in particular dispatching, has become an issue on a local, regional and State level. How best to deliver dispatching services to our community has become a focus of this administration and will continue to be a priority for the near future. Information technology and its impact on the Police Department is also a major consideration. Video technology and its importance in the schools and on the streets has made this another avenue for purchasing, maintaining, and monitoring and an area where additional trained personnel is becoming more important to keep these systems up and running.

In addition to the hotel projects on the drawing board in Town, the Perkins Farm project has the go ahead and construction has started on not only the Hartford Health facility, but the housing complex associated with this development. Not only will these projects bring jobs and housing, but also calls for service to the Police Department. With over 100 housing units and a larger health care facility, it can be anticipated that calls for service in this area will indeed increase.

**POLICE DEPARTMENT CIP REQUESTS:**

- Fleet Upgrade – The Police Department is requesting \$160,000 in funding for four new police vehicles in the 19/20 fiscal budget.
- Bullet Proof Vest Replacement – Requesting quad-annual appropriation of \$34,000 for vest replacement.

Each year, the Stonington Police Department as part of their Capital Improvement Budget (CIP) requests police vehicles in order to maintain a safe and well-maintained fleet. An interesting fact that is sometimes overlooked in the budget process is that the fleet generates approximately \$100,000 in revenue annually from outside construction jobs. This money is for a cruiser to help provide protection for the construction crews and we charge \$25 per hour for the use. An administrative fee is also assessed. Although this money goes right to the general fund, it should be noted that this is one of the few CIP projects that generate revenue that can account for almost two thirds of the total cost of new vehicles each year. Below are the revenue figures for the last five years.

	<i><b>FY 2013- 2014</b></i>	<i><b>FY 2014- 2015</b></i>	<i><b>FY 2015- 2016</b></i>	<i><b>FY 2016- 2017</b></i>	<i><b>FY 2017- 2018</b></i>	<i><b>FIVE YR TOTALS</b></i>	<i><b>FY 2018- 2019 03/08/2019</b></i>	<i><b>FY 2018- 2019 BUDGET</b></i>
<i><b>POLICE REVENUES</b></i>								
<i><b>VEHICLE USE - OUTSIDE JOBS</b></i>	<i><b>\$ 94,118</b></i>	<i><b>\$32,000</b></i>	<i><b>\$76,394</b></i>	<i><b>\$78,288</b></i>	<i><b>\$ 99,550</b></i>	<i><b>\$380,350</b></i>	<i><b>\$44,969</b></i>	<i><b>\$75,000</b></i>
<i><b>ADMIN FEES</b></i>	<i><b>17,020</b></i>	<i><b>7,970</b></i>	<i><b>14,196</b></i>	<i><b>14,783</b></i>	<i><b>17,857</b></i>	<i><b>71,825</b></i>	<i><b>9,495</b></i>	<i><b>12,000</b></i>
<i><b>TOTAL</b></i>	<i><b><u>\$111,138</u></b></i>	<i><b><u>\$39,970</u></b></i>	<i><b><u>\$90,590</u></b></i>	<i><b><u>\$93,071</u></b></i>	<i><b><u>\$117,407</u></b></i>	<i><b><u>\$452,175</u></b></i>	<i><b><u>\$54,464</u></b></i>	<i><b><u>\$87,000</u></b></i>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF POLICE SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>POLICE SERVICES</b>							
1	Salary of Chief	115,528	112,589	115,411	118,360	118,360	118,360	121,385
2	Salary of Captain	107,357	104,627	107,314	110,088	110,088	110,088	112,934
3	Salary of Lieutenants	187,923	183,889	187,060	192,636	192,636	192,636	197,605
4	Salary of Sergeants	509,844	500,768	509,231	521,781	521,781	521,781	535,202
5	Salary of Regular Officers	1,890,977	1,899,128	2,041,768	2,134,569	2,134,569	2,134,569	2,303,265
6	Janitorial/Maintenance Salary	76,858	78,363	79,185	81,582	81,582	81,582	83,707
7	Boating Safety Personnel	13,890	14,664	14,901	15,000	15,000	15,000	17,000
8	Training Personnel Services	88,999	80,968	80,633	105,000	105,000	105,000	105,000
9	Communication Spec.-Salaries	367,717	360,173	380,001	416,649	416,649	416,649	418,286
10	Communication Spec.-Overtime	15,557	26,196	12,198	23,000	23,000	23,000	24,000
11	Communication Spec.-Uniforms	3,150	3,245	3,275	3,800	3,800	3,800	3,800
12	Community Service Officers	20,003	18,469	12,944	26,000	26,000	26,000	25,000
13	Special Officers	19,228	13,432	16,332	22,500	22,500	22,500	23,000
14	Police Commission Clerical	2,000	1,500	1,500	1,500	1,500	1,500	1,500
15	School Crossing Guards	41,860	44,173	44,800	45,000	45,000	45,000	36,000
16	Animal Control Salaries	61,924	60,873	62,549	62,959	62,959	62,959	64,571
17	School Safety Personnel	13,065	13,642	15,680	20,500	20,500	20,500	20,500
18	Clerical Salaries	134,689	132,154	140,280	143,234	143,234	143,234	146,965
19	Regular Overtime- Officers	161,885	141,689	142,273	160,000	160,000	160,000	160,000
20	Paid Holidays	133,575	138,162	144,820	165,000	165,000	165,000	175,000
21	Longevity	38,150	34,520	37,195	40,110	40,110	40,110	43,375
22	<b>Total - Salaries</b>	<b>4,004,179</b>	<b>3,963,224</b>	<b>4,149,350</b>	<b>4,409,268</b>	<b>4,409,268</b>	<b>4,409,268</b>	<b>4,618,095</b>
23	Postage	1,638	1,217	1,145	1,500	1,500	1,500	1,500
24	Advertising	639	698	2,131	1,200	1,200	1,200	1,200
25	Consumable Supplies	14,048	13,080	10,080	15,000	15,000	15,000	15,000
26	Reproduction & Printing	4,490	4,668	4,017	5,000	5,000	5,000	5,000
27	Equipment	8,732	12,085	39,086	12,000	12,000	12,000	12,000
28	Professional Associations & Publications	1,123	1,179	1,010	1,500	1,500	1,400	1,500
29	Miscellaneous	7,781	6,726	6,607	7,000	7,000	7,000	7,000
30	<b>Total - Expenses</b>	<b>38,451</b>	<b>39,653</b>	<b>64,076</b>	<b>43,200</b>	<b>43,200</b>	<b>43,100</b>	<b>43,200</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF POLICE SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
31	Canine Expenses	2,699	2,713	3,221	4,800	4,800	4,500	4,500
32	Service Officer's Equipment	843	858	90	1,500	1,500	1,200	1,500
33	Boating Safety Expenses	7,936	10,812	13,570	13,000	13,000	12,000	13,000
34	Building Maintenance	26,503	41,332	34,416	26,000	26,000	26,000	26,000
35	Maintenance/Operation of Radios	1,979	12,812	6,091	30,000	30,000	30,000	86,000
36	Traffic Signs & Signals	39,945	40,842	43,606	44,000	44,000	44,000	44,000
37	Law Enforcement Council	12,433	12,744	12,744	13,126	13,126	13,126	13,126
38	Drug Program	5,093	5,025	5,500	5,500	5,500	5,500	5,500
39	<b>Total - Services</b>	<b>97,431</b>	<b>127,138</b>	<b>119,238</b>	<b>137,926</b>	<b>137,926</b>	<b>136,326</b>	<b>193,626</b>
40	Regular Officers	22,661	26,174	32,912	28,000	28,000	27,000	28,000
41	Special Officers	850	2,415	231	1,000	1,000	1,000	1,000
42	Outfitting New Officers	10,597	15,352	3,544	6,500	6,500	5,500	6,500
43	<b>Uniforms - Regular Officers</b>	<b>34,108</b>	<b>43,941</b>	<b>36,687</b>	<b>35,500</b>	<b>35,500</b>	<b>33,500</b>	<b>35,500</b>
44	Furniture & Equipment	940	213	2,053	3,000	3,000	3,000	3,000
45	Telecommunications	92,903	96,011	95,800	113,000	113,000	112,000	113,000
46	Retirement Fund	477,703	482,093	577,686	580,000	580,000	580,000	780,000
47	Physicals	6,484	4,410	2,316	6,000	6,000	5,000	6,000
48	Educational Incentive	-	431	941	2,500	2,500	2,000	2,500
49	<b>Total - Headquarters' Expense</b>	<b>578,030</b>	<b>583,158</b>	<b>678,796</b>	<b>704,500</b>	<b>704,500</b>	<b>702,000</b>	<b>904,500</b>
50	Postage	180	-	180	100	100	100	100
51	Advertising	-	-	-	370	370	350	370
52	Consumable Supplies	127	195	-	300	300	300	300
53	Miscellaneous	787	1,314	1,048	750	750	750	750
54	<b>Total - Police Commission Expense</b>	<b>1,094</b>	<b>1,509</b>	<b>1,228</b>	<b>1,520</b>	<b>1,520</b>	<b>1,500</b>	<b>1,520</b>
55	Consumable Supplies	6,566	9,502	7,161	12,000	12,000	12,000	12,000
56	Miscellaneous	771	973	455	1,500	1,500	1,500	1,500
57	Training	17,992	21,157	14,772	18,000	18,000	17,000	18,000
58	<b>Total - Regular &amp; Reserve Training Exp</b>	<b>25,329</b>	<b>31,632</b>	<b>22,388</b>	<b>31,500</b>	<b>31,500</b>	<b>30,500</b>	<b>31,500</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

<b>LINE #</b>	<b>DEPARTMENT OF POLICE SERVICES</b>	<b>2015-2016 ACTUAL EXPENDED</b>	<b>2016-2017 ACTUAL EXPENDED</b>	<b>2017-2018 ACTUAL EXPENDED</b>	<b>2018-2019 ADOPTED BUDGET</b>	<b>2018-2019 REVISED BUDGET</b>	<b>2018-2019 ESTIMATE OF ACTUAL</b>	<b>2019-2020 ADOPTED BUDGET</b>
59	Telephone	494	507	558	600	600	600	600
60	Clothing Allowance	791	795	926	1,000	1,000	900	1,000
61	Professional Services	506	1,127	1,434	2,000	2,000	1,500	2,000
62	Building Maintenance	1,111	1,107	1,291	2,000	2,000	1,500	2,000
63	<b>Total - Animal Control Expenses</b>	<b>2,902</b>	<b>3,536</b>	<b>4,209</b>	<b>5,600</b>	<b>5,600</b>	<b>4,500</b>	<b>5,600</b>
64	Equipment (Emergency Vehicles)	5,185	5,220	5,315	6,000	6,000	6,000	6,000
65	Unleaded Gasoline	73,142	61,737	73,710	75,000	75,000	75,000	75,000
66	Oil & Lubrication	3,000	3,226	3,000	3,000	3,000	3,000	3,000
67	Parts & Labor	40,042	35,421	41,196	40,000	40,000	40,000	41,000
68	Tires	6,406	6,413	6,500	6,500	6,500	6,500	7,000
69	<b>Total - Maint. &amp; Operation of Vehicles</b>	<b>127,775</b>	<b>112,017</b>	<b>129,721</b>	<b>130,500</b>	<b>130,500</b>	<b>130,500</b>	<b>132,000</b>
70	<b>TOTAL POLICE SERVICES</b>	<b>4,909,299</b>	<b>4,905,808</b>	<b>5,205,693</b>	<b>5,499,514</b>	<b>5,499,514</b>	<b>5,491,194</b>	<b>5,965,541</b>



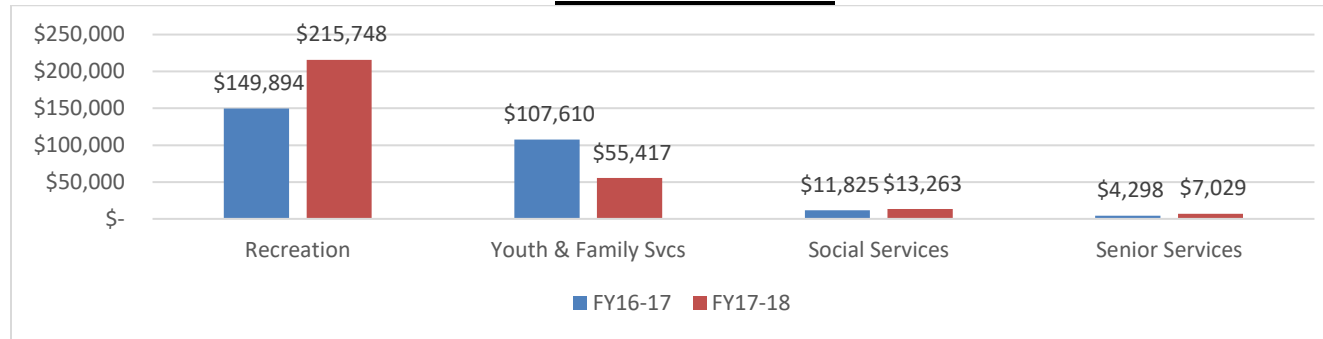
## DEPARTMENT OF HUMAN SERVICES

### **FUNCTION DESCRIPTION:**

The mission of the Human Services Department is to enhance the quality of life for Stonington residents from all age groups and economic backgrounds by advocating for their basic needs and promoting self-sufficiency. The Department is comprised of four divisions: Social Services, Recreation, Youth and Family Services and Senior Services. The divisions are interdependent in order to effectively utilize department-wide resources to best serve our residents.

### **HIGHLIGHTS OF PRESENT YEAR OPERATIONS:**

#### **Revenue Generated:**



**NOTE:** To streamline accounting, beginning in 2018, Summer Camp fees (previously split between Recreation and Youth & Family Svcs) were deposited entirely into the Recreation account; hence the significant decrease in Youth & Family Services revenue generated and the large increase to Recreation.

- Secured grant funding through the Youth & Family Services Division, totaling \$39,303 (FY17-18), to support juvenile justice programs, mental health services, prevention efforts, summer food service program for youth and a variety of other positive youth development offerings. Donations and program revenue (Youth & Family; Senior Services and Social Services Divisions) used to offset program scholarships and supportive services totaled \$63,623 (FY17-18).
- Worked closely with the Pawcatuck Neighborhood Center, as well as residents currently utilizing private and public transportation services, to explore alternate transportation options should the current SEAT program experience a reduction to, or elimination of, funding. Online and in-person surveys were conducted amongst the ridership, which revealed a significant increase in SEAT usage from 2017 to 2018.
- Worked closely with the Board of Selectmen, Public Works, Building and Finance Departments to coordinate important facility repairs, specifically to the Human Service building's HVAC system.
- Coordinated Stonington's First Annual Spring Fest event which offered residents of all ages an opportunity to connect with friends, neighbors, first responders, as well as over twenty local participating non-profits and service providers. Director Theodore currently co-chairs the Stonington Non-Profit Roundtable whose membership utilized the aforementioned event to disseminate important agency information, recruit new board members and/or volunteers as well as connect with the community at-large.
- Formalized a process for social service family referrals from Stonington Public School administrators, which fostered more effective

communication and streamlined case management.

- Collaborated with the Emergency Management Director and local first responders to ensure residents were properly prepared for major weather events and other emergencies. The Department plays a crucial role within the Emergency Operation Center (EOC) and also maintains a Special Needs Registry to assist first responders in locating our most vulnerable residents in the event of an emergency evacuation.
- Removed the existing Stonington Borough/Town Dock playground equipment, which at 15 years old was posing a safety risk for children's continued use. We partnered with Stonington Borough officials and the Stonington Village Improvement Association to coordinate the installation of a new structure, complete with an increase in offerings for children of all ages (2-5 and 5-12) and those with disabilities, at no cost to the Stonington taxpayer.
- Established the *Healthy Decisions Council (HDC)*, a partnership with Stonington Prevention Council and Stonington High School; the Council has 19 active members, representative of all four grade levels. Currently, they have developed a Students Against Vaping campaign, complete with a performance skit for students and PowerPoint presentation for parents. Along with the presentation, they've also created a visual public service announcement and influential posters to be placed within the high school and middle schools.
- Provided funding for the GrantStation™ program to encourage our partner non-profits to pursue funding opportunities and implement self-sustaining programming. The program is currently available at the Stonington Free Library and open to all local non-profits.
- In Fall 2018, held a Benefit Golf Classic with proceeds exceeding \$11,000 to benefit residents in need who engage in positive youth development, recreation and senior service activities. Funds raised will also assist us in offering a wide array of supportive programs that allow our neighbors to maintain secure housing and utilities, as well as meet basic needs, such as food and transportation, in times of crisis and hardship.
- Partnered with Horses Healing Humans, a local therapeutic horsemanship organization, to offer 20+ inclusive program offerings (focusing on volunteerism, creative arts and connecting with nature) to residents, with a focus on engaging individuals with disabilities and our veteran community

#### **OBJECTIVES FOR THE COMING YEAR:**

- Continue to work closely with the Stonington Non-Profit Roundtable (including, but not limited to, the Pawcatuck Neighborhood Center, Stonington Community Center, Always Home, WARM Center, TVCCA, Olean Center, PACE – Adult Day Center, local libraries and ambulance corps) working collaboratively to create new and/or enhance existing programs to meet gaps in current services, while avoiding duplication.
- Continue to grow and develop programs for all demographics, interests and levels, while maintaining the quality and support of existing activities.
- Continue to pursue grant opportunities to offer programs and services which respond to an expressed need in the community.
- Strengthen existing partnerships with Stonington Public Schools, Stonington Community Center and the Inclusion Foundation to increase program offerings for Stonington residents with disabilities.

- Increase collaborative efforts with the Stonington Police Department and local first responders, working together on prevention, awareness and education to foster a safe community.
- Work closely with Stonington Free Library, Westerly Public Library and Mystic & Noank Library to promote membership and usage, as well as collaborate to offer a vibrant lineup of technology classes and seminars for adult learners.
- Increase partnerships with valued outside agencies, as well as state and regional organizations, to enhance supportive programming offerings which will assist residents in securing stability and regaining self-sufficiency.
- Continue to partner with the Commission on Aging, Pawcatuck Neighborhood Center, Stonington Community Center and local senior and supportive housing facilities to increase program offerings (daytrips, educational workshops, volunteer opportunities and intergenerational social gatherings) to the growing senior citizen demographic in Stonington.

### **MAJOR BUDGET CHANGES AND COMMENTARY:**

A decrease in publication cost of the quarterly Stonington Events magazine has resulted in a reduction to the postage line - (\$1,500). Increase in overall responsibilities (program offerings and participants to field usage and facility maintenance) an increase to the Recreation Administrator salary - \$5,000.

### **DEPARTMENTAL STAFFING:**

The Human Services Department is staffed by:

- Director of Human Services with a fully loaded salary of \$100,931
  - Social Services Administrator with a fully loaded salary of \$90,136
  - Youth and Family Services Administrator with a fully loaded salary of \$75,137
  - Recreation Administrator with a fully loaded salary of \$76,772
  - (3) Part-Time Program Coordinators and (2) Part-Time Preschool Teachers with wages of \$44,673
  - (3) Part-Time Mental Health Counselors with wages of \$38,754
  - (2) Full-Time Clerical Staff with fully loaded wages of \$104,216
  - (1) Full-Time Recreation Program Coordinator with fully loaded wages of \$41,794
- Note: "Fully loaded salary" includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF HUMAN SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>OFFICE OF HUMAN SERVICES</b>							
1	Human Services Director	-	77,064	79,068	81,124	81,124	81,124	83,233
2	Social Services Administrator	69,577	73,192	75,184	76,753	76,753	76,753	73,749
3	Youth & Family Services Administrator	88,492	54,780	59,335	60,650	60,650	63,804	68,027
4	Human Services Program Coordinator	36,084	-	-	-	-	-	-
5	Youth Services Program Coordinator	16,826	24,276	35,743	39,594	39,594	39,594	41,499
6	Counseling Services	33,931	36,572	34,337	36,000	36,000	32,000	36,000
7	Clerical	75,219	79,443	81,375	85,995	85,995	85,995	88,215
8	Longevity	2,570	2,790	3,110	3,340	3,340	3,340	3,720
9	<b>Total - Salaries</b>	<b>322,699</b>	<b>348,117</b>	<b>368,152</b>	<b>383,456</b>	<b>383,456</b>	<b>382,610</b>	<b>394,443</b>
10	Postage	1,077	1,472	2,000	3,500	3,500	3,500	2,000
11	Consumable Supplies	1,497	1,457	1,468	1,500	1,500	1,500	1,500
12	Telephone	2,192	2,151	2,036	2,200	2,200	2,200	2,200
13	Equipment and Repairs	3,284	1,767	2,903	3,000	3,000	3,000	3,000
14	Reproduction and Printing	5,139	4,761	4,600	5,150	5,150	5,150	5,150
15	Professional Associations & Publications	1,102	1,673	1,606	1,100	1,100	1,100	1,700
16	Youth & Family Services Program Expenses	7,800	7,784	7,738	8,000	8,000	8,000	8,000
17	General Assistance	29,650	30,248	30,000	30,000	30,000	30,000	30,000
18	Furniture & Equipment	1,381	1,304	1,300	1,300	1,300	1,300	1,300
19	Training & Education	990	540	982	1,500	1,500	1,500	1,500
20	<b>Total - Expenses</b>	<b>54,112</b>	<b>53,157</b>	<b>54,633</b>	<b>57,250</b>	<b>57,250</b>	<b>57,250</b>	<b>56,350</b>
21	<b>TOTAL - OFFICE OF HUMAN SERVICES</b>	<b>376,811</b>	<b>401,274</b>	<b>422,785</b>	<b>440,706</b>	<b>440,706</b>	<b>439,860</b>	<b>450,793</b>
	<b>COMMISSION ON AGING</b>							
22	Postage	1,500	1,500	1,965	3,000	3,000	3,000	3,000
23	Reproduction & Printing	1,100	1,100	1,100	1,100	1,100	1,100	1,100
24	Program Expense	2,165	1,858	1,735	2,200	2,200	2,200	2,200
25	<b>Total - Expenses</b>	<b>4,765</b>	<b>4,458</b>	<b>4,800</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>
26	<b>TOTAL - COMMISSION ON AGING</b>	<b>4,765</b>	<b>4,458</b>	<b>4,800</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF HUMAN SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>RECREATION</b>							
27	Recreation Administrator	57,634	59,118	61,392	62,988	62,988	62,988	67,988
28	Officials & Instructors	21,128	21,084	-	-	-	-	-
29	Recreation Program Coordinator	-	-	30,355	33,616	33,616	33,616	37,101
30	Longevity	-	-	-	-	-	150	200
31	<b>Total - Salaries</b>	<b>78,762</b>	<b>80,202</b>	<b>91,747</b>	<b>96,604</b>	<b>96,604</b>	<b>96,754</b>	<b>105,289</b>
32	Consumable Supplies	3,050	2,415	3,050	3,050	3,050	3,050	3,050
33	Telephone	-	-	-	-	-	-	-
34	Program Expense	5,515	8,086	5,572	7,500	7,500	7,500	7,500
35	Equipment & Trophies	2,586	2,671	3,050	3,200	3,200	3,200	3,200
36	Parts & Labor	2,425	2,805	4,511	4,500	4,500	4,500	4,500
37	Utilities	3,810	3,000	4,500	4,500	4,500	4,500	4,500
38	Professional Association/Training	400	400	400	1,000	1,000	1,000	1,000
39	<b>Total - Expenses</b>	<b>17,786</b>	<b>19,377</b>	<b>21,083</b>	<b>23,750</b>	<b>23,750</b>	<b>23,750</b>	<b>23,750</b>
40	<b>TOTAL - RECREATION</b>	<b>96,548</b>	<b>99,579</b>	<b>112,830</b>	<b>120,354</b>	<b>120,354</b>	<b>120,504</b>	<b>129,039</b>
41	<b>TOTAL HUMAN SERVICES</b>	<b>478,124</b>	<b>505,311</b>	<b>540,415</b>	<b>567,360</b>	<b>567,360</b>	<b>566,664</b>	<b>586,132</b>
	<b>LIBRARIES</b>							
42	Westerly Public Library	91,500	93,000	93,000	93,000	93,000	93,000	93,000
43	Stonington Free Library	140,000	147,000	147,000	147,000	147,000	147,000	162,000
44	Mystic & Noank Library	85,000	86,500	86,500	86,500	86,500	86,500	86,500
45	Stonington Historical Society	3,000	3,000	4,000	4,000	4,000	4,000	5,000
46	<b>TOTAL - LIBRARIES</b>	<b>319,500</b>	<b>329,500</b>	<b>330,500</b>	<b>330,500</b>	<b>330,500</b>	<b>330,500</b>	<b>346,500</b>

**TOWN OF STONINGTON  
GENERAL FUND EXPENDITURES  
2019-2020 ADOPTED BUDGET**

LINE #	DEPARTMENT OF HUMAN SERVICES	2015-2016 ACTUAL EXPENDED	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ADOPTED BUDGET	2018-2019 REVISED BUDGET	2018-2019 ESTIMATE OF ACTUAL	2019-2020 ADOPTED BUDGET
	<b>OUTSIDE AGENCIES</b>							
47	Westerly Pops Concert ( <i>moved from Dept First Selectman</i> )	-	2,000	2,000	2,000	2,000	2,000	2,000
48	Public Health & Nursing	27,000	27,000	27,000	29,880	29,880	29,880	22,500
49	Pawcatuck Neighborhood Center	172,500	180,000	180,000	185,000	185,000	185,000	194,250
50	Stonington Como Center	42,000	50,000	60,000	62,500	62,500	62,500	77,500
51	Mystic Area Shelter & Hospitality (M.A.S.H)	4,000	4,000	5,000	5,000	5,000	5,000	5,000
52	Westerly Area Rest and Meals (WARM)	6,000	6,000	6,000	6,000	6,000	6,000	6,000
53	Westerly Adult Day Services, Inc.	8,000	8,000	10,000	8,000	8,000	8,000	10,000
54	Community Vocational Services (Olean Center)	2,000	4,000	4,000	4,000	4,000	4,000	4,000
55	T.V.C.C.A.	1,000	1,000	1,000	1,000	1,000	1,000	8,000
56	Stonington Prevention Council	500	500	500	1,000	1,000	1,000	1,000
57	New London Homeless Hospitality Center	1,500	1,500	2,000	2,000	2,000	2,000	2,500
58	Safe Futures, Inc.	2,000	2,000	2,000	2,000	2,000	2,000	2,000
59	Sexual Assault Crisis Center	-	500	-	-	-	-	500
60	New England Science & Sailing	-	4,000	-	-	-	-	-
61	Stonington Cemetery	-	-	2,625	-	-	-	2,500
62	Denison Pequotsepos Nature Center	-	-	3,000	3,000	3,000	3,000	5,000
63	Ocean Community Chamber Foundation	-	-	2,000	2,000	2,000	2,000	2,000
64	Stonington Arms	-	-	-	500	500	500	-
65	<b>TOTAL - OUTSIDE AGENCIES</b>	<b>266,500</b>	<b>290,500</b>	<b>307,125</b>	<b>313,880</b>	<b>313,880</b>	<b>313,880</b>	<b>344,750</b>
	<b>AMBULANCES &amp; FIRE SERVICES</b>							
66	Stonington Ambulance	217,500	35,000	35,000	37,500	37,500	37,500	38,500
67	Mystic River Ambulance	32,500	35,000	35,000	37,500	37,500	37,500	38,500
68	Westerly Ambulance	32,500	35,000	35,000	37,500	37,500	37,500	42,500
69	<b>Total - Ambulances</b>	<b>282,500</b>	<b>105,000</b>	<b>105,000</b>	<b>112,500</b>	<b>112,500</b>	<b>112,500</b>	<b>119,500</b>
70	Fire Department Dispatch	-	32,311	34,881	36,000	36,000	36,000	34,794
71	<b>Total - Services</b>	<b>-</b>	<b>32,311</b>	<b>34,881</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>34,794</b>
72	<b>TOTAL - AMBULANCES &amp; FIRE SERVICES</b>	<b>282,500</b>	<b>137,311</b>	<b>139,881</b>	<b>148,500</b>	<b>148,500</b>	<b>148,500</b>	<b>154,294</b>
73	<b>TOTAL DEPARTMENT OF HUMAN SERVICES</b>	<b>1,346,624</b>	<b>1,262,622</b>	<b>1,317,921</b>	<b>1,360,240</b>	<b>1,360,240</b>	<b>1,359,544</b>	<b>1,431,676</b>

## **EDUCATION**

The following is a summary of expenditures for the 2019-2020 fiscal year as submitted by the Board of Education Department. Any questions regarding the education portion of this budget should be directed to Gary Shettle, Director of Finance, Stonington Public Schools. He can be reached at 860-572-0506.

The detail budget book can be obtained at the Board of Education – Central Office.

**BOARD OF EDUCATION PROPOSED GLOBAL BUDGET**

2017-18 Adopted Budget	2017-18 Revised Budget	Acct	2017-18 Expended	Acct	2018-19 Adopted Budget	2018-19 Revised Budget	Description	2019-20 Bd of Ed Proposed Budget	Increase	% Change
2,142,777	2,142,777	111	2,103,217	111	2,188,335		Administrative Salary	2,107,369	(80,966)	-3.70%
14,417,351	14,477,351	113	14,124,706	113	14,772,338		Teacher Salary	14,476,513	(295,825)	-2.00%
855,626	855,626	114	963,419	114	847,997		Secretarial Salary	969,861	121,864	14.37%
1,302,840	1,302,840	115	1,334,683	115	1,313,349		Maintenance/Custodian Salary	1,275,281	(38,068)	-2.90%
344,534	344,534	116	339,054	116	365,698		Nurse Salary	313,280	(52,418)	-14.33%
1,855,945	1,855,945	117	1,806,410	117	1,873,778		Paraprofessional Salary	1,786,178	(87,600)	-4.68%
588,543	588,543	118	586,380	118	651,699		Non-Certified Professionals	668,047	16,348	2.51%
5,050	5,050	120	40,792	120	0		Other Salaries	0	-	0.00%
290,063	290,063	123	295,856	123	290,063		Sub Teacher Salary	290,063	-	0.00%
16,000	16,000	124	14,549	124	16,000		Sub Secretary Salary	16,000	-	0.00%
40,500	40,500	125	22,291	125	40,500		Sub/PT Maint/Cust. Salary	40,500	-	0.00%
129,741	129,741	126	168,777	126	132,200		Sub/PT Nurse Salary	133,713	1,513	1.14%
45,100	45,100	127	22,078	127	45,100		Sub Paras Salary	45,100	-	0.00%
422,498	422,498	133	444,782	133	461,573		Added Teaching / Stipend Positions	474,869	13,296	2.88%
20,500	20,500	134		134	10,500		General OT	10,500	-	0.00%
60,000	60,000	153	106,671	153	67,902		Tutor Salary	172,000	104,098	153.31%
22,537,068	22,597,068		22,373,665		23,077,032		<b>Total Salaries</b>	<b>22,779,274</b>	<b>(297,758)</b>	<b>-1.29%</b>
4,221,780	4,221,780	210	4,270,538	210	4,608,045		Health Insurance (see below)	4,943,353	335,308	7.28%
18,000	18,000	211		211	18,000		Flex Plan	18,000	-	0.00%
33,000	33,000	214	32,056	214	33,000		Life Insurance	35,000	2,000	6.06%
6,400	6,400	215	6,720	215	6,720		Long Term Disability	7,055	335	4.98%
485,000	485,000	221	476,221	221	482,259		Town Pension	496,727	14,468	3.00%
245,759	245,759	223	227,366	223	253,202		FICA	251,231	(1,971)	-0.78%
325,395	325,395	224	302,667	224	337,354		Medicare	332,052	(5,302)	-1.57%
176,375	176,375	231	187,608	231	187,618		Workers Compensation	169,650	(17,968)	-9.58%
153,832	153,832	232	14,305	232	81,341		Unemployment	81,916	575	0.71%
31,200	31,200	240	26,507	240	31,200		Course Credit	31,200	-	0.00%
60,000	-	250	70,000	250	-		Retirement	-	-	0.00%
5,756,741	5,696,741		5,613,988		6,038,739		<b>Total Benefits</b>	<b>6,366,183</b>	<b>327,444</b>	<b>5.42%</b>
19,020	19,020	310	11,068	311	20,520		Student Enrichment	20,390	(130)	-0.63%
9,800	9,800	312	9,000	312	9,300		Professional Development	22,800	13,500	145.16%
193,400	193,400	313	205,582	313	173,400		Pupil Services/Athletic Trainer	169,837	(3,563)	-2.05%
326,284	326,284	319	449,853	319	332,228		Prof/Tech Service	415,204	82,976	24.98%
19,577	19,577	332	14,861	332	18,543		In Town Travel	17,543	(1,000)	-5.39%
44,078	44,078	390	38,442	390	44,481		Referees	43,178	(1,303)	-2.93%
56,500	56,500	391	47,155	391	52,550		Police Services	56,085	3,535	6.73%
668,659	668,659		775,961		651,022		<b>Total Purchased Services</b>	<b>745,037</b>	<b>94,015</b>	<b>14.44%</b>
1,252,500	1,252,500	410	964,028	410	1,178,865		Public Utilities	1,088,305	(90,560)	-7.68%
442,762	442,262	430	1,033,464	430	460,816		Repairs/Maintenance	448,859	(11,957)	-2.59%
108,400	108,400	440	110,655	440	123,450		Rentals	77,714	(45,736)	-37.05%
1,803,662	1,803,162		2,108,147		1,763,131		<b>Total Utilities/Rental/Repairs</b>	<b>1,614,878</b>	<b>(148,253)</b>	<b>-8.41%</b>
1,232,410	1,232,410	510	1,327,685	510	1,355,245		Regular Transportation	1,490,770	135,525	10.00%
569,160	569,160	511	529,588	511	465,345		Spec Ed Transportation	381,963	(83,382)	-17.92%
79,409	79,909	512	68,150	512	86,120		Competitive Field Trips & Away Games Transp.	97,753	11,633	13.51%
289,860	289,860	520	247,226	520	326,556		Property/Liability Ins.	298,876	(27,680)	-8.48%
126,198	126,198	530	180,147	530	142,467		Communications	139,282	(3,185)	-2.24%
9,250	9,250	540	2,588	540	2,500		Advertising	2,500	-	0.00%
19,974	19,974	550	14,016	550	18,974		Printing/Binding	14,174	(4,800)	-25.30%
2,239,649	2,239,649	560	2,251,865	560	2,386,519		Tuition	2,243,291	(143,228)	-6.00%
98,994	98,994	580	83,334	580	87,575		Conference	83,550	(4,025)	-4.60%
4,664,904	4,665,404		4,704,599		4,871,301		<b>Total Transport/Insurance/Tuition</b>	<b>4,752,158</b>	<b>(119,143)</b>	<b>-2.45%</b>



**BOARD OF EDUCATION PROPOSED GLOBAL BUDGET**

2017-18 Adopted Budget	2017-18 Revised Budget	Acct	2017-18 Expended	Acct	2018-19 Adopted Budget	2018-19 Revised Budget	Description	2019-20 Bd of Ed Proposed Budget	Increase	% Change
86,918	86,918	610	92,244	610	85,228		Non Instructional Supplies	95,793	10,565	12.40%
278,250	278,827	611	349,519	611	266,748		Instructional Supplies	280,320	13,572	5.09%
600	600	612	979	612	600		Dist Tech Supplies	600	-	0.00%
232,000	232,000	615	172,425	615	244,550		Maintenance Supplies	244,161	(389)	-0.16%
205,905	205,905	620	127,821	620	209,405		Transportation Fuel	248,399	38,994	18.62%
309,500	309,500	625	123,723	625	309,500		Heat Energy	396,668	87,168	28.16%
78,157	78,157	635	73,468	635	78,187		Instr. Bid Supplies	68,455	(9,732)	-12.45%
68,217	68,217	640	44,547	640	53,317		Classroom Books	52,117	(1,200)	-2.25%
22,050	22,050	650	20,544	650	22,050		Library Books	21,000	(1,050)	-4.76%
3,500	3,500	655	744	655	3,400		Media Supplies	2,300	(1,100)	-32.35%
18,650	18,650	660	12,418	660	18,850		Professional Materials	18,000	(850)	-4.51%
1,303,747	1,304,324		1,018,432		1,291,835		<b>Total Fuel/Supplies</b>	<b>1,427,813</b>	<b>135,978</b>	<b>10.53%</b>
44,900	44,900	700	25,473	700	29,000		New Equip Instruction	40,000	11,000	37.93%
2,700	2,700	710	8,796	710	6,900		New Equip Non Instruction	5,700	(1,200)	-17.39%
65,875	65,298	720	80,513	720	62,175		Replace Equip Instruction	58,050	(4,125)	-6.63%
16,415	16,415	730	33,989	730	15,915		Replace Equip Non Instruction	18,565	2,650	16.65%
129,890	129,313		148,771		113,990		<b>Total Equipment</b>	<b>122,315</b>	<b>8,325</b>	<b>7.30%</b>
84,415	84,415	810	82,696	810	89,840		Dues/Fees	81,695	(8,145)	-9.07%
115,395	115,395	812	124,452	812	133,866		Dist. Tech Dues/LIC	136,395	2,529	1.89%
199,810	199,810		207,148		223,706		<b>Total Dues Fees</b>	<b>218,090</b>	<b>(5,616)</b>	<b>-2.51%</b>
8,770,672	8,770,672	-	8,963,058		8,914,985		<b>Total Operations</b>	<b>8,880,291</b>	<b>(34,694)</b>	<b>-0.39%</b>
37,064,481	37,064,481		36,950,711		38,030,756		<b>Total Budget</b>	<b>38,025,749</b>	<b>(5,007)</b>	<b>-0.01%</b>
	-						<b>Less Revenue Estimates:</b>			
(12,000)	(12,000)	174		174						
(15,000)	(15,000)	179	(26,029)	179	(15,000)		Gate Receipts	(15,000)	-	0.00%
37,037,484	37,037,484		36,924,685		38,015,759		<b>Grand Total Budget</b>	<b>38,010,749</b>	<b>(5,010)</b>	<b>-0.01%</b>

# Stonington Public Schools

## EDUCATION DEPARTMENT SUMMARY

Account Number / Description	3 Years Prior Actual 7/1/2016 - 6/30/2017	2 Years Prior Actual 7/1/2017 - 6/30/2018	1 Year Prior Adopted Budget 7/1/2018 - 6/30/2019	Current Year Proposed Budget 7/1/2019 - 6/30/2020	Budget Difference Current vs. Prior	% Difference Over Prior Year Adopted
<b>REVENUES</b>						
41701 GATES RECIEPTS	\$ (14,662)	\$ (26,029)	\$ (15,000)	\$ (15,000)	\$ -	0.00%
41740 PARKING FEE REVENUE	(21,207)	-	-	-	-	
SPEC. ED TRANSPORTATION EXCESS COST	-	-	(181,040)	(182,504)	(1,464)	
TUITION EXCESS COST	-	-	(348,667)	(547,514)	(198,847)	
OTHER GRANT REVENUES	-	-	-	-	-	
<b>TOTAL EDUCATION DEPT. REVENUES</b>	<b>\$ (35,869)</b>	<b>\$ (26,029)</b>	<b>\$ (544,707)</b>	<b>\$ (745,018)</b>	<b>\$ (200,311)</b>	<b>36.77%</b>
<b>EXPENDITURES</b>						
ADMINISTRATION	\$ 7,936,714	\$ 8,101,735	\$ 8,492,694	\$ 9,125,848	\$ 633,154	7.46%
CURRICULUM	538,088	619,753	645,815	662,547	16,732	2.59%
OPERATIONS	2,710,261	3,553,919	3,242,578	3,187,697	(54,881)	(1.69%)
MAINTENANCE	891,169	726,942	838,343	953,551	115,208	13.74%
SPECIAL EDUCATION	7,816,706	7,718,926	8,382,168	7,839,385	(542,783)	(6.48%)
SPECIAL SERVICES	999,537	1,034,334	1,330,118	1,405,681	75,563	5.68%
TECHNOLOGY	820,314	839,076	924,590	848,051	(76,539)	(8.28%)
DEANS MILL SCHOOL	2,336,566	2,343,663	2,395,561	2,744,477	348,916	14.57%
WEST VINE STREET SCHOOL	2,064,884	2,057,900	2,055,937	2,428,560	372,623	18.12%
STONINGTON MIDDLE SCHOOL	-	-	-	3,691,500	3,691,500	
MYSTIC MIDDLE SCHOOL	2,434,238	2,475,003	2,483,138	-	(2,483,138)	(100.00%)
PAWCATUCK MIDDLE SCHOOL	2,176,117	2,185,376	2,214,807	-	(2,214,807)	(100.00%)
STONINGTON HIGH SCHOOL	5,138,532	4,991,905	5,213,980	5,400,468	186,488	3.58%
STONINGTON HIGH SCHOOL ATHLETICS	386,031	398,120	451,314	468,002	16,688	3.70%
<b>TOTAL EDUCATION DEPT. EXPENDITURES</b>	<b>\$ 36,249,157</b>	<b>\$ 37,046,652</b>	<b>\$ 38,671,043</b>	<b>\$ 38,755,767</b>	<b>\$ 84,724</b>	<b>0.22%</b>
<b>SUBTOTAL EDUCATION DEPT. NET BUDGET</b>	<b>\$ 36,213,288</b>	<b>\$ 37,020,623</b>	<b>\$ 38,126,336</b>	<b>\$ 38,010,749</b>	<b>\$ (115,587)</b>	<b>(0.30%)</b>
LESS BOARD OF FINANCE REDUCTION	-	-	(110,000)	(255,000)	(145,000)	
ADD BOARD OF FINANCE ADDITIONAL FUNDS	-	-	-	-	-	
<b>GRAND TOTAL EDUCATION DEPT. NET BUDGET</b>	<b>\$ 36,213,288</b>	<b>\$ 37,020,623</b>	<b>\$ 38,016,336</b>	<b>\$ 37,755,749</b>	<b>\$ (260,587)</b>	<b>(0.69%)</b>

## Stonington Public Schools Administration with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	%Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	Adopted Budget 7/1/2018 - 6/30/2019	Proposed Budget 7/1/2019 - 6/30/2020	Current vs. Prior	
51110 BLDG.ADM. SALARY	\$ 417,718	\$ 427,792	\$ 436,764	\$ 442,514	\$ 5,750	1.32%
51140 BLDG.ADM SECRETARY SAL	302,630	328,423	285,898	411,569	125,672	43.96%
51150 MAINT/CUST SALARY	17,569	18,299	14,982	15,276	294	1.96%
51200 OTHER SALARY	-	31,717	-	-	-	
51240 SUB SECRETARY SALARY	-	-	-	-	-	
51340 SECRETARY OT	-	-	10,500	10,500	-	0.00%
52100 HEALTH INS	4,287,915	4,270,538	4,608,045	4,943,353	335,308	7.28%
52110 FLEX PLAN	11,700	-	18,000	18,000	-	0.00%
52140 LIFE INS	31,529	32,056	33,000	35,000	2,000	6.06%
52150 LDI	6,303	6,720	6,720	7,055	335	4.99%
52210 PENSION	432,523	476,221	482,259	496,727	14,468	3.00%
52230 FICA	27,423	30,586	38,015	40,743	2,728	7.17%
52240 MEDICARE	10,367	16,364	19,220	4,213	(15,008)	(78.08%)
52310 W.C.	169,921	187,608	187,618	169,650	(17,968)	(9.58%)
52320 UNEMPLOYMENT	43,120	14,304	101,916	81,916	(20,000)	(19.62%)
52400 COURSE CREDIT	21,000	26,507	31,200	31,200	-	0.00%
52500 RETIREMENT	180,000	70,000	-	-	-	
53190 OTHER PROF/TECH SERVICES	201,444	233,663	127,570	132,750	5,180	4.06%
53320 IN TOWN TRAVEL	376	419	1,700	1,700	-	0.00%
54300 REPAIRS/MAINTENANCE	-	-	1,000	1,000	-	0.00%
54400 RENTALS	-	-	500	500	-	0.00%
55100 REGULAR BUS TRANSPORTATION	1,228,187	1,327,685	1,355,245	1,490,770	135,525	10.00%
55300 COMMUNICATION	7,073	7,907	8,000	8,000	-	0.00%
55400 ADVERTISING	2,133	2,588	2,500	2,500	-	0.00%
55500 PRINT/BIND	634	631	2,000	2,000	-	0.00%
55600 TUITION	410,075	446,641	500,022	523,148	23,126	4.62%
55800 CONFERENCES	6,456	4,458	14,750	14,750	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	8,119	19,694	10,450	10,450	-	0.00%
56200 TRANSPORTATION FUEL	92,507	96,059	165,905	201,649	35,744	21.54%
57100 NEW EQUIP NON INSTR	-	691		-	-	
57300 REPLACEMENT EQUIP NON INSTR	1,732	1,070	5,000	5,000	-	0.00%
58100 DUES/FEES	18,261	23,093	23,915	23,915	-	0.00%
<b>TOTAL ADMINISTRATION</b>	<b>\$ 7,936,714</b>	<b>\$ 8,101,735</b>	<b>\$ 8,492,694</b>	<b>\$ 9,125,848</b>	<b>\$ 633,154</b>	<b>7.46%</b>

## Stonington Public Schools Curriculum with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior Adopted Budget	Current Year Budget	Budget Difference	% Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	CURRENT VS. PRIOR	
51110 BLDG.ADM. SALARY	\$ 164,411	\$ 153,041	\$ 156,102	\$ 160,785	\$ 4,683	3.00%
51130 TEACHER SAL	-	-	-	52,630	52,630	
51140 BLDG.ADM SECRETARY SAL	49,948	52,826	50,786	55,673	4,887	9.62%
51330 ADDED TEACHER SALARY	17,854	23,446	43,135	43,135	-	0.00%
52230 FICA	3,007	3,554	2,988	2,900	(88)	(2.94%)
52240 MEDICARE	3,056	2,895	3,093	3,124	31	0.99%
53120 PROF DEV INSTR CONSULANT	13,100	9,000	8,500	22,000	13,500	158.82%
53320 IN TOWN TRAVEL	1,616	2,169	4,500	2,600	(1,900)	(42.22%)
55800 CONFERENCES	30,223	13,581	29,925	23,600	(6,325)	(21.14%)
56100 NON-INSTRUCTIONAL SUPPLIES	7,064	8,487	7,500	6,500	(1,000)	(13.33%)
56110 INSTRUCTIONAL SUPPLIES	196,039	271,402	241,066	186,050	(55,016)	(22.82%)
56400 CLASSROOM BOOKS	19,519	37,279	45,700	44,700	(1,000)	(2.19%)
56500 LIB/MEDIA BOOKS	17,952	15,972	17,000	17,000	-	0.00%
56600 PROF MATERIAL	751	1,029	2,500	2,500	-	0.00%
57000 NEW EQUIP INSTRUCTIONAL	834	2,240	2,000	14,000	12,000	600.00%
57200 REPLACEMENT EQUIP INSTR	1,166	-	2,000	2,000	-	0.00%
58100 DUES/FEES	11,547	22,832	29,020	23,350	(5,670)	(19.54%)
<b>TOTAL CURRICULUM</b>	<b>\$ 538,088</b>	<b>\$ 619,753</b>	<b>\$ 645,815</b>	<b>\$ 662,547</b>	<b>\$ 16,732</b>	<b>2.59%</b>

## Stonington Public Schools Operations with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
			Adopted Budget	Proposed Budget		
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	Current vs. Prior	
51150 MAINT/CUST SALARY	\$ 962,584	\$ 994,924	985,375	\$ 900,397	\$ (84,978)	(8.62%)
51250 SUB MAINT/CUST SALARY	18,772	14,135	19,000	19,000	-	0.00%
51350 CUST/MAINT OT SALARY	-	-	-	21,460	21,460	
52230 FICA	50,574	51,850	52,845	64,054	11,209	21.21%
52240 MEDICARE	13,452	13,652	16,251	23,370	7,119	43.81%
53910 POLICE SERVICES	16,805	29,371	38,550	38,085	(465)	(1.21%)
54100 PUBLIC UTILITY	856,040	962,357	1,178,865	1,088,305	(90,560)	(7.68%)
54300 REPAIRS/MAINTENANCE	54,962	743,404	100,900	91,042	(9,858)	(9.77%)
54400 RENTALS	107,250	98,470	111,400	65,789	(45,611)	(40.94%)
55200 PROPERTY/ LIABILITY INS	220,113	227,226	298,556	270,876	(27,680)	(9.27%)
55300 COMMUNICATION	39,319	158,926	22,285	109,790	87,505	392.66%
56150 MAINTENANCE SUPPLIES	146,497	109,852	104,550	94,161	(10,389)	(9.94%)
56250 HEAT ENERGY	204,286	149,752	309,500	396,668	87,168	28.16%
57100 NEW EQUIP NON INSTR	19,608	-	4,501	4,700	199	4.42%
<b>TOTAL OPERATIONS</b>	<b>\$ 2,710,261</b>	<b>\$ 3,553,919</b>	<b>\$ 3,242,578</b>	<b>\$ 3,187,697</b>	<b>\$ (54,881)</b>	<b>(1.69%)</b>

## Stonington Public Schools Maintenance with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
			Adopted Budget	Proposed Budget		
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	Current vs. Prior	
51150 MAINT/CUST SALARY	\$ 318,376	\$ 321,460	\$ 312,992	\$ 330,608	\$ 17,616	5.63%
51250 SUB MAINT/CUST SALARY	9,984	8,156	21,500	21,500	-	0.00%
51350 CUST/MAINT OT SALARY	-	-	-	7,540	7,540	
52230 FICA	18,754	19,155	20,549	23,108	2,559	12.45%
52240 MEDICARE	4,531	4,586	4,852	4,650	(202)	(4.17%)
53190 OTHER PROF/TECH SERVICES	8,695	14,223	15,550	99,520	83,970	540.00%
54100 PUBLIC UTILITY	-	1,670	-	-	-	
54300 REPAIRS/MAINTENANCE	352,018	249,998	300,000	290,000	(10,000)	(3.33%)
54400 RENTALS	12	2,402	2,600	4,975	2,375	91.35%
55300 COMMUNICATION	1,804	1,100	1,800	1,900	100	5.56%
55800 CONFERENCES	-	395	-	-	-	
56150 MAINTENANCE SUPPLIES	91,290	62,573	140,000	150,000	10,000	7.14%
56200 TRANSPORTATION FUEL	15,134	18,688	16,500	16,750	250	1.52%
57100 NEW EQUIP NON INSTRUCTIONAL	20,388	2,136	-	-	-	
57300 REPLACEMENT EQUIP NON INST	49,865	8,438	1,500	2,500	1,000	66.67%
58100 DUES/FEES	318	11,960	500	500	-	0.00%
<b>TOTAL MAINTENANCE</b>	<b>\$ 891,169</b>	<b>\$ 726,942</b>	<b>\$ 838,343</b>	<b>\$ 953,551</b>	<b>\$ 115,208</b>	<b>13.74%</b>

## Stonington Public Schools Special Education with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
			Adopted Budget	Proposed Budget		
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	Current vs. Prior	
51110 BLDG.ADM. SALARY	\$ 141,300	\$ 144,865	147,716	\$ 152,073	\$ 4,357	2.95%
51130 TEACHER SALARY	2,918,471	2,847,957	2,816,003	2,470,719	(345,284)	(12.26%)
51140 BLDG.ADM SECRETARY SAL	84,939	82,370	81,273	84,949	3,676	4.52%
51170 AIDE SALARY	1,488,460	1,537,353	1,688,913	1,503,199	(185,714)	(11.00%)
51180 NON-CERTIFIED PROFESSIONALS	172,420	173,645	198,233	202,739	4,506	2.27%
51230 SUBSTITUTE/TEMP INSTR TEACHER	185	22,322	15,232	15,232	-	0.00%
51240 SUB SECRETARY SALARY	-	-	-	-	-	
51270 TEMP INSTR AIDE	53,020	21,842	35,000	35,000	-	0.00%
51330 EXTRA CURRICULAR/CURRICULUM/ATHLETICS	65,722	112,794	75,261	69,556	(5,705)	(7.58%)
51530 TUTOR	31,498	36,756	31,500	66,700	35,200	111.75%
52230 FICA	44,867	47,052	62,663	57,678	(4,985)	(7.96%)
52240 MEDICARE	67,274	67,692	71,774	55,131	(16,643)	(23.19%)
53110 STUDENT ENRICHMENT	2,116	781	6,000	10,000	4,000	66.67%
53130 PROF/TECH	105,262	173,651	118,941	118,941	-	0.00%
53190 OTHER PROF/TECH SERVICES	26,502	42,432	40,000	40,500	500	1.25%
53320 IN TOWN TRAVEL	4,455	4,322	4,843	4,843	-	0.00%
54300 REPAIRS/MAINTENANCE	1,835	1,730	12,447	17,447	5,000	40.17%
55110 SE SPEC.NEEDS SYS. TRANSPORTAT	636,242	529,588	646,385	564,467	(81,918)	(12.67%)
55120 FIELD TRIPS	560	248	750	1,000	250	33.33%
55300 COMMUNICATION	1,503	1,426	1,192	1,192	-	0.00%
55500 PRINT/BIND	244	-	320	320	-	0.00%
55600 TUITION	1,922,496	1,527,094	2,235,164	2,267,657	32,493	1.45%
55610 PUBLIC TUITION	-	278,130	-	-	-	
56100 NON-INSTRUCTIONAL SUPPLIES	4,572	5,136	6,000	9,000	3,000	50.00%
56110 INSTRUCTIONAL SUPPLIES	14,388	16,343	17,517	24,000	6,483	37.01%
56200 TRANSPORTATION FUEL	-	13,074	27,000	30,000	3,000	11.11%
56350 BID SUPPLIES	-	-	1,436	1,436	-	0.00%
56400 CLASSROOM BOOKS	2,349	4,280	3,605	3,605	-	0.00%
56600 PROF MATERIAL	12,543	9,352	12,000	12,000	-	0.00%
57000 NEW EQUIP INSTRUCTIONAL	13,482	16,652	25,000	20,000	(5,000)	(20.00%)
58100 DUES/FEES	-	40	-	-	-	
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$7,816,706</b>	<b>\$ 7,718,926</b>	<b>\$ 8,382,168</b>	<b>\$ 7,839,385</b>	<b>\$ (542,783)</b>	<b>(6.48%)</b>

## Stonington Public Schools Special Services with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	Adopted Budget 7/1/2018 - 6/30/2019	Proposed Budget 7/1/2019 - 6/30/2020	Current vs. Prior	
51130 TEACHER SALARY	\$ 348,289	\$ 362,700	\$ 680,158	\$ 763,694	\$ 83,537	12.28%
51160 NURSE SALARY	384,826	339,054	365,698	313,280	(52,419)	(14.33%)
51260 SS HEALTH SRVS PT/SUB NURSE	116,944	168,777	132,200	133,713	1,513	1.14%
51530 TUTOR	58,997	61,059	27,500	66,800	39,300	142.91%
52230 FICA	19,767	19,577	22,008	19,423	(2,585)	(11.74%)
52240 MEDICARE	12,751	13,108	16,803	25,883	9,080	54.04%
53130 PROF/TECH	11,340	13,481	29,459	25,896	(3,563)	(12.09%)
53190 OTHER PROF/TECH SERVICES	-	3,017	6,984	6,984	-	0.00%
53320 IN TOWN TRAVEL	1,019	1,091	1,500	1,500	-	0.00%
54300 REPAIRS/MAINTENANCE	1,943	613	5,020	5,020	-	0.00%
55300 COMMUNICATION	657	94	1,200	1,300	100	8.33%
55500 PRINT/BIND	117	-	1,154	1,154	-	0.00%
55800 CONFERENCES	25,108	35,062	20,000	20,000	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	15,726	15,239	16,803	16,803	-	0.00%
56110 INSTRUCTIONAL SUPPLIES	116	711	900	1,500	600	66.67%
56350 BID SUPPLIES	80	-	519	519	-	0.00%
56400 CLASSROOM BOOKS	-	312	312	312	-	0.00%
56600 PROFESSIONAL MATERIALS	-	100	-	-	-	
57300 REPLACEMENT EQUIP NON INSTR	1,715	340	1,715	1,715	-	0.00%
58100 DUES/FEES	141	-	185	185	-	0.00%
<b>TOTAL SPECIAL SERVICES</b>	<b>\$ 999,537</b>	<b>\$ 1,034,334</b>	<b>\$ 1,330,118</b>	<b>\$ 1,405,681</b>	<b>\$ 75,562</b>	<b>5.68%</b>



## Stonington Public Schools Technology with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	Adopted Budget 7/1/2018 - 6/30/2019	Proposed Budget 7/1/2019 - 6/30/2020	Current vs. Prior	
51180 NON-CERTIFIED PROFESSIONALS	\$ 390,710	\$ 412,735	453,466	465,308	11,842	2.61%
51330 EXTRA CURRICULAR/CURRICULUM/ATHLETICS	4,988	\$ -	4,587	4,702	115	2.51%
52230 FICA	23,164	\$ 23,743	25,043	28,849	3,806	15.20%
52240 MEDICARE	5,439	\$ 5,619	5,914	6,747	833	14.09%
53190 OTHER PROF/TECH SERVICES	80,999	\$ 142,880	131,524	118,450	(13,074)	(9.94%)
53320 IN TOWN TRAVEL	7,052	\$ 6,392	5,600	6,200	600	10.71%
54300 REPAIRS/MAINTENANCE	28,705	\$ 20,493	20,000	24,000	4,000	20.00%
55300 COMMUNICATION	39,393	\$ (30)	99,190	4,000	(95,190)	(95.97%)
55800 CONFERENCES	12,713	\$ 19,388	8,800	16,800	8,000	90.91%
56110 INSTRUCTIONAL SUPPLIES	361	\$ -	-	-	-	
56100 NON-INSTRUCTIONAL SUPPLIES	91	\$ 3,736	-	-	-	
56120 CA DISTRICT TECH SUPPLIES	599	\$ 979	600	600	-	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	108,979	\$ 56,151	30,000	30,000	-	0.00%
57300 REPLACEMENT EQUIP NON INSTR	1,239	\$ 19,273	3,000	3,000	-	0.00%
58100 DUES/FEES	660	\$ 3,266	3,000	3,000	-	0.00%
58120 CURRICULUM DISTRICT TECH/LIC.	115,222	\$ 124,451	133,866	136,395	2,529	1.89%
<b>TOTAL TECHNOLOGY</b>	<b>\$ 820,314</b>	<b>\$ 839,076</b>	<b>\$ 924,590</b>	<b>\$ 848,051</b>	<b>\$ (76,539)</b>	<b>(8.28%)</b>

## Stonington Public Schools Deans Mill School with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
			Adopted Budget	Proposed Budget		
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	Current vs. Prior	
51110 BLDG.ADM. SALARY	\$ 239,501	\$ 245,361	\$ 250,167	\$ 262,654	\$ 12,487	5.09%
51130 TEACHER SALARY	1,867,889	1,814,808	1,901,312.00	2,159,905	258,593	14.25%
51140 BLDG.ADM SECRETARY SAL	80,648	86,768	79,092.78	81,531	2,439	2.81%
51170 AIDE SALARY	47,127	47,761	15,719.45	79,607	63,888	133.76%
51230 SUBSTITUTE/TEMP INSTR TEACHER	27,868	76,148	57,860.00	57,860	-	0.00%
51240 SUB SECRETARY SALARY	1,635	915	2,000.00	2,000	-	0.00%
51270 TEMP INSTR AIDE	349	-	3,000.00	3,000	-	
51330 EXTRA CURRICULAR/CURRICULUM/ATHLETICS	-	-	-	2,500	2,500	
52230 FICA	4,740	5,217	4,954.85	-	(4,955)	(94.97%)
52240 MEDICARE	27,454	28,859	35,694.87	45,140	9,445	32.73%
53110 STUDENT ENRICHMENT	1,842	285	2,000.00	2,500	500	175.49%
54300 REPAIRS/MAINTENANCE	194	70	150.00	150	-	0.00%
55120 FIELD TRIPS	-	-	-	2,200	2,200	
55300 COMMUNICATION	1,927	1,104	2,000.00	2,000	-	0.00%
55500 PRINT/BIND	-	100	-	-	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	5,504	5,777	6,910.00	8,000	1,090	18.87%
56110 INSTRUCTIONAL SUPPLIES	2,757	4,375	5,000.00	6,580	1,580	36.11%
56350 BID SUPPLIES	14,343	18,329	20,000.00	20,000	-	0.00%
56400 CLASSROOM BOOKS	1,998	2,000	2,500.00	2,000	(500)	(25.00%)
56500 LIB/MEDIA BOOKS	1,977	2,166	2,000.00	2,000	-	0.00%
56550 MEDIA SUPPLIES	875	400	1,200.00	1,000	(200)	(50.00%)
56600 PROF MATERIAL	469	600	1,000.00	1,000	-	0.00%
57000 NEW EQUIP INSTRUCTIONAL	2,700	1,343	1,500.00	1,500	-	0.00%
57100 NEW EQUIP NON INSTRUCTIONAL	259	-	200.00	-	(200)	
57200 REPLACEMENT EQUIP INSTRUCTIONAL	2,370	90	300.00	350	50	55.33%
57300 REPLACEMENT EQUIP NON INSTR	1,837	822	-	-	-	
58100 DUES/FEES	302	363	1,000.00	1,000	-	0.00%
<b>TOTAL DEANS MILL SCHOOL</b>	<b>\$ 2,336,566</b>	<b>\$ 2,343,663</b>	<b>\$ 2,395,561</b>	<b>\$ 2,744,477</b>	<b>\$ 348,916</b>	<b>14.57%</b>

# Stonington Public Schools

## West Broad / West Vine St. School with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	Adopted Budget 7/1/2018 - 6/30/2019	Proposed Budget 7/1/2019 - 6/30/2020	Current vs. Prior	
51110 BLDG.ADM. SALARY	\$ 240,051	\$ 245,801	\$ 250,717	\$ 263,204	\$ 12,487	4.98%
51130 TEACHER SALARY	590,049	677,200	673,637	1,892,763	1,219,126	180.98%
51130 TEACHER SALARY	919,499	850,867	883,529	-	(883,529)	(100.00%)
51140 BLDG.ADM SECRETARY SAL	41,399	42,671	39,446	81,331	41,885	106.18%
51140 BLDG.ADM SECRETARY SAL	47,943	44,449	42,352	-	(42,352)	(100.00%)
51170 AIDE SALARY	11,989	12,213	13,009	32,669	19,660	151.12%
51170 AIDE SALARY	79,761	74,237	18,928	-	(18,928)	(100.00%)
51230 SUBSTITUTE/TEMP INSTR TEACHER	28,571	9,271	23,143	52,073	28,930	125.01%
51230 SUBSTITUTE/TEMP INSTR TEACHER	33,494	30,291	28,930	-	(28,930)	(100.00%)
51240 SUB SECRETARY SALARY	-	-	-	-	-	#DIV/0!
51240 SUB SECRETARY SALARY	-	797	2,000	3,000	1,000	50.00%
51270 TEMP INSTR AIDE	-	-	600	1,500	900	150.00%
51270 TEMP INSTR AIDE	-	-	900	-	(900)	(100.00%)
51330 EXTRA CURRICULAR/CURRICULUM/ATHLETICS	-	-	-	2,500	2,500	#DIV/0!
52230 FICA	2,456	2,529	2,572	12,033	9,461	367.79%
52230 FICA	4,658	3,898	3,930	-	(3,930)	(100.00%)
52240 MEDICARE	12,213	11,359	12,449	41,207	28,758	231.00%
52240 MEDICARE	13,082	13,065	16,794	-	(16,794)	(100.00%)
53110 STUDENT ENRICHMENT	4,091	4,640	6,000	3,390	(2,610)	(43.50%)
55120 FIELD TRIPS	-	-	-	2,200	2,200	#DIV/0!
55300 COMMUNICATION	223	999	2,000	2,000	-	0.00%
55500 PRINT/BIND	2,705	2,132	2,800	-	(2,800)	(100.00%)
56100 NON-INSTRUCTIONAL SUPPLIES	3,531	3,402	3,460	8,000	4,540	131.21%
56110 INSTRUCTIONAL SUPPLIES	2,926	3,085	2,500	4,390	1,890	75.60%
56350 BID SUPPLIES	15,924	15,966	16,740	19,500	2,760	16.49%
56400 CLASSROOM BOOKS	20	677	700	1,000	300	42.86%
56500 LIB/MEDIA BOOKS	1,482	1,721	1,800	2,000	200	11.11%
56550 MEDIA SUPPLIES	1,689	344	1,800	1,000	(800)	(44.44%)
56600 PROF MATERIAL	235	194	250	500	250	100.00%
57000 NEW EQUIP INSTRUCTIONAL	3,474	1,771	4,100	1,500	(2,600)	(63.41%)
57100 NEW EQUIP NON INSTRUCTIONAL	1,662	4,172	200	-	(200)	(100.00%)
57200 REPLACEMENT EQUIP INSTRUCTIONAL	868	-	200	300	100	50.00%
57300 REPLACEMENT EQUIP NON INSTRUCTIONAL	843	-	200	-	(200)	(100.00%)
58100 DUES/FEES	45	149	250	500	250	100.00%
<b>TOTAL WEST BROAD/WEST VINE ST. SCHOOLS</b>	<b>\$ 2,064,884</b>	<b>\$ 2,057,900</b>	<b>\$ 2,055,937</b>	<b>\$ 2,428,560</b>	<b>\$ 372,623</b>	<b>18.12%</b>

# Stonington Public Schools

## Stonington Middle School With Pay( Former Mystic & Pawcatuck Middle Schools)

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	Adopted Budget 7/1/2018 - 6/30/2019	Proposed Budget 7/1/2019 - 6/30/2020	Current vs. Prior	
51110 BLDG.ADM. SALARY	\$ 516,956	\$ 487,890	\$ 540,416	\$ 406,736	\$ (133,680)	(24.74%)
51130 TEACHER SALARY	3,630,947	3,587,634	\$ 3,655,596	\$ 2,848,353	(807,243)	(22.08%)
51140 BLDG.ADM SECRETARY SAL	144,421	153,663	\$ 96,268	\$ 81,331	(14,937)	(15.52%)
51170 AIDE SALARY	29,701	40,451	\$ 37,591	\$ 54,652	17,061	45.39%
51230 SUBSTITUTE/TEMP INSTR TEACHER	58,346	96,690	\$ 98,360	\$ 98,360	-	0.00%
51240 SUB SECRETARY SALARY	6,029	4,858	\$ 4,000	\$ 3,000	(1,000)	(25.00%)
51270 TEMP INSTR AIDE	375	-	\$ 4,200	\$ 4,200	-	0.00%
51330 EXTRA CURRICULAR/CURRICULUM/ATHLE	56,668	63,544	\$ 76,592	\$ 80,395	3,803	4.97%
52230 FICA	6,183	7,240	\$ 7,726	\$ -	(7,726)	(100.00%)
52240 MEDICARE	58,237	60,235	\$ 62,697	\$ 51,073	(11,624)	(18.54%)
53110 STUDENT ENRICHMENT	2,642	3,116	\$ 3,520	\$ 1,500	(2,020)	(57.39%)
53900 REFEREES	4,232	4,368	\$ 4,290	\$ 2,200	(2,090)	(48.72%)
54300 REPAIRS/MAINTENANCE	3,508	2,266	\$ 5,199	\$ 3,100	(2,099)	(40.37%)
54400 RENTALS	2,263	204	\$ 250	\$ 250	-	0.00%
55120 FIELD TRIPS	8,281	7,532	\$ 7,398	\$ 4,250	(3,148)	(42.55%)
55300 COMMUNICATION	4,416	1,556	\$ 4,200	\$ 2,100	(2,100)	(50.00%)
55500 PRINT/BIND	7,193	4,581	\$ 5,000	\$ 3,000	(2,000)	(40.00%)
55800 CONFERENCES	2,039	1,995	\$ 5,300	\$ 1,400	(3,900)	(73.58%)
56100 NON-INSTRUCTIONAL SUPPLIES	5,351	3,218	\$ 5,565	\$ 7,600	2,035	36.57%
56110 INSTRUCTIONAL SUPPLIES	18,436	17,047	\$ 22,750	\$ 12,250	(10,500)	(46.15%)
56350 BID SUPPLIES	23,865	24,167	\$ 24,492	\$ 12,000	(12,492)	(51.00%)
56400 CLASSROOM BOOKS	-	-	\$ 500	\$ 500	-	0.00%
56500 LIB/MEDIA BOOKS	1,200	685	\$ 1,250	\$ -	(1,250)	(100.00%)
56550 MEDIA SUPPLIES	1,153	-	\$ 400	\$ 300	(100)	(25.00%)
56600 PROF MATERIAL	471	669	\$ 1,600	\$ 500	(1,100)	(68.75%)
57000 NEW EQUIP INSTRUCTIONAL	6,694	3,467	\$ 6,400	\$ 3,000	(3,400)	(53.13%)
57100 NEW EQUIP NON INSTRUCTIONAL	479	1,797	\$ 2,000	\$ 1,000	(1,000)	(50.00%)
57200 REPLACEMENT EQUIP INSTR	1,288	2,169	\$ 3,075	\$ 1,000	(2,075)	(67.48%)
57300 REPLACEMENT EQUIP NON INSTRU	1,113	517	\$ 1,000	\$ 650	(350)	(35.00%)
58100 DUES/FEES	7,867	8,909	\$ 10,310	\$ 6,800	(3,510)	(34.04%)
<b>TOTAL MYSTIC MIDDLE SCHOOL</b>	<b>\$ 4,610,355</b>	<b>\$ 4,590,470</b>	<b>\$ 4,697,945</b>	<b>\$ 3,691,500</b>	<b>\$ (1,006,445)</b>	<b>(21.42%)</b>

## Stonington Public Schools with Pay Stonington High School

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	Adopted Budget 7/1/2018 - 6/30/2019	Proposed Budget 7/1/2019 - 6/30/2020	Current vs. Prior	
51110 BLDG.ADM. SALARY	\$ 388,995	\$ 398,466	\$ 406,454	\$ 419,403	\$ 12,949	3.19%
51130 TEACHER SALARY	4,148,926	3,983,540	4,162,103	4,288,451	126,348	3.04%
51140 BLDG.ADM SECRETARY SAL	168,269	172,248	172,881	173,475	594	0.34%
51170 AIDE SALARY	81,146	94,395	99,618	116,052	16,434	16.50%
51200 OTHER SALARY	-	9,075	-	-	-	
51230 SUBSTITUTE/TEMP INSTR TEACHER	48,647	61,134	66,538	66,538	-	0.00%
51240 SUB SECRETARY SALARY	2,381	7,979	8,000	8,000	-	0.00%
51270 TEMP INSTR AIDE	3,910	236	1,400	1,400	-	0.00%
51330 EXTRA CURRICULAR/CURRICULUM/ATHLETICS	49,223	49,470	52,018	56,754	4,736	9.10%
51340 SECRETARY OT	-	8,855	8,902	38,500	29,598	332.49%
51530 TUTOR	8,921	12,966	9,907	2,443	(7,464)	(75.34%)
52230 FICA	12,422	64,569	71,119	71,292	173	0.24%
52240 MEDICARE	72,168	2,247	3,000	3,000	-	0.00%
53110 STUDENT ENRICHMENT	2,727	-	800	800	-	0.00%
53120 PROF DEV INSTR CONSULANT	125	-	-	-	-	
53190 OTHER PROF/TECH SERVICES	14,021	13,637	17,000	17,000	-	0.00%
53320 IN TOWN TRAVEL	235	68	-	300	300	
53910 POLICE SERVICES	1,637	2,141	1,000	1,000	-	0.00%
54300 REPAIRS/MAINTENANCE	4,410	5,300	5,600	6,600	1,000	17.86%
54400 RENTALS	3,871	4,879	7,200	4,700	(2,500)	(34.72%)
55120 FIELD TRIPS	6,726	7,394	6,646	7,400	754	11.35%
55300 COMMUNICATION	7,000	7,065	7,000	7,000	-	0.00%
55500 PRINT/BIND	7,470	6,571	7,700	7,700	-	0.00%
55800 CONFERENCES	4,927	4,862	5,000	5,000	-	0.00%
56100 NON-INSTRUCTIONAL SUPPLIES	7,093	7,449	6,600	7,500	900	13.64%
56110 INSTRUCTIONAL SUPPLIES	36,204	36,557	44,215	45,550	1,335	3.02%
56350 BID SUPPLIES	14,591	15,005	15,000	15,000	-	0.00%
56600 PROF MATERIAL	341	475	1,500	1,500	-	0.00%
57200 REPLACEMENT EQUIP INSTR	14,875	10,077	14,600	15,400	800	5.48%
58100 DUES/FEES	27,270	5,244	12,179	12,710	531	4.36%
<b>TOTAL STONINGTON HIGH</b>	<b>\$ 5,138,532</b>	<b>\$ 4,991,905</b>	<b>\$ 5,213,980</b>	<b>\$ 5,400,468</b>	<b>\$ 186,488</b>	<b>3.58%</b>

## Stonington Public Schools

### Stonington High School Athletics with Pay

	3 Years Prior Actual	2 Years Prior Actual	1 Year Prior	Current Year	Budget Difference	% Difference
Account Number / Description	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	Adopted Budget 7/1/2018 - 6/30/2019	Proposed Budget 7/1/2019 - 6/30/2020	Current vs. Prior	
51200 OTHER SALARY	\$ 7,005	\$ -	\$ -	\$ -	\$ -	
51330 ADDED TEACHER SALARY	194,843	195,528	209,980	215,328	5,348	2.74%
52240 MEDICARE	1,845	669	692	222	(470)	(67.97%)
53130 PROF/TECH	8,075	18,450	25,000	25,000	-	0.00%
53320 IN TOWN TRAVEL	400	400	400	400	-	0.00%
53900 REFEREES	33,611	34,074	40,191	40,978	787	1.96%
53910 POLICE SERVICES	12,662	15,642	13,000	17,000	4,000	30.77%
54300 REPAIRS/MAINTENANCE	6,862	9,588	10,500	10,500	-	0.00%
54400 RENTALS	4,500	4,700	1,500	1,500	-	0.00%
55120 FIELD TRIPS	49,389	52,976	71,076	80,703	9,627	13.54%
55200 PROPERTY/ LIABILITY INS	16,554	20,000	28,000	28,000	-	0.00%
55800 CONFERENCES	3,600	3,593	3,800	2,000	(1,800)	(47.37%)
56100 NON-INSTRUCTIONAL SUPPLIES	20,697	20,107	21,940	21,940	-	0.00%
57200 REPLACEMENT EQUIP INSTRUCTIONAL	11,855	12,026	12,000	9,000	(3,000)	(25.00%)
57300 REPLACEMENT EQUIP NON INSTR	6,256	3,528	3,500	5,700	2,200	62.86%
58100 DUES/FEES	7,877	6,839	9,735	9,731	(4)	(0.04%)
<b>TOTAL STONINGTON HIGH SCHOOL ATHLETICS</b>	<b>\$ 386,031</b>	<b>\$ 398,120</b>	<b>\$ 451,314</b>	<b>\$ 468,002</b>	<b>\$ 16,688</b>	<b>3.70%</b>

## CAPITAL IMPROVEMENT PROGRAM

### **FUNCTION DESCRIPTION**

To account for major projects undertaken by the Town that are greater than \$10,000 and generally not recurring. The Long-Range Capital Improvements Committee reviews the requests made by departments and makes recommendations to the Board of Selectmen for their consideration. The Board of Selectmen then reviews the requests and recommends to the Board of Finance requests with a priority of A, B or C.

The priorities are defined as follows:

- A. Committed:** Projects which the Town has already agreed to undertake
- B. Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services
- C. Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services
- D. Acceptable:** Projects which are fully planned, but implementation can wait until funds are available
- E. Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred

The Long-Range Capital Improvements Committee is appointed by the Board of Selectmen and consists of sixteen (16) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments: Board of Selectmen, Board of Police Commissioners, Board of Education, Board of Finance, Planning and Zoning Commission, Administrative Officer, Director of Finance, Director of Public Works, Director of Water Pollution Control Authority, Director of Planning, Chief of Police, Director of Human Services, Solid Waste Manager, Town Engineer, Information Technology Manager, and Director of Assessment.

The members of the Long-Range Capital Improvements Committee are as follows:

Rob Simmons	First Selectman
Vincent Pacileo	Director of Administrative Services
James Sullivan	Director of Finance
J. Darren Stewart	Chief of Police
Barbara McKrell	Director of Public Works
Douglas Nettleton	Director, WPCA
John Phetteplace	Solid Waste Manager
Scot Deledda	Town Engineer
Roger Kizer	IT Manager
Blunt White	Member, Board of Finance
Bob Tabor	Board of Police Commissioners
Peter Anderson	Board of Education Operations Manager
David Rathburn	Planning & Zoning Commission
Marsha Standish	Director of Assessment
Leanne Theodore	Director of Human Services
Jason Vincent	Director of Planning

**TOWN OF STONINGTON  
CAPITAL IMPROVEMENT EXPENDITURE SUMMARY  
2019-2020 ADOPTED BUDGET**

<b>LINE #</b>	<b>CAPITAL IMPROVEMENTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>2016-2017 ADOPTED BUDGET</b>	<b>2017-2018 ADOPTED BUDGET</b>	<b>2018-2019 ADOPTED BUDGET</b>	<b>2018-2019 REVISED BUDGET</b>	<b>2018-2019 ESTIMATE OF ACTUAL</b>	<b>2019-2020 ADOPTED BUDGET</b>
<b>1</b>	Capital Improvements Budget - Town	1,070,517	1,876,544	2,605,005	2,494,187	2,826,728	2,826,728	3,634,020
<b>2</b>	LESS: Revenue Offsets	(109,956)	(110,944)	(494,680)	(863,525)	(863,525)	(863,525)	(189,886)
<b>3</b>	Net Town CIP Appropriation	960,561	1,765,600	2,110,325	1,630,662	1,963,203	1,963,203	3,444,134
<b>4</b>	Capital Improvements Budget - Public Schools	500,000	1,054,680	1,076,401	879,402	879,402	879,402	1,364,652
<b>5</b>	LESS: Revenue Offsets	-	-	(151,941)	-	(151,941)	(151,941)	(83,762)
<b>6</b>	Net Public School CIP Appropriation	500,000	1,054,680	924,460	879,402	727,461	727,461	1,280,890
<b>7</b>	<b>TOTAL CIP EXPENDITURES FOR GENERAL GOVERNMENT AND PUBLIC SCHOOLS</b>	<b>1,570,517</b>	<b>2,931,224</b>	<b>3,681,406</b>	<b>3,373,589</b>	<b>3,706,130</b>	<b>3,706,130</b>	<b>4,998,672</b>
<b>8</b>	<b>TOTAL REVENUE OFFSETS-TOWN &amp; BOE</b>	<b>(109,956)</b>	<b>(110,944)</b>	<b>(646,621)</b>	<b>(863,525)</b>	<b>(1,015,466)</b>	<b>(1,015,466)</b>	<b>(273,648)</b>
<b>9</b>	<b>TOTAL CIP APPROPRIATION FOR GENERAL GOVERNMENT AND PUBLIC SCHOOLS</b>	<b>1,460,561</b>	<b>2,820,280</b>	<b>3,034,785</b>	<b>2,510,064</b>	<b>2,690,664</b>	<b>2,690,664</b>	<b>4,725,024</b>



**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**2019-2020 ADOPTED BUDGET**

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 2017-18	ADOPTED Fiscal Year 2018-19	ADOPTED Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24
	<b>GENERAL OPERATIONS</b>										
1	Townwide Computer Upgrade - Leasing Program - PV of Computers				-	-	-	-	-	-	-
2	Offset: Proceeds from Capital Lease				-	-	-	-	-	-	-
3	Capital Lease Payments				65,000	65,000	-	-	-	-	-
4	Townwide Computer Upgrade - Purchasing Program - PV of Computers	A	A	A	-	-	-	15,000	15,000	165,000	15,000
5	Net Cost: Townwide Computer Upgrade Expense				65,000	65,000	-	15,000	15,000	165,000	15,000
6	Orthophotography/Planimetric Updates	A	A	A	15,000	15,000	15,000	15,000	15,000	15,000	15,000
7	Network Intrusion Detection				20,000	-	-	-	-	-	-
8	Integrated Document Management				1	-	42,000	-	-	-	-
9	Nova Time System Upgrade				-	1	-	-	-	-	-
10	<b>TOTAL GENERAL OPERATIONS</b>				<b>100,001</b>	<b>80,001</b>	<b>57,000</b>	<b>30,000</b>	<b>30,000</b>	<b>180,000</b>	<b>30,000</b>
	<b>POLICE SERVICES</b>										
12	Fleet Upgrade - Leasing Program - PV of Three New Vehicles					120,000	-	-	-	-	-
13	Offset: Proceeds from Capital Lease				-	(120,000)	-	-	-	-	-
14	Capital Lease Payments				151,500	132,000	-	-	-	-	-
15	Fleet Upgrade - Purchasing Program - PV of Four New Vehicles				-	28,000	160,000	165,000	165,000	165,000	170,000
16	Net Cost: Fleet Upgrade Expense	A	A	A	151,500	160,000	160,000	165,000	165,000	165,000	170,000
17	Technology Upgrade / Communication Equipment Upgrade	A	A	A	20,000	20,000	1	20,000	20,000	20,000	20,000
18	Facility Roof Replacement				-	-	-	-	-	-	-
19	MDT Replacement				19,000	-	-	19,000	-	19,000	-
20	Surveillance Cameras Program				15,000	10,000	-	-	-	-	-
21	UPS Station Upgrade/Replacement				30,000	-	-	-	-	-	-
22	Radio System Replacement				350,000	363,048	-	-	-	-	-
23	Police Officer Bullet Proof Vest Replacement	A	A	A	-	-	34,000	-	-	-	40,000
24	Emergency Operations Center Generator Replacement				-	105,000	-	-	-	-	-
25	Offset: State/Federal Grants				-	(15,000)	-	-	-	-	-
26	Net Cost: Generator Replacement				-	90,000	-	-	-	-	-
27	Police Facility Internal Camera System Replacement				-	1	-	-	-	-	-
28	License Plate Reader	C	C	B	-	-	1	-	-	-	-
29	Boiler Repair/Replacement				45,000	-	-	-	-	-	-
30	<b>TOTAL POLICE SERVICES</b>				<b>630,500</b>	<b>643,049</b>	<b>194,002</b>	<b>204,000</b>	<b>185,000</b>	<b>204,000</b>	<b>230,000</b>
	<b>ASSESSOR'S DEPARTMENT</b>										
32	Town Revaluation	A	A	A	70,000	85,000	70,000	70,000	70,000	70,000	70,000
33	<b>TOTAL ASSESSOR'S DEPARTMENT</b>				<b>70,000</b>	<b>85,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>

**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**2019-2020 ADOPTED BUDGET**

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 2017-18	ADOPTED Fiscal Year 2018-19	ADOPTED Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24
34	<b>PUBLIC WORKS: HIGHWAY</b>										
35	Drainage Town wide	A	A	A	30,000	20,000	30,000	80,000	80,000	80,000	80,000
36	Highway Equipment - Leasing Program - PV of Equipment				-	109,242	-	-	-	-	-
37	Offset: Proceeds from Capital Lease				-	(109,242)	-	-	-	-	-
38	Capital Lease Payments				275,200	250,000	-	-	-	-	-
39	Highway Equipment - Purchase				193,300	56,182	100,000	400,000	400,000	400,000	400,000
40	Net Cost: Highway Equipment	A	A	A	468,500	306,182	100,000	400,000	400,000	400,000	400,000
41	Artificial Turf Replacement	A	A	A	30,000	30,000	30,000	30,000	30,000	30,000	30,000
42	ADA Public Works Transition Plan	A	A	A	50,000	25,000	25,000	50,000	60,000	70,000	80,000
43	Playground Safety				25,000	20,000	-	-	-	-	-
44	Town Hall Restroom Floor Replacement				-	15,000	-	-	-	-	-
45	Road Pavement - Major Maintenance	A	A	A	450,000	690,000	337,000	95,000	85,000	449,000	300,000
46	Road Pavement - Capital (Extends life of road 10 or more years)	A	A	A	-	-	367,000	609,000	619,000	255,000	404,000
47	Underground Storage Tank Replacement				180,000	260,000	-	-	-	-	-
48	Mystic River Park Rest Rooms				37,500	-	-	-	-	-	-
49	Town Hall Parking Lot Replacement	B	B	B	-	-	1	50,000	75,000	75,000	-
50	HVAC Repairs for Human Services and Town Hall	A	A	A	-	10,000	45,000	-	-	-	-
51	<b>TOTAL PUBLIC WORKS: HIGHWAY</b>				<b>1,271,000</b>	<b>1,376,182</b>	<b>934,001</b>	<b>1,314,000</b>	<b>1,349,000</b>	<b>1,359,000</b>	<b>1,294,000</b>
52	<b>PUBLIC WORKS: ENGINEERING</b>										
53	North Stonington Road Bridge (CTDOT Bridge #058001)				497,555	-	1	291,128	-	-	-
54	Offset: Federal Local Bridge Program Grant (CTDOT Bridge				(298,777)	-	-	(291,128)	-	-	-
55	Net Cost: No. Stonington Bridge Project	C	C	C	198,778	-	1	-	-	-	-
56	Pawcatuck Pumphouse: Roof replacement & Masonry repair				50,000	1	-	-	-	-	-
57	South Anguilla Road Bridge (CTDOT Bridge #04790)				40,000	50,000	1	100,000			
58	Offset: Federal Local Bridge Program Grant (CTDOT Bridge #04790)				(31,360)	(640)	-	-			
59	Net Cost: So. Anguilla Bridge Project	A	A	A	8,640	49,360	1	100,000	-	-	-
60	Stillman Ave Bridge (CTDOT Bridge #04158)				1	-	1	1	1	1	1
61	Offset: State/Federal Grants				-	-	-	-	-	-	-
62	Net Cost: Stillman Avenue Bridge	C	C	C	1	-	1	1	1	1	1
63	Washington Street Drainage Improvements	A	A	A	-	50,000	40,000	40,000	-	-	-
64	Coogan Blvd - Culvert Rehabilitation	B	B	B	-	-	40,000	135,000	135,000	-	-
65	Lantern Hill Bridge Project				-	-	1	375,000	-	-	-
66	Offset: State/Federal Grants				-	-	-	(362,475)	-	-	-
67	Net Cost Lantern Hill Rd Bridge	B	B	B	-	-	1	12,525	-	-	-
68	<b>TOTAL PUBLIC WORKS: ENGINEERING</b>				<b>257,419</b>	<b>99,361</b>	<b>80,004</b>	<b>287,526</b>	<b>135,001</b>	<b>1</b>	<b>1</b>

**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**2019-2020 ADOPTED BUDGET**

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 2017-18	ADOPTED Fiscal Year 2018-19	ADOPTED Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24
69	<b>WPCA</b>										
70	I & I identification and removal	B	B	B	-	1	300,000	150,000	-	-	-
71	Mystic to Borough Transfer Project	B	B	B	-	-	1,700,000	865,000	-	-	-
72	WPCA Facility Roof Repairs				-	15,000	-	-	-	-	-
73	<b>TOTAL WPCA</b>				-	<b>15,001</b>	<b>2,000,000</b>	<b>1,015,000</b>	-	-	-
74	<b>SOLID WASTE</b>										
75	Trash Compactor				-	-	-	-	-	-	2,500
76	Front Wheel Loader				-	-	-	-	-	25,000	25,000
77	Foam Filled Tires				-			5,000	5,000	5,000	-
78	Roll-Off Truck	A	A	A	34,000	34,000	34,000	34,000	-	-	-
79	<b>TOTAL SOLID WASTE</b>				<b>34,000</b>	<b>34,000</b>	<b>34,000</b>	<b>39,000</b>	<b>5,000</b>	<b>30,000</b>	<b>27,500</b>
80	<b>BUILDING DEPARTMENT</b>										
81	Vehicle For Building Official				30,000	-	-	-	-	-	-
82	<b>TOTAL BUILDING DEPARTMENT</b>				<b>30,000</b>	-	-	-	-	-	-
83	<b>PLANNING DEPARTMENT</b>										
84	Bicycling and Walking Plan/Greenway Way Plan				-	-	-	100,000	20,000	-	-
85	Community Branding				-	-	-	30,000	20,000	-	-
86	Community Information Signs				-	-	-	25,000	20,000	20,000	-
87	Community Meeting Room/Leased Space	C	C	C	-	-	1	30,000	30,000	30,000	30,000
88	Community/Tourism Wayfinding Signs				-	-	-	80,000	80,000	80,000	40,000
89	Comprehensive Plan Update	C	C	C	-	-	1	50,000	-	-	-
90	Enterprise Technology Plan	C	B	B	-	-	1	250,000	250,000	250,000	250,000
91	Permit Tracking	C	B	B	-	-	1	8,000	8,000	8,000	8,000
92	Coastal Resiliency Program	C	C	C	-	-	10,000	100,000	100,000	100,000	100,000
93	Cultural Resources Inventory				-	-	-	50,000	50,000	50,000	-
94	Facilities/Operations Plan				-	-	-	150,000	10,000	-	-
95	Customer Relationship Management				-	-	-	55,000	5,000	5,000	5,000
96	Coogan Blvd Master Plan / Streetscape				-	-	-	200,000	400,000	400,000	200,000
97	Coogan Blvd Wayfinding Project				-	-	-	80,000	500,000	200,000	-
98	Mystic Streetscape				-	-	-	500,000	1,100,000	1,100,000	1,100,000
99	Old Mystic Streetscape				-	-	-	400,000	800,000	800,000	200,000
100	Pawcatuck Waterline Loop				50,000	-	-	1,210,000	-	-	-
101	Offset: Westerly Water Company Match				-	-	-	(605,000)	-	-	-
102	Net Cost Pawcatuck Waterline Loop	C	C	C	50,000	-	-	605,000	-	-	-
103	Pawcatuck Streetscape - Route 1	B	B	B	-	-	120,000	1,000,000	1,000,000	200,000	-
104	Pawcatuck Streetscape - Route 2	C	C	C	-	-	1	1,100,000	1,100,000	1,100,000	-

**TOWN OF STONINGTON**  
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105	Pawcatuck River Greenway				-	-	-	150,000	600,000	600,000	500,000
106	Pawcatuck River Pedestrian Bridge				-	-	-	250,000	500,000	500,000	350,000
107	Pawcatuck Hurricane Barrier Study	A	A	A	50,000	20,000	10,000	-	-	-	-
108	Streetlight Upgrades				-	30,000	-	-	-	-	-
109	Stillman Ave Mill Brownfield Remediation				-	-	-	500,000	500,000	500,000	-
110	Stillmanville Mill Environmental Assessment	C	C	C	-	-	1	-	-	-	-
111	Stillmanville Mill Historic Designation				-	-	-	20,000	-	-	-
112	Stonington Gateway Project				-	-	-	30,000	100,000	-	-
113	Inspection Vehicle	C	C	C	-	-	1	6,000	6,000	6,000	6,000
114	File Retention	C	C	C	-	-	1	125,000	-	-	-
115	Office Security	C	C	C	-	-	1	-	-	-	-
116	Circus Lot Acquisition and Master Plan	C	C	C	-	-	1	-	-	-	-
117	Historic District Designation - Old Mystic				-	-	-	20,000	-	-	-
118	Historic District Designation - Pawcatuck				-	-	-	15,000	-	-	-
119	Historic District Designation - Wequetequock				-	-	-	20,000	-	-	-
120	Mechanic Street Dinghy Dock				-	-	-	60,000	-	-	-
121	Sidewalk Infill - Rt 1 Stonington Road	C	C	C	-	-	1	-	-	-	-
122	Sidewalk Infill - Rt 1 Post Office	C	B	B	-	-	-	500,000	-	-	-
123	Sidewalk Infill - Rt 1 Williams Avenue				-	-	-	100,000	-	-	-
124	Sidewalk Infill - Rt 2 South Anguilla				-	-	-	200,000	520,000	-	-
125	Sidewalk Infill - Rt 2 Asher Ave				-	-	-	45,000	-	-	-
126	Sidewalk Infill - Rt 2 West Vine Street				-	-	-	220,000	-	-	-
127	Sidewalk Infill - Rt 27 Olde Mystic Village				-	-	-	150,000	450,000	-	-
128	Sidewalk Infill - Rt 27 Riverbend Drive				-	-	-	150,000	-	-	-
129	Sidewalk Infill - RT 27 Whitehall Avenue				-	-	-	125,000	-	-	-
130	Sidewalk Infill - Rt 27 Main Street				-	-	-	110,000	-	-	-
131	Sidewalk Infill - Arch Street				-	-	-	60,000	-	-	-
132	South Pier Renovation				-	-	-	-	-	500,000	500,000
133	<i>Elihu Island Safe Crossing</i>				-	-	-	3,000	3,000	3,000	3,000
134	<i>Offset: Federal/State Grants</i>				-	-	-	-	-	-	-
135	<i>Net Safe Crossing Cost</i>				-	-	-	3,000	3,000	3,000	3,000
136	Stonington Harbor Breakwater Repair				-	-	-		1,000,000	1,000,000	1,000,000
137	Water Trail Plan				-	-	-	40,000	-	-	-
138	Mystic Parking Plan				-	-	-	150,000	100,000	-	-
139	<b>TOTAL PLANNING DEPARTMENT</b>				<b>100,000</b>	<b>50,000</b>	<b>140,011</b>	<b>7,862,000</b>	<b>9,272,000</b>	<b>7,452,000</b>	<b>4,292,000</b>
140	<b>TOTAL GENERAL GOVERNMENT</b>				<b>2,492,920</b>	<b>2,382,594</b>	<b>3,509,018</b>	<b>10,821,526</b>	<b>11,046,001</b>	<b>9,295,001</b>	<b>5,943,501</b>

**TOWN OF STONINGTON**  
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141	<b>OUTSIDE AGENCIES</b>										
142	Stonington Como - Kitchen Health & Safety Code Upgrades				22,585	-	-	-	-	-	-
143	Stonington Como- Thrift Shop Door Replacement				-	16,905	-	-	-	-	-
144	Offset: Como Funds				-	(1,500)	-	-	-	-	-
145	Total Net Cost: Door Replacement Cost				-	15,405	-	-	-	-	-
146	Stonington Ambulance Corp - Second Floor Remodel				39,500	-	-	-	-	-	-
147	Stonington Ambulance Corp - 1st Floor Remodel	A	A	A		10,000	5,000	10,000		-	-
148	Stonington Ambulance Corp - Ambulance Replacement				-	-	225,000	-	-	-	-
149	Offset: Fundraising, Donations & Loan				-	-	(195,000)	-	-	-	-
150	Net Cost Ambulance Replacement	B	B	B	-	-	30,000	-	-	-	-
151	Ocean Community YMCA - Renovation/Expansion/Parking	A	A	A	50,000	10,000	20,000	-	-	-	-
152	Borough of Stonington - Railroad Footbridge				-	-	1	50,000	-	-	-
153	Offset: Borough Funds				-	-	-	(10,000)	-	-	-
154	Net Cost Railroad Footbridge	B	B	B	-	-	1	40,000	-	-	-
155	Thames Valley Community Action (TVCCA) Meals on Wheels Delivery Vehicle				-	-	1	-	-	-	-
156	Offset: TVCCA Resources				-	-	-	-	-	-	-
157	Net Cost: Meals on Wheels Delivery Vehicle	B	B	B	-	-	1	-	-	-	-
158	PNC- Carpeting & Bathroom Tiles				-	11,188	-	-	-	-	-
159	Stonington Free Library- ADA Compliance				-	50,000	370,000	-	-	-	-
160	Offset: Other (Private Donors)				-	-	(320,000)	-	-	-	-
161	Net Cost: Library ADA Compliance	B	A	A	-	50,000	50,000	-	-	-	-
162	Stonington Historical - Lighthouse Restoration	C	B	B	-	-	20,000	100,000	-	-	-
163	Westerly Ambulance Corp				-	15,000	-	-	-	-	-
164	<b>TOTAL OUTSIDE AGENCIES</b>				<b>112,085</b>	<b>111,593</b>	<b>125,002</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
165	<b>TOTAL GENERAL GOVERNMENT &amp; OUTSIDE AGENCIES CIP EXPENDITURE BUDGET</b>				<b>2,605,005</b>	<b>2,494,187</b>	<b>3,634,020</b>	<b>10,971,526</b>	<b>11,046,001</b>	<b>9,295,001</b>	<b>5,943,501</b>
166	<b>LESS: OTHER ANTICIPATED REVENUE SOURCES</b>										
167	State LOCIP Grant				(201,180)	(313,525)	(110,000)	(110,000)	(110,000)	(110,000)	(110,000)
168	Reappropriation of CIP Fund Balance from defunct projects				(186,000)	(550,000)	(79,886)	-	-	-	-
169	Other State and Federal Grants				-	-	-	(9,196,526)	(10,051,001)	(7,395,001)	(4,043,501)
170	SNEFLA Contribution Towards Town Dock Oil Tank Replacement.				(107,500)	-	-	-	-	-	-
171	<b>TOTAL OTHER REVENUE AND EXPENDITURE OFFSETS</b>				<b>(494,680)</b>	<b>(863,525)</b>	<b>(189,886)</b>	<b>(9,306,526)</b>	<b>(10,161,001)</b>	<b>(7,505,001)</b>	<b>(4,153,501)</b>
172	<b>TOTAL NET APPROPRIATION FOR GENERAL GOVERNMENT &amp; OUTSIDE AGENCIES FROM GENERAL FUND</b>				<b>2,110,325</b>	<b>1,630,662</b>	<b>3,444,134</b>	<b>1,665,000</b>	<b>885,000</b>	<b>1,790,000</b>	<b>1,790,000</b>

**TOWN OF STONINGTON**  
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173	<b>STONINGTON PUBLIC SCHOOLS</b>										
174	BOE Computers and Peripherals - Purchases	A			410,000	410,000	61,145	410,000	410,000	410,000	410,000
175	BOE Staff Laptop Computers - Purchases	A			-	-	65,000	70,000	70,000	70,000	70,000
176	BOE Computers One to One - Purchase	B			-	50,000	98,000	145,000	145,000	145,000	145,000
177	District Phone System	A			60,000	30,000	30,000	30,000	30,000	30,000	30,000
178	Install Security System & Cameras - District Wide	B			16,000	20,000	50,000	50,000	15,000	15,000	15,000
179	Elevator Shaft Replacement (Lined Shaft) PMS				1	1	-	-	-	-	-
180	Pavement Crack Sealing and Coating -District	B			-	55,000	10,000	20,000	20,000	20,000	20,000
181	Roof Ladders and Cables - SHS				-	35,000	-	-	-	-	-
182	Ductless A/C & Heating w/WI-FI Control & Elec. Upgrade - SMS	B			-	-	22,000	-	-	-	-
183	Construct Entry Wall Security for Access to Office Only - SMS	B			-	-	209,000	-	-	-	-
184	Parking Plan/Permits & Construction - SMS	B			-	-	125,000	-	-	-	-
185	Additional Baseboard Heat - Science Rooms - SMS	B			-	-	12,500	-	-	-	-
186	Cafeteria Tables - SMS	B			-	-	34,000	-	-	-	-
187	Interior Paint and Repairs - SMS	B			-	-	1	-	-	-	-
188	Signage - Exterior and Interior - SMS	B			-	-	7,000	-	-	-	-
189	Gymnasium Wall Padding - SMS	B			-	-	19,000	-	-	-	-
190	Health Center - SMS	B			-	-	12,000	-	-	-	-
191	Roof Repair (Design & New) - SMS	B			-	-	1	35,000	850,000	-	-
192	Flooring Repair - SMS	B			-	-	1	-	-	-	-
193	Upgraded Building Management System - SMS	B			-	-	1	-	-	-	-
194	Ductless A/C & Heating w/WI-FI Control & Elec. Upgrade - District Office	B			-	-	1	-	-	-	-
195	Classroom Upgrades, Paint, Walls, Flooring - District Office	B			-	-	250,000	-	-	-	-
196	Signage - Exterior and Interior - District Office	B			-	-	7,000	-	-	-	-
197	Locks & Keys - District Office	B			-	-	15,000	-	-	-	-
198	Elevator Shaft Repair - District Office	B			-	-	3,000	-	-	-	-
199	Upgrade Building Management System - District Office	B			-	-	1	-	-	-	-
200	Athletic Field Repair - Baseball Turf Repair SHS	B			25,000	25,000	25,000	25,000	25,000	-	-
201	Tiling/Carpeting - District	B			-	15,000	10,000	20,000	20,000	20,000	20,000
202	Major Equipment Replacement (Bobcats) - District Office	B			-	-	1	-	-	-	-
203	Replace Maintenance truck - District				30,000	-	-	-	-	-	-
204	Ongoing Hazardous Testing/PCBs - District	B			-	-	-	30,000	30,000	-	-
205	Bus Yard Relocation - District	B			-	-	290,000	-	-	-	-
206	Replace Fire Alarm System with code buttons MMS				78,000	-	-	-	-	-	-
207	Replace Fire Alarm System with code buttons SHS				73,000	-	-	-	-	-	-
208	Minivan for SPED				32,000	-	-	-	-	-	-
209	Classroom Furniture - District				-	10,000	-	-	-	-	-
210	BOE Portable Classrooms - Lease (4 Requested) WVS				44,400	34,400	-	-	-	-	-

**TOWN OF STONINGTON**  
**SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT**  
**2019-2020 ADOPTED BUDGET**

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 2017-18	ADOPTED Fiscal Year 2018-19	ADOPTED Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24
211	Replace Underground Storage Tanks				100,000	1	-	-	-	-	-
212	Replace Hot water System SHS				60,000	-	-	-	-	-	-
213	HVAC Repair & Replacement SHS	B			-	-	-	-	-	-	-
214	HVAC Repair and Replacement - SHS				66,000	160,000	-	-	-	-	-
215	AED Replacements				12,000	15,000	-	-	-	-	-
216	Install Code Lockdown Buttons (All)	B			-	-	10,000	-	-	-	-
217	Install Safety Film on Glass - MMS				21,000	-	-	-	-	-	-
218	Install Safety Film on Glass - PMS				49,000	-	-	-	-	-	-
219	Replace Damaged Light Poles SHS				-	20,000	-	-	-	-	-
220	<b>TOTAL PUBLIC SCHOOLS CIP EXPENDITURE BUDGET</b>				<b>1,076,401</b>	<b>879,402</b>	<b>1,364,652</b>	<b>835,000</b>	<b>1,615,000</b>	<b>710,000</b>	<b>710,000</b>
221	<b>LESS: PUBLIC SCHOOLS OTHER ANTICIPATED REVENUE SOURCES</b>										
222	State & Federal Grants				-	-	-	-	-	-	-
223	Reappropriation of CIP Fund Balance for Defunct BOE Projects				(151,941)	-	(83,762)	-	-	-	-
224	<b>TOTAL OTHER PUBLIC SCHOOL REVENUE AND EXPENDITURE OFFSETS</b>				<b>(151,941)</b>	<b>-</b>	<b>(83,762)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
225	<b>TOTAL NET APPROPRIATION FOR PUBLIC SCHOOLS CIP FROM GENERAL FUND</b>				<b>924,460</b>	<b>879,402</b>	<b>1,280,890</b>	<b>835,000</b>	<b>1,615,000</b>	<b>710,000</b>	<b>710,000</b>
226	<b>TOTAL NET APPROPRIATION FOR ALL CIP PROJECTS FROM GENERAL FUND</b>				<b>3,034,785</b>	<b>2,510,064</b>	<b>4,725,024</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>