



**Stonington Harbor Management Commission**  
**September 13, 2021**  
**Minutes by (Melanie Degler, Secretary)**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:03 PM.

**Attending:** Chairman Spalding, Treasurer Crites, Secretary Degler, Vice Chairman Diggs, Commissioners Gimple, MacKinnon, Smith and Williams, and Deputy Harbormaster Estabrooks  
**Not in Attendance:** Commissioner Rose and Harbormaster Donch

**2. Minutes:**

The Minutes of the August meeting were reviewed. Commissioner Williams made a motion to approve the August 2021 Minutes. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.

**ACTION ITEM #1: Harbormaster Donch and Vice Chairman Diggs will investigate the repair versus trading in the Harbormaster Boat for a new vessel with the same boat builder due to recently found issues, need for door and window replacement and age of the vessel. The fairly new motor, electronics and tow bar would be transferred to a new vessel.**

**3. Public Comment:** There was none.

**4. Correspondence:**

**In Jurisdiction:**

- COP Application for Andrews-90 Water Street, Boro – The revised application was reviewed which included the suggested Commission and DEEP recommendations. There were no further concerns with the revised application as submitted. Acceptance of the submittal is consistent with the SHMC Plan. Commissioner MacKinnon made a motion to approve the application as submitted. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.

**Out of Jurisdiction:** There was none.

**5. Treasurer's Report:**

The Financial Report for August 2021 was reviewed and attached to these minutes.

Commissioner Smith made a motion to approve the Treasurer's Report as presented. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

**6. Harbormaster's Report:**

The Harbormaster's Report for September 2021 was reviewed and attached to these minutes. Treasurer Crites made a motion to approve the Harbormaster's Report as presented. Commissioner MacKinnon seconded the motion. No further discussion, all in favor, motion approved.

**ACTION ITEM #2: Harbormaster Donch will contact all mooring holders who still have Winter Sticks on their moorings to determine removal issue and whether their mooring permit will be**

revoked for non-use.

### **7. Old Business:**

1. Online Mooring Update - Secretary Degler gave an update on her work with Online Moorings (OLM).
  - a. **Waitlist is now at 155 down from original 244.**
  - b. Two new Waitlist Applications were approved, and new fees were paid online with credit card.
  - c. The new Waitlist Renewal bills with the new \$25 annual fee will be sent to all Waitlist applicants on 9-15-21 automatically through Online Mooring.
  - d. The nine deferred Waitlist Applicants were contacted to confirm their desire for a 2022 mooring.
    - i. Eight have confirmed their interest.
    - ii. One individual has not returned multiple emails, Secretary Degler will contact by phone and if no reply, will be removed from Waitlist.
  - e. Secretary Degler will be training the Office Manager at Don's Dock to enter all their inspection data going forward.
  
2. SHMP Revision Status – Reviewed the Plan. Commissioners Smith and Williams compared our plan to other area plans. The decision was made to submit the current Plan with Commissioner Smith to correct all typos and send to Chairman Spalding for submission to DEEP.

### **8. New Business:**

- A lengthy discussion was held to offer more public access to the Harbor. Consideration was given to expanding the current dinghy dock and add a second dinghy dock to the Harbormaster dock. Further discussion to establish a subcommittee to investigate the former Boro Dog Park property for a public access/ dinghy dock area.

**ACTION ITEM #3: Chairman Spalding will contact the Town Hall to determine ownership status of the Dog Park and whether this is a viable option for Harbor public access.**

**ACTION ITEM #4: Chairman Spalding will add the following topics to the October agenda:**

1. **Expansion of the dinghy dock and the Harbormaster pier.**
  2. **Future launch service options for the Harbor.**
  3. **Establish a sub-committee to pursue more public access to the Harbor.**
- 
- Secretary Degler will purchase a weather-tight brochure box to have placed at the Dinghy Dock to place newsletters for transient boaters and others.
  
  - October's meeting again falls on Columbus Day, so the decision was made to move the October meeting to Tuesday, October 12<sup>th</sup> as a Special Meeting. Chairman Spalding will confirm the location and notify the Town Clerk.

**9. Adjournment:** Chairman Spalding adjourned the meeting at 8:57 pm.

Approved: \_\_\_\_\_  
*Jay Spalding*  
**Jay Spalding- Chairman SHMC**

Date: 18 October 2021

### **Attachments:**

- Treasurer's Report
- Harbormaster's Report



Treasurer's Report

Report Date 9/13/2021

	Plan	Jun	Jul	Aug	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	10,799	16,283.04	13,397.45	14,358.67	10,798.62	10,798.62
Paid Moorings: Com/PW/Sp:	128/275/14	0/91/0	0/64/15	0/0/0	128/270/15	128/270/15
Moorings Fees:	26,830	4,550.00	3,380.00	0.00	26,480.00	28,000.00
Wait List Fees:	0	0.00	500.00	0.00	500.00	5,000.00
Miscellaneous Income:	200	0.00	0.00	0.00	0.00	700.00
<b>Total Generated Funds:</b>	<b>37,829</b>	<b>20,833.04</b>	<b>17,277.45</b>	<b>14,358.67</b>	<b>37,778.62</b>	<b>44,498.62</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	300				0.00	0.00
Telephone:				30.48	30.48	0.00
Online Mooring:	5,000	502.82	485.84	85.62	5,115.98	6,000.00
Miscellaneous:				5,000.12	5,050.12	5,050.12
<b>Sub-Total:</b>	<b>5,300</b>	<b>502.82</b>	<b>485.84</b>	<b>5,116.22</b>	<b>10,196.58</b>	<b>11,050.12</b>
<b>Boat:</b>						
Fuel & Oil:	200		87.50	103.56	322.61	350.00
Commissioning:	2,500	1,426.00			2,656.00	2,656.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	1,000				0.00	1,000.00
Equipment:	250	78.77	490.06	27.78	941.48	1,000.00
<b>Sub-Total:</b>	<b>3,950</b>	<b>1,504.77</b>	<b>577.56</b>	<b>131.34</b>	<b>3,920.09</b>	<b>5,006.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	6,000		1,812.81		5,898.57	11,000.00
Misc Service/Locker Storage:	500				0.00	500.00
Adjust Grid Alignment:	500				0.00	0.00
Signage:	0				39.66	0.00
<b>Sub-Total:</b>	<b>7,000</b>	<b>0.00</b>	<b>1,812.81</b>	<b>0.00</b>	<b>5,938.23</b>	<b>11,500.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	300				0.00	0.00
Pumpout Eqpt./Maintenance:					0.00	0.00
Miscellaneous:					0.00	0.00
<b>Sub-Total:</b>	<b>300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	3,000				2,929.19	2,929.19
Professional Services:	700		42.57	1,132.10	1,387.52	1,387.52
<b>Sub-Total:</b>	<b>3,700</b>	<b>0.00</b>	<b>42.57</b>	<b>1,132.10</b>	<b>4,316.71</b>	<b>4,316.71</b>
<b>Total Operating Expense:</b>	<b>20,250</b>	<b>2,007.59</b>	<b>2,918.78</b>	<b>6,379.66</b>	<b>24,371.61</b>	<b>31,872.83</b>
<b>Approved Projects/Capital</b>						
New SNW Buoys	10,000	3,000.00		5,610.00	8,610.00	8,610.00
New Anchorage Buoys	5,000				0.00	0.00
New Channel Buoy	5,000	2,428.00		1,530.00	3,958.00	3,958.00
Addition to Boat Reserve	0				0.00	0.00
Public Access Improvement	0				0.00	0.00
<b>Approved Projects/Capital</b>	<b>20,000</b>	<b>5,428.00</b>	<b>0.00</b>	<b>7,140.00</b>	<b>12,568.00</b>	<b>12,568.00</b>
<b>Total Designated Funds</b>	<b>40,250</b>	<b>7,435.59</b>	<b>2,918.78</b>	<b>13,519.66</b>	<b>36,939.61</b>	<b>44,440.83</b>
<b>Undesignated Funds:</b>	<b>(2,421)</b>	<b>13,397.45</b>	<b>14,358.67</b>	<b>839.01</b>	<b>839.01</b>	<b>57.79</b>
<b>Notes:</b>						
Petty Cash Advance	300					300.00
HM Replacement Boat Reserve	30,000					30,000.00
Public Access Reserve	10,000					10,000.00
Emergency Reserve	10,000					10,000.00

