Town of Stonington
K-12 School Building Committee
Regular Meeting Minutes
Tuesday, March 9, 2021
Virtual Public Meeting
4:00 pm – Finance Subcommittee
4:30 – Building Committee
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Members Present: Rob Marseglia, Chairman; June Strunk, Vice-Chairman; Danny Oliverio, Rob Sundman, Debra Widmer,

Bobby Mitchell and Blunt White

Members Absent: Julie Holland, Secretary; Kathy Sanford, George Crouse and Wendy Wilbert

Recording Secretary: Sandy Tissiere

Guests and Citizens: Peter Anderson, Director of Operations and Facilities, Stonington Public Schools and Chuck Warrington,

Senior Project Manager, Colliers

1. Call to Order - Finance sub-committee

The finance sub-committee met prior to the meeting. Those present were Chuck Warrington and Blunt White. The meeting was called to order at 4:00 p.m. The financial status report and invoices were discussed.

2. Adjourn - Finance sub-committee

As there was not any further discussion, the meeting adjourned at 4:33 p.m.

3. Call to Order

Chairman Rob Marseglia called the virtual meeting to order at 4:37 p.m.

4. Seating of Alternates

Blunt White, Bobby Mitchell and Debra Widmer were seated as alternates.

5. Approval of Outstanding Minutes

The minutes for the regular meeting on February 9, 2021 were presented for approval.

Motion #1: A motion was made by June Strunk and seconded by Danny Oliverio to approve the minutes from the February 9, 2021 meeting as presented.

All: Aye

6. Update from Commissioning Agent

- a. Priority 1: DMS Kitchen Exhaust Fan
- b. Gymnasium Thermostats

Chuck Warrington said these items will be revisited when the schools return to their normal sessions after the pandemic.

7. Architect (DRA)

a. Architect Updates - Recommendation for bus loop island landscaping

DRA have finished their obligation to the project and was not in attendance.

b. Architect Actions

Non-applicable

8. Construction Manager (CM) (Gilbane)

a. CM Update

Chairman Marsegelia discussed an email from Peter Anderson regarding leaks at West Vine Street School saying these leaks are similar to the ones that were fixed at Deans Mill School. Peter Anderson gave a summary of the leaks saying the leaks were discovered when they were trying to figure out the heat issue with room 206. Peter Anderson continued saying while trying to resolve this issue, they started discovering leaks identical to what was discovered at Deans Mill School. Peter Anderson explained the leaks are caused by the fittings leaking near the distribution box or the unit cassettes which provide the heating and cooling. These are the heating VRF units in each room and so far, there have been five leaks discovered. About half of the A wing has been checked out and the remaining fittings are being checked to see what is going on with those. Once there is a full understanding of how many leaks there are, there will be a clearer understanding of what happened.

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Peter Anderson said that the EMCOR group is going to test the system to determine where the leaks are located. Rob Sundman asked if there was a way to prove this issue has been going on for some time. Peter Anderson answered if it can be determined it is poor craftsmanship, then these leaks existed at the same time as Deans Mill School's leaks and that was within the one-year warranty period and it should be covered under warranty.

Chuck Warrington said he has reached out to John Hawley, Vice President, Building Unit Manager, Gilbane who has reached out to Ferguson who had a subcontractor install those units to discuss the leaks at West Vine Street School.

b. <u>CM Actions</u>

There weren't any actions to be taken.

9. OPM (Colliers)

- a. OPM Update discussion topics will include but are not limited to:
 - Invoices and Financial Report (attachment #1)

Chuck Warrington discussed the new Financial Status summary reports saying it is a condensed version of the Financial Status report explaining the details it contains.

The invoices for West Vine Street School were presented for approval as follows: Colliers invoice #8512, for \$780.00 and Early Warning Safety Systems, invoice #8225 for \$9,750.00 for a total amount of \$10,530.00.

Motion #2: A motion was made by Blunt White and seconded by Bobby Mitchell to approve the West Vine Street School invoices, dated 3/9/2021, for the amount of \$10,530.00.

All: Aye

There was one invoice for Deans Mill School for Colliers, invoice #8511, for \$682.50 presented for approval.

Motion #3: A motion was made Blunt White and seconded by Bobby Mitchell to approve the Deans Mill School invoice, dated March 9, 2021, for the amount of \$682.50.

All: Aye

Motion #3 was modified to add the invoice of Early Warning Systems invoice for \$9,750.00.

The modified invoices for Deans Mill School was presented for approval as follows: Colliers, invoice #8511 for \$682.50 and Early Warning Safety Systems, invoice #TBD for \$9,750.00, subject to contractor completing work at Deans Mill School as confirmed by Peter Anderson, for a total amount of \$10,432.50.

Motion #3 (modified): A motion was made by Blunt White and seconded by Bobby Mitchell to approve the modified Deans Mill School invoices, dated March 9, 2021, for the total amount of \$10,432.50, subject to completion of work by Early Warning Safety Systems at Deans Mill School as confirmed by Peter Anderson.

All: Aye

b. OPM Actions

Chuck Warrington said the final work for closeout is in progress.

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10. K-12 BC Items

a. Audible Fire Alarm on exterior of WVSS and DMS

The West Vine Street School system has been installed and Deans Mill School will be completed tomorrow Wednesday, March 10, 2021.

b. WWVS - bus loop island landscaping - discussion of the method to resolve

Peter Anderson said he met with Tom Curioso, Stonington Highway Department, and it was decided the turf will be removed from the bus loop island by Stonington Public Schools staff. Once the turf is removed, the Stonington Public Works department will spread the grass seed which will be a good mix for that amount of exposure of the sun and soil. Stonington Public Schools staff will maintain the area to foster growth. Peter Anderson said this could be completed in the next couple of weeks.

11. New Business

There wasn't any new business discussed.

12. Old Business

June Strunk asked about a motion that was passed at an earlier meeting giving the K-12 School Building Committee Chairman and Vice Chairman, authorization for payment of any invoices under \$5,000.00. Sandy Tissiere confirmed this motion was passed at the February 9, 2021 meeting.

Chairman Marseglia announced this was the last regular meeting of the K-12 School Building Committee. Chairman Marseglia said he wished this meeting could have been in person to pat each other on the back or shake hands as it has been a long run and thinks the committee got a lot accomplished for their town. Chairman Marseglia thanked the committee for their continued involvement, perseverance but most importantly, for their passion and interest in getting it right. Chairman Marseglia said this was the biggest project the town has ever taken on and, as he passes by the schools or walks through the buildings, he is continually impressed with how good this project came out. Chairman Marseglia said these two buildings are good and solid buildings that will serve our town for a long time.

Chairman Marseglia suggested a brief reunion in the fall to have the opportunity to catch up and celebrate the completion of the schools and he will set it up.

June Strunk thanked Chuck Warrington for all his work saying the committee relied on him and he is a huge part of the success of this project. Chairman Marseglia spoke of the criticism from some town members about the hiring of an owner's representative for the project but it was proven with all the complications of the projects and the management of such a large budget, an owner's representative was definitely needed. Chairman Marseglia continued saying if the committee didn't have Chuck Warrington, this project couldn't have been completed, that his leadership was important and it was appreciated so much.

13. Adjourn

Motion #4: A motion was made Rob Sundman and seconded by Bobby Mitchell to adjourn the meeting at 5:25 p.m. All: Aye

Julie Holland, Secretary

ATTACHMENT #1



Stonington K-12 Building Committee
Rab Marseglla, Chairman
June Strunk
Robert Sundman
Julie Holland
George Crouse
Deborah Downie
Kathy Sanfard
Dan Oliverio
Wendy Wilbert

Stonington West Vine Street School

State Project No.: 137-0048 Invoice Approval Cover Sheet

Building Committee Date: 3/9/2021

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

	INVOICES			
Company	Invoice No.	Date	Α	mount
Colliers Project Leaders	8512	1/31/2021	\$	780.00
Early Warning Safety Systems, Inc.	8225	11/19/2020	\$	9,750.00
	Colliers Project Leaders	CompanyInvoice No.Colliers Project Leaders8512	CompanyInvoice No.DateColliers Project Leaders85121/31/2021	CompanyInvoice No.DateAColliers Project Leaders85121/31/2021\$

Total of Invoices \$ 10,530.00

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Stonington K-12 Building Committee

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(One of two chairs required to sign)	Robert Marseglia, Chairperson	Date
One chairs r	June Strunk, Asst. Chairperson	Date
Town Official Signatures	Danielle Chesebrough, First Selectman	Date
Official S	James Sullivan, Finance Director	Date
Town		Date

Colliers International, Owners Project Manager

Charles E. Warrington, Jr., P.E., Director Date





Stonington K-12 Building Committee
Rob Marseglia, Choirman
June Strunk
Robert Sundman
Julie Holland
Gearge Crouse
Deborah Dawnie
Kathy Sanford
Dan Oliverio
Wendy Wilbert

Stonington Deans Mill School

State Project No.: 137-0047 Invoice Approval Cover Sheet

Building Committee Date: 2/8/2021

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

		INVOICES		
Town Acct.	Company	Invoice No.	Date	Amount
405001-81118	Colliers	8511	1/31/2021	\$ 682.50
	Early Warning Safety Systems Subject to contractor completing work at Deans Mill School as confirmed by Peter Anderson.	TBD	TBD	\$9,750.00
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Total of Invoices \$ -682.50 \$10,432.50

Approvals: Stonington K-12 Building Committee

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(One of two chairs required sign)	Robert Marseglia, Chairperson	Date
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Town Official Signatures	James Sullivan, Finance Director	Date
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Contingency Use by Category			Use
PCB Remediation	ક્ત	1,856.4	51.1%
Field Conditions	69	982.5	27.0%
Owner Requests	69	(559.9)	-15.4% Negative result of CM contingency/Gen. Cond. Rei
- Transfers for Additional FF&E, Playgrounds	S	879.8	24.2%
- Transfers for Add Service Requests due to Sched.	64)	228.1	6.3%
3rd Party/Building Official	ક્ત	72.0	2.0%
Estimated Errors/Omissions	69	175.3	4.8%
Total	ક્ક	3.634.2	100.0%

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Owner's Contingency Starting Value: Total Contingency Transfers Unused Contingency

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Total Project

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Contingency Use by Category			Use
PCB Remediation	59	1,696.6	42.3%
Field Conditions	69	1,222.2	30.5%
Owner Requests	₩	(463.7)	-11.6% Negative result of CM contingency/Gen. Cond. Return
- Transfers for Additional FF&E, Playgrounds	€9	844.4	21.1%
- Transfers for Add Service Requests due to Sched.	64	231.5	5.8%
3rd Party/Building Official	69	219.9	5.5%
Estimated Errors/Omissions	69	256.6	6.4%
Total	69	4.007.4	100.0%

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West Vine St School Financial Status Report - 3/9/2

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Colliers International

3/9/2021 W Vine Budget Block Control Logs Post GMP: Financial Status Report

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West Vine St School
Financial Status Report - 3/9/2021

Financial Status Report - 3/9/2021 s(000)	A	В	C	D 1	D_2	Д	Ш	ᄔ	9
		Budget		Contra	Contracted Project Costs	Costs			
	Project Budget	Approved	Approved Budget with			Total	Planned, but	Anticipated	Remaining
	71/6/17	Transfers	Transfers	Paid	Unpaid	Contract	not Contracted	Total Costs	Balance
Doer Reviews	21.7		21.7	21.7	,	21.7	ı	21.7	•
b Storm water monitoring	40.0	ı	40.0	43.0	1	43.0	•	43.0	(3:0)
À I	300.0	79.3	379.3	371.0	3.5	374.5	•	374.5	4.8
5 Building Commissioning	67.5	ı	67.5	67.5	1	67.5	•	67.5	•
	•	•	1	1	1	1	ı	1	•
	50.0	ι	50.0	15.3	,	15.3	ı	15.3	34.7
	31.7	1	31.7	30.6	ı	30.6	1	30.6	1.1
	50.0	-	50.0	42.0	•	42.0	1	42.0	8.0
Sub	2,466.8	203.1	2,669.9	2,722.9	3.7	2,726.6	1	2,726.6	(56.7)
D Lynnage									
	30.0	1	30.0	2.5	1	2.5	1	2.5	27.5
	5.0	•	5.0	5.1	1	1.5	1	1.5	3.5
	10.0	•	10.0	8.1	1	8.1	•	8.1	1.9
4 Construction Utilities Use	1	,	ı	•	1	ı	•	1	1
	w/ geotech	•	ı	•	,	•	1	,	ı
	112.8	•	112.8	117.6	,	117.6	1	117.6	(4.8)
	25.0	ı	25.0	9.6	•	9.6	1	9.6	15.4
	5.0	1	2.0	8.6	1	8.6	•	8.6	(4.8)
9 Moving/Relocation	100.0	1	100.0	94.9	,	94.9	,	94.9	5.1
	15.0	ı	15.0	14.2	,	14.2	1	14.2	8.0
11 Bonding	125.0	•	125.0	137.0	•	137.0	1	137.0	(12.0)
	10.0	-	10.0	8.0	•	0.8	1	8.0	9.2
Sub	437.8	1	437.8	396.0	_	396.0	•	396.0	41.8
Total Fees and Expenses	2,904.6	203.1	3,107.7	3,118.9	3.7	3,122.6	1	3,122.6	(14.9)
VI. Contingency									
A. Construction & Owner's Project									
	1	•	•	ı	1	•	'	,	•
2 Owner's Project	4,638.3	(3,634.2)	1,004.1	1	1	1	1	1	1,004.1
B. Additional Need	,	ŧ.	1	•	-			1	
Total Contingency	4,638.3	(3,634.2)	1,004.1	1	1		1	-	1,004.1
Total Project	s 31,587.7 S	\$ 0.1	\$ 31,587.8	\$ 30,431.6	\$ 18.7	\$ 30,450.3	•	\$ 30,450.3	\$ 1,137.5