



Stonington Harbor Management Commission
August 9, 2021
Minutes by (Melanie Degler, Secretary)



1. Call to Order:

Vice Chairman Diggs called the meeting to order at 7:02 PM.

Attending: Chairman Spalding (via audio), Treasurer Crites, Secretary Degler, Vice Chairman Diggs, Commissioners Gimple, Rose, Smith and Williams, Harbormaster Donch and Deputy Harbormaster Estabrooks

Not in Attendance: Commissioner MacKinnon

2. Minutes:

The Minutes of the July meeting were reviewed. Commissioner Williams made a motion to approve the July 2021 Minutes. Commissioner Gimple seconded the motion. No further discussion occurred, all in favor, motion approved.

ACTION ITEM #1: Harbormaster Donch will contact the HM boat manufacturer to confirm the replacement hatch door and place the order. Telephone call has been made, awaiting reply.

3. Public Comment: There was none.

4. Correspondence:

In Jurisdiction:

- COP Application for Andrews-90 Water Street, Boro
 - DEEP has concerns with missing information from the application. The Commission identified similar errors and incompleteness. The application requires corrections and additional information by the Applicant and DOCKO.
- Commissioner Smith made a motion to table any action on this Application until further information is received from Applicant. Treasurer Crites seconded the motion. No further discussion occurred, all in favor, motion approved.
- Commissioner Rose made a second motion to reserve the right to re-evaluate this COP after the applicant addresses DEEP concerns. Treasurer Crites seconded the motion. No further discussion occurred, all in favor, motion approved.

ACTION ITEM #2: Chairman Spalding will email DEEP to notify that the Commission agrees with their concerns as noted in their 7/14/21 letter to the Applicant and will not address the COP until these concerns have been addressed by the Applicant, the COP is completed and re-submitted to the SHMC.

Out of Jurisdiction: There was none.

5. Treasurer's Report:

The Financial Report for July 2021 was reviewed and attached to these minutes.

Commissioner Smith made a motion to approve the Treasurer's Report as presented. Commissioner Gimple seconded the motion. No further discussion occurred, all in favor, motion approved.

6. Harbormaster's Report:

The Harbormaster's Report for August 2021 was reviewed and attached to these minutes.

Commissioner Smith made a motion to approve the Harbormaster's Report as presented. Commissioner Williams seconded the motion. No further discussion, all in favor, motion approved.

ACTION ITEM #3: Harbormaster Donch will contact The Day and The Westerly Sun newspapers to draft an article on the new SNW Ordinance for Sandy Point.

ACTION ITEM #4: Secretary Degler will contact OLM to change the locked fields on approved applications to an alert or flag system to Secretary Degler, to allow applicants to amend their information.

7. Old Business:

1. Online Mooring Update - Secretary Degler gave an update on her work with Online Moorings (OLM).
 - a. Two same household/child applications that were denied were added back to the Waitlist due to incorrect information received by Secretary Degler.
 - b. Waitlist is now at 151 down from original 244.**
 - c. Six new Waitlist Applications were approved, and new fees were paid online with credit card.
 - d. The nine deferred Waitlist Applicants were contacted to confirm their desire for a 2022 mooring.
 - i. Six have confirmed their interest.
 - ii. Three still have not replied to emails. Secretary Degler will call these three applicants.

ACTION ITEM #5: Harbormaster Donch will contact all mooring holders who still have Winter Sticks on their moorings.

2. SHMP Revision Status – Reviewed the Plan. Commissioners Smith and Williams compared our plan to other area plans.
 - a. The Wharfing Out Policy will be added to the Plan.
 - b. Online Mooring Information will be incorporated into the Plan.
 - c. Pyramid mooring will be added to Mooring Tackle Specifications (pg. 44).
 - d. Wording for Chafing Gear will be changed (pg. 45).
3. Mooring Area/Vessel Size Limitations – Were discussed in length. The decision at this time is to review each vessel request for the size appropriateness in the Harbor and the decision will remain at the Harbormaster's discretion whether the application will be approved or denied.

8. New Business:

- Secretary Degler reminded all Commissioners that any issues/concerns relayed through email or phone are to be inclusive with all Commissioners, not on a 1:1 basis per FOI rules.

9. Adjournment: Vice Chairman Diggs adjourned the meeting at 9:00 pm.

Approved: _____


Jesse Diggs, Vice Chairman SHMC

Date: 8/16/2021

Attachments:

- Treasurer's Report
- Harbormaster's Report

Report Date 8/9/2021

	Plan	May	Jun	Jul	YTD	Probable
Funds Generated:						
Balance Brought Forward:	10,799	21,360.81	16,283.04	13,397.45	10,798.62	10,798.62
Paid Moorings: Com/Pw/Sp:	128/275/14	0/0/0	0/91/0	0/64/15	128/270/15	128/270/15
Mooring Fees:	26,830	0.00	4,550.00	3,500.00	26,600.00	27,220.00
Wait List Fees	0			500.00	500.00	0.00
Miscellaneous Income:	200	0.00	0.00	0.00	0.00	200.00
Total Generated Funds:	37,829	21,360.81	20,833.04	17,397.45	37,898.62	38,218.62
Operating Expense:						
Mooring Admin:						
Mailings:	300				0.00	0.00
Telephone:					0.00	0.00
Online Mooring	5,000	2,106.01	502.82	485.84	5,030.36	6,000.00
Miscellaneous:					50.00	1,000.00
Sub-Total:	5,300	2,106.01	502.82	485.84	5,080.36	7,000.00
Boat:						
Fuel & Oil:	200			87.50	219.05	250.00
Commissioning:	2,500		1,426.00		2,656.00	2,656.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	1,000				0.00	1,000.00
Equipment:	250		78.77	490.06	913.70	1,250.00
Sub-Total:	3,950	0.00	1,504.77	577.56	3,788.75	5,156.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	6,000			1,812.81	5,898.57	11,000.00
Misc Service/Locker Storage:	500				0.00	500.00
Adjust Grid Alignment	500				0.00	100.00
Signage:	0				39.66	0.00
Sub-Total:	7,000	0.00	0.00	1,812.81	5,938.23	11,600.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	300				0.00	0.00
Pumpout Eqpt./Maintenance:					0.00	0.00
Miscellaneous					0.00	0.00
Sub-Total:	300	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0				0.00	0.00
Newsletter:	3,000	2,929.19			2,929.19	3,000.00
Professional Services:	700	42.57		42.57	255.42	300.00
Sub-Total:	3,700	2,971.76	0.00	42.57	3,184.61	3,300.00
Total Operating Expense:	20,250	5,077.77	2,007.59	2,918.78	17,991.95	27,056.00
Approved Projects/Capital						
New SNW Buoys	10,000		3,000.00		3,000.00	3,000.00
New Anchorage Buoys	5,000				0.00	0.00
New Channel Buoy	5,000		2,428.00		2,428.00	2,500.00
Addition to Boat Reserve	0				0.00	0.00
Public Access Improvement	0				0.00	0.00
Approved Projects/Capital	20,000	0.00	5,428.00	0.00	5,428.00	5,500.00
Total Designated Funds	40,250	5,077.77	7,435.59	2,918.78	23,419.95	32,556.00
Undesignated Funds:	(2,421)	16,283.04	13,397.45	14,478.67	14,478.67	5,662.62
Notes:						
Petty Cash Advance	300					300.00
HM Replacement Boat Reserve	30,000					30,000.00
Public Access Reserve	10,000					10,000.00
Emergency Reserve	10,000					10,000.00

Harbormaster Report
August 9, 2021

New Mooring permits issued: 0	Moorings being given up (this month): 0
New Mooring assignments in the works: 0	
Deposits to SHMC account since last report: \$ 0	2021 YTD = \$ 26980

I would like to thank the entire commission for the recognition given to me on August 1st. It truly is rewarding to still be the Harbormaster after 20 years. The Stonington Harbor Management Commission deserves most of the credit for the items that were listed as my accomplishments. It all would not be possible without the support given to me by the commission, and I greatly appreciate it.

“Slow, No Wake” buoys at Sandy Point have been installed. Compliance is surprisingly high. Most vessels west bound entering the area at the “G9” buoy slow immediately. East bound vessels are a bit longer to comply and are starting to slow at the buoys eventually at no wake speed before the tip of Sandy Point. Many west bound vessels are also accelerating at the tip of the island and not waiting to get to the new buoys. This was expected and will be the biggest learning curve for the boating public. Compliance from vessels exiting/entering from Walker’s Dock is at about 80%. I have not physically been in a position to talk with any offenders from that Marina to date.

Signage about the new SNW area has been posted at all the CT side marinas and boat ramps. I expect to complete distributing signs on RI side of Pawcatuck river Wednesday.

Robert G

All is in apparent good order.

Respectfully Submitted,

Eric Donch
Stonington Harbormaster