



Stonington Harbor Management Commission
Special Meeting



October 19, 2020
Minutes by (Melanie Degler, Secretary)

1. Call to Order:

Chairman Spalding called the virtual meeting to order at 7:06 PM. The virtual meeting was held via WebEx with public call-in availability. The Commissioners listed below were on the WebEx.

Attending: Chairman Spalding, Secretary Degler, Vice Chairman Diggs, Commissioners Anderson, McKinnon, O'Neill, Williams, Harbormaster Donch and Deputy Harbormaster Estabrooks

Absent: Treasurer Crites, Commissioners Rose, and Smith

2. Minutes:

The Minutes of the September 14, 2020 meeting were reviewed. Vice Chairman Diggs made a motion to approve the September 2020 Minutes. Commissioner McKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

All previous ACTION ITEMS have been closed.

3. Public Comment: There was none.

4. Correspondence:

In Jurisdiction:

- CT Department of Agriculture Renewal for Little Narragansett Bay Oyster Company-Will MacKay. The renewal was reviewed and found to be consistent with the SHMC Plan. Chairman Spalding will sign and return to the State.

Out of Jurisdiction: There was none.

5. Treasurer's Report

The Financial Report for September 2020 was reviewed and attached to these minutes.

Commissioner Anderson made a motion to approve the Treasurer's Report as presented. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

6. Harbormaster's Report

The Harbormaster's Report for October 2020 was reviewed.

ACTION ITEM #1: Harbormaster Donch will contact Michael Peyton, DEEP, for the status of the permit for the private aid to navigation for Pawcatuck Point (Osbrook Point).

ACTION ITEM #2: Commissioner MacKinnon will contact the Gilman Company to further discuss the pricing for new buoys for the Harbor.

Commissioner Anderson made a motion to approve the Harbormaster's Report as presented. Vice Chairman Diggs seconded the motion. No further discussion, all in favor, motion approved.

7. Old Business:

1. SHMP Revision Status – no update
2. Stonington Harbor Management Ordinance Status
 - a. Discussed DEEP comments with Harbormaster Donch.

ACTION ITEM #3: Vice Chairman Diggs will review the graphics with Commissioner Smith for the SNW area from R4-G5-C9, for resubmission to CT DEEP.

8. New Business: No new business was discussed since this was a Special Meeting.

Executive Session: Commissioner O'Neill made a motion to move to a closed Executive Session. Commissioner Anderson seconded the motion. No discussion, all in favor, motion approved. This session was not recorded and ad-hoc members, Harbormaster Donch and Deputy Harbormaster Estabrooks, were excused prior to any discussion.

ACTION ITEM #4: Commissioner O'Neill will research topic discussed and report at the November regular meeting.

9. Adjournment:

Vice Chairman Diggs made a motion to adjourn the Special meeting. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved for adjournment at 9:41 pm.

Approved: _____
Jay Spalding
Jay Spalding, Chairman SHMC

Date: 9 Nov 2020

Attachments:

- Treasurer's Report
- Harbormaster's Report

SHMC FINANCIAL REPORT - 2020

	Plan	Jul	Aug	Sep	YTD	Probable
Funds Generated:						
Balance Brought Forward:	24,730	23,021.03	35,459.81	10,167.81	24,730.48	24,730.48
Paid Moorings: Com/Pvt/Pub:	128/263/14	123/30/0			128/224/14	128/243/14
Mooring Fees:	28,230	13,800.00	0.00		24,280.00	25,230.00
Miscellaneous Income:	100	262.80			262.80	262.80
Total Generated Funds:	51,060	37,083.83	35,459.81	10,167.81	49,273.28	50,223.28
Operating Expense:						
Mooring Admin:						
Mailings:	600				0.00	0.00
Telephone:	0				0.00	0.00
Online Mooring:	4,000	28.10	54.00		2,038.79	4,000.00
Miscellaneous:	0				134.00	134.00
Sub-Total:	4,600	28.10	54.00	0.00	2,173.79	4,134.00
Boat:						
Fuel & Oil:	200				0.00	200.00
Commissioning:	2,500				2,707.00	3,000.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	150				0.00	150.00
Equipment:	250				0.00	250.00
Sub-Total:	3,100	0.00	0.00	0.00	2,707.00	3,600.00
Harbor Maintenance:						
Buoy Commission/Haul/Store:	5,000	1,421.12			3,158.48	5,000.00
Misc Service/Locker Storage:	500				0.00	500.00
Adjust Grid Alignment:	1,000		238.00		238.00	238.00
Signage:	0				0.00	0.00
Sub-Total:	6,500	1,421.12	238.00	0.00	3,396.48	5,738.00
Dock/Pumpout:						
Dock Eqt./Maintenance:	0	174.80			174.80	174.80
Pumpout Eqt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	0	174.80	0.00	0.00	174.80	174.80
Administrative:						
Supplies:	0				443.94	443.94
Newsletter:	3,400				209.46	209.46
Professional Services:	1,000				0.00	0.00
Sub-Total:	4,400	0.00	0.00	0.00	653.40	653.40
Total Operating Expense:	18,600	1,624.02	292.00	0.00	9,105.47	14,300.20
Approved Projects/Capital						
New SNW Buoys:	10,000				0.00	0.00
New Anchor/Channel Buoys:	1,000				0.00	0.00
Addition to Boat Reserve:	5,000		5,000.00		10,000.00	10,000.00
Emergency Reserve:	0		10,000.00		10,000.00	10,000.00
Public Access Improvement:	2,000		10,000.00		10,000.00	10,000.00
Total Project/Capital	18,000	0.00	25,000.00	0.00	30,000.00	30,000.00
Total Designated Funds	36,600	1,624.02	25,292.00	0.00	39,105.47	44,300.20
Undesignated Funds:						
Petty Cash Advance:	300					
HM Replacement Boat Reserve:	30,000					
Public Access Reserve:	10,000					
Emergency Reserve:	10,000					

Harbor Master's Report

Harbormaster Report

October 14, 2019

New Mooring permits issued: 0 (East Side) Moorings being given up (this month): 0
New Mooring assignments in the works: 0
Deposits to SIIMC account since last report: \$ 1437.20 2020 YTD = \$ 25717.20

CT DEEP approved addition of a buoy (private aid to navigation) at end of rock groin at tip of Pawcatuck Point (Osbrook Point). Waiting for permit to be issued. DEEP preferred a buoy be installed instead of a piling.

CT DEEP did not approve a permit for the private channel markers that have been annually deployed by Dodson Boatyard for the inner harbor. The reason was that once the channel markers were moved to a position where no mooring swing circles crossed into the channel it would only be approx. 50 feet wide. They have requested the markers be removed and not installed next season. It was also their suggestion that we go through a season without the markers to see if they are really needed. The other option discussed was use of mid-channel markers.

CT DEEP pointed out that the lettering is incorrect on our four SNW buoys in harbor entrance. The word 'SLOW' should be inside the diamond. Ours have 'Slow' above the diamond and 'NO' in the diamond. He asked that this be corrected.

SNW sign on Sandy Point will need to be taken down in near future.

Robert G

Fuel gauge has been replaced. Sender unit was functional. All now in good working order.

Expect to haul boat in early mid November (once the harbor is clear of most moored vessels. Boat will be stored at Don's Dock again this year unless arrangements can be made elsewhere.

Respectfully Submitted.

Eric Donch
Stonington Harbormaster