

**Plan of Conservation and Development Implementation Committee
Virtual Special Meeting Minutes
December 7, 2020**

The Plan of Conservation and Development Implementation Committee held a Virtual Special Meeting on Monday, December 7, 2020 via WebEx.

Attending were Chairman / First Selectman, Danielle Chesebrough, and members, David Hammond, Susan Hibbard, Donald Kluberanz, Erika Lebling, Ben Philbrick, Lyndsey Pyrke-Fairchild, John Truscinski, Barbara McKrell, Director of Public Works and Keith Brynes, Town Planner. Member Lynn Young was absent.

The meeting was called to order by Chairman Chesebrough at 5:05PM.

Minutes:

Mr. Philbrick motioned to approve the minutes of the 2/24/20 meeting; seconded by Mr. Hammond. The motion was unanimously approved.

Introduction of New Members:

Members introduced themselves to the Committee.

Discussion of the Committee's Role:

Mr. Brynes summarized the roles of the Committee which include providing oversight of implementation activities, encouraging plan implementation by other responsible agencies, amending POCD Tasks as necessary and possibly responsibility for development of the Town's next POCD.

The Committee is made up of several representatives of the boards and commissions responsible for implementing plan tasks (PZC, Finance, Economic Development Commission, Conservation Commission). There are also 5 "Resident Members" who are members of the public not serving on these major boards. The Resident Members have traditionally served as liaisons to the various other boards and commissions. This role entails attending some of their meetings (or at least following minutes) to keep abreast of progress being made and to occasionally discuss implementation. Members will be sent a list of which boards do not have representation or a liaison on the Committee.

Discussion of First Selectman's Priorities:

Ms. Chesebrough discussed her initial implementation priorities going forward including:

1. Dealing with sea level rise
2. Revitalization of downtown Pawcatuck
3. Sustainability initiatives
4. Complete streets resolution
5. Low impact development
6. Update zoning regulations
7. Attract employers to town

Ms. Chesebrough stated that promoting affordable housing is also a priority to be added to future agendas. Members were asked to think about which specific priorities they think are important or might want to help advance.

Mr. Brynes introduced the POCD Progress Report for this meeting which tracks implementation of POCD Tasks. Mr. Brynes will resend links to the POCD document and Progress Report.

The Committee's next virtual meeting will be Monday, 1/25/21 at 5:00PM. Focus will be on upcoming Capital Improvement Program (CIP) budget requests. The CIP process is an important method of funding POCD implementation projects. The Committee will discuss possibly advocating funding for implementation. Mr. Brynes will send next year's CIP budget requests prior to the meeting.

Mr. Hammond motioned to adjourn; seconded by Mr. Philbrick. The motion was unanimously approved. The meeting adjourned at 5:57PM.

Respectfully submitted,



Keith A. Brynes, Town Planner