Town of Stonington K-12 School Building Committee **Special Meeting Minutes** Tuesday, September 22, 2020 4:00 pm - Finance Subcommittee 4:30 pm - School Building Committee Virtual Webex Meeting Page 1 of 4

Members Present: Rob Marseglia, Chairman; June Strunk, Vice Chair; Kathy Sanford and Debra Widmer

Late arrival: Julie Holland, Secretary, 4:48 p.m.

Members Absent: Rob Sundman George Crouse, Dan Oliverio, Wendy Wilbert, Bobby Mitchell, and Blunt White

Recording Secretary: Sandy Tissiere

Guests and Citizens: Van Riley Superintendent, Stonington Public Schools; Peter Anderson, Director of Operations and Facilities, Stonington Public Schools; Chuck Warrington, Senior Project Manager, Colliers; Jim Barrett, Principal, AIA; Greg Smolley, Studio Director, CT and Senior Project Manager, DRA, John Hawley, Vice President, Building Unit Manager and Nathan Gengarella, Project Engineer III, Gilbane

Call to Order - Finance Sub-Committee 11.

The finance sub-committee met prior to the meeting. Those present were June Strunk, Nick Gengarella, Greg Smolley and Chuck Warrington. The meeting was called to order at 4:00 p.m. The finance subcommittee discussed financial statements, invoices and change orders.

Adjourn - Finance sub-committee 2.

Since there was no further discussion, the meeting adjourned at 4:26 p.m.

3.

Chairman Marseglia called the meeting to order at 4:34 p.m.

Seating of Alternates 4.

Debra Widmer was seated as an alternate.

Approval of Outstanding Minutes 5.

The minutes from August 18, 2020 were presented for approval and voted on when there were enough committee members present for a quorum.

The following motion was made by June Strunk and seconded by Debra Widmer:

Motion #5: To approve the minutes of August 18, 2020 as presented.

All: Ave

Update from Commissioning Agent 6.

Rob Marseglia asked if the project could be completed with these four open items. Chuck Warrington said the most pressing items were a.DOA#2 low limit shut-off at 2000ppm CO₂ and c. DMS Kitchen Exhaust Fan – resolution of HVAC pumping warm air & balance issues.

- a. DMS DOA #2 low limit shut-off at 2000ppm CO2
 - Peter Anderson said through the reprogramming of a lot of the systems, they were able to determine that there was a delay that wasn't long enough on any of these items so it was upped and it has eliminated all the low limit shut offs. It will be noted this issue is resolved but will be verified by the commissioning agent.
- b. WVSS Room 237 HVAC resolution results
 - Peter Anderson said the teacher desk has been moved and it seems to have resolved this issue. This item will be revisited when the heat is being used.
- DMS Kitchen Exhaust Fan resolution of HVAC pumping warm air & balance issues Chuck Warrington said there has been retainage held back at both schools to address this issue. Rob Marseglia said a plan needs to be developed to resolve these issues when the schools are back to being used in the normal occupancy. John Hawley suggested to Chuck Warrington a meeting be arranged with Colliers, Gilbane, DRA, CES, Ferguson, Peter Anderson and the commissioning agent to discuss a resolution to these outstanding items.
- Gymnasium Thermostats resolution of temperature disparities This item continues to be an issue and will be discussed in the meeting mentioned in item #6. c.

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7. Architect (DRA)

a. Architect Updates – Audible Fire Alarms exterior to the building

Rob Marseglia said the Quaimbaug fire chief attended a fire drill at Deans Mill School and couldn't hear the fire alarms from the outside. Rob Marseglia asked if this was within code, the protocols for alarms being heard outside the school and do the other schools have alarms that can be heard outside the school. Greg Smolley addressed the code question saying this issue had been looked at when this question came up previously and C.E.S. found that external fire alarms outside the school are not part of the code as it isn't an occupied space. Peter Anderson reported all the other schools have audible alarms on the outside. Peter Anderson said Chief Stillman, Fire Marshal, Pawcatuck Fire Department, expressed concern that when West Vine Street School had a fire drill, one group of children were at an outside play area with a teacher and did not know there was a fire drill so there was a whole class of students unaccounted for at the muster point.

Peter Anderson told the committee he has a quote for this item at \$9,750.00 per school. The committee decided that it was important to go forward with the ordering and installation of these items and a change order for each school will be submitted for payment.

b. Architect Actions

No architect actions discussed.

8. Construction Manager (CM) (Gilbane

a. CM Update - Including:

1. WVSS and DMS - Review of punch list items and completion ECD

Nick Gengarella reported there were a few items that resulted from the building tours that were added to the punch list. Nick Gengarella said the two remaining items at West Vine Street School are electrical related and Custom Electric will be onsite on September 23 to address them. Nick Gengarella continued saying there are three remaining items at Deans Mill School and these items will be wrapped up in the next two weeks.

Rob Marsegila discussed the the pads on either side of the old entrance at Deans Mill School need to be replaced. The committee discussed a light mounted on the blue shed at West Vine Street School that doesn't meet the full cut-off requirements. Peter Anderson will check into this issue.

2. DMS - concrete locker base misalignment with soffets

This item is complete.

3. DMS - results of water issues/Aquarion meeting/installation of expansion tank.

Peter Anderson said the school is now creating suction through the lines and the water needs are being satisfied. This item will be kept on the agenda to be revisited with full occupancy.

b. CM Actions

Nick Gengarella reported the remediation work on the front lawn at West Vine Street School has been completed by Muzzy and the landscaper.

9. OPM Colliers

- a. OPM Update discussion topics will include but are not limited to:
 - 1. Invoices and financial reports (attachment #1)
 Chuck Warrington reported the final amount for Deans Mill School will be just under 2,600,00.00 and for West
 Vine Street School will be just under \$1,280,000.00.

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The following invoices for Deans Mill School were submitted for approval as follows: Gilbane, invoice #32, \$313,894.57 and Colliers, invoice #7132, \$1,115.00 for the total of \$315,009.57.

The following motion was made by June Strunk and seconded by Debra Widmer:

Motion #1: To approve the Deans Mill School invoices, dated September 22, 2020, for the total amount of \$315,009.57.

All: Aye

The following invoices for West Vine Street School were submitted for approvals as follows: Gilbane, invoice #32, \$495,775.33 and Colliers, invoice #7132, \$1,447.50 for a total amount of \$497,222.83.

The following motion was made by June Strunk and seconded by Debra Widmer:

Motion #2: To approve the West Vine Street School invoices, dated September 22, 2020, for a total amount of \$497,222.83.

All: Aye

The following change orders for Deans Mill School were submitted as follows: Change Order #161/OS-185, Return of Trade Allowances & CM Held Owner Allowances for a credit in the amount of (\$204.139.40) and change order #162/OS-191, Additional Bonding, \$7,168.00 for a total credit of (\$196,971.40)

The following motion was made by June Strunk and seconded by Debra Widmer:

Motion #3: To approve the Deans Mill School changes orders, dated September 22, 2020, for a total credit of (\$196,971.40)

All: Aye

The following change orders for West Vine Street School were submitted as follows: Change order #138/OS-141, Return of Trade Allowances and Owner Allowances for a credit of (\$320,550.53) and change order #139/OS-146, Additional Bonding, \$1,794.00 for a total credit of (\$318.756.53).

The following motion was made by June Strunk and seconded by Debra Widmer:

Motion #4: To approve the West Vine Street School change orders, dated September 22, 2020, for a total credit of (\$318.756.53).

All: Aye

2. Update on Project closeout

Chuck Warrington reported the closeout in in progress.

b. OPM Actions

There weren't any actions taken.

10. K-12 BC Items

Replacement of damaged countertops

Chuck Warrington reported he has reached out to the contractor and they are waiting for materials for the sinks.

b. Final BC walk-through results

Chairman Marseglia said the buildings look incredible, the rooms were well lit with natural light and the teachers have set up their classrooms very colorful.

c. Repairs to Dumpster enclosures

Peter Anderson said he has reached out to the original installers (Eagle Fence Company) and they are coming out to access the wind damage to the dumpster enclosure at Deans Mill School. Peter Anderson will also look at the dumpster enclosures at West Vine Street School as well.

d. <u>AV Equipment – Quote approved for \$31k per school for portable AV equipment</u>
Peter Anderson said he with check at Chris Williston, Director of Technology, Stonington Public Schools, on the status on this item.

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Chairman Marselgia discussed two additional items. One was the two concrete pads on either side of the original entrance at Deans Mill School need to be pulled up and replaced. Chuck Warrington will follow up with G. Donovan to get a cost for this item when he gets the cost for the reset of the basketball hoop poles (second item).

11. New Business

Julie Holland asked if a gate could be added into the fence that abuts the woods at West Vine Street School. Julie Holland said this would enable easier ground maintenance for the area within the fence. Peter Anderson will check on the cost of this item.

12. Old Business

No items discussed.

13. Adjourn

The following motion was made by June Strunk and seconded Deb Widmer: **Motion #6:** To adjourn the meeting at 5:56 p.m. All: Aye

Julie Holland, Secretar

ATTACHMENT #1

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9/22/2020

Deans Mill Budget Block Control Logs POST GMP: Financial Status Report

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STONINGTON Deans/The School Finance status Report - 9/22/2020	3(000)					7 Owner's Legal Fees			Sub-total Fees	B. Expenses	1 Owner's Insurance	2 Permits		4 Construction Utilities Use	5 Site Borings							12 Advertising	Total Fees and Expenses	VI. Contingency	A Construction & Owner's Project		2 Owner's Project	B Additional Need	٤	Form Commerce	

Transfers *From:*V. Contingency
IV.A FFE

<u>To:</u> 3,453.8 I.A Construction 183.1 IV.C Technology



Stonington K-12 Building Committee
Rob Marseglia, Chairman
June Strunk
Robert Sundman
Julie Holland
George Crouse
Deborah Downie
Kathy Sanford
Dan Oliverio
Wendy Wilbert

Stonington Deans Mill School

State Project No.: 137-0047 Invoice Approval Cover Sheet

Building Committee Date: 9/22/2020

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

·		INVOICES		
Town Acct.	Company	Invoice No.	Date	Amount
405001-81124		32	8/31/2020	\$ 313,894.57
405001-81118	Colliers	7131	8/31/2020	\$ 1,115.00
405001-81118				
405002-81108				

Total of invoices

315,009.57

Approvals:

Stonington K-12 Building Committee

	-12 bonding Committee	
o d to		
(One of two chairs required sign)	Robert Marseglia, Chairperson	Date
(O chair	June Strunk, Asst. Chairperson	Date
res		
Town Official Signatures	Danielle Chesebrough, First Selectman	Date
n Officia	James Sullivan, Finance Director	Date
Towi		Date

Colliers Proj	ect Leaders,	Owners Project	t Manager
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Charles E. Warrington, Jr., P.E.

Date





Stonington K-12 Building Committee
Rob Marseglia, Chairman
June Strunk
Robert Sundman
Julie Holland
George Crouse
Deborah Downie
Kathy Sanford
Dan Oliverio
Wendy Wilbert

Stonington West Vine Street School

State Project No.: 137-0048 Invoice Approval Cover Sheet

Building Committee Date: 9/22/2020

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

		INVOICES														
Town Acct.	Company	Invoice No.	Date	Amount												
405002-81124		32	8/31/2020	\$ 495,775.33												
405002-81118	Colliers Project Leaders	7132	8/31/2020	\$ 1,447.50												
405002-81118																
405002-81108																
405002-81107																

Total of Invoices \$ 497,222.83

Approvals:

Stonington K-12 Building Committee

	- 12 boliding Commince	
e of two required to sign)	Robert Marseglia, Chairperson	Date
(One chairs re się	June Strunk, Asst. Chairperson	Date
Town Official Signatures	Danielle Chesebrough, First Selectman	Date
Official S	James Sullivan, Finance Director	Date
Town		Date

Colliers	International,	Owners	Project	Manager

Charles E. Warrington, Jr., P.E., Director	Date
Charles E. Hankington, St., F.E., Director	2 0,10





Stonington K-12 Building Committee

Rob Marseglia, Chairman Robert Sundman Julie Holland George Crouse Deborah Downie Kathy Sanford Dan Oliverio Wendy Wilbert

Stonington Deans Mill School

State Project No.: 137-0047 Change Approval Cover Sheet

Building Committee Date: 9/22/2020

ATP/OS#	CHANGE ORDERS Description		Amount
161/OS-185	Return of Trade Allowances & CM Held Owner Allowances	\$_	(204,139.40
162/OS-191	Additional Bonding	\$	7,168.00
<u></u>			
		-	<u></u>

TOTAL OF CHANGE ORDERS \$ (196,971.40)

Approvals:

Stonington K-12 Building Committee

o d to		
(One of two airs required sign)	Rob Marseglia, Chairperson	Date
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ıres		
fown Official Signatures	Danielle Chesebrough, First Selectman	Date
n Officia	James Sullivan, Finance Director	Date
Towi		Date

Colliers International, Owners Project Manager

Charles E. Warrington, Jr. P.E., Director Date





Public Building Commission Rob Marseglia, Chairman Robert Sundman Julie Holland George Crouse Deborah Downie Kathy Sanford Dan Oliverio

West Vine Street School Project

State Project No.: 137-0048 Change Order Approval Cover Sheet

Building Committee Date: 9/22/2020

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138/OS-141 Return of Trade Allowances and Owner Allowances	
139/OS-146 Additional Bonding \$	1 <i>.</i> 794.00

TOTAL OF CHANGE ORDERS \$ (318,756.53)

Approvals:

Stonington K-	-12 Building Committee	
(One of two hairs required to sign)	Robert Marseglia, Chairperson	Date
(One chairs re si,	June Strunk, Co-Chair	Date
gnatures	Danielle Chesebrough, First Selectman	Date
Official Signatures	James Sullivan, Finance Director	Date
) Ę		Date

Colliers International, Owners Project Manager

Charles E. Warrington, Jr., P.E., Director

Date

