



**Stonington Harbor Management Commission  
Special Meeting – October 12, 2021  
Minutes by (Melanie Degler, Secretary)**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:05 PM.

**Attending:** Chairman Spalding, Secretary Degler, Vice Chairman Diggs, Commissioners Gimple, Smith and Williams, and Harbormaster Donch

**Absent:** Treasurer Crites, Commissioners McKinnon and Rose, and Deputy Harbormaster Estabrooks

**2. Minutes:**

The Minutes of the September meeting were reviewed, including all Action Items. Commissioner Smith made a motion to approve the September 2021 Minutes. Commissioner Williams seconded the motion. No further discussion occurred, all in favor, motion approved.

**ACTION ITEM #1 Remains Open: Harbormaster Donch will contact all mooring holders who still have Winter Sticks on their moorings to determine removal issue and whether their mooring permit will be revoked for non-use.**

**ACTION ITEM #2: The status of the parcel at the WPCA borough plant as a viable option for Harbor public access will be taken up by the potential public access working group.**

**3. Public Comment:** There was none.

**4. Correspondence:**

**In Jurisdiction:**

- Discussion of Yacht Club moorings previously discussed in 2016 and 2018 meeting minutes.
  - Confirmation was again made that any new Waitlist Applications from yacht clubs will remain not eligible for moorings in Stonington Harbor.
    - *Clarification: Wadawanuck Club maintains a littoral mooring since they own waterfront property in the Harbor.*
    - *Clarification: Baldwin Yacht Club was grandfathered since they had a mooring in the Harbor prior to the first decision in 2016.*

**ACTION ITEM #3: Secretary Degler will remove Stonington Yacht Club Commodore Vessel Waitlist Application from the system and refund their previously paid fee.**

- COP Application for Blake - 9 Main Street, Stonington Borough – The application for shoreline modifications was reviewed. There were no concerns with the application as submitted. Acceptance of the submittal is consistent with the SHMC Plan. Vice Chairman Diggs made a motion to approve the application as submitted. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.
- 2022 Meeting Schedule for Stonington Town Clerk – The second Monday of each month will continue for 2022 meetings at the Stonington Police Department Meeting Room. These will continue as in-person meetings unless notified otherwise by the Selectman's office.
  - Exception will be noted for the October meeting to be held on the second Tuesday at the Borough Hall due to the holiday. This will avoid a Special Meeting.

**Out of Jurisdiction:** There was none.

**5. Treasurer's Report:**

The Financial Report for September 2021 was reviewed and attached to these minutes.

Commissioner Smith made a motion to approve the Treasurer's Report as presented. Commissioner Williams seconded the motion. No further discussion occurred, all in favor, motion approved.

**6. Harbormaster's Report:**

The Harbormaster's Report for October 2021 was reviewed and attached to these minutes.

Discussion was held on the purchase of a new Harbormaster Boat. Vice Chairman Diggs and Harbormaster Donch gave a detailed report on their findings and determined the current boat builder will be the choice and on Friday, October 15, 2021, they will meet with the builder representative to discuss the purchase of an Ocean Scout 20 or Ocean Scout 23. The current boat's motor will be placed on the new vessel.

Commissioner Smith made a motion to allocate \$40,000 for the replacement of the current Harbormaster vessel for Spring 2022 delivery. Vice Chairman Diggs seconded the motion. No further discussion, all in favor, motion approved.

Vice Chairman Diggs made a separate motion to approve the Harbormaster's Report as presented. Commissioner Smith seconded the motion. No further discussion, all in favor, motion approved.

**7. Old Business:**

1. Online Mooring Update - Secretary Degler gave an update on her work with Online Moorings (OLM).
  - a. **Waitlist is now at 154 down from original 244.**
  - b. Waitlist Renewals were automatically emailed on 9-15-21 by Online Mooring.
  - c. 128 applicants have paid to date and 26 remain unpaid. Two reminder emails have been sent to these 26 and Secretary Degler will call all remaining unpaid applicants to notify they will be removed from the Waitlist if bills remain unpaid.
  - d. A number of new email templates were made in the system for easier use with correspondence.
  - e. Harbormaster Donch and Secretary Degler will be updating the East Side (ES) and the Borough School (BS) mooring areas and renumbering moorings in the system.
  - f. Investigating use of the survey option in the system for Commissioners to use next season rather than the current use of info emailed to Harbormaster Donch.
  - g. Confirmed with Don's Dock, Dodson Boatyard and Greenhaven Moorings they will be entering their inspection data in the system by year's end.
  - h. All Waitlist inquiries are now emailed to Secretary Degler from the system.
  - i. Commissioner Gimple has been added to the system.
2. Public Access Work Group – Tabled to the November Meeting.
3. SHMP Revision Status – Tabled to the November Meeting.

**8. New Business:**

- No New Business was discussed since this was a Special Meeting.

**9. Adjournment:** Chairman Spalding adjourned the meeting at 9:05 pm.

Approved: \_\_\_\_\_  
*Jay Spalding*  
*Jay Spalding- Chairman SHMC*

Date: 11/8/2021

**Attachments:**

- Treasurer's Report
- Harbormaster's Report



Treasurer's Report

Report Date 10/12/2021						
	Plan	Jul	Aug	Sep	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	10,799	13,397.45	14,358.67	839.01	10,798.62	10,798.62
Paid Moorings: Com/PW/Sp:	128/275/14	0/64/15	0/0/0		128/270/15	128/270/15
Moorings Fees:	26,830	3,380.00	0.00	720.00	27,200.00	28,000.00
Wait List Fees:	0	500.00	0.00		500.00	3,800.00
Miscellaneous Income:	200	0.00	0.00	500.00	500.00	500.00
<b>Total Generated Funds:</b>	<b>37,829</b>	<b>17,277.45</b>	<b>14,358.67</b>	<b>2,059.01</b>	<b>38,998.62</b>	<b>43,098.62</b>
<b>Operating Expense:</b>						
<b>Mooring Admin:</b>						
Mailings:	300				0.00	0.00
Telephone:			30.48		30.48	0.00
Online Mooring:	5,000	485.84	85.62	52.90	5,168.88	6,000.00
Miscellaneous:			5,000.12		5,050.12	5,050.12
<b>Sub-Total:</b>	<b>5,300</b>	<b>485.84</b>	<b>5,116.22</b>	<b>52.90</b>	<b>10,249.48</b>	<b>11,050.12</b>
<b>Boat:</b>						
Fuel & Oil:	200	87.50	103.56		322.61	350.00
Commissioning:	2,500				2,656.00	2,656.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	1,000				0.00	1,000.00
Equipment:	250	490.06	27.78		941.48	1,000.00
<b>Sub-Total:</b>	<b>3,950</b>	<b>577.56</b>	<b>131.34</b>	<b>0.00</b>	<b>3,920.09</b>	<b>5,006.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	6,000	1,812.81			5,898.57	10,000.00
Misc Service/Locker Storage:	500				0.00	500.00
Adjust Grid Allignment:	500				0.00	0.00
Signage:	0				39.66	0.00
<b>Sub-Total:</b>	<b>7,000</b>	<b>1,812.81</b>	<b>0.00</b>	<b>0.00</b>	<b>5,938.23</b>	<b>10,500.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	300				0.00	0.00
Pumpout Eqpt./Maintenance:					0.00	0.00
Miscellaneous:					0.00	0.00
<b>Sub-Total:</b>	<b>300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	3,000				2,929.19	2,929.19
Professional Services:	700	42.57	1,132.10		1,387.52	1,387.52
<b>Sub-Total:</b>	<b>3,700</b>	<b>42.57</b>	<b>1,132.10</b>	<b>0.00</b>	<b>4,316.71</b>	<b>4,316.71</b>
<b>Total Operating Expense:</b>	<b>20,250</b>	<b>2,918.78</b>	<b>6,379.66</b>	<b>52.90</b>	<b>24,424.51</b>	<b>30,872.83</b>
<b>Approved Projects/Capital</b>						
New SNW Buoys	10,000		5,610.00		8,610.00	8,610.00
New Anchorage Buoys	5,000				0.00	0.00
New Channel Buoy	5,000		1,530.00		3,958.00	3,958.00
Addition to Boat Reserve	0				0.00	0.00
Public Access Improvement	0				0.00	0.00
<b>Approved Projects/Capital</b>	<b>20,000</b>	<b>0.00</b>	<b>7,140.00</b>	<b>0.00</b>	<b>12,568.00</b>	<b>12,568.00</b>
<b>Total Designated Funds</b>	<b>40,250</b>	<b>2,918.78</b>	<b>13,519.66</b>	<b>52.90</b>	<b>36,992.51</b>	<b>43,440.83</b>
<b>Undesignated Funds:</b>	<b>(2,421)</b>	<b>14,358.67</b>	<b>839.01</b>	<b>2,006.11</b>	<b>2,006.11</b>	<b>(342.21)</b>
<b>Notes:</b>						
Petty Cash Advance	300					300.00
HM Replacement Boat Reserve	30,000					30,000.00
Public Access Reserve	10,000					10,000.00
Emergency Reserve	10,000					10,000.00

