Town of Stonington K-12 School Building Committee **Regular Meeting Minutes** Tuesday, January 21, 2020

6:00pm

Stonington Public Schools District Office, 40 Field Street, Pawcatuck, CT

Page 1 of 5

Members Present: Rob Marseglia, Chairman; June Strunk, Vice Chair; Julie Holland, Secretary; Rob Sundman, Bobby

Mitchell, George Crouse, Dan Oliverio, Kathy Sanford, Debra Widmer and Blunt White

Members Absent: Wendy Wilbert Recording Secretary: Sandy Tissiere

Guests and Citizens: Van Riley, Superintendent, Stonington Public Schools; Peter Anderson, Director of Operations and Facilities, Stonington Public Schools; Alexa Garvey, Stonington Board of Education Chair; Chuck Warrington, Senior Project Manager, Colliers; Greg Belous, DIM/CAD Designer, DRA; John Hawley, Vice President, Building Unit Manager; Nathan

Gengarella, Project Engineer III, Gilbane

Call to Order - Finance Sub-Committee

The finance sub-committee met prior to the meeting. Those present were June Strunk, Blunt White, Bobby Mitchell, Chuck Warrington and Nathan Gengarella. The meeting was called to order at 5:00 p.m. The finance subcommittee discussed financial statements, invoices and change orders.

Adjourn - Finance sub-committee

Since there was no further discussion, the meeting adjourned at 6:03 p.m.

3.

Chairman Marseglia called the meeting to order at 6:04 p.m.

Seating of Alternates

Bobby Mitchell, Debra Widmer and Blunt White were seated as alternates.

5. **Approval of Outstanding Minutes**

The special minutes of December 18, 2019 presented for approval were tabled.

Update from Commissioning Agent

a. WVSS Lighting panel - CES evaluation results

This item has been completed.

b. WVSS Room 237 - HVAC resolution results

Chuck Warrington reported this item isn't resolved and he will contact C,E,S, (Consulting Engineering Services) to determine a resolution to this situation.

c. DMS Kitchen Exhaust Fan - resolution of HVAC pumping warm air & balance issues

Peter Anderson reported the trending is reading fine but at Deans Mill School, it will dump a tremendous amount of hot air into the cafeteria that makes people feel hot, but since the kitchen exhaust fan is on, it sucks the air just as quick so the thermostat never changes. Chuck Warrington said he bring the commissioning agent and C.E.S. out to determine a resolution to this issue.

d. Gymnasium Thermostats - resolution of temperature disparities

Chuck Warrington said this issue isn't resolved so this is another issue C.E.S. will have to check out to determine a

e. DMS Boiler alarms - experiencing high temp alarms

Peter Anderson has a service call to EMCOR Group, Inc. to service the boiler at Deans Mill School.

Peter Anderson said he and the commissioning agent went through Area A of the schools last Wednesday. Peter Anderson reported the DOA-2 low-level switch tripped and it turned off causing CO2 levels to increase in the classrooms serviced by it. Peter Anderson said this is a concern as there isn't an alarm installed to notify him when this occurs. Chuck Warrington said C.E.S. will need to check the DOA-2 to determine why it keeps tripping and resolve the issue. Peter Anderson will work with EMCOR and ABS (Automated Building Systems) to create a list of alarms that are needed to be installed.

Town of Stonington K-12 School Building Committee Regular Meeting Minutes Tuesday, January 21, 2020 6:00pm

Stonington Public Schools District Office, 40 Field Street, Pawcatuck, CT Page 2 of 5

7. Architect (DRA)

a. Architect Updates

Greg Smolley was unable to attend the meeting. Chairman Marseglia said he has sent an email to Mr. Smolley regarding open DRA punch list items.

b. Architect Actions

No actions taken.

8. Construction Manager (CM) (Gilbane

a. CM Update - Including:

1. WVSS and DMS - Review of punch list items and completion ECD

John Hawley discussed an email he sent regarding remaining punch list items. Mr. Hawley said he put dates pf completion for the Gilbane items. John Hawley asked the committee to review the lists so it can be discussed if there were items that needed to be assigned.

Chairman Marseglia said there are 33 open items at West Vine Street and 29 of those items are assigned to the district. Peter Anderson said the committee should remove the district related items from the list. Superintendent Riley and Peter Anderson will meet on Wednesday, January 22, to discuss the district related items and determine if they agree. Chairman Marseglia asked Chuck Warrington and Greg Belous to add completion dates for the Colliers and DRA open punch list items at West Vine Street School.

Danny Oliverio shared a picture of a conduit that is sticking up in the grass at West Vine Street School and asked it be addressed. Nate Gengarella said he will look into it.

2. DMS - results of installation of pressure reducing valve

John Hawley reported Ferguson Plumbing and Heating installed the pressure reducing valve on the domestic water line and it didn't resolve the problem. John Hawley said C.E.S. issued a proposal to incorporate a pressure expansion tank. The committee discussed the ongoing water pressure issues at Deans Mill School. The committee discussed there needs to be a conversation between C.E.S. and Aquarion Water Company to find a resolution to this issue. Chairman Marseglia will contact Danielle Chesebrough, First Selectwoman, Town of Stonington for advice on how to facilitate this conversation.

3. DMS - resolution of water heater leak

Peter Anderson reported EMCOR had serviced the water heater and it is resolved.

4. DMS - plan to resolve Room 139 piping leak and water damage to ceiling tiles

John Hawley reported, from the manufacturer, there was bad weld on the exhaust pipe causing the leak and the damage to the ceiling tiles. It has been repaired and the ceiling tiles replaced.

5. DMS - entry door system

John Hawley said the reason the third door at Deans Mill School can't be dogged down is the integrated card reader system is installed directly on the door, not on the outside wall as it is at West Vine Street School. Since the card reader is installed on the door there is extra cable ran through the door hardware which means the dogging down hardware can't be installed as there isn't room in the device. The committee discussed there are two other doors that can be dogged down so they could remain open for school community activities. Dr. Riley and Peter Anderson will meet with Jennifer McCurdy, Deans Mill School Principal, to discuss options and resolutions to this issue.

6. DMS - Generator test and breaker trip

Nate Gengarella said Custom Electric came out to Deans Mill School to adjust the main relay to the breaker of the generator and did the same thing at West Vine Street School. Peter Anderson said the issue appears to be resolved at this time.

7. DMS - Area A gymnasium - coolant leak/system drain required

Nate said Ferguson came out and repaired the leak and the system is running correctly. Peter Anderson said, at West Vine Street School, there is a condensate leak from the exhaust valve that drips down on the relief valve that needs to be fixed.

Town of Stonington K-12 School Building Committee **Regular Meeting Minutes** Tuesday, January 21, 2020

6:00pm

Stonington Public Schools District Office, 40 Field Street, Pawcatuck, CT

Page 3 of 5

8. <u>DMS Plaque – Missing name</u>

Nate Gengarella said the plague has been replaced. Nate Gengarella said he will track missing plague at West Vine Street School.

9. WVSS - Flagpole light is intermittent

Peter Anderson said the flagpole light is on the same timer as the parking lot lights so an adjustment will need to be made with the programming of the settings.

b. CM Actions

No actions taken.

9. OPM Colliers

- a. OPM Update discussion topics will include but are not limited to:
 - FF&E updates discuss Fall Mats

Chuck Warrington reported the fall mats shipped earlier this week.

Replacement of damaged countertops – scheduled for installation – Summer 2020

The committee discussed the gang bathroom countertops in both schools need to be replaced with a solid surface. Chairman Marseglia requested from Greg Belous that DRA provide recommendations on what would be the best options for product selection.

3. Installation of 65" digital signage kiosks

Chuck Warrington said he reached out to Chris Williston, Technology Director, Stonington Public Schools, who said he has contacted the vendor and the kiosks are on order.

4. Approve additional programming for the building automation system

Discussed under item #6

- 5. Final payment and project completion timeline-includes review of contracts/roles/responsibilities Chuck Warrington said this item is still in process.
- 6. Additional funding for BAS programming change

Discussed under item #6. Rob Sundman suggested an ambient temperature alarm for the MDF room. Peter Anderson said this would be a good idea as an alarm to add to the needed list.

7. Radon tests - discuss requirements for testing

Chuck Warrington reached out to Langan Engineering and Environmental services for a proposal to do this testing.

8. Invoices and Financial Report (Attachment #1)

The Deans Mill School were submitted for approval as follows: Gilbane, invoice #28, \$92,749.77; DRA, invoice #47, \$5,272.50; Anchor Engineering, invoice #33433, \$515.00; Tactical Communications, invoice #775, \$25,000.00; TCORS, invoice #5854, \$9,540.00 for a total amount of \$133,077.27.

The following motion was made by George Crouse and seconded by June Strunk:

Motion #1: To approve the invoices for Deans Mill School, dated January 21, 2020, in the total amount of \$133,077.27.

All: Aye

The West Vine Street School invoices were submitted for approval as follows: Gilbane, invoice #28, \$74,384.28; Edward French and Sons, Inc., invoice #3252, \$10,400.00; Anchor Engineering, invoice #33432, \$515.00; TCORS, invoice #5854, \$8,460.00 for a total amount of \$93,759.28.

The following motion was made by George Crouse and seconded by June Strunk:

Motion #2: To approve the invoices for West Vine Street School, dated January 21, 2020, in the total amount of \$93,759,28.

All: Aye

Chuck Warrington shared the financial summary for West Vine Street School and Deans Mill School saying the remaining amount in the contingency amounts are \$287,000.00 for West Vine Street School and \$1,153,000.00 at Deans Mill School.

Town of Stonington K-12 School Building Committee Regular Meeting Minutes Tuesday, January 21, 2020 6:00pm

Stonington Public Schools District Office, 40 Field Street, Pawcatuck, CT Page 4 of 5

b. OPM Actions

Chuck Warrington provided a follow-up on the scoreboards (Attachment #2). Chuck Warrington said the quote had hand-held controllers for the scoreboards and he recommends these be replaced with units that are plugged into the wall at an additional cost of \$400.00 per unit.

The following motion was made by George Crouse and seconded by Julie Holland:

Motion #3: To increase the amount of the Northeast Scoreboards LLC quote by \$1,600.00 to purchase controllers. **Discussion:** The committee discussed the total amount should be separated by school. In review of the December 18, 2019 minutes, it was found the proposal had not been approved at the last meeting so the proposal with the additional amounts needed approval.

George Crouse withdrew Motion #3.

The following motion was made by George Crouse and seconded by June Strunk:

Motion #4: To approve the Northeast Scoreboards LLC proposal for two score boards at Deans Mill School in a not to exceed amount of \$9,000.00.

All: Aye

The following motion was made by George Crouse and seconded by Rob Sundman:

Motion #5: To approve the Northeast Scoreboards LLC proposal for two score boards at West Vine Street School in a not to exceed amount of \$9,000.00.

All: Aye

10. K-12 BC Items

a. DMS - gaga pit

The gaga pit is complete.

- Review of itemized costs for A/V equipment in gymnasium and cafeteria
 Chairman Marseglia requested from Greg Belous he ask Greg Smolley, DRA, to provide this information prior to the next meeting.
- Scoreboards discuss purchase/installation, including cutouts and electrical outlets
 Discussed under 9. b. OPM Actions.
- d. Area B 10-month walkthrough to review punch list items
 This item is complete.
- e. Discuss date for final BC walkthrough to review punch list items
 The committee will do walkthroughs of West Vine Street School on February 19 and Deans Mill School on February 20, 2020 at 3:15 p.m., starting outside.

11. New Business

There wasn't any new business discussed.

12. Old Business

a. DMS - installation of paved curbing and catch basin

Rob Marseglia reported when French & Sons installed the curbing, the width of the road was decreased which wasn't within town code. Stonington Public Works is working on the rectification of getting this fixed.

b. DMS and WVSS – Storage strategy for gymnasium changing rooms and pre-K 7 K bathrooms Superintendent Van Riley said the unnecessary items in the bathrooms in the Pre-K and Kindergarten bathrooms and gymnasium have been removed.

Town of Stonington K-12 School Building Committee Regular Meeting Minutes Tuesday, January 21, 2020 6:00pm

Stonington Public Schools District Office, 40 Field Street, Pawcatuck, CT Page 5 of 5

c. DMS and WVSS – Smoke detector installation in MDF room
 Peter Anderson said he will get a quote to have smoke detectors installed in the MDF room and submit it to Chuck Warrington.

13. Adjourn

The following motion was made by George Crouse and seconded by Julie Holland:

Motion #6: To adjourn the meeting at 7:52 p.m.

All: Aye

Julie Holland, Sedretary

ATTACHMENT #1



Stonington K-12 Bullding Committee
Rob Marseglia, Chairman
June Strunk
Robert Sundman
Julie Holland
George Crouse
Deborah Downie
Kathy Sanford
Dan Oliverio

Wendy Wilbert

Stonington Deans Mill School

State Project No.: 137-0047 Invoice Approval Cover Sheet

Building Committee Date: 1/21/2020

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

		INVOICES			
Town Acct.	Company	invoice No.	Date		Amount
405001-81124	Gilbane	28	12/31/2019	\$	92,749.77
405001-81100	DRA	47	12/31/2019	\$	5,272.50
405001-81126	Anchor Engineering	33433	1/8/2020	\$	515.00
405001-81108	Tactical Communications	775	11/13/2 020 2	2 7 \$7	25,000.00
405001-81115	TCORS	5854	1/14/2020	\$	9,540.00

Total of Invoices

133,077.27

Approvals:

Stonington K-12 Building Committee

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Town Official Signatures	Danielle Chesebrough, First Selectman	Date
n Officia	James Sullivan, Finance Director	Date
Towr		Date

	Colliers Proje	ct Leaders.	Owners P	Project A	Nanaae r
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Charles E. Warrington, Jr., P.E.

Date





Stonington K-12 Building Committee

Rob Marseglia, Chairman June Strunk Robert Sunaman Julie Hollana George Crouse Deborah Downie Kathy Sanford Dan Oliveria Wendy Wilbert

Stonington West Vine Street School

State Project No.: 137-0048 Invoice Approval Cover Sheet

Building Committee Date: 1/21/2020

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

		INVOICES		•	
Town Acct.	Company	Invoice No.	Date	T	Amount
405002-81124	Gilbane	28	12/31/2019	\$	74,384.28
405002-81124	Edward French and Sons, Inc.	3252	11/12/2019	\$	10,400.00
405002-81126	Anchor Engineering	33432	1/8/2020	\$	515.00
405002-81115	TCORS	5854	1/14/2020	\$	8,460.00

Total of Invoices \$ 93,759.28

Approvals:

Stonington K-12 Building Committee

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Charles E. Warrington, Jr., P.E., Director	Date



STONINGTON
West Vine St School
Financial Status Report - 1/21/20
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Deans Mill School

Deans Mill School Financial Status Report - 1/21/20

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\$ 31,954.9	•	-	,	ı			3,326.0	361.7	0.9	150.8	24.0	113.9	7.5	11.6	40.9		,	8.1	1.5	2.5		2,964.3	29.9	21.2	15.7	,	65.3	377.8	Paid		Contr	 D1
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S 34,133.2	1	ı	ı	1			3,379.6	396.2	0.9	150.8	24.4	113.9	7.5	11.6	75.0			æ. <u>-</u>	<u>1</u> 5	2.5		2,983.4	29.9	21.2	15.7	•	9.89	<u>*</u>	<u> </u>	Total	Costs	0
S 34,4	8.0	-	8.0			i	26.4	9,1	9.1		•	1	1	•	,	•		ı	,	1		17.3		1	ı	•	• ;	171	not Contracted	Distance from		Ш
\$ 34,167.6	8.0	1	8.0				3,406.0	405.3	10.0	150.8	24.4	113.9	7.5	11.6	75.0	i	4	8.1	1.5	2.5		3,000.7	29.9	21.2	15.7	•	68.6	403 1	Total Costs	A I I I I I I I I I I I I I I I I I I I		-n
\$ 1,751.0	1,596.7		1,596.7				(24.5)			(10.8)												(104.6)							Balance	V		<u>.</u> വ

Transfers
From:
V. Contingency
IV.A FFE

7<u>a:</u>
3,553.8 I.A Construction
183.1 IV.C Technology

ATTACHMENT #2

Quote

Date: Quote No.: 12/12/2019 10514

Northeast Scoreboards LLC PO Box 302 Moodus, CT 06469 860-790-0282 northeastscoreboards@gmail.com

Bill To: Stonington High School 176 South Broad St. Pawcatuck, CT 06379

65.00 0% 100.00 0% 160.00 0% 150.00 0% 150.00 0%	\$12,660.00 \$1,600.00 \$640.00 \$650.00 \$600.00
60.00 0% 0% 50.00 0%	\$640.00 \$650.00
0% 550.00 0%	\$650.00
50.00 0%	
600.00 0%	\$600.00

Total \$16,150.00

Testing and training and 5 year on site service at no charge is included.

Thank you for your business.